

**GOVERNMENT OF TELANGANA**  
**COMMISSIONERATE OF COLLEGEIATE EDUCATION**  
**Present: Sri. Navin Mittal, IAS**

**CIRCULAR**

Sub: Collegiate Education-Review Meetings on Academic and Administrative Issues in Certain Government Degree Colleges- Identification of Various Bank Accounts- Closing/Merging of Accounts-Instructions-Issued-Reg.

Ref: 1.File No. CCE-AC/GEN/91/2019-ACADEMIC CELL, Dt. 05.12.2019  
2.File No. CCE-AC/ICT/DSID/1/2020-ACADEMIC CELL; Dt.27.04.2021  
3.Minutes of Review Meetings with Principals of GDCs held in October & November - 2021.

Adverting to reference 1<sup>st</sup> cited, the Commissionerate of Collegiate Education, Telangana had instructed the Principals of GDCs to maintain certain Bank Accounts and vide reference 2<sup>nd</sup> cited, all balances available in the non-approved accounts to be transferred to HDFC Account with which the department has signed an MoU on 23.04.2021, which will operate as the College Account. However, in the review meetings with Principals of Government Degree Colleges held on 25.10.2021, 26.10.2021 and 02.11.2021, it has come to the notice of CCE that Government Degree Colleges are maintaining different Bank Accounts and cashbooks for all these accounts which is hampering the work in office due to dearth of non-teaching staff. Hence, it was instructed that the Principals should maintain only One Bank Account per college for general purpose (Other than specific schemes) for transparency.

In view of the above, the Principals of Government Degree Colleges in Telangana State again instructed to maintain only the following accounts (In the table below), with immediate effect and Principals are instructed to transfer the amounts of any other bank accounts to main College Account, from now onwards.

1	<b>College Account:</b> Scholarship Account, Special Fee Account, TSKC Account, Self-Finance Courses Account, Tuition Fee Account, DRC Account, CPDC Accounts and any other accounts other than the below mentioned should be merged with HDFC Bank Account.
2	<b>DDO Account</b> (only if any difficulty is there in operating the

	account with Treasury/AAO)
3	<b>RUSA Account</b> (If College is having RUSA project)
4	<b>UGC Account</b> (If College is having UGC Schemes)
5	<b>NSS Account</b> (If University insists on separate account)
6	<b>PD Account</b> (to be made zero by making Government related payments/other payments possible)

If any other bank accounts other than above mentioned accounts are to be found operative and not closed, disciplinary action will be initiated accordingly. Further, the Principals are hereby directed to update all the accounts in College Administration & Information Management Systems (**CAIMS**) from time to time without fail and henceforth, for all the accounts other than UGC and RUSA, only '**Digital Cash Book**' in CAIMS shall be maintained and for different heads of accounts, separate ledger accounts shall be maintained in CAIMS.

Commissioner of Collegiate Education