



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

GOVERNMENT DEGREE COLLEGE MANCHERIAL

COLLEGE ROAD, GARMILLA, MANCHERIAL, DIST MANCHERIAL
504208

gdcts.cgg.gov.in/mancherial.edu

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

April 2022

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The Government Degree College, Mancherial was established in 1967 to fulfill the academic thirst of the students especially from the socially and economically downtrodden sections of this region. Mancherial is a fast-growing and mini-industrial town and it is 244 kms away from the state capital i.e. Hyderabad. The latitude and longitude of Mancherial are 18.86670 N and 79.43330 E respectively, and the mean sea level (MSL) of Mancherial is 142 mtrs.

The institution has the well compounded campus area of 93078 sqmtrs, having (8) Classrooms, out of which (5) classrooms are equipped with smart boards and virtual classrooms, (10) laboratories, (1) gymnasium, (1) well furnished NCC wing. It has a vast playground from which the youth of this town gets benefitted. It has (16) teaching faculty positions and (7) non-teaching faculty.

The institution was recognized under 2(f) and 12 (B) of the UGC Act on 11.03.1998, and it was twice accredited by NAAC with 'B' grade on 21.05.2006, and 19.02.2016. It offers (7) U.G. courses and (1) P.G. Course and all the offered courses are under CBCS mode in semester system. It implements the curriculum prescribed by the affiliating university i.e. Kakatiya University, Warangal. The evaluation process of these courses is structured into internal and external examinations: 20% to the internal examinations, and 80% to the external examinations. This institution uses the modern technology in its teaching and learning practices.

This institution believes in and follows student-centric teaching and gives top priority to the student-teacher relationship. It has been relentlessly working to propagate good academic values and standards by following the great saying of Swami Vivekananda on education, "We want that education by which character is formed, strength of mind is increased, the intellect is expanded and by which one can stand on one's own feet". By offering cross cutting courses on Gender sensitization, environmental studies, etc, it tries to achieve some of the aims of New Education Policy, 2020. It has firm faith in the notion that "Education is fundamental in achieving full human potential, developing an equitable and just society, and promoting national development".

Vision

The Vision: The vision of this institution is to foster the intellect with scientific temperament, desired skills, creative abilities, and holistic development of the students in an active student-centric teaching and learning environment by becoming the epitome of the educational excellence.

Mission

The Mission: For the attainment of the above mentioned vision, this institution adopts the following methods:

1. To tap the hidden skills and talents of the students to empower each student to rise to their full potential so as to face any kind of competitive situations either in profession or in personal life.

2. To sensitize students towards inclusive social concerns, human rights, gender equality, personal hygiene, and environmental issues.
3. To provide the participative learning to the students by using the ICT tools such as smart boards, and virtual classroom.
4. To promote and facilitate community engagement and social enterprise and turn the students into young entrepreneurs.
5. To take care of the needs of the students from rural and tribal areas who belong to socially and economically backward sections.
6. To make the students participate in various kinds of curricular, co-curricular and extra-curricular activities.
7. To nurture the freedom of thought and expression among the students.
8. To explore the leadership qualities and team spirit among the students and make them responsible and law abiding citizens.
9. To develop the research aptitude and scientific temper among the students.
10. To procure the needed infrastructural and academic facilities for the advancement in learning.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. The institution is situated in a serene and peaceful academic environment on the banks of the River Godavari and enjoys a sprawling campus of about 23 acres.
2. The institution has a decent reputation of more than 50 years and stands as a token of educational excellence of this region since 1967.
3. It was recognized with 2(f) and 12(B) by the UGC and accredited by the NAAC with “B” grade both in first and second cycles of accreditation.
4. The College has a recently renovated building with built up space of **2012.35 Sq. mts** and has 8 spacious classrooms with LED illumination - out of which, 4 smart boards and 1 virtual classroom, (4) Science Laboratories, (1) English Language Lab, RO water plant, Seminar Hall, Digitalized Library, NCC Wing, Ladies waiting room, well maintained play ground and Two Toilet Blocks.
5. In addition to the existing building, a new construction with 6 classrooms and 1 spacious seminar hall under RUSA 2.0 funds is expected to be handed over to this institution shortly.
6. Apart from (1) PG Course, this institution offers (7) U.G. Courses in both Telugu and English media.
7. This institution possesses the strongest NCC Unit of this district and coordinated by the faculty who received the rank of Lieutenant.
8. The library of this institution has **7047 books** and the digital databases such as **N-List Inflibnet**.
9. The campus is well connected with Wi-Fi, has CCTV cameras, botanical garden.
10. The research skills among the students are ignited through Jignasa student study projects whereas their cultural skills are encouraged through programmes like Yuvatarangam conducted by the Commissionerate of Collegiate Education, Hyderabad.
11. This institution helps the students to acquire the employability skills through TASK and Entrepreneurship Development Cell.
12. Various departments organize classroom seminars and academic competitions for students.
13. The Grievance Cell, Internal Complaint Cell, and Women Empowerment Cell are established for the welfare of girl students. Awareness programmes on Eve teasing are arranged under the supervision of ‘SHE’ teams.
14. This institution has the ramps and wheel chairs for the differently-abled persons.

15. This institution has a well furnished gymnasium; indoor and outdoor sports material.

Institutional Weakness

- 1. This institution has less than required number of teaching and non-teaching faculty which has become an obstacle for the effective teaching- learning process.**
- 2. There are less number of Certificate and Value Added Courses introduced in the college.**
- 3. There is only one P.G course offered by this institution, even though there is considerable demand for other P.G. courses. There are no vocational courses though they are in demand.**
- 4. There is no well furnished auditorium to conduct cultural activities.**
- 5. The lack of Physical Director is hampering the development of the students in terms of sports and games.**

Institutional Opportunity

- 1. The institution has a well established NCC wing and spacious campus. It is an opportunity to attract more admissions, in spite of facing stiff competition from the private colleges. To achieve this, the committed and dedicated team of this institution has been conducting rigorous admission campaign in Mancherial and Komram Bheem-Asifabad districts covering most of the potential mandal headquarters for the last three years which eventually resulted in the gradual growth of admissions.**
- 2. This institution is planning to introduce PG courses in the subjects which are in demand in order to cater the needs of the students of this region.**
- 3. This institution established “Inspire Coaching Centre” for the competitive examinations by using the academic excellence of the teaching faculty. As the institution is providing both the academic and competitive coaching, the mouth publicity by the students can improve the admissions in ensuing years.**
- 4. There is a scope to conduct more certificate courses and all the departments are planning accordingly.**
- 5. The college library is going to be fully automated with the latest software very soon. It can help the students to enrich their knowledge base.**
- 6. The base structure of a building was constructed in this campus. If it is completed and converted to women’s hostel, it can be useful for the girl students.**

Institutional Challenge

- 1. The biggest challenge is that the Post-Metric hostels are far away from this institution and there is no public transport facility to connect the hostels with the institution. The students are unable to go for lunch during break time, their 'to and fro' from the hostels has become a herculean task. It is affecting the admissions of this institution. The Principal and staff represented the Depot Manager of TSRTC to provide a bus facility from the hostels to the college.**
- 2. The student-computer ratio is inadequate and the institution is unable to provide considerable amount of hands-on practice to the students. This institution has represented the higher authorities to provide more computers to this effect.**
- 3. The number of teaching and non-teaching faculty is insufficient. The adequate number of faculty can help in providing many curriculum related opportunities to the students. As the student strength is gradually increasing, this institution will pursue for the sanction of more faculty.**
- 4. There is no provision to provide mid day meals to the students. However, with the help of philanthropists, this institution was able to provide mid day meals for some time. Continuing the same for a longer period is a challenge to attend.**
5. The available classrooms may not be sufficient if the admissions are increased in future. This institution requested the higher authorities to construct more number of classrooms.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

1. This institution adopts the academic calendar prescribed by the CCE, Hyderabad. Accordingly, the department wise calendar, action plan, time table are prepared and executed.
2. For the holistic development of the students, this institution mandates the students to participate in curricular, co-curricular and extracurricular activities such as the classroom seminars, academic competitions, field trips, project works, Yuvatarangam (Cultural and Sports related programme), and Jignasa (Student Study Project programme).
3. To sensitize the students towards the social responsibility, this institution conducts programmes such as COVID awareness programme, Blood donation camps, NCC and NSS programmes. This college sends its NSS and NCC volunteers to help the Police department in controlling mobs at the regional festivals such as "Sammakka-Saralamma Jathara", "Godavari Pushkaraalu" etc.
4. This institution constitutes the committees such as Anti-Ragging Committee, Grievance Redressal Committee, Disciplinary Committee, Internal Complaint Committee, Women Empowerment Cell to address the issues of the students. The legal awareness programme by SHE team and Sakhi Centre, Anti-drug Abuse Day, Anti-tobacco day are conducted every year. A two credit course on "Gender Sensitization" is conducted for the U.G. 2nd semester students.

5. Students are made part of the various committees in this college, to enhance their administrative and leadership qualities.
6. The IQAC of this college conducts annual meetings on the quality of this institution, and it plans for and supervises the activities to be conducted in the academic year.
7. For the future benefits of the students, free P.G. Entrance and Competitive exams coaching and Job melas are conducted in this institution.
8. The mentor-mentee system is adopted to encourage the students to study well and progress better in their lives, as part of the student centric approach of this college. Induction/ orientation programme is conducted for the newly admitted students, as per the almanac/ academic calendar.
9. Prescribed important days such as National Voters Day, AIDS Day, International literacy day, Telangana Bhasha Dinotsvam, Hindi Divas, World English Day, Telangana Formation Day etc are celebrated, apart from the birth and death anniversaries of the national personalities.

Annual Stock verification is conducted by constituting various committees and the paperless transaction is mandated in the campus for transparency.

Teaching-learning and Evaluation

1. The institution identifies the slow and advanced learners through the the Diagnostic Test which is conducted at the beginning of the academic year.
2. The following methods are adopted for providing learning opportunities to the slow learners.
 - (a). Remedial classes, Tutorial Classes, Personality Development Classes are conducted for the slow learners.
 - (b). Mentor-Mentee system is effectively used for the slow and less-motivated learners. Peer learning is encouraged among the students, as part of mentor-mentee system.
 1. The following methods are adopted to cater the needs of the advanced students.
 - (a). They are encouraged to participate in the programmes such as student-as-Teacher.
 - (b). Peer Teaching is encouraged among the advanced students.
 - (c) They are encouraged to pursue the Post Graduation in the subject of their interest.
 - (d). The reference materials (Printed and online) are provided to them to excel in the respective subjects.
- (4). The following methods are adopted to enhance the learning experience of the students.
 - (a) The extension lectures are arranged.
 - (b) Group discussions are conducted periodically.
 - (c). NCC and NSS activities are conducted to make the students empathise with the societal and environmental issues. Blood donation camps are also conducted to make them responsible citizens.
- (5). The faculty of this institution uses the ICT tools such as Power Point presentations (PPTs), Video making,

Smart Boards, Virtual classroom, Google classroom, College Website, ZOOM or Google Meet for online teaching, Google Form for Quizzes and Feedback, WhatsApp groups, and Online Broadcasting System (OBS) for effective teaching.

(6). The Mechanism of internal assessment includes Slip Tests, Surprise Tests, Subject-wise Quizzes, Assignment, Internal examinations as per the almanac of the affiliating Kakatiya University.

(7). The following measures are taken for the formation and implementation of Programme Outcomes and Course Outcomes.

(a). This institution constitutes Programme Outcomes Committee every year, under the guidance of IQAC. After that, the concerned Head of the Department approves the Course Outcomes submitted by the faculty.

(b). The POs and COs are intimated to the teachers and students through circulars, and the same is displayed on the notice boards, college website, and WhatsApp groups.

Research, Innovations and Extension

(a). **The Research and Development Cell:** The teaching faculty are encouraged to pursue their doctoral research, and Research Projects.

(b). **Faculty Forum:** The Faculty Forum is established in our institution and meets once a month.

(c). **Entrepreneurship Development Cell:** The EDC under the supervision of the department of Commerce encourages the entrepreneurial activities among the students.

2. This institution encourages the students and faculty for the transfer of knowledge in the following ways:

(a) **Student-as-a-Teacher programme:** This institution continuously encourages the students to teach the lower class students.

(b). **Extension lectures:** The departments of this institution arrange and deliver the extension lectures.

(c) **Seminars and conferences:** This institution encourages its faculty to participate and present papers in seminars and conferences.

3. This institution conducts various kinds of programmes mentioned below the holistic development of the students:

(a) **National Service Scheme (NSS):** Our institution possesses the NSS Units (I and II) and takes up various kinds of social service oriented programmes.

(b). **National Cadet Corp (NCC):** The NCC of this institution is the reputed and well established unit of Mancherial district. It extends its invaluable services such as helping the police department in bando bast.

4. This institution arranges the following programmes to sensitize the students for social issues:

(a). **Anti-Ragging Awareness Programme:** This institution gives utmost importance to the discipline among the students, as it expects a responsible behaviour from the students. The Head of the Institution constitutes the Anti-Ragging Committee (ARC) at the beginning of every academic year and it is coordinated by the senior most faculty.

(b). **Environmental issues:** The students are sensitized towards the environmental issues by conducting the programmes such as Haritha Haram, and Swatch Bharath; an Eco-club is constituted in this institution in the supervision of the Department of Botany; Green Audit and Energy audit are conducted annually.

6. Corona Helpline Centre: During Corona pandemic, our students helped the Corona affected patients to get their food and medicine and proper advice from the doctors and the information of available beds in the nearby hospitals are also provided to the needy through this Helpline centre.

Infrastructure and Learning Resources

1. The physical infrastructure of this institution, which places an important role in providing academic conducive environment, includes: Classrooms, Laboratories, Smart Boards, Virtual Classrooms, Toilet facility, Ladies Waiting Room, Computers.

2. This institution has the following facilities for cultural activities, sports, games, gymnasium, yoga centre etc: Spacious Stage, the play ground, Outdoor and indoor sports facility, Gymnasium, Yoga facilities.

3. The College library has fully automated, it has 7047 books, digital databases such as N-List Infflibnet and Shodhganga. The Library is a rich repository of knowledge which is automated with NewZenLib (NGL Core Engine Version 3.1.1 Discover) - open software and is also equipped with online public access catalogue (OPAC).

4. The IT facilities that are frequently updated in the institution are as follows: Smart Boards, Virtual Classroom, IT facilities in the Departments, Updataion of College Website, IT facilities in the Exam Branch, IT facilities in TSKC, IT facilities in Library, IT facilities in office, CCTVs, Wifi connected Campus, ICT tools training.

7. The following established systems and procedures are followed the maintenance and utilisation of physical, academic, and support facilities such as laboratories, library, sports complex, computers, classrooms etc.

(a). physical facilities:

(i) This institution constitutes a Furniture Committee in which one faculty co-ordinates the committee and two other faculty members help the co-ordinator in that work.

(ii) The physical stock verification of the furniture is done annually.

(b). academic facilities:

(i). Science Lab material: Lab material supplied by the CCE is verified by the concerned departments and the physical stock verification of the lab material is done annually.

(ii). ICT Tools: The in-charge of ICT material takes care of the ICT tools those are used in the classrooms, such

as the smart boards, Virtual Classrooms, wi-fi connections etc.

(iii). Library: All the books are entered in the stock register, and physical stock verification takes place annually. The books those are not in good conditions are weeded out as per the norms. The in-charge of ICT facilities takes care of the computers in the digital library.

(c). support facilities are Record Assistant, Store Keeper, Office Sub-ordinates, Scavenger.

Student Support and Progression

1. To implement the students' participation and engagement, this institution is following the established system that is mentioned below:

(a) Student Administrative Council (SAC):

(i) The faculty identify one active and regular student in their concerned departments and is forwarded to the IQAC. The co-ordinator of IQAC prepares an integrated list of the students for the Student Administrative Council for that academic year.

(ii) It brings into the notice of the Principal regarding the needs and demands of the students, if any.

(iii) It approves the resolutions taken by the various committees such as self-finance committee, special fee committee etc.

(b) Student Curricular Committee (SCC):

(i) The students, who are interested in sports, arts, and cultural activities, are selected from their concerned departments and the integrated list submitted by IQAC is approved by the Head of the Institution.

(ii) This committee plays a key role in conducting various literary, sports and cultural programmes and celebrating Teachers' Day, Telugu Bhasha Dinotsavam, Hindi Divas etc.

(iii) This committee in turn identifies the hidden talents among the students and encourages them to actively participate in Freshers and Farewell parties and other society outreaching programmes.

2. This institution continuously and consistently maintains good rapport with its alumni.

(a). The Alumni of this institution was registered with the bearing No. **267** in the year **2005**. The eminent personalities of this region are actively participating in this registered alumni association.

(b) The alumni conducts the activities such as providing required amenities according to their available funds such as donating **Wheel Chair** for the divyanjans.

(c) Recently, the alumni presented the **Gold Medals** along with the **Cash prize** to the toppers of this institution.

Governance, Leadership and Management

1. The executive planning to achieve the vision and mission of the institution is as follows: Student Centric teaching methods are adopted; feedback collected; extension lectures; Certificate courses are conducted; Student Administrative Cell, and Student Curricular Cell are constituted. Student Research Projects "Jignasa" are conducted; students's participation in NSS and NCC activities.
2. The decentralization is in the form of twelve levels. They are as follows: The Principal, Vice Principal, Examination Coordinator, IQAC, DOST admission coordinator, various committees, NSS and NCC coordinators, Placement Cell coordinator, Grievance Redressal Committee, Feedback analysis committee,
3. The planning and deployment of the perspective plan of this institution is as follows: (a) English medium courses were started; (b) a requisition was sent for more number of PG Courses (c) . Doctoral research is encouraged. In administration, digital competence, paperless transaction are adopted. Mineral Water facility, an additional classroom, renovation of the old college building.
4. The effective welfare measures in the institution: (a) academic support is given through Faculty Development Program, Research Projects, N-LIST Inflibnet. (b) The Financial support is provided in the form of UGC Pay scales, additional increments for Doctoral degrees, Annual Grade Increments, TA&DA bills, TDS of HOI. (c) The service related support is CAS, Employee Health Cards.
5. The institution has a strong Performance Appraisal System for teaching and non-teaching staff as required by the governing service rules, as mentioned below: API Report, Academic Audit, Feedback, Complaint Box, Surprise visits of Principal
6. This institution is governed by the CCE, Hyderabad and adopts the following standard operational procedure for the mobilisation of funds and the optimal utilisation of resources: Tution fee, Self-finance courses, Grant-in-Aid, RUSA, UGC, DMFT.
7. Internal Quality Assurance Cell (IQAC) of this institution works actively in contributing significantly towards institutionalizing the quality assurance strategies and processes in the form of the preparation of AQARs, Departmental Action Plan, time-table, women empowerment activities, feedback from stakeholders,
8. The IQAC of this institution reviews its teaching and learning processes periodically by the following methods: implementation of Curriculum Semester Plan, mentor-mentee system, remedial classes, student counselling and grievances.

Institutional Values and Best Practices

1. This institution laid out the ground rules for promoting gender equity in and out the classrooms. These rules are mentioned in the institutional code of conduct. They are as follows:
 - (a) The students are treated equally, with gender parity and counseling centre is established and equal participation in academic competitions is ensured.
 - (b) This institution encourages all to pursue their higher education and apply for the various placements.

(i) This institution provides Safety and Security with CCTV, Discipline Committee, Anti-Ragging Committee, and 'SHE team' awareness programme.

2. This institution has the following facilities for the waste management: (a) Solid Waste: Use of Dust Bins, reduced use of paper and moving towards paperless transaction; the discouragement of the use of non-recyclable plastic, NSS clean and green activities. (b) Liquid Waste: Closed PVC pipes, sensible use of taps, avoidance of water logging, obstructions in the sewage system. (c) E-waste: Use of Pen Drives, instead of CD/DVD ROM; LED lights; recharging UPS batteries.

3. This institution takes the following initiatives in providing an inclusive environment: (a) Ek Bharat Shrestht Bharat (EBSB) unit is established. (b) Lions and Rotary Clubs conduct programmes for inclusive environment. (c) Celebration of National and Constitutional Days. (d) Providing admissions, scholarships, reference materials to socially-economically downtrodden students. (d) Anti-Ragging Programmes and Code of Conduct are conducted.

5. This institution celebrates the following days to develop work culture, unity, fraternity, patriotism, and integrity among the students and faculty: National Youth Day, Republic Day, National Science Day, International Women's Day, Independence Day, Telugu Bhasha Dinotsavam, Teacher's Day, Telangana Bhasha Dinotsavam, Hindi Diwas, English Language Day, Gandhi Jayanthi, United Nations Day, National Unit Day, Constitution Day, National Mathematics Day etc.

6. This institution has implemented the following two best practices for the welfare of the students and faculty: (1) Mid day meals to the students with the voluntary help of the faculty and philanthropists, (2) Extension of academic services in the form of competitive exam coaching and teaching in the students in Government Junior colleges.

7. The distinctiveness of this institution is its reputed NCC unit, coordinated by the rank of Lieutenant.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT DEGREE COLLEGE MANCHERIAL
Address	College Road, Garmilla, Mancherial, Dist Mancherial
City	MANCHERIAL
State	Telangana
Pin	504208
Website	gdcts.cgg.gov.in/mancherial.edu

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	V. Chakrapani	08736-252041	9849558058	-	gdcmancherial.jkc @gmail.com
IQAC / CIQA coordinator	B. Thirupathi	-	9440587441	-	bhukyathirupati@g mail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	01-01-1967

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Telangana	Kakatiya University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	11-03-1998	View Document
12B of UGC	10-08-2015	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	College Road, Garmilla, Mancherial, Dist Mancherial	Urban	23	3316.02

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,B Com Telugu Medium	36	Intermediate or its equivalent	Telugu	60	39
UG	BA,Ba Cbcs Telugu Medium	36	Intermediate or its equivalent	Telugu	60	32
UG	BSc,Bsc Life Sciences Telugu Medium	36	Intermediate or its equivalent	Telugu	60	15
UG	BCom,Bcom English Medium	36	Intermediate or its equivalent	English	120	46
UG	BSc,Bsc Physical Sciences English Medium	36	Intermediate or its equivalent	English	60	35
UG	BA,Ba Cbcs English Medium	36	Intermediate or its equivalent	English	60	32
UG	BSc,Bsc Life Science English Medium	36	Intermediate or its equivalent	English	60	15
PG	MCom,Mcom	24	B.Com	English	40	32

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				16			
Recruited	0	0	0	0	0	0	0	0	11	3	0	14
Yet to Recruit	0				0				2			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				9
Recruited	3	3	0	6
Yet to Recruit				3
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	0	0	2
M.Phil.	0	0	0	0	0	0	4	0	0	4
PG	0	0	0	0	0	0	2	1	0	3

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	1	0	3

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0		3		3

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	164	0	0	0	164
	Female	50	0	0	0	50
	Others	0	0	0	0	0
PG	Male	5	0	0	0	5
	Female	27	0	0	0	27
	Others	0	0	0	0	0

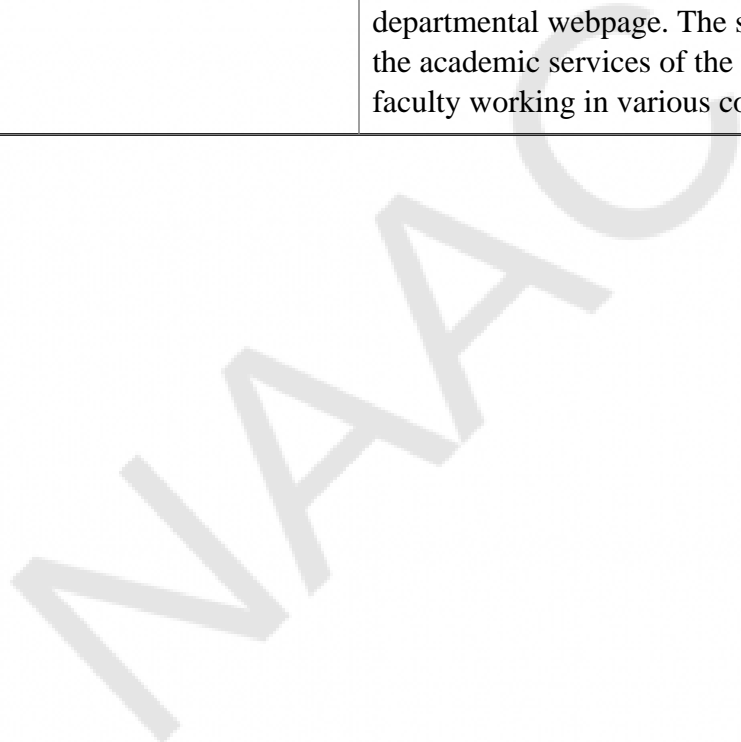
Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	52	29	41	48
	Female	29	21	38	34
	Others	0	0	0	0
ST	Male	33	43	33	35
	Female	9	9	22	6
	Others	0	0	0	0
OBC	Male	79	47	64	48
	Female	35	24	48	17
	Others	0	0	0	0
General	Male	5	0	3	3
	Female	4	1	5	1
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		246	174	254	192

Institutional preparedness for NEP

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>To implement NEP-2020 effectively, this institution arranged an awareness programme among faculty and discussed various features of the NEP. After thorough discussion and perfect understanding of the NEP, our institution, in compliance with the Kakatiya University and the guidelines offered various kinds of academic courses under CBCS. The students are offered multidisciplinary subjects in CBCS.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>The institutional preparedness in the implementation of Academic Bank of Credits depends upon the guidelines issued by the affiliated university (i.e. Kakatiya University) and Commissionerate of Collegiate Education, Telangana, Hyderabad. Both the internal and external credits of the students are entered and preserved digitally.</p>
<p>3. Skill development:</p>	<p>The skill development courses, as part of the curriculum issued by the affiliating university, are conducted and evaluated. Telangana Skills and Knowledge Centre(TSKC) and Telangana Academy for Skill and Knowledge (TASK) are constituted in this institution under the guidance of Commissionerate of Collegiate Education, Hyderabad. Apart from that, various departments of this institution conduct the skill enhancement programs to the students.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>To make the students aware of the Indian knowledge system, and the unity in diversity, this institution, in accordance with the Ek Bharat Shresht Bharat (EBSB) programme initiated by the Central Government, is paired with Narnaul PG College, Haryana. The students are made to learn and speak some Hindi words and in return the students of Narnaul are encouraged to speak some Telugu words. The culture, food habits, and folk rituals of both paired states are exposed to each other. This linguistic and cultural exchange helps the students to feel and understand the integration of the rich repository of Indian heritage and culture.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>The curriculum is designed in student centric approach by the affiliated university and it is delivered by the institution in the form of experiential learning such as field trips, project works, student seminars, group discussion. The curricular, co-curricular and extracurricular programmes are undertaken by the guidelines of the higher</p>

	authorities.
6. Distance education/online education:	<p>Due to the COVID-19 pandemic, the institution is able to adopt the online education, like many other institutions across the country. This institution is using ZOOM online meeting, WhatsApp, YouTube, Google Form, and GoogleMeet for online teaching and learning. The e-content is posted in WhatsApp and YouTube and the students are encouraged to use it in their preparation. The circulars of the college are posted in the college website and the information of the concerned departments are posted in the departmental webpage. The students are able to get the academic services of the expertise of eminent faculty working in various corners of the District.</p>



Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
178	207	212	170	141
File Description		Document		
Institutional data prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0246	174	254	192	146
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
277	277	380	203	203

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
142	72	146	111	96

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
15	15	24	30	30

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
17	17	26	33	33

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 9

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
38.60519	15.39572	25.34110	22.10995	48.53833

4.3

Number of Computers

Response: 73

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

- 1.The Curriculum for this college is provided by the Kakatiya University, and this college takes part in the curriculum development in the form of the members of Board of Studies. It adjusts the provided curriculum to suit the needs of the students, in the form of supplementing the students with region specific information.

To ensure the effective Curriculum delivery, this college follows the following well planned and documented process:

- 1.This college chalks out the department wise action plan to suit the provided curriculum.
- 2.This college prepares the departmental time table at the very beginning of the semester.
- 3.Apart from classroom teaching, this college provides the students experiential learning in the form of field trips and project work.
- 4.To assess the learning outcomes of the students, the student seminars and academic competitions are conducted.
- 5.For the holistic development of the students, cultural activities and sports activities are conducted. “Yuvatharangam” is one of such programmes that provides the opportunities to the students to participate in cultural and sports activities.
- 6.To inculcate the research interest among the students, this college motivates the students to participate in the state level competitions of “Jignasa”.
- 7.Keeping in mind that one of the main aims of the education at the higher education level is to make the students ready to enter the society as a better citizen, this college provides various programmes such as legal rights of women, COVID awareness programme etc. To serve the society, this college conducts Blood donation camps in which the students and teachers participate alike.
- 8.The committees such as Anti-Ragging committee, Grievance Redressal Committee are constituted every year to address the issues of the students.
- 9.To provide discipline and the right way of behavior, this college constitutes the disciplinary committee and it ensures that the students and all the staff to follow the laid out code of conduct of the college.
- 10.Students are made part of the various committees in this college, to provide them administrative and leadership qualities.
- 11.In the time of the societal need of the students’ service, this college sends its NSS and NCC students to help the Police department in controlling mobs at the regional festivals such as “Sammakka-Saralamma Jathara”, “Godavari Pushkaraalu” etc.
- 12.The IQAC department of this college conducts annual meetings on the quality of this institution, and it plans for the activities to be conducted in the next year.
- 13.For the future benefits of the students, free coaching for the P.G. entrance and Job melas are conducted in this college.

14. The mentor-mentee system is adopted to encourage the students to study well and progress better in their lives.
15. This college utilizes the benefits of digital classrooms and Virtual classroom for the easy comprehension of the students with videos, PPTs, and images. It is mainly very useful the science students.
16. To understand the realities of the villages, NSS camps with students participation are conducted. The NCC students participate in various camps across India.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

This college strictly adheres to the academic calendar issued by the Commissioner of Collegiate Education, Hyderabad, and the almanacs issued by the affiliating university, Kakatiya University, Warangal. In accordance with them, It plans the year-long activities along with the activities for ensuring the Continuous Internal Evaluation.

I. Academic activities:

1. Commencement of classes is done according to the almanac issued by the affiliating univeristy.
2. Induction/ orientation programme is conducted for the newly admitted students, as per academic calendar.
3. Prescribed important days such as National Voters Day, AIDS Day, International literacy day etc are conducted to provide awareness among the students about those aspects.
4. In order to instill the respect upon the great personalities who served this nation selflessly, this college conducts the birth and death anniversaries of the persons like, Gandhi, Dr. B. R. Ambedkar etc, as per the academic calendar.
5. Every saturday, the activities such as NCC, NSS, Swatch Bharath, Haritha Haram are conducted for the preservation of healthy ecosystem.
6. According to the schedule, the programmes such as Yuvatharangam, Jignasa are conducted at Cluster, District and State level.
7. Annual Stock verification is conducted by constituting various committees in order to evaluate the condition of various material on 31st March.

8. Admission Campaign in the feeding areas is conducted every year. This college approaches not only the feeding Junior Colleges but the intermediate students at their homes as well.

II. Ensuring Continuous Internal Evaluation:

1. At the start of the academic year, the Principal of this college conducted a staff meeting to discuss the Academic Calendar issued by the CCE, and the Almanac issued by the Kakatiya University. He directs all the Heads of Departments to prepare their departmental calendars in accordance with the Academic Calendar.

2. 1st working day of every month, Staff review meeting is conducted, and 5th working day of every month, staff council meeting is conducted to discuss academic, administrative, and financial aspects.

3. In the second week of every month, IQAC and DCEDRC meetings are conducted to discuss the quality enhancement in all the aspects of the institution.

4. CPDC meeting is conducted regularly to discuss various matters.

5. Review meetings with Regional Joint Director and Commissioner of Collegiate Education are conducted to review academic and administrative aspects.

6. National webinar on EBSB was conducted on 29.9.2020.

7. The internal evaluation exams, twice in a semester, are conducted as per the given schedule given by the affiliating university.

8. After evaluating the learning capabilities of the students, separate teaching strategies are adopted for slow and advanced learners.

9. For the evaluation of financial aspects of the institution, Accountant & General (AG) conducts financial audits periodically.

10. For the evaluation of greenery, and the energy consumption in the institution, the Green Audit and Energy Audit are conducted.

11. Staff meetings are conducted to ensure the completion of syllabus and planned activities for that semester. 14. Academic audit by the team appointed by the CCE, Hyderabad is conducted annually to evaluate the academic work for that year.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum

development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: C. Any 2 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.

Response: 8

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 8

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2020-21	2019-20	2018-19	2017-18	2016-17
1	4	3	0	0

File Description	Document
List of Add on /Certificate programs	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document
Link for Additional information	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 16.9

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
35	75	69	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

The institution conducts one or two induction classes at the very beginning of the academic year to inculcate human values and professional ethics to the students. The college strives hard for the overall development of the students. The college firmly believes that education means not only acquiring certificates but also behaving like a true citizen; enjoying their rights and performing their duties without compromise.

This college conducts a two-credit course on "**Gender Sensitization**" in the U.G. second semester. This college provides the extension lectures on the Gender issues by the eminent personalities of this region. It provides equal opportunities without any gender bias. Apart from academic instruction on gender, it conducts various programs related to gender equality, such as Skits by the students, Legal awareness programs on the rights of women, International Women's Day Celebrations to instill in the confidence among the girl students. The faculty are encouraged to participate in the Gender related programs conducted by the CCE and HRDC in order to implement the gender equality concepts that are learned in those programs. This college constituted Women Empowerment Cell to monitor the various grievances of the girl students. The Internal Compliant Cell addresses the gender related problems among the staff..

This college conducts two credit course on "**Environmental Studies**" to the U.G. students to motivate the students for the conservation of environment and developing the environment friendly attitude among the students. Apart from the two credit course, this college conducts Haritha Haram (planting and grooming plants) every Saturday in which the NSS students participate actively. This college does not permit smoking in its campus and it conducts "No Smoking Pledge". The usage of plastic is effeciently restricted in the campus and the garbage of plastic in the ground is removed on regular basis. As part of waste management, this college collects the fallen leaves and other degradable bio material for making compost. It erected pit for the decomposing and uses it efficiently. This college has removed the more electricity consuming lights and replaced them with LED lights which in turn reduced not only the electricity usage but the electricity bills as well. For the effective functioning of the environmental activities, the documented processes such as Green audit and Energy audit are established in this college. This college conducts Swatch Bharat program every Saturday in order to clean the surroundings of the college. At the time of NSS Camps, the students advocate to the villagers, the need of protection of environment.

This college conducts "Human Values and Professional Ethics" paper for U.G. 1st year students. In this course, students are taught about the importance of Human Values in their lives. The students are taught about their code of conduct at four levels: at the personal level, at the family level, at society level, at the environment level. The

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 0.96

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	8	2	0	0

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 0

1.3.3.1 Number of students undertaking project work/field work / internships

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni

Response: A. All of the above

File Description	Document
Any additional information (Upload)	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. Feedback collected, analysed and action taken and feedback available on website
2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document



Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 45.22

2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
246	190	259	192	208

2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
520	520	700	380	380

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 80.9

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
236	173	246	188	202

File Description

Document

Average percentage of seats filled against seats reserved

[View Document](#)

Any additional information

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

This college conducts an Induction Programme at the outset of the course to orient them towards the study in their respective graduation. For identifying the advanced and slow learners among the newly joined students, every department conducts "**Diagnostic Test**". The learners who scored less than 40% marks are considered slow and who scored more than 40% and below 60% are considered as average and more than 60% are considered as the advanced students.

The students who have not studied the concerned subject at Intermediate level will be provided **Bridge Course** in that respective subject which enables the students to understand the basics of the subject concerned and to help them meet the requirements of the subject at graduation level.

The special programmes those are organised for the **slow learners** are as follows:

1. **Remedial classes** are conducted for the slow learners by designing the syllabus and study material to meet the basic needs of them. These classes are conducted as per the available or convenient time of both the teacher and the slow learners.
2. **Tutorial Classes** are conducted for the learners who are unable to cope up with the rest of the students in the classroom. These classes enable the students to be on par with the other students. These classes are generally taken on the request of the students.
3. **Mentor-Mentee system: Mentoring** is effectively used for the slow and less-motivated learners. The students are mentored by the subject teacher related to their respective subject, and the class teacher as a mentor takes care of the mentoring of his/her class. The regular progress of the mentees is monitored by these mentoring strategies.
4. **Study materials (printed or online)** are provided to the slow learners to enhance their comprehensive skills. These materials are helpful in attending their semester-end examinations.
5. **Personality Development Classes** are conducted to the students, especially for the slow learners, by the eminent personalities of this region to boost their confidence levels and motivate them to work with self-confidence.
6. **Peer learning** is encouraged among the students to clear their doubts among themselves which reduces their apprehensions to approach the teacher. The friendly atmosphere among the peers helps them learn with ease.
7. **The evaluation of the semester-end exams of the slow learners** is continuously monitored and they are helped with useful suggestions to appear for the supplementary exams.

The special programmes those are organised for the **advanced learners** are as follows:

1. Encouraging the advanced learners to participate in the academic competitions, class room seminars, intra-college academic activities such as Yuvatarangam and Jignasa Study Projects to provide them various opportunities to further enhance their knowledge levels.

2. Peer Teaching is encouraged among the advanced students. It will not only improve their teaching abilities but also help the slow learners to understand the concept better. The student-as-Teacher programme eliminates the apprehensions of the advanced students in teaching their peers.

3. The reference materials (Printed and online) are provided to them to excel in the respective subjects

File Description	Document
Upload any additional information	View Document
Past link for additional Information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 16.4

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

This college focuses on student centric methods. As this college works as bridge between the rural and urban spaces. Hence, various programmes mentioned below are organised to cater the diverse requirements of the students:

1. In each and every class itself, this college has made a practice of allocating the last fifteen minutes for clear the doubts of the students, if any. So that, the students may have better idea of the concept.

2. At the completion of each and every lesson, the faculty of this institution conducts slip test to evaluate their levels of understanding of the concept. After evaluating the answer scripts of the students, the students who scored less marks will be provided counselling.

3. The faculty assigns the students various assignments to improve the self and collaborative learning.
4. Class room seminars by the students are organised, to bring out the academic excellences of the students. This also improves the communicative skills of the students. The performance of the students is evaluated by the judges invited by the respective departments.
5. The extension lectures are arranged on the specific areas by eminent scholars from other institutions and the students are encouraged to express their views on the topic in discussion. By these extension lectures, the students are able to look at the concept from alternative point of views of the faculty freely.
6. Group discussion are conducted periodically to enhance the persuasive and argumentative skills of the students in the respective subject. These discussions help the students to be more vocal and assertive. They also learn to listen the other's view points carefully which helps them to differentiate the difference between the baseless argument and the fruitful discussion.
7. Practicals by the science faculty are conducted to provide the experiential learning in the concerned topics. However, the necessary security measures are taken for the safety of the students.
8. Various academic competitions and cultural programmes are designed to meet the aesthetic requirements of the students. In accordance with this student centric activity, our students are encouraged to participate in Yuvatharangam, Jignasa and other intra-university competitions. These programmes help the holistic development of the students.
9. Both indoor and outdoor sports are provided to the students, as this college believes in that physical fitness helps them for the mental fitness of the students.
10. NSS activities such as Haritha Haram, Swatcha Bharath, Red Ribbon Club, Anti-Tobacco day, National Voters Day are conducted to make the students empathise with the societal and environmental issues. In the events of regional festivals such as Vinayaka Nimajjan, Medaram Sammakka Sarakka Jatara (fair), our NSS volunteers extend their services to the police department in the form of controlling the mob and showing the directions to the visitors.
11. Blood donation camps are also conducted to make the students learn and understand the importance of human relations and the responsibility they have to fulfil in the society as true citizens.
12. NCC programmes are conducted to develop patriotism and self-discipline among the cadets.

File Description	Document
Upload any additional information	View Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

By using ICT enabled tools, the faculty can make their teaching more effective. In this institution, our faculty follow these kinds of ICT enabled tools for effective teaching-learning process:

1. **Power Point presentations (PPTs)** play an important role in explaining the topics of the concerned subject. They also reduce the burden of drawing the complicated pictures on the black board. The ppts help the faculty to focus more on the topic in discussion and reduce the unnecessary deviations from the topic.
2. **Video making:** Faculty makes videos on certain difficult topics and upload in YouTube with link given to the students so that they can watch and learn whenever they are free and grasp the subject. After viewing videos, the students will get their doubts, if any, clarified by the faculty.
3. **Smart Boards:** All the faculty are encouraged to use smart boards to teach their lessons whenever the need of explaining the complex concepts. They display the videos related to the topic.
4. **Virtual classroom:** By using the Virtual classroom, the faculty from other institutions teach our students. Thus, our students get an opportunity to be benefitted from the expertise of the eminent faculty from far away places, without physical travel. In the same way, our faculty help the other institutions with their excellence. In a way, it is an exchange of knowledge and resource persons.
5. **Google classroom:** Our faculty use the Google classroom to provide the students assignments, study material, and other academic competitions. Especially, in these pandemic times, when physical teaching and evaluation is not possible, google classroom is one of the best ICT enabled tools to empower the students. Students are given special training to use google classroom for submitting their assignments, class work and answering the questions. They are graded by this google classroom.
6. **College Website:** The college website is regularly updated with the study material, and links of the YouTube classes so that not only our students but also any interested student community can utilise the material.
7. **ZOOM or Google Meet for online teaching:** Our faculty got trained to use the online meeting or teaching platforms such as ZOOM or Google Meet to conduct their online classes. While using zoom, they may screenshare to display the study material or videos. The students are also taught the online etiquette in attending the ZOOM classes.
8. **Online Student Classroom Seminars:** Students were trained to present their classroom seminars through online mode. Thus, even in this pandemic situations, the insitution had taken care of developing the academic skills of the students.

9. Google Form for Quizzes and Feed back: The faculty use the google form for conducting quizzes and acquiring feed back from the students. The responses that are recorded in the google spreadsheet are analysed and appropriate corrective measures are taken.

10. Online Broadcasting System (OBS): The faculty were provided training in using OBS to record their lessons. Whenever the faculty happens to take their classes by using mobile phones, it will be useful.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 20.5

2.3.3.1 Number of mentors

Response: 12

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 90.12

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**Response:** 13.17**2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
2	4	3	2	2

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**Response:** 9.2**2.4.3.1 Total experience of full-time teachers**

Response: 138

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms**2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode****Response:**

Mechanism of internal assessment is very much transparent and fool-proof in terms of frequency and mode in this college. In our institution, the students have to write four kinds of examinations for the assessment of their quality.

1. **Slip Tests:** After completing a lesson or two, according to the requirement of the concerned department, a slip test is conducted as a mandatory practice. The faculty send the prior notice to the students and give ample time for the preparation of the test. Keeping the pattern of semester-end examinations in view, question papers are prepared. Under the strict vigilance of the concerned faculty, the slip test is conducted and thereafter it is evaluated. The marks are intimated to the students through the Departmental Slip Test register, and they are given their answer scripts for self-check.

2. **Surprise Tests:** Apart from the regular scheduled slip tests, the faculty conduct surprise tests as per their choice. Usually, the test consists of short answer questions or MCQs. The evaluation is done in the class itself in the presence of the students. The correct answers are discussed. The areas where the students can error are also explained.

This test assesses the subject readiness of the students at a given point of time. It also tests whether the student is properly following the subject or not. It also alerts the students to get rid of their laziness, if any.

3. **Subject-wise Quizzes:** Departments conduct subject-wise quizzes to assess the conceptual understanding of the subject by the students. This type of assessment also observes the collaborative learning skills of the students in that group.

These kinds of quizzes may be conducted either in direct mode or online mode. The students are intimated in advance. The students are divided into groups wherein a group consists of three students. In order to develop participative learning, one of the students acts as the quiz master and he asks the questions that are prepared by the concerned faculty. One of the students works as the scorer. The first two teams are encouraged with suitable rewards. These kinds of quizzes, apart from developing interest on the subject, create thrill, excitement and enjoyment among the students. The non-participative students also try to guess the correct answers.

3. **Assignment:** To assess the logical and application skills of the student, assignments are given, as per the demands of the concerned department. The students are intimated well in advance and after the evaluation, the academic capabilities of the students are analysed and the students are supported as per their needs and requirements from time to time. The Departmental Assignments Marks Register is maintained and monitored by HoD and Principal.

4. **Internal examinations:** The internal exams time table is provided by the affiliating university (Kakatiya University). The internal exam is conducted twice in a semester. The best of two is taken into account to send it to the affiliating university. After the evaluation of the internal exams, the students who score less marks are counselled by the faculty.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

Mechanism to deal with internal/ external examination related grievances is transparent, time- bound and efficient in our institution, as per the almanac of the affiliating Kakatiya University.

1. Grievances related to the internal exams: Whenever the university announces the dates for the internal examinations, the examination branch asks various departments for their convenient date within the stipulated time period and the integrated time table of internal examinations is prepared and displayed on the notice board. Students are also intimated through Whatsapp groups and personal phone calls who fail to attend the college in that period. This helps the students not to miss their internal exams.

If any student, unfortunately, misses the first internal exam, the concerned departments make phone calls to the students to know the grievances for not attending the internal exam. And they inform the students about the second internal and the faculty ensures all the missed students to attend at least the second internal examinations.

Keeping in view of the pandemic situations and the reported grievances of the students, all the internal exams are conducted within short time in order to minimize the stay of the non-boarder students who are from far away places.

All the students are repeatedly instructed to submit internal assignments within the stipulated time period so that even if the two internal exams are missed by the students, they can atleast get the minimum marks by the assignment and can progress to the next semester.

2. Grievances related to the external examinations: The examination branch of this college makes extensive publicity of the last date to pay the exam fee without fine, as most of the students are from rural and poor background.

At the time of fee payment, if any student falls short of some money to pay the fee, the faculty takes care of his/her grievance.

Before the external examinations, the concerned department arranges extensive examination preparatory classes and arranges the study hours. The institution provides staying facility in the college, if it is absolutely necessary to the poor and far away students.

The concerned departments provide printed study material to the needy students to get them well prepared for the external examinations.

The examination branch of this institution takes care of the problems related to the affiliating university such as incorrect printing of the names, missing of the hall ticket etc.

The examination branch issues the memorandum of marks to the passed out students without making them to wait longer.

This institution informally appoints one of the faculty members to deal with university related grievances

from time to time.

After analysing the results carefully, the mentors inform personally to the students who are unable to clear the exams and make them to appear in the forthcoming semester exams. The mentors enquire his/her grievances in not clearing the exams and help the students within their limit.

Before the external examinations, a session of students is chaired by the Principal and useful tips are provided so that the students may get confidence.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

The Programme and Course Outcomes are essential for the faculty to focus on the subject and help the students to know about the course. The following measures are taken for the formation and implementation of Programme Outcomes and Course Outcomes.

1. Constituting Programme Outcomes Committee: This institution firmly believes that education should be imparted with specific outcomes upholding the vision and mission of this institution. The Programme and Course Outcomes are framed to provide the fullest benefits to students.

For this purpose, every year, the Head of the Institution constitutes a committee lead by IQAC co-ordinator to finalise the Programme Outcomes involving the concerned departments. The outcomes are finalised after a brainstorming session, keeping UGC guidelines in view.

Once, the outcomes are framed and approved by the Head of the Institution, the faculty form Course Outcomes keeping the time to time demands and necessities in view.

1. Framing Course Outcomes by Departments: Once Programme Outcomes are formed, the Head of the concerned Departments arrange a departmental meeting. There, the faculty express the Course Outcomes of the paper(s) which they deal keeping the needs and demands of the students and UGC guidelines in view. Then, after careful scrutiny, the concerned Head of the Department approves the Course Outcomes submitted by the faculty of the concerned department and sends the same to the Head of the Institution.

With due consultation of the concerned Head of the Department, the Head of the Institution finalises the Course Outcomes, suggesting some corrections, if any.

3. Mechanism of intimating the Programme and Course Outcomes:

(a). Informing the teachers:

Once, the programme and Course outcomes are approved by the Head of the Institution, the copies of the same are circulated to the faculty with an instruction to make the students aware of the Course Outcomes and work for the realisation of the Programme Outcomes. Later, the faculty display them on the Departmental notice board so that any student can go through them.

(b). Informing the students:

Each and every faculty intimates the Programme and Course outcomes to the students by reading them in the classroom at the very beginning of the every semester and asks for the opinions of the students as they are one of the important stakeholders. The suggestions of the students for the changes in the Programme/ Course outcomes are collected, if any, after evaluating the suggestions made by the students, the faculty intimates the same to the Head of the Department, and those changes will be incorporated in the POs and COs.

(c). Displaying on the Website and concerned Whatsapp Groups:

The finalised Programme Outcomes and Course Outcomes are displayed on the College Website so that it can be viewed by the faculty and students whenever they have a need to access them. These Programme or Course Outcomes are updated according to the needs and suggestions and consequently they will be displayed on the Website without any delay.

The concerned faculty post the Programme and Course Outcomes in their subject wise Whatsapp Groups.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	View Document
Upload any additional information	View Document
Past link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

After carefully framing the programme outcomes and course outcomes for semester wise in each academic year, this institution takes utmost care in the implementation part also. The following evaluation methods are adopted to evaluate the attainment of POs and COs:

(a). **Slip Tests:** The attainment of course outcomes are evaluated by conducting slip tests after completion

of certain syllabus. It helps the stakeholders to assess themselves whether they are going the right path to achieve the POs and COs.

(b). Surprise Tests: These tests are conducted to evaluate how far the students are able to grasp the concept of the subject at a given point of time. By the evaluation of the Surprise Tests, the faculty are able to assess their teaching methodologies and how far they are useful to attain the POs and COs. It also tests the subjective alertness of the students. As the uncertain temporality of these tests make the students be always in touch with their subjects without compliance.

(c). Assignments: The answers given by the students for the Assignments are the indicators for the evaluation of attainment of POs and COs.

(d). Classroom Seminars: The attainment of POs and COs is evaluated by the use of Classroom Seminars as they indicate the learning of the concepts, practices, and communication skills which are part of Course outcomes.

(e). Use of ICT tools: All the faculty are trained to use ICT tools which are utmost important in attaining the POs and COs, especially in the subjects related to the sciences. The google forms, and google classroom are used to evaluate the students' achievement of COs and POs.

(f). The library facilities: By reading the reference books, the students attain subject knowledge which directly helps to achieve COs and POs and the same is reflected in the evaluation of various kinds of the exams conducted by the departments.

(g). Internal examinations: Internal examinations are conducted twice a semester, as a part of continuous teaching, learning and evaluation process. Thus, these examinations play an important role in evaluating the attainment of POs and COs.

(h). IQAC meetings: The overall process of COs and POs is monitored by IQAC and a semester end meeting is conducted in this connection. These meetings help the faculty to retrospect how far they are successful in attaining the POs and COs.

(i). Semester-End examinations: The attainment of the academic aspects of POs and COs is evaluated thoroughly through the Semester-end examinations and practicals. The results of the students are thoroughly analysed for the future course of action.

(j). Feed back: The evaluation of the feed back collected from the stakeholders is an attainment index factor for the POs and COs. The feed back is collected twice a semester to gauge the teaching levels of the concerned faculty.

(k). Academic, Curricular, Co-Curricular activities: The holistic development of a student is important to any POs and COs. This will be assessed by various student centric activities like essay writing, debates, quizzes, sports and the culture programmes.

File Description	Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 54.17

2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
93	36	52	42	33

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
141	72	72	99	82

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document
Upload any additional information	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.93

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document
Upload any additional information	View Document

NAAC

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description

Document

List of endowments / projects with details of grants

[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 0

3.1.2.1 Number of teachers recognized as research guides

File Description

Document

Institutional data in prescribed format

[View Document](#)

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.1.3.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
8	8	18	9	9

File Description	Document
List of research projects and funding details	View Document
Any additional information	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

The institution has created the following ecosystems for innovations and it has taken necessary initiatives for creation and transfer of knowledge, as the teaching and learning is not at all static but dynamic and they need the continuous updation and transfer of knowledge.

1. The Research and Development Cell: The teaching faculty are encouraged to pursue their doctoral research (PhD), Minor and Major Research Projects in order to bring out the innovations from the departments. Due to the available ecosystem in the institution, the faculty are able to complete their PhDs, and some other are able to submit their PhD dissertations. The faculty with research oriented aptitude are helping the students to work for innovations.

This cell encourages the faculty to publish their research articles in various national and international journals. For this effect, the N-List of Infflibnet is provided to the faculty and the students.

2. Faculty Forum: To develop research oriented and innovative skills among the faculty, a Faculty Forum is established in our institution. The faculty with PhD is the Co-ordinator of Faculty Forum, and the Forum meets once a month. The Co-ordinator decides the topic which is expected to be innovative is announced to the faculty well in advance. One speaker who has authority on the topic delivers a keynote and discussion takes place as it has already been intimated to the rest of the faculty. In this way, our Faculty Forum works a reservoir of knowledge and innovation.

3. Entrepreneurship Development Cell: The EDC under the supervision of the department of Commerce encourages the entrepreneurial activities among the students. It aims to turn the students into young entrepreneurs who can not only lead their lives on their own but also provide some livelihood to others. The EDC conducts various kinds of trainings, invites the representatives of established firms and companies. Courses like Tally, Grameena Vikas Yojana are conducted to acquire the capabilities to become an entrepreneur.

The EDC conducts a students-meeting quarterly and invites the innovative entrepreneurial ideas from the

students. The students also share their innovative ideas in those meetings.

4. Student Study Projects: This institution encourages both individual and group student study projects in order to instill the research attitude from the graduation level itself. The faculty takes special care to make the students participate in "Jignasa" - a State level Students Study Project Competition.

5. Transfer of Knowledge through Student-as-a-Teacher programme: Taking a cue from the CCE, Hyderabad, our institution continuously encourage the students to teach the lower class students. There, they disseminate the knowledge what they gained in their classes. They also get teaching experience which can be useful in their future.

6. Transfer of Knowledge through arranging and delivering the extension lectures: This institution has created an ecosystem for the transfer of knowledge through arranging and delivering the extension lectures in which the students are ultimate beneficiaries.

7. Transfer of knowledge through Seminars: This institution encourages its faculty to participate and present papers in various levels of seminars and conferences.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 1

3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	1	0	0

File Description	Document
Report of the event	View Document
List of workshops/seminars during last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 0**3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years****3.3.1.2 Number of teachers recognized as guides during the last five years****File Description****Document**

List of PhD scholars and their details like name of the guide , title of thesis, year of award etc

[View Document](#)**3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years****Response: 0.61****3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
2	7	5	0	0

File Description**Document**

List of research papers by title, author, department, name and year of publication

[View Document](#)

Any additional information

[View Document](#)**3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years****Response: 0.39****3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	4	2	1	2

File Description	Document
List books and chapters edited volumes/ books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

This institution believes the holistic development of the students and conducts various kinds of programmes mentioned below:

1. Neighbour community programmes:

(a) National Service Scheme (NSS): Our institution possesses the actively working NSS Unit (I and II). It takes up various kinds of social service oriented programmes around the Mancherial mandal where this institution is located. It invites eminent personalities to deliver speeches on personality development. It takes care of instilling citizenship responsibility among the students.

It conducts health camps and blood donation camps at regular intervals. It conducts various awareness programmes on HIV, Thalassaemia, Sickle Cell. Our NSS Unit conducted many social oriented programmes during the Corona pandemic period. It organised free Corona testing camps in our institution. The Corona helpline centre was established in order to help the needy.

2. National Cadet Corp (NCC): The NCC of this institution is the only reputed and well established unit of Mancherial district. It extends its invaluable services to the neighbourhood community such as helping the police department in bandhobast during the regional fairs and festivals. This unit participated in Godavari Pushakaras which come once in 12 years to control the crowd.

2. Sensitizing the Students for Social Issues:

(a). Anti-Ragging Awareness Programme: This institution gives utmost importance to the discipline among the students, as it expects a responsible behaviour from the students. Their movements are recorded in the surveillance cameras and the recorded videos are helpful if any need arises related to disciplinary action.

The Head of the Institution constitutes the Anti-Ragging Committee (ARC) at the beginning of every academic year and it is coordinated by the seniormost faculty. The ARC conducts awareness programmes and arranges talks by eminent personalities from the police and legal departments. The posters propagating anti-ragging are displayed on the main notice board and departmental notice boards. ARC also coordinates Women Empowerment Cell (WEC) in arranging SHE team programmes in which the legal consequences for eve teasing are explained to the students. A Grievance box is provided to collect any kind of complaints about ragging or eve-teasing.

(b). Environmental issues: The students are sensitized towards the environmental issues by conducting the programmes such as Haritha Haram, and Swatch Bharath. An Eco-club is constituted in this institution in the supervision of the Department of Botany. Green Audit is proposed and will be conducted annually. It encourages pollution-free environment.

(c). Sensitising the students towards various Diseases:

This institution takes care of the students' health by arranging health camps, blood grouping and eye testing programmes. It also conducts Anti-Tobacco Day to curb the pulmonic diseases, Anti-HIV day through Red Ribbon Club, the distribution of albendazole tables for deworming etc. These kind of programmes sensitize the students towards various diseases.

(d) Corona Helpline Centre: This institution rendered immense services during Corona pandemic. Our students helped the Corona affected patients to get their food and medicine. Proper advice from the doctors and the information of available beds in the nearby hospitals are also provided to the needy through this Helpline centre.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 1

3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	View Document
e-copy of the award letters	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC,

Government and Government recognised bodies during the last five years**Response:** 34**3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
4	12	11	4	3

File Description	Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document
Any additional information	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years**Response:** 118.89**3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
116	423	388	154	104

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document
Any additional information	View Document

3.5 Collaboration**3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year**

Response: 1**3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	0	0	0

File Description	Document
e-copies of related Document	View Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years**Response: 4****3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	0	0	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The physical infrastructure places an important role in providing academic conducive environment in this institution.

1. Classrooms: This institution already consists of (8) spacious and well ventilated classrooms with raised platforms for teaching and one another classroom is used as a seminar hall. In addition to these, another seven classrooms are built with RUSA funds.

2. Laboratories: This institution has two well equipped laboratories for Physics, Chemistry, Zoology, and Botany each. Lab materials are procured by the Commissionerate of Collegiate Education, Hyderabad. Apart from the Science laboratories, the English Language Lab is also established.

3. Smart Boards: Our college possesses four smart boards for effective and visual teaching and learning process. The faculty use these boards to present the complex concepts.

4. Virtual Classroom: This institution consists of one virtual classroom which is used for virtual extension lectures and various online training sessions.

5. Separate Toilets for girls and boys: This institution gives utmost importance to the hygienity. So, this institution has separate toilet facility for both boys and girls, as it is necessary for any institution. Under RUSA funds, this institution is planning another block toilets for the usage of students and staff.

6. Ladies Waiting Room: This institution has the facility of Ladies Waiting Room in which they can relax in between the classes and during at the lunch interval.

7. Bike Parking Shed: This institution has the Bike parking shed which can be a valuable resource during summer and monsoon seasons.

8. Canteen: The canteen in this institution provides the minimum snacks and tea facility to the staff and students. It is run by the self-employed student community.

9. Library Hall: This institution consists of a library hall with reasonable sitting capacity and books are issued to the students and faculty.

10. Computing Facilities: This college contains a renovated computer lab with (30) computers at its disposal. The students of Computer Science and Computer applications are its beneficiaries.

The English Language Lab which is used for TSKC consists of (15) computers with wi-fi facility. Recently, the digital library is established with (14) computers.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

This institution has the following facilities for cultural activities, sports, games, gymnasium, yoga centre etc.

1. Spacious Stage with green rooms on either side: This institution has spacious stage to conduct college and district level cultural programmes and get together meetings.

2. The Play Ground: The huge Play ground is a great asset to this institution. It not only caters the sports needs of the students but also the morning walkers and tournaments. Our students use this ground for the physical test of the Police recruitment.

3. Outdoor and Indoor Sports Facility: The Games and sports are encouraged and the sports material is supplied to the students. One faculty is deputed to take care of the matters related to sports and games. Our students regularly participate in College, cluster, and state level Sport meets like Yuvatarangam, intra- and inter university sports competitions etc.

4. Gymnasium: This institution consists of a reasonably well-furnished gymnasium so that the interested students can avail this advantage to build and maintain their physical fitness.

5. Yoga facilities: In this institution, a Yoga and Meditation Centre is established. The open terrace with the shadows of the tall trees is used for Yoga practice. One of our faculty is trained in advanced practices of Yoga and his services are used not only for the staff but for the students as well. On 21st of June, the International Yoga Day is celebrated in this institution.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 55.56

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 5

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 85.1

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
82.58	26.24	0	0	19.97

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document
Upload audited utilization statements	View Document
Upload any additional information	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The college has a spacious central library facility for the UG and PG students. It is fully automated and it is going to adopt bar code system very soon. The library has a well lit and ventilated reading cum stack room.

It has **5688** text books, **1359** reference books, **14** CD/DVDs and **15** journals are newly added. The library possesses the digital databases such as **N-List Infflibnet**, and **Shodhganga**.

The Library is a rich repository of knowledge which is automated with NewZenLib (NGL Core Engine Version 3.1.1 Discover) - open software and is also equipped with online public access catalogue (OPAC).

Library Details:

1. The Total area of the Library (in Sq. Mtrs) : 260.13 sq.mtrs.

(a). Reading Room : 74.32 sq.mtrs

(b) Text Book section (Issue) : 92.90 sq. mtrs.

(c) Reference section : 92.90 sq. mtrs.

2. Total seating capacity : 150

3. Year of automation : 2020

4. Nature of automation : Fully

5. Computer & E-access : 114.56 sq.mtrs.

6. Reprographic access : yes

File Description	Document
Upload any additional information	View Document
Paste link for Additional Information	View Document

4.2.2 The institution has subscription for the following e-resources

1.e-journals

2.e-ShodhSindhu

3.Shodhganga Membership

4.e-books

5.Databases

6.Remote access to e-resources

Response: A. Any 4 or more of the above

File Description	Document
Upload any additional information	View Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0.35

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0.18	0	0.25	0.2	1.10

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the last five years (Data Template)	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 13.41

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 35

File Description	Document
Details of library usage by teachers and students	View Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The following IT facilities are frequently updated in the institution:

1. IT facilities in Classrooms:

(a) **Smart Boards:** Our classrooms are updated with four smart boards for effective and visual teaching and learning process. The faculty use these boards to present the complex concepts.

(b). **Virtual Classroom:** This institution consists of one virtual classroom which is used for virtual extension lectures and various online training sessions.

2. IT facilities in Laboratories: The laboratories are equipped with smart board facility. The laboratories of Botany, Zoology, Physics, and Computers have one smart board each.

3. IT facilities in Departments: Either Laptop or Desktop is provided to every department to digitalise the departmental activities. The faculty have started using Faculty Digital Diary as well. By using the IT facilities available in the departments, the faculty are able to equip themselves with technical aspects. They update their teaching using ICT tools by uploading video lessons in YouTube, by delivering their lectures with PPT, and by using Google Forms, and Google Classrooms etc.

4. Updation of College Website: This institution updates its college website on regular basis. The computer department of this institution takes the responsibility of its updation.

5. IT facilities in Examination Department: The examination department is equipped with exam related IT facilities such as xerox and printing machine, Scanner, and Computers. Now-a-days, the affiliating University is sending the question papers online and this institution downloads and takes the print outs to conduct the examination. The internal and practical marks are also entered in the Website, instead of sending the marks list separately.

6. IT facilities in ELL/TSKC Lab: The ELL/ TSKC lab is updated with many more computers and UPS facility. Due repairs are done periodically.

7. IT facilities in Library: Our library is equipped with Computer, UPS, and Printer, apart from Wi-Fi facility. Recently, the digital library is also established. The managing of the library is done through the Integrated Library Management System (ILMS).

7. IT facilities in Office: The manual work in Office is greatly reduced. The office uses the Integrated Financial Management and Information System (IFMIS) for financial and service related activities.

8. IT facilities in the campus (CCTVs): For the security of the students, staff, and the material, the CC TVs are provided in this institution.

9. Wi-Fi connected Campus: This institution is segregated into four corridors, and Wi-Fi facility is

provided in each corridor with a different password.

10. Trainings on ICT Tools: To use the ICT tools and for the updation, the faculty are encouraged to get trained in ICT based training programmes such as one conducted by Dhynahita, Hyderabad.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 3.37

File Description	Document
Upload any additional information	View Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: A. 750 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 16.7

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
3.32	3.71	4.69	3.59	7.8

File Description	Document
Upload any additional information	View Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Our college was established in 1967 and held a historical legacy since its inception. The following established systems and procedures are followed the maintenance and utilisation of physical, academic, and support facilities such as laboratories, library, sports complex, computers, classrooms etc.

1. Established systems and procedures for maintenance and utilization of physical facilities: This institution constitutes a Furniture Committee in which one faculty co-ordinates the committee and two other faculty members help the co-ordinator in that work. The physical stock verification of the furniture is done annually. The stock verification committee gives a report of the furniture which is in good condition and which is in dilapidating condition. The report is submitted to the Head of the Institution for approval. Apart from the furniture, the committee takes care of the electronic fixtures and fittings, various kind of wooden material such as doors and windows, stools, benches and tables.

2. Established systems and procedures for maintenance and utilization of academic facilities:

(a). Science Lab material: The HoD of each department submits the list of required lab material to the Head of Institution who forwards the same to CCE, Hyderabad. When the lab material is procured by the CCE and is supplied to this institution, the faculty from concerned department verifies the stock physically. The physical stock verification of the lab material is done annually. The stock verification committee gives a report of the furniture which is in good condition and which is in dilapidating condition. The report is submitted to the Head of the Institution for approval. The waste management in the laboratories is done systematically.

(b). ICT Tools: The in-charge of ICT material takes care of the ICT tools those are used in the classrooms, such as the smart boards, Virtual Classrooms, wi-fi connections etc.

(c). Library: All the books are entered in the stock register, and physical stock verification takes place annually. The books those are not in good conditions are weeded out as per the norms. The in-charge of ICT facilities takes care of the computers in the digital library.

3. Established systems and procedures for maintenance and utilization of support facilities:

(a). Record Assistant: The Record Assistant assists in proper maintenance of academic and official

records. He provides the needed records whenever the faculty ask him.

(b). Store Keeper: The Store keeper takes care of the material of the institution and helps the furniture committee.

(c). Office Sub-ordinates: The office sub-ordinates of this institution helps both the teaching and non-teaching staff in procuring and delivering the necessary material. The campus is cleaned periodically with the help of the office sub-ordinates.

(d). Scavenger: The temporary scavenger cleans the sanitary part of this institution and helps in maintaining premises clean and tidy.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 105.63

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
264	216	157	163	219

File Description

Document

upload self attested letter with the list of students sanctioned scholarship

[View Document](#)

Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)

[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0.29

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	2	0	1

File Description	Document
Upload any additional information	View Document
Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 2.74

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
7	8	8	2	3

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 2.3

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
4	1	5	2	2

File Description	Document
Self attested list of students placed	View Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 26.76

5.2.2.1 Number of outgoing student progression to higher education during last five years

Response: 38

File Description	Document
Details of student progression to higher education (Data Template)	View Document
Any additional information	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 80

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
3	2	5	1	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
3	2	5	1	0

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 2

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document
e-copies of award letters and certificates	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

This institution focuses on student centric teaching and learning and makes them to actively participate in overall administrative, circular, co-curricular, and extra-curricular activities. To implement the students' participation and engagement, this institution is following the established system that is mentioned below:

1. Student Administrative Council (SAC):

(a). Constitution of SAC: The faculty identify one active and regular student in their concerned departments at the very beginning of the academic year and the selected student acts as the class representative. The name of the student is forwarded to the IQAC.

The co-ordinator of IQAC talks with the selected class representatives personally to assess their capabilities, and prepares an integrated list of the students for the Student Administrative Council for that academic year, and the same is approved by the Head of the Institution.

(b). The Role of SAC: The SAC plays an active role in all the matters related to administration such as various financial and non-financial committees.

The SAC acts as a bridge between the students and the administration of the college. It brings into the notice of the Principal regarding the needs and demands of the students, if any.

It approves the resolutions taken by the various committees such as self-finance committee, special fee committee etc.

It correlates immediate alumni with the administration of this institution using their personal relations with their seniors, superseniors etc.

2. Student Curricular Committee (SCC): The faculty identify the students who are interested in sports, arts, and cultural activities, and they select one student from their concerned department and the integrated list submitted by IQAC is approved by the Head of the Institution.

This committee plays a key role in conducting various literary, sports and cultural programmes and celebrating Teachers' Day, Telugu Bhasha Dinotsavam, Hindi Divas etc. This committee in turn identifies the hidden talents among the students and encourages them to actively participate in Freshers and Farewell parties and other society outreaching programmes.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 7.6

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
7	11	6	7	7

File Description	Document
Upload any additional information	View Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

This institution continuously and consistently maintains good rapport with its alumni as the alumni play a vital role in the development and propagation of the institution and the progression of the students.

1. Registered Alumni: The Alumni of this institution was registered with the bearing No. **267** in the year **2005**. The eminent personalities of this region are actively participating in this registered alumni association such as the Member of Legislative Assembly (MLA) of this constituency, the industrialists, lawyers etc.

2. The Role of Alumni: The alumni conducts the activities such as providing some amenities according to their available funds such as donating **Wheel Chair** for the divyanjans. Recently, the alumni is planning for a botanical garden and presenting the **Gold Medals** along with the **Cash prize** to the toppers of this institution.

The Alumni members helps the NSS volunteers whenever they conduct NSS camps in nearby places. It also works as an oral mouthpiece of this college for the improvement of the admissions.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: A. ? 5 Lakhs

File Description	Document
Upload any additional information	View Document
Link for any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

The vision and mission of this institution are as follows:

The Vision: The vision of this institution is to foster the intellect, creative abilities, and holistic development of the students in an active and student-centric teaching and learning environment by becoming the epitome of the excellence.

The Mission: For the attainment of the above mentioned vision, this institution adopts the following methods:

1. To tap the hidden skills and talents of the students to empower each student to rise to their full potential.
2. To sensitize students towards inclusive social concerns, human rights, gender equality, and environmental issues.
3. To nurture the freedom of thought and expression among the students.
4. To promote and facilitate community engagement and social enterprise.
5. To turn the students into young entrepreneurs.
6. To take care of the needs of the students from rural and tribal areas who belong to socially and economically backward sections.
7. To make the students participate in various kinds of curricular, co-curricular and extra-curricular activities.
8. To explore the leadership qualities and team spirit among the students.
9. To develop the research aptitude and scientific temper among the students.
10. To make the students responsible and law abiding citizens.

Governance of the institution: The executive planning to achieve the vision and mission of the institution is as follows:

(a). Student-Centric Classroom teaching, learning and evaluation: All the classes are conducted in student-centric methodology in order to bring out the hidden skills and talents of the students. The academic exams such as slip, surprise, internal exams and assignments are designed for the holistic development of the student is explored. The regular feedback from the students is collected, evaluated, and

analysed.

(b). The extention lectures: The lectures on inclusive social concerns, human rights, gender equality, and environmental issues are arranged by the eminent personalities to develop social inclusivity among the students.

(c). Mechanism to provide employment/ Entrepreneurial Opportunities: The institution has an established Entrepreneurship Development Cell, apart from TSKC which develops the needed skills for future employment among the students. The job-related certificates courses such as Tally, Basic concepts in Telugu Journalism, Competitive English etc are conducted.

(d) Student Participative mechanism: To develop the freedom of thought and expression among the students, they are encouraged to participate in the programmes arranged by the Student Administrative Cell (SAC) and Student Curricular Cell (SCC). The faculty always give an opportunity to the students to raise their doubts and get them clarified at any given point of time.

(e). The mechanism to develop Research and Scientific aptitude: This aptitude is developed through class room individual and group study projects, Study Research Projects such as "Jignasa" - State level students' research project, and the field trips to the science-based industries etc.

(f). The mechanism to make the students responsible citizen: The activities such as Red Ribbon Club, Haritha Haram, National Voters Day, Constitution Day, Anti-Tobacco Day, Blood Donation Camps are conducted by NCC and NSS volunteers to make the students law abiding and responsible citizens.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

This institution adopts the established decentralization and participative management methods in various institutional practices for its effective functioning. The decentralisation is in the form of twelve levels. They are as follows:

Level-1 -The Principal: The Principal is the sole authority of this institution and monitors the effective functioning of all other institutional bodies. He/she implements the orders received from the CCE, Hyderabad.

The Principal monitors the academic as well as administrative matters deputing the seniormost faculty as Vice-Principal. The Principal interlinks the college with the eminent personalities in the social sphere for its betterment.

Level-2. Vice-Principal: The Vice Principal, in consultation with the Principal, monitors academic and non-financial administrative matters.

Level-3. The Academic and Examination Co-ordinator: Monitoring the academic matters and the smooth conduction of examinations are taken care by the Academic and Examination Co-ordinator.

Level-4. IQAC: IQAC puts relentless efforts to improve the quality of the education by encouraging the faculty to conduct classroom seminars, field trips, and more curricular, co-curricular and extra-curricular activities. It prepares AQAR every year and leads and monitors the NAAC preparation, coordinating all the departments.

Level-5. DOST admissions Co-ordinator: As per the norms and regulations laid by the CCE, Hyderabad, the admissions are taken through the Degree Online Services of Telangana (DOST). The allocation of seats in each programme is decided by the CCE Hyderabad. The entire process of admissions is handled by the DOST co-ordinator with the help of Technical assistant.

Level-6. Academic Staff Council: This institution consists of an Academic Staff Council in which all the HoDs are members. This council provides the academic calendar and almanac to the faculty. It plays a vital role in forming the policies and activities of the institution for that academic year.

Level-7. Committees: The Head of the institution constitutes various committees. The coordinators of each committee supervise the effective functioning of various academic and administrative matters allocated to them.

Level-8. N.S.S. Co-ordinators: The NSS coordinators conduct the programmes as per the norms and work for the holistic development of the students. The institutional social outreach programmes are effectively monitored by these coordinators.

Level-9. N.C.C. Co-ordinator: The coordinator of NCC actively provides the training for disciplined and patriotic fervour among the cadets and arranges programmes on Anti-Ragging, Eve-teasing etc.

Level-10. TSKC and Placement Cell coordinator: The coordinator of TSKC and Placement Cell arranges a number of skill based programmes which may be helpful to get an employment opportunity.

Level-11. Grievance Redressal Committee: The coordinator maintains a cordial and humane touch with the students to know their grievances, brings into the notice of the Head of the Institution for its redressal within the parameters of policies and rules. The Complaint box is maintained for this purpose so that the students reveal their problems.

Level-12. Feedback analysis Committee: This Committee works under the IQAC coordinator and it collects, analyses, and evaluates the feedback from the stakeholders. In a way, it also reflects the effective functioning of the institutional bodies.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

This institution's current perspective plan for the period of 2017-2022 is prepared on the basis of the vision, the mission, and post-accreditation recommendations of NAAC Peer Team-2016. The planning and deployment is as follows:

I. Education:

(a). English medium Courses:

Planning: This institution had only Telugu medium courses prior to 2017. It planned for the introduction of English medium courses.

Deployment: The Head of the Institution represented the need of English medium courses to the CCE Hyderabad. Eventually, this college was sanctioned the English medium courses in all programmes from 2018-19.

(b). More Post Graduate Courses:

Planning: At present this institution has M.Com. This institution requested the CCE to sanction M.A.(Telugu) and M.A.(English) in 2020.

Deployment: It is under the consideration of the CCE, Hyderabad.

(c). Research:

Planning: The institution planned to encourage more number of faculty to go for their doctoral research.

Deployment: By the support from the institution, some of the faculty joined in PhDs and are about to complete their research. One faculty has been provided the FIP facility as well. One faculty completed his MRP.

2. Administration:

(a) Digital Competence:

Planning: This institution planned to equip its staff with digital competence and for digital library.

Deployment: All the staff got the computer training so that no one is remained digitally illiterate and the library is digitalised.

(b). Paperless Transaction:

Planning: This institution, according to the CCE, Hyderabad, planned to make all the transactions paperless.

Deployment: This institution uses **Kaizala, IFMIS, CAIMS, FDD** to make this institution paperless. The attendance is also marked bio-metrically so that there is no physical attendance register required.

3. Infrastructure:

(a). Mineral Water facility:

Planning: The institution planned to request the District Collector for Reverse Osmosis plant.

Deployment: In course of time, the Collector sanctioned funds for the existing R.O.

(b). Additional Classrooms:

Planning: As the classrooms are not sufficient for increasing student strength, this institution planned to request the District Collector and CCE, Hyderabad for the sanction of additional classrooms.

Deployment: As per this institution's requisition, the District Collector sanctioned two additional classrooms and they were constructed.

Under RUSA grants, the CCE Hyderabad sanctioned (7) additional classrooms and the work is almost completed.

(c). Renovation of the College building:

Planning: This institution planned to take up renovation of the building as the present one was constructed in 1967 and it is gradually dilapidating.

Deployment: The deployment of renovation work is done through the RUSA 2.0 funds sanctioned and monitored by the CCE Hyderabad. For the renovation purpose, Rs. 60 lakhs are allocated and the work is completed.

4. Social Outreach:

Planning: This institution planned to participate more in social issues - both direct and awareness programmes.

Deployment: In tune with the above planning, this institution sent groups of NSS and NCC volunteers to aid the Police department in mob control during the regional festivals such as Sammakka Saralamma Jatara, Pushkaralu etc. In addition, this institution arranged various awareness programmes on social issues such as Anti-Drug abuse, SHE team awareness programmes etc.

File Description	Document
Upload any additional information	View Document
strategic Plan and deployment documents on the website	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

This institution has the following mechanism for the effective functioning of its institutional bodies:

This institution is directly monitored by the CCE, Hyderabad in its Service Rules, Procedures, appointments, and policies. This institution sincerely tries to adhere by them.

The Institutional Bodies:

1. The Principal: The Principal is the sole authority of this institution and monitors the effective functioning of all other institutional bodies. He/she implements the orders received from the CCE, Hyderabad.

The Principal monitors the academic as well as administrative matters deputing the seniormost faculty as Vice-Principal. The Principal interlinks the college with the eminent personalities in the social sphere for its betterment.

2. Vice-Principal: The Vice Principal, in consultation with the Principal, monitors academic and non-financial administrative matters.

3. The Academic and Examination Co-ordinator: Monitoring the academic matters and the smooth conduction of examinations are taken care by the Academic and Examination Co-ordinator.

4. IQAC: IQAC puts relentless efforts to improve the quality of the education by encouraging the faculty to conduct classroom seminars, field trips, and more curricular, co-curricular and extra-curricular activities. It prepares AQAR every year and leads and monitors the NAAC preparation, coordinating all the departments.

5. DOST admissions Co-ordinator: As per the norms and regulations laid by the CCE, Hyderabad, the admissions are taken through the Degree Online Services of Telangana (DOST). The allocation of seats in each programme is decided by the CCE Hyderabad. The entire process of admissions is handled by the DOST co-ordinator with the help of Technical assistant.

6. Academic Staff Council: This institution consists of an Academic Staff Council in which all the HoDs are members. This council provides the academic calendar and almanac to the faculty. It plays a vital role

in forming the policies and activities of the institution for that academic year.

7. Committees: The Head of the institution constitutes various committees. The coordinators of each committee supervise the effective functioning of various academic and administrative matters allocated to them.

8. N.S.S. Co-ordinators: The NSS coordinators conduct the programs as per the norms and work for the holistic development of the students. The institutional social outreach programmes are effectively monitored by these coordinators.

9. N.C.C. Co-ordinator: The coordinator of NCC actively provides the training for disciplined and patriotic fervour among the cadets. He/she arranges programmes on Anti-Ragging, Eve-teasing etc.

10. TSKC and Placement Cell coordinator: The coordinator of TSKC and Placement Cell arranges a number skill based programmes which may be helpful to get an employment opportunity.

11. Grievance Redressal Committee: The coordinator maintains a cordial and humane touch with the students to know their grievances, brings into the notice of the Head of the Institution for its redressal within the parameters of policies and rules. The Complaint box is maintained for this purpose so that the students reveal their problems.

12. Feedback analysis Committee: This Committee works under the IQAC coordinator and it collects, analyses, and evaluates the feedback from the stakeholders. In a way, it also reflects the effective functioning of the institutional bodies.

File Description	Document
Upload any additional information	View Document
Link to Organogram of the Institution webpage	View Document
Paste link for additional information	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
ERP (Enterprise Resource Planning) Document	View Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

This institution follows the following effective welfare measures for the teaching and non-teaching staff who are the catalysts in the attainment of its vision and mission:

Academic Support:

1. This institution encourages all the teaching faculty to pursue their Doctoral research.
2. This institution helps the interested faculty to apply for Major or Minor Research Projects.
3. This institution provides Faculty Development Programme facility to the eligible candidates.
4. This institution encourages the faculty to undergo various kind of training programmes, like Refresher Courses, Orientation Courses, FIP, Swayam, MOOCs etc.
5. This institution provides all possible help in arranging and delivering the extension lectures.
6. This institution puts efforts to improve the quality of the levels of competence of the faculty through Faculty Forum which is established and run actively.
7. This institution provides the free access to the journals listed in N-LIST of INFLIBNET to promote further research among the staff.

Financial Support:

1. UGC Pay scales are sanctioned to the eligible faculty as per the norms and regulations of UGC.
2. The institution sanctions the additional increments for obtaining Doctoral Degrees, as per the UGC guidelines from time to time.
3. The Annual Grade Increments, Dearness Allowances, various arrear bills, TA&DA bills, and Superannuation bills are settled without delay by providing timely financial assistance to the concerned employees.

4. The TDS of every quarter of all employees is paid by the Head of the Institution.
5. This institution pays the remuneration related to the conduction of university and other examinations such as Chief Superintendent, Assistant Chief Superintendent, Invigilators, supporting staff etc.
6. The eligible loans such as House Building Advance, G.P.F. Loans, TSGLI loans etc are provided as per the request of the concerned employee and as per the existing state government rules.
7. This institution provides part and final payment of GPF to the requested employees.

Service related support:

1. The employees are provided with earned leave, casual leave, maternity and paternity leaves, medical and commuted leave.
2. This institution provides the Employee Health Cards as per the state government orders.
3. This institution sends the eligible CAS (Career Advancement Scheme) proposals within the time frame when asked by the CCE, Hyderabad.
4. This institution sends the proposals for the On Duty facility of the employees who are going to attend Refresher Course and Orientation Courses etc.
5. All the relevant service related benefits are provided to the employees without making them wait for long, as per the state government existing rules and regulations.

Team Building Support:

This institution constitutes a staff club to cultivate the emotional support and team spirit among the teaching and non-teaching faculty. To achieve that aim, this institution celebrates the birthdays of all the employees - regular, contract, and part time without any discrimination. This club felicitates the achievements of the staff to instill the motivation among other staff members.

This staff club shares the hard times of the employees to boost their morale and to develop oneness feeling among the staff.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 14.67

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
11	0	0	0	0

File Description	Document
Upload any additional information	View Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**Response:** 1.8**6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	3	4	1	0

File Description	Document
Upload any additional information	View Document
Reports of Academic Staff College or similar centers	View Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).**Response:** 48.17**6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation /**

Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
29	5	1	1	2

File Description	Document
Upload any additional information	View Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff**Response:**

The institution has a strong Performance Appraisal System for teaching and non-teaching staff as required by the governing service rules, as mentioned below:

1. Teaching Appraisal System:

(a). Academic Performance Indicators (API) Report: It is a self-appraisal report of the concerned faculty covering all the aspects of teaching, learning and evaluation, the participation in research oriented programmes, providing student support, and his/her contribution to the society etc. It is further appraised by the Head of the Institution. It has to be submitted by the faculty annually at the end of every academic year with solid documentary evidences.

(b). Academic Audit: The academic audit by an expert committee is conducted to appraise the teaching and learning processes at the institution as per the instructions of the CCE, Hyderabad.

(b). Feedback on Teachers from various Stakeholders: The IQAC of this institution annually collects the feedback as shown below:

(i). Feed back from the **students**, (ii) Feed back from the **parents**, (iii) Feed back from the **alumni**. After collecting the feed back, and after thoroughly analysing and evaluating, the feedback report of the concerned faculty will be sent to the Head of the Institution. The head of the institution applauds the positive points to motivate him/her to work more on those points whereas he/she suggests to eradicate the negative points.

(C). Feedback from Student Administrative Council (SAC): The Head of Institution maintains the consistent rapport with the members of SAC and the feedback given by them is also taken into account. The HoI reports the same to the HoD of the concerned departments. The HoD discusses with the concerned

faculty.

(d). Complaint Box: The students are made free to use the **Complaint Box** to provide any kind of feedback such as the conduction of classes, punctuality of the faculty, maintenance of discipline in the classroom. The use of Complaint Box provides the opportunity to the students to be anonymous in raising their complaints. The Head of the Institution opens the Complaint Box in the Academic Staff Council meeting regarding the feedback.

(e). Surprise visits of the H.O.I into the Classrooms for direct feedback: Occasionally, the H.O.I. rounds the campus and surprisingly visits the classrooms and takes direct feedback from the students regarding the effectiveness of the teaching and syllabus completion.

(f). Faculty Peer Feedback: The faculty of this institution are encouraged to follow the Faculty Peer Feedback system in order to know the strengths and weaknesses in one's presentational skills in the classroom.

2. Non-teaching appraisal System: The head of the Office conducts the non-teaching appraisal activity through the methods shown below:

(i) feedback from students (ii) feedback from the working faculty (iii) feedback from visitors. The feedback from the above stakeholders is collected on the aspects of the approach of the non-teaching faculty, the satisfactory rendering of their services, how quick they responded to the needs of the stakeholders etc. They may submit their feedback in the Complaint /Grievance Box also. The H.O.I. evaluates the feedback and informs the concerned non-teaching faculty.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

This institution has a mechanism for both internal and external audit of all financial activities.

In our college, the financial audit is done at two levels that are shown below:

Level-1 - Internal Financial audit: The Head of the Institution constitutes the Internal Financial audit committee. In this committee, the H.O.I. is the chairman, the seniormost faculty and senior assistant are the members. This committee conducts internal financial audit at the end of every financial year.

This committee audits the expenditure occurred in various programmes and regulates the proper utilisation

of the sanctioned amounts. This committee also checks the accounts with treasury figures.

Level-2: The external financial audit: This audit is performed as per the specific instructions of the CCE, Hyderabad. This audit is conducted by (1) The Accountant General (A.G.) Hyderabad (2). The Regional Joint Director (RJD) (3). The Local Bodies audit. These audits are conducted periodically.

As this college has been sanctioned RUSA 2.0 funds for the amount of Rs. two crores, the team of Special Programme Director (SPD), appointed by the CCE Hyderabad, visited and conducted the RUSA audit in July 2021.

These external and internal financial audits help this institution to focus on transparent financial transactions.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 4.93

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
4.93	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document
Any additional information	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

This institution is governed by the CCE, Hyderabad and adopts the following standard operational procedure for the mobilisation of funds and the optimal utilisation of resources:

The mobilisation of Funds & utilisation of Resources:

(a).Tution and Special Fee Fund: Mobilisation: As per the norms and regulation of the affiliating university, the tution and special fee are collected from the students every academic year.

Utilisation: These funds are used for (1). Providing the academic and infrastructure facilities (2). Organizing various curricular, co-curricular and extra-curricular activities etc.

(b). Self-finance Courses: Mobilisation: The college mobilises the funds through self-finance course like M.A. (Economics) and M. Com. In the academic year 2020-21, this college is offering only M. Com.

Utilisation: These funds are used for (1). the remuneration of the teaching faculty (2) the purchase of course material (3) the maintenance of the college building.

(d). Grant-in-Aid: Mobilisation: This college gets the Grant-in-Aid funds for the salaries of Redeployed employees from the Aided Colleges.

Utilisation: From 2018 to 2020, three staff members from SKE Degree College (Aided) Sirpur Kaghaznagar received their salaries through this funds. At present, one office subordinate receives his salary from the same.

(e). RUSA: Mobilisation: Due to being awarded with the 'B' grade in NAAC 2016, this college bagged Rs. 2 crores as RUSA funds.

Utilisation: Out of Rs. 2 crores, Rs. one crore is allocated for the construction of (7) classrooms, Rs.60 lakhs for renovation of the existing building, and the remaining Rs. 40 lakhs for infrastructure. And the works are almost completed.

(f). UGC: Mobilisation: The UGC provides the funds for the lab material and the salary of the substitute faculty, appointed in the place of the faculty on F.I.P. The funds for conducting the Minor or Major Research Projects are provided by the UGC, New Delhi.

Utilisation: These funds are used for procuring the lab material for four labs, Physics, Chemistry, Zoology, and Botany. These funds are also used to pay the remuneration of the substitute faculty. So far, one faculty was benefitted by these funds in the last five years circle.

(g).District Mineral Fund (DMFT): Mobilisation: The District Collector sanctioned the fund of Rs. 23.60 lakhs for college infrastructure.

Utilisation: With these funds, the completion of two classrooms and providing R.O. system in this institution were done.

(h). From Renting the ground & building: Mobilisation: The college mobilises its funds by letting its playground and college building explored by the private and governmental organisations. For instance,

(i) Rs 10000/- automobile cars & tractors:

(ii). Private School Rs 1000/-

(iii). Cricket tournament - Rs. 50000/-

(iv). Treasury department - DDO training Rs. 4500/-

Utilisation: The Rs. 65,500/- was accumulated in the college funds and they are utilised for the maintenance of the institution.

(i). Funds from Dr. BRAOU Study Centre: Mobilisation: This institution receives the funds from Dr. B.R. Ambedkar Open University for letting its campus for the study centre.

Utilisation: The funds are accumulated in the college funds and used for the maintenance of the college.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Internal Quality Assurance Cell (IQAC) of this institution works actively in contributing significantly towards institutionalizing the quality assurance strategies and processes.

1. Constitution of IQAC Committee: The Head of the Institution constitutes the IQAC committee and appoints one of the actively committed faculty as coordinator who possesses good knowledge of English and computational skills. The IQAC committee prepares AQARs annually and plays a key role in getting NAAC accreditation.

2. The Institutionalisation of Quality Assurance Strategies by IQAC committee:

(a). The coordinator of IQAC committee along with its appointed members builds a team spirit among the teaching faculty which is utmost important in accomplishing the vision and mission of the institution stated in the institutional statement.

(b). The IQAC ensures overall internal quality in imparting education and in conducting curricular, co-curricular and extra curricular activities by arranging meetings periodically.

(c). The IQAC encourages the departments to plan their departmental action plan, annual curriculum plan, departmental time table and the implementation of the same, according to the academic calendar and almanac of the affiliating University. It takes care of the improvement of admissions, the requirement of advertisement about the quality of this institution, the conduction of internal examinations and evaluation.

(d). The IQAC suggests its faculty to take up doctoral research and other research oriented projects such as Minor or Major Research Projects. It also tries to develop the research aptitude among the students by encouraging them to participate in Jignasa - State level Student Study Research Project.

(e). The IQAC encourages its faculty and students to take part in society outreach programmes such as Sammakka Saralamma Jatara, Pushkaraalu, Bandobast in Ganesh immersion etc through its NCC and NSS units.

(f). The IQAC, in collaboration with Women Empowerment Cell (WEC), thrives hard to attain gender equality and women empowerment. This committee conducts awareness programmes on Anti-Ragging, Eve teasing, Legal rights of women etc.

(g). The IQAC makes the students take up various kinds of environmental awareness programmes such as Swatch Bharat, Haritha Haram, Anti-Tobacco Day etc.

(h). The IQAC tries to make the students law-abiding and responsible citizens by conducting programmes on Indian Constitution Day, National Voters Day, Consumers Day etc.

(i). The IQAC insists the faculty to arrange the classroom seminars and the extension lectures by the eminent personalities in the concerned subjects.

(j). The IQAC takes feedback from the stakeholders at the three levels as shown below on the overall effectiveness of teaching and learning processes.

(1). From Students. (2). From Parents (3). From Alumni.

(k). The IQAC analyses and evaluates the collected feedback data and provides the feedback to the H.O.I.

(l). The IQAC analyses the semester-end results and provides some suggestions to tie up the loose ends.

(m). The IQAC arranges monthly meetings and make the faculty update about the changes in the academic and administrative spheres.

(n). The IQAC, in association with the Head of the Institution, supervises the overall well being and holistic development of the students, works for the academic enrichment of the faculty.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental

improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

A. The IQAC of this institution reviews its teaching and learning processes periodically by the following methods.

1. Internal Academic Audit: The IQAC conducts an internal academic audit in resemblance with the external academic audit by CCE.

2. Regular Feed back: A vivid feedback system is established in this institution through (1) Surprise classroom visits by the Principal (2) Regular Feedback taken by IQAC (3) Feedback given by the Student Administrative Council (4) Anonymous feedback given in Complaint/ Grievance Box.

3. Periodical Academic Staff Council and IQAC meetings: IQAC, along with H.O.I., conducts the meetings to review the teaching and learning process regarding on these issues mentioned below:

- a. Annual Year Plan and its implementation
- b. Classroom seminars
- c. Assignments to be given and evaluated
- d. Student Study Projects, both individual and Group wise.
- e. analysis of the semester end exam results and measures to improve the results.
- f. Remedial classes for slow learners, and peer teaching for advanced learners
- g. Student mentor-mentee system.
- h. Enabling ICT tool based teaching.
- i. Conducting cultural, sports and games programmes.
- j. Students feedback analysis.
- k. Arranging and providing extension lectures.
- l. Research oriented activities
- m. Social outreach programmes.

B. Incremental improvements:

This institution has made significant incremental improvements for preceding five years as follows:

- 1. ICT enabled Classrooms:** The institution is incrementally equipped with smart boards, virtual Classrooms, Wi-Fi connected ELL.
- 2. Doctoral Research:** Some faculty registered for PhDs and one was awarded and others are pursuing.
- 3. Students' Placements:** The institution is striving hard to procure students placement through TSKC programmes, Certificate courses, and on-campus interviews.
- 4. Digital and automated Library:** The college library is automated and digitalised with N-List of INFLIBNET and NextGenLib Software.
- 5. Collaborations:** This institution has the collaboration with the IQAC of GDC Luxettipet, and Lions Club of Mancherial for mutual benefit.
- 6. Laboratories:** The required equipments were bought and made them available for the students' practical experiments.
- 7. Student Centric programmes:** Personality Development programmes, Coaching for Competitive exams, Free coaching for P.G. entrance exams are conducted for the students.
- 8. Student Counselling and Grievances:** A special cell for student counselling and grievances is constituted in which the seniormost faculty acts as the coordinator. It continuously takes care of the problems of the students and tries to counsel them. This institution requested the Depot Manager of the RTC to run a bus service at least twice a day.
- 9. Representation given to the District Welfare Officers** for the hostel facility. Though this institution does not enjoy the privilege of the attached hostel, it gave representations to the District Social, Tribal and BC Welfare Officers by urging them to provide hostel admission to the students of this institution on priority basis.
- 10. The Construction of Auditorium:** The head of the institution is continuously appealing to the donors and alumni to construct a kind of auditorium with minimum seating facilities. The alumni of this institution, in which the local MLA is a part, recently promised to look into the matter.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

- 1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**

2. Collaborative quality initiatives with other institution(s)
 3. Participation in NIRF
 4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

Response: A. All of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Upload details of Quality assurance initiatives of the institution	View Document
Paste web link of Annual reports of Institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Our institution is conscious of and is committed to the idea of gender equity and respect for women. The nadir point of the dominance of lust-ridden mindset of perpetrators of crime against women is not tolerable at all and the institution has concern for the security and safety of women.

This institution initiates the following measures to promote of gender equity.

Gender Equity in the Institutional Code of Conduct: This institution laid out the ground rules for promoting gender equity in and out of the classrooms. These rules are mentioned in the institutional code of conduct. They are as follows:

1. Providing Equal treatment to both Girls and Boys in the classroom: The students are treated equally, neither gender is given more priority.

2. Encouraging gender balance in selection of classroom representatives: This institution has a stringent practice of selecting one girl and one boy each as classroom representatives.

3. Facilitating equitable class participation: The faculty are instructed by the Head of the Institution to make the girls to participate in all curricular, co-curricular, extra curricular activities on par with the boys. The faculty encourage the hesitating girls to come forward in this regard.

4. Establishing a gender mix in group activities: The faculty ensures a gender mix participation in group activities such as group assignments, group discussions, project works, and quizzes etc.

5. Diversifying the examples given in the classroom: The faculty are instructed to diversify their examples whenever they have to mention the achievements of eminent persons. For example, when the faculty mentions the name of Sachin Tendulkar, they have to mention Mithali Raj as well.

6. Neutralising the gendered terminology: The faculty are instructed not to use the gender-specific terminology as far as possible. For instance, they must use the gender-neutral words such as 'student, employee, poet, chairperson' etc.

7. Arranging group discussion among the students on Gender equality and equity: This institution under Women Empowerment Cell periodically arranges the gender awareness programmes promoting equality and equity. The students are encouraged to participate in group discussions and debates to express their views openly.

8. Institutional Counselling Centre: This institution established Counselling Centre to look into the matters of gender equality and equity. It counsels both the boys and girls regarding those aspects. This counselling Centre works under the Women Empowerment Cell.

9. Encouraging for Higher Education and Placements: This institution encourages both the genders to pursue their higher education and apply for the various placements.

10. Providing Safety and Security:

a) CCTV: Watchful monitoring of the college campus is ensured by the installation of the surveillance and security cameras at various locations and the footage are saved for tracing misconduct if any.

b) Discipline Committee: It is one of the committees constituted to observe the conduct of the friendly attitudes among the students.

c) Anti-Ragging Committee: This institution conducts anti ragging awareness programs.

d) SHE Team Awareness Programme: The institution frequently conducts programmes to promote gender equality and equity by the SHE TEAM of the Police Department.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document
Link for annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

- 1.Solar energy
- 2.Biogas plant
- 3.Wheeling to the Grid
- 4.Sensor-based energy conservation
- 5.Use of LED bulbs/ power efficient equipment

Response: B. 3 of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of

degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

This institution follows the policy of waste reduction at source, reusing, recycling, and associated public education. For the attainment of the above policy, this institution has the following facilities for the waste management:

- (1). Solid waste management
- (2). Liquid waste management
- (3). E-waste management.

1. Solid waste management:

- Dust bins are used in every classroom.
- Large dustbins are kept in common areas. There are separate bins for degradable and nondegradable wastes.
- **Plastic reduction policy** is followed on the campus and measures are taken to reduce carbon footprint.
- Scrap materials such as broken furniture, old examination stationery, are sold or sent for recycling.
- The college practices minimizing the use of paper and it is travelling towards paperless transactions.
- Non-recyclable plastics are banned on this campus.

Along with these practices, some more initiatives have been taken by the institution to maintain an eco-friendly campus.

- Conservation of water and electricity is carried out regularly by using them judiciously.
- The institution has well-ventilated classes and natural sunlight and natural breeze which reduce the consumption of electricity.
- NSS organizes clean and green programs such as Swatch Bharat and Harita Haram to keep the campus hygienic.

(2). Liquid waste management

- Water flow is regulated through closed PVC pipes.
- The students are instructed and trained not to leave the tap running.
- The institution takes utmost care to avoid logging of the water.
- It gets the leaking taps repaired as the leaking taps waste a lot of water.

- The institution takes care of no obstructions in the sewage system.

(3). E-waste management

- The teaching and non-teaching staff and students are encouraged to use Pen drives instead of CD/DVD-ROM.
- TFI monitors/ bulbs are replaced with LED ones. The cartridges of laser printers are refilled, instead of purchasing the new ones.
- UPS batteries are recharged, repaired, and exchanged by suppliers.

File Description	Document
Any other relevant information	View Document
Link for Relevant documents like agreements/MoUs with Government and other approved agencies	View Document
Link for Geotagged photographs of the facilities	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: A. Any 4 or All of the above

File Description	Document
Various policy documents / decisions circulated for implementation	View Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document
Link for any other relevant information	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

- 1.Green audit
- 2.Energy audit
- 3.Environment audit
- 4.Clean and green campus recognitions / awards
- 5.Beyond the campus environmental promotion activities

Response: A. Any 4 or all of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Certification by the auditing agency	View Document
Certificates of the awards received	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

- 1.Built environment with ramps/lifts for easy access to classrooms.
- 2.Divyangjan friendly washrooms
- 3.Signage including tactile path, lights, display boards and signposts
- 4.Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
- 5.Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: A. Any 4 or all of the above

File Description	Document
Policy documents and information brochures on the support to be provided	View Document
Geotagged photographs / videos of the facilities	View Document
Details of the Software procured for providing the assistance	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

This institution takes the following initiatives in providing an inclusive environment for tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities.

Cultivating harmony towards cultural, regional, linguistic diversities:

1. **Ek Bharat Shresht Bharat (EBSB):** This institution has an established **EBSB** unit. This unit helps the students and staff to cut barriers across caste, creed, religion, communal, cultural, regional, and linguistic diversities. This institution is paired with P.G. College, Narnaul, Haryana and conducted programmes to work in the following aspects:

(a). **Cultural aspects:** The students of this college were able to understand the cultural diversities of the two states by knowing the festivals, rituals, and various folk forms of Haryana through these EBSB programmes and vice versa.

(b). **Linguistic aspects:** The students of the two states were able to learn each other's languages such as Hindi and Telugu which helped them in attaining the linguistic tolerance.

(c). **Regional aspects:** The students and faculty exchanged the topographical and geographical information. They also shared the information about the sight-seeing places and the places of historical importance.

Imparting National Integrity:

(a). **National Integrity through Organisations and eminent personalities:** This institution firmly believes that in no way the exclusivist mentalities should exist among its faculty and students. For this purpose, this institution periodically conducts awareness programmes promoting National Integrity by eminent personalities and dedicated organisations like Lions and Rotary Clubs. For this purpose, the N.C.C. unit of this institution brings the services of Armed Forces from the nearby 13th Battalion to present the patriotism in practice.

(a). National Integrity through the celebration of Constitutional Days: This institution celebrates the days of national and constitutional importance with fervour such as the National Voters Day, the Republic Day, the birth anniversaries of Jagjeevan Ram, Dr. B. R. Ambedkar, Independence Day, Gandhi Jayanti, and Indian Constitutional Day.

The curricular and co-curricular activities such as essay writing, poetry writing, elocution, patriotic songs, paintings, and rangoli are conducted to promote the national integrity and make the students responsible citizens.

(b). Celebrating festivals and participating in fairs: Festivals connect all the students irrespective of any caste feelings. In this institution, we celebrate and participate in the festivals like Bathukamma and fairs like Sammakka-Saralamma Jatara.

Festivals related to all religions are celebrated with equal importance among the staff promoting the fraternity.

(c). Celebrating Various Language Days: As India is a multi-lingual country, the method of three languages are implemented in this institution as per the policy of the government. This institution celebrates the language days such as Telugu Bhasha Dinotsavam, Telangana Bhasha Dinotsavam, Hindi Diwas and English Language Day with equal importance to incorporate the linguistic tolerance among the faculty and students.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document
Link for any other relevant information	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

This institution conducts the following programmes to sensitize the students and the faculty towards the constitutional obligations - values, rights, duties, and responsibilities.

1. Republic Day: As the Republic Day is celebrated to realise the valuable achievement of people ruling themselves, the Head of the Institution addresses both the faculty and the students about the importance and adherence to the Indian constitution. The lecturer in Political Science presents the constitutional Fundamental Rights and Duties. The parade by N.C.C. cadets creates an atmosphere of patriotism among the attendees.

2. Indian Constitutional Day: This institution celebrates Indian Constitutional Day on 26th of November every year propagating the rights, duties, and responsibilities that are mentioned in the various chapters and sections of the constitution. The students explain those sections to the gathering in that meeting.

3. National Voters Day: The success of Indian democracy largely depends upon how fair and free elections without any fears and biases are conducted. In the conduction of the fair and free elections, the voter plays an important role. The National Voters Day on 25th of January is celebrated in our institution to enlight the young voters (students) to cast their vote without any temptation to the bribery offerings.

The eligible students are instructed to register for their vote. The students are informed about the rights and responsibilities they have as voters.

4. Legal awareness programme: This institution conducts various kinds of legal programmes on, like, SHE Team visits, the awareness programmes on the rights of the women, and Domestic Violence etc.

5. Anti-Ragging and Anti-Eve-teasing programmes: There are no reported cases of ragging in this institution so far. However, this institution conducts Anti-Ragging and Anti-Eve teasing programmes involving SHE Teams and concerned Police personnel. The entire campus is under the surveillance of CCTVs.

6. National Unity day Programme: This institution conducts National Unity Day on 30th October every year to commamorate the birth anniversary of Sardar Vallabhai Patel. On this day, the entire institution pledges to preserve the unity, integrity and national security.

7. Practice of Code of Conduct: This institution prepares its code of conduct in lieu with the Indian constitution and it instructs all its teaching and non-teaching faculty to follow the procedures without lapse. They are also insisted to maintain the courteous ambience in and out of the institution. It also encourages its faculty to be proactive in all the dealings.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document
Link for any other relevant information	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: A. All of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	View Document
Code of ethics policy document	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

This institution celebrates the national and international commemorative Days to draw inspiration from that particular day by developing work culture, unity, fraternity, patriotism, and integrity among the students and faculty.

This institution celebrates the following days:

- 1. National Youth Day:** This day is celebrated on 12th January in commemoration of the birthday of Swami Vivekananda to instill self-confidence among the students.
- 2. The Republic Day:** Every year, our institute celebrates this day on 26th January. On this occasion, our Principal explains the importance and aims of the Indian Constitution.
- 3. National Science Day:** This day is celebrated on 28th February in commemoration of birth anniversary of our great Indian Scientist Sir C.V.Raman.
- 4. International Women's Day:** This day is celebrated on 8th of March to propagate the importance of gender equality and equity.
- 5. Independence Day:** This day is celebrated on 15th August of every year. On this day, our Principal tells us about freedom fighters.
- 6. Telugu Bhasha Dinotsavam:** The department of Telugu of this institution celebrates 29th August as Telugu Bhasha Dinotsavam in commemoration of the birth anniversary of Gidugu Venkata Ramamurthy who advocated for functional Telugu instead of textual Telugu.
- 7. Teacher's Day:** Our institute celebrates this Day on 5th September on the eve of Sri Sarvepally Radha Krishnan's Birthday. On this day, our students facilitate the teachers.
- 8. Telangana Bhasha Dinotsavam:** The department of Telugu of this institution celebrates 9th September as Telangana Bhasha Dinotsavam in commemoration of the birth anniversary of famous people's poet Kaloji Narayana Rao who advocated for liberation of Telangana by defying fascistic Nizam rule.

9. **Hindi Diwas:** This institution celebrates 14th September as Hindi Diwas to commemorate the adoption of Hindi in the Devanagari script as one of the official languages recognised by the constitution.

10. **Gandhi Jayanthi:** This day is celebrated to propagate the values such as Truth and Non-violence preached and practiced by Gandhiji, the Father of the nation.

11. **United Nations Day:** This day is celebrated to make the students understand the contemporary and complex international matters, and the need of peace building.

12. **National Unit Day:** This day is observed to promote the unity, integrity and security of the nation. This day is commemorated the birth anniversary of Sardar Vallabhai Patel.

13. **Constitution Day:** Our institute celebrates this day on 26th Nov of every year. On this Day, our Political Science lecturer briefly explains the Preamble of the constitution, important schedules, and acts.

14. **National Mathematics Day:** This day is celebrated in commemoration of the birth anniversary of Srinivasa Ramanujan who was a prodigy in Mathematics.

File Description	Document
Link for Geotagged photographs of some of the events	View Document
Link for any other relevant information	View Document
Link for Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

This institution has implemented the following two best practices for the welfare of the students and faculty.

Best Practice - 1 : Mid Day Meals to the students

The Institution provided Mid-Day Meals to the needy students with the help of philanthropists.

Objectives:

The Specific objective of the Mid - Day Meals programme is to keep the students in the campus and to make them focus on their studies till the completion of working hours.

Providing Mid - Day Meals for the students aims to:

- To provide some food to satiate their hunger.
- Increase the attendance and sem-end results percentage of the students
- Increase the number of admissions of the Institution
- Increase the attendance of the students for science practicals which are generally taken in the late afternoons.
- Encourage the students to participate in sports and cultural activities even after the college hours as their hunger is addressed.

Context:

The students who come to our institution belong to the economically backward classes. Due to this, they stay in the Post-metric hostels which are governed by the Government. But these hostels are nearly 4 km away from the institution. Along with this, there is no transport facility from the hostels to the Institution. They are unable to go to their hostels and return within the time given for lunch.

In our observation, we came to know that most of the students do not bring lunch boxes, due to inavailability of lunch at the hostels before they move to college. Therefore they are not able to concentrate on their studies in the afternoon session as they are hungry. It caused so much pain to the faculty and became a cause of concern.

By observing this pitiable situation of the students, the teaching faculty of our Institution decided to provide Mid - Day Meals to the students. The main concern of this programme is to provide some food and make them concentrate on their studies.

The Practice:

When we came to know that the students are not able stay back in the campus from 10 am to 4.30 pm and whosoever stayed back are also unable to focus attentively on their studies with their starving stomachs. This institution has decided to arrange some kind of food as working lunch for their starving stomachs to keep them stay back at the institution till 04:30 pm.

Estimation:

We calculated the amount Rs 2500 per a day approximately for 200 students for providing food like tomato rice, khichdi, jeera rice, curd rice, lemon rice etc.

After calculating the required amount per day we invited the help of the philanthropists to assist

us in this endeavour. We brought this information to the public through social media like Facebook, WhatsApp etc. Some philanthropists responded to this noble cause as per their convenience. The institution purchased the required utensils and Mr. Qudus Ali and Mr. Gattaiah who are the supporting staff took the charge of cooking with the help of other faculty and students.

At last one fine day, we were able to successfully start the free mid-day meals programme on 03.03.2020 and it was inaugurated by Mrs Shyamala Devi, Deputy Collector, Mancherial. On this day we provided lemon rice for 215 students with the help of the donors. On the second day i.e on 04.03.2020, we provided khichdi for 174 students. On the third day i.e. on 05.03.2020 we provided tomato rice with soup for 183 students. On the fourth day i.e. on 06.03.2020, we provided rice with sambar for 185 students. On the fifth day i.e. on 07.03.2020, we provided tomato rice for 187 students. On the sixth day i.e. on 09.03.2020, we provided jeera rice for 191 students. On the seventh day i.e. on 10.03.2020 we provided rice with brinjal curry for 193 students. On the eighth day i.e. on 11.03.2020, we provided curd rice for 194 students. On the ninth day i.e. on 12.03.2020, we provided khichdi for 196 students. On the tenth day i.e on 13.03.2020, we provided tomato rice for 196 students. On the eleventh day i.e on 14.03.2020, we provided rice with sambar for 195 students.

Our staff contributed their valuable services in cooking and cleaning utensils. Every day we displayed the name of the donor on the banner and informed the donor through social media. Our staff, print media and social media played an important role in publicising about this programme.

Evidence of Success:

We have witnessed a huge improvement in the attendance of the students. The mid-day meals programme gave an opportunity to us to spend more time with the students in the aspects of their personality development, health & hygiene, career guidance, enhancing their learning skills, social movement, handling the situations etc. We had more time to clarify their doubts. This programme gave an opportunity to know one of the exact reasons behind the dropouts of the students.

In our leisure time, we always interacted with the students to develop student-teacher relationships. By conducting this programme we got a chance to concentrate on the slow learners, and to provide the required help to the advanced learners. It helped us significantly to improve the results of the institution.

Due to the availability of the students in the afternoon session also there was a chance to conduct more student-centric programmes without causing any disturbance to the regular academic activities. We motivated the students to pursue their higher studies.

Problems Encountered and Resources Required:

The institution was launching this mid-day meals programme with a strong dedication to do something for the welfare of the students. But we have a lot of doubts about the success of this programme in its continuation in the long run because there is no governmental funding provision for providing food to the students. Then we worried about how to meet the expenditure for this programme. Our staff contributed some amount and their valuable services like cooking, cleaning utensils etc to start the programme before meeting the philanthropists to collect the donations. Most philanthropists responded positively. With the help of the philanthropists, we were able to provide the food for some days. But due to the lock out because of the Corona pandemic, the college was closed and this programme came to a sudden pause.

However, the collected amount cannot guarantee the continue of the programme for many years. Hence, this institution humbly submitted and suggested the concerned governing authorities to take up the Mid-day meal programme and it is under their persuasion.

Best Practice-2: Extending our academic expertise to the student community:

The teaching faculty of this institution rendered their academic services to the various levels of student communities.

Objectives: This practice has the following objectives:

- (1) To enhance their subject knowledge of the students
- (2) To help the student communities to go for their higher studies,
- (3) To help the students to prepare for their competitive exams,

Aim of this practice: The faculty has the social responsibility to enlighten the society in their concerned subject area. It is meant a kind of giving back to the society.

Context: The faculty of this institution has observed some gaps in the learning of the Intermediate students. As the responsible faculty of the higher education, we thought to visit the Government Junior Colleges.

Plan and Practice: We, the faculty of this institution, were divided into four groups and allotted route maps by the Head of the Institution. We planned our groups in such a way that at least one group member should have his/ her own vehicle. The fuel charges were shared by that group.

The faculty visited the GJCs to provide not only the extended academic knowledge but also some useful tips to attend their year-end examinations. Apart from helping them with academic excellence, we provided some guidance related to their higher education and competitive exams.

Success of the Programme:

This voluntary help from our teaching staff magically resulted in the improvement of admissions from Government Junior college those we visited. The association between the visited Government Junior colleges and this institution has improved significantly. Our sincere and helpful efforts are praised by most of the Principals of the Government Junior Colleges.

File Description	Document
Link for Best practices in the Institutional web site	View Document
Link for any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The distinctiveness of this institution in this entire Mancherial district is that this is the only Government Degree College having functioning NCC unit. In the past, our institution got our students participated in the Republic Parade in New Delhi. For instance in the 2020-21 academic year 16 cadets from institution passed out C certificate examination which shows the commitment of this unit. Our NCC Unit is presently headed by Lt.B.Thirupathi as the ANO (Associate NCC Officer).

The NCC is contributing to propagate national unity and integrity amongst the youth. The role of NCC is well recognized in instilling the ethical values, discipline, courage, patriotism and hard work and in shaping the cadets into dynamic and responsible citizens of the country. It is one of the foremost organizations which grooms the youth to be worthy citizens and future leaders of our nation.

The distinctiveness of this institution in terms of NCC unit is understood by the other institutions in this locality as it extends its services to the students of the nearby Government Junior College and Social Welfare Degree College. The students who have undergone NCC training have self-discipline, leadership qualities, and good value system. It has played an important role in the all-around development of the youth of this institution and in grooming future leaders in all fields. The contribution of the NCC in the process of nation-building and national integration has been worthy and commendable.

The NCC is a vibrant organization with a pool of well-motivated and distinguished boys and girls as cadets. It plays a dominant role in nation-building and imbining selfless services, and leadership qualities among youth.

NCC Cadets can join in the Defence and police services as they have reservation in those recruitments. It instills in the cadets a sense of commitment to the values of National Integration, Nationalism, and secularism. These qualities would not only make the youth responsible citizens but also help in achieving the vision of developed India. It plays a commendable role in grooming the cadets both physically and mentally. The well-designed curriculum of NCC, consisting of myriad training, adventure, cultural and social activities is of immense value to the young generation, enabling them to take on the challenges of the modern world.

NCC Motto: Unity & Discipline

Cardinals of NCC Discipline:

- Obey with a smile,
- Be Punctual
- Work hard without Fuss,
- Make no excuses and tell no lies.

Aims of NCC :

- To develop character, comradeship, discipline, leadership, secular outlook, spirit of adventure, and the ideals of selfless service amongst the youth of the country.
- To create a human resource of organized, trained, and motivated youth, to provide leadership in all walks of life and always available for the service of the nation.
- To provide a suitable environment to motivate the youth to take up a career in the Armed Forces.

Ethics of NCC Cadets:

- Be truthful, upright, and obedient
- Be punctual and well-disciplined at all times
- Be humane, cultured, and compassionate
- Be respectful to your instructors, parents, and fellow cadets.
- Be open and transparent in personal conduct.
- Be loyal and faithful to the organization you serve
- Always protect the weak.
- Spread the message of national integration.
- Promote social causes.

Training Activities:

1. Institutional Training (48%)

- Military Training, Parades Campus, and Certificate Examinations A/B/C

2. Community Development/Social Service (19%)

- Blood Donation, Tree Plantation, Awareness campaign, etc.

3. Adventure Training and Sports (21%)

- Para Sailing/ Jumping, Micro Light Flying, Hang Gliding, Slithering

- Windsurfing, Scuba Diving, Ocean Sailing, Canoeing, Kayaking, WaterSkiing, Yachting, Cycle/MotorCycle Expedition, Trekking
- Mountaineering, Rock Climbing, Riding, etc.,

4. Youth Exchange Programme (8%)

- Visit Russia, Nepal/Bhutan, Singapore, United Kingdom, Bangladesh, etc. This is yet to be implemented.

5. Career Counselling (8%)

NATIONAL CADET CORPS (NCC) OFFERS TO THE COUNTRY:

NCC is an excellent nurturing ground for future leaders of the country. A great reservoir of disciplined and motivated youth to contribute to the cause of nation-building, people's care, and a better environment through service in all walks of life.

TO THE STUDENTS:

- Opportunity for personality development, to participate in adventure activities, to travel other states
- The incentive to achieve academic excellence.
- Monetary and Medical assistance to cover mishaps during adventure activities.
- No military service liability.
- A chance to serve the Armed Forces.
- Life is full of adventures.
- A lifestyle with honor, dignity, and pride
- Learn to care & share with your country men.
- To be a leader and manager.

TO THE TEACHERS

- Status of service officer without military service liability.
- Opportunity to lead cadets into performing social service, adopt finer values in life and become better citizens of the country, to take part in adventure activities to travel abroad.

Benefits of NCC cadet:

- 1) 2% reservation in various higher education and public sector employment.
 - 2) With NCC "C" certificate, the cadets can have an easy entry into the Police Department, Army, Navy, and Air Force etc.
- Incentives are also given to cadets during recruitment in other organizations. Bonus marks/weightage/preference given to the cadets who are holding NCC A/B/C certificate in the recruitment.
- 3) The unique and thrilling chance to handle weapons and to fire live ammunition.
 - 4) good opportunity to participate in camps and courses like Annual Training Camps, Leadership courses, Rock Climbing, Trekking, Mountaineering courses, Republic Day Parade in Delhi, Para Training, Cycle expedition, etc.
 - 5) Can visit other states and countries on delegation at Government expenses.
 - 6) Can qualify himself additionally by taking the 'B' Certificate Examination at the end of the second year of training and the 'C' Certificate Examination at the end of the third year of training.
 - 7) Scholarship for NCC Cadets: An annual Sahara scholarship scheme of Rs. 1 Crore to be given out as scholarships per annum to NCC cadets, has been instituted by the Sahara Group.

File Description	Document
Link for appropriate web in the Institutional website	View Document
Link for any other relevant information	View Document

5. CONCLUSION

Additional Information :

The additional information related to this institution is as follows:

1. The student admissions are improved with the campaigning of the faculty to the feeding area villages, covering remote areas of Mancherial and Komram Bheem-Asifabad Districts.
2. We have a proactive alumni and it is working for the development of the institution both financially and socially. Some of the alumni who are present and retired faculty of this institution are helping a lot.
3. This institution has an active collaboration with the Traffic Police Department. It is ready to extend its help in the form of providing the knowledge of traffic rules to the students by involving them in Traffic duties.
4. This institution is moving steadily towards a green campus. In accordance with, the Green Audit is conducted and "A" grade is given to this institution.
5. The collaborations and MoUs with the local organisations are increased. The students are provided with the experiential learning through this organisations.
6. This institution has ISO certification, NIRF participation, and AISHE certification.

Concluding Remarks :

This institution has a rich academic past and the faculty is relentlessly toiling hard to enhance its reputation further by updating themselves according to the changing times, giving utmost priority to the student centric teaching and learning evaluation process through experiential, ICT based, participative learning. It was accredited with "B" grade in the last two NAAC cycles, and this time with all humility based on the hard work of the faculty, this institution aims for the improvement of the grade which may be beneficial to the rural and socio-economically backward student community.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
2.1.2	<p>Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)</p> <p>2.1.2.1. Number of actual students admitted from the reserved categories year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>237</td> <td>173</td> <td>246</td> <td>188</td> <td>202</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>236</td> <td>173</td> <td>246</td> <td>188</td> <td>202</td> </tr> </tbody> </table> <p>Remark : Input edited as per the documents.</p>	2020-21	2019-20	2018-19	2017-18	2016-17	237	173	246	188	202	2020-21	2019-20	2018-19	2017-18	2016-17	236	173	246	188	202
2020-21	2019-20	2018-19	2017-18	2016-17																	
237	173	246	188	202																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
236	173	246	188	202																	
2.4.3	<p>Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)</p> <p>2.4.3.1. Total experience of full-time teachers</p> <p>Answer before DVV Verification : 218</p> <p>Answer after DVV Verification: 138</p> <p>Remark : Input edited as per the experience certificates.</p>																				
7.1.2	<p>The Institution has facilities for alternate sources of energy and energy conservation measures</p> <ol style="list-style-type: none"> 1. Solar energy 2. Biogas plant 3. Wheeling to the Grid 4. Sensor-based energy conservation 5. Use of LED bulbs/ power efficient equipment <p>Answer before DVV Verification : B. 3 of the above</p> <p>Answer After DVV Verification: B. 3 of the above</p>																				
7.1.4	<p>Water conservation facilities available in the Institution:</p> <ol style="list-style-type: none"> 1. Rain water harvesting 2. Borewell /Open well recharge 3. Construction of tanks and bunds 																				

	<p>4. Waste water recycling</p> <p>5. Maintenance of water bodies and distribution system in the campus</p> <p>Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: B. 3 of the above</p>
7.1.5	<p>Green campus initiatives include:</p> <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants <p>Answer before DVV Verification : A. Any 4 or All of the above Answer After DVV Verification: A. Any 4 or All of the above</p>
7.1.7	<p>The Institution has disabled-friendly, barrier free environment</p> <ol style="list-style-type: none"> 1. Built environment with ramps/lifts for easy access to classrooms. 2. Divyangjan friendly washrooms 3. Signage including tactile path, lights, display boards and signposts 4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading <p>Answer before DVV Verification : A. Any 4 or all of the above Answer After DVV Verification: A. Any 4 or all of the above</p>

2. Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of courses offered by the Institution across all programs during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>8</td> <td>8</td> <td>18</td> <td>9</td> <td>9</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>178</td> <td>207</td> <td>212</td> <td>170</td> <td>141</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	8	8	18	9	9	2020-21	2019-20	2018-19	2017-18	2016-17	178	207	212	170	141
2020-21	2019-20	2018-19	2017-18	2016-17																	
8	8	18	9	9																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
178	207	212	170	141																	
1.2	<p>Number of programs offered year-wise for last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>8</td> <td>8</td> <td>18</td> <td>9</td> <td>9</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	8	8	18	9	9										
2020-21	2019-20	2018-19	2017-18	2016-17																	
8	8	18	9	9																	

2.1 **Number of students year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
246	174	254	192	146

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0246	174	254	192	146

2.2 **Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
315	315	423	229	229

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
277	277	380	203	203

3.1 **Number of full time teachers year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
16	22	22	28	27

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
15	15	24	30	30

3.2 **Number of sanctioned posts year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
17	18	26	33	33

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
17	17	26	33	33

NAAC