

**OFFICE OF THE REGIONAL JOINT DIRECTOR OF COLLEGIATE EDUCATION:
TELANGANA STATE: HYDERABAD**

MEMO:

Sub: Ministerial Services - Filling up of the vacant posts of Junior Assistant/Typist in Nalgonda, Suryapet, Hyderabad, Sangareddy, Mahabubnagar, Jogulamba-Gadwal and Wanaparthy Districts under Multizone-II by way of promotion from the eligible Record Assistants/ Herbarium Keepers/ Museum Keepers - Certificates of No Allegations / No Charges and Service Satisfactory - Called for - Regd.

Read: 1. G.O.Ms.No.259 General Administration (Ser.A) Department, dated: 30.08.2021.
2. G.O.Ms.No.317 GA (SPF-I) Dept., Dated 06.12.2021.
3. RJDCE's Proc. File No.CCE-OP4/GEN/75/2022-OP-IV, Dated: 20.10.2022.

The attention of the Principals of the Government Degree Colleges of **Nalgonda, Suryapet, Hyderabad, Sangareddy, Mahabubnagar, Jogulamba-Gadwal and Wanaparthy** Districts under the Multi Zone-II are requested to submit the No Charges / No Allegations Certificates, Service Satisfactory Certificate for the last 5 years, Willingness Certificate and Caste Certificate duly attested by the Principal concerned along with Original Service Registers and also scan copy of complete Service Register through eOffice in respect of the eligible Record Assistants/Herbarium Keepers/Museum Keepers for promotion to the cadre of Junior Assistants/Typists.

Further, the Principals of the GDCs are requested to include the names of the candidates who were declared as qualified by Educational and Technical Qualifications i.e., Typing Higher in Telugu & English Test results declared by the Department of Technical Education if any. The above information should be submitted on or before 28.12.2022.

REGIONAL JOINT DIRECTOR

To

The Principals of the Government Degree Colleges concerned under the Districts.