



## YEARLY STATUS REPORT - 2020-2021

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>	
	<b>INDIRA PRIYADARSHINI GOVERNMENT DEGREE COLLEGE FOR WOMEN</b>
◆ Name of the Head of the institution	<b>Dr. D. Varalakshmi</b>
◆ Designation	<b>Principal</b>
◆ Does the institution function from its own campus?	<b>Yes</b>
◆ Phone no./Alternate phone no.	<b>04029300054</b>
◆ Mobile no	<b>9866382255</b>
◆ Registered e-mail	<b>ipnampally.ejkc@gmail.com</b>
◆ Alternate e-mail	<b>elearning.varalakshmid@gmail.com</b>
◆ Address	<b>5-5-276, Nampally, Hyderabad</b>
◆ City/Town	<b>Hyderabad</b>
◆ State/UT	<b>Telangana</b>
◆ Pin Code	<b>500001</b>
<b>2.Institutional status</b>	
◆ Affiliated /Constituent	<b>Affiliated</b>
◆ Type of Institution	<b>Women</b>
◆ Location	<b>Urban</b>

◆ Financial Status	UGC 2f and 12(B)				
◆ Name of the Affiliating University	Osmania University				
◆ Name of the IQAC Coordinator	Shahjahan Siddiqui				
◆ Phone No.	04029300054				
◆ Alternate phone No.	9581038730				
◆ Mobile	9581038730				
◆ IQAC e-mail address	ipnampally.ejkc@gmail.com				
◆ Alternate Email address	shahjahans33@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://ccets.cgg.gov.in/Uploads/files/buttonDetails/75973.pdf">http://ccets.cgg.gov.in/Uploads/files/buttonDetails/75973.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
◆ if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://ccets.cgg.gov.in/Uploads/files/buttonDetails/75993.pdf">http://ccets.cgg.gov.in/Uploads/files/buttonDetails/75993.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	84.10	2007	31/03/2007	30/03/2013
Cycle 2	B	2.27	2013	25/10/2013	24/10/2018
Cycle 3	A	3.12	2021	31/03/2021	30/03/2026
<b>6.Date of Establishment of IQAC</b>	30/04/2012				
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
nil	nil	nil	nil	nil	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>	Yes				
◆ Upload latest notification of formation of	<a href="#">View File</a>				

IQAC		
<b>9.No. of IQAC meetings held during the year</b>	<b>11</b>	
♦ Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	<b>Yes</b>	
♦ If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
♦ If yes, mention the amount		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
NAAC peer team visit on 23rd and 24th March 2021. The college got an A grade in the 3rd cycle with 3.12 CGPA		
Participation in NIRF		
Orientation to first year students and newly joined faculty		
Mentor Mentee System		
Focus on use of ICT and online learning tools for the students		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		
Plan of Action	Achievements/Outcomes	
FDPs/ Webinars/Workshops	Faculty members participated in webinars, FDP, Quiz, Surveys, completed online courses, and were invited as resource persons.	
workshops/webinars	All the departments organised webinars for students	
IQAC meetings	11 meetings with Criteria Coordinators and staff council	

	were held
Feedback mechanism	Feedback was collected from stakeholders, both online and offline, analysed and uploaded on the college website
stakeholders involvement	All the stakeholders viz CPDC, parents, alumni etc were involved in the quality enhancement process
orientation	Planned departmental orientation sessions with their students to highlight the curricular aspects, electives offered and exam schedule. Newly appointed guest faculty were oriented towards vision, mission, and work culture of the college
online classes	To make up for the academic loss during the lockdown, online classes were arranged for the students.
video lessons	All the lecturers were encouraged to prepare and upload video lessons for the benefit of the students
NAAC preparedness	Experts were invited from other colleges to assess the NAAC preparedness and to guide the faculty for NAAC peer team visit
NAAC peer team visit	NAAC peer team visit was scheduled on 23rd and 24th March 2021 and the college secured A grade in the 3rd cycle
<b>13. Whether the AQAR was placed before statutory body?</b>	No
♦ Name of the statutory body	

Name	Date of meeting(s)
Nil	Nil

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2020-2021	04/02/2022

**15. Multidisciplinary / interdisciplinary****16. Academic bank of credits (ABC):****17. Skill development:****18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)****19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):****20. Distance education/online education:****Extended Profile****1. Programme**1.1 289

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**2. Student**2.1 1839

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 630

Number of seats earmarked for reserved category as per GOI/ State  
Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 492

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1 48

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 51

Number of sanctioned posts during the year

<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>289</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>1839</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>630</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>492</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>48</b>
File Description	Documents
Data Template	<a href="#">View File</a>

3.2	51
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	31
Total number of Classrooms and Seminar halls	
4.2	7.1
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	92
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

**1.1.1** - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institute aims to develop and deploy various plans for effective curriculum delivery, by following the almanac provided by Osmania University. Keeping in view the academic calendar provided by the O/o Commissionerate of collegiate education, the heads of all the departments prepare their departmental action plan and the annual curricular plan, incorporating in it, the co-curricular and extracurricular activities. The everyday teaching and student activities are recorded in teaching diary. With the introduction of CBCS, there is a drastic change in the curriculum of all UG courses. Apart from discipline specific courses (DSC) the curriculum also includes Ability Enhancement Compulsory Courses (AECC) in the first year, Skill Enhancement Courses (SEC) in second year, Discipline Specific Elective (DSE) and Generic Elective courses in the final year curriculum. Subject experts are invited to deliver lectures and field visits are organized so that the existing curriculum is made more effective to the students. To bring about an all-round development of the students, the college



has collaborated with various organizations to train the students. On demand from stakeholders, the college has introduced 46 new courses with different course combinations at UG level and 3 at PG level during this academic year.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.2** - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college prepares a detailed calendar of events at the institutional level based on the University almanac. This helps departments to draw up action plans for curricular, co-curricular and extracurricular activities with ease and effectiveness. Examinations are an integral part of the Education process to assess Students Academic Performance. Our Institution adheres to the almanac released by the University at the beginning of the Academic year. Along with the external examinations, continuous internal evaluation of students takes place. The evaluation of the students is gauged by Cumulative Grading System. The Examination Committee of the college, under the able leadership of the Principal, determines and decides the format and schedules the tests and assignments during the semester. Apart from this type of assessment, the institution has its own method of assessing the progress and preparedness of the Students like Slip Tests, Practical Exams, Term Exams etc. The continuous observation and evaluation helps the teachers to identify the learning abilities of the students. Based on these results, necessary steps are taken to improve the performance of the students. Mentors continuously provide guidance and counselling for the academic and non-academic problems faced by the students, and thus improving their performance.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate** B. Any 3 of the above

**in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

47

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

10

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

414

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution follows the curriculum of Osmania University and hence offers a course on Environmental Studies as a part of the syllabus for all programmes. Gender Sensitization is a course introduced into the curriculum by Osmania University with the introduction of CBCS. Training programs were organized by Commissionerate of Collegiate Education for the teachers to teach this subject. The institution has a Women Empowerment Cell headed by a senior faculty member, through which, the institution organizes various programs such as women's safety, self-defense, health checkups, personality development etc. for the benefit of the girl students. The O/o CCE has initiated a training program on bike riding in the year 2020-21. The Entrepreneurship Development Cell, has been established to empower the students. Environmental studies is a multi-disciplinary subject. The college has 4 NSS units, through which various social events, such as mass tree plantation, rallies in nearby places to give awareness on water conservation and energy conservation are conducted. Our college believes in training students to be good human beings. There is an Anti-Ragging Cell, Internal Compliance Committee and Discipline Committee to take care of human values among students. The college gives equal importance to professional ethics along with

**academics .**

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<b>No File Uploaded</b>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

00

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Programme / Curriculum/ Syllabus of the courses	<b>No File Uploaded</b>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<b>No File Uploaded</b>
MoU's with relevant organizations for these courses, if any	<b>No File Uploaded</b>
Institutional Data in Prescribed Format	<b>No File Uploaded</b>

**1.3.3 - Number of students undertaking project work/field work/ internships**

199

File Description	Documents
Any additional information	<b>No File Uploaded</b>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System****1.4.1 - Institution obtains feedback on the** **A. All of the above**

**syllabus and its transaction at the institution  
from the following stakeholders Students  
Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	<a href="http://ccets.cgg.gov.in/Uploads/files/butt_onDetails/76001.pdf">http://ccets.cgg.gov.in/Uploads/files/butt_onDetails/76001.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://ipgdc.in/pdf/studentfb2021.pdf">https://ipgdc.in/pdf/studentfb2021.pdf</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**833**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

622

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

**2.2.1** - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college conducts a one day orientation program for the first year students. The Principal introduces the college, speaks about its vision and mission, and apprises them of the academic requirements, the facilities, the co-curricular, extracurricular activities and support systems available in the college. The students are sensitized about the CBCS and the semester system, Academic schedule and flagship programs like TSKC, MANA TV, MOOCs, JIGNASA-Student study projects, etc.. The students are made aware of NSS, Sports infrastructure, Library and other facilities on campus. The college has a mentor-mentee system, where the mentors, mentor the mentees on academic and personal matters, throughout their stay in the college. Slow learners are identified and various strategies like Bridge courses, remedial classes and extra coaching are adopted by the College to uplift them. Research orientation is inculcated among the students by allowing them to think, write a proposal and carry out minor research projects under the aegis of JIGNASA- student study projects, initiated by CCE. and selected students are given an opportunity to give a live telecast through TSAT-NIPUNA promoting the concept of "Earn while you Learn".

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1839	48

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

**2.3.1** - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Institution believes in implementation of a variety of Student Centric Methods in order to cater to the learning needs of students with varied interests, aspirations and diverse cultural backgrounds. Participative Learning, is undertaken with an intent to involve the students actively in the learning process by Case Study Analysis, Group discussions etc. The students are encouraged to participate in co-curricular activities both within and outside the college. Experiential Learning helps students to learn the subjects in a more practical manner through Field trips to premier research institutions, labs, MNCs, Industrial tours etc. Special hands-on sessions in Advanced Laboratory Techniques are arranged through virtual classrooms, virtual Labs, and google classrooms. YouTube videos and educational websites are some of the other ICT tools used for exploring various domains of knowledge. To keep pace with recent developments in various fields, Guest lectures and workshops/seminars/conferences are organized by inviting experts as resource persons. Bridge courses, Inter disciplinary classes are held to fill the knowledge gaps between specified programs. Various certificate courses and value added courses like Ethical Hacking, Child care and development, computer/technical skills (TSKC), entrepreneurship course are offered to enhance the life skills and employability skills in particular, for the students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

**2.3.2** - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Institution is well equipped with adequate ICT facilities optimally used to render an effective teaching using ICT and help the learners become competent and confident users of ICT. The college has 3 computer labs with Wi-Fi enabled for carrying out

lab practicals. For an effective teaching and best dissemination of knowledge, the college has 8 smart board class rooms integrated with technology, equipped with two Audio visual halls with LCD projectors and a Virtual Classroom learning equipment with capturing system, which connects all the government degree colleges acrossTelangana.

- ♦ E-resources,E-Library from N List (50000 books).E-Journals , e-books and Various softwares for carrying out lab experiments such as C, C++,Java, -ERP (New Version), etc. are available.
- ♦ Videos and presentations developed by faculty,MANA TV presentations,'student as teacher' programs, Presentations using LCD, OHP, Smart board and virtual classroom
- ♦ Preparation of presentations on curriculumusing Power point
- ♦ video lectures developed by faculty
- ♦ Screening YouTube videos to explore and learn things in aneffective way
- ♦ Various softwares such as CBT for English, Tally for accounts,camtasia etc. are available

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

43

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded



## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

48

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	No File Uploaded

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

136

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

**2.5.1** - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Our college is affiliated to Osmania University. The rules and regulations for evaluation process are framed by the affiliating University and same is communicated to the students in the orientation program at the beginning of the first year of their academic program. The college adheres to the almanac provided by the affiliating University and conducts internal assessments as per the schedule provided. Two internal assessments are conducted each semester and the marks are communicated to the students in the classroom. The transparency in the evaluation pattern encourages the students to work towards their exams systematically throughout the course. The marks of Internal Assessment and Assignments are uploaded online promptly through the portal provided by the University. The evaluation process is made known to students through university website, notice boards and ward counselling. At the Institutional level, the Academic branch of the college, with the Principal, discusses a schedule for the various examinations like internal assessments and pre-semester Examinations as well as Practical Exams at the beginning of the academic year according to university almanac. On completion of the examination, a list of those present and absent is prepared. The marks are entered in the marks record book which is verified by the Principal.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

**2.5.2** - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The College has an effective mechanism for redressal of grievances with reference to evaluation system. The Institution strictly maintains transparency in the entire evaluation process. The system monitors regularity in the conduct of examinations. At the University level, if any student feels that the score given to her in any paper is not just, there is a provision for Recounting and /or Revaluation for the UG/PG courses.. The students can apply for revaluation within the given time, as announced by the University. At the College level, all Internal Assessment Examinations are conducted as per the pattern recommended by the university. In

case, a student has any query, she approaches the respective class mentor and gets it resolved.. The Institution instills a responsive and accountable attitude among the Faculty to ensure that, there is no laxity in terms of fair deals with the students.. A more efficient method of biometric attendance has been introduced in the current academic year 2019-20 for more transparency about the attendance of the students. This would also keep in check the irregularity of the students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

**2.6.1** - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The outcome based teaching-learning with learner centric approach is the main substratum of outcomes. The Institution aims at Academic Excellence and sets its own Programme Outcomes, Programme Specific Outcomes and Course Outcomes to foster Higher Education. Outcomes are usually expressed as Knowledge, Skills, or Attitudes which are communicated to the Faculty and Students as follows: IQAC arranges various Training and Orientation programmes for Faculty enrichment and for reinforcing expectations of the Institution that help teachers focus on ways and means to attain performance. Teachers inform and orient the students and their Parents, about the Program and Course outcomes and Performance Targets before the instruction begins. They employ a wide array of approaches for assessing student- learning in the classroom. The details are stated in clear, specific and measurable terms available as printed information in the college prospectus, student handbooks and are also displayed on the Institutional website. Once students have internalized the elements of Quality and Standards for performance, they apply these criteria and standards

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="http://ipgdc.in/psc.html">http://ipgdc.in/psc.html</a>
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution which articulates to the students the expected outcomes of the program -- in terms of knowledge, skills, and values-- referred to as Program Outcomes,. The program's content, student experiences, and teaching methodologies are then aligned in an optimal way to help students achieve these learning outcomes. The college employs a continuous improvement process to evaluate and improve the effectiveness of each academic program. Measuring the Attainment of Cos, PSOs and Pos starts from defining them at appropriate levels. Faculty are also oriented and motivated towards attainment of these outcomes.. The assessment of these outcomes is done both formally and informally. Formal assessment generally refers to the standardized assessment that is used in evaluating the students for their grade, with special reference to the CBCS pattern adopted.. Informally the outcomes are also assessed through Parent Meets, Industry Interactions and Placement Activity reports. Participation of the students in Co-curricular and Sports activities both within and outside the college, results in their all round development. The Institution has always had a mechanism to evaluate the attainment of learning outcomes of the students through student feedback.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="http://ipgdc.in/psc.html">http://ipgdc.in/psc.html</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

257

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<http://ccets.cgg.gov.in/Uploads/files/buttonDetails/76001.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

00

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

## 3.2 - Innovation Ecosystem

### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution in accordance with the proceedings of Commissioner of Collegiate Education has started an entrepreneurship development cell (EDC). It is an initiative to develop entrepreneur- thought process through brainstorming sessions and case studies. Mentor networking opportunities will be provided. We are tied up with Osmania Technology Business Incubator (TBI) under preincubation program. The objective of EDC is to ignite entrepreneurial spirit among the students. Start up ideas developed by the students will be provided support through Osmania TBI. The college has conducted an orientation programme and motivational lectures to the students. At college level an EDC cell has been formed to take up the activities of creating an ecosystem for innovations and to initiate for creation and transfer of knowledge.

The Telangana Skill Knowledge Center (TSKC) of the college in association with Other colleges and institutions encourages

students to attend bootcamps wherein group discussions are held to bring out the innovative ideas of the students. For instance, our students attended bootcamp at GDC Vidyanagar and INNOVIVITo discuss their ideas of setting up restaurant with a difference.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

01

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website

during the year

### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

01

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

**3.4.1** - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college conducts neighborhood community activities through NSS units, such as Swachatah Abhiyan, Clean and Green activity, Haritaharam, Anti-liquor programme, Youth Conventions, Youth Festivals, Yuvataragam, Tree plantation, Participation in NATA (North America Telugu Association) etc., These activities enhance the student's academic learning experiences and inculcate the values and life skills in them. The expected impact from these activities can be summarized below: Through these activities, the students get socialized and learn to think beyond individual interests and work for social welfare. The theoretical knowledge given in the class room, effective communication skills and effective decisionmaking are few things that the students learn while participating and organizing various projects and programmes under NSS extension activities. The students get wonderful platform to mingle with each other and learn about culture,



traditions, and values of people. These activities help the students to contribute in National development and social integration. They also inculcate value of male-female equality, humanity and notion of equal rights. Some of the extension activities also create awareness about bad social practices in the society and prepare them for the eradication of social evils. Extension activities also impart the students, new social values and norms. These activities are useful in sensitizing social issues like dowry system, blind beliefs, superstitions, digital divide, caste based divide, gender inequality etc. The college has always been in the forefront to undertake NSS extension activities, thus fulfilling its institutional social responsibility.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

04

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

19

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

1759

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

00

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

05

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution spread over 5 acres of land. The institution has two blocks equipped with adequate physical facilities. A new block is under construction to meet the growing needs.

**Physical Facilities:** The staff and students are largely benefitted by the following physical facilities - ICT-equipped classrooms, laboratories, well-resourced library, seminar halls, smart board classrooms, virtual classroom, CCTVs, visual display screens, LCD Projectors, internet and Wi-Fi connectivity, computers, public address system, adequate washrooms, common room, sanitary napkin vending machine and incinerator machine. **Classrooms:** Twenty-three classrooms are ICT equipped. Public Address System and Wi-Fi supplies a good Teaching-Learning ambience. The facility of virtual classroom provides an online learning environment. Seminar hall is used to conduct seminars, lectures, and for various other literary and cultural activities. **Laboratories:** The institution also provides 8 laboratories for the students. With the introduction of new and need-based courses, like Botany, Zoology and Physics, the way has been paved for the additional laboratories.

**Computing Equipment:** The institution facilitates well-furnished computer laboratories, with computers networked under Windows. These include: Three Computer Laboratories with internet-enabled computers Virtual Classroom, which is also used for capturing the lectures Wi-Fi enabled Campus High-Speed Internet Gateway to provide seamless connectivity across the campus.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has infrastructure to promote participation of the students in co-curricular and extracurricular activities. **Sports & Games:** The institution has a spacious and well-equipped Sports room, where students can play indoor games like table tennis, chess, caroms, etc. The college has a vibrant Department of Physical Education, which encourages the students incessantly to participate in the various competitive events throughout the semester at state, national and international levels through diligent planning and practice. Students are also well trained to participate and compete in inter-college, inter-university, state and national level tournaments. **Gymnasium and Yoga:** Apart from the intellectual facilities to cater to the needs of academics, the additional physical facilities such as gymnasium and open auditorium for Yoga are also provided in the premises. Thus, these infrastructural facilities will help the students to enhance themselves in physical, mental, social and psychological aspects.

**Cultural Activities:** Sangeeta Nrutya Kala Vedika, Chitra Kala Vedika, Shilpa Kala Vedika and Ranga Sthala Kala Vedika are various platforms for the students to exhibit their talents. The various facilities, provided by the institution to the participants of various cultural events are music system, recording system, cameras, and lighting system.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

25

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

37.6

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library has a wide collection of reference books, text books, journals, magazines, etc. Average method is used to calculate per

day usage of library. The library also has a reading room. It is an institutional member of INFLIBNET (N-LIST). The students and the staff are encouraged to use the library for e-journals and e-books with free internet facility. The Library provides various services like:

- ♦ E-Resource Center Reference Service
- ♦ News Paper Clipping Service
- ♦ New Arrivals Display
- ♦ Documentation of Syllabus copies and Question Papers
- ♦ Bibliographies

Library also organizes various Extension Activities every year such as:

- ♦ User Orientation Programs for Freshers
- ♦ National Library Week Celebrations (November of every year)
- ♦ Book Exhibition
- ♦ Literary Competitions

The institution makes sure that the Departments participate in various activities like conducting competitions on Reading Aloud, Elocution, Essay Writing, etc. Library housekeeping activities are computerized with NewGenLib Integrated Library Management System Software. The automation process, with the new software Integrated Library Management System begun in the year 2017-18. Though the library was partially automated during the academic year 2017-18, the automation process was finished in the year 2018-19. The version of NewGenLib software used for automation of the library is Helium 3.1.4.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** B. Any 3 of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

.15 lakhs

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

70

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institute has always been reviewing the current needs and accordingly the internetbandwidth is upgraded from time to time. Institute has upgraded its bandwidth from 100 MBps Leased Line Internet connectivity to 400MBps Leased Line. • The Internet Service Provider ACT Fibernet provides connectivity with high

fault tolerance. • Internet connectivity is available in class rooms. • Video conferencing facility is available at Virtual Class Room. • Most of the laboratories are equipped with LCDs for online demonstration to students. All faculty, staff and students are allocated user id and password to avail these services. All faculty members are provided with internet connected desktops in their staff rooms. All classrooms are equipped with ICT facilities. The entire campus is monitored by CCTV cameras installed at strategic places. The college is equipped with computers that are accessible to faculty, staff and students. Printers are available in the office, staff rooms, library, exam branch and laboratories. Virtual Learning Environment: This is one of the green initiatives of the institution to realize the objective of paperless administration. It is now possible to deliver educational resources to our students anywhere, anytime and on any computing device.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

92

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic



support facilities) excluding salary component during the year (INR in Lakhs)

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

6.33

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

**4.4.2** - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Laboratory - Record of maintenance account is maintained by the Head of the Departments of the concerned departments. The repairing and maintenance of lab equipment is done by the technicians of related owner enterprises. Library - Every year, at the beginning of the academic session, students are motivated to register themselves in library to use INFLIBNET. Suggestion box is installed inside the reading room to take users' feedback. To ensure return of books, 'no dues' from the library is mandatory for students before appearing in exam. Other issues such as weeding out of old titles, schedule of issue/return of books, etc. are chalked out/resolved by the library committee. Sports - Regarding the maintenance of Badminton/Volley Ball Court/Gymnasium, the college Sports In-charge consults the coaches. Computers - Computer maintenance through AMC is done regularly and non-repairable systems are disposed off. Classrooms - The College has a building committee for maintenance and upkeep of infrastructure.

The Additional Special Fee/College Development Fund is utilized for maintenance and minor repair of furniture and other electrical equipment. With the help of the sweepers, cleanliness of classrooms is maintained.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://ccets.cgg.gov.in/Uploads/files/butt onDetails/76002.pdf">http://ccets.cgg.gov.in/Uploads/files/butt onDetails/76002.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

1424

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

278

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

278

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student**

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

**586**

File Description	Documents
Self-attested list of students placed	<b>No File Uploaded</b>
Upload any additional information	<b>No File Uploaded</b>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

**35**

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

01

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Elections are conducted in the college to select college representatives to coordinate various activities of the college, they are responsible, punctual, effective in carrying out their duties with team spirit for intellectual and physical development of the college. They shall assist and coordinate in ensuring sustainability of quality education and overall activities of the college. Students were selected for MANA TV presentations students actively participated in various programs like World Literacy Day, DEET (Digital Employment Exchange of Telangana) organised by Dept. of Commerce and TSKC, Certificate Course in Emergency Medical Aid to needy people, Yuvatharangam competitions, Telangana Ku Haritha Haram, Swachh Bharat Programme, Rangoli competition at Gandhi Bhavan, Vigilance awareness week competitions, organised FIT INDIA programme, Bathukamma celebration in college, Rabies awareness programme, Rashtriya Ekta Divas, AIDS DAY RALLY, National Voter's Day, EBSB State Youth Exchange Programme, Neighbourhood Youth Parliament, National science day celebrations, COVID-19 Awareness Week, webinar for students on "Mental Health During Lockdown" and National Webinar on "Mental Health Practices during the Pandemic" by IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

'Indira Priyadarshini Govt. Degree College for Women, IPGDC (W) Alumnae Association' is registered under the Telangana Societies Registration Act 2001, No.58 of 2018, Dated: 6.02.2018.

### Aims and Objectives:

- 1) To provide a forum for the Alumnae for exchange ideas on academic, cultural and social issues.
- 2) To deliver or arrange Extension Lectures, organize programs on personality development, Interview skills, Yoga and Sports etc.
- 3) To raise funds from the Alumnae for the development of the college.

Alumnae are the important stakeholders of the institution who work hand in hand to help in the developmental process. Alumnae meetings are held in the college where they share their experiences and views. They give their valuable suggestions to the students through discussions and motivational lectures. They guide the students in their area of expertise. They give their feedback for enhancing the functioning of the institution.

In the year 2020-2021 the total amount contributed by Alumnae was

Rs .20 , 900 .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college is a government college following CBCS pattern. Various programs are implemented in tune with its vision and mission. There is an open and interactive environment in college. Teachers submit annual curricular plan and departmental action plan to Principal at beginning of the year. Principal checks academic records like teaching diary, attendance registers, departmental activity, student progression, remedial coaching etc. periodically. Principal with cooperation of IQAC ensures that the teaching methods adopted by teachers help students in experiential learning. Student Projects, Field trips and lab work also help to achieve the mission of experimental learning. students are trained to acquire necessary skills to face the challenges of life and sustain individual career success. All committees work hard in execution of curricular, co-curricular, extra-curricular activities. A vast playground and compulsory games motivate the students towards physical health and build sportsman spirit in them. Participative learning and various activities helps in improving their mental health. NSS units take up various community oriented programs thus instilling strong human values and team spirit. Mentors support their mentees not only academically but also emotionally. Counseling by mentors help them achieve balanced behavior.



File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Principal is the head of the institution. However, to decentralize the administration she has delegated some powers to the vice-principal, staff council and coordinators/conveners of the committees. There are various committees in the college for academic and administrative works like Admissions, Examinations, IQAC, UGC, Cultural, Literary, Library, Sports etc. Each committee has a coordinator/convener and 4-5 members, with principal as the chairperson. In some committees students, parents, alumni and philanthropists are also members thus making them a part of the management.

1) Admissions are online through DOST Website where provisionally allotted candidates confirm their seats in the college. The Faculty wise coordinators along with members verify the original certificates and obtain the required certificates after which the Superintendent will ascertain the fee to be remitted by the candidate. Fee challan is issued by concerned non-teaching staff. Faculty coordinators and technical coordinator will crosscheck data on a daily basis for ascertaining the number of confirmed seats. Academic coordinator supervises the entire process of admission. With this decentralization, the admission process has been done smoothly and effectively without any errors.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Various committees are constituted to implement the strategic plan through various activities. Deployment documents are in the form of Annual curricular plans, teaching diaries, departmental action

plans, departmental activity registers, records of certificate and value added courses, records and NSS registers.

One example of successful implementation of strategic plan is the system of mentor-mentee. To effectively communicate with the students, to understand their problems and difficulties, to guide and counsel them in all aspects, we have successfully implemented the system of mentor-mentee. An average of 40 students are allotted to each faculty as mentees. Mentors familiarize themselves with all particulars of Mentees like their socio-economic background, hobbies, interests and aspirations, their strengths, weaknesses and hidden talents. Mentors conduct regular meetings with the mentees and guide them in all curricular and extra-curricular activities. Mentors also counsel them for any academic, emotional or psychological problem for attaining a balanced personality. Mentors try their best to make them emotionally strong. They help them not just to get success but also to deal with the failures. The mentors encourage the students to participate in games and sports for physical fitness.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has a well balanced organizational structure with specific functions. Commissioner of Collegiate Education is at the apex of organogram. At the institutional level, Principal is the head and DDO (Drawing & Disbursing Officer). The Vice Principal assists the Principal in all matters. Academic coordinator has responsibility of all academic matters including examinations. IQAC coordinator guides and monitors all activities of college to develop qualitatively. The HODs constitute Staff Council. They plan and look after the activities of departments and also monitor the faculty of their respective departments, give suggestions to the Principal and play an important role in passing resolutions in meetings. The teaching staff maintain all records of their subject

and the department. The superintendent from the non-teaching staff assists Principal in administrative and financial matters. She monitors the works of all non-teaching staff. The senior assistant, junior assistants and record assistants are assigned the office work. The office subordinates assist the Principal, staff and office. Coordinators/Conveners and members of various committees have responsibilities related to their committees, in addition to their regular duties. Some committees have students, parents, alumni, philanthropists and social workers as members.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has effective welfare measures for the teaching and non-teaching staff. Some of them are mentioned below:

- ♦ · General Provident Fund(GPF) which they get upon

retirement, as loan or as part final

- ♦ · Contributory pension scheme
- ♦ · Health cards provided by the state government for free medical treatment
- ♦ · group insurance Scheme (GIS)
- ♦ · All women employees are provided with 5 special casual leaves, each calendar year.
- ♦ · There is a provision for child care leave for a period of 90 days to women employees having minor children.
- ♦ · Earned leave and surrender of earned leave
- ♦ · Maternity leave for six months for female employees and paternity leave for 15 days for male employees
- ♦ · Telangana state General Life insurance (TSGLI)

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

05

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

05

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

43

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

#### The Teaching Staff :-

1) API :- The faculty members fill in the Academic Performance Indicator (API) forms at the end of the academic year in which they

are asked about their workload participation, professional development, their contribution to the college and society as per the UGC proforma. It is submitted to the Principal and CCE.

2) Student Feedback :- At the end of every year in the year wise scheme and every semester in CBCS the students' feedback is taken to assess the teaching performance of the lecturers

3) Academic Audit :- Every year CCE conducts Academic Audit in which external academic counsellors visit the college and assess the performance of each and every department. An exit meeting is held in which the lecturers are intimated about their shortcomings if any, and are encouraged to improvise.

Non-Teaching Staff:- 1) The principal conducts meetings with non-teaching staff periodically and assess their performance. She also takes the report regarding their work from the Superintendent. 2) At the end of each academic year the non-teaching staff are required to fill up a proforma regarding their work done, based on which the principal evaluates their performance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute has a mechanism for internal and external audit. External financial audit is conducted by AG (Accountant General). Commissionerate of Collegiate Education constitutes a committee from other institutions to conduct academic and administrative audit. They verify all the records of the college and give suggestions for improvement. Action taken report is sent to the O/o CCE. Apart from this the Principal conducts the internal financial audit periodically where financial records are checked by her. The cash books and other financial records are regularly updated and audited by the Principal frequently. Action taken report (ATR) is sent to the concerned authority after every audit.

The audit objections are thoroughly examined and required documents are submitted.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

59000

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

**Mobilization of Government Funds:-**

- ♦ As our college is a government college the major funding bodies are the State government, UGC, and RUSA.
- ♦ Salaries of the Teaching and Non Teaching staff are from the government.
- ♦ Funds from RUSA have been obtained by sending proposals to RUSA after passing resolutions in the staff council meeting and the way of utilization is as per the requirement which is discussed in the RUSA meeting.

**Mobilization of Non-Government Funds:-**

Non-Government Funds are maintained by the College Planning and Development Committee (CPDC). Alumnae Association funds are deposited in Alumnae account. Some philanthropists give cash prizes to the toppers in some subjects on annual day function. An

amount of Rs.171919.00 has been fixed as FDs, the interest amount of which is used for giving Gold medals to Toppers.

Rents received from the following are used for the development of college and students

1. 'Fairy Princess', an institute running beautician course under PMKVY scheme in the college premises
2. College canteen.
3. Xerox shop in college premises.
4. Car parking at the time of exhibition.
5. Conducting various examinations.
6. Open universities IGNOU and BRAOU study centres.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**IQAC has contributed significantly for institutionalizing the quality assurance strategies and processes. Two examples of practices which are institutionalized as a result of IQAC initiatives are as follows:**

1. **Participation of students in JIGNASA study projects:-** Jignasa is program by CCE where students do study projects in small teams and participate in the competition which is held at cluster and state level. The winners are given certificates and cash prize. They are also given a chance to showcase their project in TSAT (ManaTV) Live presentation. IQAC has taken initiative in making it compulsory to send student projects from the college from various departments. As a result of this, students are inclined towards research and getting accustomed to research methodologies. They also become confident and master their presentation skills.

2. **Feedback Mechanism :-** IQAC has initiated a feedback system which has now become a regular practice of the institution. In



this system feedback is collected in specified proforma by students, parents and alumni and submitted to the IQAC. The IQAC Coordinator and the Principal then analyse the feedback and action is taken and action taken report is prepared.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution through IQAC implements several reforms in teaching learning process two of which are described below.

1) ICT-based learning or e-classrooms:- A major reform brought about by the college through IQAC is implementation of ICT based teaching and learning. There is maximum use of ICT for effective learning. There are five smart classes with projectors and screens, one virtual classroom, two computer labs and one TSKC lab. There are 104 computers in the college out of which 82 are accessible to the students. We have WiFi enabled campus. The virtual classroom is for access to lectures from other colleges. Emails, PPTs, Whatsapp, Mobiles apps are used by teachers and students.

2) Introduction of Certificate Courses and value added courses by the departments :- In order to achieve excellence in learning, certificate and value added courses are introduced in the college. These courses are offered to enhance the skills of students for increasing their employability. These courses are need based and value based and enable the students to equip themselves with the certified training in skill based subjects to help them in their career.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Measures initiated by the institution for the promotion of gender equity. The following facilities are provided for women in terms of 1. Safety and security The college has Grievance Redressal Cell and Anti Ragging Committee to monitor the safety and security of students Anti Ragging Committee helps in providing stress free welcome to freshers. The college is under CCTV surveillance to ensure the safety and security of the students.

Awareness Programmes are conducted on usage of safety apps in mobile. There is presence of watchman in uniform to control undesirable situations. 2. Counselling The college has a Counselling Committee and regular counseling sessions are

organized. Each faculty counsels a group of 40 students. Various counseling programmes are arranged to develop the personality of the learners. Womens day is celebrated to create awareness among students to fight against discrimination in society. 3.Common Rooms The college has a common room and canteen for girls to relax and refresh. It also helps them to develop social bonding with each other.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures** Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment **C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**1.Solid Waste Management** Solid waste management is given utmost importance and the waste is segregated before it is dumped. The college conducts awareness programmes for students to manage waste. The nappy vending machines are provided to the students and pollution free disposal of sanitary napkins is done through incinerators.The college has a waste paper collection box.The waste paper and news papers are given to BPCL agency. Organic manure pit recycles organic waste from plants, Manure is utilized to enhance the greenery in the campus. **2.Liquid Waste Management.** The liquid waste from the labs is directly disposed through sewage

to avoid hazardous effects to the environment. Rain water from the terrace is directly drained into plants by a pipeline. Proper drainage system is maintained to avoid stagnation near drinking water area. 3.E-Waste Management Computers are repaired and irreparable ones are given to vendors for recycling. The proper disposal of old, outdated and non-working electronic items such as monitors, keyboards, mouse, printers etc is necessary because these materials contain hazardous materials like lithium, lead, zinc, etc and improper disposal of these items is harmful for living beings. So utmost care is taken while disposing these items.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution:** Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**B. Any 3 of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college is at the forefront in sensitizing students to the cultural, regional, linguistic, communal and socio-economic diversities and providing an inclusive environment to promote Harmony. Some of such endeavours in the year 2020-2021 are

To Promote Harmony towards Linguistic Diversities Mathru Bhasha Dinotsavam, Hindi Diwas, International Hindi Day, and English Language Day are celebrated.

Ambedkar Jayanthi is celebrated on 14th April to mark Ambedkar's struggle for equality throughout his life, especially for Dalits, Adivasi and Labour worker's.

National Unity day also known as Rashtriya Ekta Diwas is celebrated in India on 31st October.. The day is celebrated to mark the birth anniversary of Sardar Patel who had a major role in the Political integration of India.

To mark the National Unity day, pledge on line quiz and motivational lectures were organised.

Harmony and peace day was celebrated on 22nd November to promote peace, tolerance, inclusion understanding and solidarity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Annual action plan incorporates various activities every year to inculcate values and sensitize students and staff towards the constitutional obligations. Some of the activities conducted in 2020-21 are:

Independence Day is significant as it commemorates the valour and spirit of the freedom fighters who fought for the independence of the nation from British rule. To mark this day State level webinar and online Quiz were conducted by the college. Teacher's day is celebrated to mark the birth anniversary of Dr. Sarvepalli Radhakrishnan. Online Quiz was conducted on that day by Political Science Department. Indian Constitution Day is also known as National Law Day. It is celebrated in India on 26th November every year to commemorate the adoption of the constitution of India. To mark this day online Quiz, Indian Constitution Day Pledge and Extension Lecturers were organised by the Political Science Department.

File Description	Documents
Details of activities that inculcate values; necessary to render students into responsible citizens	Nil
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. The Institution organizes**

A. All of the above

professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

As we live in a Multicultural, Multi religious, Multi lingual country, at the institution level too, we remember the great Indian personalities by conducting various competitions to create awareness among the students about their efforts, achievements and sacrifices. Independence Day and Republic day are celebrated with great enthusiasm, by paying tribute to the brave soldiers and freedom fighters. Flag hoisting is followed by cultural programs.

National Integrity day is celebrated on the birth anniversary of Sardar Vallabh bhai Patel. National education day is celebrated on the birth anniversary of Maulana Abul Kalam Azad. Different Competitions, Seminars etc are arranged to promote the importance of education. 5th Sept. is celebrated as Teacher's day to mark the birth anniversary of Dr. Sarvepalli Radhakrishnan. The birthdays of great personalities like Mahatma Gandhi, Ramanujan, , Netaji Subhash Chandra Bose, Indira Gandhi, Rajiv Gandhi, Kaloji etc., are celebrated.



File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### BEST PRACTICE 1 Organizing placement Drives

#### Best Practices

1 (<http://ccets.cgg.gov.in/Uploads/files/buttonDetails/75994.pdf>)

### BEST PRACTICE Imparting Online Education

#### Best Practices

2 (<http://ccets.cgg.gov.in/Uploads/files/buttonDetails/75996.pdf>)

### BEST PRACTICE 2

1. Title of the Practice IMPARTING ONLINE EDUCATION DURING COVID 19 PANDEMIC

#### Best Practices

2 (<http://ccets.cgg.gov.in/Uploads/files/buttonDetails/75996.pdf>)

File Description	Documents
Best practices in the Institutional website	<a href="http://ccets.cgg.gov.in/Uploads/files/buttonDetails/75994.pdf">Best Practices 1 (http://ccets.cgg.gov.in/Uploads/files/buttonDetails/75994.pdf)</a>
Any other relevant information	<a href="http://ccets.cgg.gov.in/Uploads/files/buttonDetails/75996.pdf">Best Practices 2 (http://ccets.cgg.gov.in/Uploads/files/buttonDetails/75996.pdf)</a>

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust

within 200 words

Our college has four NSS units headed by dynamic Programme Officers and a strength of 400 volunteers. The regular activities of the units include Swachh Pakwada, Harithaharam tree plantation, Blood donation camp, Health camps, awareness on contagious diseases, volunteering for Pulse polio drives, etc. The volunteers regularly take out rallies on various occasions like AIDS day, Leprosy free rally, Breast cancer rally, etc. The four units have adopted villages where extension work is undertaken. The deplorable conditions of the villagers have been changed due to their efforts. The meetings with the Sarpanch and authorities have resulted in better facilities for the villagers. Surveys are conducted and concerned authorities are made to take initiatives. The volunteers counsel the women on adverse effects of drinking, early marriages, child labor etc. Special medical camps have been arranged in collaboration with specialist doctors. The motto of NSS "NOT ME BUT YOU" is taken a step further by regularly visiting the orphanages, jails and old age homes. The neighborhood slum has also been adopted by the NSS units. Due to their exemplary performance, our volunteers have been selected for National Integration Camps. They have received awards and recognitions like Best P.O award, Peace Award etc.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institute aims to develop and deploy various plans for effective curriculum delivery, by following the almanac provided by Osmania University. Keeping in view the academic calendar provided by the O/o Commissionerate of collegiate education, the heads of all the departments prepare their departmental action plan and the annual curricular plan, incorporating in it, the co-curricular and extracurricular activities. The everyday teaching and student activities are recorded in teaching diary. With the introduction of CBCS, there is a drastic change in the curriculum of all UG courses. Apart from discipline specific courses(DSC) the curriculum also includes Ability Enhancement Compulsory Courses (AECC) in the first year, Skill Enhancement Courses (SEC) in second year, Discipline Specific Elective (DSE) and Generic Elective courses in the final year curriculum. Subject experts are invited to deliver lectures and field visits are organized so that the existing curriculum is made more effective to the students. To bring about an all-round development of the students, the college has collaborated with various organizations to train the students. On demand from stakeholders, the college has introduced 46 new courses with different course combinations at UG level and 3 at PG level during this academic year.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college prepares a detailed calendar of events at the institutional level based on the University almanac. This helps departments to draw up action plans for curricular, co-curricular and extracurricular activities with ease and effectiveness. Examinations are an integral part of the

Education process to assess Students Academic Performance. Our Institution adheres to the almanac released by the University at the beginning of the Academic year. Along with the external examinations, continuous internal evaluation of students takes place. The evaluation of the students is gauged by Cumulative Grading System. The Examination Committee of the college, under the able leadership of the Principal, determines and decides the format and schedules the tests and assignments during the semester. Apart from this type of assessment, the institution has its own method of assessing the progress and preparedness of the Students like Slip Tests, Practical Exams, Term Exams etc. The continuous observation and evaluation helps the teachers to identify the learning abilities of the students. Based on these results, necessary steps are taken to improve the performance of the students. Mentors continuously provide guidance and counselling for the academic and non-academic problems faced by the students, and thus improving their performance.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

<b>1.2 - Academic Flexibility</b>	
<b>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b>	
<b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b>	
47	
File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>
<b>1.2.2 - Number of Add on /Certificate programs offered during the year</b>	
<b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b>	
10	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>
<b>1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year</b>	
414	
File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>
<b>1.3 - Curriculum Enrichment</b>	

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution follows the curriculum of Osmania University and hence offers a course on Environmental Studies as a part of the syllabus for all programmes. Gender Sensitization is a course introduced into the curriculum by Osmania University with the introduction of CBCS. Training programs were organized by Commissionerate of Collegiate Education for the teachers to teach this subject. The institution has a Women Empowerment Cell headed by a senior faculty member, through which, the institution organizes various programs such as women's safety, self-defense, health checkups, personality development etc. for the benefit of the girl students. The O/o CCE has initiated a training program on bike riding in the year 2020-21. The Entrepreneurship Development Cell, has been established to empower the students. Environmental studies is a multi-disciplinary subject. The college has 4 NSS units, through which various social events, such as mass tree plantation, rallies in nearby places to give awareness on water conservation and energy conservation are conducted. Our college believes in training students to be good human beings. There is an Anti-Ragging Cell, Internal Compliance Committee and Discipline Committee to take care of human values among students. The college gives equal importance to professional ethics along with academics.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

00

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

### 1.3.3 - Number of students undertaking project work/field work/ internships

199

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	<a href="http://ccets.cgg.gov.in/Uploads/files/buttonDetails/76001.pdf">http://ccets.cgg.gov.in/Uploads/files/buttonDetails/76001.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://ipgdc.in/pdf/studentfb2021.pdf">https://ipgdc.in/pdf/studentfb2021.pdf</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**833**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**622**



File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college conducts a one day orientation program for the first year students. The Principal introduces the college, speaks about its vision and mission, and apprises them of the academic requirements, the facilities, the co-curricular, extracurricular activities and support systems available in the college. The students are sensitized about the CBCS and the semester system, Academic schedule and flagship programs like TSKC, MANA TV, MOOCs, JIGNASA-Student study projects, etc.. The students are made aware of NSS, Sports infrastructure, Library and other facilities on campus. The college has a mentor-mentee system, where the mentors, mentor the mentees on academic and personal matters, throughout their stay in the college. Slow learners are identified and various strategies like Bridge courses, remedial classes and extra coaching are adopted by the College to uplift them. Research orientation is inculcated among the students by allowing them to think, write a proposal and carry out minor research projects under the aegis of JIGNASA-student study projects, initiated by CCE. and selected students are given an opportunity to give a live telecast through TSAT-NIPUNA promoting the concept of "Earn while you Learn".

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1839	48

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Institution believes in implementation of a variety of Student Centric Methods in order to cater to the learning needs of students with varied interests, aspirations and diverse cultural backgrounds. Participative Learning, is undertaken with an intent to involve the students actively in the learning process by Case Study Analysis, Group discussions etc. The students are encouraged to participate in co-curricular activities both within and outside the college. Experiential Learning helps students to learn the subjects in a more practical manner through Field trips to premier research institutions, labs, MNCs, Industrial tours etc. Special hands-on sessions in Advanced Laboratory Techniques are arranged through virtual classrooms, virtual Labs, and google classrooms. YouTube videos and educational websites are some of the other ICT tools used for exploring various domains of knowledge. To keep pace with recent developments in various fields, Guest lectures and workshops/seminars/conferences are organized by inviting experts as resource persons. Bridge courses, Inter disciplinary classes are held to fill the knowledge gaps between specified programs. Various certificate courses and value added courses like Ethical Hacking, Child care and development, computer/technical skills (TSKC), entrepreneurship course are offered to enhance the life skills and employability skills in particular, for the students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Institution is well equipped with adequate ICT facilities optimally used to render an effective teaching using ICT and help the learners become competent and confident users of ICT.

The college has 3 computer labs with Wi-Fi enabled for carrying out lab practicals. For an effective teaching and best dissemination of knowledge, the college has 8 smart board class rooms integrated with technology, equipped with two Audio visual halls with LCD projectors and a Virtual Classroom learning equipment with capturing system, which connects all the government degree colleges acrossTelangana.

- ♦ E-resources,E-Library from N List (50000 books).E- Journals , e-books and Various softwares for carrying out lab experiments such as C, C++,Java, -ERP (New Version), etc. are available.
- ♦ Videos and presentations developed by faculty,MANA TV presentations,'student as teacher' programs, Presentations using LCD, OHP, Smart board and virtual classroom
- ♦ Preparation of presentations on curriculumusing Power point
- ♦ video lectures developed by faculty
- ♦ Screening YouTube videos to explore and learn things in aneffective way
- ♦ Various softwares such as CBT for English, Tally for accounts,camtasia etc. are available

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<b>No File Uploaded</b>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

**43**

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

48

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	No File Uploaded

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

136	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Our college is affiliated to Osmania University. The rules and regulations for evaluation process are framed by the affiliating University and same is communicated to the students in the orientation program at the beginning of the first year of their academic program. The college adheres to the almanac provided by the affiliating University and conducts internal assessments as per the schedule provided. Two internal assessments are conducted each semester and the marks are communicated to the students in the classroom. The transparency in the evaluation pattern encourages the students to work towards their exams systematically throughout the course. The marks of Internal Assessment and Assignments are uploaded online promptly through the portal provided by the University. The evaluation process is made known to students through university website, notice boards and ward counselling. At the Institutional level, the Academic branch of the college, with the Principal, discusses a schedule for the various examinations like internal assessments and pre-semester Examinations as well as Practical Exams at the beginning of the academic year according to university almanac. On completion of the examination, a list of those present and absent is prepared. The marks are entered in the marks record book which is verified by the Principal.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The College has an effective mechanism for redressal of grievances with reference to evaluation system. The Institution strictly maintains transparency in the entire evaluation process. The system monitors regularity in the conduct of examinations. At the University level, if any student feels that the score given to her in any paper is not just, there is a provision for Recounting and /or Revaluation for the UG/PG courses.. The students can apply for revaluation within the given time, as announced by the University. At the College level, all Internal Assessment Examinations are conducted as per the pattern recommended by the university. In case, a student has any query, she approaches the respective class mentor and gets it resolved.. The Institution instills a responsive and accountable attitude among the Faculty to ensure that, there is no laxity in terms of fair deals with the students.. A more efficient method of biometric attendance has been introduced in the current academic year 2019-20 for more transparency about the attendance of the students. This would also keep in check the irregularity of the students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The outcome based teaching-learning with learner centric approach is the main substratum of outcomes. The Institution aims at Academic Excellence and sets its own Programme Outcomes, Programme Specific Outcomes and Course Outcomes to foster Higher Education. Outcomes are usually expressed as Knowledge, Skills, or Attitudes which are communicated to the Faculty and Students as follows: IQAC arranges various Training and Orientation programmes for Faculty enrichment and for reinforcing expectations of the Institution that help teachers focus on ways and means to attain performance. Teachers inform and orient the students and their Parents, about the Program and Course outcomes and Performance Targets before the instruction begins. They employ a wide array of approaches for assessing student- learning in the classroom. The details are stated in clear, specific and measurable terms available as

printed information in the college prospectus, student handbooks and are also displayed on the Institutional website. Once students have internalized the elements of Quality and Standards for performance, they apply these criteria and standards

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="http://ipgdc.in/psc.html">http://ipgdc.in/psc.html</a>
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution which articulates to the students the expected outcomes of the program -- in terms of knowledge, skills, and values-- referred to as Program Outcomes,. The program's content, student experiences, and teaching methodologies are then aligned in an optimal way to help students achieve these learning outcomes. The college employs a continuous improvement process to evaluate and improve the effectiveness of each academic program. Measuring the Attainment of Cos, PSOs and Pos starts from defining them at appropriate levels. Faculty are also oriented and motivated towards attainment of these outcomes.. The assessment of these outcomes is done both formally and informally. Formal assessment generally refers to the standardized assessment that is used in evaluating the students for their grade, with special reference to the CBCS pattern adopted.. Informally the outcomes are also assessed through Parent Meets, Industry Interactions and Placement Activity reports. Participation of the students in Co-curricular and Sports activities both within and outside the college, results in their all round development. The Institution has always had a mechanism to evaluate the attainment of learning outcomes of the students through student feedback.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="http://ipgdc.in/psc.html">http://ipgdc.in/psc.html</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

257

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://ccets.cgg.gov.in/Uploads/files/buttonDetails/76001.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00



File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

00

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution in accordance with the proceedings of Commissioner of Collegiate Education has started an entrepreneurship development cell (EDC). It is an initiative to develop entrepreneur- thought process through brainstorming sessions and case studies. Mentor networking opportunities will be provided. We are tied up with Osmania Technology Business Incubator (TBI) under preincubation program. The objective of EDC is to ignite entrepreneurial spirit among the students. Start up ideas developed by the students will be provided support through Osmania TBI. The college has conducted an orientation programme and motivational lectures to the students. At college level an EDC cell has been formed to take up the activities of creating an eco-system for innovations and to initiate for creation and transfer of knowledge.

The Telangana Skill Knowledge Center (TSKC) of the college in association with Other colleges and institutions encourages students to attend bootcamps wherein group discussions are held to bring out the innovative ideas of the students. For instance, our students attended bootcamp at GDC Vidyanagar and INNOVIVito discuss their ideas of setting up restaurant with a difference.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

01

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

<b>3.3 - Research Publications and Awards</b>	
<b>3.3.1 - Number of Ph.Ds registered per eligible teacher during the year</b>	
<b>3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year</b>	
00	
<b>File Description</b>	<b>Documents</b>
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded
<b>3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year</b>	
<b>3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year</b>	
<b>File Description</b>	<b>Documents</b>
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded
<b>3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year</b>	
<b>3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year</b>	
01	
<b>File Description</b>	<b>Documents</b>
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college conducts neighborhood community activities through NSS units, such as Swachatah Abhiyan, Clean and Green activity, Haritaharam, Anti-liquor programme, Youth Conventions, Youth Festivals, Yuvataragam, Tree plantation, Participation in NATA (North America Telugu Association) etc., These activities enhance the student's academic learning experiences and inculcate the values and life skills in them. The expected impact from these activities can be summarized below: Through these activities, the students get socialized and learn to think beyond individual interests and work for social welfare. The theoretical knowledge given in the class room, effective communication skills and effective decisionmaking are few things that the students learn while participating and organizing various projects and programmes under NSS extension activities. The students get wonderful platform to mingle with each other and learn about culture, traditions, and values of people. These activities help the students to contribute in National development and social integration. They also inculcate value of male-female equality, humanity and notion of equal rights. Some of the extension activities also create awareness about bad social practices in the society and prepare them for the eradication of social evils. Extension activities also impart the students, new social values and norms. These activities are useful in sensitizing social issues like dowry system, blind beliefs, superstitions, digital divide, caste based divide, gender inequality etc. The college has always been in the forefront to undertake NSS extension activities, thus fulfilling its institutional social responsibility.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

04

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

19

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

1759

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

05

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution spread over 5 acres of land. The institution has two blocks equipped with adequate physical facilities. A new block is under construction to meet the growing needs.

**Physical Facilities:** The staff and students are largely benefitted by the following physical facilities - ICT-equipped classrooms, laboratories, well-resourced library, seminar halls, smart board classrooms, virtual classroom, CCTVs, visual display screens, LCD Projectors, internet and Wi-Fi connectivity, computers, public address system, adequate washrooms, common room, sanitary napkin vending machine and incinerator machine. **Classrooms:** Twenty-three classrooms are ICT equipped. Public Address System and Wi-Fi supplies a good Teaching-Learning ambience. The facility of virtual classroom provides an online learning environment. Seminar hall is used to conduct seminars, lectures, and for various other literary and cultural activities. **Laboratories:** The institution also provides 8 laboratories for the students. With the introduction of new and need-based courses, like Botany, Zoology and Physics, the way has been paved for the additional laboratories.

**Computing Equipment:** The institution facilitates well-furnished computer laboratories, with computers networked under Windows. These include: Three Computer Laboratories with internet-enabled computers Virtual Classroom, which is also used for capturing the lectures Wi-Fi enabled Campus High-Speed Internet Gateway to provide seamless connectivity across the campus.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has infrastructure to promote participation of

the students in co-curricular and extracurricular activities.

**Sports & Games:** The institution has a spacious and well-equipped Sports room, where students can play indoor games like table tennis, chess, caroms, etc. The college has a vibrant Department of Physical Education, which encourages the students incessantly to participate in the various competitive events throughout the semester at state, national and international levels through diligent planning and practice. Students are also well trained to participate and compete in inter-college, inter-university, state and national level tournaments.

**Gymnasium and Yoga:** Apart from the intellectual facilities to cater to the needs of academics, the additional physical facilities such as gymnasium and open auditorium for Yoga are also provided in the premises. Thus, these infrastructural facilities will help the students to enhance themselves in physical, mental, social and psychological aspects.

**Cultural Activities:** Sangeeta Nrutya Kala Vedika, Chitra Kala Vedika, Shilpa Kala Vedika and Ranga Sthala Kala Vedika are various platforms for the students to exhibit their talents. The various facilities, provided by the institution to the participants of various cultural events are music system, recording system, cameras, and lighting system.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

25

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>



**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)****4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

37.6

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template	<a href="#">View File</a>

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The library has a wide collection of reference books, text books, journals, magazines, etc. Average method is used to calculate per day usage of library. The library also has a reading room. It is an institutional member of INFLIBNET (N-LIST). The students and the staff are encouraged to use the library for e-journals and e-books with free internet facility. The Library provides various services like:

- ◆ E-Resource Center Reference Service
- ◆ News Paper Clipping Service
- ◆ New Arrivals Display
- ◆ Documentation of Syllabus copies and Question Papers
- ◆ Bibliographies

Library also organizes various Extension Activities every year such as:

- ◆ User Orientation Programs for Freshers
- ◆ National Library Week Celebrations (November of every year)
- ◆ Book Exhibition
- ◆ Literary Competitions

The institution makes sure that the Departments participate in various activities like conducting competitions on Reading

Aloud, Elocution, Essay Writing, etc. Library housekeeping activities are computerized with NewGenLib Integrated LibraryManagement System Software. The automation process, with the new software IntegratedLibrary Management System begun in the year 2017-18. Though the library was partiallyautomated during the academic year 2017-18, the automation process was finished in the year2018-19. The version of NewGenLib software used for automation of the library is Helium 3.1.4.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**B. Any 3 of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**.15 lakhs**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)****4.2.4.1 - Number of teachers and students using library per day over last one year**

70

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	No File Uploaded

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The institute has always been reviewing the current needs and accordingly the internet bandwidth is upgraded from time to time. Institute has upgraded its bandwidth from 100 MBps Leased Line Internet connectivity to 400MBps Leased Line. • The Internet Service Provider ACT Fibernet provides connectivity with high fault tolerance. • Internet connectivity is available in class rooms. • Video conferencing facility is available at Virtual Class Room. • Most of the laboratories are equipped with LCDs for online demonstration to students. All faculty, staff and students are allocated user id and password to avail these services. All faculty members are provided with internet connected desktops in their staff rooms. All classrooms are equipped with ICT facilities. The entire campus is monitored by CCTV cameras installed at strategic places. The college is equipped with computers that are accessible to faculty, staff and students. Printers are available in the office, staff rooms, library, exam branch and laboratories. Virtual Learning Environment: This is one of the green initiatives of the institution to realize the objective of paperless administration. It is now possible to deliver educational resources to our students anywhere, anytime and on any computing device.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.3.2 - Number of Computers	
92	
File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	No File Uploaded
4.3.3 - Bandwidth of internet connection in the Institution	
A. ? 50MBPS	
File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
6.33	
File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
Laboratory - Record of maintenance account is maintained by the Head of the Departments of the concerned departments. The repairing and maintenance of lab equipment is done by the	

technicians of related owner enterprises. Library - Every year, at the beginning of the academic session, students are motivated to register themselves in library to use INFLIBNET. Suggestion box is installed inside the reading room to take users' feedback. To ensure return of books, 'no dues' from the library is mandatory for students before appearing in exam. Other issues such as weeding out of old titles, schedule of issue/return of books, etc. are chalked out/resolved by the library committee. Sports - Regarding the maintenance of Badminton/Volley Ball Court/Gymnasium, the college Sports In-charge consults the coaches. Computers - Computer maintenance through AMC is done regularly and non-repairable systems are disposed off. Classrooms - The College has a building committee for maintenance and upkeep of infrastructure.

The Additional Special Fee/College Development Fund is utilized for maintenance and minor repair of furniture and other electrical equipment. With the help of the sweepers, cleanliness of classrooms is maintained.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://ccets.cgg.gov.in/Uploads/files/buttonDetails/76002.pdf">http://ccets.cgg.gov.in/Uploads/files/buttonDetails/76002.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1424

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
278	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
278	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>
<b>5.2 - Student Progression</b>	
<b>5.2.1 - Number of placement of outgoing students during the year</b>	
<b>5.2.1.1 - Number of outgoing students placed during the year</b>	

<b>586</b>	
File Description	Documents
Self-attested list of students placed	<b>No File Uploaded</b>
Upload any additional information	<b>No File Uploaded</b>
Details of student placement during the year (Data Template)	<a href="#">View File</a>
<b>5.2.2 - Number of students progressing to higher education during the year</b>	
<b>5.2.2.1 - Number of outgoing student progression to higher education</b>	
<b>35</b>	
File Description	Documents
Upload supporting data for student/alumni	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>
Details of student progression to higher education	<a href="#">View File</a>
<b>5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)</b>	
<b>5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year</b>	
<b>00</b>	
File Description	Documents
Upload supporting data for the same	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>



**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

01

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Elections are conducted in the college to select college representatives to coordinate various activities of the college, they are responsible, punctual, effective in carrying out their duties with team spirit for intellectual and physical development of the college. They shall assist and coordinate in ensuring sustainability of quality education and overall activities of the college. Students were selected for MANA TV presentations students actively participated in various programs like World Literacy Day, DEET (Digital Employment Exchange of Telangana) organised by Dept. of Commerce and TSKC, Certificate Course in Emergency Medical Aid to needy people, Yuvatharangam competitions, Telangana Ku Haritha Haram, Swachh Bharat Programme, Rangoli competition at Gandhi Bhavan, Vigilance awareness week competitions, organised FIT INDIA programme, Bathukamma celebration in college, Rabies awareness programme, Rashtriya Ekta Divas, AIDS DAY RALLY, National Voter's Day, EBSB State Youth Exchange Programme, Neighbourhood Youth Parliament, National science day celebrations, COVID-19 Awareness Week, webinar for students

on "Mental Health During Lockdown" and National Webinar on "Mental Health Practices during the Pandemic" by IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

'Indira Priyadarshini Govt. Degree College for Women, IPGDC (W) Alumnae Association' is registered under the Telangana Societies Registration Act 2001, No.58 of 2018, Dated: 6.02.2018.

#### Aims and Objectives:

1) To provide a forum for the Alumnae for exchange ideas on academic, cultural and social issues.

2) To deliver or arrange Extension Lectures, organize programs on personality development, Interview skills, Yoga and Sports etc.

3) To raise funds from the Alumnae for the development of the college.

Alumnae are the important stakeholders of the institution who work hand in hand to help in the developmental process. Alumnae meetings are held in the college where they share their experiences and views. They give their valuable suggestions to the students through discussions and motivational lectures. They guide the students in their area of expertise. They give their feedback for enhancing the functioning of the institution.

In the year 2020-2021 the total amount contributed by Alumnae was Rs.20,900.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)** E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college is a government college following CBCS pattern. Various programs are implemented in tune with its vision and mission. There is an open and interactive environment in college. Teachers submit annual curricular plan and departmental action plan to Principal at beginning of the year. Principal checks academic records like teaching diary, attendance registers, departmental activity, student progression, remedial coaching etc. periodically. Principal with cooperation of IQAC ensures that the teaching methods adopted by teachers help students in experiential learning. Student Projects, Field trips and lab work also help to achieve

the mission of experimental learning. students are trained to acquire necessary skills to face the challenges of life and sustain individual career success. All committees work hard in execution of curricular, co-curricular, extra-curricular activities. A vast playground and compulsory games motivate the students towards physical health and build sportsman spirit in them. Participative learning and various activities helps in improving their mental health. NSS units take up various community oriented programs thus instilling strong human values and team spirit. Mentors support their mentees not only academically but also emotionally. Counseling by mentors help them achieve balanced behavior.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Principal is the head of the institution. However, to decentralize the administration she has delegated some powers to the vice-principal, staff council and coordinators/conveners of the committees. There are various committees in the college for academic and administrative works like Admissions, Examinations, IQAC, UGC, Cultural, Literary, Library, Sports etc. Each committee has a coordinator/convener and 4-5 members, with principal as the chairperson. In some committees students, parents, alumni and philanthropists are also members thus making them a part of the management.

1) Admissions are online through DOST Website where provisionally allotted candidates confirm their seats in the college. The Faculty wise coordinators along with members verify the original certificates and obtain the required certificates after which the Superintendent will ascertain the fee to be remitted by the candidate. Fee challan is issued by concerned non-teaching staff. Faculty coordinators and technical coordinator will crosscheck data on a daily basis for ascertaining the number of confirmed seats. Academic coordinator supervises the entire process of admission. With this decentralization, the admission process has been done smoothly and effectively without any errors.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Various committees are constituted to implement the strategic plan through various activities. Deployment documents are in the form of Annual curricular plans, teaching diaries, departmental action plans, departmental activity registers, records of certificate and value added courses, records and NSS registers.

One example of successful implementation of strategic plan is the system of mentor-mentee. To effectively communicate with the students, to understand their problems and difficulties, to guide and counsel them in all aspects, we have successfully implemented the system of mentor-mentee. An average of 40 students are allotted to each faculty as mentees. Mentors familiarize themselves with all particulars of Mentees like their socio-economic background, hobbies, interests and aspirations, their strengths, weaknesses and hidden talents. Mentors conduct regular meetings with the mentees and guide them in all curricular and extra-curricular activities. Mentors also counsel them for any academic, emotional or psychological problem for attaining a balanced personality. Mentors try their best to make them emotionally strong. They help them not just to get success but also to deal with the failures. The mentors encourage the students to participate in games and sports for physical fitness.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has a well balanced organizational structure with specific functions. Commissioner of Collegiate Education is at the apex of organogram. At the institutional level, Principal is the head and DDO (Drawing & Disbursing Officer). The Vice Principal assists the Principal in all matters. Academic coordinator has responsibility of all academic matters including examinations. IQAC coordinator guides and monitors all activities of college to develop qualitatively. The HODs constitute Staff Council. They plan and look after the activities of departments and also monitor the faculty of their respective departments, give suggestions to the Principal and play an important role in passing resolutions in meetings. The teaching staff maintain all records of their subject and the department. The superintendent from the non-teaching staff assists Principal in administrative and financial matters. She monitors the works of all non-teaching staff. The senior assistant, junior assistants and record assistants are assigned the office work. The office subordinates assist the Principal, staff and office. Coordinators/Conveners and members of various committees have responsibilities related to their committees, in addition to their regular duties. Some committees have students, parents, alumni, philanthropists and social workers as members.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has effective welfare measures for the teaching and non-teaching staff. Some of them are mentioned below:

- ♦ · General Provident Fund(GPF) which they get upon retirement, as loan or as part final
- ♦ · Contributory pension scheme
- ♦ · Health cards provided by the state government for free medical treatment
- ♦ · group insurance Scheme(GIS)
- ♦ · All women employees are provided with 5 special casual leaves, each calendar year.
- ♦ · There is a provision for child care leave for a period of 90 days to women employees having minor children.
- ♦ · Earned leave and surrender of earned leave
- ♦ · Maternity leave for six months for female employees and paternity leave for 15 days for male employees
- ♦ · Telangana state General Life insurance (TSGLI)

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

05

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

05

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

43



File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

#### The Teaching Staff :-

1) API :- The faculty members fill in the Academic Performance Indicator (API) forms at the end of the academic year in which they are asked about their workload participation, professional development, their contribution to the college and society as per the UGC proforma. It is submitted to the Principal and CCE.

2) Student Feedback :- At the end of every year in the year wise scheme and every semester in CBCS the students' feedback is taken to assess the teaching performance of the lecturers

3) Academic Audit :- Every year CCE conducts Academic Audit in which external academic counsellors visit the college and assess the performance of each and every department. An exit meeting is held in which the lecturers are intimated about their shortcomings if any, and are encouraged to improvise.

Non-Teaching Staff:- 1) The principal conducts meetings with non-teaching staff periodically and assess their performance. She also takes the report regarding their work from the Superintendent. 2) At the end of each academic year the non-teaching staff are required to fill up a proforma regarding their work done, based on which the principal evaluates their performance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute has a mechanism for internal and external audit. External financial audit is conducted by AG (Accountant General). Commissionerate of Collegiate Education constitutes a committee from other institutions to conduct academic and administrative audit. They verify all the records of the college and give suggestions for improvement. Action taken report is sent to the O/o CCE. Apart from this the Principal conducts the internal financial audit periodically where financial records are checked by her. The cash books and other financial records are regularly updated and audited by the Principal frequently. Action taken report (ATR) is sent to the concerned authority after every audit. The audit objections are thoroughly examined and required documents are submitted.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

59000

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

##### Mobilization of Government Funds:-

- ♦ As our college is a government college the major funding bodies are the State government, UGC, and RUSA.
- ♦ Salaries of the Teaching and Non Teaching staff are from the government.
- ♦ Funds from RUSA have been obtained by sending proposals to RUSA after passing resolutions in the staff council meeting and the way of utilization is as per the requirement which is discussed in the RUSA meeting.

##### Mobilization of Non-Government Funds:-

Non-Government Funds are maintained by the College Planning and Development Committee (CPDC). Alumnae Association funds are deposited in Alumnae account. Some philanthropists give cash prizes to the toppers in some subjects on annual day function. An amount of Rs.171919.00 has been fixed as FDs, the interest amount of which is used for giving Gold medals to Toppers.

Rents received from the following are used for the development of college and students

1. 'Fairy Princess', an institute running beautician course under PMKVY scheme in the college premises
2. College canteen.
3. Xerox shop in college premises.
4. Car parking at the time of exhibition.
5. Conducting various examinations.
6. Open universities IGNOU and BRAOU study centres.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**IQAC has contributed significantly for institutionalizing the quality assurance strategies and processes. Two examples of practices which are institutionalized as a result of IQAC initiatives are as follows:**

**1. Participation of students in JIGNASA study projects:-** Jignasa is program by CCE where students do study projects in small teams and participate in the competition which is held at cluster and state level. The winners are given certificates and cash prize. They are also given a chance to showcase their project in TSAT (ManaTV) Live presentation. IQAC has taken initiative in making it compulsory to send student projects from the college from various departments. As a result of this, students are inclined towards research and getting accustomed to research methodologies. They also become confident and master their presentation skills.

**2. Feedback Mechanism :-** IQAC has initiated a feedback system which has now become a regular practice of the institution. In this system feedback is collected in specified proforma by students, parents and alumni and submitted to the IQAC. The IQAC Coordinator and the Principal then analyse the feedback and action is taken and action taken report is prepared.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution through IQAC implements several reforms in teaching learning process two of which are described below.

1) ICT-based learning or e-classrooms:- A major reform brought about by the college through IQAC is implementation of ICT based teaching and learning. There is maximum use of ICT for effective learning. There are five smart classes with projectors and screens, one virtual classroom, two computer labs and one TSKC lab. There are 104 computers in the college out of which 82 are accessible to the students. We have WiFi enabled campus. The virtual classroom is for access to lectures from other colleges. Emails, PPTs, Whatsapp, Mobiles apps are used by teachers and students.

2) Introduction of Certificate Courses and value added courses by the departments :- In order to achieve excellence in learning, certificate and value added courses are introduced in the college. These courses are offered to enhance the skills of students for increasing their employability. These courses are need based and value based and enable the students to equip themselves with the certified training in skill based subjects to help them in their career.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Measures initiated by the institution for the promotion of gender equity. The following facilities are provided for women in terms of 1.Safety and security The college has Grievance Redressal Cell and Anti Ragging Committee to monitor the safety and security of students Anti Ragging Committee helps in providing stress free welcome to freshers.The college is under CCTV surveillance to ensure the safety and security of the students. Awareness Programmes are conducted on usage of safety apps in mobile. There is presence of watchman in uniform to control undesirable situations. 2.Counselling The college has a Counselling Committee and regular counseling sessions are organized. Each faculty counsels a group of 40 students. Various counseling programmes are arranged to develop the personality of the learners .Womens day is celebrated to create awareness among students to fight against discrimination in society. 3.Common Rooms The college has a common room and canteen for girls to relax and refresh. It also helps them to develop social bonding with each other.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1. Solid Waste Management Solid waste management is given utmost importance and the waste is segregated before it is dumped. The college conducts awareness programmes for students to manage waste. The nappy vending machines are provided to the students and pollution free disposal of sanitary napkins is done through incinerators. The college has a waste paper collection box. The waste paper and news papers are given to BPCCL agency. Organic manure pit recycles organic waste from plants, Manure is utilized to enhance the greenery in the campus. 2. Liquid Waste Management. The liquid waste from the labs is directly disposed through sewage to avoid hazardous effects to the environment. Rain water from the terrace is directly drained into plants by a pipeline. Proper drainage system is maintained to avoid stagnation near drinking water area. 3. E-Waste Management Computers are repaired and irreparable ones are given to vendors for recycling. The proper disposal of old, outdated and non-working electronic items such as monitors, keyboards,

mouse ,printers etc is necessary because these materials contains hazardous materials like lithium, lead, zinc, etc and improper disposal of these items in harmful for living beings. So utmost care is taken while disposing these items.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

**B. Any 3 of the above**



File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college is at the forefront in sensitizing students to the cultural, regional, linguistic, communal and socio-economic diversities and providing an inclusive environment to promote Harmony. Some of such endeavours in the year 2020-2021 are

To Promote Harmony towards Linguistic Diversities Mathru Bhasha Dinotsavam, Hindi Diwas, International Hindi Day, and English Language Day are celebrated.

Ambedkar Jayanthi is celebrated on 14th April to mark Ambedkar's struggle for equality throughout his life, especially for Dalits, Adivasi and Labour worker's.

National Unity day also known as Rashtriya Ekta Diwas is celebrated in India on 31 st October.. The day is celebrated to mark the birth anniversary of Sardar Patel who had a major role in the Political integration of India.

To mark the National Unity day, pledge on line quiz and motivational lectures were organised.

Harmony and peace day was celebrated on 22 nd November to promote peace, tolerance, inclusion understanding and solidarity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Annual action plan incorporates various activities every year to inculcate values and sensitize students and staff towards the constitutional obligations. Some of the activities conducted in 2020-21 are:

Independence Day is significant as it commemorates the valour and spirit of the freedom fighters who fought for the independence of the nation from British rule. To mark this day State level webinar and on line Quiz were conducted by the college. Teacher's day is celebrated to mark the birth anniversary of Dr. Sarvepalli Radhakrishnan. Online Quiz was conducted on that day by Political Science Department. Indian constitution Day is also known as National Law Day. It is celebrated in India on 26 th November every year to commemorate the adoption of the constitution of India. To mark this day online Quiz, Indian constitution day pledge and extension lecturers were organised by the Political Science Department.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct**

A. All of the above

<b>Institution organizes professional ethics programmes for students, teachers, administrators and other staff</b> <b>4. Annual awareness programmes on Code of Conduct are organized</b>	
File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>
7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals	
<p>As we live in a Multicultural, Multi religious, Multi lingual country, at the institution level too, we remember the great Indian personalities by conducting various competitions to create awareness among the students about their efforts, achievements and sacrifices. Independence Day and Republic day are celebrated with great enthusiasm, by paying tribute to the brave soldiers and freedom fighters. Flag hoisting is followed by cultural programs.</p> <p>National Integrity day is celebrated on the birth anniversary of Sardar Vallabh bhai Patel. National education day is celebrated on the birth anniversary of Maulana Abul Kalam Azad. Different Competitions, Seminars etc are arranged to promote the importance of education. 5th Sept. is celebrated as Teacher's day to mark the birth anniversary of Dr. Sarvepalli Radhakrishnan. The birthdays of great personalities like Mahatma Gandhi, Ramanujan, , Netaji Subhash Chandra Bose, Indira Gandhi, Rajiv Gandhi, Kaloji etc., are celebrated.</p>	

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### BEST PRACTICE 1 Organizing placement Drives

#### Best Practices

1 (<http://ccets.cgg.gov.in/Uploads/files/buttonDetails/75994.pdf>)

### BEST PRACTICE Imparting Online Education

#### Best Practices

2 (<http://ccets.cgg.gov.in/Uploads/files/buttonDetails/75996.pdf>)

### BEST PRACTICE 2

1. Title of the Practice IMPARTING ONLINE EDUCATION DURING COVID 19 PANDEMIC

#### Best Practices

2 (<http://ccets.cgg.gov.in/Uploads/files/buttonDetails/75996.pdf>)

File Description	Documents
Best practices in the Institutional website	<a href="http://ccets.cgg.gov.in/Uploads/files/buttonDetails/83140.pdf">Best Practices 1 http://ccets.cgg.gov.in/Uploads/files/buttonDetails/83140.pdf</a>
Any other relevant information	<a href="https://gdcts.cgg.gov.in/Uploads/files/buttonDetails/75996.pdf">Best Practices 2 https://gdcts.cgg.gov.in/Uploads/files/buttonDetails/75996.pdf</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college has four NSS units headed by dynamic Programme Officers and a strength of 400 volunteers. The regular activities of the units include Swachh Pakwada, Harithaharam tree plantation, Blood donation camp, Health camps, awareness on contagious diseases, volunteering for Pulse polio drives, etc. The volunteers regularly take out rallies on various occasions like AIDS day, Lepa free rally, Breastcancer rally, etc. The four units have adopted villages where extension work is undertaken. The deplorable conditions of the villagers have been changed due to their efforts. The meetings with the Sarpanch and authorities have resulted in better facilities for the villagers. Surveys are conducted and concerned authorities are made to take initiatives. The volunteers counsel the women on adverse effects of drinking, early marriages, child labor etc. Special medical camps have been arranged in collaboration with specialist doctors. The motto of NSS "NOT ME BUT YOU" is taken a step further by regularly visiting the orphanages, jails and old age homes. The neighborhood slum has also been adopted by the NSS units. Due to their exemplary performance, our volunteers have been selected for National Integration Camps. They have received awards and recognitions like Best P.O award, Peace Award etc.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The college aims to take up the following initiatives in near future for upholding the quality culture.

1. To introduce more Certificate and Diploma programmes with special focus on online courses through MOOCs.
2. Online internal exams and online feedback to save paper.
3. Creation of Modern Teaching Learning ambience through extensive use of e learning resources and total ICT based education.

4. To provide more value added courses to students in terms of developing their skills, personalities and horizon of thinking and acting according to the times, science and technology.

5. To enable the students to be professionally competent to work in disciplines of Arts, Commerce, and Science. 6. To inculcate the habit of reading among students through Reading Club activities.

7. To promote research spirit among students.

8. To encourage staff to take up minor and major research projects and focus on Consultancy and Extension.

9. To start Incubation centre for budding entrepreneurs and find sponsors for seed money.

10. To secure allotted budget from Government to complete G+5 building.

11. To procure sanctioned amount of Rs.1.25 crores from Govt towards completion of women's Hostel.

12. Construction of additional classrooms and Auditorium that can accommodate 1500 students.

13. To organize more conferences and workshops.