File No.CCE-AC/ICT/CIMS/1/2018-ACADEMIC CELL

PROCEEDINGS OF THE COMMISSIONER OF

COLLEGIATEEDUCATION, TELANGANA STATE:: HYDERABAD. Present: Navin Mittal, IAS

Sub: Implementation of CA&IMS in all the Government Degree Colleges -Reg.

Ref: 1. CCE Note Orders in File Nu.: CCE AC/ICT/CIMS/1/2018

1. Proc. Nu. CCE-AC/ICT/CIMS/1/2018-ACADEMIC CELL, Dated: 18.07.2019

2. Annexure-II CCE-AC/ICT/CIMS/1/2018-ACADEMIC CELL, Dated: 18.07.2019

With reference to the subject cited the Principals of all Government Degree Colleges arehereby informed that College Administration and Information Management System (CA&IMS) is successfully introduced in all the Government Degree Colleges for quick and transparent administration.

The College Administration and Information Management System is a comprehensive college administration and information managementweb based software solution with the following modules:

- a. Students Information Management System (SIMS) b. Accounts Management System (AMS)
- c. Marks Management System (MMS)
- d. Certificates Management System (CMS)
- e. Academic Audit System (AAS)

The 2 Day CA&IMS hands on trainings to the all the GDCs were conducted in the months of July & August, 2019 in the 6 batches. The admission data of the students shall be incorporated in the SIMS Module from the DOST web portal directly and remaining the data of the students shall be entered by the college. The entering of the accounts data of the college from the financial year 2019-20 and posting of receipts and vouchers in the AMS Module shall be done by the college.

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Semester wise marks of the students shall be entered by the college in MMS Module.

The transfer certificate, bonafide certificate and admission register shall be maintained and issued from the academic year 2019-20 through CMS Module.

College activities, department activities, faculty wise activities & IQAC/NAAC reports shall be entered in AAS.

Principals of all the GDCs are here by instructed to enter the required data in the 5 Modules mentioned above on or before30.09.2019. The Principals shall constitute module wise committee to enter the required data and monitor modules. The Principals shall submit the compliance report & module wise committee with contact number to the O/o CCETS, Hyd through eOffice digitally signed receipt to (to KRISHNA REDDY KANDA KATLA--JA1 (TPL-KKR)-CCE--TAPPAL- INWARD-OUTWARD-CCE)& to caims-ce@telangana.gov.in. Failing which necessary action shall be taken.

In this regard Managing Director, Extreme Informatics Pvt. Ltd. is informed to support the Principals in the process of entering the data and maintaining the CA&IMS web application.

For any assistance in maintaining the CA&IMS Web portal (http://caims.ccets.telangana.gov.in) contact Extreme Informatics Pvt. Ltd. (9705557049 &support@extremeinfo.in) or Sri. T. Naveen Chandar Raju (7660020710 & caims-ce@telangana.gov.in).

For Commissioner of Collegiate Education

To:

The Principals of all GDCs in the state
The Managing Director, Extreme Informatics Pvt.

Ltd. Encl: Annexure – II, CA&IMS Web App –

Modules

PROCEEDINGS OF COMMISSIONER OF COLLEGIATE EDUCATIONGOVERNMENT OF TELANGANA PRESENT: SRI NAVIN MITTAL, IAS

Sub: Collegiate Education - CA&IMS Web

Application – 2Day User Training – 6 Batches -

Reg.

Ref: CCE Note Orders in File Nu.: CCE-AC/ICT/CIMS/1/2018

-ACADEMIC CELL, Dated:12.07.2019

College Administration and Information Management System (CA & IMS) Web Application (Students Information, Marks, Certificates, College Accounts and Academic Audit System) is implemented in the department of Collegiate Education to handle the data of the students and their marks, certificates management and accounts of 132 Government Degree Colleges across the State of Telangana.

The College Administration and Information Management System is a comprehensive college administration and information management software solution.

Its aim is provide the management of information in a time efficient manner so as that it could be retrieved whenever required. It reduces the data error and increasing the efficiency to manage up-to-date records. Complete student histories for all college years can easily be searched, viewed and reported on the click of button with the help of our solution. It provides student academic progress track and certificates. Minimal paper work.

In this regard two day CA & IMS Demonstration cum Hands On Training for user at the college level for the Principals/Vice- Principals A.O.s, Superintendents, Sr Assistants, Jr. Assistants & Record Assistants of Regular Staff of Government Degree Colleges is being in the Phased manner.

This period shall be treated as ON DUTY. The Principals/ Vice Principals, A.O.s, Superintendents, Sr Assistants, Jr. Assistants & Record Assistants are informed to attend the training without any exemption. The Principals of GDCs are instructed to relieve the staff who are in involved in the college administration and IQAC coordinator. The Principals of GDCs identified as Regional

Training Centres in the list are directed to take the necessary action to conduct the trainings.

The batch wise list of colleges, dates of training with regional training places is provided in the Annexure-I and the CA&IMS Web Application Modules is provided in the Annexure-II.

For further info. contact Mr. Nagendar, Director, Extreme Informatics Pvt. Ltd., 9848897049/9553344344 and Mr. T. Naveen Chandar Raju 7660020710/ Mr. Gajendra Babu PGK 7660020740, ICT Officers of Collegiate Education

(Orders of the Commissioner is obtained in the note file)

For Commissioner of Collegiate Education

To The Principal of all the GDCs,Copy to RJDCE Warangal, Copy to Director Extreme Informatics Pvt. Ltd.

Encl:

Annexure -I (Batch wise list of GDCs)
Annexure - II (CA&IMS Web Application Modules)

Annexure - II

Commissionerate of Collegiate Education

CA&IMS Web App – Modules

The College Administration and Information Management System is a comprehensive college administration and information management software solution.

Its aim is provide the management of information in a time efficient manner so as that it could be retrieved whenever required. It reduces the data error and increasing the efficiency to manage up-to- date records. Complete student histories for all college years can easily be searched, viewed and reported on the click of button with the help of our solution. It provides student academic progress track and certificates. Minimal paper work.

1. Student Information Management System (SIMS)

Student Information Management system (SIMS) is a system of collecting, storing and processing student data that is used by decision makers. Student information system is generally a computer-based method for tracking student activity in conjunction with information technology resources.

The Main Features of this application are:

- ✓ Creation of College Details
- ✓ Posting of Student information
- ✓ Generation of various Reports

*We will provide following table structures information in Web API Dataset Format, and excel format or any other format as per vendor requirements of academic colleges and Students data.

*Admissions:

- 1) Student Information
- 2) Acknowledgement of Documents Received

Reports:

- 1) Bonafide Certificate
- 2) Transfer Certificate
- 3) Admission Register
- 4) Statistical Reports

2. Accounts Management System (AMS)

The Main Features of this application are:

- Creation of Head of Accounts/ Ledger like
 - Daily Fee Collection (DFC)
 - Special Fee/ Personal Deposit Account (PD)
 - Self-finance Course fee
 - o CPDC
 - o DRC
 - PG Accounts
 - Scholarship SC/ST/BC/Minority/EBC/PHCs/Others
 - NSS Account and etc.
- Posting of Receipt and Payment Vouchers
- Generation of various Reports

Create User:

Admin can create the New Users by giving new User ID, Password and Account ID. After Successful creation of the New Useradmin can issue the New User ID and Password to particular user, byusing these details user can access the application.

Change Password:

By using this option user can Change the password by user, who was logged in to the application. In which user can reset his/her new password by giving old and new passwords.

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Select Financial Year:

By using this option user can Select Financial Year for whichparticular financial year user is doing transaction like 2010-2011, 2017- 18, 2108-2019 etc.

Update Opening Balances

By using this option user can update the opening balances under each account wise based on financial year.

Lock Database:

By using this option user can lock the data-base by specifying lock date. After locking the database user cannot perform any transactions ondatabase below specified lock date.

Reports:

The following reports shall be generated from the application

- Cash Book Day wise, Month wise & Year Wise
- Receipt & Payment
- Cheque Details
- Head wise Payments and Receipt

3. Marks Management System (MMS)

Mark management modules make teacher & admin staff easier and productive.

- ✓ Enter Subject wise marks list
- ✓ Download / Print student wise report card
- ✓ On demand report generation

4. Certification Management System (CMS)

Certification Management system is a system of generating
Certificateslike Bonafide, Transfer Certificate and other
Certificates. Management System is generally a computer-based method for generating
Certificates in conjunction with information technology resources.

5. Academic Audit System (AAS)

Academic Audit System is a system for auditing all the records of Government Degree Colleges. "Academic Audit" is a mechanism devised for monitoring academic activities of the colleges through a process of verification of records so as to assess the conduct of academic activities at colleges.

The Academic Audit shall be conducted at the College in two dimensions. One is institutional audit where the performance of the institution as a whole is measured. The second is Faculty audit meant for checking whether the faculty is performing as perthe prescribed norms or not.

Further, conduct of academic audit shall also result in activating Internal Quality Assurance Cell (IQAC) of the College and updating of the necessary records, which are mandatory for NAAC assessment and accreditation as the maintenance of records of all academic activities are monitored during the Academic audit.

Signature Not Verified

For Commissioner of Collegiate Education

Manjulatha

Date: 2019.07.18 15:35:48 IST

Reason: Approved

All government degree colleges administrative issues are maintained through College Administration and Information Management System

It is a centralized online portal for Admission management, Student information, Certificates like Bonafide study certificate, Transfer certificate of students, college level cashbook Academic audit etc. Staff can maintain their digital dairies through CAIMS.

CAIMS is initiated in all government degree colleges in 2019.

Every institution, individual staff members will use this online portal through their respective logins

ADMINISTRATION



The CAIMS, Commissionerate of Collegiate Education, Government of Telangana centralized online portal for Planning and Development of the College.

Commissionerate of College Automation Government of Telangana College Administration and Information Management System Academic Audit Management System





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Designed and Developed by Extreme informatics pvt ltd.



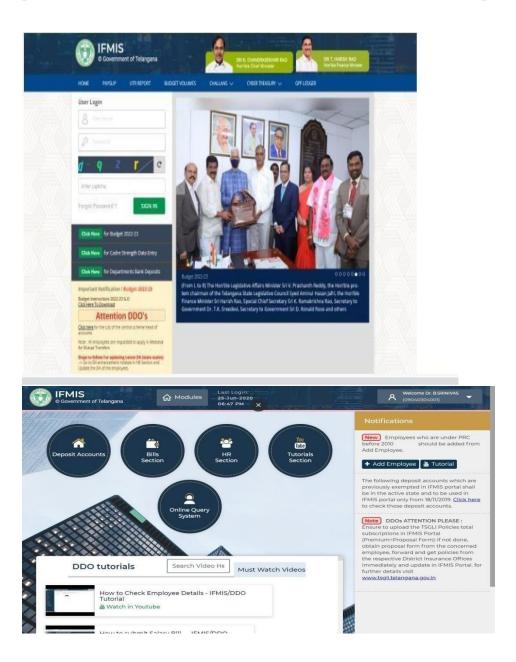
All Advisors, Please Follow PDF File

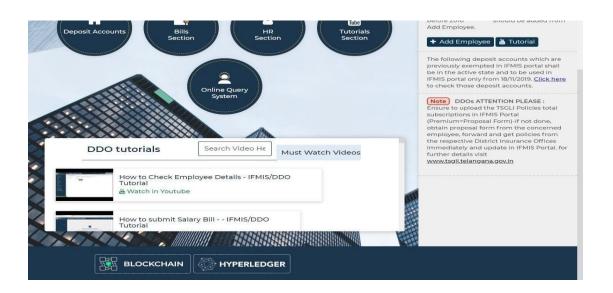


FINANCE ACCOUNTS

IFIMIS

It is an online portal developed by the Government of Telangana for proper development of the State Finances. The Telangana State Finance Department ensure the maintenance of accounts of all the financial transactions through IFIMIS.All the govt challans, salaries ,Pay slips, pensions and all other financial transactions are done by this portal.

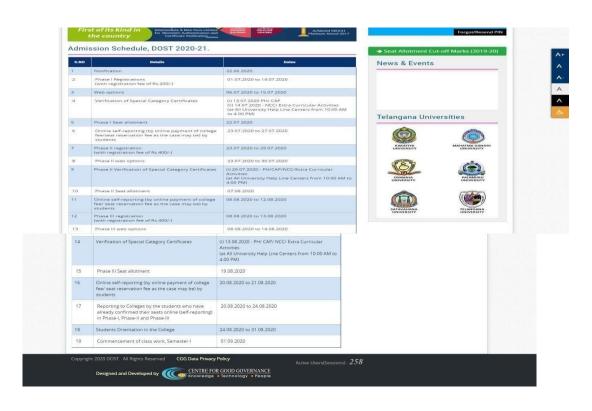




DOST

Degree online Services Telangana is known as DOST developed by Government of Telangana for unified online admissions for undergraduate students in Telangana it is launched by ts government in 2016. The students has to register themselves for the admission in degree colleges through DOST portal. The students can access all the Government degree colleges, autonomous, private, aided colleges through DOST system. Over 1000 colleges and 200 UG courses are available across 6 major universities of Telangana. The registered students are provided with the helpline centres for any help for their queries regarding fee payment, online application. A secure payment gateway is also provided for the fee payment









Government of Telangana Telangana State Council of Higher Education

Degree Online Services, Telangana (DOST-2021)

DOST 2021-22 Admission Schedule, released in the TSCHE Office, Masab Tank, Hyderabad.In this meeting the following members were present.

- 1. Prof. T. Papi Reddy, Chairman, TSCHE
- 2. Sri. Navin Mittal, IAS, Commissioner of Collegiate Education and SPD-RUSA
- 3. Prof. R. Limbadri, Convener, DOST and Vice Chairman, TSCHE
- 4. Prof. V. Venkat Ramana Vice Chairman, TSCHE
- 5. Dr. Srinivas Rao, Secretary, TSCHE
- 6. Dr. Ghanshyam, Academic Guidance Officer, CCETS
- 7. Ravichandra P, ICT Officer, CCETS
- 8. Mr. M. Vijaya Reddy, Help Desk Coordinator, TSCHE
- 9. Dr. D. Vasundhara, Research Officer, TSCHE

Congratulations to all the students who have successfully passed the Intermediate Public Examination, 2021. Degree is the next step in your academic pursuit. We welcome you to the online platform, DOST (Degree Online Services, Telangana) for the academic year2021-22. DOST facilitates you to join in UG courses like (B.A., B.Com, B.Sc., BBA, BCA, BBM, BSWetc.).

DOST offers single window (DOST website https://dost.cgg.gov.in) for seeking admission into any of the undergraduate programs in any of the state universities (Osmania, Kakatiya, Telangana, Palamuru, Mahatma Gandhi, Sathavahana Universities). The process of admission is simple. It is student friendly and one can do it by himself/herself. Candidate must register himself/herself by visiting the website and logging in by the Intermediate Hall-ticket number.

Admissions for the TSBTET 2 Diploma Courses (DHMCT and D-Pharmacy) are conducted through DOST from the Academic Year 2020-21.

One must follow the following steps.

> DOST-2021 Admission Process for the students

Method-I: If a student has already linked Aadhaar number with the mobile number, he/she can directly register in DOST Website with mobile OTP authentication.

In case, his/her Aadhaar number is not seeded with mobile number, the students shall link his or his parent's mobile number to the student's Aadhaar at Aadhaar Update Centres.

Method-II: The students visit MeeSeva Centre for biometric authentication and registration in DOST.

Method-III: The **TSBIE** students can register in DOST through **T App Folio Mobile App** based photo authentication.

- The students may install Mobile based T App Folio which contains DOST ID generation service.
- Students shall enter Hall ticket Number of TSBIE, Date of Birth, Aadhaar Number and Mobile Number.
- On verification of Hall Ticket, Date of Birth, Uniqueness of Aadhaar and Uniqueness of Mobile, the details of the data (Candidate's Name, Father's Name, Mother's Name, Gender, Candidate's Photograph) would be returned toTS App Folio application.
- On successful authentication of live photograph (selfie) with the photograph available in TSBIE service, DOST Reference ID is generated.
- Students get DOST Reference ID over SMS and on App.
- The students can go for further process of registration and exercise web optionson DOST online web portal.
- Registration on DOST is by paying registration fee of Rs 200/-
 - After the registration students will get DOST ID and PIN. The students are advised to keep their DOST ID and PIN carefully and confidentially till the end of the admission process.
 - The students shall log in using DOST ID and PIN/password to open the Application Form.
 - They must fill in the application form with all the correct details that are required (once the data is submitted it cannot be edited).
 - Then they must exercise web options by choosing the course and college of their preference by giving the priority numbers. (One must be careful while giving college and course priorities as the seats will be allotted according to the priorities specified in the options.)
 - The students are advised not to share DOST ID/PIN/Password with anybody to keep their options confidential.
 - Seat allotment will be given to the students who exercised web options.

- Seats will be allotted based on the merit and reservations in force.
- If the students are satisfied with the seat allotted, they must confirm the seat by online self-reporting and pay the required confirmation fee online as per the payment mentioned below.
- The students who confirm their seat (in any phase) by online self-reporting must visit the allotted college in person from 18.08.2021 to 21.08.2021 and submit the required certificates and pay fee, then only your seat is confirmed.
- o If the student is not satisfied with the seat secured, he can pay fee (online payment) for the reservation of the seat and then, go for web options once againin the second and third phases.

> Seat Reservation Process and fee reimbursement

- o Entering of MeeSeva Caste Certificate Number (with CND number and subcaste), issued by Government of Telangana is mandatory for seat allotment under reservation.
- Income Certificate taken on or after 01.04.2019 (valid only for DOST 2021),
 N.C.C. Certificate, Extra Curricular Activities Certificate, Physically
 Challenged Certificate; CAP (Children of Armed Personnel) Certificate shouldbe uploaded.

> Payment Process

- The students shall pay DOST registration fee and reservation fee through onlinepayment gateways.
- The students who are allotted to Government/University Colleges and are eligible for ePass fee reimbursement need not pay any amount for online self-reporting.
- The students who are allotted to Private Colleges and are eligible for ePass fee reimbursement need to pay an amount of Rs.500/- for online selfreporting.
- The students who are allotted to Government/University Colleges/Private Colleges and are not eligible for ePass college fee reimbursement need to pay an amount of Rs.1000/- for online self-reporting.

> Help Line Centres

- o In total, 105 Help Line Centres are established.
- State HLC 1
- University HLCs 6
- District HLCs −33
- College HLCs/ARC 65
- Help Line Centres will help the students to register on DOST, rectify any mismatch with Aadhaardetails, rectify any wrong uploading of Certificates.

> Features in DOST-2021

Additional services for the students are planned to ease their burden duringCOVID 19.

- To avoid human touch, Real time Digital Face Recognition of TApp Folio is continued. (This service is applicable only for the students who passed out fromTelangana BIE).
- Online Grievance system to resolve the issues of candidates, if any is available on DOST web site.
- WhatsApp Chatbot (Auto Responder) integration with DOST.
 - Add 7901002200 to your contacts list.
 - Open WhatsApp and send 'Hi' to the above contact.
 - You will get our DOST-2021 Menu and you can select any.
 - The same account will be used to send Template Messages on request (i.e.OTPs, Alerts, Campaigning etc.,).
- Social Networking Pages for DOST-2021
 - Facebook Page: https://www.facebook.com/dost.telangana
 - Twitter: https://twitter.com/dost_telangana
 - DOST YouTube Channel for help videos and FAQs https://www.youtube.com/c/dost telangana

EPASS

Epass is an online portal developed by the government of Telangana for the ease in issuing the scholarships. It is an electronic payment system and application system of all kinds of scholarships (EWS, BC, SC, ST, MINORITY).





AADHAR ENABLED BIO-METRIC ATTENDANCE SYSTEMS

Aadhar enabled bio-metric attendance system is introduced in all government degree colleges through out the state of Telangana for both the staff (teaching & non teaching) and students the attendance should be marked while entering and leaving the institution premises





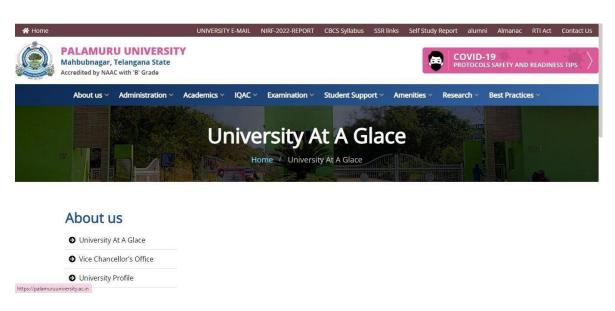
Aadhaar Enabled Biometric Attendance System Government of TELANGANA



PALAMURU UNIVERSITY

Dr BRR GOVERNMENT DEGREE COLLEGE is affiliated to Palamuru university. It is situated at mahabubnagar the district headquarters for jadcherla. The university provides student support system, examination system and the research facilities.



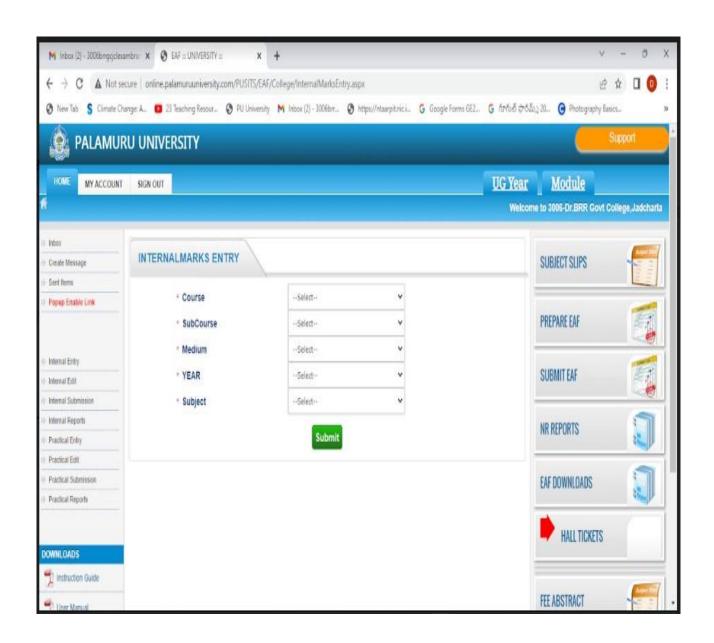






Dr. K. RAJ KUMAR Controller of Examinations University Ph.No.: 08542-221020 (Timings: 10am to 5pm)

See Profile



The collection of fee in the Colleges will be moniter through Qfix collection service provided by HDFC Bank.

File No.CCE-AC/ICT/BSID/1/2020-ACADEMIC CELL

Office Of The Commissionerate of Collegiate Education Telangana State, Hyderabad.

Sub	Collegiate Education-Evaluation of the services of Vijaya Bank/ HDFC/ICICI –
:	Selection of Bank for providing services – Q-fix Fee Collection Service of HDFC-
	Opening of HDFC Account-Reg.
Ref:	CCE-AC/ICT/BSID/1/2020-ACADEMIC CELL Dt.19.10.2020

The Principals of all Government Degree Colleges are hereby directed to open bank account in the nearest HDFC Bank immediately for the fees received by the institution. The collection of fees will be monitored through the Q-fix Fee Collection Service (Fee Management system) provided by the bank.

The list of branches is enclosed herewith to ready reference, to operate the bank accounts.

The process of opening the accounts by the institution at HDFC Bank shall be completed by 31.10.2020. If a branch is not available at the Degree College Location, they can open the same in the nearest HDFC branch bank, preferably district headquarter.

Further, the students list of incoming 2nd and 3rd year (soft copy excel format) shall be e-mailed with PIN number, Name and Father Name to banksid-ce@telangana.gov.in mail.

The receipt of the memo shall be acknowledged

Signature Not Verified

Digitally signed by NAVIN MITTAL IASDate: 2020.10.20 15:38:27 IST

Reaministration Collegiate Education

Areas of e governance Name of the Vendor with contact details

Year of implementation

	ı
Center for Good Governance	2008
e-Office, Centre for Good Governance,	
(CGG), Government of Telangana	2018-19
CCE -Mail System	2000
CCE & RJD	2008
CAIMS, Extreme Informatics Pvt, Ltd. in	
association with Setwin	2018
e-KUBER	2018
PU Online	2015-5016
Telangana epass- Centre for Good	
Governance, (CGG), Government of Telangana	2014
DOST, Centre for Good Governance	
(CGG), Government of Telangana	2015
PALAMURU UNIVERSITY	2008
CAIMS, Extreme Informatics Pvt,Ltd in	
association with Setwin	2018-19
	CCE -Mail System CCE & RJD CAIMS, Extreme Informatics Pvt, Ltd. in association with Setwin e-KUBER PU Online Telangana epass- Centre for Good Governance, (CGG), Government of Telangana DOST, Centre for Good Governance (CGG), Government of Telangana PALAMURU UNIVERSITY CAIMS, Extreme Informatics Pvt, Ltd in

GOVERNMENT OF TELANGANA ABSTRACT Rectronic Disbursement of Government payments — Implementation of e-Kuber system of Reserve Bank of India — crediting directly to the account of the beneficiary — Orders - Issued. FINANCE (ADMN.I) DEPARTMENT Dated: 10-10-2018 G.O.Ms.No.165 Read the followings: G.O.Ms.No.213.Fin& Plg. (FW.PSC) Department, dated.19.12.1997. 2. G.Ms.No.65, Fin & Plg. (FW.PSC) Department, dated. 17.05.1999 3. G.O.Ms.No.90, Finance (TFR) Department, dt.31.01.2002. O.M. No. 507, Finance (TFR) Department, dt. 10.04.2002. Circular Memo. No. 1225/163/TFR. II/2006, dt. 21.06.2006 of Fin. (TPR.III) Department. Ms.No.48, Finance (TFR) Department, dated 19.02.2014. Memo No.138/36/TFR/2014, dated.19.02.2014 of Fin. (TFR) Department. 8. G.O.Ms.No.129, Finance (PSC) Department, dated .29.05.2014 ORDER: Instructions were issued in the references 1st, 2nd and 8th read above, to credit pension and retirement benefits viz. Retirement Gratuity, Commuted Value of pension, First payment of pension, arrears, death relief and life time arrears directly into the savings bank account of the pensioner/legal heir through link bank. In the references 3rd to 6th read above, instructions were issued to credit all payments to the employees, including loans and advances, directly into the savings bank account of the employee. In the reference 7th read above, instructions were issued to implement electronic payments to the beneficiaries' bank accounts, in respect of all bills processed through Treasuries. The State Government has reviewed the existing mode of payments made by the Treasuries/PAO/DWA viz; the Electronic payments or E-Payments and observe that the existing system suffers from the following shortcomings. Delay in transmission of fund to the payees' account. Parking of funds in DDO's Current Account and CINB Accounts of ii. Treasuries beyond the permissible period. Difficulty in monitoring of the cash balance with DDOs, and CINB iii. Risk of vouchers being missed in course of physical transmission of iv. bills/cheque's to the Treasury Linked Bank. Delay in receipt of physical scroll from the Banks as well as' vouchers for accounting. Delay in scroll rounding and vi. Reconciliation issues In view of the shortcomings of the existing system, Government decided to examine an alternate mode of payment system and in pursuit of it had deputed the senior officials of DTA to state of Orissa to study the alternate model of epayments done through e-kuber system of Reserve Bank of India. The study team consisting of the officials of DTA had submitted a detailed report on the said model and after examining the report submitted by DTA, Government had deputed another team of senior officials of Finance Department and DTA headed by the Secretary to Finance (IF) to study the implementation of e-kuber system of RBI in the State of Karnataka.

- 6. After reviewing the implementation of e-kuber system of RBI for electronic disbursement of Government payments in the two States, Government, to obviate the above mentioned shortcomings of the existing scheme of e-payments in Telangana State, decided to implement e-Kuber system of Reserve Bank of India, Public Accounts Department, Telangana, Hyderabad for all further disbursements of the State Government.
- 7. The Accountant General (AG) and Public Accounts Department (PAD), RBI, Telangana, Hyderabad, have concurred with the proposal of the State Government, to adopt e-Kuber of RBI, Hyderabad instead of the existing system of disbursement of amounts to the beneficiary accounts from the Treasury through its Linked Bank (agency banks). Government have accordingly decided that all disbursements through electronic mode would now be credited to the beneficiary accounts through the e-Kuber system of Reserve Bank of India, Public Accounts Department, Telangana, Hyderabad in decentralized mode from 31 districts.
- 8. e-kuber is the Core Banking Solution (CBS) of the Reserve Bank of India. RBI shall now pay the role of Agency Banks for disbursement of amounts to beneficiary accounts. The electronic payment through e-kuber is based on the principle of Straight Through Processing (STP). It settles the funds through National Electronic Fund Transfer (NEFT) mode. Any settlement processed would be credited to the destination account in the next hourly NEFT cycle. The main features of e-Kuber are (a) Single point of release of payments and acceptance of confirmations (b) Real time fund management (c) System designed accounting without manual intervention (d) Scheduling of Payments and (e) Multiple levels of Security.
- 9. In this new decentralized system, an account shell be opened in RBI through AG, Telangana for each District Treasury/Joint Director, Pension Payment Officer. Government payments/disbursements shall made electronically through the Bank Account of each payee whether employee, beneficiary, vendor etc. After approval of bill by the concerned Treasury Officer/JD, PPO, an e-advice shall be generated for each treasury/JD, PPO. A consolidated e-advice shall be generated at district level by DTO/JD, PPO. After appending digital signature of DTO/JD, PPO, it shall automatically be transferred to RBI e-Kuber system through SFTP server, through DTA Central Server. The RBI will make the payment directly into the accounts of beneficiary by means of NEFT as per the e-advice received.
- 10. The detailed procedure to be followed by the Head of the Office/DDO, Controlling Officers/Chief Controlling Officers, Treasuries/JD, PPO, DTA, RBI and Agency Banks is described in the Annexure annexed to this order.
- 11. Petty payments/statutory dues: Petty expenditure not exceeding Rs.5000/-and statutory dues like tax and user charges shall drawn in cash through DDO current Account, if collecting agencies do not have e-payment facility. In other cases, Head of Office/DDO shall strictly ensure that no cash transactions are allowed.
- 12. Accounting procedure of e-payment transactions & failure transactions in Treasury Accounts:
 - i. The payment of net amount of each trans id/ token shall be made from the Government account of the State. The amount shall be credited directly to the Bank Accounts to the beneficiary by RBI through e-kuber system without involvement of Agency Bank (treasury branch SBI).
 - ii. The amounts pertaining to the failure transactions (un-credited amount, unsuccessful payment), if any, reported by RBI due to the errors in IFSC Code or bank account number of the beneficiaries will be credited back into the Government account of the State. It shall be

shown in the Cash Accounts under Suspense Head 8658 (Receipt side)-102 Suspense Account (Civil). The subsequent payment for the failure transactions after rectification of errors shall also be made by e-kuber system of RBI. It shall be shown in the List of Payments under the Head 8658 (Payment side) — 102 Suspense Account (Civil).

- 13. The existing provisions of the Telangana Treasury Code shall be deemed to have been amended to operationalize the e-payment through RBI e—kuber system and formal amendments to the Telangana Treasury Code shall be issued separately after receiving the necessary proposal from the Director of Treasuries and Accounts, Telangana, Hyderabad. As a part of test check, it has been decided to permit the DTA, Telangana to pay an amount of Re.1/- (One Rupee) as advance to the accounts of all the existing Pensioners through e-kuber system of RBI, to know the success rate and to make IFSC Code corrections in case of errors. The same amount will be recovered from their pension in the succeeding month. After observing the pilot implementation of e-kuber system during the last four months, it has been decided to extend the same to all the disbursements of State Government. The DTA, Telangana is requested to take action accordingly.
- 14. The Director of Treasuries and Accounts shall obtain prior clearance of the Government, in respect of specified disbursements as per the existing practice in the e-kuber system also.
- 15. The implementation of e—payment through e-kuber system of RBI shall be in a phased manner our completed by 31.12.2018. The existing procedure of payment of amount to the accounts of the beneficiaries through agency bank (treasury bank SBI) shall be continued till complete implementation of e-kuber.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF TELANGANA)

N.SIVA SANKAR PRINCIPAL SECRETARY TO GOVERNMENT (FP)

To

The Director of Treasuries and Accounts, Telangana, Hyderabad

The Director of Works Accounts, Telangana, Hyderabad

The Pay and Accounts Office (I/c), Telangana, Hyderabad

The Regional Director, RBI, Hyderabad,

The CAS, Nagapur

The Principal Accountant General (A&E), Telangana, Hyderabad

The Registrar General, High Court, Hyderabad

All the Secretariat Departments

All the HODs of Government of Telangana,

All the District Collectors

SF/SCs

//FORWARDED:BY:ORDER//

SECTION OFFICER

Copy Communicated for Information and Necessary Action.

To,
All the Deputy Director of District Treasuries in the State

Annexure-I (Annexed to G.O)

The Procedure to be followed by the DDO, Controlling Officers/Chief Controlling Officers, Treasuries/JD, PPO, DTA, RBI and Agency Banks:

A. New Transactions:

I. Responsibilities of Drawing and Disbursing Officer (DDO):

- The DDO shall present all the bills through DDO Request (HRMS) portal of Treasury.
- 2. The DDO shall enter payee-wise (beneficiary) information for each bill. The details to be entered include i) Name of the Payee ii) Bank Account Type iii) Bank Account Number iv) IFSC code v) MICR Number vi) Amount to be paid vii) Mobile Number of the payee viii) PAN Number ix) Aadhar Number x) e-mail id (optional). It is the responsibility of the DDO to satisfy himself for the correctness of the details before further processing. A copy of supporting documents shall be kept in the office for record/ audit purpose.
- 3. If a bill contains more than one payee, a single list of all such payees for each such bill shall be submitted. It shall contain the details of IFSC Codes, Bank Account Numbers of beneficiaries.
- 4. In respect of employees and pensioners, the Bank details shall be entered as one time activity. The details are already available in the DDO request (HRMS portal), shall be populated and the DDO shall check the Account details. The DDO shall take utmost care to enter correct details. Once the details are entered, the details get freezes and for any correction he shall approach concerned Treasury. For payment of salaries/pensions, bill shall be submitted on-line with a single list of all such employees/pensioners for each bill through DDO Request. It shall contain details of IFSC Codes and Bank Account Numbers of employees/pensioners.
- 5. The DDO shall submit all the bills for payment through DDO Request in prescribed bill format. After successful submission of bill, an online TBR Number will be generated and it shall be entered on the physical copy of the bill in Red Ink apart from regular TBR Number.
- The physical copy of the bill shall be submitted at Treasury along with all
 the certificates, sanction orders, necessary documents/vouchers and single
 list of all such payees.
- 7. The DDO will submit a separate certificate along with the bill

 "Certified that the net claim of this bill will be transferred electronically into the Bank Account of the beneficiaries and the correct Bank details of the beneficiaries have been furnished in a separate list after due verification and entered in the DDO Request Portal bearing TBR No...... In case of the unsuccessful payments, the amount may be credited to the Suspense Head."

- 8. The DDO need not submit the list of beneficiaries of CD to the agency bank (treasury branch SBI) for the bills presented in the e-kuber system
- 9. On receipt of payment details to the beneficiaries for that particular bill in DDO request, the DDO shall record the net amount of the bill in the Cash Book, Acquaintance Register or any other payments register in token of disbursements of the claim. In case of unsuccessful payment, the DDO shall record the aggregate amount of the unsuccessful payments in that particular bill, on the receipt side of the cash book.
- 10. In case, the bill is rejected with objections, the DDO shall process the bill once again in the procedure as mentioned above.

II. Role of Treasury Officer/JD, PPO:

- 1. In the Treasury, after receiving the physical copy of the bill, the bill receiving accountant shall enter the online TBR No. of the DDO in the IMPACT and bill is auto populated with the payee list. An on-line Trans ID No./Token No. will be generated on receipt of the bill. The same token no. shall be reflected in the DDO Request interface to the concerned DDO.
- 2. The bill shall be audited in the IMPACT as per the instructions issued from time to time and the bank list (e advice) shall be generated at Treasury level.
- At district level, the DTO shall generate consolidated bank list (e advice) and shall send to the DTA server with his/her Digital Signature Certificate.
- The generated bank list than not be sent to the agency bank (treasury branch SBI) for onward payment for the bills processed through e-kuber system.
- 5. The generated bank list shall be kept in the treasury only for record purpose.
- 6. Upon receipt of the e-scroll/ returner notification received from the RBI for bank list (e-advice) generated for particular day, the treasury officer shall affix the seal "paid through e-kuber RBI" with date on each of the physical copy of the bill passed.
- 7. The Treasury Officer shall download the daily scroll furnished by RBI from IMPACT. It will reflect the total number of e-payments made on that particular day and the unsuccessful payments (failed transactions) in a particular token would be reflected as receipts. It would be deemed to be a transfer payment to the suspense head 8658 Suspense 102 Suspense Account (Civil).
- 8. The Treasury shall close the day book after scroll rounding of all transactions as per existing procedure and shall send the daily sheets to the DTO in regular intervals as per codal provisions.
- The Treasury Officer shall download the monthly scroll (e-DMS) furnished by RBI from IMPACT and shall generate the monthly accounts. The monthly

accounts along with vouchers shall be submitted to the AG (A&E), Telangana as per the prescribed procedure.

- 10. In case, there are transactions from the Agency Banks also for some payments, the scroll received from agency bank shall be combined with the e-scroll received from RBI and day book shall be closed accordingly.
- 11. In case of disbursement of pensions as the Treasury officer/Pension Payment Officer is the DDO, he/she shall follow the existing procedure for preparation of pay bank report for payment of pensions. He/She shall prepare the bills head of account wise, as per the existing procedure. The bills shall be audited and the bank list shall be generated. A soft copy of the pensioners list with IFSC Code, bank account number, the amount of pension to be paid shall be uploaded to e-kuber system of RBI with the DSC of DTO/JD, PPO.

III. Responsibilities of Directorate of Treasuries & Accounts:

- 1. The DTA shall make necessary software arrangements
 - a) for obtaining information of beneficiaries in DDO Request portal,
 - b) for transmission of consolidated e-advises of DTOs to the e-kuber system of RBI in the prescribed file format with Class 3 Combo Certificate,
 - c) for importing the treasury-wise daily/monthly e-scrolls furnished by RBI in IMPACT,
 - d) for importing the e-advise wise success and failure reports for each treasury.
 - e) For importing the trans ID wise Success and Failure report for DDOs.
 - f) For generating virtual challan for failed transactions in a particular token
 - g) for refund of failed transactions
 - h) for preparation of monthly accounts with the inclusion of failed transaction amounts
 - i) for providing MIS reports for transactions

IV. Responsibilities of Reserve Bank India, PAD, Hyderabad:

- The designated officers of RBI shall ensure payment to the beneficiary accounts through NEFT.
- In cases, where the payments could not be credited because of error in account number or otherwise, it shall be the responsibility of the RBI, PAD, Hyderabad to provide the details of the uncredited amounts indicating the fields of error.
- 3. On receipt of consolidated e-advices from 31 districts, RBI, PAD, Hyderabad will debit the State Government account through the 31 drawing accounts and also credit the Government Account for un-credited amounts.

Similarly; the Government Account is to be debited at the time when the un-credited items are to be paid into the beneficiary account electronically.

- 4. RBI shall furnish the e-scroll in respect of all the transactions advised.
- RBI shall upload e-DMS in respect of all transactions that have been processed through them in the preceding month, on the first working day of the subsequent month.

V. Responsibilities of Treasury Agency/Link Banks:

 The existing treasury agency/link banks shall continue to provide scroll to the treasuries in respect of Government payments and receipts which are processed through them i.e. for the transactions other than those processed through the RBI e- Kuber.

VI. Responsibilities of Controlling Officers/Chief Controlling Officers of the Department:

They shall watch the progress of expenditure in each HOA and shall watch
the i) clearance of un-credited amounts in respect of their DDOs and
ii)transfer credit to the respective HOA for the unsettled un-credited
amounts from which the amounts were originally drawn with the help of
MIS reports available to them in Telangana Treasury Portal.

B. For Failed Transactions:

- The RBI shall send the 'failure report' for the unsuccessful payments for each consolidated e-advise. It shall contain the Treasury Code, DDO Code, Trans ID, Name of the Payee, Bank Particulars of Payee and amount with reason failure.
- 2. At the end of each day, the treasury software will make a transfer credit challan for total unsuccessful amount for each token under HOA 8658 Suspense 102 Suspense Account (Civil). The same data would be made available to all the DDOs through DDO Request.
- 3. The DDO would be required to collect the correct information for rectification of error (IFSC Code, Bank Account No. if any) and shall submit the details through DDO Request.
- 4. The DDO shall maintain a "Register of all Un-Credited Payments" in the prescribed format appended to this order. It is the responsibility of the DDO to resolve all the errors and to clear all the balance for each token.
- 5. If the DDO is failed to repay the amount to the payee (for stop payment or other reasons), in that case, the DDO/the Treasury Officer in consultation with DDO shall prefer a bill under Suspense Head along with a challan under the HOA from where amount was actually drawn at the concerned treasury for transfer credit of the amount. The same procedure shall be followed for the amount credited by RBI for 'Stop Payment'.

- 6. The DDO shall prepare system generated Telangana Treasury Code Form 62 under HOA 8658 102 for drawl of the un-credited e-payments in a particular token from the Suspense Head after rectification of account no. details of beneficiary and submits to treasury through DDO Request.
- 7. The Treasury Officer shall maintain a "Register of all Un-credited payments" in the prescribed format appended to this order.
- 8. The un-credited amount should not ordinarily be allowed to be parked in the suspense account beyond 3 months from the date of drawal or the end of the financial year. However, the un-credited amounts drawn in the month of March may be allowed to be retained till 30th April.
- 9. In case of un-credited amounts retained beyond 3 months or till the end of the financial year, the DDO will prepare system generated Miscellaneous bill for drawal of the un-credited e-payments from the Suspense Head by transfer credit to the HOA from which the amount was drawn and recorded as a reduction of expenditure with consequent increase in availability of budgetary allocation.

N.SIVA SANKAR PRINCIPAL SECRETARY TO GOVERNMENT (FP)

//FORWARDED:BY:ORDER//

SECTION OFFICER

ANNEXURE-II (Annexed to G.O)

Amount Net date Amount Amount Account No. With Corrected Amount Account No. date Bank resubmitte 3 4 5 6 7 8 9 10 11													
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ANNUXURE-III (Annexed to G.O)

1	STO Code
2	DDO Code
ယ	TBR No.,
4	Token HOA
OI	OA
6	Total Net Amount
7	e-advise date, Un- Successfully cree Credited Am
8	Un- credited Amount
9	Bank Account No. and IFSC Code in original Bill
10	Reasons for Rejection
11	Challan Correc No. Bank with date details
12	Corrected Amount Bank Re- details submitt
13	ed
14	TBR No. generated
To	Token No.
OT	Balai



Vidyabhavan, Nampally, Hyderabad-500 001. © Off: +91-40-2474 5021 +91-40-2461 5669 commissioner.cete.ts@gmail.com

Collegiate Education & Technical Education Department

Dated: 07-02-2020

MESSAGE

I am glad to know that Government Degree Colleges are getting certified by ISO 9001:2015-Quality Management System Certification. The Institutions are performing well with Good Admissions, Innovative Teaching Methods, Skill Training Initiatives and Administration through e-Office. This certification will definitely improve the processes and enhance the credibility of the institution. This is the recognition to the hard work of all the stake holders of the institution.

I appreciate the Principal and his team for achieving this certification and wish they continue the same hard work for strengthening the institution further. My hearty congratulations to all who worked hard and all the very best in their future endeavors.

Havin Kully (Navin Mittal)

PROCEEDINGS OF THE COMMISSIONER OF COLLEGIATE **EDUCATION** TELANGANA, HYDERABAD

Sub: Collegiate Education - Budget - Authorization of Budget for ISO Certification to certain Government Degree Colleges in the State as per ISO 9001:2015 -Sanction of budget from the current Financial year 2018-19 - Orders - Issued.

- 1) G.O.Ms.No. 148 Fin &Flg (Admin-I TER) Dept., dated 21,10,2000
- 2) G.O.Ms.No.810 Finance (EBS.IV) Dept., dated 28.06.2018.
- 3) G.O.Rt.No. 165 Higher Eduction (CE) Dept., dated 06,07,2018.
- CCE/AC/QLTY/1/2019/Academic Cell (Computer No. 85255)
- 5) BE 2018-19.

In pursuance of the financial powers delegated to all the Heads of the Departments in the Government Orders 1st read above and according to the budget released by the Government under reference 2nd & 3nd read above, the Commissioner of Collegiate Education, hereby sanction and release the budget for an amount of Rs.11,00,200/- (Rupees Eleven Lakhs and Two Hundred Only) towards Certification of certain Government Degree Colleges in the State as per the Annexure from HYM International Certifications Private Limited, Hyderabad from the following head of accounts under Plan Budget provision for the year 2018-19.

The above expenditure shall be debitable to the following Head of Account:

2202	- General Education
03	 University and Higher Education
103	 Govt. Degree Colleges and Institutes
00	•
46	- TSKC
130	 Office Expenses
132	 Other Office Expenses

The Accounts Officer/Drawing and Disbursing Officer of this Office is requested to authorize the amount to the concerned Principal's mentioned in the Annexure for honouring the claims.

Signature valid

Digitally signed by AAVIN MITTAL IAS Date: 2019.0328 20:46:10 IST Reason: Approved

Commissioner of Collegiate Education

To

The Principals' Government Degree Colleges concerned as per Annexure
District Treasury Officer/Sub Treasury Officers concerned
Copy forwarded to DTA Telangana, Hyderabad for information.
Copy to A-II Section of this office for taking necessary action in the matter.
Copy to AO for information
Copy to the AGO for information
Copy to TSKC Cell, Office of the C.C.E, T.S., Hyderabad

Tale State S		MNEXURE	the street of th
STEWN SHAW	Government Degree	Colleges for 150 Certi	fication
5.11	Name of the College	Per Institution	Total Amount
0	GDC(II) Adllabad	10000+18% GST	11800
2	GDC(VI) Adilabad	10000+18% GST	11800
3	GDC Uthour	10000+18% GST	11800
4	GDC Mancherial	10000+18% GST	11800
5	ODC Channoot	10000+18% GST	11800
6	GDC Bellampally	10000+18% GST	11800
7	GDC Lazettipet	10000+18% GST	11800
#	GDC Hirmal	10000+18% GST	11800
9	GDC Bhainsa	10000+18% GST	11800
10	GDC Karlmnagar	10000+18% GST	11800
11	GDC (VI) Karlımlağar	10000+18% GST	11800
12	GDC Jammikunta	10000+18% GST	11800
13	SKHR. GDC Jagtlal	10000+18% GST	11800
14	GDC(W) Jagtial	10000+18% GST	11800
15	GDC Koretle	10000+18% GST	11800
CANADA STATE	GDC Godavarikhani	10000+18% GST	11800
16	GDC Manthani	10000+18% GST	11800
18	GDC Peddapally	10000+18% GST	11800
19	GDC Agraharam	10000+18% GST	11800
20	GDC(M) Khammam	10000+18% GST	11800
21	GDC(W) Khammam	10000+18% GST	11800
22	GDC Madhira	10000+18% GST	11800
23	GDC Nelakondapalli	10000+18% GST	11800
21	SR GDC Kothagudem	10000+18% GST	11800
25	GIX Shadrachalam	10000+18% GST	11800
28	GCC Paloncha	10000+18% GST	11800
27	GDC Yellandu	10000+18% GST	11800
28	GOC Manuguru	10000+18% GST	11800
29	GCXXW) Warangal	10000+18% GST	11800
Section was to	KDC Hanamkonda	10000+18% GST	11800
30	GEX Mulugu	10000+18% GST	11800
31	GOC Bhoopalapalli	10000+18% GST	11800

File No.CCE-BDGT/GEN/29/2019-GEN

		TOTAL SECT	11800
33	GDC Jangaon	10000+18% GST	11800
34	GDC Mahabubabad	10000+18% GST	11800
35	GDC Garla	10000+18% GST	11800
36	GDC Narsampet	10000+18% GST	
37	GDC (M) Mahabubnagar	10000+18% GST	11800
38	GDC (W) Mahabubnagar	10000+18% GST	11800
39	GDC Jadcherla	10000+18% GST	11800
40	GDC Narayanpet	10000+18% GST	11800
41	GDC (W) Gadwal	10000+18% GST	11800
42	GDC Shantinagar	10000+18% GST	11800
43	GDC Palem	10000+18% GST	11800
44	GDC Kondanagula	10000+18% GST	11800
45	GDC Kalwakurhty	10000+18% GST	11800
46	GDC Nagarkurnool	10000+18% GST	11800
47	GDC (W) Nagarkurnool	10000+18% GST	11800
48	GDC(W) Wanaparthy	10000+18% GST	11800
49	GDC (M) Wanaparthy	10000+18% GST	11800
50	GDC Medak	10000+18% GST	11800
51	GDC (W) Medak	10000+18% GST	11800
52	GDC Narsapur	10000+18% GST	11800
53	TARA GDC Sangareddy	10000+18% GST	11800
54	GDC (W) Sangareddy	10000+18% GST	11800
55	GDC Sadasivpet	10000+18% GST	11800
56	GDC Zaheerabad	10000+18% GST	11800
57	GDC Patancheru	10000+18% GST	11800
58	NM GDC Jogipet	10000+18% GST	11800
59	GDC Siddipet	10000+18% GST	11800
60	GDC (W) Siddipet	10000+18% GST	11800
61		10000+18% GST	11800
62	Nagarjuna GDC Nalgonda	10000+18% GST	11800
6:	(11) 110.5011.00	10000+18% GST	11800
6	Devarakonda	10000+18% GST	11800
6.	5 GDC Miryalguda	10000+18% GST	11800

File No.CCE-BDGT/GEN/29/2019-GEN

66	KRRGDC Kodad	10000+18% GST	11800
67	GDC Huzurnagar	10000+18% GST	11800
68	GDC Ramannapet	10000+18% GST	11800
69	GDC Alair	10000+18% GST	11800
70	GDC(A) Nizamabad	10000+18% GST	11800
71	GDC Armoor	10000+18% GST	11800
72	GDC Bodhan	10000+18% GST	11800
73	MMGDC Shakarnagar	10000+18% GST	11800
74	GDC Kamareddy	10000+18% GST	11800
75	GDC Banswada	10000+18% GST	11800
76	GDC Hayatnagar	10000+18% GST	11800
77	City GDC Nayapul	50000 (Inclusive of all Taxes	50000
78	GDC Vidyanagar	10000+18% GST	11800
79	GDC(W) Begumpet	10000+18% GST	11800
80	GDC Khalratabad	10000+18% GST	11800
81	BJR GDC Narayanaguda	10000+18% GST	11800
82	IP GDC (W) Nampally	10000+18% GST	11800
83	GDC (W) Hussainialam	10000+18% GST	11800
84	GDC (W) Golconda	10000+18% GST	11800
85	GDC Cherial	10000+18% GST	11800
86	GDC (W) Gajwel	10000+18% GST	11800
87	GDC Yellareddy	10000+18% GST	11800
88	GDC Narayankhed	10000+18% GST	11800
89	GDC Bichkunda	10000+18% GST	11800
90	GDC Dharpally	10000+18% GST	11800
TOTAL			1100200
Rupees Eleven Lakhs and Two Hundred only Signature valid			
Digitally signed by NAVIN MITTAL IAS Date: 2019.03.20.2046:49 IST Reason: Approved			
Commissioner of Collegiate Education			

Commissioner of Collegiate Education



HÝM International Certifications Pvt. Ltd.

Certified that the Quality Management System of

DR. BRR GOVERNMENT DEGREE COLLEGE (CO-ED)

Jadcherla, Telangana State, India

has been assessed and found to be in accordance with the requirements of the quality standards

ISO 9001

for the following scope of certification

PROVIDING EDUCATIONAL SERVICES

Further information about the scope of this certificate and applicability of ISO 9001: 2015 requirements may be obtained by consulting the organization.

Issue Date

04/02/2020

Renewal Date:

03/02/2023

1st Surveillance 03/02/2021



2nd Surveillance 03/02/2022













International Certifications Pyt. Ltd

Authorised Signature

Certificate No : Q91864141486

NOTE: This Certificate is Valid From 03/02/2022 to 03/02/2023

This is an accredited certificate authorized for issue by Accreditation Service for Certifying Bodies [Europe] Limited who have assessed M/s.HYM International Certifications Pvt. Ltd. against defined criteria and in cognisance of ISO 17021:2015
"Conformity Assessment - Requirements for bodies providing audit and Certification of management Systems". www.hymcertifications.com on for checking the validation of the Certification

Regd. Office: Plot No. 265/C, Addagutta Society, Opp. JNTU, Kukatpally, Hyderabad - 500 072, Telangana State, India. E-mail: siva@hymcertifications.com, Website: www.hymcertifications.com

File No.CCE-AC/QLTY/1/2019-ACADEMIC CELL

PROCEEDINGS OF THE COMMISSIONERATE OF COLLEGAITE EDUCATION TELANGANA::HYDERABAD Present: Navin Mittal IAS

Sub: HYM International Certifications Private Limited, Hyderabad-Proposal for ISO 9001:2015 Certification for Government Degree

Colleges in Telangana- Reg.

Ref: Letter from HYM International Certifications Private Limited, Hyderabad dated 26.02.2019

ISO refers to International Standards Organization is an independent, standard- setting, non-government body that comprises of representatives of national standard organizations of 164 member countries. It is the worlds' largest developer of voluntary global standards and facilitates world trade by providing common standards among nations. The Bureau of Indian Standards (BIS) is the national standard organization representing India.

This organization provides a certification that certifies the quality management systems of the various facets of the company. The ISO certification:

- > Elevates the quality of the Institution.
- Increases the credit of the Institution
- > Satisfies the stakeholders.
- Provides the best service

There are around eighty thousand ISO standards listing out of which just about twenty thousand standards have been laid for covering everything related to manufactured products and technology to food safety, agriculture and healthcare. ISO 9000 standards are rapidly being implemented in many service industries such as educational institutions, banking sectors and postal services etc. These standards are gaining popularity in educational institutions in particular. Absence of any quality standard specific to education sector has given a scope to implement ISO

9000 quality standards in educational institutions which are befitting from

File No.CCE-AC/QLTY/1/2019-ACADEMIC CELL

ISO 9000 certification. Assessment and Issue of Certificate shall be done for the colleges with own buildings and sufficient infrastructure as it adds value to the institution to score a better in NAAC process.

In this context HYM International Certifications Private Limited, Accredited by Accredited Services certifying bodies (United Kingdom) London established in Hyderabad in 2012 shall certify the Department of Commissionerate of Collegiate Education and the Government Degree Colleges of Telangana (with Own Buildings and Sufficient Infrastructure) as per ISO 9001:2015 standards accredited by ASCB (UK).

The organization shall prepare the quality manual and documentation review of the colleges and after assessment issue Certificate which is valid for 3 years. The payment for the process and certification is as follows-

Documentation and Certification charge for the first college-	Rs.50,000/- (Inclusive of Tax)
Certification Charges per College	Rs.10,000 + 18 % GST

The mentioned payment is to be made on the name of "HYM International Certifications Pvt. Ltd, Hyderabad". Hence the colleges mentioned in the Annexure are informed to pay the mentioned amount from the accumulated funds of the respective colleges.

Signature Not Verified
Digitally signed by Dr C Manjulatha
Date: 2019.09.17 18:34:22 IST
Reason: Approved

For Commissioner of Collegiate Education

To

The Manager,
HDFC BANK,
Govt & Institutional Business
Telangana.

Sub: Activation of E-net for Govt Degree Colleges of Telangana.

Sir.

With reference to the captioned subject we request you to enable E-net for access to online internet banking for the specified officials as mentioned below. The officials are required to have access to viewing rights and transactional rights with maker and checker access as mentioned below:

Maker of the transaction - Senior Most of Administrative Officer /
Superintendent / Senior Assistant / Junior Assistant /
Record Assistant available in college.

Checker of the transaction - Principal of the Government Degree College.

The officials as specified shall be approaching the nodal branch for the enablement of the rights as specified. Based on authorization from Principal of the Government Degree College, the concerned HDFC Bank is informed to issue maker rights.

Further it is also informed that the Commissioner of Collegiate Education delegates the Regional Joint Director, Dr.G.YADAGIRI, as the authority to sign the letters on behalf of Commissioner of Collegiate Education regarding further correspondence.

Signed by Navin Mittal

Date: 08-11-2021 17:40:01

Reason: Approved

Commissionerate of Collegiate Education

Regional Joint Director

O/o. Commissioner of Collegiate Education

Govt. of Telangana, Hyderabad.

Commissionerate of Collegiate Education Government of Telangana

Circular

Sub: Collegiate Education - Telangana ku Haritha Haram 2021-22- Survial Status Reports called for - Certain Instructions - Issued.

'Telangana Ku Haritha Haram' is the flagship programme of the Government of Telangana. It conceives to increase the tree cover of the Telangana State from 25.16% to a minimum of 33% of its total geography. The main goal of this programme is to restore the ecological balance, conserve biodiversity and protect soil and its nutrients. For this purpose, massive plantation programmes have been underway since the past six years.

All the Principals of GDCs in Telangana State are hereby instructed to submit the survival status reports of saplings planted in the last five years along with action plan/target for Plantations in this monsoon season. Further, they are instructed to attach laminated QR codes to all the surviving plants and the QR code should contain information like the scientific name, Local name, Date of Plantation, Habitat, Conservation status, etc. Please go through the link https://pfaf.org/user/cmspage.aspx?pageid=180 as an example.

A detailed report on the survival status of saplings planted with their scientific name, number, location and photographs have to be submitted to O/o CCE by e-mail to trainings-ce@telangana.gov.in by 21.06.21. In addition, QR coding for all the surviving plants has to be completed by 30.06.21 without fail.

(Orders of CCE have been obtained in note file)

Signature Not Verified
Digitally signed by Ghanchyam
Date: 2021.06.19 10:34:10 IST
Reason: Approved
For Commissioner of Collegiate Education

To Principals of all GDCs in Telangana State.



AADHAAR ENABLED BIOMETRIC ATTENDANCE SYSTEM Government of TELANGANA



USER MANUAL



e-POS





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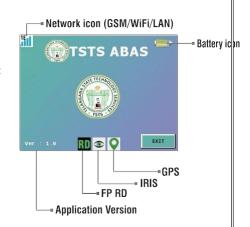




Before activating the device we need to check the following:

- The device initially checks for ethernet first,
 Wi-Fi second and finally GSM and gets auto
 connected to the available network
- Wait till ethernet/Wi-Fi/GSM signal strength is visible on the top left corner of the screen (wait until the letter "E", "H" or "W" appears along with the signal bar)
- Wait till the GPS is locked.
- 4. After the above steps are completed we need to go for device activation by selecting the Govt logo screen / application icon
- Once you hear small beep sound, please place finger on scanner. Please remove finger after hearing the long beep.

Note: After connecting GSM & GPS locked we need to register device







1. Mandatory Nodal Officer Activities

- Please ensure to follow the below mandatory steps in sequence, which is Ontime activity at very first time for using the device.
- After GSM & GPS is locked.
- Step 1. Need to activate the device through activation code.
- Step 2. Need to activate the concern nodal officer authorization through icon of "Attendee activation".
- Step 3. Need to activate the device through the "Device management" icon by the nodal officer.
- Step 4. Need to activate all the attendees through "Attendee activation" icon, before taking the attendance.
- Step 5. For adding a new / fresh attendee, registration for new attendee is to be done through "Registrar attendee" icon.
- **Note:** please go through this manual for detailed explanations on the above mandatory steps in sequence.

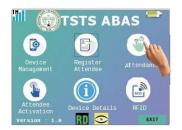




Step-01

1. Attendance

Click on Attendance icon.



Step-02

Attendance can be marked in two ways:

I. Manual entry of Attendee ID: After entering attendee ID, mark attendance through the finger print/IRIS scanner by selecting the respective icon

II. Using RFID card: Place RFID card near to the device to read attendance ID and Mark attendance through the finger print/IRIS scanner





Step-03

Please place the finger on the scanner



Note: After you hear small beep sound please place finger on the scanner. There after please remove finger after hearing the long beep. If biometric is not authenticated Please use alternate finger



Refresh Button -

Note : Please select refresh button when the ID is not shown





Step-04	Success message will be displayed as shown.	Mudunuru Sai Krishna, your Attendance marked. 4 5 6 1 2 3 - 0 Sackspace
Step-05	RFID (Optional) Click on RFID icon.	Please place the card near to RFID sensor Note: Place RFID card on terminal right side as shown above
Step-06	Note : After RFID card is placed message will be displayed as shown	1111 303 W 111 303 W 1111 303 W 111 303 W 1111 303 W 111 303 W 1111 303 W 111





Step-07	The attendee ID will be shown on the screen after placing the RFID card. There after Please place finger on the scanner for authentication	Welcome to TS 1044-12345 Org Raine Visionte I give ny consent to TSTS to perform Remertic Authentication with UIDAL birthe purpose of Attendance & share the reponse with Visiontek 7 8 4 5 6 1 2 3 - 0 BackSpace
Step-08	After successfull authentication, success message will be displayed as shown	Mudunuru Sai Krishna, your Attendance marked. 4 5 6 1 2 3 - 0 BackSpace 6
Step-09	IRIS Please enter your attendee ID and click on IRIS icon	Welcome to TS 1044-12345 Org Rame Visionack

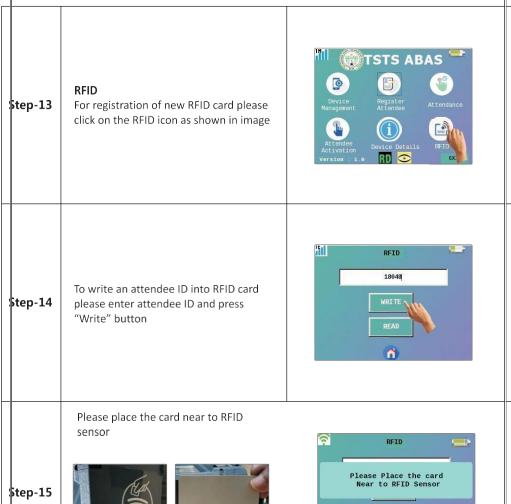




	Sec.	
Step-10	After entering the attendee ID, please place IRIS scanner either to your left/right eye for scanning the IRIS	11811-18048 Please Place IRIS Scanner near "Right Eye" 4 5 6 1 2 3 - 0 BackSpace
Step-11	Please place IRIS scanner either on left/right eye as shown	Biomatiques RD Service Please Scan IRIS
Step-12	Success message will be displayed as shown.	Mudunuru Sai Krishna, your Attendance marked.







Note: Place RFID card on terminal right side as shown above





Step-16	After successfull writing beside message willbe displayed	RFID Writing Data Success
Step-17	New Register Attendee To register a new attendee, please click on the register attendee icon	Device Register Attendance Attendee Activation Version: 1.0 TSTS ABAS Register Attendance Attendance Attendee Activation Device Details RFID EXIT
Step-18	Please enter nodal officer ID (In order to register a new attendee nodal officer authentication is mandatory)	NODAL OFFICER AUTHENTICATION 1044 Org Brane 7 18 9 4 5 6 1 2 3 - 0 Backspace





Please Place nodal officer finger on the scanner.



Note: Once you hear small beep sound, please place finger on the scanner



Please select and fill the following fields:

- 1. Select Location*
- 2. Enter Aadhar number*
- 3. Attendee code
- 4. Enter mobile number
- 5. Enter Name*
- 6. Enter E-mail ID

after entering the above steps click on the register button

(* fields are mandatory)



Step-21

Step-19

Step-20

Once the attendee is registered successfully, screen as shown will be displayed with attendee ID

Please select 'OK' to register a new attendee and select activate button to activate attendee







Guide Lines to place the fingers on the scanner Keep your hands clean and free of dirt In case of dry fingers, lightly moisten with wet cloth or tissue In case of wet/sweaty fingers, gently wipe hands dry Apply gentle pressure on the device with finger top Right way of placing fingers Wrong way of placing Finger Wrong way of placing Finger Rolling Finger Rolling Finger Finger Tips

Help Desk Number:



: customersupport@visiontek.co.in







DO'S & DONT'S



- After Switch ON the Terminal, Please wait for few seconds. Wait till the 1E/2E/W is displayed on the top left corner of the display.
- Place the device in a safe and secured place.
- Please charge the Battery 4 to 5Hr for proper backup.
- If the terminal is not in use, charge the battery at-least once in a day.
- In switch off mode also, we can charge the battery like mobile hand set.
- If the terminal is continuously giving long beep, it indicates that the battery is low. Immediately re-charge the battery through the authorised adaptor.
- Take proper care for threading and un-threading of the Antenna.
- Use authorised adaptor only for charging the battery.
- Please handle the Finger print scanner carefully.
- On hearing small beep sound please place finger on scanner, remove finger after hearing the long beep.



- Do not use liquid or aerosol cleaners for cleaning.
- For repair/service, please contact authorised service center/representative.
- Do not open the battery cover of the POS terminal during operation.
- Do not expose the terminal to metal particles, water, dust etc.
- Do not yank the power cord or place anything on the power cord.
- Do not pull the power plug with wet hands.
- Do not try to charge the battery with un-authorised chargers.
- Do not tamper or remove any stickers on the VISIONTEK GL-11 POS terminal.
 Warranty is nil and void if warranty sticker is tampered
- Do not connect the ANTENNA after switching 'ON' the POS terminal.
- Do not remove the SIM cards when the unit is in 'ON' condition.
- Finger print scanner is given for biometric use, please use carefully, don't touch with pens / metal or dont clean with liquids etc...
- For LCD touch don't use pen, Pencil or screw drivers, by using the same LCD will get damaged.



Error Handling

Response/ Error Codes-List 1

300	Biometric data did not match	If correct Beneficiary and correct seeding of UID, please try again. Else, correct the Aadhaar Seeding in Dbase.	niemetric data did not natich(300) 4 5 6 1 2 3
562	Timestamp Value in Device is not Matching	Time Stamp Value in the Tablet is Not Matching with the CIDR Server Time. Check the device clock time.	Timestamy Value in Derico is not Matching (SC) 4 5 6 1 2 3 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6
800	Invalid biometric data	Try again or contact Technical Support.	finvalid biometric data (800)
811	Missing biometric data in CIDR for the given Aadhaar number	During enrolment, corresponding Biometric (Finger Print/IRIS) might not have captured. Beneficiary to go for Biometric update	Plasting biometric given Author routher (#11) A 5 6 1 2 3 because of 6

Response/ Error Codes-List 2

Authenticatio Error	Authentication Error Description	Action to be taken	
996	Aadhaar Cancelled	Cancelled for Aadhaar Re-enrolment. Beneficiary to go for new Enrolment	Aadhaar (995) 4 5 6 1 2 3 0 seawer
997	Aadhaar Suspended	Suspended for Biometric Update. Beneficiary has to go for Biometric update at Aadhaar Enrolment Center	Andhanc Supended (197) 5
998	Invalid Aadhaar number	Aadhaar number does not exist. No such UID	Invalid Ashbar maber (99)













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