SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

INDIRA PRIYADARSHINI GOVERNMENT DEGREE COLLEGE FOR WOMEN

HASHIM BHAVAN, BEHIND BOARD OF INTERMEDIATE EDUCATION, NAMPALLY.
500001
www.ipgdc.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Indira Priyadarshini Govt. Degree College for Women, Nampally, Hyderabad a sterling landmark of Higher Education in the district of Hyderabad was established in the year 1981 with the prime motive of ensuring quality education within the reach of the poor and the downtrodden urban students. Students come from a wide range of social status hailing from all the corners of the district and the surrounding districts.
The college has been inculcating the most pragmatic and idealistic education to more than 1700 students in the wide spectrum of Science, Arts and Commerce, taught in English and Urdu media. The college grew by leaps and bounds and successfully completed the journey of thirty eight years.
The institution stands on an eleven –acre campus, shared by Junior College and school which was donated by erstwhile Nizam Dynasty, towards the education of young under privileged women. An exclusive 5 acres of land is allotted for the degree college and the building was constructed with Rs. 95 lakhs from the MPLAD funds.
The institution had a humble beginning in the old building with a few teachers and about 300 students. The institution emerged with an excellent infrastructure, Buildings, Laboratories, High end computers. Committed and dedicated faculty are striving for the overall development of girl students.
The college offers wide array of facilities and student support services ranging from; labs to research facilities, grounds to gymnasium, and Class-rooms to knowledge centres. TSKC organises placement drives and many students receive placement orders. The institution has become a sacred icon to the students of the past generation and an endeared place of learning to the contemporary students and the general public of the region.

Vision

To transform and empower young women, in all aspects of life, to reach the pinnacle of success.

Mission

Providing an effective and affordable education emphasizing on experiential learning.
Moulding the students to become leaders and entrepreneurs.
Including necessary skills with a need based approach to face the challenges of life and sustain individual career success.
Inculcating strong human values, team-spirit and synthesis of education and ethics.
Strengthening physical, mental and emotional health of the students.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- *Strengths:*

- As the college shares campus with Junior college, the intake of students is good.
- The college is established in a prime locality which eases the accessibility for the students and serves as a major strength .The college is well connected by road and rail.
- Due to DOST admissions, a heterogeneous group of students is getting enrolled.
- ICT enabled teaching and virtual classroom
- Regular updation of programs to meet the requirement of the job market.
- Qualified, enthusiastic and dedicated faculty.
- Representation by faculty members in Board of Studies of various institutions contributing to curriculum designing.
- Well-equipped labs and good infrastructure.
- Well-stocked fully automated library with books and subscription to more than 40000 e books and journals.
- A strong feedback system to reach out to the stakeholders viz students, parents, alumni etc.
- Personality Development, Leadership Training and Soft Skill training provided to students under TSKC
- Focus on personality development of each student through development of positive attitude, leadership qualities and self-awareness
- Clean, green and spacious campus. The institution takes adequate efforts to sustain the eco-friendly environment in the college campus
- CAIMS Software has been implemented in the college to have constant networking with CCE.
- Darshini-our college magazine motivates the students to develop creative writing skills.
- Mentor Mentee support system taking care of all students' needs on the campus extending even to medical care and wellness.
- Personalized counseling is provided to the students through the Grievance Committee and class mentors.
- A storng Anti Ragging Cell ensuring Ragging free campus.

Institutional Weakness

- Sanction of posts depend on the policy of the government.
- Less number of doctorates.
- Limited budget provided by the government.
- Paucity of time for teachers to engage in research work.
- Lack of reading habit, adaptability to new technology and interest in research among students.
- There is not much financial support from alumni.
- Poor economic background of the students and a constraint on the level of accessibility to various fields of higher education.
- As most of the students are first generation learners, the motivation level is very low and they have poor learning skills. It is very difficult for them to cope with the academic demands of the CBCS curriculum. Most of the students are from economically backward community, they lack communication skills in English.
- Motherhood and other related marital issues contribute to dropout rate.

Institutional Opportunity

- There is an opportunity of increasing the student strength from across Telangana, because of the under construction women's hostel.
- Emerging interest in Commerce especially B.Com computers
- As many lecturers are pursuing research, there is scope of increase in the number of publications.
- There is a chance to develop ICT based content as it is regularly used in our classrooms.
- Empowerment of women through self-defense courses and by encouraging start-ups.
- MoUs with the industry which help in employment.
- There is a scope for doing online certificate courses through MOOCS
- Scope for strengthening the institution interaction for better placement of students
- To update advanced information and communication technologies in teaching and learning methods
- Collaboration with TASK for skill development and entrepreneurship.
- Due to exemplary work in NSS, our staff has been selected for representation in Republic Day parade and other national level activities.

Institutional Challenge

- Attracting quality students.
- Ensuring prudent use of technology coupled with the teacher's inputs.
- Providing resources for marginalized students.
- Cleanliness in the backyard has become a challenge due to the adjoining slum.
- Limitation of government sanctioned funds.
- The student dropouts, though less in number are a cause of concern.
- Short duration with vast syllabus gives less scope for creative classroom sessions.
- Creating research attitude among the students.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The institution is affiliated to Osmania University. The CBCS (Choice Based Credit System) System has been introduced in the year 2016-17 as per the UGC guidelines. We follow the curriculum designed by the affiliating University. The Institution ensures effective curriculum delivery through a well-planned documented process. Many certificate courses have been offered so far to enhance the skills of the students, and the College proposes to offer more courses this academic year. Most of the lecturers are members of Boards of Studies in various autonomous Colleges in the state. The institution also offers compulsory subjects which impart transferable and life skills as part of curriculum like Gender Sensitization, Environmental studies, Human values & professional ethics. The institution addresses to integrate cross cutting issues into the curriculum by conducting number of programmes on gender equity, diverse environmental issues, interfaith meet, national festivals, activities on women empowerment and career guidance. Students from various departments undertake study projects and give live presentations in MANA TV every year. The institution developed a number of subject related certificate courses and value added courses to promote professional and technical expertise. With student progression as its focal point in terms of higher education or employment opportunities, the college has introduced 10 new UG programmes during the last 5 years with CBCS being effective from 2016-2017 at UG level. Many value added courses were offered during the last 5 years in order to achieve excellence in

learning. Field trips/projects are conducted to facilitate experiential learning and to inculcate research temperament in students to equip themselves with global competitiveness. Feedback from students and other stakeholders is collected on the structure, design and review of curriculum. The Institution makes effort in identifying the interest of stakeholders and their expectations in promotion, evaluation and sustenance of Quality Education.

Teaching-learning and Evaluation

The College aims at achieving high academic and ethical standards with scientific aptitude and social consciousness through value based quality education. A transparent and systematic mechanism is followed in admitting the students to various courses considering the merit, reservation policy,minority character according to the guidelines of Osmania university, and now Degree Online Services Telangana (DOST). There is a Provision for the international students to be admitted according to university norms. Preference is given to differently abled students. The admission process is well publicized and transparent through DOST online services and earlier the process was according to OU norms. The faculty through Mentor-Mentee system, interacts with students and makes efforts to understand the diversified category of students. Orientation course, Bridge and Remedial classes are arranged to help the students and slow learners in particular. Advanced learners are guided to excel through research projects and peer teaching through' Student as a teacher'. The Institution under the aegis of Commissionerate of Collegiate Education, Department of Higher Education, Government of Telangana, has an efficient recruiting and retaining policy with a team of 41 highly competent and dedicated faculty.

Faculty keep updating themselves and make use of various interactive and innovative teaching methods aided by ICT resources making teaching learning interesting and learner centred. The learning experiences of our students are enriched through various activities like Oral tests, Quiz, group discussions, seminars, power point presentations, group discussions, extension lectures, seminars and workshops, field trips, and competitions. Teaching procedures are meticulously planned through institutional and departmental action plans, keeping in view the goals and objectives of Higher Education.

The expected objectives of the courses, defined as PO, PSO and COs are framed and communicated to the students. The College follows the CBCS Grading System as prescribed by the Osmania University for all its courses and also has its own Continuous Evaluation system involving Internal assessments and assignments. The College has been achieving good academic results of around 65% and securing more than 85 % in various individual subjects.

Research, Innovations and Extension

The Faculty of IPGDC has actively participated in the minor research projects during the past five years sponsored by the UGC and successfully completed their project work and have benefited in updating themselves in the Innovations and developments in the world in Science & Technology.

During the period of 2018-19, Faculty of Telugu Department started the Telugu Magazine "Akshara Kranthi", through which talents/skills of students were exhibited.

Further, the College conducted Conferences, Workshops, Technical / Hands on experience programmes through different research promotion activities sponsored by RUSA/TSCOST/IGNOU/IQAC etc.

The College faculty actively participated and presented papers in several National and International Conferences/Workshops/Proceedings and UGC Scopus.

The College has four NSS Programme Units involving all the student community with four Programming Officers through which extension activities like Haritha Haram, Swachcha Bharat, National Integration Day, Blood Donation, organising Medical camps in rural areas etc. were conducted to create awareness among students and involve in Social service, improve their personality development and life skills in addition to academic learning.

The College has linkages/collaborations with different organisations and registered agents which are extending support in organising field visits to different government and non-government institutions like ISRO, IMD, MNJ Cancer & Rearch Institute, Birla Science Planetorium, CCMB, IICT, NGRI, ARCI, Forest Academy and different rallies like AIDS awareness, Pink ribbon club etc. for promoting scientific temper and rational attitude among students.

Infrastructure and Learning Resources

The college has developed adequate infrastructure and learning resources in the campus to achieve its objective of excellent education.

The college is spread over 5 acres of land, an area which has become the epicentre of education in this part of the region.

The campus houses 27 class rooms with proper lighting, seating and ventilation; 8 technology-enabled smart class rooms and laboratories, 1 seminar halls equipped with ICT facilities, administrative and staff rooms, admission and examination cell, a browsing centre, 7 laboratories equipped with a good equipment and infrastructure for Physics, Chemistry, Botany, Zoology, Microbiology, Biochemistry; indoor games hall for chess, caroms, and table tennis; and outdoor sport courts for Basketball (28 m by 15 m), Volleyball (18 m by 9 m), Kho-Kho (27 m by 16 m), Tennikoit (40 ft by 18 ft), Badminton (13.4 m by 6.1 m), Kabaddi (12 m by 6 m), Gymnasium (10 m by 10 m), Common Room, and many washrooms. A new block funded by RUSA is under construction.

In IT infrastructure, the college is equipped with more than 100 Computers besides having 8 interactive boards with LCD projectors installed in major departments. The entire campus is monitored by CCTV cameras installed at strategic places.

ICT resources have been sufficiently strengthened in the institution with Computer to Student ratio being about 1:15.

The library has 20460 text books and 11449 reference books, 16 journals, access to e-resources (e-ShodhSindhu), INFLIBNET and Library Management Software (NewGenLib).

Student Support and Progression

Our Institution supports students by providing about Scholarships and free ships by the government and Non-government schemes for the last five years. Students are also supported by several capability enhancement and

development schemes like **Guidance for competitive exams, Career Counselling**, **Bridge courses, Soft skill development, Remedial Coaching, personal Counselling, Yoga and Meditation** etc. Along with Regular educational programmes,the students are supported with vocational education and training by providing students with specialised Knowledge about certain occupations like Beautician course, Bridal Makeup, Web designing, etc. The Institution has Transparent mechanism for timely Redressal of student Grievances including sexual Harassment and Ragging cases. Our college is Ragging free, measures have been taken to ensure that the freshers pursue their studies whole –heartedly with the support of faculty and seniors. We are providing Placements for outgoing students by conducting job melas and also interview skills by TSKC. 90% of the students are placed in various institutions like ICICI Bank, Karvy, Ikea, Genpact etc. 23% of the students are benefitted by Guidance for competitive examinations to pursue their higher education. Few of our students who completed graduation from our college got selected for PG in various universities of Telangana like Osmania & JNTU and also to other states and countries. Students are also motivated towards sports and cultural activities at National/International level during the last five years. Our students achieved Gold, Silver, Bronze medals in various nationally & internationally in various catogories of sports. Sports are conducted as Osmania University Inter College Tournaments, **YUVATARANAGAM** (Inter College Competitions at city ,District,State levels) and Sports day celebration. Students participated in cultural activities like Singing, Dance, Rangoli, etc. Elections are conducted in the college for college Representatives to enhance the leadership qualities and to motivate students to take responsibility in organising various events in the college. Our Alumni Association strengthens bond between alumni, students and the Institute. Alumni helps fresh graduates to be proactive to face the current challenges of competitive professional world.

Governance, Leadership and Management

The governance of the institution is in tune with its vision and mission. Commissioner of Collegiate Education is at the apex of organogram. Principal is the head of the institution who delegates power to vice principal and coordinators of various committees for decentralization. Parents, Alumni, Students and Philanthropists are also members of certain committees. Thus all stakeholders participate in governance making it effective and participative. One such example is the process of online admissions where academic committee coordinates with non-teaching staff, making it effective. All the service rules are in accordance with the state government. Students' grievances are dealt with by Grievances and Redressal Cell, Anti-Ragging Cell, Women Empowerment Cell and Internal Complaints Committee. E-Governance is implemented in all areas of operation like Planning and Development, Administration, Finance and Accounts, Student Admission and Examinations. Tremendous success was achieved in counseling and training the students through psychometric analysis in collaboration with UNDP and COIGN consultants. This was possible due to the sincere efforts of TSKC and support of the mentors. The Teaching and Non-teaching Staff are provided with all welfare measures specified by the state government as well as the institution. Teaching and Non-teaching staff attend professional development programs organized inside and outside college. There is a performance appraisal system in specific proforma for staff. An average fund of about Rupees one lakh is received annually from non-governmental organizations and individuals for development of college and students. IQAC has taken many quality initiatives keeping in view the previous NAAC recommendations.

Institutional Values and Best Practices

The college takes measures to ensure the safety and dignity of the girls. Gender sensitization programmes are

organized regularly. Grievance Redressal Cell and Anti-Ragging Cell ensure a stress free welcome to the freshers. Students union plays an active role in arranging orientation for the freshers.

The institution provides facilities like braille software, special washrooms etc. to the differently abled. In its Green initiative, Segregation of waste, and Effective Waste Management, Rain water harvesting, Solar and LED lights.

The spirit of national integration is instilled by Organizing National Festivals, Celebrations of Culture and Heritage, Socially relevant events and birthdays of prominent Indians.

The institution contributes to community development through various activities in collaboration with hospitals, Local Administration, NGOs, Rotary Club and CSR wings of different companies.

Code of conduct is specified in the student handbook and handbook for employees. The institutional core values are available on the website and lay significant emphasis on ethics, values and community engagement. The institution observes all important days of national/international importance and conducts a large number of activities to promote universal values. The institution maintains complete transparency by the involvement of all stakeholders in financial, academic, administrative and auxiliary functions.

The institution takes initiative of adopting innovative best practices to accomplish its mission of moulding young women into exemplary global citizens.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	INDIRA PRIYADARSHINI GOVERNMENT DEGREE COLLEGE FOR WOMEN
Address	HASHIM BHAVAN, BEHIND BOARD OF INTERMEDIATE EDUCATION, NAMPALLY.
City	Hyderabad
State	Telangana
Pin	500001
Website	www.ipgdc.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	D. Varalakshmi	040-24603692	9866382255	040-2460369 20	ipnampally.ejkc@g mail.com
IQAC / CIQA coordinator	Shahjahan Siddiqui	040-9124603692	9581038730	040-9165557 173	shahjahans33@gm ail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	For Women
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

Date of establishment of the college	29-10-1981

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Telangana	Osmania University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	20-12-1991	View Document
12B of UGC	20-12-1991	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	Yes
If yes, has the College applied for availing the autonomous status?	No

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	HASHIM BHAVAN, BEHIND BOARD OF INTERMEDIATE EDUCATION, NAMPALLY.	Urban	5	1300

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BCom,Commerce	12	INTERMEDIATE EQUIVALENT	Urdu	90	45
UG	BCom,Commerce	12	INTERMEDIATE EQUIVALENT	Telugu	60	9
UG	BCom,Commerce	12	INTERMEDIATE EQUIVALENT	English	120	98
UG	BCom,Commerce	12	INTERMEDIATE EQUIVALENT	English	40	2
UG	BCom,Commerce	12	INTERMEDIATE EQUIVALENT	Urdu	120	58
UG	BCom,Commerce	12	INTERMEDIATE EQUIVALENT	English	520	486
UG	BCom,Commerce	12	INTERMEDIATE EQUIVALENT	Telugu	40	7
UG	BA,Arts	12	INTERMEDIATE EQUIVALENT	English	30	9
UG	BA,Arts	12	INTERMED	English	27	2

			IATE EQUI VALENT			
UG	BA,Arts	12	INTERMED IATE EQUI VALENT	Urdu	145	84
UG	BA,Arts	12	INTERMED IATE EQUI VALENT	English	170	110
UG	BA,Arts	12	INTERMED IATE EQUI VALENT	Urdu	85	3
UG	BA,Arts	12	INTERMED IATE EQUI VALENT	Urdu	25	23
UG	BA,Arts	12	INTERMED IATE EQUI VALENT	English	2	2
UG	BA,Arts	12	INTERMED IATE EQUI VALENT	English	1	1
UG	BA,Arts	12	INTERMED IATE EQUI VALENT	English	29	4
UG	BA,Arts	12	INTERMED IATE EQUI VALENT	Telugu	60	1
UG	BA,Arts	12	INTERMED IATE EQUI VALENT	Urdu	25	0
UG	BA,Arts	12	INTERMED IATE EQUI VALENT	English	26	1
UG	BA,Arts	12	INTERMED IATE EQUI VALENT	Telugu	60	8
UG	BA,Arts	12	INTERMED IATE EQUI VALENT	English	86	14
UG	BA,Arts	12	INTERMED	English	25	5

			IATE EQUI VALENT			
UG	BA,Arts	12	INTERMED IATE EQUI VALENT	English	1	0
UG	BSc,Life Sciences	12	INTERMED IATE EQUI VALENT	English	60	47
UG	BSc,Life Sciences	12	INTERMED IATE EQUI VALENT	English	12	12
UG	BSc,Life Sciences	12	INTERMED IATE EQUI VALENT	English	13	13
UG	BSc,Life Sciences	12	INTERMED IATE EQUI VALENT	English	71	63
UG	BSc,Life Sciences	12	INTERMED IATE EQUI VALENT	English	30	25
UG	BSc,Life Sciences	12	INTERMED IATE EQUI VALENT	English	15	15
UG	BSc,Life Sciences	12	INTERMED IATE EQUI VALENT	English	21	21
UG	BSc,Life Sciences	12	INTERMED IATE EQUI VALENT	English	30	14
UG	BSc,Life Sciences	12	INTERMED IATE EQUI VALENT	English	2	2
UG	BSc,Physical Sciences	12	INTERMED IATE EQUI VALENT	English	86	51
UG	BSc,Physical Sciences	12	INTERMED IATE EQUI VALENT	English	1	1
UG	BSc,Physical	12	INTERMED	English	162	139

	Sciences		IATE EQUI VALENT			
UG	BSc,Physical Sciences	12	INTERMED IATE EQUI VALENT	English	248	193
PG	MCom,Com merce	12	DEGREE E QUIVALEN T	English	40	28
PG	MA,Arts	12	DEGREE E QUIVALEN T	English	40	25
PG	MA,Arts	12	DEGREE E QUIVALEN T	English	40	21

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				1				37
Recruited	0	0	0	0	0	1	0	1	6	28	0	34
Yet to Recruit				0				0				3
Sanctioned by the Management/Soci ety or Other Authorized Bodies				0				0				2
Recruited	0	0	0	0	0	0	0	0	0	2	0	2
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				16
Recruited	3	0	0	3
Yet to Recruit				13
Sanctioned by the Management/Society or Other Authorized Bodies				14
Recruited	9	5	0	14
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				2
Recruited	0	2	0	2
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	1	0	0	3	0	4
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	0	9	0	9
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	2	0	4
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	2	16	0	18
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	607	0	0	0	607
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	100	0	0	0	100
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	111	51	83	59
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	34	13	22	6
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	243	153	158	95
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	319	244	271	314
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		707	461	534	474

Extended Profile

1 Program

1.1

Number of courses offered by the institution across all programs during the last five years

Response: 396

File Description	Document
Institutional Data in Prescribed Format	[View Document](#)

1.2

Number of programs offered year-wise for last five years

2018-19	2017-18	2016-17	2015-16	2014-15
17	12	12	05	05

2 Students

2.1

Number of students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1455	1276	1335	1285	1265

File Description	Document
Institutional Data in Prescribed Format	[View Document](#)

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
340	371	401	381	381

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.3

Number of outgoing / final year students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
389	445	386	350	383

File Description	Document
Institutional Data in Prescribed Format	[View Document]()

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
35	41	40	40	38

File Description	Document
Institutional Data in Prescribed Format	[View Document]()

3.2

Number of sanctioned posts year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
38	48	42	42	42

File Description	Document
Institutional data in prescribed format	[View Document]()

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 29

4.2

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
36.4	30.62	27.58	22.85	21.68

4.3

 Number of computers

Response: 82

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

The Institution aims to develop and deploy various plans for effective curriculum delivery, by following the almanac provided by Osmania University. Keeping in view the academic calendar provided by the O/o Commissionerate of collegiate education, the heads of all departments prepare their departmental action plan and the annual curricular plan incorporating in it, the co-curricular and extracurricular activities. All the teachers follow the teaching plan and the schedule as per the time table prepared by the committee. The everyday teaching and student activities, like group discussions, student seminars, monthly tests etc. are recorded in teaching diary. The teaching diary maintained by the teachers highlights the day to day topics covered, the teaching aids used, and the methodology adopted in the classroom to make learning more effective. With the introduction of CBCS from the year 2016-17, there is a drastic change in the curriculum of all UG courses.

Our teaching faculty update themselves by attending Refresher courses, Orientation courses, workshops, conferences, Faculty Development Programmes, and seminars organized by various colleges and University Grants Commission HRD centers for more effective curriculum delivery. The institute provides necessary Information and Communication Technology (ICT) facilities for the faculty and the students, which helps them in their routine teaching- learning process. All the teachers adopt various teaching techniques to make learning process more effective, by arranging regular study hours, field visits and practical sessions for enhancing the fundamental concepts and knowledge of respective subjects.

Apart from Discipline Specific Courses (DSC), the curriculum also includes Ability Enhancement Compulsory Courses (AECC) like Environmental Studies in first semester and Gender Sensitization in the second semester. Skill Enhancement Courses (SEC) like Basics of computer, Basics of Quantitative Methods for economics, Principles of Insurance, Regulation of Insurance Business, Food Adulteration, Hematology, Mushroom Cultivation, Hospital Waste Management, Practice of Life Insurance, Practice of General Insurance are included in third, fourth, fifth and sixth semester curriculum. Discipline Specific Elective (DSE) and Generic Elective Courses have been included in the fifth and sixth semester curriculum. Regular staff meetings are conducted by the principal as well as the heads of all departments to review the coverage of syllabus from time to time, and to discuss the implementation of action plan.

The institution encourages staff and students to participate in seminars and conferences. The Department Heads collect feedback on curriculum from the stake holders and communicate the same to the concerned chairperson, for the revision of syllabus, practical examinations and any other issues in Annual Departmental Conferences, organized by the affiliating University. The staff constantly encourages the students to give presentations. The subject experts are invited to deliver lectures, and field visits are organized so that the existing curriculum is made more effective for the students. Bridge course is conducted by a few departments at the beginning of every academic year. The staff takes interest to bring about an all-round development of the students and as a result of it, the college has collaborated with

various organizations to train the students.

File Description	Document
Any additional information	View Document

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 47

1.1.2.1 **Number of certificate/diploma programs introduced year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
11	12	11	4	9

File Description	Document
Details of the certificate/Diploma programs	View Document
Any additional information	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 79.9

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
5	9	8	4	5

File Description	Document
Details of participation of teachers in various bodies	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs

offered during last five years

Response: 55.81

1.2.1.1 How many new courses are introduced within the last five years

Response: 221

File Description	Document
Details of the new courses introduced	[View Document](#)
Any additional information	[View Document](#)

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 100

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

Response: 17

File Description	Document
Name of the programs in which CBCS is implemented	[View Document](#)
Minutes of relevant Academic Council/BOS meetings.	[View Document](#)
Any additional information	[View Document](#)

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 61.2

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
931	949	1022	550	611

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	[View Document](#)
Any additional information	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

The Institution follows the curriculum of Osmania University and hence offers a paper on Environmental Studies as a part of the syllabus for all courses. Apart from that, socially relevant issues relating to Gender, Human Values and Professional Ethics have been integrated into the larger frame work of syllabus. All departments in the college have courses in their curriculum which integrate cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics.

Gender: Gender sensitization is a subject introduced into our curriculum by Osmania University with the introduction of CBCS from the year 2016-17. This is an Ability Enhancement Compulsory Course. Training programs were organized by CCE for the teachers to teach this subject. The institution encourages students to participate in sports and cultural activities. There is a Women Empowerment Cell headed by a senior faculty member in the institution. Through this cell, the institution organizes various programs such as women's safety, Self-defense, health checkups, Personality Development etc., for the benefit of girl students. The O/o CCE has initiated a training program on bike riding in the current year to empower the girls.

Environment and sustainability: This is another important subject introduced in the curriculum of all UG courses. This is an Ability enhancement compulsory course. This subject brings together the principles of physical sciences, life sciences, commerce, economics and social sciences, so as to solve contemporary environment problems. Environmental Studies is a multi-disciplinary subject which systematically studies human interaction with the environment. The institution has four NSS units, where in various social events are conducted such as tree plantation, rallies in the neighborhood to create awareness about water conservation and energy conservation. Initially Environmental studies was taught in second year but after the implementation of CBCS, it has been incorporated in the first semester curriculum. Hence, the implementation of this subject is to create awareness among students.

Human values and Professional Ethics: A necessary part of curriculum is to inculcate Human Values among students. Our institution believes in nurturing our students into good human beings. The course on Human Values and Professional Ethics was included in the curriculum in the year 2013-14. CCE had organized training sessions for the lecturers before introducing the subject into the curriculum. With the introduction of this subject, the students learn not only to respect teachers and seniors, but also to respect themselves. The institution has Anti- Ragging Cell, Internal Compliance Committee and Discipline Committee to take care of human values among students.

The college has given equal importance to Professional Ethics along with academics. The TSKC and Career Guidance Cell of the college organize various programs on Personality Development and Campus Recruitment Training (CRT) programs to increase the employability of students. Experts from corporate sector are invited to share their views with students to help them understand the corporate standards and culture.

LIST OF CORE COURSES	
Human values and Professional Ethics	
Indian Heritage and culture	
Environmental Studies	
Science and Civilization	
Gender Sensitization	
Personality Development and communication skills	

File Description	Document
Any Additional Information	[View Document](#)
Link for Additional Information	[View Document](#)

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 30

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 30

File Description	Document
Details of the value-added courses imparting transferable and life skills	[View Document](#)
Any additional information	[View Document](#)

1.3.3 Percentage of students undertaking field projects / internships

Response: 41.24

1.3.3.1 Number of students undertaking field projects or internships

Response: 600

File Description	Document
List of students enrolled	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise

Response: A.Any 4 of the above

File Description	Document
Any additional information	[View Document](#)
URL for stakeholder feedback report	[View Document](#)

1.4.2 Feedback processes of the institution may be classified as follows:

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Any additional information	[View Document](#)
URL for feedback report	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of students (other states and countries)	[View Document]
Institutional data in prescribed format	[View Document]

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 64.62

2.1.2.1 Number of students admitted year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
607	374	434	461	496

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
770	830	770	670	670

File Description	Document
Institutional data in prescribed format	[View Document]
Any additional information	[View Document]

2.1.3 Average percentage of seats filled against seats reserved for various categories as per

applicable reservation policy during the last five years

Response: 54.88

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
315	175	204	160	159

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

The College has adopted and implemented the following strategies to assess the learning levels of the students.

The college conducts a one day orientation program for the first year students . The Principal introduces the college, speaks about its vision and mission, advises students to observe the rules and regulations of the college. They are apprised of the academic requirements, the facilities, the co-curricular, extracurricular activities and support systems available in the college. The students are sensitized about the CBCS semester system and Academic schedule. Briefing of flagship programs like TSKC (Telangana Skills & Knowledge Centre), MANA TV, MOOCs, JIGNASA-Student study projects, Student as Teacher program, Swachh Telangana, self defense program, etc., is done. The students are made aware of NSS, Sports infrastructure, Library and other facilities on campus.

The conveners of the various clubs, literary and cultural activities encourage students to participate in extracurricular activities. The college has the mentor-mentee system wherein each faculty member is allotted a group of 40 students, whom she mentors on academic and personal matters, throughout their stay in the college. The mentor studies each student's profile to assess their academic capabilities, their strengths, their family background, economic and social status. Cross-disciplinary transition is identified through testing of availability/lack of knowledge and skills in core areas. Oral tests, Quiz, group discussions, seminars, power point presentations, poster presentations are conducted to assess the knowledge level of the subjects. The students differ in receiving abilities, readiness, interest and learning profiles. It is the teacher who attempts differentiated instruction for meeting the academic diversity of the students. Slow learners are identified and various strategies are adopted by the College to help

them.Remedial classes are arranged and extra coaching is given to slow learners.Bridge courses are arranged to facilitate student transition into the UG program.Advance learners are paired up with slow learners and pair work is encouraged.Inclusive learning will be promoted by a heterogenous class.Students' progress is monitored through the maintenance of students' progression records. Mentors and Counselors help to deal with psychological, social, academic and personal problems they might have, and are counseled to explore their strength.Advanced learners are identified by their proactive participation in the classroom. They are motivated to reach higher goals. They are encouraged to lead and take part in Seminars, debates, quiz, power point Presentations, boot camps, entrepreneurial workshops and Group Discussions. Research orientation is inculcated by allowing them to think, write a proposal and carry out minor research projects – under the aegis of JIGNASA- student study projects, initiated by CCE. They are also encouraged to present their research work through oral/poster presentations and publish in journals. They are encouraged to prepare presentations and selected students are given opportunity to give a live telecast through TSAT-NIPUNA under 'student as a teacher' program, promoting the concept of "earn while you learn". Advanced students are involved in different Committees that cater to curricular and extra-curricular activities.

2.2.2 Student - Full time teacher ratio

Response: 291:7

File Description	Document
Any additional information	[View Document](#)

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0

2.2.3.1 Number of differently abled students on rolls

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The Institution believes in implementation of a variety of Student Centric Methods in order to cater to the learning needs of students with varied interests, aspirations and diverse cultural backgrounds.Participative Learning, a learning and teaching methodology undertaken with an intent to involve the students actively in the learning process is achieved by Case Study Analysis, Group discussions, Just a minute sessions, Role plays conducted by the departments and TSKC (Telangana Skills & Knowledge Centre), Literary reviews, Book reviews, Films and Classics, and Short Films Reviews given as projects by the language

departments to critically assess the content in the book or literature. The language departments also conduct Literary meets, JAM, Role Play, Report writing, Review writing, Poetry writing, Vocabulary building and Public speaking Seminars. Students are also actively involved in preparing posters, models, charts, presentations, assignments and mini projects for Academic Exhibitions to give a creative dimension. The students are encouraged to participate in co-curricular activities both within and outside the college. These offer a platform to build sound knowledge, boost their confidence, improve their communication & presentation skills and also social responsibility ethics, by participating in various awareness programs at community level.Experiential Learning enables students to learn the subjects in a more practical manner with the following activities:Field trips to premier research institutions and labs, Multinational Corporate Companies, places of historical interest and environmental importance, Industrial tours, Internships and projects. Special hands-on sessions in Advanced laboratory techniques are arranged through virtual classrooms, virtual Labs, and google classrooms.Collaborative Learning is supported through Group discussions, Pair work, Quiz, JIGNASA -Group projects, Student as Teacher programs, etc.

Blended Learning or technology-mediated instruction is enabled with :

Extensive use of LCD, Smart board and Audiovisual aids allow access to technology in experimentation and updation. YouTube videos, NPTEL video lectures, and Educational websites, T-SAT NIPUNA sessions (MANA TV Programs) are some of the other ICT tools used for exploring various domains of knowledge. Software such as Libre Office Writer (Spoken Tutorial-MOOCs, IIT-Bombay), MOOCs-SWAYAM platform, an initiative of Government of India, Tally for Accounts, latest versions of C++, Java, Oracle, Adobe Photoshop are also available.

Independent Learning is encouraged by assigning seminar topics outside the prescribed curriculum for which students are motivated to use the central library and open educational resources (OERs) which are freely accessible, by launching news clubs related to subject for extensive learning, etc.

To keep pace with recent developments in various fields, Guest lectures and workshops/seminars/conferences are organized at the District, State and National levels by inviting experts as resource persons. Bridge courses, Interdisciplinary classes are held to fill the knowledge gaps between specified programs. To develop a strong positive personality, Human values and professional ethics classes are conducted. Various certificate courses and value added courses like Ethical Hacking, Child care and development, computer/technical skills (TSKC), entrepreneurship course (PMYY, MHRD, Govt. of India), beautician course, Art of meditation, are offered to enhance the life skills and employability skills in particular, for the students.

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 100

2.3.2.1 Number of teachers using ICT

Response: 35

File Description	Document
List of teachers (using ICT for teaching)	View Document
Any additional information	View Document
Provide link for webpage describing the " LMS/ Academic management system"	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 51.96

2.3.3.1 Number of mentors

Response: 28

2.3.4 Innovation and creativity in teaching-learning

Response:

The concept of teaching innovation and creativity has been around for quite some time. Advancement of creativity in teaching is the need of hour Innovation in Teaching makes teaching and learning more effective which is skill specific, requiring intentional instruction. Teachers are dynamic and creative in adopting the following Innovative methods for enhancing Teaching Learning Process:

The Teachers ignite an issue, initiate divergent thinking and an extensive discussion in the classroom with a motive to create and set platform for the students to participate actively, to brainstorm the various aspects of that problem, bring out creative solutions to a real world scenario. Teaching is made effective through Social networking with Libraries, Video Conferences and use of Educational CDs etc. Problem Based Learning is the approach that is most widely adopted by various departments to encourage students to analyze the problem from its roots and learn to network the problems with promising solutions via real-life scenarios. Infusing the real world experiences in the class-room teaching helps the students to get involved in learning. For the same, Role plays are adopted by all departments to give more practical approach to teaching and learning. Mind Map technique is an innovative method used by various departments, a technique that provides a pictorial illustration of a concept and sub concepts linked within so that it explains the relationships between them. This method enables students to remember complex concepts with ease. Visits to Industries, Multinational companies, Establishments, Museums, Heritage sites and Science labs of International and National repute are regular feature in this Institution, enabling the students to learn beyond class-room and draw experience from varied environments with a motive to bridge the gap between the theoretical aspects of knowledge building to that of the practical implications of the concepts. The departments of Life-science adopt a creative method of teaching where the students are given an extra edge over the subject by sharing news clips and articles shared in social media groups and

later discussing the same to bring out awareness. Important days are observed and various events are conducted in connection with those days where the students actively participate in awareness programs and showcase creativity through learning. These cross-over learning experiences exploit the strength of the learners by engaging them in a dynamic way thus elevating their abilities to the optimum. The department of Languages follow strategies like Poetry writing, Poetry recitation, Dramatics, Role play, Literature reviews and film review to make their subjects more interesting, which encourages the students to participate in the class work actively.

To sustain Quality of Teaching in the Institution, and to make teaching more effective and learner centric, faculty is encouraged to attend various Professional Development Courses, Training programs, Conferences and Workshops. For instance, to make them technically enabled with the usage of ICT resources, virtual classrooms digital media extensively, they are nominated by the principal through O/o CCE, to attend various workshops for updating themselves both theoretically and for gaining hands on experience.

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 91.69

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	[View Document](#)

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 17.14

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
8	7	6	6	6

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	[View Document](#)
Any additional information	[View Document](#)

2.4.3 Teaching experience per full time teacher in number of years

Response: 9.91

2.4.3.1 Total experience of full-time teachers

Response: 347

File Description	Document
Any additional information	[View Document](#)

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 38.66

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
8	5	2	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 10.91

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
4	4	5	4	6

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

Assessment of performance is an integral part of teaching learning process. As a part of sound educational strategy, Institution and IQAC, adopt Continuous Internal Evaluation System to assess all aspects of student's development on a continuous basis throughout the year.

The Institution and IQAC constantly endeavor to develop and implement strategies for continuous Enhancement of Quality by introducing Reforms in the Evaluation Pattern.

The Institution while adhering to Osmania University norms regarding Evaluation, also believes that Examinations should be an integral part of the teaching-learning process and that an event based evaluation does not adequately enable to evaluate the real learning of a student. Hence, in the academic year 2014- 15, the College adopted continuous Evaluation method, which provides sufficient scope to test skill and knowledge acquired by the students during the course of their study.

Orientation on Evaluation Process: Students are made aware of the evaluation process through the following initiatives

The orientation programmes at the beginning of the semester, and through Mentor-Mentee system of the college the students are made aware of Semester & credit system

 Academic Calendar/Almanac with CIA Exam dates

Display on the College and Department Notice Board

Active involvement of Class Representatives (CRs) for vertical transfer of information or messages from the academic branch.

Result Analysis & Review Meeting: Result Analysis is done by the Heads of the departments (course wise). Pass percentage of each course is calculated and presented in the review meeting. The performance of the students is monitored by the Principal and the necessary feedback is given to the concerned faculty members. The Principal conducts Review Meetings, department wise if needed, to give necessary feedback for the improvement of the students performance.

Internal Evaluation is based on performance under various criteria - Attendance, Performance in internal assessments, assignments and examinations, seminar presentations (PPTs), Poster presentations and Creativity. The College conducts two Internal assessment exams as per the University almanac and assigns

one assignment per semester, to be submitted. The internal assessments have positively impacted the students in terms of their good performance in University examinations bringing about good overall result to the institution. The grades and performance of the students are discussed with parents during parent-teacher meetings. Parents/ Guardians are advised to note the performance of their wards and take remedial measure, if needed.

Abilities and proficiencies which can, and should be assessed through institutional evaluation are identified and procedures are evolved for such an evaluation. Various patterns of student evaluation are adopted through Assignments, Case studies, Slip tests, Projects, Quizzes, Presentations, Online tests, JAM, Open book exams, Book reviews, Albums, Viva, Objective type questions, Group discussions etc.

The Institution closely monitors the Evaluation Process by specifying the methodology to be followed and keeping records of the outcomes.

Thus while end semester assessment identifies whether the learning outcomes have been achieved or not, Continuous Evaluation approach ensures Continuous monitoring of students' learning, so that any deficiency or problem encountered can be rectified promptly.

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

Our college is affiliated to Osmania University. The rules and regulations for evaluation process are framed by the affiliating University and same is communicated to the students in the orientation program at the beginning of the first year of their academic program. The students are given orientation about the courses, credit pattern, examination pattern, theory and practicals, assignments and attendance.

The college adheres to the almanac provided by the affiliating University and conducts internal assessments as per the schedule provided. There is increased self-reliance on the part of the students in respect of Schedule, Evaluation and Performance improvement.

Two internal assessments are conducted each semester and the marks are communicated to the students in the classroom. The transparency in the evaluation pattern encourages the students to work towards their exams systematically throughout the course.

The marks of Internal Assessment and Assignments are uploaded online promptly through the portal provided by the University.

The effectiveness of continuous internal evaluation is grounded on transparency of assessment, frequency and variety.

The evaluation process is made known to students through university website, notice boards and ward counseling.

At the Institutional level, the Academic branch of the college, with the Principal, discusses a schedule for the various examinations like internal assessments and pre-semester Examinations as well as Practical

Exams at the beginning of the academic year according to University almanac. The Examination Committee plans the timetable, seating arrangement and invigilation chart well in advance to be displayed on the notice boards for the benefit of the students. Before question papers are set, a detailed design is evolved indicating the weightage to be given to various areas of content, types of questions and the objectives of teaching/learning. After the completion of the examination, a list of those present and absent is prepared. The marks are entered in the marks record book which is verified by the Principal.

The variety of Internal Evaluation not only helps to strengthen a student's subject knowledge base and build confidence but also to help develop creativity, communication & presentation skills and critical thinking.

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

The College has an effective mechanism for redressal of grievances with reference to evaluation system. The Institution strictly maintains transparency in the entire evaluation process. The system monitors regularity in the conduct of examinations and the college ensures regulatory mechanism for prompt action on possible errors by the following process:

University level:

At the University level, if any student feels that the score given to her in any paper is not just, there is a provision for Recounting and /or Revaluation for the UG courses. For PG courses, there is a provision only for recounting. The University releases a press note in this regard. The students can apply for revaluation within the given time, as announced by the University. The Administrative Staff provides necessary assistance and guidance to the students, from informing them of the dates/deadlines by way of announcements and/or displaying on the notice boards to guiding them regarding the procedure for applying for revaluation/ supplementary examinations.

College level:

At the College level, all Internal Assessment Examinations are conducted as per the pattern recommended by the university and the grading policy details along with the weightage attached to each component (e.g.in semester exam, end-semester exam, quizzes, assignments, projects etc) are explained to the students. In case a student has any query, she talks to the respective class mentor and resolves the doubts on the matter as appropriate. The assessed answer-sheets are distributed to the students. The student can seek clarification from the concerned teacher regarding any grievances viz. unchecked part of answer, wrong posting of marks, totaling mistake etc. The respective subject in-charge looks into the grievances and clarifies the points wherever the student has complaints. If not satisfied, the student may appeal to the Head of the Department. If the grievances are still unresolved, then the Principal refers the matter to the Examination Committee and Grievance Redressal Committee of the institution, who then take up the matter. These Committees examine the grievances and ensure justice to the student. Malpractice cases and any inconveniences with the seating arrangements are also effectively handled by the Examination Committee. The Institution instills a responsive and accountable attitude among the Faculty to ensure that,

there is no laxity in terms of fair deals with the students. Since the students are bound to attend minimum 75% of the total lectures delivered in each subject to fulfill the University conditions for appearing in the final University Exam, attendance shortage cases are handled by the Principal and the respective class mentors. A more efficient method of biometric attendance has been introduced in the current academic year 2019-20 for more transparency about the attendance of the students. This would also keep in check the irregularity of the students. The students have the right to represent any other evaluation related grievance like questions out of syllabus etc. to the concerned Department. On receiving any such complaints, the Head of the Department ascertain the veracity of it and corrective steps, if needed, are taken.

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

Examinations are an integral part of the Education process and serve to assess Students' Academic Performance. According to the CBCS pattern introduced by the Osmania University in 2016-17, two Internals (15 marks each) and one assignment (5 marks) along with the semester end exams need to be conducted in a semester. All these details are printed in the Handbook which is distributed to the students at the beginning of the academic year. The Institution adheres to the Almanac released by the University for conducting the Internal Assessment Exams. Along with External examinations, Continuous Internal Evaluation of scholastic and non-scholastic aspects of education is adopted. Evaluation of students' performance is towards Cumulative Grading System. The Examination Committee of the college, with the Principal, determines the format and schedule of tests and assignments during the semester/year. The various examinations at the institutional level, like slip tests, Term end examinations and Practical exams are planned at the beginning of the academic year. Internal tests and examinations are normally conducted as per the assigned schedule. The Institution strictly follows the Academic calendar for the conduct of Continuous Internal Evaluation. Assignments are given well in advance and the timely submission is ensured by the departments. Any significant deviation from the examination schedule is approved by the Principal after assessing the reasons, and the students are notified of these changes. Prior to the commencement of exams, the Examination Committee holds a meeting with the Principal to plan the smooth conduct of exams. Below is the procedure that the examination committee follows in conducting the exams.

1.Preparation of Exam Time Table- Schedule of Timetables including the time and dates for all Programs is displayed on the notice boards and circulated to all the departments, so as to inform the students well in advance. 2.Exam Room Allotment- According to the strength of the students, Exam halls/rooms are allotted. Room allotment charts with room numbers, roll numbers and classes are displayed on notice boards of each floor for the convenience of the students' and the same is communicated to the students by respective class mentors and representatives through Whatsapp. 3. Preparation of Invigilation Chart – Examination Committee allots Invigilation duties to all the Faculty members to conduct the exams hassle free. 4.Setting of Question papers- The Committee sets deadlines for the preparation of the question papers and ensures sufficient copies are kept ready for the respective exams. 5..Evaluation of the scripts: 10 day time is given from the date of examination, for valuation of the answer scripts and submission of marks, strictly according to the date given by affiliating university.

The Examination Committee strictly adheres to the above procedure in conducting Continuous Internal Evaluation.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

The extent to which students internalize and learn to apply elements of Quality and Standards for performance is fundamental to improving student learning and performance, and to Educational Reform. The outcome based teaching-learning with learner centric approach is the main substratum of outcomes. The Institution aims at Academic Excellence and sets its own Programme Outcomes, Programme Specific Outcomes and Course Outcomes to foster Higher Education. Learning outcomes are statements that specify what learners will know or be able to do as a result of a learning activity. Outcomes are usually expressed as Knowledge, Skills, or Attitudes which are communicated to the Faculty and Students as follows:

IQAC arranges various Training and Orientation programmes for Faculty enrichment and for reinforcing expectations of the Institution. These sessions help teachers focus on ways and means to attain performance targets, elements of quality, and standards for performance in order to improve classroom teaching and learning process.

Teachers inform and orient the students and their Parents, about the Program and Course outcomes and Performance Targets before instruction begins. Faculty communicates Targets, Expectations, and Standards to their students via demonstration, modeling, review and feedback of student work, in addition to orienting and describing regularly, as part of the instruction and learning process. They employ a wide array of approaches for assessing student- learning in the classroom. The details are stated in clear, specific and measurable terms available as printed information in the college prospectus, student handbooks and are also displayed on the Institutional website.

Once students have internalized the elements of Quality and Standards for performance, they apply these criteria and standards to all of their learning and work.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The Institution articulates to the students the expected outcomes of the program -- in terms of knowledge, skills, and values-- referred to as Program Outcomes, which are not discipline specific. By articulating these as the skills and attributes that the students will know or be able to do, the benefits of a program of study can be clearly communicated to students, to faculty and to the other stake holders in the institution. The program's content, student experiences, and teaching methodologies are then aligned in an optimal way to help students achieve these learning outcomes. The college employs a continuous improvement process to evaluate and improve the effectiveness of each academic program.

Measuring the Attainment of Cos, PSOs and POs

The process of measuring the attainment of COs, PSOs and POs starts from defining them at appropriate levels. These outcomes are printed in the handbooks, displayed on the Institutional website in addition to informing the students at the beginning of instruction. Faculty are also oriented and motivated towards attainment of these outcomes. Conscious efforts are taken by the Principal, IQAC and Heads of the Departments to incorporate these outcomes in the various activities planned for the year. The assessment of these outcomes is done both formally and informally. Formal assessment generally refers to the standardized assessment that is used in evaluating the student for their grade, with special reference to the CBCS pattern adopted. The method used in assessing the student includes final exam, mid-semester test, quizzes, assignments, student study projects and lab practical. Formally a strict result analysis is done to assess the outcome/performance of the students course wise & subject wise. Informally the outcomes are also assessed through Parent Meets, Industry Interactions and Placement Activity reports. Participation of the students in Co-curricular and Sports activities both within and outside the college, results in their all-round development. Students are encouraged to participate in large numbers in the various extension activities organized through department clubs and through various NSS activities promoting social responsibility.

The Institution has always had a mechanism to evaluate the attainment of learning outcomes of the students through student feedback.

File Description	Document
Link for Additional Information	[View Document](#)

2.6.3 Average pass percentage of Students

Response: 70.69

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 275

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution
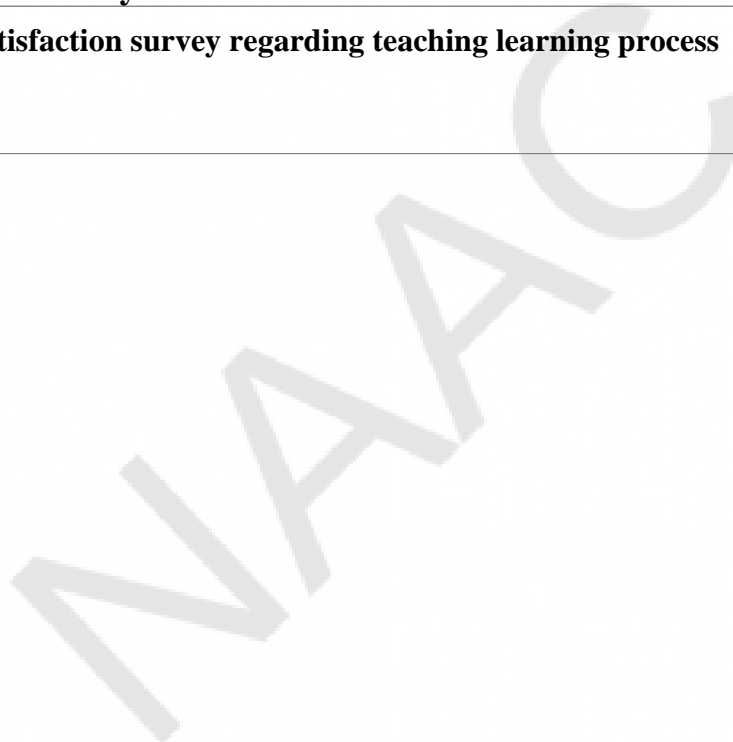
Response: 389

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.85

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 11.09

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0.62	0.7	4.1	4.4	1.27

File Description	Document
List of project and grant details	[View Document]
e-copies of the grant award letters for research projects sponsored by non-government	[View Document]

3.1.2 Percentage of teachers recognised as research guides at present

Response: 0

3.1.2.1 Number of teachers recognised as research guides

File Description	Document
Any additional information	[View Document]

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0.14

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 1

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 37

File Description	Document
Funding agency website URL	[View Document]

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

NIL REPORT

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 7

3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	1	1	1	1

File Description	Document
List of workshops/seminars during the last 5 years	[View Document]
Any additional information	[View Document]

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: No

File Description	Document
Institutional data in prescribed format	[View Document]
Any additional information	[View Document]

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

Response: 0

3.3.3.1 How many Ph.Ds awarded within last five years

3.3.3.2 Number of teachers recognized as guides during the last five years

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	[View Document](#)

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 2.53

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
17	25	33	20	3

File Description	Document
List of research papers by title, author, department, name and year of publication	[View Document](#)

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 0.1

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2	1	0	1	0

File Description	Document
List books and chapters in edited volumes / books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

The college conducts neighborhood community activities through NSS units, such as Swachatah Abhiyan, Clean and Green activity, Haritaharam, Anti-liquor programme, Youth Conventions, Youth Festivals, Yuvataragam, Tree plantation, Participation in NATA (North America Telugu Association) etc., These activities enhance the student's academic learning experiences and inculcate the values and life skills in them. The expected impact from these activities can be summarized below: Through these activities, the students get socialized and learn to think beyond individual interests and work for social welfare. The theoretical knowledge given in the class room, effective communication skills and effective decision making are few things that the students learn while participating and organizing various projects and programmes under NSS extension activities. The students get wonderful platform to mingle with each other and learn about culture, traditions, and values of people. These activities help the students to contribute in National development and social integration. These also inculcate value of male-female equality, humanity and notion of equal rights. Some of the extension activities also create awareness about bad social practices in a society and prepare them for the eradication of social evils. Extension activities also impart the students expected new social values and norms. These activities are useful in sensitizing social issues like dowry system, blind beliefs, superstitions, digital divide, caste based divide, gender inequality etc.

The college has always been in the fore front to undertake NSS extension activities, thus fulfilling its institutional social responsibility. The college has four NSS Units with 400 volunteers and NCC Cadets. Some of the extension programmes include:

- Swachch Bharat
- Anti- ragging
- Self- defense training
- Mass tree plantation
- Creating awareness on voters day
- Disaster management
- Leadership programme
- Women empowerment
- Anti-trafficking of women
- Blood donation camp
- Aids awareness programme
- Wealth out of waste programme
- Awareness on effects of tobacco consumption

- Celebration of World Water day
- Celebration of World Animal day
- Celebration of World Environment day

The college neighborhood network is promoted by conducting awareness camps, literacy promotion campaign.Student make sustained efforts to create awareness about the drug menace, women trafficking, visits to the old age homes, visits to the differently able children schools. Adoption of villages by NSS Units, organizing health camps for students, parents and neighborhood community.Motivating neibourhood for pulse polio, water day and communal harmony day programmes.The college has been allotted four NSS units and Programme Officers.Regular programmes of NSS, such rallies on public awareness are essential features in college curriculum. The NSS units of the college have adopted villages and strive hard for providing necessary infrastructural facilities to the village. As a part of extension activities, NSS P.O. has attended National Adventure Camp held in Himachal Pradesh from 12-10-2018 to 21-10-2018.NSS P.O. has also attended National Integration Camp held in Karnataka from 23-03-2018 to 30-03-2018. Our college NSS wing has signed a MOU with Dhanavantri Charitable Trust for free training in Nursing to our NSS volunteers.

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 15

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	3	3	4	2

File Description	Document
Number of awards for extension activities in last 5 years	[View Document]()
e-copy of the award letters	[View Document]()

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 48

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community

and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
12	9	9	9	9

File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	[View Document]

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 83.89

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1300	1100	1005	1100	1050

File Description	Document
Report of the event	[View Document]
Average percentage of students participating in extension activities with Govt or NGO etc	[View Document]

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 2

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

24-08-2022 08:17:19

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc	[View Document](#)
Copies of collaboration	[View Document](#)

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 12

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2018-19	2017-18	2016-17	2015-16	2014-15
8	2	2	0	0

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	[View Document](#)
Details of functional MoUs with institutions of national, international importance,other universities etc during the last five years	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

The institution encompasses a well-maintained campus spread over 5 acres of land. The existing infrastructural facilities are utilized both for conducting theory and practical classes.

The institution has adequate infrastructure and learning resources to facilitate intellectual and physical wellbeing of the students and the staff members. The best use of the facilities is ensured through proper maintenance in the premises. The institution considers that these are the prerequisites to maintain the quality of academic programmes.

The institution has two blocks equipped with the best and adequate physical facilities. A new block is under construction to meet the growing needs because of the introduction of new courses. The college provides an eco-friendly environment to the students and the staff.

Physical Facilities:

The institution believes that the physical facilities are adequate for teaching and learning. The staff and students are largely benefitted by the following physical facilities - ICT-equipped classrooms, laboratories, well-resourced library, seminar halls, smart board classrooms, virtual classroom, CCTVs, visual display screens, LCD Projectors, internet and Wi-Fi connectivity, computers, public address system, adequate washrooms, common room, sanitary napkin vending machine and incinerator machine.

Classrooms:

The institution has a sufficient number of well-furnished, well-ventilated, spacious classrooms for conducting theory classes. Twenty three of the classrooms are ICT equipped with latest learning technologies. The classrooms are also well equipped with good and well-maintained furniture. Public Address System and Wi-Fi to the students and the staff supplies a good Teaching-Learning ambience. The facility of virtual classroom provides the students with an online learning environment that allows teachers and students to communicate, interact, collaborate and explain ideas. The Teaching and Learning in the classroom is coupled with Conventional and ICT methodologies; and they are greatly used so as to produce skilled and efficient students. Seminar hall, with smart board facility, is used to conduct seminars, lectures, and for various other literary and cultural activities.

Laboratories:

The institution also provides 8 laboratories for the students to have a direct interaction with the material world using tools, data collection techniques, models and theories of science. The laboratories are well equipped and are advanced as per the requirements. With the introduction of new and need-based courses, like Botany, Zoology and Physics the way has been paved for the additional laboratories to accommodate the learning requirement.

Computing Equipment:

The institution facilitates its students with state-of-the-art, well-furnished computer laboratories, with computers networked under Windows. These include:

- Three Computer Laboratories with internet-enabled computers
- Virtual Classroom which is also used as a studio for capturing the lectures
- Wi-Fi enabled Campus

High-Speed Internet Gateway to provide seamless connectivity across the campus

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

The institution has necessary infrastructure to promote active participation of the students in co-curricular and extracurricular activities. The need for supportive and related facilities in the campus is periodically checked; and they are facilitated by the institution management.

Sports & Games:

We have a spacious and well-equipped Sports room, where students can play indoor games like table tennis, chess, caroms, etc. Sports and Games are the integral components of education. Hence, to meet the requirements of Sports and Games, the institution has developed adequate facilities for the students to showcase their talents. The Sports Department also conducts in-house competitions, Coaching camps, Intercollege tournaments and Recreational activities to keep the students always motivated to stay fit. Each of these units has a Convenor and three-to-four members who plan and conduct activities and competitions within the college; and selection will be made to nominate the best players to the Yuvatarangam festival, which is a State-level platform where competitions are organised by the office of Commissionerate of Collegiate Education. The college has a vibrant Department of Physical Education which encourages the students incessantly to participate in the various competitive events throughout the semester at state, national and international levels through diligent planning and practice. Students are also well trained to participate and compete in inter-college, inter-university, state and national level tournaments.

The Measurements of the various courts are as follows:

S.No	Sport/Game	Measurements	Year
1.	Basketball	28 mts. * 15 mts.	2005-
2.	Volleyball	18 mts. * 9 mts.	2005-
3.	Kho-Kho	27 mts. * 16 mts.	2005-
4.	Tennikoit	40 feet * 18 feet	2005-
5.	Badminton	13.4 mts. * 6.1 mts.	2005-
6.	Kabaddi	12 mts. * 6 mts.	2005-
7.	Indoor Room (Chess, Carrom & Table Tennis)	10 mts. * 10 mts.	2005-

| 8. | Fitness Center (Gym) | 10 mts. * 10 mts. | 2005- |

Gymnasium and Yoga:

The institution strongly believes that 'Healthy Body leads to Healthy Mind'. Hence, apart from the intellectual facilities to cater to the needs of academics, the additional physical facilities such as gymnasium and open auditorium for Yoga are also provided in the premises. Thus, these infrastructural facilities will help the students to enhance themselves in physical, mental, social and psychological aspects. The institute also celebrates International Yoga Day on the 21st June every year.

Cultural Activities:

Sangeeta Nrutya Kala Vedika, Chitra Kala Vedika, Shilpa Kala Vedika and Ranga Sthala Kala Vedika are various platforms for the students to exhibit their talents. The various facilities, provided by the institution to the participants of various cultural events are music system, recording system, cameras, and lighting system. The college also makes sure to provide costumes for the dance, drama and music competitions.

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 86.21

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 25

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	[View Document](#)

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 37.6

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
17.4	12.8	13.7	2.2	7.8

File Description	Document
Details of budget allocation, excluding salary during the last five years	[View Document](#)
Audited utilization statements	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The institution is facilitated with library having adequate facilities and services to achieve the institutional objectives.

The library is spacious and well ventilated with a wide collection of reference books, text books, journals, magazines, etc. Average method is followed to calculate per day usage of library by the students and the staff.

The library also has a reading room. Library is an institutional member of INFLIBNET (N-LIST). The students and the staff are encouraged to use the library for e-journals and e-books with free internet facility to accomplish their academic objectives.

The college provides students and staff with various services like:

E-Resource Centre

Reference Service

News Paper Clipping Service

New Arrivals Display

Documentation of Syllabus Copies and Question Papers

Bibliographies

In addition to the regular activities, the library also organizes various Extensional Activities every year such as:

- User Orientation Programs for Freshers
- National Library Week Celebrations (November of every year)
- Book Exhibition
- Literary Competitions

The students and the staff are motivated to make optimum utilisation of the available resources in the library. The institution makes sure that the Department participates in various activities like conducting

competitions on Reading Aloud, Elocution, Essay Writing, etc. The winners are encouraged with awards and prizes.

Library housekeeping activities are computerized with NewGenLib Integrated Library Management System Software. The automation process, with the new software Integrated Library Management System begun in the year 2017-18. Though the library was partially automated during the academic year 2017-18, the automation process was finished in the year 2018-19. The version of NewGenLib software used for automation of the library is Helium 3.1.4.

File Description	Document
Any additional information	[View Document](#)

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

Nil Reprot - Nil Reprot -

4.2.3 Does the institution have the following:

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases

Response: B. Any 3 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	[View Document](#)

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 2.23

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	3.78278	0.70187	1.97565	4.67754

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	[View Document](#)
Audited statements of accounts	[View Document](#)

4.2.5 Availability of remote access to e-resources of the library

Response: No

4.2.6 Percentage per day usage of library by teachers and students

Response: 8.72

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 130

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The plans for infrastructural development are given top priority as the College realizes the correlation between adequate infrastructure and effective teaching–learning. With the increasing demand for internet access in educational campuses, due to evolving standard of education and flexibility offered by the Internet, universities, colleges, educational institutes, etc. are keenly stepping forward to set up secured and stable wired or Wi-Fi network campus for their students.

The institute has always been reviewing the current needs and accordingly the internet bandwidth is upgraded from time to time.

Institute has upgraded its bandwidth from 100 MBps Leased Line Internet connectivity to 400 MBps Leased Line.

• The Internet Service Provider (ISP) ACT Fibernet provides connectivity with high fault tolerance.

• Internet connectivity is available in class rooms.

• Video conferencing facility is available at Virtual Class Room.

• Most of the labs are equipped with LCDs for online demonstration to students.

Our College aims at providing the best possible facilities/resources to its staff and students that would facilitate for an extensive and effective teaching/learning experience. The institution frequently updates its IT facilities that are user friendly.

All faculty, staff and students are allocated user id and password to avail these services. All faculty members are provided with internet connected desktops in their staff rooms.

All classrooms are equipped with ICT facilities. The entire campus is monitored by CCTV cameras installed at strategic places that help to monitor the campus activities. The college is equipped with computers that are accessible to faculty, staff and students. Printers are available in the office, staffrooms, library, exam branch and laboratories.

The Institution provides a range of IT facilities to help students and faculty with their studies. This includes extensive computer provision, wireless Internet, access for visually-challenged students, and dedicated staff giving all the support needed.

Virtual Learning Environment:

The College's Virtual Learning Environment is used by students and staff to support learning. The students will find the online learning materials for their modules, module activities such as discussions, quizzes, and other assignments. This also is one of the green initiatives of the institution to realize the objective of paperless administration. Most importantly, Student-to-student and staff-to-student communication are greatly facilitated by this technology. It is now possible to deliver educational resources to our students anywhere, anytime and on any computing device.

4.3.2 Student - Computer ratio

Response: 692:39

File Description	Document
Any additional information	[View Document](#)

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

Response: >=50 MBPS

File Description	Document
Any additional information	[View Document](#)

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 50.48

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
18.43	13.01	12.81	18.09	7.3

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document
Audited statements of accounts.	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The college ensures optimal allocation and utilization of the available financial recourses for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose and using the grants received by the college, as per the requirements, in the interest of the students.

Laboratory - Record of maintenance account is maintained by the Head of the Departments of the concerned departments. Other measures to maintain laboratories are as follows:

- The repairing and maintenance of lab equipment is done by the technicians of related owner enterprises.
- The microscopes used for biological experiments are annually cleaned and maintained by the concerned departments and Record of Maintenance is maintained by Head of the Departments of the concerned departments.

Library - The requirement and list of books is taken from the concerned departments and Heads of the Departments are involved in the process. The finalized list of required books is duly approved and signed by the Principal.

- Every year at the beginning of the academic session, students are motivated to register themselves in library to use INFLIBNET.
- Suggestion box is installed inside the reading room to take users feedback. Their continuous feedback helps a lot in introducing new ideas regarding library enrichment.
- To ensure return of books, 'no dues' from the library is mandatory for students before appearing in exam.
- The proper account of visitors (students and staff) on daily basis is maintained.
- Other issues such as weeding out of old titles, schedule of issue/return of books, etc. are chalked out/resolved by the library committee.

Sports - Regarding the maintenance of Badminton/Volley Ball Court/Gymnasium on the college Sports In-charge consults the coaches. The coaches visit the college to train the students before they go for any tournament. In an exchange programme, the students are also sent to other colleges for training.

Computers - Computer laboratories are established and more funds are used to maintain computers in the college. Computer maintenance through AMC is done regularly and non-repairable systems are disposed off.

Classrooms - The College has a building committee for maintenance and upkeep of infrastructure. At the departmental level, Heads of the Departments submit their requirements to the Principal regarding classroom furniture and other. The Additional Special Fee/College Development Fund is utilized for maintenance and minor repair of furniture and other electrical equipment.

- With the help of the sweepers, cleanliness of classrooms is maintained. They are well equipped with tools of cleaning such as mops and gloves.
- Students are sensitized regarding cleanliness and motivated for energy conservation by careful use of electricity in classrooms.

Physical Facilities - The physical facilities including Laboratories, Classrooms and Computers, etc. are made available to the students who are admitted into the college. The classrooms and furniture facilities are utilized regularly by the students, but sometime it is also made available for the other governmental organizations for conducting the exams, if not in use for the said period. The maintenance and the cleaning of the classrooms and the laboratories are done with the efforts of the non-teaching staff. The college has adequate number of computers with internet connections. The departments and the staff can make use of the computer system with internet at their seating places as majority of the staff has their own laptops and internet.

The institution practices a policy of decentralization of authority for efficient maintenance and best utilization of its available resources. The college has different committees which are made to look after the maintenance of garden, physical infrastructure, Internet and Wi-Fi facility, sports maintenance and expansion, and for library facilities, etc.

The campus also offers facilities such as Common Room and Gymnasium. Both the Library and administration section of the college have undergone computerization. The library is fully digitalized and is

open before and after class hours. It has computer terminals with internet facility. A regular update on new additions is provided by the library. A library committee works regularly to oversee the functioning of the library and various other committees coordinate with each other to enable the students to get maximum exposure and participation and also to avail all the facilities provided by the college.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 50.05

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
790	611	654	680	584

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	[View Document](#)
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	[View Document](#)
Any additional information	[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 0

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Any additional information	[View Document](#)

5.1.3 Number of capability enhancement and development schemes –

1. **For competitive examinations**
2. **Career counselling**
3. **Soft skill development**
4. **Remedial coaching**
5. **Language lab**
6. **Bridge courses**
7. **Yoga and meditation**
8. **Personal Counselling**

Response: A. 7 or more of the above

File Description	Document
Details of capability enhancement and development schemes	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 77.87

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1136	900	1100	1016	1003

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 32.62

5.1.5.1 Number of students attending VET year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
633	483	525	240	300

File Description	Document
Details of the students benifitted by VET	[View Document]
Any additional information	[View Document]

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View Document]
Details of student grievances including sexual harassment and ragging cases	[View Document]
Any additional information	[View Document]

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 54.31

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
371	180	172	182	150

File Description	Document
Self attested list of students placed	[View Document]
Details of student placement during the last five years	[View Document]
Any additional information	[View Document]

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 18.51

5.2.2.1 Number of outgoing students progressing to higher education

Response: 72

File Description	Document
Details of student progression to higher education	View Document
Any additional information	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national

/ international level (award for a team event should be counted as one) during the last five years.

Response: 8

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
6	1	1	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	[View Document](#)
e-copies of award letters and certificates	[View Document](#)

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

5.3.2　　　　Presence of an active Student council & representation of students on academic & administrative bodies/ committees of the Institution

Describe the Student Council activity and students role in academic & administrative bodies within a maximum of 500 words

Elections were conducted in the college for electing college representative and representatives for Arts,Science and Commerce sections and class representatives for each class to enhance the leadership qualities among the students& also to motivate the students to take responsibilities. They are represented in academic and administrative bodies **viz**, IQAC,Time- Table , special fee, restructured fee,scholarship committee, library , literary and magazine etc.,These representatives attend the meetings and give their suggestions and feedback concerning the committee.

Class Representative groups actively involved in tracking the progress of the Academic Programs, meeting of Course Objectives, and in providing constructive Feedback & Review on the Content Delivery, smooth conduction of various events organized in and outside the campus throughout the academic year and participate in the Planning, Budgeting, Organizing, Compeering, Conduction, Review & Reporting of various Events such as Seminars, Guest Lectures, Conferences, Cultural & Sports activities.

The class counsellors maintain the records of the performance of the students under them.Class in charges will mentor students' progress . Student activities are designed to allow students to become more involved

on campus and offers opportunities in leadership, social responsibility, citizenship, volunteering, and student employment. Students are encouraged to present their views in the form of seminars, group discussions, assignments etc. Peer teaching in all departments is encouraged.

CR groups actively involve in the following

Whats app (social media):sharing information fastly and saving time.

They help in organising events and smooth functioning of academic and administrative activities such as certificate course,Fresher's party,Teachers day celebrations, picnics, field trips , curricular , cocurricular and extra -curricular activities and competitions, Rallies,Yoga Day, Bathukamma, 5k run (people plaza), Commerce and Science exhibition,Karate Classes,Leprosy Awareness Walk, Haritha Haram,Annual day Volunteer , Yuvatarangam (Cluster level),Training programme at Innovi,Food fest,Women empowerment awareness, Entrepreneurship, medical camp etc.,

File Description	Document
Link for Additional Information	[View Document](#)

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 5

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
5	5	5	5	5

File Description	Document
Report of the event	[View Document](#)
Number of sports and cultural activities / competitions organised per year	[View Document](#)
Any additional information	[View Document](#)

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

"Indira Priyadarshini Govt. Degree College for Women, IPGDC(W) Alumnae Association" is registered under the Telangana Societies Registration Act 2001, Dt: 06.02.2018.

Aims and Objectives :

1) To provide a forum for the Alumnae for exchange of ideas on academic cultural and social issues.

2) To deliver or arrange Extension Lectures, organise programmes on personality development, Interview skills, Yoga and Sports etc.

3) To raise funds from the Alumnae and other philanthropists for the development of the college.

The concept of alumnae association evolved for needs from both the ends, i.e. academicians and professionals, in the aim of building a bridge between college life and career life, so that the fresher graduates are made proactive to face the current challenges of competitive professional world. Both the ends shall work hand in hand to help each other for achieving the goal. The idea took shape and formation of Alumnae Association turned into reality.

They meet twice in a year and share their experiences. They engage classes as per their free schedule and also deliver motivational lectures.They give their feedback for enhancing the functioning of the institution. They contributed a nominal amount and books to the college library as stated below:

- In 2014 – 15 Alumnae donated 69 Books to Library of Indira Priyadarshini Government Degree College for Women worth of Rs.4,325/-
- In 2015 – 16 Alumnae donated 52 Books to Library of Indira Priyadarshini Government Degree College for Women worth of Rs.8,896/-
- In 2016 – 17 Alumnae donated 20 Books to Library of Indira Priyadarshini Government Degree College for Women worth of Rs.4,795/-
- In 2017– 18 Alumnae donated 13 Books to Library of Indira Priyadarshini Government Degree College for College for Women worth of Rs.4,173/-
- In 2018– 19 Alumnae donated 57 Books to Library of Indira Priyadarshini Government Degree College for College for Women worth of Rs.10,298 /- and 328 students contributed Rs.16,370/- which is deposited in the Bank account of Alumnae Association.

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

Response: <1 Lakh

File Description	Document
Any additional information	[View Document](#)
Alumni association audited statements	[View Document](#)

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 10

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2	2	2	2	2

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	[View Document](#)
Any additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

VISION:- To transform and empower young women, in all aspects of life, to reach the pinnacle of success.

MISSION:-

1)Providing an effective and affordable education emphasizing on experiential learning.

2)Moulding the students to become leaders and entrepreneurs.

3)Including necessary skills with a need based approach to face the challenges of life and sustain individual career success.

4)Inculcating strong human values, team-spirit and synthesis of education and ethics.

5)Strengthening physical, mental and emotional health of the students.

Governance :- The college is a government college following CBCS pattern. Various programs are implemented in tune with its vision and mission. All stakeholders take part in governance and decision-making. There is an open and interactive environment in college.. The CCE(Commissionerate of Collegiate Education) is the apex body which communicates govt. policies and various proceedings to the institution through emails, meetings and video conferences. Principal is the head of the institution and works in accordance with rules and regulations of CCE. A staff council constituted with heads of all departments, form an important part of governance. Coordinators of various committees such as IQAC, UGC, RUSA, NSS, Sports, Library, Cultural, Literary, TSKC etc. play an important role in decision-making. In a few committees, students and other stakeholders such as parents, Alumni, philanthropists are the members and their suggestions are also considered in fulfilling the mission of college. Non-teaching staff also are members of committees especially where financial matters are involved like scholarships, exams etc. thus contributing their part in governance. E-governance is implemented in almost all areas.

All committees work hard in execution of curricular, co-curricular, extra-curricular activities. Teachers submit annual curricular plan and departmental action plan to Principal at beginning of the year. Principal checks academic records like teaching diary, attendance registers, departmental activity, student progression, remedial coaching etc. periodically. Principal with cooperation of IQAC ensures that the teaching methods adopted by teachers help students in experiential learning. Student projects are compulsory for all departments. Field trips and lab work also help to achieve the mission of experimental learning. The Committee for Telangana Skills and Knowledge Centre(TSKC) works for training students in skills to make them employable. It encourages them to become entrepreneurs. There is a full time TSKC mentor and a curriculum imparted by all teaching staff . Thus students are trained to acquire necessary skills to face the challenges of life and sustain individual career success. Apart from this, programs like 'Student as Teacher' where students give live presentations in the classroom as well as on ManaTV which

develops confidence in them required for leadership. A vast playground, compulsory games and a dedicated physical director motivate the students towards physical health and build sportsman spirit in them. Participative learning and various activities helps in improving their mental health. NSS units take up various community oriented programs thus instilling strong human values and team spirit. Mentors support their mentees not only academically but also emotionally. Counseling by mentors help them achieve balanced behavior.

File Description	Document
Link for Additional Information	[View Document](#)

6.1.2 The institution practices decentralization and participative management

Response:

Principal is the head of the institution. However, to decentralize the administration she has delegated some powers to the vice-principal, staff council and coordinators/conveners of the committees. The heads of the departments take decisions regarding academic innovations and other related activities in consultation with the members of staff.

There are various committees in the college for academic and administrative works like Admissions, Examinations, IQAC, UGC, Cultural, Literary, Library, Sports etc. Each committee has a coordinator/convener and 4-5 members, with principal as the chairperson. In some committees students, parents, alumni and philanthropists are also members thus making them a part of the management. Principal decentralizes the management by assigning the related duties to the coordinator of the committee, who in turn coordinates with the members and execute the duty as a team.

Any financial decision is taken based on the resolution passed in the staff meeting or committee meeting chaired by the principal. Thus all the stakeholders are participants in administration.

Decentralization and participative management of the institution is best shown in the following case study.

1)Admissions are through DOST [Degree Online Services Telangana]. The online provisionally allotted candidates confirm their seats in the college. To complete the process of admission, the Academic Coordinator is the overall coordinator. Faculty wise coordinators, with 1-2 members assist her. These coordinators verify the original certificates and obtain the required certificates after which the Superintendent will ascertain the fee to be remitted by the candidate. Fee challan is issued by concerned non-teaching staff. After payment of fee by the candidate, technical coordinator along with 2-3 members will confirm the seat. Faculty coordinators and technical coordinator will crosscheck data on a daily basis for ascertaining the number of confirmed seats. Academic coordinator supervises the entire process of admission.

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

Strategic planning at our college is a dynamic process in accordance with our future goals the objective of which is to achieve the learning outcomes and the Vision and Mission of the college. In addition to this, the following are kept in view

1)Annual Academic calendar given by the CCE

2)Almanac provided by the Osmania University

3)Internal Academic Audit-Action taken report

4)Recommendations of the previous NAAC report

Our strategic plan focuses on the following points

1. To adopt Student centric teaching methods with emphasis on experiential learning. Student study projects, student seminars, field trips, the use of different teaching methodologies like role plays, power point presentations, brain storming, questionnaire, quiz, charts, group discussions to name a few for effective learning.
2. To train the students in employability skills by TSKC(Telangana Skill and Knowledge Centre) which is an important part of our college and also encourage them to become entrepreneurs. Arrange job fairs to facilitate students to choose the career of their choice.
3. To introduce certificate courses and value added courses to equip the students with necessary skills with a need based approach to face the challenges of life and sustain individual career success.
4. To conduct camps and regular community oriented activities by NSS units for developing human values and team spirit in the students.
5. To develop playground and courts for various games and encourage the students to take up atleast one physical activity or game, to ensure physical health and sportsman spirit among them.
6. To introduce mentor-mentee system to help students individually and support them academically as well as emotionally so that they are emotionally strong and achieve balanced behavior.

Deployment Documents :- Various committees are constituted to implement the strategic plan through various activities. Deployment documents are in the form of Annual curricular plans, teaching diaries, departmental action plans, departmental activity registers, TSKC records pertaining to all training programs and job fairs, records of certificate and value added courses, records and registers pertaining to the NSS activities.

One example of successful implementation of strategic plan is the system of **mentor-mentee**. To effectively communicate with the students, to understand their problems and difficulties, to guide them and counsel them in all aspects and to achieve the vision and mission of the college, we have successfully implemented the system of mentor-mentee. An average of 40 students are allotted to each faculty as mentees. Mentors take care of the allotted mentees by familiarizing themselves with all their particulars like their socio-economic background, hobbies, interests and aspirations, their strengths, weaknesses and hidden talents. Mentors conduct continuous, regular meetings with the mentees and guide them in all curricular and extra-curricular activities. Mentors also counsel them for any academic, emotional or

psychological problem so that they can attain a balanced personality. Mentors try their best to make them emotionally strong. They help them not just to get success but also to deal with the failures. The mentors encourage the students to take part in games and sports to keep themselves physically fit.

File Description	Document
Link for Additional Information	View Document
Strategic Plan and deployment documents on the website	View Document

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

Organizational structure and functions:-The college has a well balanced organizational structure with specific functions

·   Commissioner of Collegiate Education is at the apex of organogram.

·   At the institutional level, Principal is the head and DDO(Drawing& Disbursing Officer). The Vice Principal assists the Principal in all matters.

·   Academic coordinator has responsibility of all academic matters including examinations. IQAC coordinator guides and monitors all activities of college to develop qualitatively and quantitatively. The HODs constitute Staff Council. They plan and look after the activities of departments and also monitor the faculty of their respective departments. They also give suggestions to the Principal and play an important role   in passing resolutions in meetings. The teaching staff   strictly follows the time table of the college and maintain all records of their subject and the department.

·   The superintendent from the non-teaching staff assists Principal in administrative& financial matters. He assigns, directs and monitors the works of all non-teaching staff. The senior assistant, junior assistants and record assistants are assigned the office work and the office subordinates assist the Principal, staff and office and do works assigned by them.

·   Coordinators/Conveners of various committees take care of the responsibilities related to their committees, in addition to their regular duties. All the committees have 3-4 members with Principal as chairperson. Some committees have students, parents, alumni, philanthropists and social workers as members.

Service rules, Procedures, Recruitment and promotional policy:-

As the college is a govt. institution, it follows government policies in all service matters, procedures, recruitments and promotions. Earlier APPSC and now TSPSC is solely responsible to recruit eligible

candidates through written test and interview to the post of Assistant professors. Lecturers are also recruited by promotion from Junior Lecturer cadre to Assistant professor cadre by CCE and Department of Intermediate Education. Contract Lecturers are recruited by the CCE for the vacant posts when regular government posts are not filled up. Likewise, full time guest faculty are also appointed by the Principal as per the guidelines of CCE through a 3-member selection committee comprising of the Principal, ID college principal and a subject expert. The salary of contract and guest faculty is released by the state government. The promotion of assistant professors is as per the UGC rules. The promotion of lecturers in state scale is as per state government rules. All the other service rules like leaves, loans, transfers, provident fund, retirement benefits etc. are according to state government rules.

Grievance Redressal Mechanism:-

The complaints/grievances are separately monitored and resolved by following committees

1. Grievances and Redressal cell

2. Women Empowerment Cell

3. Anti Ragging Cell

4. Internal Compliance Committee

The above committees look into grievances/complaints, assess and discuss possible solutions with Principal and solve them. Students sometimes write their grievances and drop them in the complaints/suggestion box placed in the campus. Mentors play an important role in resolving the problems of their mentees. Purely academic grievances are addressed through the three tier system-faculty, department incharge and Principal.

File Description	Document
Link for Additional Information	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

Response: A. All 5 of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	[View Document](#)

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

One example of effectiveness of the committees is DISHA project which was implemented and monitored by TSKC committee. DISHA is a project initiated by UNDP(United Nations Development Program) for girl students to offer career guidance and placement support. It was a joint effort of CCE, UNDP and COIGN consultants. At the college level TSKC committee was given the responsibility of implementing this program. Tremendous success was achieved in this task.

CCE-UNDP-COIGN:

The Department has signed a MoA with UNDP under the project – DISHA, "Creating Opportunities for Employment and Entrepreneurship for Women in India'. This is a 1.39 crore project supported by the world renowned multinational company of furniture. Under this project 50,000 girl students in 40 Colleges of 7(earlier) districts will be benefitted.

This MoA will facilitate collaboration to Strengthen the Government Degree Colleges in their efforts for career guidance, counseling and skills centers in the form of Telangana Skills & Knowledge Centers (TSKC).

OBJECTIVES OF THE PROGRAM:

1. Provide information, Psychometric profiling & career guidance to students.

2. Facilitate establishment of close linkages with the businesses/private sector to open up a range of internship and job opportunities for girls.

3. Facilitate linkages with the government & private training providers to promote entrepreneurship among students.

4. Train & build capacity of select college teachers as trainers and counsellor for Career guidance and counselling so as to sustain the initiative.

The Department is looking forward to collaborate with Government/Multinational Organizations in future for the benefit of students.

JOURNEY TOWARDS SUCCESS:

Tremendous success was achieved in this task. DISHA program was taken up through trained counsellors from COIGN Consultations. This counselling was done keeping in view the students' age, social status, career plans and their psychology. This analysis was done on the basis of responses given by the students to the questionnaire provided to them. This counselling was done in 4 phases. 1) Orientation 2) Enrolment 3) Group counselling 4) Individual counselling. For some students who were not able to come to the counselling session, telephonic counselling was also provided.

After the orientation program, the UNDP activities took off with much more vigour and the students participated more actively. The first training took place in the college in 2016. Students were given psychometric assessment tests followed by one to one student counseling in every stage with different psychologists from COIGN Consultations Pvt. Ltd. Students wrote online psychometric test conducted by Mr. Vinod and coordinated by Mr. Srinath Reddy. Till date 1361 students have been enrolled and trained and around 200 students are selected for placements in various companies.

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The college has the following effective welfare measures for the teaching and non-teaching staff:

·   General Provident Fund(GPF) which they get upon retirement, as loan or as part final

·   Contributory pension scheme

·   Health cards provided by the state government for free medical treatment

·   group insurance Scheme(GIS)

·   All women employees are provided with 5 special casual leave, each calendar year.

·   There is a provision for child care leave for a period of 90 days to women employees having minor children.

·   Earned leave and surrender of earned leave

·   Maternity leave for six months for female employees and paternity leave for 15 days for male employees

·   Telangana state General Life insurance(TSGLI)

At the college level

·   mega health camp called Bhagya health checkup is conducted regularly which benefitted teaching and non-teaching staff apart from the students.

· Staff has the provision of purchasing clothes at a Handloom Shop 'Cooptex' at a concessional rate.

· As a CCE initiation, girls are given an opportunity to learn bike riding in the college campus. We have extended this facility to the ladies staff as well.

· All teaching and non-teaching staff were provided with training in basic computer skills.

· At the time of major festivals, sarees are distributed to the 4th class employees by the staff

· When a person retires from service, he/she gives sarees and gifts to the 4th class employees.

Regular Counselling sessions with regard to health and well being are conducted by our physical director

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 2.4

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
4	4	1	0	3

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	[View Document](#)

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 54.45

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
22	27	15	34	8

File Description	Document
Details of teachers attending professional development programs during the last five years	[View Document](#)
Any additional information	[View Document](#)

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

The teaching staff :- 1)API :- The faculty members fill in the Academic Performance Indicator(API) forms at the end of the academic year in which they are asked about their workload participation, professional development, their contribution to the college and society as per the UGC proforma. It is submitted to the Principal and CCE. Based on the API scores, the lecturers are encouraged to take up innovative methods, continue best practices and take up more research-oriented projects.

2) Student Feedback :- At the end of every year in the year wise scheme and every semester in CBCS the students' feedback is taken to assess the teaching performance of the lecturers

3) Academic Audit :- Every year CCE conducts Academic Audit in which external academic counsellors visit the college and assess the performance of each and every department. An exit meeting is held in which the lecturers are intimated about their shortcomings if any, and are encouraged to be improvised.

4)Action taken report:-After the academic audit, the IQAC prepares Action Taken Report and sends it to the CCE in which action taken and the steps proposed to be taken up further in the college to improve performance are intimated.

5) Meetings are conducted by the Principal in which subject-wise, department-wise and overall result of the college are discussed.

Non-Teaching Staff:- 1) The principal conducts meetings with non-teaching staff periodically and assess their performance. She also takes the report regarding their work from the Superintendent. 2) At the end of each academic year the non-teaching staff are required to fill up a proforma regarding their work done, based on which the principal evaluates their performance.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The institute has a mechanism for internal and external audit. External financial audit conducted by AG(Accountant General) on 9th January 2019. Commissionerate of Collegiate Education constitutes a committee from other institutions to conduct academic and administrative audit. They verify all the activities of the college and give suggestions for improvement. Action taken report is sent to the O/O CCE. Apart from this the Principal conducts the internal financial audit periodically.

The following is the list of external and internal financial audits carried out during the last five years after the previous NAAC.

1. On 9th January 2019 a financial audit was conducted by AG(Accountant General) for a period of 10 years from January 2010 to January 2019

2. On 13th June 2017 an academic audit was conducted by Commisioner of Collegiate Education where financial records were also checked.

3. On 3rd March 2016 an academic audit was conducted by Commisioner of Collegiate Education where financial records were also checked.

4. On 29th January 2015 an academic audit was conducted by Commisioner of Collegiate Education where financial records were also checked.

5. On 24th August 2013 an academic audit was conducted by Commisioner of Collegiate Education where financial records were also checked.

6. The cash books and other financial records are regularly updated and audited by the Principal frequently.

Action taken report(ATR) is sent to the concerned authority after every audit. The audit objections are thoroughly examined and required documents are submitted.

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the

last five years (not covered in Criterion III) (INR in Lakhs)

Response: 4.14

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
2.76	0.03	0.03	0.17	1.14751

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	[View Document](#)
Annual statements of accounts	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Mobilization of Government Funds:-

As our college is a government college the major funding bodies are the state government, UGC, and RUSA.

- Salaries of the regular, contract and guest faculty and the non teaching staff are provided by the government

- Resolutions are taken in meetings conducted with the concerned committee or staff council for obtaining or utilizing any fund.
- Funds/grants received from UGC are maintained in a separate bank account and used for the purpose it is meant for
- Funds from RUSA have been obtained by sending proposals to RUSA after passing resolutions in the staff council meeting and the way of utilization is as per the requirement which is discussed in the RUSA meeting.
- IQAC has been provided with rupees 3 Lakhs for establishment.
- DRC meetings are conducted and funds are obtained to conduct scholarly activities in the college.

Mobilization of Non-Government Funds:-

- Funds from philanthropists and non-government organizations are maintained by the College Planning and Development Committee(CPDC).

- Alumnae have a registered association. Their funds deposited in a separate account are spent based

on resolutions passed in Alumni meeting. 200 books were donated by Alumnae
* Sports Coaching Foundation (SCF) NGO, Hyderabad developed

> 1.Basketball court with the marking and painting.
>
> 2.Volleyball court with the marking and painting.
>
> 3.Shuttle court with the marking and painting.
>
> 4.Tennikoit court with the marking and painting.
>
> 5.surrounding fence for protection
>
> 6.donated sports material

> All the above costed as **Rs.1,10,000/-**

* Some philanthropists have donated amounts, which is fixed in CPDC account, the interest of which is used to give Gold medals to toppers in various subjects every year.   Rs. 1,71,919.00 has been fixed as FD in the last five years.
* Some philanthropists give cash prizes to the toppers in some subjects on annual day function.
* Rent received from the following are deposited in CPDC account and used for the development of college and students

  ○ 'Fairy Princess', an institute running beautician course under PMKVY scheme in the college premises
  ○ College canteen.
  ○ Xerox shop in college premises.
  ○ Car parking at the time of exhibition.(From Contractor Abdul Farooq).
  ○ Conducting various examinations.
  ○ Open universities IGNOU and BRAOU study centres.

* 'Fairy princess' donated Rs.5000 for conduct of state level seminar in Maths

Expenses are met for the purposes for which the above mentioned funds are meant.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

IQAC has contributed significantly for institutionalizing the quality assurance strategies and processes. Two examples of practices which are institutionalized as a result of IQAC initiatives are as follows:

1. Participation of students in JIGNASA study projects:- Jignasa is program by CCE where students do study projects in small teams and participate in the competition which is held at cluster and state level. The winners are given certificates and cash prize. They are also given a chance to showcase their project in TSAT (ManaTV) Live presentation. IQAC has taken initiative in making it compulsory to send student projects from the college from various departments. As a result of this, students are inclined towards research and getting accustomed to research methodologies. They also become confident and master their presentation skills. In the year 2018-2019, all the six projects sent in the competition were selected for participation at the state level out of which urdu project got I prize.

2. Feedback Mechanism :- IQAC has initiated a feedback system which has now become a regular practice of the institution. In this system feedback is collected in specified proforma by students, parents and alumni and submitted to the IQAC. The IQAC Coordinator and the Principal then analyse the feedback and action is taken and action taken report is prepared.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

The institution through IQAC implements several reforms in teaching learning process two of which are described below.

1)   ICT-based learning or e-classrooms :- A major reform brought about by the college through IQAC is implementation of ICT based teaching and learning. Under this program, there is continuous effort to make maximum use of ICT for effective learning. There are five smart classes with projectors and screens, one virtual classroom, two computer labs and one TSKC lab. There are 104 computers in the college out of which 82 are accessible to the students. The whole campus is WiFi enabled thus making internet available to all. The virtual classroom is established to facilitate the students to have access to lectures from other colleges. The teachers use Power Point presentations in their i teaching. Students are also encouraged to give ppts by using the ICT facilities. Teachers and students use internet to download and view lessons. Teachers and students often communicate through Whatsapp. All the students have their own email id which is used by them for passing and receiving information.

     2) Introduction of Certificate Courses and value added courses by the departments :- In order to achieve excellence in learning, certificate and value added courses are introduced in the college. These courses are offered to enhance the skills of students for increasing their employability. These courses are need based and value based and enable the students to equip themselves with the certified training in skill based subjects to help them in their career**.** In 2018-19, eleven certificate courses and eleven value added courses were successfully completed. Out of 1282 total students, 931 students were benefitted by these courses.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 7

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
7	6	7	9	6

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document

6.5.4 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
2. **Academic Administrative Audit (AAA) and initiation of follow up action**
3. **Participation in NIRF**
4. **ISO Certification**
5. **NBA or any other quality audit**

Response: B. Any 3 of the above

File Description	Document
e-copies of the accreditations and certifications	View Document
Details of Quality assurance initiatives of the institution	View Document

6.5.5 Incremental improvements made during the preceding five years *(in case of first cycle)* **Post accreditation quality initiatives** *(second and subsequent cycles)*

Response:

Sl.no.	NAAC Recommendation	Quality Initiative taken	
1	Relevant and need based Add-on vocational courses with potential for job or entrepreneurial opportunities should be started.	Many need based certificate and value a introduced. TSKC in association with counselling and imparted necessary skill placement drives.	
2	Additional regular faculties and technical staff should be appointed in science departments	Additional posts for faculty in physics, ma computer science have been sanctioned.	
3	Collaboration with industries, NGOs, Industry-institution	Memoranda of understanding by five	

	interaction with definite MoUs and formal consultancy should be started and strengthened.	various organizations.
4	Faculty and students should be encouraged for undertaking subject and interdisciplinary research	Faculty present papers in various seminars also interdisciplinary subjects and their pap in journals and e-journals. Faculty have r PhDs. Students under the guidance of their student projects, the best among which are competitions held by CCE called as Jignasa
5	More elective options like fine arts, music, languages, foreign language, Physics, Mathematics, Botany, Zoology etc. BBA, BCA at UG and MBA, MCA etc. at PG should be introduced	More elective options are introduced like Physics, Statistics and Maths. .
6	A regular Physical Education Director must be appointed to strengthen sports and games	Requests sent frequently for regular Phy Commissionerate of Collegiate Educatio which the college now has a regular Physica
7	NCC must be introduced	Trials are on for introduction of NCC in our our students are enrolled for NCC in neig and are are excelling. One student Syeda S first in shooting in about 800 candidates se in synchronised drill.
8	Wi-Fi campus and LAN facilities should be extended	Wi-Fi facility is extended.
9	All language departments must take initiative to publish college magazine regularly	College magazine Darshini is published y language faculty are part of magazine comm
10	Students Grievance redressal cell, Women Empowerment Committee, Student Counseling cell, anti ragging and sexual harassment cell should be strengthened.	Various committees like Grievance redre Empowerment cell, anti ragging committee Compliant committee) are formed to loo related issues, if any. All these committe towards the empowerment of students.
11	Efforts should be made to strengthen relationship with alumnae and other stakeholders.	Registered Alumnae association is formed are maintained in a separate bank account association who meet twice a year. philanthropists actively participate in the d college through CPDC, Alumnae C Committee etc. Feedback by stakeholders role in strengthening the relationship.
12	Student participation must be ensured through active student council	There is an Student council compris representative from each class. Students committees and actively participate.
13	Automation of Library and office should be completed	Automation of Library is done.

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 16

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
5	3	4	2	2

File Description	Document
List of gender equity promotion programs organized by the institution	[View Document](#)

7.1.2

   1. **Institution shows gender sensitivity in providing facilities such as:**
      1. **Safety and Security**
      2. **Counselling**
      3. **Common Room**

Response:

As per the UGC Norms the college has separate committees that conduct Gender Equality and Gender Sensitization Programmes and takes all possible measures for the safety, security and counseling of the learners.

   1. Safety and security

- ICC Internal Compliance Committee
- Grievance Redressal Cell
- Anti Ragging Committee

The institution has set up different committees that constantly monitor the safety and security of the students. Various awareness programmes are conducted by ICC and Anti Ragging Committee to empower the Girls and boost their confidence level.

- The college is under constant CCTV surveillance to ensure the safety and security of the students.
- Awareness programmes are conducted on usage of safety apps in mobile.

- Anti-Ragging Committee looks into the issues of the students at the internal level and it promotes the stress free welcome of freshers into the college by organizing an orientation program along with the seniors.
- Presence of a watchman in uniform helps to control the undesirable situation.
- Regular Programmes with SHE teams also help to promote safety and security.
- Gender Sensitization is taught as a part of the curriculum.

2. Counseling:

- Regular counseling sessions are organized for students with the help of Women Empowerment Cell and Counseling Committee.
- Each faculty counsels a group of 40 students. A separate ward counseling form is filled by the learners that help the mentor to know about the strengths and weaknesses of the ward, which in turn helps the counselor to work on the thrust areas of the learners.
- Personal counseling is conducted once a month that focuses on the academics of the learners.
- UNDP in collaboration with Commissionairate of Collegiate Education organized counseling through 'Psychometric Analysis'.
- Various counseling programmes are arranged to develop the personality of the learners.
- Awareness programme on Adolescence and Menstrual Hygiene and gynecological issues are conducted by Bhagya Committee of the college.
- Women's day is celebrated every year to acknowledge the contribution of women in the society, in every walk of life. Various motivational lectures and sessions are organized to boost the confidence level of the students.

All the teaching faculty is involved in mentorship and takes motivational and personal counseling sessions for the students to focus on the overall development of the students and the inner potential of the slow learners.

3. Common Room:

- The College has a common room and a canteen for Girls to relax and refresh. It also helps them to develop social bonding with each other.

File Description	Document
Any additional information	[View Document]

7.1.3 Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 31.54

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 8481

7.1.3.2 Total annual power requirement (in KWH)

Response: 26890

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	[View Document](#)
Any additional information	[View Document](#)

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 50.34

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 5920

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 11760

File Description	Document
Details of lighting power requirements met through LED bulbs	[View Document](#)
Any additional information	[View Document](#)

7.1.5 Waste Management steps including:
- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

SOLID WASTE MANAGEMENT:-

Solid waste management is being given utmost importance and the waste is segregated before it is dumped.

The college also conducts awareness programmes for the learners to manage the waste.

It also promotes programmes based on the three R's of the Environment (Reduce, Recycle and Reuse).

The nappy vending Machines are provided to the students and pollution free disposal of sanitary napkins is done through incinerators.

Every lecture room is provided with a waste paper collection box. The waste paper and newspapers thus collected are re-used and recycled with the help of the BPCL agency.

Organic manure pit recycles organic waste from plants. Manure is utilized to enhance the greenery in the campus.

LIQUID WASTE MANAGEMENT

The liquid waste from the labs is directly disposed through sewage to avoid hazardous effects to the environment.

The chemistry lab initiated the green chemistry concept to avoid chemical hazards. Rain water from the terrace is directly drained into the trees and plants by a pipe line and re-used to water the plants and rain harvesting pits.

Proper drainage system is maintained to see that water does not get stagnated at corners or near drinking water area.

E-WASTE MANAGEMENT:-

Computers are repaired and irreparable ones are given to vendors for recycling as per the instruction of the CCE.

The proper disposal of old, out dated and non-working electronic items such as monitors, computers, keyboards, mouse, power supplies, printers, batteries etc. is necessary because these material contains hazardous materials like lithium, lead, zinc etc. and improper disposal of these items is harmful for living beings. So utmost care is taken while disposing these items.

The institute has identified certified vendors TSTSL for e-waste disposal. The electronic equipment that needs to be disposed is collected at a central store and then handed over to the certified vendors. We get a certificate from the vendor ensuring that E-waste will be disposed as per prevailing norms, without harming the environment.

File Description	Document
Any additional information	[View Document](#)

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

Rain water harvesting is a necessary process to recharge the ground water level. The institution takes initiatives to harvest the rain water in the campus.

- Water Harvesting pit:

- The college has the advantage of a slope in the middle of the college ground which makes possible the automatic storage and harvesting of the Rain water.

The college also has 2 pits filled with pebbles to collect the Rain water to recharge the ground water level. These pits are directly connected with a pipeline from the terrace.

The roof top water from terrace is stored and utilized for various purposes like washing, moping and watering trees.

- Several awareness programmes have been conducted to create awareness amongst the learners for Rain waste harvesting.
- World water day is celebrated in the campus and rallies are conducted in the neighborhood to create awareness on saving water.

File Description	Document
Any additional information	View Document

7.1.7 Green Practices
- **Students, staff using**
a) **Bicycles**
b) **Public Transport**
c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

- **Students and Staff using**

a) Bicycles : A few of the students are using Bicycles for commutation.

b) Public Transport :

Majority of students and staff depend upon public transport such as Metro trains, MMTS Govt. buses, sharing autos etc. and very few staff use personal vehicles. The staff also supports pooling in the cars and two wheelers.

c) Pedestrian friendly roads

The college campus supports pedestrian friendly roads. The campus of the college is pedestrian friendly. A large number of students and staff prefer walking to reduce stress and air pollution.

- **Plastic Free Campus**

Notices are put up in the campus to refrain from use of all types of plastics. In addition to this, the housekeeping staff monitors the use of plastic bags in the campus.

The institution organizes awareness programmes to create awareness about the hazardous effects of plastics. Students are motivated to use eco-friendly bags made of jute, cloth and paper.

- **Paperless Office**

The institution forwards digitalized notices to the staff and students to a large extent, to reduce the usage of paper. Emails & whats app is used to share the information.

All the correspondence with CCE is done through E-office.

The college promotes E-learning tools such as Smart classrooms, Virtual classrooms etc. The important study material, question banks, lecture notes are shared with the students without any use of paper through MS- word and PPTs, blogs, etc.

- **Green Landscaping with trees and plants**

The college has a wide campus with huge trees and flowering plants which provide a serene atmosphere.

College also conducts various programmes not only to promote the clean and green campus but also cleanliness of social and public places like bus stand and railway stations.

The institution has taken initiatives to present green greetings, in the form of saplings given to guests on all events and occasions.

The staff members are motivated to gift a potted plant to the institution on their birthdays and anniversaries or other important occasions.

The college conducts Guest lectures and extension programmes to promote the green practices. All the departments conducts programmes to   discuss environmental issues and sensitize about the protection of environment

Harithaharam committee and NSS conduct plantation programmes in the college and other places like DRDO, villages etc.

File Description	Document
Any additional information	View Document

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	[View Document]

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. **Physical facilities**
2. **Provision for lift**
3. **Ramp / Rails**
4. **Braille Software/facilities**
5. **Rest Rooms**
6. **Scribes for examination**
7. **Special skill development for differently abled students**
8. **Any other similar facility (Specify)**

Response: D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	[View Document]
Any additional information	[View Document]

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 0

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	
Any additional information	

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 13

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	3	4	2	1

File Description	Document
Report of the event	
Any additional information	

7.1.12
Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
Any additional information	

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Any additional information	
Provide URL of website that displays core values	

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about

24-08-2022 08:17:19

national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	[View Document](#)
Any additional information	[View Document](#)

7.1.15 The institution offers a course on Human Values and professional ethics

Response: Yes

File Description	Document
Any additional information	[View Document](#)

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

File Description	Document
Any additional information	[View Document](#)

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 19

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
4	4	5	4	2

File Description	Document
List of activities conducted for promotion of universal values	View Document
Any additional information	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

As we live in a Multicultural, Multi religious, Multi lingual country, at the institution level too, we remember the great Indian personalities by conducting various competitions to create awareness among the students about their efforts, achievements and sacrifices.

- Independence Day and Republic day are celebrated with great enthusiasm, by paying tribute to the brave soldiers and freedom fighters. Flag hoisting is followed by cultural programs.
- National Integrity day is celebrated on the birth anniversary of Sardar Vallabh bhai Patel.
- National education day is celebrated on the birth anniversary of Maulana Abul Kalam Azad. Different Competitions, Seminars etc are arranged to promote the importance of education.
- 5th Sept. is celebrated as Teacher's day to mark the birth anniversary of Dr. Sarvepalli Radhakrishnan. The birthdays of great personalities like Mahatma Gandhi, Ramanujan, , Netaji Subhash Chandra Bose, Indira Gandhi, Rajiv Gandhi, Kaloji etc., are celebrated.

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

Transparency and accountability go hand in hand and are held as statutory obligations.

- Internal Financial audit is carried out every year by internal auditor and the Governing Body. External Financial audit was conducted in the month of January 2019 by Government.

- Academic audit: Internal academic audit is conducted by the Principal and the IQAC. The recommendations of these teams are discussed and passed on to the respective departments for effective implementation.
- External academic audit is carried out by deputed staff from other colleges /University who assesses all aspects of institutional functioning and gives suggestion. All the teaching diaries, academic schedules, attendance registers, departmental activities, remedial coaching, result analysis, ICT utilization etc are examined by CCE officials.
- Auxiliary audit is done periodically by the administrative head in the office. Administrative audit has been done by a team from Telangana Govt.

Transparency in examination.

The institution accesses every student's performance by both continuous internal assessment and end semester examination.

The students are encouraged to approach the faculty and head of the institution for any clarification and satisfaction regarding evaluation.

Feedback:

Feedback is taken from every student about each department and individual lecturers, twice a year. Feedback from parents, alumni is also taken regularly to improve the academic quality. Mentor mentee system also helps to solve individual problems through counselling.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Best Practice 1

1. **Title of the Practice**

Organizing placement Drives

1. **Objectives of the Practice**

- Create awareness among students regarding available career options and help them in identifying their career.
- Guide the students in developing skills and job-search strategies required to achieve their career objectives.
- To identify the hidden talent and quality in the individual students.

1. **The Context**

- As students reach the final stage of their academics, the expectations of parents and students increase. The job search is a process that takes time and effort. Despite all the efforts there is no assurance of finding a satisfying career for themselves. These drives act as a bridge between students, alumni and employers.

1. **The Practice**

The institution based on its mission of moulding the young women to be entrepreneurs and professionals, organizes various career-oriented, skill-based programmes and placements drives with the help of TSKC.

TSKC collaborates with various companies at National and State level and organizes Placement Drives within the campus. These placements drives are open for all jobseekers from other colleges too.

The companies conduct interview sessions and select the students. They also provide placement trainings if required. The college placement drives play a significant role in creating job opportunities for the young learners.

Various companies invite the students to their companies to give an exposure to the future career options. The students get an inspiration from the company employees and will become more confident about their career.

There companies provide opportunities to work with their organization on the other hand companies are benefitted with man power.

The national level companies such as ICICI Bank, Genpact, Deloitte, DHFL, Reliance General Insurance, Team Lease, IKEA Tech Mahindra etc. are worth mentioning.

The institutions not only conduct the placements drives but also collaborate with various companies where the students can become entrepreneurs like SIDBI, IDBI etc.

1. **Evidence of Success**

- The college has been conducting placement drives for many years, and majority of the students of all streams ((B.A., B.Sc., and B.Com.) get the opportunity to work in multinational companies.
- Every year around 20-25 companies participate and select the students from the institutions, a large number of students get a chance to choose a job depending upon their interests.
- The interview sessions within the campus help the students to boost their confidence level.

Problems Encountered and Resources Required

- A common problem for college graduates is that employers want to see work experience as well as relevant qualifications.

.As the students do not possess any experience in the field they are offered with very less remuneration, which leads to the financial insecurity or instability.

- Generally students from the govt. college lack the availability of resources and skills, compared to the corporate college students.
- As the companies participating in job drives are a vital part of the market, they follow strict job specifications.
- Most of the times, the interviewers maintain strict parameters for the students which blow down the confidence of the young students.

Best Practice :2

- **Title of the Practice**

- **Organizing free Medical Health checkups.**

- **Objectives of the Practice**

- The main aim of the practice is to create awareness on prevention of contagious diseases and health promotion to the students who have no access to basic healthcare services.

- **The Context**

- Majority of Govt. College students are anemic, malnourished and from marginalized sections of the society. Due to health issues they are not regular to college and leads to increase in the rate of dropouts.

- **The Practice**

- The four NSS units and the Bhagya committee of the college regularly conduct free medical camps for the students.

    The students are provided medical checkup by specialists from Ophthalmology, Gynecology, ENT ,skin, Dental and General Medicine. Students are also provided awareness on common ailments, allergies, viral and contagious diseases, malnutrition ,anemia, deficiency of vitamins etc

    Experienced and specialist doctors examine and give medical advice, prescribe and distribute medicines to the students. The students are provided with health card, in which blood group, allergies evidence of success etc are noted.

    Free health checkups are also organised in the adopted villages during NSS special camp.

- **Evidence of Success**

- "Health is wealth" is the motto of free Medical health Checkups. The college students are given Health Cards. Students' health information details on the cards help them to monitor their improvements. It gives them an opportunity to donate blood to the needy. Free iron tablets are distributed by the camp doctors as many students are anemic.

- **Problems Encountered and Resources Required**
- Arranging a mega Health Checkup is a tough task as the equipment required needs to be transported and setup in the premises.
- Students sometimes don't disclose their problem. Communicating with all specialists and arranging the checkup on a particular date and time is a challenging task.

- Approaching the same doctor after health checkup is a problem and costly affair to the students.
- Regular physician and health centre for the college is recommended.

File Description	Document
Any additional information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

The National Service Scheme (NSS) which is a voluntary association of young people, aims to develop students' personality through community service. It instills the idea of social welfare in students, and motivates them to provide service without bias.

The concept of NSS is in alignment with our vision and mission of transforming young women into leaders with strong human values and team spirit. The NSS motto "NOT ME BUT YOU" places community before "self" thus inculcating human values.

Our college has four NSS units headed by dynamic Programme Officers and a strength of 400 volunteers. The regular activities of the units include Swachch Pakwada, Harithaharam tree plantation, Blood donation camp, Health camps, awareness on contagious diseases, volunteering for Pulse polio drives, etc.

The volunteers regularly take out rallies on various occasions like AIDS day, Lepra free rally, Breast cancer rally, Disabled rally on wheel chairs etc. The units observe various days like Ozone Day, Handloom Day, Women's Day, National voters day, Braille Day, Ekta divas, Meatless day etc. Active participation is ensured in Zoo Annual day celebrations. National Integration Week and Communal Exchange Week focus on exchange of cultures and traditions.

"A Fistful of Rice", the best practice adopted by the units, motivates the volunteers to contribute a fistful of rice on a daily basis, which is donated to the poor people at the end of the week. Funds are collected on National Flag Day and also for National Foundation for communal harmony for army families, to assist rehabilitation of children of terrorist violence victims. Flood victims have also been provided with food and clothes.

The four units have adopted villages viz Manchala, Chittapur, Nomula and Injapur, where extension work is undertaken. The deplorable conditions of the villagers have been changed due to their efforts. The meetings with the Sarpanch and authorities have resulted in better facilities for the villagers. Surveys are conducted and concerned authorities are made to take initiatives. The volunteers counsel the women on adverse effects of drinking, early marriages, child labor etc. Special medical camps have been arranged in collaboration with specialist doctors. The team from LV Prasad eye hospital conducted an eye camp and

distributed spectacles. In the dental camp with EHS, the dentists conducted checkups and distributed kits.

The motto of NSS "NOT ME BUT YOU" is taken a step further by regularly visiting the orphanages, jails and old age homes. The programme officers and volunteers visited the Cherlapally jail on the occasion of Raksha Bandhan and tied rakhis to the inmates. Adult literacy programme was also undertaken there. Festivals like Diwali and Ramzan are celebrated with orphans from Don Bosco and Anees ul Ghurba Orphanages. Old age homes are also visited by the volunteers.

The neighborhood slum has also been adopted by the NSS units. The Swachh Bharat programme is extended to the neighborhood and they are sensitized on health and hygiene and Segregation of dry and wet waste. Adult literacy programme "Each One, Teach One" is implemented and awareness on diseases like Dengue, Plague etc., are also conducted.

At the time of demonetization, the volunteers visited the Rythubazars and created awareness on digital payment. Harithaharam by our volunteers has resulted in a green campus. Green initiatives like use of cloth bags, cracker less Diwali and clay Ganesha have been encouraged both on and off campus.102 volunteers participated in tree plantation drive at Dindigal.

Due to their exemplary performance, our volunteers have been selected for National Integration Camps. Our Programme officers have represented the parent university in Adventure camp at Himachal Pradesh and Pre Republic Day camp at Gujarat. They have received awards and recognitions in the form of Best P.O award, Peace Award etc.

5. CONCLUSION

Additional Information :

1. Focus on Research and Consultancy

The college envisions to enable and facilitate research-related activities. Teaching and learning should be integrated with research, nurturing both curiosity and creativity in an intellectually vibrant atmosphere of research for both students and teachers.

2. **Gainful opportunities for "earn while you learn"-** It is prudent to devise mechanism to provide avenues for students to earn while they learn. The value added courses offered by the college provides this opportunity. More such opportunities should be designed in future.

3. Online courses / MOOCS - The college intends to provide the students, an academically rich learning environment with diversified courses combining virtual teaching and real learning. The college teaches the Psychology curriculum through virtual classroom.

4. **Student as Teacher Activity** -The students are encouraged to take classes for the peer group as well as the neighbouring school and Junior college, thus strengthening their teaching ability. Our students also give live presentations on MANA TV T-SAT NIPUNA.

Concluding Remarks :

Future Vision

The college aims to take up the following initiatives in near future for upholding the quality culture.

1. To introduce more Certificate and Diploma programmes with special focus on online courses through MOOCS.
2. Online internal exams and online feedback to save paper.
3. Creation of Modern Teaching Learning ambience through extensive use of e learning resources and total ICT based education.
4. To provide more value added courses to students in terms of developing their skills, personalities and horizon of thinking and acting according to the times, science and technology.
5. To enable the students to be professionally competent to work in disciplines of Arts, Commerce, and Science.
6. To inculcate reading habits among students through Reading Club activities.
7. To promote research spirit among students.
8. To encourage staff to take up minor and major research projects and focus on Consultancy and Extension.
9. To start Incubation centre for budding entrepreneurs and find sponsors for seed money.
10. To secure allotted budget from Government to complete G+5 building.
11. To procure sanctioned amount of Rs.1.25 crores from Govt towards completion of women's Hostel.
12. Construction of additional classroom and Auditorium that can accommodate 1500 students.
13. To organize more conferences and workshops.

14. Updating the existing lab, adding more computers, and creating another computer lab for easy access of the students.
15. To introduce environment protection projects as an add on activity among students.
16. To bring out more publications in peer reviewed journals and more number of Ph.Ds.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.1.2	Number of certificate/diploma program introduced during the last five years **1.1.2.1. Number of certificate/diploma programs introduced year-wise during the last five years** Answer before DVV Verification: 	2018-19	2017-18	2016-17	2015-16	2014-15
---	---	---	---	---
11	12	12	4	9 | Answer After DVV Verification : | 2018-19	2017-18	2016-17	2015-16	2014-15
---	---	---	---	---
11	12	11	4	9	
1.1.3	Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years 1.1.3.1. Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years Answer before DVV Verification: 	2018-19	2017-18	2016-17	2015-16	2014-15
---	---	---	---	---
6	10	9	6	5 | Answer After DVV Verification : | 2018-19	2017-18	2016-17	2015-16	2014-15
---	---	---	---	---
5	9	8	4	5	
1.2.1	Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years 1.2.1.1. How many new courses are introduced within the last five years Answer before DVV Verification : 406 Answer after DVV Verification: 221 Remark : Only courses introduced from 2014 will be counted here. 8 new programs were introduced during the assessment years according to the submitted documents. Number and list of courses were not clearly mentioned.
1.3.2	Number of value added courses imparting transferable and life skills offered during the last five years

	1.3.2.1. Number of value-added courses imparting transferable and life skills offered during the last five years Answer before DVV Verification : 37 Answer after DVV Verification: 30 Remark : Some courses have already been counted in other metrics like Arabic
1.3.3	Percentage of students undertaking field projects / internships 1.3.3.1. Number of students undertaking field projects or internships Answer before DVV Verification : 699 Answer after DVV Verification: 600
1.4.1	Structured feedback received from 1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise Answer before DVV Verification : A.Any 4 of the above Answer After DVV Verification: A.Any 4 of the above
2.3.3	Ratio of students to mentor for academic and stress related issues 2.3.3.1. Number of mentors Answer before DVV Verification : 35 Answer after DVV Verification: 28 Remark : As per proof provided by HEI.
2.4.2	Average percentage of full time teachers with Ph.D. during the last five years 2.4.2.1. Number of full time teachers with Ph.D. year-wise during the last five years Answer before DVV Verification: {{TABLE1}} Answer After DVV Verification : {{TABLE2}} Remark : As per proof provided by HEI
2.4.4	Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years 2.4.4.1. Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
8	6	7	7	8

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
8	7	6	6	6

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
01	01	02	20	17

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
8	5	2	0	0

Remark : Some proofs blurred/ not legible. Some certificates were for year 2019-20, those will not be counted.

2.4.5	Average percentage of full time teachers from other States against sanctioned posts during the last five years

2.4.5.1. Number of full time teachers from other states year-wise during the last five years
Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
4	4	5	4	6

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
4	4	5	4	6

2.6.3	Average pass percentage of Students

2.6.3.1. Total number of final year students who passed the examination conducted by Institution.
Answer before DVV Verification : 203
Answer after DVV Verification: 275
2.6.3.2. Total number of final year students who appeared for the examination conducted by the institution
Answer before DVV Verification : 316
Answer after DVV Verification: 389

Remark : As per proof provided

3.1.1	Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

3.1.1.1. Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)
Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
.62	.7	4.1	4.4	2.2

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0.62	0.7	4.1	4.4	1.27

Remark : Grant sanctioned in 2012 for 2 years is not valid for consideration under 2014-15 academic year.

3.1.2	Percentage of teachers recognised as research guides at present 3.1.2.1. Number of teachers recognised as research guides Answer before DVV Verification : 1 Answer after DVV Verification: 0
3.1.3	Number of research projects per teacher funded, by government and non-government agencies, during the last five year 3.1.3.1. Number of research projects funded by government and non-government agencies during the last five years Answer before DVV Verification : 9 Answer after DVV Verification: 1 3.1.3.2. Number of full time teachers worked in the institution during the last 5 years Answer before DVV Verification : 37
3.2.2	Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years 3.2.2.1. Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
7	2	2	2	5

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
3	1	1	1	1

3.3.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research Answer before DVV Verification : Yes Answer After DVV Verification: No
3.3.4	Number of research papers per teacher in the Journals notified on UGC website during the last five

years

3.3.4.1. Number of research papers in the Journals notified on UGC website during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
17	25	33	20	3

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
17	25	33	20	3

3.3.5	Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

3.3.5.1. Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
3	1	0	1	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
2	1	0	1	0

3.4.2	Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

3.4.2.1. Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
5	3	4	5	1

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
3	3	3	4	2

3.4.3	Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five

years

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
12	9	9	9	9

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
12	9	9	9	9

3.4.4	Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

3.4.4.1. Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1300	1100	1005	1100	1050

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1300	1100	1005	1100	1050

3.5.1	Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

3.5.1.1. Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
9	3	3	3	3

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	0	0	0

3.5.2	Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)
	3.5.2.1. Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1	6	5	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
8	2	2	0	0

4.1.3	Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc
	4.1.3.1. Number of classrooms and seminar halls with ICT facilities Answer before DVV Verification : 25 Answer after DVV Verification: 25

4.2.4	Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)
	4.2.4.1. Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
0	372378	70187	197565	467754

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	3.78278	0.70187	1.97565	4.67754

4.2.5	Availability of remote access to e-resources of the library Answer before DVV Verification : Yes Answer After DVV Verification: No
4.3.4	Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

	Answer before DVV Verification : Yes Answer After DVV Verification: No Remark : Insufficient proof
4.4.1	Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years 4.4.1.1. Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs) Answer before DVV Verification: 	2018-19	2017-18	2016-17	2015-16	2014-15
---	---	---	---	---
18.43	13.01	12.81	18.09	7.3 | Answer After DVV Verification : | 2018-19	2017-18	2016-17	2015-16	2014-15
---	---	---	---	---
18.43	13.01	12.81	18.09	7.3	
5.1.1	Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years 5.1.1.1. Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years Answer before DVV Verification: 	2018-19	2017-18	2016-17	2015-16	2014-15
---	---	---	---	---
728	270	641	678	584 | Answer After DVV Verification : | 2018-19	2017-18	2016-17	2015-16	2014-15
---	---	---	---	---
790	611	654	680	584	
5.1.2	Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years 5.1.2.1. Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years Answer before DVV Verification: 	2018-19	2017-18	2016-17	2015-16	2014-15
---	---	---	---	---
8	9	0	0	0 | Answer After DVV Verification : | 2018-19	2017-18	2016-17	2015-16	2014-15
---	---	---	---	---	

0	0	0	0	0

5.1.5	Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

5.1.5.1. Number of students attending VET year-wise during the last five years
Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
676	599	542	240	300

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
633	483	525	240	300

Remark : As per new proof provided

5.2.1	Average percentage of placement of outgoing students during the last five years

5.2.1.1. Number of outgoing students placed year-wise during the last five years
Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
373	180	172	160	150

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
371	180	172	182	150

5.2.2	Percentage of student progression to higher education (previous graduating batch) 5.2.2.1. Number of outgoing students progressing to higher education Answer before DVV Verification : 97 Answer after DVV Verification: 72

5.3.1	Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years. 5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15

| 6 | 1 | 0 | 0 | 0 |

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
6	1	1	0	0

Remark : As per new proof

5.3.3	Average number of sports and cultural activities/ competitions organised at the institution level per year

5.3.3.1. Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
68	68	68	68	68

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
5	5	5	5	5

Remark : HEI hasn't provided sufficient proof for the claimed input.

5.4.3	Number of Alumni Association / Chapters meetings held during the last five years

5.4.3.1. Number of Alumni Association /Chapters meetings held year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
2	2	2	2	2

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
2	2	2	2	2

6.3.3	Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

6.3.3.1. Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

Answer before DVV Verification:

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2018-19	2017-18	2016-17	2015-16	2014-15
5	3	1	1	5

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
4	4	1	0	3

6.3.4	Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years 6.3.4.1. Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years Answer before DVV Verification: <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>23</td><td>31</td><td>17</td><td>35</td><td>8</td></tr></table> Answer After DVV Verification : <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>22</td><td>27</td><td>15</td><td>34</td><td>8</td></tr></table>
6.4.2	Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs) 6.4.2.1. Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs) Answer before DVV Verification: <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>1.07168</td><td>2.93155</td><td>1.35099</td><td>1.01302</td><td>2.25863</td></tr></table> Answer After DVV Verification : <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>2.76</td><td>0.03</td><td>0.03</td><td>0.17</td><td>1.14751</td></tr></table>
7.1.1	Number of gender equity promotion programs organized by the institution during the last five years 7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
6	4	4	5	3

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
5	3	4	2	2

Remark : Only gender equity promotion programs are considered.

7.1.9	Differently abled (Divyangjan) Friendliness Resources available in the institution: 1. Physical facilities 2. Provision for lift 3. Ramp / Rails 4. Braille Software/facilities 5. Rest Rooms 6. Scribes for examination 7. Special skill development for differently abled students 8. Any other similar facility (Specify) Answer before DVV Verification : C. At least 4 of the above Answer After DVV Verification: D. At least 2 of the above Remark : As per proof given

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years   7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
7	8	7	8	3

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

7.1.11.1. Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
3	3	4	2	1

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
3	3	4	2	1

2.Extended Profile Deviations

ID	Extended Questions
1.1	Number of courses offered by the institution across all programs during the last five years Answer before DVV Verification : 1073 Answer after DVV Verification : 396
2.2	Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs) Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
36.4	36.6	16.9	25.4	50.3

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
36.4	30.62	27.58	22.85	21.68

|