YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1. Name of the Institution   Government Degree College for Women, Hussainialam, Hyderabad

- Name of the Head of the institution   Dr. B. Sunitha Padmavathi

- Designation   Principal

- Does the institution function from its own campus?   Yes

- Phone no./Alternate phone no.   04024522052

- Mobile no   9989652582

- Registered e-mail   hussainialum.ejkc@gmail.com

- Alternate e-mail   iqacgdchussainialam@gmail.com

- Address   H. No. 20-3-1060, Khursheed Jah Devdi, Shahgunj

- City/Town   Hyderabad

- State/UT   Telangana

- Pin Code   500002

2. Institutional status

- Affiliated /Constituent   Affiliated

- Type of Institution   Women

- Location   Urban

- Financial Status   **UGC 2f and 12(B)**

- Name of the Affiliating University   **Osmania University**

- Name of the IQAC Coordinator   **Mohammadi Asra Sultana**

- Phone No.   **04024522052**

- Alternate phone No.   **9493406825**

- Mobile   **9493406825**

- IQAC e-mail address   **iqacgdchussainialam@gmail.com**

- Alternate Email address   **hussainialum.ejkc@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   https://ccets.cgg.gov.in/Uploads/files/buttonDetails/51336.pdf

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://ccets.cgg.gov.in/Uploads/files/buttonDetails/68755.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	76.00	2005	20/05/2005	19/05/2010
Cycle 2	B	2.76	2012	15/09/2012	14/09/2017
Cycle 3	B	2.35	2018	30/11/2018	29/11/2023

6.Date of Establishment of IQAC   **15/07/2005**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depar tment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
College	Creation of New facilities, Renovation/U pgradation of existing facilities and New Equipment /Facilities	RUSA	2016	40000000

8.Whether composition of IQAC as per latest NAAC guidelines   Yes

- Upload latest notification of formation of IQAC

  View File

9.No. of IQAC meetings held during the year   10

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   No

- If No, please upload the minutes of the meeting(s) and Action Taken Report   View File

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Teaching staff encouraged to undergo Faculty Development Programs.

All the lecturers encouraged to improve their ICT skills to optimize the learning experience of students

Recorded video lessons provided to students who were attending physical and online classes on rotation basis

Faculty encouraged to organize webinars and National seminars

Updation of academic records by all departments which is verified by Head of the Institution

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To enhance and upgrade ICT skills of teachers	Teachers joined various Faculty Development Programs to learn latest ICT techniques
Strengthening of Science labs	Lab equipment purchased through RUSA funds
Updation and verification of Academic Records	Academic Records updated and verified
Recording of video lessons by teachers	Video lessons recorded and links shared with students
Urdu Digital library to be established	Urdu Digital library established by the department
More certificate and value added courses to be taken up	More certificate and value added courses started by the departments
Webinars and National seminars to be organized in college	Webinars organized by respective departments and National seminar organized by Department of Urdu.

13.Whether the AQAR was placed before statutory body?   No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Government Degree College for Women, Hussainialam, Hyderabad
• Name of the Head of the institution	Dr. B. Sunitha Padmavathi
• Designation	Principal
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• Mobile no	9989652582
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• Alternate e-mail	iqacgdchussainialam@gmail.com
• Address	H. No. 20-3-1060, Khursheed Jah Devdi, Shahgunj
• City/Town	Hyderabad
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• Pin Code	500002
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• Type of Institution	Women
• Location	Urban
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Osmania University
• Name of the IQAC Coordinator	Mohammadi Asra Sultana

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• Alternate phone No.	9493406825
• Mobile	9493406825
• IQAC e-mail address	iqacgdchussainialam@gmail.com
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3.Website address (Web link of the AQAR (Previous Academic Year)	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/51336.pdf
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• If yes, mention the amount		

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13. Whether the AQAR was placed before statutory body?	**No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	25/02/2022

15.Multidisciplinary / interdisciplinary

- As we are a Government Institution, we follow the directions of the Commissionerate of Collegiate Education. The courses run in the college are sanctioned by CCE. If and when the CCE permits us, we are ready to offer multi-disciplinary courses in our college.

- With due sanction and permission of CCE, we shall integrate Humanities and Science combinations and offer it under CBCS pattern to students interested in pursuing integrated courses. As of now, we have integrated Mathematics and Computer Applications in our BA Programs. BA is offered in these respective sanctioned subject combinations - History, Economics, Political Science, Public Administration, Computer Applications, Mathematics, Sociology (MOOCs), Psychology (MOOCs), Geography (MOOCs). B. Sc. Program is offered in Physical Sciences and Life Sciences.

- We follow the curriculum framed by Osmania University – our affiliating University. Environmental Education is included in Sem I, and it is two credit-based paper. Community engagement and service is done through NSS programs by volunteers to give them a holistic experience.

- Multiple entry and exits at the end of 1st, 2nd and 3rd years of undergraduate education while maintaining the rigor of learning will be allowed if permitted by Osmania University – our affiliating University and Commissionerate of Collegiate Education.

16.Academic bank of credits (ABC):

As we are a Government Institution, we follow the directions of the Commissionerate of Collegiate Education and we are affiliated to Osmania University which awards degree to our students. Multiple entries and exit during the chosen programme and Academic bank of credits as proposed in NEP 2020 will be followed as per the guidelines of the affiliating university.

17. Skill development:

Training in Soft Skills is given to students through Telangana Skill based Knowledge Centre (TSKC). Vocational courses are not offered by the institution as of now, but we are ready to provide it if and when permitted by CCE. The college adopts certain measures in inculcating the values of responsibility and teaches our students the aspects of values, rights, duties and responsibilities of citizens. Political Science and Public Administration students learn these things as part of their curriculum. GE Paper in 'Human Rights, Gender and Environment' is offered for B.A. 6th Semester students. Students get to learn a lot about constitutional values in this.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Though English is Medium of Instruction in our college, apart from it we offer B.A. in Urdu Medium in the following combinations -

- History, Computer Applications, Modern Language – Urdu
- History, Political Science, Modern Language – Urdu
- History, Economics, Political Science
- Computer Applications, Political Science, Modern Language – Urdu
- History, Political Science, Computer Applications

Students opt for Indian Languages such as Hindi, Urdu, and Telugu as Second language. Previously we used to have a paper for I year students in Indian Heritage and Culture.

We enrich our students in Indian Culture and traditions by organizing National festivals, important days such as National Youth Day, National Unity Day, Yoga Day, Food Festivals, Hobby Day, etc.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

Our curriculum which is framed by Osmania University, our affiliating university, is an Outcome based Education (OBE) one. We measure the progress and learning received by our students through Program Outcomes and Course Outcomes of our various

courses listed by each department. The students learn their course content not only through lecture method but also through lab experiments, assignments, projects, surveys, models, charts, role-play, etc. In this way they are exposed to practical approach towards their subject which in turn plays a key role in making our education system an Outcome based one.

20.Distance education/online education:

As we are a Government Institution, we follow the directions of the Commissionerate of Collegiate Education and we are affiliated to Osmania University. We will offer vocational courses through ODL mode if and when directed by the CCE. We use ICT tools in our teaching-learning process. We have Smart Classrooms, Virtual classroom in our college. Our lecturers use PPTs, Projectors. Our faculty has taken classes both offline and online through Zoom, Google Meet, Webex, Go To Webinar, etc. during Covid -19 and shared recorded video lessons and Youtube links with the students

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	37

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	1784

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	380

File Description	Documents
Data Template	View File

2.3	476
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	36
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	42
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	20
Total number of Classrooms and Seminar halls	

4.2	69,32,919.00
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	120
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our college is affiliated to Osmania University, hence we follow the university Almanacat the commencement of each semester. We prepareAcademic Calendar accordingly.Departmental Action Plan incorporatesvarious Co-Curricular and Extra-Curricular activities. The Time Table committee prepares the time tablewhich is abided by all the teachers. The curriculum framed by the University is followed and completed well within the stipulated time. The Principal conducts regular staff meetings to assess the completion of syllabus and review the implementation of departmental action plans and activities. The faculty keeps themselves abreast of latest developments in their subjects by attending refresher courses, orientation programmes, workshops, seminars, FDPs and FIPsin their respective subjects. Study tours, field visits, guest lectures and Extension lectures are organized from time to time to make the teaching - learning more effective. The college gives prime importance to ICT infrastructure and has enriched all the departments with computers, internal connectivity, projectors in a few labs, smart classrooms and computer labs. Bridge course is imparted to students if they are from other mediums or of different stream. Remedial coaching is given to educationally poor students. Revision of syllabus, practical exams give the students required impetus to excel in exams. Result analysis is done by respective departments at the time of declaration of results. Teaching Plans, Teaching diaries are tacit documentation methods for effective curricular delivery.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/65081.docx

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Our Institution is affiliated to Osmania University. Accordingly we follow the Almanac given by the University for each semester and our evaluation system is as per the guidelines of the

University. From the year 2016-2017, the semester system has been introduced by the University under CBCS Pattern of study and the following reforms have been made.

- Introduction of grading system of evaluation based on CGPA Score of 10 point scale under Choice Based Credit System.

At the end of each semester theory and practical examinations are held by the University.

- Internal Examination is a part of the semester system.
- Internal Assessment is for 20 marks out of which 15 are for the written exam held twice in a semester as per the model given by the University and 5 are for the assignments.
- For Assignment marks variety of methods are used periodically to assess the students like quizzes, home assignments, student seminars, class activities, and group discussions.
- The final result in each course is calculated on the basis of the written internal examinations, the assignment (continuous assessment) and the performance in the end semester examinations.
- The examination system is designed to test systematically the students' progress in class, laboratory and field work through continuous evaluation in place of usual single annual written examination performance.

- The marks for internal assessment are posted online on the university website on or before the given last date.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/65081.docx

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating	A. All of the above

University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

37

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

10

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

693

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

We believe in maintaining healthy environment for all our students. The curriculum is designed by the university. Environmental Studies is made a compulsory subject for all the First year students. It is a multi – disciplinary subject which systematically studies human interaction with the Environment. Environmental Studies bring together the principles of the Physical Sciences, Commerce /Economics and Social Sciences, so as to solve contemporary Environmental problems and aim at our Sustainability. It is a broad field of study; the units include Ecosystem, Biodiversity & Natural Resources, Environmental Pollution, Global Issues and Legislation. This is a Ability Enhancement Compulsory Course (AECC) carrying two credits.

For B. A. 6th Semester students there is a Generic Elective (GE) paper namely ' Human Rights, Gender and Environment'. The units included in this paper are Understanding Social Inequality, Human Rights and its Various Meanings, Citizenship Rights, Gender, Culture and History, Environmental and Sustainable Development, UN Environment Programme, Environmental Policy and Movement in India.

Though our college is a Women's college there are various committees in the college like Women Empowerment Cell, Internal Complaint Cell, Grievances and Redressal Committee to look into Gender issues if found any.

The college conducts various programmes on Environment and Human Rights to bring awareness among students such as Voters' Day programmes, Swachh Bharat, Health Awareness programmes, tree – plantation programmes, Vrukshabandhan, etc. which adds to curriculum enrichment.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

00

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/65127.docx
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/65127.docx

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

616

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

117

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

After admission of the students, subject teachers in the initial classes test the previous knowledge of the students which gives them an idea about the learning levels of the students. The teacher evaluates the students by asking questions, slip tests and by giving assignments. All these measures help teachers in determining the learning levels of the students. Then based on these evaluations special programmes are organized for advance learners such as - Classroom competition, Posters and PowerPoint presentations,e-links to MOOCs on SWAYAM, NPTEL, NDL, and Spoken Tutorial websiteson advanced topics are given,individual projects, encouragedto participate & present paper at national/state seminars, assistthe teacher by contributing in the research activities, student seminars and encouraging them to participate in multi-disciplinary activities.

For slow learners special programs organized are -Remedial coaching, counselling, buddy system, praise, Parent – teacher meetings are held,detailed feedback, mentor – mentee system, making them a part of group projects, communication between student & teacher through e – media like sms, whatsapp etc.,individual attention is given to the identified slow learners so that they are attentive in the class and educational field trips are organized which help them to grass the subject easily.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1392	**34**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric methods that are used by the Departments of the college which makes the learning participative are

- **Student seminars: Student seminars are conducted every year by various departments which enable the students to participate in the learning process.**
- **Student project: The teachers give individual and group projects to the students which develop experimental learning and research ability.**
- **Quiz: It gives opportunity for self learning and participation.**
- **Classroom competitions are held regularly.**
- **Assignments, Discussions, Debate, Group Discussion are all part of the curriculum.**
- **Educational Field Trips: Various departments organize field trips for students which enable the students to get practical experience in their learning.**
- **The learning experience is enhanced by the teachers' significant use of ICT resources like as PPTs, LCDs, and interactive boards, particularly in light of the COVID-19 epidemic.**
- **Community Service: There are two NSS Units and a Red Ribbon Club connecting students to the community through various activities and camps.**

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The teachers in our college use ICT enabled tools for effective teaching-learning process. Our campus is wifi-enabled and almost all the departments are provided with computers. Computer lab and Digital library is also used by our faculty members and they prepare PPTs, give video lectures and make use of projectors also. There are three Smart classrooms in our college and Virtual classroom is also used by our faculty. During the Covid-19 pandemic, our lecturers had taken online classes on Zoom, Google Meet, etc and video lessons were also uploaded on Youtube channel. Some of the lecturers had giventests and assignments to students through Google Classroom and Google forms. Our teachers had learnt many new skills by undergoing FDPs on ICT tools during summer vacation to keep themselves abreast with new technology.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

34

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

36

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

08

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

165

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- **Internal Assessment is for 20 marks out of which 15 are for the written exam held twice in a semester as per the model given by the University and 5 are for the assignments.**
- **For Assignment marks, variety of methods are used to assess the students like periodical tests, quizzes, home assignments, questionnaire, student seminars, class activities, group discussions etc. making the internal assessment a robust process.**
- **This continuous evaluation is done in the classroom making this mechanism transparent.**
- **The dates of internal assessment as announced by the university are displayed on the college notice board, university website and uploaded on students' Whatsapp groups.**
- **The date, model and syllabus for internal assessment written test is intimated to the students in advance in the classroom.**
- **The evaluated answer scripts of all the internal assessments are shown to the students for any discrepancies and marks of all the students are announced in the class room to make the process more transparent.**

File Description	Documents
Any additional information	View File
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

As our college is an affiliated college we follow the almanac

given by the university. At the beginning of the semester, the university intimates the Almanac in which the examination schedule (both internal and external) is given well in advance. The students are intimated about the dates of the examinations.

- At the institutional level, we have Examination Committee consisting of the Principal as a Chairperson, one senior teacher as Coordinator/Convenor and a few teaching and non teaching staff as members.
- This committee not only looks after the successful conduction of the internal examinations but also resolves any examination related grievances timely and efficiently.
- Evaluated answer scripts are discussed with the students and errors if any in the evaluation are quickly corrected by teachers and conveyed to students, ensuring that the test is as effective as possible.
- A few departments have shifted to conducting internal assessments, tests through Google forms after the Covid 19 pandemic.
- Internal examinations marks are then posted on the university website well before the designated last date.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

- The program outcomes, program specific outcome and course outcomes for all courses are stated and displayed on the college website.
- The teachers are very well aware of these learning outcomes by visiting the college website. They are also provided a copy of these outcomes along with their syllabi copies.
- PSOs and COs are communicated to the students at the beginning of the academic year by the teachers.
- The scheme of examination provided to the students also help in communicating these objectives.
- Students are encouraged to visit the college website and know the POs , PSOs and Cos and other details.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/68746.docx
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of POs , PSOs and Cos are evaluated regularly by the institution, in many ways:

- Attainment of intensive subject knowledge is evaluated by internal and semester examinations, assignments and other curricular activities.
- Various co-curricular and extracurricular activities help in evaluating the attainment of extensive general knowledge.
- English and Second language classes and their departmental activities help in evaluating the attainment of language and communication skills.
- NSS, Community related activities, games and sports help in achieving the objectives of values and ethics.
- Special programs like "Haritha Haram" make the students understand the environment related aspects.
- Study projects, student seminars etc help in achieving objective of self learning.
- The active participation of students is ensured on national festival to develop a sense of patriotism in them.
- The literary activities conducted by library and all the other departments develop the skill of information literacy in the students.
- Attainment of PSOs and Cos are evaluated regularly and continuously by the institution by continuous internal evaluation and semester examination

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/68746.docx

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

359

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://ccets.cgg.gov.in/Uploads/files/buttonDetails/71854.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

01

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution has created an ecosystem for the development and progress of research and other initiatives for creation and

transfer of knowledge. The faculty members strive to take up research activities utilizing the existing facilities. The college has a Research committee to monitor and address the issues of research. The Institution incorporates research culture among faculty members and students by motivating the staff members to undertake minor research projects and encourage the students to participate in Jignasa study projects. Our faculty members write papers and publish in reputed journals. Two of our lecturers have authored books in their respective subjects i.e. Microbiology and Urdu. A few of our staff members are pursuing Ph. D. Degree. They also regularly present papers in national and international seminars, conferences and workshops. Department of Urdu has organized national level seminars. We also arrange field trips to institutions like Centre for DNA Fingerprinting and Diagnostics (CDFD), Osmania University, National Fisheries Development Board and other institutes to incorporate research knowledge among students. A few Departments organize extension lectures by inviting renowned scientists to inculcate the habit of research among students. Department of Urdu has invited international professors for extension lectures on prominent subject topics.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

01

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

4

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

01

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

08

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Institution has NSS Unit I & II and is involved in extension activities in sensitizing the students and the community people towards various social issues that leads to their holistic development. Many awareness programme are conducted by NSS units for fitness, maintenance of hygiene and sanitation in college premises, voter awareness and social awareness programmes on ethics, constitution values, leadership, etc. Students interact with NGOs and participate in various activities. Faculty members and students actively participate in social activities like NSS, Women Empowerment Cell, Eco Club, Health Club, EBSB Club, etc to create awareness to serve the society. The college always encourages the staff and students to work in collaboration with other organizations to carry out social outreach programs. Some of the salient contributions for Institutional Social Responsibilities (ISR) include:

- Serving public through NSS special camps and regular activities
- Arrangement of medical Camps in slum areas and college campus.
- Organizing winter camps in slum areas through NSS.
- Providing self employment like Mehndi designing, Surf making, Soap preparations, and Handicrafts works, etc.
- Swatch Bharath Programmes organized in slum areas and college campus.
- Blood grouping camps are organized in the college campus by Department of Microbiology.
- Self Defence programmes are organized in special camps and in college campus.
- Participation in Government recognized health care programs: Faculty, staff and students participated in various health care programs like Awareness on wearing of masks during Covid-19 pandemic, Social Distancing, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

`00`

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

`12`

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

`1056`

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

3

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

8

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Provision of adequate infrastructural facilities for teaching and learning has always been a priority area for the college. The college abides by the norms issued by Commissionerate of Collegiate Education to provide and enhance the infrastructure required to facilitate effective teaching and learning. The college has total area of 4 acres, 9 guntas of land. It comprises of robust structures with a built up area of 27000 sft. constructed for various academic purpose. It has Block A, Block B, Silver Jubilee Block and New Block constructed with RUSA funds.

Classrooms

Each classroom is of adequate size and has enough lighting, air ventilation and good ambience. The college has eighteen i.e. sufficient number of well furnished, well ventilated, spacious classrooms for conducting theory classes. Seven classrooms are equipped with overhead LCD projectors to facilitate the teachers to adopt varied teaching methods.

Laboratories

The College has well equipped laboratories for different departments. Laboratories are equipped with instruments to carry out practical courses and projects. All laboratories are operational, well maintained for carrying out curriculum oriented lab practicals.

Seminar Halls

The College has 2 seminar halls with public addressing systems, LCD Projectors. Nearly 250 and 150 members can be accommodated in the seminar halls.

Computing Equipment

The College has special computing facilities with total 120 computers for staff and students. Almost all computers are equipped with high speed internet facility.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/75227.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The importance of extracurricular activities in college campus is well established. The college encourages and facilitates the students to participate in various activities like Rangoli, Mehendi competitions.

Cultural Activities

The cultural committee looks after all cultural events.

Gymnasium

The college has a gymnasium with 600 sft with equipment like Treadmill, Weight lifting Bench, Pushups stand, etc. The gym attracts the students towards physical fitness and strength development.

The students are also motivated to play outdoor games like volleyball, basket ball,etc. Indoor games like Chess, Carroms, Table Tennis are also given importance.

Yoga Centre

Yoga Day is held every year by NSS Units I and II and mediation is given importanceto promote physical and mental well being of the students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

20

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

5,15,000

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is considered as an important resource centre for information storage and retrieval. It performs a supplementary and complimentary role in teaching-learning and research activity. The college library is located in the ground floor in a sprawling 2800 sft area in a separate wing for the convenient use of students and staff members. It has a Text Book section, Reference section, Periodicals section and Digital Library. It comprises learning resources which include books, periodicals, magazines and newspapers. The library subscribes to E-Shodhsindhu N-LIST

Consortium for accessing e-resources by staff and students. There are 20 systems in the Digital Library for the use of staff and students. NDLI and other Free and Open Access Source resources are accessed by the users.

The library migrated to NewGenLib ILMS software, version EE V3.1 in the year 2017. All the library books are entered in the automation software, in the books database and bar-coded. Details of staff and students are also uploaded in the patron database of the software and circulation of books is done through the ILMS from December 2017 onwards.

Open access system is followed in the library to facilitate the students and teachers to retrieve information smoothly. The library working hours are from 10.00 AM to 5.00 PM on all working days.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.06550

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

25

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college updates its IT facilities so that all the departments have access to ICT equipment and wi-fi connectivity. As most of the administration and office work is done through e-office and e-mails, there is a need to have updated ICT equipment. Examination branch depends entirely on IT as Nominal Rolls, D-Forms, students' hall tickets, question paper downloading is done online. All the departments upload internal, SEC, GE marks on University website online. Due to Covid-19, lecturers took online classes on various e-platforms. Hence as most of the college work is done electronically, we had subscribed to two high speed internet connections in 2017 in office and library through which wi-fi facility is provided to all the departments in the college. Fifty new systems, four projectors, seven printers, three UPS, two laptops, two Multi Function Devices and one Virtual Classroom have been purchased through RUSA funds to upgrade our Computer labs and digital library and overall IT facilities in the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

120

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

69,32,919.00

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The physical facilities including laboratories, classrooms and computers, etc are made available to the students who are admitted in the college. Building andMaintenance Committeeoversees the maintenance and repairs related work regularly. They look after necessary arrangements to be made for adding new infrastructure as and when required. The cleaning of the classrooms and the labs are done with the efforts of non – teaching staff. Lecturers are made Floor-in charges responsible to oversee the cleanliness of respective floors.

The college has 120 computers with internet connection which are located in different areas. All the stake holders have equal opportunity to use these facilities as per the rules and policies of the institution. They aremaintained in good working condition and if there are any technical issues then concerned technicians are hired to do the required work.

CCTV is installed in the campus with eight cameras in significant points and maintenance is done regularly for them. The ICT Smart class rooms and Virtual Classroom and the related systems are maintained properly.

Firefighting equipment is available in each floor, laboratories and office. The maintenance of R. O. System (Drinking Water facility) is done regularly. Electrical and the plumbing related maintenance is done with the help of local skilled persons.

Laboratory Equipment is maintained regularlywith the help of supporting staff.Library and sports/gym facility is used bythe students and staff. The maintenance and cleaning of Library and Sports/Gym equipment is done regularly with the help ofsupporting staff.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/75420.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

272

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

120

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

120

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**B. Any 3 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

31

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has student council which actively participates as student members in academic and administrative bodies in IQAC and CPDC committees of the institution. The Class Representatives are

elected by the students of respective classes. The members of the Students Advisory Committee ensure prompt help and guidance required by the students in any issue. The Class Representatives actively participate in various activities. Regular Meetings are held with them by the college management which helps in smooth dissemination of information and participative decision – making.

Our college NSS volunteers participate in day camps. They make preparations for the Telanganaku Haritha haram by digging the pits & cleaning the surroundings NSS volunteers also create awareness in the neighbourhood of the college about the importance of Telengana ku Haritha haram & saplings are regularly planted in the college campus. They take part in free medical camp which takes place in college campus. Our students participate in various activities and competitions held by various organizations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

230

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development

of the institution through financial and/or other support services

Our collegehas a registered Alumni Association Regd No, 734 whichwas started on 15 November 2011. It is a great support and has been playing constructiverole inthe college.The Alumni Association has been giving gold medal to the College topper every year in our Annual Day celebrations.Govt. Degree College for Women, Hussainialam has always considered its alumni as a source of strength, support and sustenance in its efforts of innovation and institution building in higher education. The Alumni Association of our college which had been formed in order to fulfil the long felt need for a forum and the cherished desires of its alumni, participate actively in all our endeavours. To streamline its functioning, an Alumni Committee has been constituted to provide vision, guidance & to coordinate theactivities of the Alumni Association. We envisage the Alumni Association as partner in the progress of the college. This Association unfolds before us a series of opportunities to serve this great college and lead by cooperation in full measure in its success and sustenance.

Over the years we have crossed several milestones, made significant contributions to the advancement of knowledge and kept pace with the changing times and needs of the new generations. Alumni are a part of this process of continuity, change, tradition and modernity. The college seeks to institutionalize these bonds between alumni & alma mater through the Association into a long relationship.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT
6.1 - Institutional Vision and Leadership
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Institution Vision

The institution envisions the dream of nurturing young blood to tread the path of empowerment by making them educated holistically, be socially aware and active, self-reliant, be fearlessly in pursuit of truth and make them confident to face the challenges in life.

Institution Mission

- To provide higher education to girl students in general and the weaker sections of minorities in particular
- To promotepassion for knowledge and make them aim for academic excellence in higher studies and research
- To provide soft skills tostudents and raise their level of employability
- To provide right kind of ambience forstudents to achieve their dreams and goals and make a difference tosociety
- To impart leadership qualities tostudents so that they become leading lights and be productive enough to give back tosociety
- To inculcatemoral, spiritual and just values in students and make them responsible citizens ofnation
- To encourage them to compete in various cultural and sports competitions and develop their potential to the fullest

The college implementsgovernment schemes announced from time to time hence the vision and mission are in compliance withHigher Education policies of the nation. The CCE is the apex bodywhich communicatesgovernment's policies,interacts with the Principal and assigns specific responsibilities or activities accordingly. The Principal periodically convenes the staff meetings to apprise them about the implementation of these activities. Teachers actively take part in these activities through the respective committees formed like TSKC, Women Empowerment Cell, NSS, RUSA, etc.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Principal ishead of the institution, however to decentralizeadministration and promoteculture of participative management; she has delegated some powers toVice-Principal, HoDsand conveners of committees. Every yearPrincipal forms various committeesto look into curricular, co-curricular and extra-curricular activities in addition to their regular duties. Meetings are held regularly and minutes of the meetings are recorded. The in charges are responsible to take decisions under the chairpersonship of the Principal. The convener of various committees takeshelp of themembers to executework at hand. Like-wiseinvolvement offaculty members is also ensured byHoDsindepartmentalactivitiesapart from teaching and learning. The Principal often holds meetings and takesopinionof staff memberson respective matters and their suggestions are considered indecision making process.

- **AcademicOfficer handles allacademic and examination matters incollege.**
- **IQACis responsible to promote and enhancequality culture incollege.**
- **TSKCorganizes various programs to developsoft skills ofstudents and raise their employability quotient.**
- **Rashtriya Uchchatar Shiksha Abhiyan (RUSA) Committee looks afterRUSA grants allotted tocollege and their proper utilization.**
- **NSSis responsible forvarious social service activitiestaken up bystudents.**

These were just a few committeeslisted. Apart from these other regular committees are also formed every year to look intoassigned job. Students are also involved under participative management as members in IQAC, CPDC committees and NSS volunteers. Parents are given due importance and their suggestions are taken in crucial decision making by respective departments.

File Description	Documents
Paste link for additional information	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/76415.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college is a government institution; hence it follows government policies as per the guidelines of the Commissionerate of Collegiate Education. Still a perspective plan is in force in the college which takes into consideration the following aspects –

- Annual Calendar

- Institutional Plan
- University Almanac
- AQAR
- Vision and Mission of the college
- Departmental Action Plan
- Students' needs and
- Future plans of the college

Deployment

The college takes initiatives in these regards by planning and formulating course of action for better utilization of available human resources and infrastructure. Students' academic excellence, their empowerment and welfare is of prime importance. Admissions of the students are done through Degree Online Services Telangana (DOST). Academic Guidance Officer is also in charge of Examination branch and looks after all examinations related matters, posting of internals marks on the University website is supervised by him. IQAC of the college motivates the teachers for quality improvements in teaching, learning and related activities.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

As the college is a Government college, CCE is at the apex of organizational leadership, hence there is no governing body. Principal isHead of the Institution and plays key role in governance and management, coordinatesacademic and administrative aspects of the Institution. Vice Principal and AcademicOfficer is in charge of Admissions, Academic and Examinations matter. IQAC, RUSA, CPDC, Building Committee, Admissions Committee and other committees assist the Principal in administration and maintaining discipline of the college.Non-teaching staff assistsPrincipal in managingadministrative duties.

The IQAC evaluates and maintainsquality performance of teaching and non-teaching members and monitorsacademic activities offaculty and administrative functioning of the institution. HODs of the departments look after all the activities of the departments.Conveners of various committees look after the assigned job in addition to their regular duties.

Service Rules, Recruitment and Promotion Policy

Our college is a government institution, wefollowgovernment policies in force in service matters, recruitments, promotion and other such things.TSPSC isresponsible to recruit eligible candidatesto the post of Assistant Professor. Lecturers are also recruited by promotion from Junior Lecturerto Assistant Professor cadre byCCE andDepartment of Intermediate Education. Contract lecturers are recruited byCCE forvacant posts when regular government posts are not filled up. Likewise guest lecturers are also appointed by the college when there are no regular or contract lecturers forgiven subjects. Similarly eligible degree college lecturers are promoted to the post of principal of Degree College byCCE.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/42887.jpg
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has the following effective welfare measures for the teaching staff:

Regular staff members enjoy Government schemes such as

- **General Provident Fund (GPF) which they get upon retirement,**
- **Loans from GPF,**
- **Contributory Pension Schemes,**
- **Medical reimbursement,**
- **General Insurance Scheme (GIS),**
- **Telangana State General Life Insurance (TSGLI),**
- **Gratuity amount at the time of retirement,**
- **Maternity leave for six months for female employees and paternity leave for fifteen days for male employees,**
- **Child care leave for ninety days in six spells of fifteen**

- days each,
- Five Special CLs for Women employees,
- Medical leave,
- Earned leave and surrender of earned leave
- Contract employees have three months maternity leave facility

The college has the following effective welfare measures for the non-teaching staff:

Regular staff members enjoy Government schemes such as

- General Provident Fund (GPF) which they get upon retirement,
- Loans from GPF,
- Contributory Pension Schemes,
- Medical reimbursement,
- General Insurance Scheme (GIS),
- Telangana State General Life Insurance (TSGLI),
- Gratuity amount at the time of retirement,
- Maternity leave for six months for female employees and paternity leave for fifteen days for male employees,
- Child care leave for ninety days in six spells of fifteen days each,
- Five Special CLs for Women employees,
- Medical leave,
- Earned leave and surrender of earned leave

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

12

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

16

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	[View File](#)
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The teaching staff has the following Performance Appraisal System -

1. The faculty members fill in the Academic Performance Indicator (API) forms at the time of CAS in which the following three categories are included –

Category –I : Teaching Learning and Evaluation Related Activities

Category –II : Co-curricular, ex-tension and professional development

related activities

Category –III: Research and Academic Contributions

It is submitted to the Principal and CCE, Based on the API scores, the lecturers are encouraged to take up innovative methods, continue best practices and take up more research-oriented projects.

1. Student Feedback – at the end of every semester in CBCS the students' feedback is taken to assess the teaching performance of the lecturers.

2. Academic Audit – every year, CCE conducts Academic Audit in which the academic counselors oversee the performance of each and every department. An exit meeting is held in which the lecturers are intimated about their shortcomings if any; and are encouraged to improvise and innovate their

performance.

Meetings are conducted by the principal in which results of individual percentage- wise, department-wise and overall result of the college is discussed.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college through its various committees checks and rechecks the purchases to be made, resolutions are taken and all norms are followed so as to comply with the rules. Each bill is scrutinized carefully before being accepted or rejected by the Principal.

External Audit

External audit is done by Accounts Officers of AG Office and the CCE. AG Audit was done in November 2018 and in September 2021. CCE Audit is done almost every month. The Auditors have raised few queries, replies to which were given during their visit. Settlement of few objections has also been done by the college office duly incorporating the guidelines given by them.

Internal Audit

Utilization Certificate is submitted to SPD RUSA after utilizing the funds released. Quarter wise budget is released by the Government only after procuring the utilization of the previous budget under different heads.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.07455

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our college is a government college hence state government and RUSA are the major funding bodies for us –

- **Salaries of the regular and contract staff are provided by the government.**
- **Quarterly budgets are sanctioned by CCE for various college expenses.**
- **Funds received from RUSA are maintained in a separate bank account and used for the purpose it is meant for i.e. building construction, upgradation of existing building and infrastructure.**
- **Special Fee Fund paid by the students at the time of admissions is maintained in college account by the office.**
- **Donations from alumnae are maintained in the College Planning and Development Committee account.**

The college seeks permission and approval from CCE to spend amount from Accumulated funds for necessary expenditure if any.

File Description	Documents
Paste link for additional information	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/76808.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. A few examples of best practices institutionalized as a result of IQAC initiatives by motivating the staff to achieve their objectives are cited below :

1. The faculty was encouraged to attend FDPs and webinars to improve their ICT skills and refresh their subject knowledge during the pandemic. Hence almost all the lecturers attended FDPs, workshops and webinars on related topics.
2. To strengthen Science labs, equipment was purchased from RUSA funds.
3. Urdu Digital Library was set up to provide online access to Urdu e-resources by the Department of Urdu
4. Imparting soft skills through TSKC improved the communicative capacity and also job opportunities of some students, particularly from Urdu medium, who take admission in English medium, have constraints in understanding and communicating in English. TSKC takes care of such students.
5. Mentor-mentee system helps in psychological counseling of needy students – it improved their inter- personal relations.
6. Certificate courses were organized by various departments on relevant and interesting topics for the students.
7. Civil Services and other Competitive Exams Awareness program was organized by IQAC and Career Guidance Cell for the benefit of students.
8. Dept. of Urdu organized a Two Day National Seminar on the topic ' Genre of Urdu Prose'.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures & methodologies of operations through IQAC.

The IQAC holds meetings periodically:

- With the Heads of the Departments under the chairpersonship of Principal to review the progress of academic activities such as, classes held, syllabi covered in subject, Internal Examinations conducted, marks uploading and teaching diaries and also to identify, bottlenecks, if any, in organizing various progammes.
- With administrative staff to review the progress in respect of college administration and steps taken / to be taken for improvement.

IQAC conducts periodic review of the academic and administrative functioning.

Further, the IQAC collects feedback information from students on Teaching – Learning performance at the end of each semester. The information obtained is analyzed and steps to be taken for necessary improvements are passed on to the concerned departments.

The Learning - Outcomes are reviewed after conducting of Internal Examinations and it calls for a one -on- one meeting with the faculty of each department to make an assessment of their performance.

Incremental improvements made with regard to quality and post accreditation quality initiatives in the college were adding of more courses at UG level, strengthening labs, increase in student strength every year, organizing of two National seminars by Dept. of Urdu, webinars and diverse activities by various departments and college committees like Women Empowerment Cell, EBSB Club, NSS, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Government Degree College for Women, Hussainialam is exclusively a women's college located in old City of Hyderabad. Wegivemuch priority to safety and security of women in the college. So all necessary and appropriate measures are taken for their protection and well-being. The institution shows gender sensitivity in providing facilities such as -

CCTV: Continuous monitoring is done through CCTV footage installed in the college for tracking any kind of untoward incident and unwanted behaviour. It facilitates in providing security and to respond quickly and effectively in dealing with any emergency

situation.

Internal Complaints Committee: ICC addresses if any problem arises in the campus by the staff and students.

Grievance Redressal Committee: The students are allowed to give their grievances in writing and the committeediscusses and gives proper solution to the problem immediately.

Counselling: The faculty also counselstudents on various issues such as child marriages, girl child education,health and hygiene, nutrition, women rights and superstitions, self-employment and personality development.

Security Guard: College campus is provided with security guard to prevent entry of outsiders intocollege campus. For the purpose of safety, unknown persons are not allowed to enter into the college campus. Students are also not allowed to go outside during college hours without prior permission of college authorities.

Police patrolling: As a precautionary measure, police patrolling is also done now and then to avoiduntoward incidents in the campus.

Awareness programmes: Awareness programmes are also conducted related to safety and security issues of students.

File Description	Documents
Annual gender sensitization action plan	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/80049.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	a and b

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management

Ssolid waste is generated in the form ofused paperor other stationary items. Solid waste is segregated as biodegradable and non- degradable and handed over to GHMCas part of Swach Bharath initiative as well as clean and green programme. Dustbins are provided in the college for dry waste.Compost technique is adopted fordisposal of solid waste fromcollege andleftover food fromcanteen. For this purpose, solid waste is collected and dumped into the pit especially dug for decomposition of waste and after few months the decomposed matter is used as manure forplants in thecampus.

Awareness programmes are conductedto avoid usage of plastic. Special care is taken to utilize naturally available leaves and flowersto prepare bouquets to offer to guests to felicitate them on special occasions. Bags are also prepared bystudents out of waste material.The College is striving to be plastic free zone.

Liquid waste management

The liquid waste consists of mainly effluent waste generated from wash rooms.The institute has harvesting pits for the drained water to increase the ground water level and water which overflows sometimes from over head tanks is channelled towards watering the plants.

E – waste management:

E waste refers to the discarded computers, electronic equipment, projectors etc. CCEhas issued certain guidelines for GDCsto follow regardingE-waste. For this purpose, a committee shall be formed in the college under the chairmanship of the Principal comprising lecturers as members.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and	**D. Any 1 of the above**

energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Government Degree College for Women, Hussainialam is situated inOld City of Hyderabad andstudents come to our college from all parts of the city - New as well as Old and from diverse backgrounds. We can see an amalgamation of students in our institution standing shoulder to shoulder belonging to varied cultural, linguistic and socio-economic strata of society. This inclusive environment is our USP and we always stand for tolerance, for humanity and harmony amongst our students as well as staff members.

Right from our Head of the Institution to our Office Subordinate, we do not discriminate our students on the basis of caste, creed or religion. This spirit is sub-consciously transferred to all our students.

NSS Units also work towards achieving these objectives. They regularly organize extension activities like Yoga Day, National Unity Day and National Youth Day to markbirth anniversaries of Sardar Vallabbhai Patel and Swami Vivekananda.

NSS Units also organize camps for volunteers. They learn community service in it and learn to help other social beings, become sensitive to others' needs which in turn promote communal harmony.

Women Empowerment Cell, Anti Ragging Cell and EBSB Club of the college also instill and fostervalues for inclusiveness and compatibility instudents by organizing programs on Women's Rights, webinar on 'Know your paired State', shown short film on Haryana culture and life of Haryanvi Women, organized Haryana Language Day and Essay on Haryanvi sports persons as GNG College, Yamunanagar, Haryana was our partner institute under EBSB.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File]()
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college adopts certain measures in inculcating the values of responsibility and teaches our students the aspects of values,

rights, duties and responsibilities of citizens. Political Science and Public Administration students learn these thing as part of their curriculum. NSS Units I and II had organized a motivational lecture on 'Gandhian Ethics and Leadership' on 28-09-2020 and a webinar on 'Indian Constitution' and 'Values of Indian Constitution' on 29-09-2020 by Dr. S. Nayeem Banu, Asst Prof., IPGDCW as part of their extension activities. National Voters' Day is observed every year on 25th January by the college and Department of Political Science to educate the students about the duties and rights of the rights of the citizens. For 6th Semester students GE Paper is ' Human Rights, Gender and Environment' for students of other background. Students get to learn a lot about constitutional values in this.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/80054.pdf
Any other relevant information	Nil

| 7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized | D. Any 1 of the above |

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National Festivals and Birth/Death Anniversaries

The college organizes national festivals like Republic Day, Independence Day and Telangana Formation Day with immense enthusiasm. On the occasion of Republic Day and Independence Day rich tributes are paid to our national leaders and freedom fighters who laid down their lives for the cause of the nation, their messages and vision inspires our students. Speeches are given by Principal, Lecturers and students. On Republic Day the members of drafting committee are remembered and speech by the Principal, staff and students reflects the challenges and achievements of our country on these national photos.

Teachers' day is celebrated in the college on 5th September of every year to honour the teachers for their special contribution in their respective fields. This is a special day to commemorate the birth anniversary of Dr.Sarvepalli Radhakrishnan. Teacher's day is celebrated to acknowledge their leadership, challenges who play key role to mould students into future leaders who shape the destiny of the nation.

National Youth Day is celebrated to make the birth anniversary of Swami Vivekananda.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

INSTITUTIONAL BEST PRACTICE-1

1. Title of the Best Practice: Digital literacy enhancement in Academics

2. Objectives of the Practice

Possessing adequate digital literacy skills, embracing web-based techniques to ensure continuity in teaching, learning; making education accessible without obstacles of Covid-19.

3. The Context

The huge challenge was to assure that Teaching, Non teaching faculty and students are equipped with adequate technological facility and knowledge to go for online classes.

4. The Practice

Developing innovative teaching pedagogies appropriate for online mode, participative with focus on students engaging in group projects, PPTs, and other activities. Besides online lectures, teachers used PPTs, lecture recordings, uploading on Google drive, and Audio/video aids. All webinars, FDPs, workshops, exams, outreach programmes, awareness programmes, pledge sessions had been virtual and conducted through ICT.

5. Evidence of Success

Despite the fact that face-to-face interaction of physical classes cannot be replicated in online perspective, the college response

to the pandemic was suitable given the circumstances. Faculty members used several ICT toolsto conduct online classes, and internal evaluations.

6. Problems Encountered andResources Required

Online teaching-learning is detrimental to physical and emotional wellness and is expensive. Infrastructural problems and technical issues were encountered both by teachers and students. ICT equipment and stable network are required.

8. Notes (Optional)- Our College inculcated the best in students' academic growth irrespective of the pandemic. Web resources like PDFs, links, recordings were uploaded on Google Classroom and made available to students.

File Description	Documents
Best practices in the Institutional website	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/71859.pdf
Any other relevant information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/68749.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Just as technology is changing the way we communicate, social and cultural forces are reshaping our communities and the way in which we live. Higher education is already feeling the impact of this shift,success of HEIs in general is measured by its ability to impart quality education to create employable graduates with professional skill sets. Catering todiversified needs of higher education, the college envisages to be an institute committed to achieve academic excellence through these parameters byvirtue offlexibility and freedom to give quality education. The Mission of our college is Women Empowerment ashundred percent of the college strength is girls students. Under this mission there is also institution's Vision to grow into an abode of learning for educationally, economically and socially marginalized sections of the city and to develop theirpersonalities through Value Based and

Career Oriented Education. The College is making sincere efforts towardsstudents' benefit as a whole. For this we create an environment that fosters teamwork, cooperation and mutual support. We strive towards equipping young people to meet the challenges of these modern times. We are well aware that we existfor our students and do our very best to provide a most friendly and growth oriented ambience for them. We do everything in our capacity to ensure excellent standards that would secure them leadership in tomorrow's challenging world. Through the existing setup, College is definitely proving to be a strong Learning centre for the community around.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	[View File](#)

7.3.2 - Plan of action for the next academic year

- To participate in NIRF Ranking
- To start a Youtube channel by Examinations Branch to disseminate exam – related information to students
- To organize Extension Lectures/ Guest Lectures on subject related topics by respective departments
- To start an online college magazine
- To organize National Seminar on Women Empowerment / Gender Equity related issues
- To organize more students – centric activities
- Expedite the construction of Toilet block for students and staff
- Expedite the construction of Meditation Centre/ Common Hall for students