

**GOVERNMENT OF ANDHRA PRADESH  
A.P.STATE BIODIVERSITY BOARD**

Ref No: 156/APSDBB/UNEP-GEF/PBR & LBF/2018 Office of the Member Secretary,  
Dated: 09.08.2018 A.P. State Biodiversity Board, Guntur

**Proceedings**

Present: Sri. Satish Kumar Kaushik, IFS  
PCCF & Member Secretary

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**Sub:-** APSBDB – UNEP-GEF-MoEF & CC–ABS Project -Selection of Agencies for preparation of People Biodiversity Registers -Sanctions Orders issued-reg.

**Ref:** 1. Resolution number 19 of the Board Meeting dated, 18.07.2018  
2. Minutes of the Meeting date 07.08.2018

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**ORDER**

Vide reference 1<sup>st</sup> cited the Members of the APSBDB board has resolved to allot preparation of PBRs on nomination basis. Vide reference 2<sup>nd</sup> cited, scientific organizations were invited for ascertaining their expertise and manpower availability for preparation of Peoples Biodiversity Registers on 07.08.2018 in the APSBDB Meeting hall under the Chairmanship of Sri. SBL. Misra IFS, Chairman, APSBDB and Sri. Satish Kumar Kaushik IFS, Member Secretary, APSBDB. Several organizations participated in the meeting and presented their strengths, action plan and TSG for preparation of PBRs.

- Institute of Forest Biodiversity, Hyderabad
- EPTRI, Hyderabad
- Department of Botany, AdikaviNannaya University, Rajahmundry
- Department of Botany, Government Degree College, Mandapeta
- Department of Botany, BRR Government College, Jacherla
- Government Degree College, Chittoor
- Government Degree College, Pakala, Chittoor District

These organizations were also asked to give their requests and preferences for allocation of PBRs limiting to 25 PBRs under UNEP-GEF-MoEF&CC ABS Project based on their strength, expertise, experience and area of operation. The A.P.State Biodiversity Board has finally decided to allocate the task of preparation of PBRs after assessing their strength, expertise, experience, technical support group and preferences to the following organizations as given bellow

S.No	Name of the BMC	Mandal	District	Name of the Agency & Addresses
1.	Araku	Dumbriguda	Visakhapatnam	Institute of Forest Biodiversity(IFB), Hyderabad,
2.	Kollaput	Dumbriguda		
3.	Iragai	Arakuvalley		
4.	Chintalaveedhi	Paderu		
5.	K. Kodapalli	G. Madugula		
6.	Guntipalli	Penumuru	Chittoor	
7.	Kotakadapalli	Yarravaripalem		

8.	Pullamanaidukandriga	R.C. Puram			
9.	Thimmanainipalli	Sadum			
10.	Adavikothur	Nagiri			
11.	Marriwada	Rampachudavaram	East Godavari	Environment protection training and research institute (EPTRI), Hyderabad,	
12.	Rampachodavaramm	Rampachudavaram			
13.	Bandapalli	Rampachudavaram			
14.	N. Kothapalli	Uppalagupam			
15.	S. Pallipalem	Allavaram			
16.	Gavaravaram	Koyyalagudem			
17.	B. Kondapadu	Pentapadu	West Godavari		
18.	Polavaram	Polavaram			
19.	Vankavarigudem	Jeelugumilli			
20.	Ayodyalanka	Elamanchali			
21.	Somayajulapalli	Orvakallu	Kurnool		Department of Botany, BRR Government College, Jatcherla
22.	Sarparajapuram	Veldurthi			
23.	Kondajuturu	Panyam			
24.	Shivapuram	Kothapalli			
25.	Ramapuram	Atmakur			

Therefore, sanction is hereby accorded for allotment of 25 PBRs under UNEP-GEF-MoEF & CC-ABS Project. The agencies are requested to enter into an agreement by paying Rs 10,000/- refundable security deposit per PBR on or before 20.08.2018 without fail and submit to this office along with all relevant documents.

  
PCCF & Member Secretary  
A.P.State Biodiversity Board



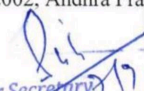
తెలంగాణ తేలంగానా TELANGANA  
NO. 1721 Date 16/08/2018  
Sold to B. Sadasivaiah s/o B PEDDANNA R/O ANANTAPUR  
For Whom Self & others

V. Lakshmi  
Name: V. Lakshmi  
(Licensed Stamp Vendor)  
L.No.1405 009/2014, R.No.1405002/2014  
H.No.19-141/1 S.V.P Nagar  
BADEPALLY (V), Jadcherla (Mdl),  
Mahabubnagar Dist. Pin Code:509 301  
Cst: 9393054699

**Agreement for constitution of Technical Support Groups (TSGs)  
and preparation of PBR**

To support Biodiversity Management Committees (BMCs) at the field level for preparation of People's Biodiversity Registers (PBRs) as per the prescribed format duly facilitated by BMCs with the financial support of Andhra Pradesh State Biodiversity Board in the Somayajula pally (Orvakallu Mandal), Sarparajauram (Veldurthi Mandal), Konda Juturu (Panyam Mandal), Shivapuram & Vadla Ramapuram (Kothapalli Mandal) BMC area of Orvakallu, Veldurthi, Panyam, Kothapalli Mandals of Kurnool district, of Andhra Pradesh state

This agreement is made and executed in Guntur on the 16<sup>th</sup> day of August, 2018 between M/s Dr. BRR Government College, Jadcherla, Mahabubnagar District, Telangana State and A.P. State Biodiversity Board (APSBDB) presently having its office at Flat 308 & 311, Walnut Block, Raintree Park, Opp.Nagarjuna University, NH-5, Guntur represented by the Member Secretary, APSBDB (hereinafter called the "Board") which expression shall unless repugnant to the subject or context or the meaning thereof includes its successors and assigns of the first part, i.e., the Principal client for technically assisting the Biodiversity Management Committees (BMCs) in the preparation of People Biodiversity Registers (PBRs) as per the provisions of Biological Diversity Act, 2002, Andhra Pradesh State Biological Diversity Rules, 2009.

  
Member Secretary  
A.P. State Biodiversity Board  
Guntur

  
Principal  
Dr BRR Govt College  
Jadcherla-509 301

AND

**Dr. BRR Government College, Jadchera** represented by its **Principal** (here in after called the "agency") where the context so admits include its heirs, executors, administrators and legal representatives of the second part.

Board and Agency are collectively referred to as "Parties" and individually as a "Party".

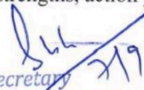
**As per section 41(1) of the Biological Diversity Act, 2002:** *Every local body shall constitute a Biodiversity Management Committee within its area for the purpose of promoting conservation, sustainable use and documentation of biological diversity including preservation of habitats, conservation of land races, folk varieties and cultivars, domesticated stocks and breeds of animals and microorganisms and chronicling of knowledge relating to biological diversity.*


**As per the Rule 22 (8) of the Andhra Pradesh State Biological Diversity Rules, 2009,** *The key mandate of the Biodiversity Management Committees will be to ensure conservation, sustainable utilization and equitable sharing of benefits from the biodiversity. The Biodiversity Management Committees shall facilitate preparation of People's Biodiversity Registers. The Registers shall contain comprehensive information on availability and knowledge of local biological resources, their medical or any other use or any other traditional knowledge associated with them. The Zilla Parishad level Biodiversity Management Committee shall be responsible for developing a district wide network of People's Biodiversity Register database. The People's Biodiversity Registers shall be prepared at the Gram Panchayat/ Mandal Parishad, Municipality / Municipal Corporation level by the respective Biodiversity Management Committee by using the process and the format set by the Board. The Biodiversity Management Committees will be responsible for ensuring the protection of the knowledge recorded in the people's Biodiversity Registers, especially to regulate its access to outside agencies and individuals.*

**As per the Rule 22 (11) of the Andhra Pradesh State Biological Diversity Rules, 2009,** *the Board shall provide guidance and technical support to the Biodiversity Management Committees for preparing People's Biodiversity Register, and shall ensure that all information recorded in such Register receives legal Protection against misuse and appropriation by outside agencies and individuals.*

#### WHEREAS

1. The Board is desirous of constitution of Technical Support Group (TSG) comprising the experts from different fields as mentioned in the Expression of Interest (EoI) /RFP for the purpose of preparing the People's Biodiversity Register (PBR) and cause its preparation and documentation and have described the detailed specifications, terms and conditions of the work. Scientific organizations were invited for ascertaining their expertise and manpower availability for preparation of Peoples Biodiversity Registers on 07.08.2018 in the APSBDB Meeting hall under the Chairmanship of Sri. SBL Misra IFS, Chairman, APSBDB and Sri. Satish Kumar Kaushik IFS, Member Secretary, APSBDB for Showcasing their strengths, action plan and TSG for preparation of PBRs.


  
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2. The agency has constituted the TSGs comprising the experts in the field of Biodiversity/ Agriculture/ Botany/ Fisheries/ Forestry/ Wildlife/ Entomology/ Zoology/ Sociology, who have to take up the preparation of the People's Biodiversity Register (PBR) in **list enclosed** Gram Panchayat duly conducting detailed survey of bio-resources and associated traditional knowledge as per the formats.
3. The agency has submitted the profile of every member of the TSG to the APSBDB and the Board has approved the members of the said group.
4. The agency submitted its application for the aforesaid work and thereby the agency represented to the Board that it met the requisites as stipulated in the terms and conditions set forth in the RFP document and was prepared to execute the work as per provisions of this agreement.
5. The Board vide its acceptance letter No. **156/APSDB/UNEP-GEF/PBR&LBF/2018** dated dt. **09.08.2018** accepted the agency and will be paying an amount of 1,00,000/- (Rupees One Lakh only) through the respective BMCs (inclusive of all taxes, salaries/wages, printing, consumables, travel, other costs etc..) subject to the completion of the assigned work as per the terms and conditions stipulated herein.
6. The **Principal, Dr. BRR Government College** has requested for exemption from the payment of refundable security deposit since the College is an Government organization and there is no provision for payment of such deposits vide letter No. B1/Botany Project/PBR/2018-19/825 dated 10.08.2018
7. In pursuance to the above, the parties have agreed to enter into this agreement.

**NOW, THEREFORE, the parties hereto and hereby agreed as follows:**

1. The agency has agreed to prepare **05** PBR for **05** BMCs viz **Somayajula pally (Orvakallu Mandal), Sarparajauram (Veldurthi Mandal), Konda Juturu (Panyam Mandal), Shivapuram & Vadla Ramapuram (Kothapalli Mandal) of Kurnool district** and the agency has also agreed to complete the PBR within a period of 4 months from the date of agreement. No extension of time will be given for submission of the final PBRs and if needed the agency shall engage more number of TSG members for preparation of the PBR within the stipulated period.
2. Andhra Pradesh State Biodiversity Board will pay a total sum of Rs.1,00,000/- (Rupees One Lakh only) for the preparation of each People's Biodiversity Register (PBR). The amount will be paid to the agency in 3 stages by the Andhra Pradesh State Biodiversity Board through the respective BMCs as stated below:
  - a) On completion of the selection of TSG members, deploying TSG members, furnishing supportive documentary proof and entering into agreement: **Rs. 20,000/-**.
  - b) On submission of interim report and midterm evaluation of the submitted People's Biodiversity Register (PBR) within 45 days of the agreement: **Rs. 30,000/-**.

  
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- c) On preparation, documentation and on submission of the final People's Biodiversity Register (PBR) duly complying the suggestions made by the members of the Expert Group in the process of validation, in full shape: **Rs. 50,000/-**

Payments from the 2<sup>nd</sup> installment onwards will be made subject to submission of expenditure statements & Audited Utilization Certificates for the amount already received in the formats as required by the APSBDB.


- d) The agency has to make all the payments of TA/DA and the related remuneration to the members of the selected TSG members. The amount paid towards the preparation of the PBR (i.e. **Rs. 1,00,000 for each PBR**) is inclusive of all taxes, printing charges, fees if any payable to the concerned and no extra claims what so ever will be entertained by the Board.

3. Stipulated time for completing each People's Biodiversity Register (PBR).

- a) Furnishing the interim report comprising 50% of information of People's Biodiversity Register (PBR): 45 days from the date of agreement.
- b) Completion of preparation of People's Biodiversity Register (PBR) duly complying with the suggestions made in the validation process its authentication, submission of final report and getting it printed as per the specifications and to the satisfaction of the Andhra Pradesh State Biodiversity Board: 120 days from the date of agreement.
- c) In case the agency is preparing more than one number of PBR, the agency will be given additional period of time for submission of the same subject to the written request by the agency. But all the PBRs entrusted to the agency shall be completed within a period of 5 months from the date of agreement and the agency has to enter into an agreement for the 2<sup>nd</sup> PBR before the expiry of one month period from the date of agreement for first PBR.
- d) The Board reserves the right to reject the approval at any stage without assigning any reason. In case any PBR prepared by the agency is not to the satisfaction of the Board and not conforming the specifications and standards prescribed by the Board, the same shall be returned to the agency for modifications. Only after proper documentation and submission of the PBR in a proper shape the final installment will be released to the agency.

4. Specifications in the preparation of PBR shall be as follows:

- a) The documentation of the PBR shall consist of all the bio-resources of the respective Panchayat jurisdiction including the adjacent forest areas, govt. lands, lakes, rivers, hillocks etc. The photographs of all plants and animals shall be affixed in the PBR.
- b) The traditional knowledge associated with the bio-resources shall also be recorded in detail with photos, statements, experiences etc.

  
Member Secretary  
A.P. State Biodiversity Board  
Guntur


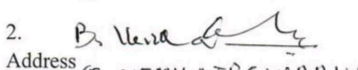
  
Principal  
Dr BRR Govt College  
Jadcherla-509 301

- c) The members of the Technical Support Group have to live in the village at least for 15 days (in three spells) for proper documentation of the PBR.
  - d) The People's Biodiversity Register (PBR) shall be prepared with Bond paper in A4 size and shall be printed in Arial, 12 font size duly bound.
  - e) 3 hard copies of the prepared PBRs, along with the soft copy shall be submitted to the Andhra Pradesh State Biodiversity Board on proper authentication/validation by the concerned.
5. The agency agreed to collect those specimens for identification in which case it is not possible to identify during survey and further authentication has to be obtained from the experts and authorized agencies. The photographs of Rare /Endemic/ Threatened plant/animal species / ecosystem along with the activities of that area will have to be provided to the board.
  6. In case of failure of the agency to prepare PBRs within the stipulated period, the order will be deemed to have been cancelled and EMD of the agency will be forfeited in favour of Member Secretary, Andhra Pradesh State Biodiversity Board treating the order as cancelled. The work of further preparation of PBRs will be got carried out by the board at the risk and cost of the agency, and thereafter the agency shall be debarred from any further dealing with the APSBDB.
  7. All the disputes are subject to the jurisdiction of the court of law in Hyderabad.
  8. In case of any dispute arising out of the approved order, the Chairperson, Andhra Pradesh State Biodiversity Board shall be the arbitrator and his decision shall be final and binding upon both, the agency as well as the board.
  9. Each area has traditional knowledge related to bio-resources and their utilization. It also has scope of national/international commercial utilization and benefit sharing therein. The agency is expected to explore this knowledge and methods for their appropriate incorporation in PBR.

IN WITNESS WHEREOF this agreement has been executed by duly authorized representatives of the Parties on the day, month and the year first mentioned above.

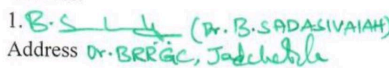
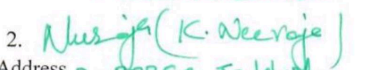
Member Secretary,  
A. P. State Biodiversity Board  
A.P. State Biodiversity Board  
Guntur

Witness:

1.   
Address (Dr. V. Srinivasa Rao)
2.   
Address (B. VENKATESWARLU)

For Agency  
Dr. BRR Government College, Jadcherla,  
Telanaga

Witness:

1.   
Address Dr. BRRGC, Jadcherla
2.   
Address Dr. BRRGC, Jadcherla

  
Principal  
Dr BRR Govt College  
Jadcherla-509 301

## UTILIZATION CERTIFICATE

Date: 10-1-2019

Station: Jadcherla

1	Name of the sanctioned authority	A.P. State Biodiversity Board, Flat No. 308, 311 & 209, Walnut Block, Raintree Park, Nagarjuna Nagar, Opp. Nagarjuna University, NH-5, Guntur District, Andhra Pradesh - 522510
2	Name of the Project scheme	UNEP-GEF-MoEF & CC-ABS Project Grants
3	Ref. & Date of sanction	Ref. No. 156/APSBDB/UNEP-GEF/PBR&LBF 2018 date:9-8-2018
4	Amount sanctioned	Rs. 5,00,000.00
5	Date of agreement	1-9-2018

This is to certify that out of Rs.5,00,000-00 (Five lacs rupees only) sanctioned towards the preparation of **PEOPLE BIODIVERSITY REGISTERS (PBR)** in KONDAJUTURU (PANYAM MANDAL), SOMAYAJULAPALLE (ORVAKAL MANDAL), SARPARAJAPURAM (VELDURTHI MANDAL), VADLARAMAPURAM (ATMAKUR MANDAL) SIVAPURAM (KOTHAPALLY), BMCS OF KURNOOL DISTRICT, ANDHRA PRADESH, in favour of M/s **Dr. BRR Government College, Jadcherla** as per the agreement cited, the amount of Rs. 5,00,000-00 was utilised including payment of service tax during the period from September 2018 to December 2018.

The total amount released: Rs. 3,50,000-00 and the amount Spent: Rs. 5,00,000-00 and the balance amount to be reimbursed: Rs.1,50,000-00

  
AUTHORISED SIGNATORY  
AUTHORITY

Principal  
Dr BRR Govt. College  
(NGO NAME/SEAL)

SIGANTURE OF AUDIT

  
(Auditor)

 **A. KRISHNAIAH**, M.Com., F.C.A.  
OFFICIAL SEAL  
M.No. 203416

# 1-6-40/5/1, Rly. Station Road,  
MAHABUBNAGAR - 509 001 (T.S.)