

CERTIFICATE COURSE IN ENGLISH -

- PERSONALITY DEVELOPMENT -

To create awareness and motivation among students about personality development in terms of their basic skills including goal setting and time management.

* COURSE LAYOUT *

WEEK 1:- Define personality, Determinants of personality development, perception - Definition, perceptual process.

WEEK 2:- Factors of Association - Relationship, personality traits, Developing Effective Habits, Emotional Intelligence.

WEEK 3:- Motivation, Introspection, Self-Assessment, Self-Appraisal & self development.

WEEK 4:- Self Esteem, mind mapping & 360 Assessment, Types of personalities - Introvert & Extrovert.

WEEK 5:- Assertiveness, Decision making skills, and Qualities of successful leader.

WEEK 6:- Interpersonal Relationship, Good manners and Etiquettes,

WEEK 7:- Attitude - Concept significance, Ways to develop positive attitude.

WEEK-8 - Stress management : Introduction, Causes, stress management techniques.

Time management : importance of time management, techniques of time management, time management styles.

Name of the lecturer:-

Mrs. SYEDA UZMA SATTAR.
Uzma

Uzma

PRINCIPAL
Govt. Degree College (W)
Golconda Hyderabad-08

7 Student's Attended the Personality Development. Classes.

Sl.No	Name of student	Reg.No	Signature
1.	Aashiyg Begum	190817445001	<u>Aashiyg</u>
2.	Amratush shaheed	190817445003	<u>Shaheed</u>
3.	B. Ramya Krishna	190817445005	<u>Ramya</u>
4.	D. Divya	190817445007	<u>D. Divya</u>
5.	Faheen Begum	190817445009	<u>Faheen</u>
6.	G. Rajitha	190817445010	<u>Rajitha</u>
7.	G. Nandini	190817445011	<u>Nandini</u>
8.	G. Sujatha	190817445012	<u>Sujatha</u>
9.	G. Shavani	190817445013	<u>Shavani</u>
10.	G. Sandhya	190817445014	<u>Sandhya</u>
11.	Heena Simran	190817445016	<u>Heena</u>
12.	Huma tabassum	190817445017	<u>Huma</u>
13.	Humera shazia	190817445018	<u>H. Shazia</u>
14.	Htesam Begum	190817445019	<u>Htesam</u>
15.	J. Swetha	190817445020	<u>Swetha</u>
16.	K. Rajeshwari	190817445021	<u>Rajeshwari</u>
17.	Kaishma Devi	190817445024	<u>Kaishma</u>
18.	Mahjabeen	190817445026	<u>Mahjabeen</u>
19.	Nasreen Begum	190817445028	<u>Nasreen</u>
20.	Nasreen shagat	190817445029	<u>Nasreen</u>
21.	Nazia Sultana	190817445030	<u>Nazia</u>
22.	Neha Ameer	190817445031	<u>Neha Ameer</u>
23.	Rasheda Quader	190817445034	<u>Rasheda</u>
24.	Reshma sultana	190817445036	<u>Reshma</u>
25.	Rizwana Begum	190817445037	<u>Rizwana Begum</u>
26.	Saba Begum	190817445038	<u>Saba</u>
27.	S. Deeksha	190817445040	<u>Deeksha</u>
28.	Sameena Begum	190817445042	<u>Sameena</u>
29.	Sameena	190817445043	<u>Sameena</u>
30.	Sana Fatima	190817445045	<u>Sana</u>

Sl.No	Name of students	Reg.No	Signature
31.	Saba Maryam	190818445033	Saba
32.	Saba sultana	190818445034	Saba Sultana
33.	Saleha Salahuddin	190818445036	Saleha
34.	Sameen Nousheen	190818445038	Sameen Nousheen
35.	Sana Amjad	190818445039	Sana Amjad
36.	Sana Shireen	190818445041	Sana Shireen
37.	Sana Sultana	190818445042	Sana
38.	Sayeda Sameen	190818445045	Samra
39.	Tayyaba Khan	190818445046	Tayyaba
40.	uzma Begum	190818445047	Uzma
41.	uzma khatoon	190818445048	Uzma Khatoon
42.	uzma Saniya Khatoon	190818445049	Uzma
43.	Afsha Naaz	190818445901	Afshanaaz
44.	Akbari Banu	190818445902	Akbari
45.	Amena Naaz	190818445903	Amena
46.	Farheen Begum	190818445905	Farheen
47.	Fatima parveen	190818445907	Fatima
48.	Kameez Fatima	190818445909	Kameez
49.	Malika Sadaf	190818445911	Malika
50.	Mariyam Begum	190818445912	Mariyam
51.	Muskan Begum	190818445913	Muskan
52.	Neha Sultana	190818445915	Neha
53.	Saba Fating	190818445917	Saba
54.	Sameena Begum	190818445919	Sameena
55.	Sameena Begum	190818445920	Sameena Begum
56.	Sana Firdous	190818445922	Sana Firdous
57.	Sheema Firdous	190818445924	Sheema Firdous
58.	Shireen Begum	190818445925	Shireen Begum
59.	Tayyaba Kainath	190818445926	Tayyaba Kainath
60.	Yasmeen Begum	190818445928	Yasmeen

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