

GOVERNMENT DEGREE COLLEGE FOR WOMEN
GOLCONDA, HYDERABAD-500008
ACTION PLAN FOR THE DEPARTMENT OF URDU
FOR THE ACADEMIC YEAR 2020 – 2021

Sl. No	Month & Year	Nature of Activity	Title of Activity
1.	June 2020	Faculty to attend online training classes & progress	From 1 st June to 15 th July Faculty engaged to Prepare Action plan for Academic year 2020-2021. though enrolled in different digital platform.
2.	July 2 nd week 2020 From 16 th to 31 st July 2020	Faculty Engaged to Prepare video lessons.	1.Faculty involved in preparation of E-content for the prescribed syllabus and submit the video lesson to C.C.E. though KAIZALA Survey.
		As per CCE Preparation of E Content.	2. Faculty engaged to prepare Day wise Covid-19. Preparation of video lesson and Power point Presentation in Govt. Degree Colleges in Telangana data wise.
3.	August 1/8/2020 To 26/8/2020	<u>Faculty Engaged</u> 1.Faculty Engaged in to Prepare video lesson from prescribed syllabus of I and II year of Urdu. 2. Preparation of Action plan for the Admission for the Academic year 2020-2021 and to prepare Time-Table for I and II year B.A.,B.Com.&B.Sc(Urdu)Classes	Faculty Engaged to Prepare Day wise and Data wise Covid-19. Preparation of Video lesson and Power Point Presentations in Government Degree Colleges in Telangana State and Video lesson must be submitted to CCE through KAIZALA Survey.
4.	August 27/8/2020 To 31/8/2020	<u>As Per C.C.E.</u> File No.C.C.E.-Ac/SPL/5/2020. Academic Cell 1.Preparation and follow the regular time table to cover the curriculum of I and II year students through Online Classes.	All Faculty shall attend the respective Colleges regularly w.e.f. 27/08/2020. Faculty engaged to attend College regular to conduct attend and Take On-Line classes. Staff attend and Engaged in Preparation of E-Content.
5.	September 01/09/2020 To 30/09/2020	<u>As Per the C.C.E</u> Instructions On-Line Classes may be engaged on any of the available digital plat form namely Visual classroom/zoom Conferencing / Google meet etc.,	1] On-Line Classes, 2] Admission work, 3] To Complete the syllabus of Urdu I and II year of BA, B.Com. and B.Sc. 4] Staff Engaged in Presentation Extension Lectures. 5] Invigilation work pertaining to Final year Examinations and Entrance Tests. 6] Teachers Day Celebration-5th Sept. 7] Conduct Urdu Webinar.
6.	October 2020	To Conduct On-Line Classes for I and II year Students.	1.Faculty Engaged in to Conducted Regular On-Line Classes. 2. Staff engaged in to participated in National and International Webinars
7.	November 2020	To Conduct day wise and data wise On-Line Classes along with Seminar and Assignments.	Faculty Engaged in to Conduct and Complete the prescribed Syllabus of I and II year of Urdu. 1] National Urdu Day-9th November 2] National Education Day-11th November

8.	December 2020	To Conduct classes I and Year Students	To complete the Prescribed syllabus for BA, B.Com, and B.Sc. II year Students 3 rd and 4 th Semester.
9.	January 2021	To Conduct Classes for I Year Students Even Semester Examination of II and IV Semester	To Complete the Prescribed syllabus for B.A., B.Com., B.Sc., and B.B.A., for II year 3 rd and 4 th Semesters Even Semesters Examinations of II and IV Semesters.
10.	February 2021	To Conduct Classes for I Year Students Odd Semester Examinations	To Complete Prescribed Syllabus of Urdu of I year and II year of B.A., B.Com.& B.Sc. and Internal Examinations.
11.	March 2021	Odd Semester Examinations	1.Revision classes 2. Assignments 3. Theory Examinations
12.	April 2021	To Conduct Classes for I and II Year Students	To complete Syllabus of Even Semester of I and II year of I year and II year of B.A., B.Com. & B.Sc., and Internal Examinations. To Plan a Guest and Extension Lecture, Quiz and Elocution competitions. Through Webinars and One to One System.
13.	May 2021	To Conduct the Classes for I and II year Students of B.A.,B.Com. & B.Sc	To Conduct Classes for Even Semester of I and II year of B.A., B.Com.& B.Sc., Urdu Subject Syllabus.
14.	June 2021	To Conduct Classes for I and II Year Students	1.To Conduct Classes for Even Semester of I and II year Students. 2. Revision of Syllabus 3. Conduct Internal Examinations for I and II year Students.
15.	July 2021	To Conduct classes for I & II year students to Prepare for fourth coming Examination	1.Revision 2.Discussion on Model Question Paper of I & II Year Examination Point of View. 3.Assignment 4.Even Semester and Semester Examinations