

NEW GOVERNMENT DEGREE COLLEGE FOR WOMEN, GOLCONDA, HYDERABAD.

IQAC COMMITTEE

ACTION PLAN 2021-22

Action plan of IQAC 2020-2021

- IQAC meeting in every quarter of the year
- All the departments, initiatives are requested to conduct their meeting and submit the action plan.
- Requested the principal to constitute all the committees in the beginning of the academic year.
- Submission of AQAR on time
- Documentation Committee was constituted to collect all the documents for preparation of AQAR
- The College Development committee will take the initiative of college development and beautification.

Criterion 1

1. Continuation of Bridge course and induction programme for the Semester- I students
2. Promote Remedial coaching for slow learners & Peer group teaching
3. Develop PPT bank, Question bank and Video tutorials
4. Conduct at least one parents meeting (online) in each semester.
5. Introduce at least one addon/ certificate course by each departments
6. Conduct value education, gender equality programmes for the students
7. Promote Academic seminar or Webinar and career guidance programmes for students.

Criterion 2

1. Continuation of tutorial systems.
2. Expand the operation in all areas of office administration to keep proper documentation.
3. Encourage the students for group learning, role play, news letter, blog writing , online magazines, youtube videos related to learning
4. Ensure the transparency of internal assessment by the Academic monitoring committee.
5. Encourage the presentations or discussions on course outcomes and programme outcomes by the departments. Make arrangements for the display of course outcomes and programme outcomes in class rooms or share it with students.
6. Academic monitoring committee should convene meetings regularly to decide all the academic matters like online teaching, internals, seminars, workshops etc. The committee should evaluate the university result and provide suitable suggestions for the improvement.
7. Promote the usage of infibnet, e resources among teachers and students for effective

teaching and learning.

Criterion 3

1. Promote the teachers to apply for major and minor projects
2. Encourage the innovations and promote the club activities at department level.
3. Promote the Workshops/seminars on Research methodology,Intellectual Property Rights (IPR) and entrepreneurship.
4. Encourage the teachers to apply for research, guideship and also motivate them to publish papers/books in UGC listed journals, conferences.
5. Promote extension activities at department level.
6. Extension Committee, Departments,NSS and NCC try to establish collaborations and MoUS with institutions,industries etc. and also engage in extension activities.
7. Apply for awards and recognitions from government/ government recognised bodies for extension activities.
8. Encourage collaborative activities for research, Faculty exchange, Student exchange/ internship at department level.

Criterion 4

1. Promote more ICT enabled classrooms
2. Encourage to create more facilities for cultural activities,sports etc
3. Take a step for Online access to college libraries and books.

Criterion 5

1. Maintain proper register or record for scholarships, freships etc. provided by the institution / non- government agencies.
2. Promote capacity building and skills enhancement initiatives .
3. Improve the activities of the College career guidance cell to provide proper guidance for competitive examinations and career counseling etc,
4. Ensure a mechanism for timely redressal of student grievances including sexual harassment and ragging cases.
5. Develop a monitoring system for measuring and recording students' progression yearly at department level.
6. Maintain a proper documentation system for recording students' achievements by the Departments, arts and sports authorities.
7. Draft an Institutional policy for the students representation and engagement in various administrative, co- curricular and extracurricular activities.
8. Promote online alumni meetings at college and department level and maintain a proper

documentation system for their contributions and also the programmes.

Criterion 6

1. Display the institution vision and mission in every block
2. Establish Suggestion box
- 3.. Formulate and implement the academic and administrative policies and plan
6. Implementation of e-governance in areas of operation such as Administration ,Finance and Accounts , Student Admission and Support ,Examination etc.
7. Take a step for effective and clearly defined welfare measures for teachers and non teaching staff.
8. Organize professional development programmes for teaching and nonteaching staff.
9. Implement the performance appraisal system for teachers and non-teaching staff more effectively.
10. Institutional strategies for mobilization of funds and the optimal utilization of resources -
11. Complete the procedure for ISO certification and NIRF
12. Improve the College handbook and Academic Calendar

Criteria 7

1. Organize Gender equality programmes
2. Disable friendly pathways classrooms, wheelchair,- hand rail in upstairs
3. Institution and departments should take efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socio- economic and other diversity
5. Display fundamental rights and duties, National integration quotes in the college campus.
7. Concentrate more on cultural events,anti drug programmes, Blood donation programmes and exhibitions for students in nearest schools.
8. Organize professional ethics programmes for students, teachers, administrators and other staff
9. Organize awareness programmes on Code of Conduct
10. Celebrates/organizes national and international commemorative days, events and festivals
11. Institutional distinctiveness- programmes highlighting our vision and mission
12. Strictly implement Academic and Administrative Audit at the end of every academic year IQAC and principal Audit and verify the documents.
13. Installation of new LED bulbs.