

Date: 03.08.2017

NOTICE
AGENDA

Meeting of IOAC scheduled to be held on
09-08-2017 at 3.00pm in the Principal chamber

AGENDA

1. To discuss about the student centric activities in the institution
2. To discuss about the research activities in the institution
3. To appreciate the faculty members for the successful completion of NAAC visit.

J. Madhavi
3/8/17

x

J. Madhavi
IOAC Co-ordinator

G. Srinivasan Am

Dr. A. Anjali Laxmi - Dr.

K. Kishanmai Un

Date: 09-08-

Minutes of meeting of Internal Quality Assurance Cell (IQAC) held on 09-08-2017 at 3:00pm in the Principal chamber.

The meeting was attended by following.

S.No	Name of the member	Designation
1.	Dr. T. Sreealakshmi	chairperson
2.	Sri G. Shankar	member
3.	Dr. A. Jyothilaxmi	member
4.	Smt. K. Kiranmai	member
5.	Smt. T. Sudaroparani	member
6.	Smt. N.K. Aruna Jyothi	member
7.	Ch. Shireesha	student

At the outset, chairperson and IQAC co-ordinator welcomed all the members to meeting of IQAC. The following items were discussed as per agenda.

1. To discuss about the student centric activities in the institution

The members discussed about various student centric activities (Seminar, GD, Quiz) undertaken by the departments. And resolved to continue these activities in future with more number.

2. To discuss about the student centric research activities in the institution.

The members discussed about their ongoing research activities in their respective

Departments:

some of the departments are instructed to take up research activities by chairperson and IQAC co-ordinator.

3. To appreciate the faculty members for the successful completion of NAAC visit.

Chairperson & IQAC co-ordinator (Previous) extended their wishes to all members for their support for the NAAC visit.

The meeting ended with vote of thanks.

J. Madhavi

Dr. J. Madhavi

IQAC co-ordinator.

G. Srinivasan GS

Dr. A. Muthi Laxmi - AL

K. Kisanmai KK

Chidambaram

Prekash - PK

T. Swaroopa Ravi - TSR

T. Prekash TP
9/8/17

Date: 08-09-

Notice

All IQAC members are requested to attend meeting to be held on 11-09-2017 at 3.00 PM in principal chamber.

Agenda

1. To discuss about the minutes of 1st meeting held on 09-08-2017.
2. To discuss about the collection of student feedback for the academic year 2017-18.

J. Madhavi

IQAC co-ordinator


 PRINCIPAL
1. Sh. Shikha Rani - Shikha

2. P. Venkatesh - P

3. T. Svaroop Rani - T. Svaroop

Date: 11-09-2017

IQAc meeting minutes held on 11-09-2017 at 3.00pm in the Principal chamber.

The meeting was attended by following members

S.NO	Name of the member	
1.	Sri G. Shankar	chairperson.
2.	Dr. A. Jyothilaxmi	member
3.	Dr. U. Anithadevi	"
4.	smtch. shobha Rani	"
5.	Smt.K. Kiranmai	"
6.	Smt. T. Swaroopa Rani	"
7.	ch. Shireesha	student

IQAc co-ordinator welcomed all the members for the meeting. The following items are discussed as per agenda.

1. Execution of 1st meeting minutes
All the Departments have started various student centric activities for the academic year 2017-18.
Department of chemistry has conducted "Food mela" on 6th September 2017.
2. All the IQAc members are resolved to take feedback from the stake holders as per previous academic year.

J. Madhavi
Dr. J. Madhavi
IQAc co-ordinator


11/9/17

Date: 030-10-20

Notice

All Incharges and IRAC members are requested to attend meeting to be held on ~~21~~ 10-10-2017 at 3.00pm in Principal chamber.

Agenda

- 1) To discuss about previous meeting minutes
- 2) To discuss about Department plan and student centric activities.
- 3) To discuss and plan about research activities.

T. Sreelakshmi
PRINCIPAL 30/10

J Madhavi

IRAC Co-ordinator

- 1 Sreelakshmi
- 2 T. Swarnapriya
- 3 G. Shankar

Date: 31-10-2017

IQAC meeting minutes held on 31-10-2017 at 3.00 PM in principal chamber.

The meeting was attended by the following members

- | | | |
|----|--------------------|-------------|
| 1. | Dr. T. Sreelakshmi | chairperson |
| 2. | Sri G. Shankar | member |
| 3. | Dr. A. Jyothilaxmi | " |
| 4. | Dr. V. Amithadevi | " |
| 5. | Smt. K. Kiranmai | " |
| 6. | Ch. Shireesha | student |

IQAC co-ordinator welcomed all the members for the meeting. The following things were discussed as per agenda.

1. Discussion about previous meeting minutes.
In previous meeting, it was resolved to take feedback for the current academic year. Some of the departments were collected feedback and some are under process.
2. Discussion about Departmental action plan.
Incharges of all departments are instructed to submit their Departmental action plan for 2017-18.
3. Plan about research activities
It was resolved to take up more research activities in Dept. Meeting was ended with vote of thanks.

J. Madhavi
IQAC co-ordinator

Notice

All Incharges are requested to attend meeting to be held on 07-11-2017 at 3.00pm in principal chamber.

Agenda

- ① To discuss about student study projects.
- ② To discuss about CR's meeting.
- ③ To plan about research activities in the institution.

T. Sreelakshmi
3/11/17
PRINCIPAL

J. Madhavi
J. Madhavi

IQAC Co-ordinator

G. Manasa Manu

G. Saritha G

V. Anitha V

Afsana Bismillah AB

P. Venkatesh P

K. Anuradha K

G. Shianka G

T. Swaroopa Devi T

N. Rama Devi N

S. P. Bhadravathi S

Date: 07-11-2017

IQAC meeting minutes held on 07-11-2017 at 3:00 PM in principal chamber.

The meeting was attended by the following members

- | | | |
|------------------------|--------------------|------------|
| 1. Dr. T. Sreelakshmi | chairperson | |
| 2. G. Shankar | member | <i>STB</i> |
| 3. T. Swarooparani | " | |
| 4. G. Manasa | " | |
| 5. Dr. N. Ramadevi | " | |
| 6. Dr. Afsar Osman | " | |
| 7. G. Savitri | " | |
| 8. R. Shamalachandran | " | |
| 9. Tazeen Tabera | " | |
| 10. P. Venkatesh | " | <i>Q</i> |
| 11. Dr. E. Bhadrachari | " | |
| | 12. ch. shobharani | |

IQAC co-ordinator welcomed all the members for the meeting. The following things are discussed as per agenda:

- All the Incharges are instructed to submit student study projects by their faculty members for the Jignasa.
- It is resolved to conduct CR'S meeting for the current academic year. Incharges are requested to send CR for the meeting.
- All the incharges are requested to plan research activities in their concerned departments.

IQAC co-ordinator

T. Sreelakshmi
PRINCIPAL 11/17

Maul. G. Manasa

Asst. Dr. A. Anjali Laxmi

Chsran : Ch. Shobha Rani

Dr. T. Swaroopa Rani

Notice

Date: 08.12.2017

IQAC meeting was going to be held on at Principal chamber on 08.12.2017. All the faculty members are requested to attend this meeting.

Agenda:

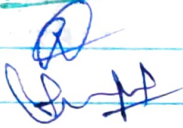
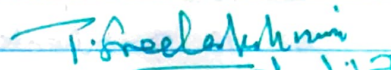
1. To discuss about student centric activities.
2. To discuss about District Level Jignasa study Projects.

J. Madhavi

IQAC co-ordinator

Dr. A. Jyothi karni

G. Shankar

Chidambaram


 PRINCIPAL 8/12/17

Date: 08.12.20

IQAc meeting minutes held on 08.12.2017 at 3.00 PM
in Principal chamber.

IQAc Co-ordinator welcomed all the members for
the meeting. The following resolutions are taken
as per agenda.

1. All the incharges are requested conduct
Student centric activities in their departments.
2. 16 projects are selected for district level.
All the Project incharges are requested
to prepare two sets of hard bound copies
and soft copies for the presentation.

J. Madhavi

IQAc Co-ordinator

Dr. A. Anitha Laxmi



G. Shankar



J. Anitha Laxmi
PRINCIPAL

Date: 03.01.2018

All the Jigmasa Project Supervisors are requested to attend meeting to be held on 03.01.2018 in principal at 3.00 pm.

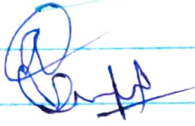
Agenda

1. To appreciate the District level Jigmasa student study Project winners.
2. Instructions for state level presentations preparations.

T. Snehalakshmi
PRINCIPAL 3/1/18

J. Madhuri
ISAC Co-ordinator

G. Shankar Reddy
Chennai



Date: 03.01.2018

IOAc meeting minutes held on 03.01.2018 at 3.00pm in Principal chamber.

IOAc co-ordinator welcomed all the members for the meeting. The following things are discussed as agenda

1. Principal and IOAc co-ordinators congratulated all the project supervisors who participated at District level.
8 projects are selected for state level Jignasa Programme.
English, Urdu, Chemistry, Mathematics, Commerce - I & III, History, Computer Application.
2. All the selected project supervisors are instructed to assemble their students for the Blazer measurements and instructed to prepare well for Jignasa study project presentation at state level.

J. Madhavi
IOAc co-ordinator

Chiranjeev

G. Shanba

G. Shanba

Jignasa Khanna
31/1/18
PRINCIPAL

Departmental visits

Dept. of chemistry

1. Activities -
- Awareness programme on Drugs 29-06-2017.
 - Food mela conducted on 06-09-2017
 - seminars attended - 1 (All lectures), MRP-01
 - students participated in District level student Seminar - first Prize (II) - 31st January 2018.
 - RC attended - 01 (15th Feb 18 to 8th March 2018)
 - student study projects - 20
 - student seminar - 27
 - subject Quiz -
 - Elucation - 01
 - Group discussion - 10
 - Essay writing - 06
 - Extension lecture - 01
 - Future plan:
 - ① field trip
 - ② PG Entrance coaching
 - Best practices
 - Open book Exam
 - MSDS

Mamul.
(G. Manasa)

Dept. of physics

Activities

- Awareness programme on safety measures to be taken in using household appliances for housewifs - 10-7-17
- certificate course on minor repairs of household electrical appliances - 12-7-17 to 14-7-17.
- Induction Training attended by E. Kavitha (27-11-17 to 24-11-17)
- National Science day - 28th Feb 18.
- field to Saraswathi Power plant - 17 June 17

Student centric activities

Student seminar - 24,
Study projects - 06.

Extension lecture - 01

Best practice

Certificate course,

Future plans

1. Awareness Programme to School childrens.

G. Sarfraz

Dept of MathematicsActivity

- 1) Mathematic day 22-12-2017.

Student centric activities

Student seminar - 20, Group discussion - 08

Subject quiz - 08

Study projects - 08, Extension- lectures

Seminar attended - 3 (Archana-1, Suvarooparani-1, Nagesh)

Publications - NIL.

Best practices

1. Prizes to Subject toppers.

Future plan

- 1) Planning to improve results.

G. Sarfraz

Dept. of BotanyActivities

- World environmental day on 5th June 17.
- Exhibition of flowers - 18th July 17.
- Photo exhibition on World ozone day 16th Sep 17.
& Elaboration
- field trip to Bommalammagatta 25th Jan 18
- " " Nursery (15th Sep 17)
-
- seminars attended - 03 (Dr. V. Anitha Devi)
- 01 (Sujatha)
- 01 (Saritha)
- MRP - 01 submitted.
- PhD enrolment - 01 (Sujatha)
- Publications - 04 (National)

Student centric activities

- student seminar - 15 Extension lecture - 03
- study projects - 06 Group discussion - 02
- subject quiz - 04.

Best practices

- 1. Distribution of Prizes to subject toppers & winners

Future plan

- ① PG guidance for Higher Education (for PGid U6).

Dept. of ZoologyActivities

Seminar attended - 06

Publications - 03 (Conference proceedings)

Student centric activities

study projects - 08

student seminar - 58

subject quiz - 08

Extension lecture - 02

Group discussion - 08

Best practices:

1. Prizes to subject toppers

Future plan

1. PG entrance coaching
2. Slow learner coaching.



Dept. of Telugu

Activities

- సీనార్ సంగ్రహణి దినం - 12-06-17
- ఉపయోగ తెలుగు మహాసభలు - 18-11-17
- ఆంధ్రప్రదేశ్ మాజీ భాషా దినోత్సవం - 21-02-2018
- గురజాడ అపారాధ్య మోచ కార్యక్రమం - 24-02-2018
- Seminar attended - 02*1 (2- Dr. E. Bhadrachari, 01- Dr. M. Shama)

Student Centric activities

- Student Seminar - 06, Extension lecture - 01
- పాఠ్య పఠన పోటీలు - 01, ఉపన్యాస పోటీలు - 02
- క్విజ్ పోటీలు - 01, study projects - 02+

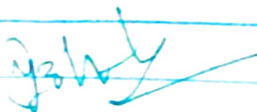
Best Practices

గోడ పుస్తక (తెలుగు కవులు, సాహిత్యం)

పాఠ్య పఠన పోటీలు, ఉపన్యాస పోటీలు నిర్వహించడం

future plan

one day seminar in April



Dept. of EnglishActivities

- seminar on Soft Skills & Interview skills - 29-01-18
- seminar on Skill enhancement course by IASMI Prasad. 20-02-18.
- seminars attended - 01
- Training - 02 days Publications - NIL

Student centric activities

- | | |
|---|-----------------------|
| Student Seminar - 11 | Group discussion - 04 |
| Study projects - 07+20 | subject quiz - 01 |
| JAM - 06, Pair work - 01, Essay writing - 01 | |
| Debate - 01, Extension lecture - 01, Field visit - 01 | (Book fair) |

Best practices

- conducting spoken English classes
- vocabulary building.

Future Plan

- Supply of material for PG coaching entrance Exam

Dept. of English HindiActivities

- Hindi day 14-09-2017
- seminars - NIL, Publication - NIL

Student centric activities

- | | |
|------------------------|-----------------------|
| Student Seminar - 8 | Group discussion - 01 |
| Study projects - 04 | Subject Quiz - 01 |
| Extension lecture - 01 | Field Visit - 01 |

Best practices

- D Picture Exhibition on Hindi Poets.

2. one word 2 minutes (To improve Hindi speaking skills)

Future plan

① Picture Exhibition conduction;

Wt

Dept. of Commerce

Activities

- one day Seminar on GST - 14-07-17.
- Two day workshop on Entrepreneurship for women.
20, 21st march 2018.

student centric activities

student seminar - 48

subject quiz - 02

Extension lecture - 02

student study projects - 12

Group discussion - 01

Seminars attended - 12

(R. Umadevi - 4, J. Swapna - 1

G. Shankar - 4, Dr. B. Rajani devi - 02

m. Saritha - 01

Publications - (IT) 02 (G. Shankar).

Best Practices

1. Prizes to subject topper.
2. Involving students with IT Practice
- * Jignasa State level winner in Commerce I (R. Umadevi)
3. Peer teaching.

Future Plans:

- Planning to go field trip.
- PG entrance coaching.
- Certificate course

S
Jignasa

Dept. of Political Science

Activities

- Voters awareness programme in 11-07-17
- Voters enrollment programme in 09-02-18

Student Centric activities

Student Seminar-08

Subject Quiz-01

Extension Lecture-01

Field trip-01 (Hyderabad)

Group discussion-01

Seminar attended-01

Best practices

Prizes to Subject toppers.

Future plan

- ① Planning to do mock polling.
- ② Photo Exhibition of Political thinkers

DP

Women empowerment cell

- 1) Awareness Programme on legal rights and acts of women. 20-11-2017.
- 2) National level competition on women acts & right 28-11-2017
- 3) International women's day.

Future plan

- short term certificate courses

DP

Dept. of Biochemistry

Activities

Awareness Programme to non-Science Students
Seminars attended: 01 (National).

Student centric activities

Student Seminar - 06 Subject Quiz - 3.

Group discussion - 04.

Best practices

future plan

- ① Extension lecture
- ② Blood group test to students in the college.

[Signature]

NSS

- ① Yoga day
- ② AIDS day rally - 1st Dec 2017
- ③ Awareness programme on fire accident
- ④ orientation training for NSS volunteers.
- ⑤ Clean & green programme.
- ⑥ voter enrolment programme.
- ⑦ plantation
- ⑧ Howkeye app downloaded programme with Police department
- ⑨ TS wallet app downloading programme
- 10) Motivation lecture on women equality day.
- 11) Army, awareness ^{recruitment rally} programme.

11/6

Dept. of History

Active Student Centric activities

- Student Seminars - 06
- Group discussions - 03
- Study projects - 12
- Field - 01
- Extension lecture - 01
- Subject Quiz - 03

Best practices

Prizes to subject toppers

Future plan

short term certificate courses.

Ji

Dept of computer applications