SELF STUDY REPORT

FOR

1ˢᵗ CYCLE OF ACCREDITATION

GOVERNMENT. DEGREE COLLEGE, DHARPALLY, NIZAMABAD

GOVERNMENT DEGREE COLLEGE, DHARPALLY (VILLAGAE AND MANDAL)
503165
http://gdcts.cgg.gov.in/dharpally.edu#

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

(Draft)

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Our institution Government Degree College; Dharpally is an affiliated college of Telangana University, Dichpally, Nizamabad. The college was established in the Year 2013 by the Government of Telangana with the motive of providing higher education to the students from the rural milieu. The motto of the college is '***Knowledge is the nectar of life***' which means *Vishwajeevanaamrutam... Jnaanam*!

The institution is specifically established keeping because of the backwardness of students existing in the very poor economic status of this area, besides, low literacy rate of women that has been affecting the overall development of the region. Hence, the fundamental duty of the institution is to teach and motivate the women students for higher studies and to strive towards achieving glory in all aspects of life through education.

The objective of our college is to cater to the needs of underprivileged and downtrodden students from villages in and around Dharpally. Our institution is a non-autonomous, government college fully funded by the Telangana state government. It is a co-educational institution. Since 2016 choice based credit system (CBCS) is followed. Our college has registered with AISHE (ALL INDIA SURVEY OF HIGHER EDUCATION) and DCF-II is uploaded to MHRD every year.

The institute was assessed and certified to be in accordance with the requirement of the quality standards ISO 9001-2015, by HYM International certification Pvt.Ltd

It is explicit that the college atmosphere makes students realize that there are no short cuts to become achievers in their personal and professional life. There has been a demand for a greater focus on career development. The college also discerns that the values should be instilled among young minds to enrich themselves to be prepared for a paradigm shift from:

- illiteracy to literacy,
- literacy to education,
- from being reactive to proactive.
- fostering global competence among students
- promoting the use of technologies.

Vision

Clarity of Learning

By 'learning' we mean academic as well as practical knowledge about life. To live a meaningful life, students

need both theoretical knowledge and practical experience. Our curriculum provides subject knowledge and practical knowledge. The institution has the vision to develop human resources of the highest order and also insist on the students' contribution to society.

Mission

Mission: providing higher education to children from rural, economically weaker sections and make them employable.

Our college has the mission to uplift the rural and economically weaker sections of society. As total strength of the college consists of 70% female students:

- Elevating them through higher education is elevating the part of the suppressed section and helps them enjoy social justice and empower them by providing employment opportunity.
- To encourage the spirit of self-reliance, accountability, autonomy and diligence in achieving global competency both in personal and professional life.
- To contribute to the all-round development of the students' personality to direct the activities of the college towards the empowerment of the deprived sections of the society.
- To impart education in the different disciplines of knowledge.

- To develop a sense of responsibility amongst the students as the citizens of the nation

- The mission of the college is to further help the students to acquire comprehensive competitive skills and talents and to develop ethical values and concern of the environment.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- College is located at Dharpally Mandal and has transport facility. Transparent Admission process
- Our college caters to the needs of underprivileged and economically weaker sections of society.
- Since college is funded by the Government, students get free education. An opportunity to uplift and bring the marginalized to the centre.
- As our college is a co-educational institution, there is gender balance. Uplifting rural students is a way of nation-building.
- Literacy of first-generation learners is a social transformation.
- Female students constitute 70% of the total strength. Providing scholarship to students
- Well-Stocked library
- Co-curricular and Extra-curricular activities Soft Skill Training.
- Conduction of sports meet and the cultural program provides an opportunity to tap the talents of the student.
- Well qualified faculty and experienced faculty conducting weekly Assembly to enrich student

interaction.
- Conduction of Social Awareness Programs.
- Medical Camp in the campus CCTV Camera to monitor students
- Celebration of festivals like Bathukamma will take the students to our original culture.
- The institute is having MOU with spoken tutorial project, IIT Bombay and TASK
- Mentor - Mentee system to develop strong relation between student and teacher for achieving academic excellence.
- Faculty received State Best Teacher Award by the Govt. of Telangana.

Institutional Weakness

- Students are inhibited to communicate in English
- Failure to realize the value of free education on the part of the students. Dress code for students
- Absenteeism
- Since some of the students are working, they do not show much interest in education. Not realizing the importance of dress code
- No international exposure
- Insufficient funds for sports; lack of gymnasium
- Lack of exposure to industries for on-job-training, training, internships and placements of students
- Lack of in-campus hostel facility for Students

Institutional Opportunity

- An opportunity to serve and elevate downtrodden, needy people
- To impart not only knowledge but also core values to the marginalized section of the society Noble cause of preparing the weaker sections to face challenges at the global level
- To help them get employed since they are first-generation learners Arranging Skill Development Program
- Since education is free, more number of female students join our institution.
- As the college has a lot of open space where the college could construct separate hostel buildings for Men And Women.
- Organizing more activities for empowerment of girl students as their strength is about 70% of the total strength.
- Encouraging the faculty to pursue short-term courses from MOOCs,
- The institute is having MOUs with spoken Tutorial project, IIT Bombay and TASK organisation through CCE,Hyderabad.

Institutional Challenge

- Catering to the need of heterogeneous people with a diverse background. To make them communicate in English
- To inculcate values and a sense of confidence is a challenge
- To transform them as a cultured, independent, confident individual
- To inculcate courteous behaviour and mould them as a good human being is a challenge Organizing Seminar and conferences

- To make them attend soft-skill training program To make them participate in the campus interview To get them placed is a challenge.
- To counsel the parents to permit girl students to go for higher studies. To help them overcome their complex and inhibition.
- To mould them to be better citizens towards nation-building.
- To produce a cent per cent result is a challenge. To make them industry-ready.
- Obtaining sufficient funds for upgrading and expanding ICT facilities
- Taping the funds from local elite and philanthropists and Leaders.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

As our college is a non-autonomous institution, affiliated to the Telangana University, we follow the curriculum and syllabi framed by the Telangana University. Though our faculty members cannot directly involve in the curriculum development yet they can always represent their views to the chairperson concerned. Since 2016, Telangana University has adopted the Choice Based Credit System (CBCS) with dual semester mode.

- Part I Language (Telugu) and Part II Language (English) is compulsory for all the undergraduate courses.
- To crack the competitive examinations, students need to know about other subjects other than the one they have chosen.
- To sensitize students about our environment university has introduced Environmental Studies as a compulsory paper at the UG level. To inculcate values in the young mind university has included Value Education Paper in the curriculum for Under Graduate courses.
- Though there is no academic flexibility to introduce new papers, representation through Academic Council Member is possible.
- Telangana University revises its curriculum and syllabi every five years. Since subject experts and senior faculty members are the members of the Board of Studies, curriculum revision is done with due care and concern to meet the global standard
- The students are encouraged to take up project works in the fields of Commerce, English, Botany and Chemistry etc. The students of Chemistry, Botany, History and Zoology undertake industrial and field visits.
- Feedback is collected from students, Teachers and parents
- In accordance with the reservation policy of the Government.

Teaching-learning and Evaluation

- College level enrollment of the students is an online process through DOST(Degree Online Services of Telangana) and admission policy of the State Gpvernment and Telangana State Council for Higher Education (TSCHE) students are allotted on their priority and merit basis.
- Our students come from diverse backgrounds.
- Our faculty members are student-friendly. Much effort is taken by them to motivate the students. Their method of teaching depends upon the need of a particular class.
- Instead of monotonous lecture method, we follow Participatory learning.

- Computers and charts are used to make the class inspiring and interesting to the students.
- Roleplay, Seminar, teamwork and Group Discussion are encouraged.
- The infrastructural development and equipment ensure ICT enabled teaching in our campus.
- Remedial Coaching classes are conducted for students with poor learning abilities by all the departments.
- Advanced learners are motivated to participate in seminars, workshops, debate, elocution and quiz competitions.
- There are two differently-abled students on roll (2017-18, 2019-20)
- The College conducts continuous internal evaluation transparently and efficiently as per the Academic Calendar.

- Regarding examination, we adhere to the rules and guidelines prescribed by Telangana University. The evaluation follows internal (20%) and external (80%) pattern. Internal Assessment consists of Periodic Test (15), and Assignment (5)). For 80 marks students will be writing University examination. Minimum 40 % marks are compulsory both in internal and external to clear a paper.

Research, Innovations and Extension

- Primarily the institution is with UG curriculum. Though the institution has no research centre as such research activities have been taken up by encouraging the staff to do major/minor research projects.
- Extension activity brings students close to society. In our college, till today there is no NSS Unit but we applied and waiting for authorised order from University.
- we are conducting AIDS awareness program,
- Haritha Haram,
- YOGA Day,
- Field trips to the students.
- Celebrating national and international importance days
- Medial Camp, and
- Swachh Bharat programs etc.

Infrastructure and Learning Resources

- The college has an area of 7.00 acres with infrastructural facilities. We have 5 spacious, well- furnished classrooms. We have 6 laboratories for science students.
- We have a spacious library with a reading room for students. Whenever the government allot the budget we will arrange the books for the students. As of now, we have 1118 books in the library.
- We have Ramps provided for the convenience of the physically challenged students.
- We have 10 computers in the computer lab.
- CCTV Camera is fixed at important points on the campus.

Student Support and Progression

The College aims at providing necessary assistance to students to meet their academic requirement. The fee structure is as per the norms of the affiliated University. For the smooth progression of the students, the government is providing scholarships to eligible students.

- Our students are first-generation learners. They have come from rural areas. Naturally, they feel shy and inhibited. It is the responsibility of the institution to inculcate confidence and a sense of hope in them.
- We aim to send our students as a transformed, independent individual with self- confidence to face the new challenges in the world.
- Students gradually give up their shyness and inhibition by actively participated in any one of the extension activities like Haritha Haram, Swatch Bharath, AIDS awareness rally YOGA day, Yuvatharangam (Sports & Games) and Jignasa(Student study project) etc.
- The OBC Cell, Minority Cell and SC/ST Cell give counselling and moral support to the respective students. Career and Counselling Cell conducts awareness program exclusively for them.
- Remedial classes are conducted for slow learners.
- Our college follows a Mentor-Mentee system. Each Mentor is allotted to each class. It will useful to students to express their problems. It will certainly boost the morale of the students.   To keep the students free from stress.
- Most of the students are from rural background. Students have a struggle with their English communication Skill. To improve communication skills among the students we are providing soft skills pieces of training through TSKC. And also It creates an interface between students and corporate people so that students get guidance regarding resume writing, attitude and aptitude test and mock interview. Placement cell creates opportunity recruitment of the students.
- The college alumni are involved to increase admissions. Students counselling is done regularly.

Governance, Leadership and Management

- The Principal is the head of the institution and supervises Academic and non-academic matter. Government and Commissioner of Collegiate Education are the statutory bodies who govern the college.
- The College staff Council consists of Heads of all the Department having Principal as the Chairperson. It plays a vital role in decision making. Principal along with Councilmembers plans for action and decide things.
- The head of the department takes care of the day-to-day activities of the department.   At the beginning of the academic year budgeting and distribution of funds are done according to the need and representation made by the Staff Council members.
- There are various committees like the Admission Committee, Library Committee, Sports Committee etc. The members of these committees support the Principal for the smooth functioning of the college. The internal and external audit is carried out.
- The college has conducted academic and administrative audit every year.
- The college impliments e-governance through (AIMS)(College Administration Information and Management System) for students information and issue of certificates. Academic Audit information and maintenance and updating accounts.
- The college as an effective Internal Quality Assurance Cell (IQAC) which facilitates quality teaching-learning environment in the institution.

Institutional Values and Best Practices

Education without values will lead the students nowhere. Our college has the aim of shaping the students and moulding their character and transforms them as good human beings. We have an Internal Compliance Committee.

- All Faculty members of the committee and given a schedule to go round the college to mend the students. This considerably reduced students' unnecessary loitering and getting involved in disciplinary problems.
- To keep our campus green and eco-friendly, saplings are planted regularly and maintained by students.
- The college has started the use of LED bulbs to save power.
- An effort is taken to keep our college plastic-free campus. In our Curriculum "Environmental Science" is a compulsory paper for Undergraduate students.
- With the aim of a paperless society, most of our office communication with Commissioners office and University is done through e-Office.
- Our college office practices e-Office system and online scholarship process for students.
- The college has best practices like Internship which facilitates a close interaction and personal attention to students by the mentor concerned for improving academic values.
- Women Empowerment for all round development of girls students and to enrich their lifistyles with self confidance

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT. DEGREE COLLEGE, DHARPALLY, NIZAMABAD
Address	Government Degree College, Dharpally (Villagae and Mandal)
City	NIZAMABAD
State	Telangana
Pin	503165
Website	http://gdcts.cgg.gov.in/dharpally.edu#

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	P.RAM MOHAN REDDY	08462-9440019918	9440019918	-	gdcdharpally@gmail.com
IQAC / CIQA coordinator	S.KARUNAKAR	-	9908143828	-	skreddy.arf@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

Date of establishment of the college	26-06-2013

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Telangana	Telangana University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Government Degree College, Dharpally (Villagae and Mandal)	Rural	7	1452.72

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BSc,Mathematics	36	Intermediate	English	60	38
UG	BCom,Commerce	36	Intermediate	English	60	20
UG	BSc,Botany	36	Intermediate	English	60	28
UG	BA,History	36	Intermediate	English	120	30
UG	BA,Political Science	36	intermediate	English	120	30
UG	BA,Economics	36	intermediate	English	120	30
UG	BSc,Computer Science	36	intermediate	English	60	16
UG	BCom,Computer Applications	36	intermediate	English + Santali	60	20
UG	BSc,Telugu	36	intermediate	English	120	66
UG	BSc,English	36	Intermediate	English	120	66
UG	BSc,Physics	36	Intermediatei	English	60	38
UG	BSc,Chemistry	36	Intermediate	English	60	50
UG	BSc,Zoology	36	intermediatei	English	60	28

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				0				14
Recruited	0	0	0	0	0	0	0	0	6	3	0	9
Yet to Recruit				0				0				5
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				8
Recruited	1	0	0	1
Yet to Recruit				7
Sanctioned by the Management/Society or Other Authorized Bodies				4
Recruited	4	0	0	4
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	0	0	1

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	5	3	0	8

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	1	3	0	4

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	44	0	0	0	44
	Female	72	0	0	0	72
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	12	7	6	5
	Female	11	4	10	11
	Others	0	0	0	0
ST	Male	20	23	11	6
	Female	15	32	14	11
	Others	0	0	0	0
OBC	Male	25	58	33	19
	Female	55	63	47	43
	Others	0	0	0	0
General	Male	2	2	1	1
	Female	2	7	0	1
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		142	196	122	97

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
8	8	5	5	5

File Description	Document
Institutional data in prescribed format	View Document

1.2

Number of programs offered year-wise for last five years

2019-20	2018-19	2017-18	2016-17	2015-16
8	8	5	5	5

2 Students

2.1

Number of students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
300	372	268	202	171

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
240	175	140	140	140

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
18	35	48	19	19

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
14	14	8	8	8

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
15	16	9	9	9

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 5

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

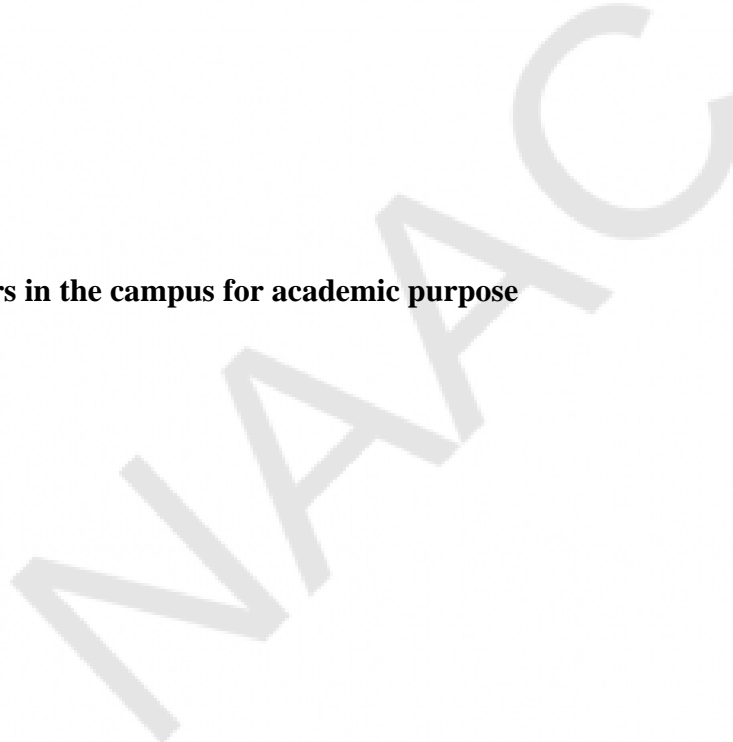| 2019-20	2018-19	2017-18	2016-17	2015-16
58	44	98	12	1

4.3

Number of Computers

Response: 13

4.4

Total number of computers in the campus for academic purpose

Response: 10

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The college has been following the norms and academic patterns of the Telangana University which ultimately frame the curriculum and update the curriculum and syllabi in regulated intervals in which the board of studies significantly contribute. The action plan for every year as per the academic calendar published by the Telangana University. The Telangana University follows the CBCS (Choice Based Credit System) that provide enough opportunity to opt courses according to the interest and the taste of the students.

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

Centralized Continuous Internal Evaluation System: Assessment of performance is an integral part of teaching and learning process. As a part of sound educational strategy, the College adopts Centralized Continuous Internal Evaluation (CIE) System to assess all aspects of a student's development on a continuous basis throughout the year.

Evaluation Process: Students are made aware of the evaluation process through the following initiatives:-

- Academic Calendar for the academic year is notified by the Registrar of the University.
- The orientation course is taught in first semester of the programme. In this course, all the relevant rules and regulations applicable to their programme, given in the Academic Regulations, are discussed.

- 20-25 students were allotted to each faculty who acts as 'Advisor' to the student in all academic matters and also nominates a teacher of the college to act as 'Tutor' of an undergraduate class who would coordinate with all the Advisors of that class for proper supervision and registration of students of that class.

The advisors interacts with their advices every week in a semester while a tutor interacts with all the students of a class every month along with all the advisors of the class.

Evaluation of course work: Evaluation of a student's achievement in a course is based on the performance in various kinds of tests, practical and tutorials/assignments.

These are:

1.Internal Examinations: 2 internal exams will be conducted for each semester

2. Assignments: It consists of seminar, home assignments, and discussions.

3. Practical: All practical examinations shall normally be completed before the commencement of the end of term examination.

4. End of term Examination: At the end of semester there shall be one examination in each course which is of three hours and cover entire syllabus of course.

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

    1.**Academic council/BoS of Affiliating university**
    2.**Setting of question papers for UG/PG programs**
    3.**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
    4.**Assessment /evaluation process of the affiliating University**

Response: D. Any 1 of the above

File Description	Document
Institutional data in prescribed format	[View Document](#)
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View Document](#)

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 **Number of Programmes in which CBCS/ Elective course system implemented.**

Response: 8

File Description	Document
Institutional data in prescribed format	[View Document](#)

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 4

1.2.2.1 How many Add on /Certificate programs are added within the last 5 years.

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	1	1	0

File Description	Document
Institutional data in prescribed format	[View Document](#)

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 5.61

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
20	15	20	20	0

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

Gender equality is regarded to be one of the core factors of any democratic society and the facilitator of economic growth and societal well-being. Education is a powerful tool for changing the societal attitudes and empowering the next generation. Therefore, it is important to mainstream gender equality in the curricula, College culture, teaching materials and methods to prevent the reproduction of gender stereotypes that influence the well-being and choices of pupils. Successful mainstreaming of gender equality, therefore, cannot be achieved without giving (future) teachers the necessary knowledge, tools and teaching methods to understand and tackle gender stereotypes and mainstream gender equality.

To promote gender equity initiatives undertaken by our Institution

- Aim to use gender-neutral language (e.g. it, their, they).
- Avoid statements that generalize, 'girls tend to...' or 'boys are more...'
- Actively encourage students to engage in activities that might sit outside their gender's comfort-
- zones (e.g. sports, dance, drama etc.)
- Take note of how often you draw on either males or females to answer different types of questions

- and make an effort to rectify any inequity
- Give all students equal attention in advising and mentoring.
- Violence against women is a gender-based, violence is committed against women expressly
- because they are women, to stop gender violence by educating and working with young boys and
- girls promoting respectful relationships and gender equality.
- At the curriculum level, the college attempts to sensitize the students to the issues like gender discrimination, gender sensitization, social issues, human values and professional ethics, pollution, global warming, globalization, water conservation etc.
- The University has prescribed Environmental Studies and Gender Sensitization to be taught as compulsory subjects for First and Second Year students.
- The syllabi of language subjects include literary units dealing with these issues.
- The syllabus of Political science, History and Economics acquaints the students with Human rights, duties and responsibilities.
- The syllabi of Botany, Zoology and Chemistry deals with the issues of environment like

pollution, conservation, eco-friendly methods.

- Apart from the curriculum, the college attempts to address the cross-cutting issues through the following mediums:
- Gender Sensitization activities like Celebration of International Women's Day, Women Equality Day are taken up by the Women Empowerment Cell of the college.

- Exam conducted on Legal Rights on Women by Women Empowerment cell.

- Activities like making of eco-friendly Ganesh Idols, Green and Plastic-free campus campaign, Swatch Bharat Abhiyan by the students.
- The college has developed a Code of Conduct for the Principal, Faculty, Nonteaching staff and the Students. All these components follow the code of conduct in discharge and conduct of their duties geared towards academic excellence.
- Thus, the cross-cutting issues are integrated and addressed at the Curriculum and College levels.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 0

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 3

1.3.3.1 **Number of students undertaking project work/field work / internships**

Response: 9

File Description	Document
Institutional data in prescribed format	[View Document](#)

1.4 Feedback System

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni*

Response: C. Any 2 of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	[View Document](#)
URL for stakeholder feedback report	[View Document](#)

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. **Feedback collected, analysed and action taken and feedback available on website**
2. **Feedback collected, analysed and action has been taken**
3. **Feedback collected and analysed**
4. **Feedback collected**
5. **Feedback not collected**

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 39.33

2.1.1.1 **Number of students admitted year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
142	196	122	97	92

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
480	350	280	280	280

File Description	Document
Institutional data in prescribed format	[View Document]()

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 78.66

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
142	196	122	97	92

File Description	Document
Institutional data in prescribed format	[View Document]()

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The learning levels of the admitted students are initially identified and assessed through their performance in the qualifying examinations. The students admitted to the UG first-year programs of the institution are allowed to elect the subjects of the programme based on their marks in the qualifying examinations and their interest. Their attendance and participation in the classroom teaching, laboratory, involvement in the co-curricular, extracurricular activities and marks obtained in the formative and summative evaluation help to determine slow learners and advanced learners.

For slow learners:

- At the commencement of the new academic year, students are engaged for revision of previous year's topics. The interaction with students in the form of question-answer helps to understand the slow and advanced learners.

- Most of the faculty engage extra- periods so that topics can be taught at a slower pace helping slow learners understand the topics taught.
- Advanced learners are encouraged to give peer support to slow learners.
- Remedial classes are conducted for poor learning students.
- Mentor- mentee activity is implemented by the college giving more consideration to slow learners.

- The faculty use simple language and vocabulary to enable slow learners to comprehend the subject.

Advanced learners:

- The advanced learners are asked to solve model/ sample question papers and after their responses, they are guided to perform better in future.

- The advanced learners are deputed to attend workshops, seminars, conferences in their subjects to provide them with exposure to their subjects and students fraternity.

- The advanced learners are motivated to participate in group discussions, seminars, presentations, debate, elocution and university/ state-level competitions.

- Reference books and articles in newspapers are provided by the faculty and the departmental library. Special coaching is conducted for competitive examinations like PG Entrance Exams.

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 21:1

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Student-centred learning helps the students to develop their abilities and independence. By shifting the responsibility of learning on to the students they acquire practices and life skills that enable lifelong learning and independent problem-solving abilities. Priority is given to holistic development of the students through curricular and extracurricular activities. Students are given representation in various committees to develop their interests. All the faculty members prepare their teaching plan which includes the methods used for teaching prescribed units. The lecture method is more effective where the student strength is more, all faculty are more focussed on the conceptual clarity of their subject.

Our students organize activities like Tree Plantation, AIDS Awareness Rally, programmes related to Gender Equality and Women empowerment provide societal exposure to students. The faculty promotes the maximum utilization of laboratories to enhance the experiential learning of students. Some faculty organize Mock interviews and group discussions.

Problem-solving methods:

Problem-solving methods adopted in departments of Mathematics, Physics, Chemistry, Commerce, Economics etc. enhance creativity, decision-making ability, critical thinking and reasoning power.

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

Government Degree College, Dharpally encourages intensive use of ICT evoluted tools including online resources for effective teaching and learning process not only in this pandemic situation from the beginning we started the journey with limited resources, computers, connected stems,multimedia projector etc. To make the teaching and learning more innovative and interactive the college has been equipped with the modern gadgets like LCD projectors and other ICT tools.

Special/Guest lecturers are also arranged by inviting the experts from various colleges.

File Description	Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process.	[View Document](#)

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 33:1

2.3.3.1 **Number of mentors**

Response: 9

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
Mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 89.5

File Description	Document
List of the faculty members authenticated by the Head of HEI	View Document
Institutional data in prescribed format	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 12.5

2.4.2.1 **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	1	2	2

File Description	Document
Institutional data in prescribed format	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 1

2.4.3.1 **Total experience of full-time teachers**

Response: 14

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

- The college follows the norms and guidelines of the University in conducting internal and external examinations.

- The tentative Time Table of Internal Examinations is mentioned in the Academic Calendar and is displayed on the Notice Board.

- Teachers inform the students about the pattern of the internal examinations well in advance.

- The schedule of these internal examinations varies from department to department and is spread out across the semester.

- Formative evaluation is done continuously throughout the period until the student appears for the summative examination.

- As per university norms, during a semester two tests are conducted for Internal examination.

- The faculty are free to set a variety of questions like MCQ, fill in the blanks, True or False questions for Internal examinations.

- The methods of internal examination and evaluation are Multiple choice question tests, Unit test, Home Assignments, Seminars, Surprise test, Project report, Oral tests etc.

- The Faculty guide the students about the techniques of attempting answers in the answer books.

- The college maintains transparency in internal assessment.

- The assessed answers books and marks of Internal Examination and the formative tests are displayed on the notice board or conveyed to students in the classrooms.

- The faculty discuss the answers written down by the students in the tests and make necessary suggestions for further improvements.

- The learning of students is monitored and assessed internally through Project works, Field visits, reports of Study tours and Viva-voce.

- This provides transparency, reliability and accountability to the evaluation process.

- The students come to know the performance, and the way papers are assessed, and marks are given in the evaluation.

- They get their doubts clarified. Besides, the idea of how to write an ideal answer is made clear to the students by the concerned teachers.

- The record of students' attendance at the theory and practice is maintained by the faculty.

- Assigning project work to the students is one of the important aspects of collaborative and participative learning.

- Excursion tours encourage and motivate the students for studying various aspects of the subject and applicability of it.

- The signatures of students present for Internal test is taken and the record is submitted to the Examination Branch.

- Project report writing is assigned to promote collaborative and participatory learning.

- The marks of various internal tests are displayed on the Notice Board.

- Underperforming students are guided for improvement through Remedial teaching.

- Compulsory Internal examination per semester based on theory and practical syllabus is conducted.

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

The student is the main stakeholder of the educational system and therefore, the college makes sincere efforts to ensure transparency in redressing examination related grievances on a priority basis. The examination related grievances are redressed at the following two levels.

University level:

The University frames time-bound, transparent and efficient policies regarding examination related grievances through Board of Examinations (BOE).

The University puts up the rules and regulations regarding Examination grievances on its website.

The website displays the schedule of applying for verification of marks, rechecking of answer books and demand for the photocopy of answer books.

Recently our University has adopted digitalization in resolving the Examination related Grievances.

Students can contact the University authority online and get their grievances resolved in the shortest possible time.

The photocopies of answer books are provided to the students as soon as the applications are received online.

Students can contact the University Examination Authority (COE) online for resolving their queries.

All the grievances/ complaints received are entertained and redressed without exception.

In case of vague questions or questions set out of the syllabus, the matter is forwarded to the University for Appropriate Action.

All the question papers of University examinations are set by the panels of question paper setters.

This helps to maintain accuracy and confidentiality.

College level:

The policy of examination is well explained in the college prospectus.

Every Faculty member orients the students regarding examination pattern and the policies of the college to redress examination related grievances.

The college constitutes the examination committee. The Examination Committee with the Convener and the members are uploaded on the college website.

The Faculty also solve the question paper and discuss the expected model answers in the classrooms.

Students are free to approach the Examination Committee members or heads of departments to get their doubts clarified and complaints redressed.

Thus, the mechanism at the University and College level contributes to maintaining transparency, efficiency within the time limit.

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

Program outcomes, program-specific outcomes and Course outcomes for all programs offered by the college are stated and displayed on the college website. The college has a comprehensive website which is updated regularly. The department page provided an introduction to the courses, subject papers, faculty and facilities available in the department. The page has a complete and comprehensive list of Program objectives, Program Specific Objectives and Course outcomes.

Arts Faculty:

Development of communication skills.

Development of literary sense.

Development of competitive spirit.

Development of soft skills like leadership, positive thinking, team spirit and interpersonal relationship.

Sense of responsible citizenship.

Constructive social work like gender equality, women empowerment, AIDS

Awareness and YOGA Day.

Inculcation of human values and ethics.

Commerce Faculty:

Development of practical skills like auditing, accounting, costing, advertising, marketing and management.

Orientation to human resource development.

Development of technical skills like operating computer and mobile for business purposes.

Science Faculty:

Creation of scientific temper through practicals, science exhibition and projects.

Awareness of ecology and biodiversity

Apart from the above, the college initiates,

Enhancing communication skills, ICT based Technological and soft skills of the students.

Development of communication skills.

Development of positive thinking and leadership qualities.

Conducting awareness on Environment Conservation and the importance of tree plantation, create awareness on Health and Hygiene(Covid-19) through Medical Camps.

The Principal and IQAC ask the Faculty to define their program and course outcomes. Every department discusses and confirms these outcomes in its departmental meetings. These outcomes are displayed on the Notice Board as well as uploaded on the college website. Students are acquainted with these outcomes in the induction meeting by the Principal. The outcomes are also communicated by the Faculty in the regular classes.

File Description	Document
Upload COs for all courses (examples from Glossary)	[View Document](#)

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The evaluation of the attainment of program outcomes, program-specific outcomes and course outcomes is a key component to ensure the quality enhancement process of an institution. Our college evaluates program outcomes and course outcomes over some time in the light of performance of students in the roles they play in various co-curricular, curricular and extracurricular activities they participate in. The outcomes are evaluated according to the following parameters:

- Academic performance of the students and Results of University Examination.

- Performance in extracurricular and co-curricular activities like the cultural programme, competitions/ Quizzes, Personality Development Programs and Sports competitions.

- Enrolment of the students to higher education.

- Several Awards, Prizes, and Trophies won. **Student-led activities:**

- The college promotes the students to organize various activities in their leadership. These activities areas

- Participation of students in conducting National Festivals like the Independence Day, Republic Day.
- Conducting of Various Days of National Importance like Youth Day, Voters Day, Aids Day, Teachers Day and Women's Day etc.
- These activities help to evaluate the following skills or qualities
- Communications skills
- Creativity
- Leadership

- ○ Team spirit
- ○ Decision making
- ○ Public speaking: welcoming, thinking, introducing and anchoring. Program Specific outcomes/ Course Specific outcomes
- ○ Students' performance in internal examinations.
- ○ Students performance in University examination
- ○ Students' performance in practical
- ○ Students performance in assignments/ homework
- ○ Progressive change in students' thinking and behaviours.
- ○ Student's performance in Seminar, Group Discussions, Presentations, Quizzes and Competitions.
- ○ The Faculty guide the students based on their performance in the internal examination for improvement in the University/ External examinations. General evaluation of students:
- ○ **The college evaluates the students on the following general bases**
- ○ Regular attendance in the class.

- ○ Participation in classroom discussions.
- ○ Comprehensive understanding of subject matter.
- ○ Overall conduct of students with classmates and faculty.

2.6.3 Average pass percentage of Students during last five years

Response: 66.92

2.6.3.1 **Total number of final year students who passed the university examination year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
18	35	48	19	19

2.6.3.2 **Total number of final year students who appeared for the university examination year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
48	67	65	25	20

File Description	Document
Institutional data in prescribed format	[View Document]()
Paste link for the annual report	[View Document]()

23-12-2020 08:09:01

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Upload database of all currently enrolled students (Data Template)	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document]()

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.2.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

3.1.2.2 **Number of departments offering academic programes**

2019-20	2018-19	2017-18	2016-17	2015-16
13	13	13	13	13

File Description	Document
Institutional data in prescribed format	[View Document]()

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years

Response: 0

3.1.3.1 **Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document]

3.2 Research Publications and Awards

3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

Response: 0.29

3.2.1.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
2	1	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document]

3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0

3.2.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

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2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document]()

3.3 Extension Activities

3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Our college has a noble mission to spread Higher Education in Rural area and promote all-round development of the student personality.

The main stakeholder i.e students are sensitized encouraged and motivated through student-centric community development programs. With the help of Sports, Cultural committee and Women Empowerment Cell, students are encouraged and motivated to participate in Aids awareness, Yoga Day, Swatch Bharath, Tree plantation under Haritha Haram(by Govt.of Telangana), Jignasa and Yuvatarangam (Organised by CCE, Hyd.TS.)

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 6

3.3.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
0	3	0	1	2

File Description	Document
Institutional data in prescribed format	[View Document]()
e-copy of the award letters	[View Document]()

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

Response: 12

3.3.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
2	3	4	1	2

File Description	Document
Reports of the event organized	[View Document](#)
Institutional data in prescribed format	[View Document](#)

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

Response: 48.83

3.3.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
160	161	173	40	108

File Description	Document
Report of the event	[View Document](#)
Institutional data in prescribed format	[View Document](#)

3.4 Collaboration

3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 0

3.4.1.1 **Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document]

3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years

Response: 2

3.4.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
2	0	0	0	0

File Description	Document
Upload any additional information	[View Document]
Institutional data in prescribed format(Data template)	[View Document]
e-Copies of the MoUs with institution./ industry/ corporate houses	[View Document]

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

Response:

The college has an adequate physical and technical infrastructure for effective teaching and learning. The details are:

Physical Facilities:

1. Classrooms:

The college offers 8 undergraduate programs with new courses introduced from the last five years.

There are five Lecture Halls. The classrooms have sufficient ventilation and lighting facility. There are steel and wooden benches for seating.

We have one E-class room with the smart board with the projector.

2. Laboratories:

The college has one well equipped Computer Lab for conducting practicals (B.Sc, BCom and TSKC).

The Departments of Botany, Zoology, Chemistry, Computers and Physics have laboratories for conducting practicals.

These laboratories possess necessary instruments, LPG gas, Ceasefire facility etc.

Computing Equipment:

We have a total of 13 Computers with updated versions of software with Internet facility.

Office, Examination cell have each computer with Internet Connectivity.

Library:

The college has a library with approximately 1118 volumes on various subjects.

The college has an ICT based multipurpose Seminar Hall.

The college has a playground

The college provides safe drinking water to the students.

The college provides common room for principal and staff.

The college provides an office room.

Ramp constructed at the entrance of the college

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

Response:

Along with one academic development of students, the college also strives for nurturing the physical and athletic abilities of students. The department of Physical Education coaches the students who participate in University, State and National level Tournaments. The students are provided playground, equipment, sports kits and sportswear. The college has adequate physical education infrastructure for outdoor and indoor games.

Outdoor Games:

For outdoor games, the playground is utilized for playing Volleyball, Cricket, Kho-kho Kabaddi, Shuttle Badminton and Tennykoit.

Indoor Games:

There are facilities for the following indoor games:

Carom-Board

Chess

Cultural Activities:

The all-round development of a student comprises nurturing his cultural and artistic talent too. With this conviction, the college constitutes Cultural, Arts and Literary Committee. This committee conducts various competitions for honing the latent skills and talent of our students under the guidance of conveners and the faculty.

The college has Open place for conducting cultural activities, Annual day celebrations.

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 20

4.1.3.1 **Number of classrooms and seminar halls with ICT facilities**

Response: 1

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 76.76

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
57.19	43.01	97.46	10.56	0

File Description	Document
Upload audited utilization statements	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Response:

The college has a library with a vast collection of books (1118), which cater to the academic and research needs of the faculty and students.

Departmental Libraries:

Besides the College Library, the departments of Commerce, Chemistry, Mathematics, Botany, Zoology, Physics, Economics, Political Science, Telugu and English have a departmental library. Some Textbooks, Reference books and specimen copies of publishers are issued to the faculty and students.

23-12-2020 08:09:04

4.2.2 The institution has subscription for the following e-resources

1. **e-journals**
2. **e-ShodhSindhu**
3. **Shodhganga Membership**
4. **e-books**
5. **Databases**
6. **Remote access to e-resources**

Response: E. None of the above

File Description	Document
Institutional data in prescribed format(Data template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0.3

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	1.5	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 6.37

4.2.4.1 **Number of teachers and students using library per day over last one year**

Response: 20

File Description	Document
Details of library usage by teachers and students	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

There are 13 computers in the college. two printers The college have a photocopier, Scanner with Printer. These are protected by the UPS system. The departments of Commerce, Computer science and TSKC have computer lab utilized by the students for regular practicals.

Total Computers : 13

Printers : 02

Photo Copier : 01

Scanner with Printer : 01

Computer lab : 01

Digital Class Room: 01

The faculty, students and Office staff make optimum use of these facilities in teaching, learning, research, administration and in updating knowledge of their subjects and other relevant fields.

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 30:1

File Description	Document
Student – computer ratio	[View Document](#)

4.3.3 Bandwidth of internet connection in the Institution

Response: B. 30 MBPS – 50 MBPS

File Description	Document
Details of available bandwidth of internet connection in the Institution	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 12.44

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
0.70	1.24	1.14	1.20	0.47

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)
Audited statements of accounts	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

There are physical, academic and support facilities like laboratories, classrooms, library, computers, computer laboratory, Water tank, Staircases. The authority and responsibility of utilization and maintenance of these facilities solely rest with the Principal. The Principal decentralizes his authority and powers with the Vice Principal, Heads of the departments, Non –teaching staff and Conveners/ Coordinators of various committees. As the Head of the Institution, the Principal ensures the optimal utilization and maintenance of these facilities.

The following established systems and procedures for the utilization and maintenance of these facilities are followed:

- The faculty in the department give their requirements to the Head of the department. The head of the department in consultation with the colleagues submits the application of requirements and maintenance to the Principal.

- The Principal verifies the requirements and grants permission for purchase or maintenance.

- The budget is allocated for purchase, maintenance and up-gradation of the facilities.

- The decisions regarding purchase are taken by the Principal in the meeting of a separate purchase committee constituted.

- If the amount of purchase is more than Ten thousand, quotations are invited, a comparative chart of rates is prepared and order is placed to the lowest rate quotation supplied by the dealer/ supplier.

- The purchase requirements/ maintenance requirement of larger expenses are sent to the CCE approval and funding.

- The stock is verified every year through the stock register maintained by the departments.
- Library maintenance is done by the In-charge Faculty.

- The Library committee helps in decision making regarding the purchase of books, magazines, newspapers and maintenance thereof.

- The regular cleaning of the campus and sweeping of classrooms and laboratories are done by the support staff of the college

- The sports committee look after the maintenance of the playground and sports.

Facilities/ equipment.

- The equipment in the laboratories is oiled for smooth operation.
- Some equipment in the laboratories as per the need.

- The plumbing and repairing of pipes of the water tank and water supply facility are maintained by the support staff and plumbers from outside

- The repair/ replacement of electrical devices like cables, wires, panel boards, fuses and lights/ tubes is done by hiring electricians as and when required.

- The painting and beautification of the campus are done periodically through hired external agencies.

All the physical, academic and support facilities are optimally utilized according to the Time-Table of the college and requirements of the Government and NGOs.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 77.06

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
214	288	231	162	120

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	[View Document](#)
Institutional data in prescribed format	[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 **Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Upload any additional information	[View Document](#)
Institutional data in prescribed format	[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

    1.Soft skills

> **2.** Language and communication skills
> **3.** Life skills (Yoga, physical fitness, health and hygiene)
> **4.** ICT/computing skills

Response: B. 3 of the above

File Description	Document
Institutional data in prescribed format	[View Document]
Any additional information	[View Document]

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 22.59

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
62	100	85	68	0

File Description	Document
Institutional data in prescribed format	[View Document]
Any additional information	[View Document]

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

> **1.** Implementation of guidelines of statutory/regulatory bodies
> **2.** Organisation wide awareness and undertakings on policies with zero tolerance
> **3.** Mechanisms for submission of online/offline students' grievances
> **4.** Timely redressal of the grievances through appropriate committees

Response: D. 1 of the above

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View Document]

23-12-2020 08:09:06

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 7.28

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
0	1	6	3	1

File Description	Document
Self attested list of students placed	[View Document](#)
Institutional data in prescribed format	[View Document](#)

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 122.22

5.2.2.1 **Number of outgoing student progressing to higher education.**

Response: 22

File Description	Document
Upload supporting data for student/alumni	[View Document](#)
Institutional data in prescribed format	[View Document](#)

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 2

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
0	2	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)
e-copies of award letters and certificates	[View Document](#)

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

Response:

Student council is an important link between the faculty and other students.

There is a council of student representatives selected based on merit in the previous

qualifications.

The student council plays a very active role in all activities of the college-academic, co-

curricular, cultural, sports and administrative bodies.

Students are actively involved in the statutory committees like ICC, Grievance redressal committee, Anti-ragging Committee, Women Empowerment Cell etc.

Students council participate in campaigning UG I year admissions actively every year.

Students council helpful in the process of exam form submission, scholarship forms.

File Description	Document
Paste link for additional information	[View Document](#)

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 51.8

5.3.3.1 **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
67	65	57	70	0

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Response:

The alumni association is not registered but functional. It was formed in 2017 informally.

Its few members are in touch with college affairs, meet at least once in a year and plan for its

Progress. The alumni extended their support to improve admissions by motivating intermediate

passed students to join in the college.

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

VISION: Clarity of Learning

By 'learning' we mean academic as well as practical knowledge about life. To live a meaningful life, students need both theoretical knowledge and practical experience. Our curriculum provides subject knowledge and practical knowledge. The institution has the vision to develop human resources of the highest order and also insist on the students contribute to society.

MISSION:

Mission: providing higher education to children from rural, economically weaker sections and make them employable.

Nature of governance

Governance of the college is decentralized. By taking into consideration the suggestions by the Teachers in IQAC & WEC. Staff Council is an apex body of the institution which constitutes with Principal is the chairman and all faculty are members, where College development policy-making decisions are taken. The Principal as the Head of the Institution along with the Teaching and Non-Teaching staff put into practice the decisions and policies of the institution. The proper representation of students is given in college governance. Gender equality is maintained.

Perspective plans

The institution makes strategic plans. However, short-term plans are chalked out and implemented. The IQAC of the College prepares the perspective plans. The plans related to infrastructure development, academic growth, purchase of books and equipment, development of campus are finalized by the Principal. In the staff meeting, the principal of the institution takes to review and puts forth the plans.

There are representatives of teaching faculties and non- teaching staff in IQAC. The Heads of the

department along with the faculty and staff play a constructive role in effective implantation of the plan.

The Committees meet regularly to discuss and implement decisions regarding academic and co-curricular activities. Extra-curricular activities are planned in a manner to ensure the linking of the campus with the outside society, highlighting value-based education.

The up-gradation of the various laboratories, ICT devices in Teaching-Learning, Online Admission process, etc. are executed after the discussions. Some of our Faculty members represent in the University as members of BOS.

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The college promotes the practice of decentralization. Feedback from all stakeholders is obtained regarding academic, goals, organizational process and the functioning of different bodies/ committees. The teaching and non-teaching staff and the stakeholders are empowered in creating a harmonious and positive attitude on the college campus. This leads to efficiency in teaching, healthy communication, motivation and job satisfaction.

- The decentralization is structured as follows:

- The IQAC implements the decisions of the Principal and discusses with the teaching and non-teaching faculty about curricular, extracurricular, and co-curricular to be taken up in the college.

- The Principal is assisted in the daily functioning by the Vice- Principals, teaching faculty, administrative staff.

- The conveners of various committees and the Heads of Departments carry out the assigned tasks with the cooperation of committee members and Departmental colleagues.

- The decisions are taken and proposals of organization of activities are forwarded to the Principal. The Principal takes final decisions in the light of suggestions from the committee conveners. Or Heads of departments.

- The committee functions as per the rules and regulations issued by Commissioner of Collegiate Education and Affiliating University. The committee functions in multifarious ways as follows :

- Organization and conduct of activities like Yuvatarangam.

○ Organization and conduct of annual cultural Program (Annual Day/Sports Day).

Strategies:

○ A separate Women Empowerment Cell is constituted for the conduct of activities of girl students Participative Management:

○ The non- teaching staff participates in the correspondence and payment/ bill settlements.

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The institution makes a strategic plan. The action plan of the respective academic year is given in AQAR by IQAC. The plans related to infrastructure development, academic growth, purchase of books and equipment, development of the campus and others are discussed and finalized by Principal.

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

The College has an organized structure comprising various bodies and committees for smooth and effective exonerate of services and conduct of various functions. These organizational structure with their functions are as follows:

1) The Principal

2) IQAC

3) Vice Principals

4) Librarian

1) The Principal:

The Principal is the responsible head of administration.

1. Supervises the academic, extra-curricular, sports, research, administrative and cultural activities of the college

1. Convinces the CCE, Hyderabad for the introduction of courses/subjects relevant to the needs of students

3. Supervises the utilization of funds for students, staff and maintenance of accounts thereof 4. Organize the meetings of staff, committees, discusses and finalizes the plan for academic year.

4. Assigns some of his duties to the Vice-Principals.

2) IQAC:

The IQAC is constituted as per the guidelines of NAAC. It performs the following functions:

1. Develops and applies quality parameters for academic and administrative activities
2. Disseminates information on quality parameters of higher education

3. Leads and documents activities of the college

The college has constituted Grievance Redressal Cell, Internal Complains Cell and Women Empowerment Cell. The grievances of students, staff and guardians are redressed by the Cells through a formal and informal procedure.

Besides the Cells, there are various committees formed for carrying our various curricular, extra-curricular, cultural and activities.

6.2.3 Implementation of e-governance in areas of operation

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)
Any additional information	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Lectures on Health awareness, Yoga practices etc. of eminent persons are arranged for teaching and non-teaching staff. The College has installed CCTV cameras for the close monitoring of campus activities and security personnel on campus. Teaching and Non-Teaching faculty are encouraged to attend training programmes. Motivation to the non-teaching faculty to upgrade their educational qualification First aid appliances are maintained by the college and provided in times of emergency.

Statutory benefits

The statutory benefits provided are those prescribed for the employees by the Government of Telangana and Government of India.

- Provident fund for all the employees who fall under the eligibility criteria.

- Maternity and Paternity Leave: Employees can avail maternity or paternity leaves.

- Special disability leaves with permission to leave the station.

- Medical reimbursement Scheme: refunds the medical expenditure of employees and their dependents.

- Internal Complaint Committee (ICC) as per Government and affiliating University guidelines are established which addresses complaints regarding sexual harassment of women at workplace. Leave Travel Concession.

- Earned leave- Non- teaching staff members avail Earned Leave Encashment.

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 15.36

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	4	1	0

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

- The college has a transparent Performance Appraisal system for teaching and non-teaching staff.

The system functions as follows:

○ Every teaching faculty member submits Performance Appraisal Form provided by the CCE, TS. This form is reviewed by the Head of Department and forwarded to the Principal for further assessment.

○ The Performance Appraisal form has the criteria on teaching, extra-curricular activities, research and possession of technical skills by the faculty member.

○ Faculty Profile is uploaded on the college website every year. The faculty updates their Profile on the college website regularly.

○ The Faculty members are encouraged to actively participate in curricular, co-curricular, research and cultural activities in respective of whether they are permanent, temporary or on a contractual basis. They submit formal reports on the work or activities undertaken by them. The conveners of various committees also submit annual reports of their committees.

○ Faculty wise and subject wise result analysis are done at the department level after the results are declared.

○ These reports are presented in the annual meetings and form the basis of a comprehensive Annual Report submitted by the Principal. The Performance Appraisal is also carried out at the time of verifying the API score by the IQAC when a faculty member is due for career advancement.

○ The office also maintains the Confidential Report of every non-teaching staff member. The participation in Orientation and Refresher course and pay fixation of an employee is recorded in the service Book of teaching and non-teaching staff.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The Internal Audit is conducted by the committees constituted dept wise. The members of the respective committees check the available financial records like the cash book, vouchers etc. The annual stock verification committee conducts physical verification of stock available. The audit of administrative office financial records is conducted by the Principal at the end of each academic year.

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 **Total Grants received from non-government bodies, individuals, Philanthropers year-wise**

during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Our College has established the mechanism to monitor the effective and efficient use of financial resources. The College works within the framework of rules and regulations formulated by the CCE. The College has well-defined procedures as per protocols for allocation of funds to various segments of the College. Day to day financial transactions is maintained by the College Accountant. The accounts are internally audited regularly.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The IQAC is actively functional in the planning and initiation of the several strategies in the college. The IQAC has contributed significantly to institutionalizing the quality assurance strategies and processes in the College. The IQAC is also the nodal agency for coordinating and implementing the best practices of the institution. The examples of best practices institutionalized are as follows:

The IQAC has taken the necessary steps to promote Faculty and students Participation.

- Motivate the faculty to conduct seminars, workshops and research activities.

- Motivation to the students for participation in Jignasa Study Projects & Yuvatarangam, students seminars and workshops organised by the faculty.

Extended use of ICT in the teaching-learning process

- IQAC emphasized the use of ICT in teaching and learning. It recommended the college to purchase the ICT tools, including the latest configuration for PCs, and laptops and LED TVs, projectors. Internet connection was upgraded periodically. It encouraged faculties to create Whatsup App group, for communication with the students and sharing the knowledge. Teachers were asked to develop their e-contents such as PPTs, video clips etc.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives   )

Response:

The college reviews its teaching-learning process, structures and methodologies of operations and learning outcomes at periodic intervals through IQAC. The review of the teaching-learning process, structures and methodologies of operations are best illustrated through the following two examples:

(1)   Review of Teaching –Learning through Periodic meetings:

The Heads of departments, committee conveners and Vice-Principal participate as representatives of IQAC in periodic meetings of departments, Internal Examination Committee and their respective committees. The issues related to the teaching-learning process are discussed in staff meeting throughout the academic year. The IQAC initiates staff meetings. The Principal arranges the meeting of teaching and non-teaching staff. The IQAC prepares Academic Calendar. The students' feedback on curriculum, teaching methods and ICT use are also taken. The faculty also has informal discussions with students regarding teaching-learning methodologies and changes in them.

(2)   Implementation of Teaching-Learning Reforms facilitated by the IQAC:

The IQAC makes several recommendations in its Annual Plan of Action aiming at bringing about an overall

improvement in the functioning of the college. They include reforms in teaching-learning and evaluation. Along with regular 'Chalk and Talk' method, most of the departments conduct student seminars, group discussions and PPT presentations as an integral part of teaching and learning. The IQAC constantly encourages the faculty to use ICT tools and videos.

The IQAC has advised the administration to enhance and enrich ICT infrastructure by procuring advanced/ latest ICT tools, Wi-fi facility and Broadband Internet connectivity. LCD projector has been provided. The faculty use social media like WhatsApp, Youtube, Facebook and SMS/e-mails for establishing communication with students. The IQAC has also recommended to the administration to purchase the latest books, journals and build ICT based seminar halls.

The learning outcomes are reviewed by the IQAC. The departments prepare results of Internal Tests and University Examinations. The performance of the students in the examination reflects the learning outcomes.

Adequate toilet facility separately for girls, boys and faculty are provided.

Office automation is done partially which includes payment of staff salaries through E-KUBER, issue of academic certificates through CAIMS application developed by the Government of Telangana.

Official communication of the college is done through e-office.

CCTVs have been installed for safety and security of faculty, non-teaching staff, boys and girls students and infrastructural facilities on the premises

The website of the college has been developed and is updated from time to time.

CBSC syllabus has been introduced.

Two MOUs have been established for on-job-training and Placement.

The Academic Audit of college has been conducted by the CCE through CAIMS

The department of sports has performed very well in organizing sports events and training the students for participation in University and state-level sports competitions.

The college has very strictly followed the norms and rules of UGC, State Government and the University in regard is recruitment and payment to teachers and non-teaching staff.

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: C. 2 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)
Paste web link of Annual reports of Institution	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

The college is very keen on the abilities, skill of both boy and girls students without any discrimination about gender.

1. Safety and Security.

1. **Internal Compliance Committee:** The guidelines issued by the Govt. of Telangana, the college has constructed compliance committee in the year 2016-17(in addition to Grievance Cell and Women Empowerment Cell for the students) The College Anti sexual harassment committee to take necessary action on sensitive issues of the Girl students which helps to ensure their vibrant presence.
2. **Complaint box:** There are a complaint and suggestion box at the college premises which is intended to collect suggestion and complaints from students about their problems in the college especially regarding ragging, abuse or harassment. The personal problems of girl student discussed with the committee members are kept confidential.
3. **Grievance redressal cell:** If the students bring any grievances to the notice of Grievance redressal cell have been resolved immediately.
4. **CCTV's:** CCTV's are installed on the college premises which provide 24 hours of electronic surveillance to observe the ongoing activities in the college.
5. **Health Aid Facilities:** Every science department is provided with the first aid kit.
6. **Awareness programs and extension lectures**: Women Empowerment Cell of the college organizes extension lectures(awareness programmes on issues related to dowry, domestic violence, women protection acts, cybercrime, women safety & health programmes to empower women and programmes on self-defence.

2. Counselling: The college has a "Counseling Cell" comprising of all the teaching & non-teaching staff as members. Throughout the year the members of the cell give counselling to the students whenever and wherever the students are in need i.e., at the time of admission and at the time of examination to manage examination stress. Papers such as HVPE & GS introduced in curriculum to inculcate the knowledge of personal ethics, values and to generate awareness regarding gender equality.

File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	[View Document](#)
Annual gender sensitization action plan	[View Document](#)

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

    1. Solar energy
    2. Biogas plant
    3. Wheeling to the Grid
    4. Sensor-based energy conservation
    5. Use of LED bulbs/ power efficient equipment

Response: D. 1 of the above

File Description	Document
Geotagged Photographs	[View Document](#)

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

    The college gives top priority to keep the campus clean and eco friendly, the faculty and students are regularly advised to reduce waste at a lower extent.

- **Solid waste management:** For the regular collection of solid waste dust bins/garbage bins are kept in classrooms, laboratories and at different places in the campus.
- Paper waste is sold to vendors for recycling
- Students and staff regularly participate in Swachh Bharat programmes- cleaning campus drives.
- **Liquid Waste Management:** Drainage systems are built to carry all the liquid effluents from laboratories, staff rooms to a sewage system. The drainage system is underground. There is no open sewage system in the college.
- **e-waste management:** e-waste corner has been set up in the storeroom, where the college e-waste is collected from time to time. The care is taken to purchase standard materials and equipment from re-known firm/ suppliers/ organisations which facilitate the enhancement of durability of the equipment purchase and minimizing the waste.

File Description	Document
Geotagged photographs of the facilities	View Document

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: C. 2 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Response: C. 2 of the above

File Description	Document
Geotagged photos / videos of the facilities	View Document

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Response: E. None of the above

7.1.7 The Institution has disabled-friendly, barrier free environment

1. **Built environment with ramps/lifts for easy access to classrooms.**
2. **Disabled-friendly washrooms**
3. **Signage including tactile path, lights, display boards and signposts**

4. **Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**
5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: D.1 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	[View Document](#)
Geotagged photographs / videos of the facilities	[View Document](#)

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Institution provides all in environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities.

Different sports and cultural activities organized inside the college promote harmony towards each other. Commemorative days like Women's day, Yoga day, telugu bhasha divas along with many regional festivals

Institute has code of ethics for students and a separate code of ethics for teachers and other employees which has to be followed by each one of them irrespective of their cultural, regional, linguistic, communal socio-economic and other diversities.

Our college organized bathukamma festival in every academic year. This establishes positive interaction among students of different cultural backgrounds

File Description	Document
Any other relevant information.	[View Document](#)
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View Document](#)

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Our college undertakes different initiatives by organizing various activities to sensitize students and employees to the constitutional obligation: Values, Rights, Duties and responsibilities of the citizens. On 26th Nov 2019, Constitution day was celebrated at our college campus. The fundamental rights, Duties, Values and responsibilities of citizens as stated in Constitution of India is explained and appealed to all to remember the struggle of freedom and respect the National Flag and National Anthem. Our constitution provides for human dignity ,equality, Social justice

,Human rights and freedom ,Rule of law ,equity and respect and superiority of constitution in the national life .The whole country is government on the basis of the rights and duties enshrined in the Constitution of India.

Every year Republic day is Celebrated on 26th Jan by organizing activities highlighting the importance of Indian Constitution. Similarly constitution day also would be celebrated on 26th Nov every year. Independence day is also celebrated every year to highlight struggle of freedom and importance of Indian constitution.

File Description	Document
Any other relevant information	View Document
Details of activities that inculcate values; necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Response: D. 1 of the above

File Description	Document
Code of ethics policy document	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

- To commemorate/remember the great sacrifice of our national leaders during the Independence struggle.

- To make students aware of Indian history and their contribution to the National development

- To inculcate the cultural integrity and heritage of our country among students and staff.
- Last but not least to nurture human values and Patriotism amongst students and staff.

o **National Festivals:** The college celebrates the following National Festivals

- Independence Day-15th August

- Republic Day- 26th January
- Telangana Formation Day 2nd June, Every Year since its emergence/ formation

o **Birth & Death Anniversaries:** College celebrates the birth and death anniversaries of the following great Indian leaders and Personalities.
o Swami Vivekanand Jayanthi- 12th January
o Birth anniversary of Dr.Sarvepalli Radhakrishnan

- Birth anniversary of Kaloji

o Days of National Importance

- National Science Day-28th February

- Teachers Day – 5th September
- National Youth Day- 12th January

- National Voters Day- 25th January

- Women's Day-8th March
- Yoga Day – 21st June

- Environment Day -5th June
- Telugu Baasha Dinotsavam-29th August
- World AIDS Day -1st December

Thereby educate students of their importance, so that the students get acquainted with the great achievements of the great leaders and get motivated to develop dedication towards their work and patriotism towards the country

File Description	Document
Geotagged photographs of some of the events	[View Document](#)
Annual report of the celebrations and commemorative events for the last five years	[View Document](#)

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best Practices -I

1.Title of the Practice: WOMEN EMPOWERMENT

2.Objectives of the Practices:

- To promote a culture of respect and equality for female gender.
- To create a conduct counselling environment for female gender to share their problems.
- To sensitize the college community on the need for empowerment of women
- To enable the college community understand the role of every one in empowering women students.
- To help women students understand their strength and potential.
- To educate girl student on women specific health issues and measures to be taken.
- To provide help in case of necessity round the clock.

3.The Context:

- As our college is located in Dharpally mandal. Most of the students are from poor background, apart to that more than 70% are girls students. some of those students are not emancipated and permitted to go for higher studies or jobs and they usually get married after or in the mids of their graduation itself.
- Hence in this regard our college Women Empowerment Cell has taken the challenge of empowering such girls students at greater extent.

4.The Practices:

Women Safety Programmes : Women Empowerment Cell of the college created awareness programs on child marriages, health and hygiene issues of the girls, social responsibility.

SHE Team Programmes : WEC arranged SHE team Programmes on special tips and safety measures for the girl students in handling critical situations.

5. Evidence of Success: The continues support and participation by the students and lecturers for the past 5 years tells the success story of the college society. The objective set by the society in the beginning is achieved through student participation.

6. Problems encountered and resource required: As most of our girls students are from rural background, they have parental restriction for taking part in most of the activities. But our women staff member encouraged them to involve and make use of facilities available in the college.

Best Practices -II

I.Title of the Practice: Mentor and Mentee:

2.Objectives of the Practices:

- To achieve the vision of the institution viz, to develop all round personality of the students on progressive lines.
- To provide a continuous learning process for the both the Mentor and Mentee.
- To establish the mentor as a role model and to support the mentee for personal and academic development.
- To establish a vibrant relationship between the Mentor and Mentee, that will ensure responsible behavior and discipline.

3.The Context: The nature of the student background i.e catering to different socio-culture and economic diversity necessity mentoring being opted as one the best practices by the institution. The absence of institutionalized system of having proper system of mentoring, guidance and counseling in the region along with the obvious fact that the most of the students are from remote area and first generation learners makes it impartive on the part of the institution to provide mentoring.

4.The Practices: Each one of the lecturer is assigned the job of mentorship and responsible for one section. They identify the problems of the students who are weak in academic performance and who are not participating in any activity, and refer them to the counselors for necessary motivation. They maintain separate register and record the academic progression of the students from entry level to end semester and evaluate them to take necessary measures. Counseling is arranged for the slow learners to change their mind-set and to encourage energy and enthusiasm to be happy by engaging them with fellow students.

Entertaining activities are arranged among students organized by themselves to inculcate leadership qualities and participative behavior with others. Academic competitions are conducted to make them face challenges and show their best performance. Parent – teacher interaction is organized to bring parental support to students.

5. Evidence of Success More than 40% of counseled students have shown remarkable change in their attitude and performance towards academic pursuits.

6. Problems Encountered and Resources Required It takes some time on the part of the teachers to trace out the slow learners.

File Description	Document
Any other relevant information	[View Document](#)
Best practices in the Institutional web site	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Vision and Mission of the college are to provide better education for students from rural background.

Our college is offering 8 undergraduate courses.

College provides good physical infrastructure facilities like classrooms, Principal and staff room, office room, Seminar hall.

Laboratories - Botany -01, Chemistry -01, Computer science – 01, Physics – 01, Zoology- 01.

Digital classroom for ICT based teaching-learning process.

Indoor and Outdoor sports facilities are made available to the students.

Students are motivated to take part in various sports events at college level, Cluster level, University level, State level and National level competitions.

Travelling allowances, Kits and tracksuits are provided to boost the confidence of the students who participate in these sports events.

MOUs with

a) IIT Bombay spoken tutorial

b) TASK

- The college assists in getting scholarships from the Government to all needy and eligible students.

- In the past five years, the college has won Yuvatarangam Best Teacher Award 2017-18, State Best Teacher Award 2018-19. and many 1st and 2nd state prizes in several competitions in Yuvatharangam- an initiative taken up by the Commissioner of Collegiate Education, Telangana State, Hyderabad.

- Teaching staff have published 6 research papers in UGC referred Journals.

- WEC and ICC are established to prevent Sexual harassment at workplace for both Staff and

Students.

- Various Personality development programmes and self employability programs, Medical camp conducted by women empowerment cell.

- The institution has provided Career guidance programmes like PG entrance coaching and Entry into services coaching for students from rural areas.

- Library with 1118 books is serving as a good resource of knowledge to students and staff.

File Description	Document
Appropriate web in the Institutional website	View Document
Any other relevant information	View Document

5. CONCLUSION

Additional Information :

The college in aware that enhancement of quality and excellence in higher education in a matter of team work and required a sound coordination among the principal, The IQAC, The Faculty, non teaching and the support staff. The coordination exist in our college for excellence.

The principal of our college works with a vision of enhancing the over all performance of the college and to provide the best learning experience to the rural students.

All the staff members including Teaching, Non-Teaching and supporting staff extended their complete support in accomplishing the mission and vision of the college.

Concluding Remarks :

We are very enthusiastic to present the SSR for 1st cycle of NAAC. SSR report has been prepared by taking thourough study of programs all various activities in the college during last five years with the help of faculty members of the college.

We feel very proud about our Alumni, Parents and students and other stake holders are also taken into consider.

The college is striving hard for achieving excellence. The systematic & well planned efforts of the college, in this regard are reflected in the criterion – wise summary.

The college has made sincere and consistent efforts to enhance quality and excellence in compliance of the core values of NAAC.