



CONTROLLER OF EXAMINATIONS  
PALAMURU UNIVERSITY  
MAHABUBNAGAR - 509001 (T.S.)

(Accredited by NAAC with 'B' Grade)

No. 146/UG/CBCS/Semester/Exams/2020-21

Date:04-02-2021

**Special Notification in view of Covid-19**  
**B.A./B.Com./B.Sc./B.B.A.(CBCS) Semester II, IV & VI (Regular)**  
**Examinations**

Ref: 1. Govt. Memo No.1676/MC/2020, dated: 07-09-2020  
2. No.118/UG/CBCS/Semester/Exams/2020, Dated:14-05-2020

It is hereby notified to all those students who have not paid the examination fee in response to the notification vide reference-2 issued by the Palamuru University for the conduct of B.A./B.Com./B.Sc./B.B.A.(CBCS) Semester II, IV & VI (Regular) Examinations that the following is the schedule for the payment of Examination Fee and submission of the examination application forms (EAF) at their respective colleges. The detailed time table will be notified later.

Descriptions	Last dates		
	Without late fee	With late fee of Rs.200/-	With late fee of Rs.500/-
<b><u>To Students:</u></b> Payment of Examinations fee and submission of Examination application forms at their respective colleges.	16-02-2021	20-02-2021	23-02-2021
<b><u>To Colleges:</u></b> 1. Remittance of consolidated Examination fee to Registrar, Palamuru University Exam Fee Fund A/C No.62078258948 2. Preparation & Submission of E.A.F. Online	19-02-2021	22-02-2021	25-02-2021
Submission of printed EAF form along with NR & Fee Abstract etc., to the Exam Branch, P.U	26-02-2021		

**SPECIAL INSTRUCTIONS TO THE PRINCIPALS**

- ❖ The online EAF College logins will be closed by 26-02-2021 by 05.00 P.M.
- ❖ Principals are informed that this notification shall be applicable only for the academic year 2019-20 students those who have not paid the examination fee due to Covid-19 pandemic as a onetime chance vide reference-1.
- ❖ Principals are instructed to not to allow the candidates except those who have not responded to the notification (reference-2) due to Covid-19 pandemic situation.
- ❖ The late fee amount will be levied automatically in case the fee is not remitted to the Registrar, P.U. A/c and if forms are not submitted as per the above schedule.
- ❖ “Principals are requested not to forward/submit the EAF of not eligible candidates to the Exam Branch. Instruct the students to enclose the Xerox copies of the memorandum of marks of earlier examinations to verify eligibility. The results of not eligible candidates will be cancelled at any stage, even if they have written the examination.”

- ❖ Principals of all UG colleges are informed that they should not direct students to the Examination Branch, P.U. for late fee after the due date.

**Note:**

1. Principals are instructed to submit the Examination application forms (EAF) of all the eligible candidates for II, IV & VI - Semester online through college login. Also, hardcopy of the same may be downloaded and submitted to the examination branch duly signed by the Student and the Principal concerned along with photocopy of Qualifying Examination.
2. **Not to collect the Exam fee from Blind, Physically Disabled, Deaf & Dumb students (Collect Memo's Fee only).** A Xerox Copy of Medical Certificate confirming their status as Handicapped (minimum percentage of disability must be of 40%) must be attached with the Application forms. **Blind, Physically Disabled, Deaf & Dumb Students Application forms should be submitted separately along with Separate Nominal Roll.**
3. The University has decided to accept the payment of Examination fee through Core Banking System from the Colleges under Palamuru University Jurisdiction. **Under any Circumstances Cash / Demand drafts will not be accepted.**
  - ❖ It is required to transfer the fee amount through RTGS/ NEFT for credit into **“Registrar Palamuru University Exam Fee Fund A/C No. 62078258948 (SBI, Ganesh Nagar Branch, Mahabubnagar IFSC Code “SBIN0016375”)**.
  - ❖ College Principals will be made responsible for any failure of transfer of Exam fee, to The Registrar, Exam Fee fund account within the due date.
4. Application forms without late fee and with a late fee of Rs.200 and Rs.500/- with all the attachments should reach the Examination Branch, P.U., on or before **26-02-2021**. A penal fee @ Rs.1,000/- per faculty per day will be collected from the college on all applications received after **26-02-2021**.
5. Consolidated fee receipt obtained from the Bank may be submitted to the U.G. Section, Examination Branch, P.U., where receipts pertaining to B.A./B.Com./B.Sc./B.B.A. may be submitted separately. (In no case individual receipts submitted by students will be accepted).
6. The following documents are to be attached:
  - a. **Fees Abstract** Prepared/downloaded hard copy using the link provided at College Login.
  - b. Hard copy of nominal rolls (consolidated list of candidates) generated, using the students online information System after due verification by the Principal.
  - c. This notification is available on website [www.palamuruuniversity.com](http://www.palamuruuniversity.com)

Sd/-  
CONTROLLER OF EXAMINATIONS

**Copy to:**

- 1) All the Principals of UG Colleges under P.U.,
- 2) Joint Director (U.G), Directorate of Academic Audit, P.U.,
- 3) Additional Controller of Examinations (Confidential), P.U.,
- 4) OSD to Vice-Chancellor, P.U.,
- 5) P.A. to Registrar, P.U.,



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To  
The Principal

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**Sub:-** B.A./B.Com./B.Sc./B.B.A., Course(s) II, IV & VI Semester (CBCS) enrolled during the academic year 2019-20 Fee Details - Regarding.

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Sir/ Madam,

The details of Examination Fee payable for B.A./B.Com./B.Sc./BBA, Course(s) II, IV & VI Semester (Regular) Examinations-2021 is as follows: -

**FOR II, IV & VI SEMESTER CANDIDATES**

**1. B.A.**

- All papers
- Migration Fee

Rs.605/- + Rs.65/- For Memo  
Rs.125/- (Candidates who took admission from other Board / University)

**2. B.Com. & B.Sc.**

- All papers
- Migration Fee

Rs.850/- + Rs.65/- For Memo  
Rs.125/- (Candidates who took admission from other Board / University)

**3. B.B.A.**

- All papers
- Migration Fee

Rs.1015/- + Rs.65/- For Memo  
Rs.125/- (Candidates who took admission from other Board / University)

**FOR VI SEMETER CANDIDATES:**

- Provisional Certificate Rs.65/-
- Consolidated Memo Rs.250/-

Kindly, collect the examination fee from the candidates for the above Semesters as mentioned remit the same to the Registrar, PU Fee Fund A/c No. 62078258948 as specified in the notification.

Sd/-  
Controller of Examinations