



KAKATIYA GOVERNMENT COLLEGE, HANUMAKONDA

Dist: HANUMAKONDA, TELANGANA STATE – 506001

(Affiliated to Kakatiya University, Warangal)

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S.No	Name of the Committee	Functions of the committee
1	IQAC committee	<ul style="list-style-type: none">• To act as nodal agency of the institution for quality centred activities.• To set benchmarks for various academic activities• To share information on various quality parameters of higher education• To Organizes workshops, seminars to enhance quality in collaboration with departments.• To record programmes / activities with a view to preparing for assessment.• To Prepare the Annual Quality Assurance Report (AQAR) for NAAC assessment• Enters into MoUs/Collaborations/Linkages with the premiere institutions to organise seminars and share the best practices.• To Institutionalise the best Practices in the college
2	Examination Committee (UG & PG)	<ul style="list-style-type: none">• To make all essential arrangements to conduct internal• and university examinations.• To carry out all examination related work and analyse the results of each semester.
3	P.G.Committee	<ul style="list-style-type: none">• To take care of all admission related works• To conduct the PG classes and
4	Dr.BRAOU Committee	<ul style="list-style-type: none">• To look after all admission related work• To conduct regular classes for the students• To conduct examinations smoothly

5	DOST/Admission Committee	<ul style="list-style-type: none"> • To canvass for the improvement of admissions • To provide admission related online service to the students seeking admissions • To counsel the students on the various courses available in the college
6	Time Table Committee	<ul style="list-style-type: none"> • To plan and prepare time table for regular classes, practicals and to see to it that all departments are allocated equal number of classes during each semester.
7	Special fee Committees	<ul style="list-style-type: none"> • To take resolutions on using special fee for development activities
8	Grievance Redressal Committee	<ul style="list-style-type: none"> • To receive grievances from the students • To devise a mechanism for the redressal of the grievances
9	UGC&RUSA Committee	<ul style="list-style-type: none"> • To maintain the records of the RUSA funds • To ensure the proper maintenance of the infrastructure of the RUSA funds
10	Alumni Committee	<ul style="list-style-type: none"> • To Maintain an up-to-dated and detailed database of the alumni. • To Highlight the success of alumni in improving the credibility and reputation of the college. • To Encourag the alumni to take part in the developmental activities of the college. • To Plan to bring together the former students and make efforts to contribute to the college for the benefit of the student community • To Conduct the Alumni meet at regular intervals • To Make all efforts to involve the Alumni in the overall development of the college.
11	Land & Building Maintenance Committee	<ul style="list-style-type: none"> • To hold meetings regularly or as when required . • To identify and oversee repairs of the building. • To represent to the higher authorities and public representatives the need for creation of additional

		<p>infrastructural facilities.</p> <ul style="list-style-type: none"> • To look after the landscaping and needed environmental friendly initiatives.
12	Women Empowerment Cell	<ul style="list-style-type: none"> • To enlighten the students on necessity of gender equity and justice for true democratic society • To observe women related days by conducting the talks of noted women personalities • To create awareness on legal protections available to the women • To take up programmes that empower women students
13	Anti Raging Committee	<ul style="list-style-type: none"> • To assure that discipline is adhered to in the College by the Students • To set mechanism for prevention of ragging of students of the college • To create awareness on the consequences of ragging
14	District Resource Centre	<ul style="list-style-type: none"> • To conduct periodic meetings with the principals of colleges under the ID college • To exchange academic activities • To meet the district authorities apprising the progress of various developmental activities and seeking support for augmenting the facilities in the colleges.
15	ICC Committee	<ul style="list-style-type: none"> • To help women to realize their rights of freedom. • To treat sexual harassment as a grievous misconduct and initiate disciplinary actions for such misconduct. • To support the distressed Women in lodging a complaint. • To provide safety and security mechanism for women in workplace.
16	Health Club Committee	<ul style="list-style-type: none"> • . To prepare and monitor Health profile of the

		<p>students in the campus</p> <ul style="list-style-type: none"> • To conduct health camps for Covid vaccination of all the students • To organise programmes creating awareness on hygiene and good food habits for better health.
17	ROTARACT CLUB Committee	<ul style="list-style-type: none"> • To develop sense of fellowship among the staff and students through collaborative human services • To inculcate the civic values among the staff and students.
18	Green Audit Committee	<ul style="list-style-type: none"> • To conduct survey on the existing flora and fauna and find out the levels of pollution in water, soil and air and suggest measures • to control the pollution and keep the campus from the pollutants.
19	Research Committee	<ul style="list-style-type: none"> • To encourage the staff to carry out research • To collect and record the research activities by the staff • To disseminate the information regarding various funding agencies for the research.
20	Faculty Forum Committee	<ul style="list-style-type: none"> • To enlighten the teaching faculty on current issues by arranging talks by the individual faculty member. • To keep the staff updated on latest development in teaching learning process • To promote multi-disciplinary knowledge and its relevance among the staff.
21	Audio - Visual Committee	<ul style="list-style-type: none"> • To look after the maintenance of , Audio –Visual and ICT facilities
22	Bus Pass Committee	<ul style="list-style-type: none"> • To assist the students to obtain bus passes • To encourage the students to use public transport system
23	N.S.S Committee	<ul style="list-style-type: none"> • To oversee the extension activities with help of volunteers and effective functioning of the

		college NSS units
24	Purchase Committee	<ul style="list-style-type: none"> • To assist the administration in purchasing the items required for day to day use • To purchase the consumables for the science labs
25	TSKC & Placement Cell Committee	<ul style="list-style-type: none"> • To conduct skill enhancement courses as per the schedule • To organise Job drives.
26	Competitive Examination Cell Committee	<ul style="list-style-type: none"> • To create awareness on various job opportunities • To conduct special classes for the job aspirants
27	Mentor-Mentee Committee	<ul style="list-style-type: none"> • To maintain effective Mentoring system by distribute the students among the staff.
28	Life Sciences Committee	<ul style="list-style-type: none"> • To identify and address the specific needs of the students studying life Sciences and their requirements in the lab. • To oversee the conduct of regular classes and timely completion of the syllabus.
29	Physical Science Committee	<ul style="list-style-type: none"> • To identify and address the specific needs of the students studying physical Sciences and their requirements in the lab.
30	Commerce Committee	<ul style="list-style-type: none"> • To identify and address the specific needs of the students studying Commerce. • To oversee the conduct of regular classes and timely completion of the syllabus
31	Arts Committee	<ul style="list-style-type: none"> • To identify and address the specific needs of the students studying arts. • To oversee the conduct of regular classes and timely completion of the syllabus
32	PG Course Committee	<ul style="list-style-type: none"> • Conducts PG Entrance Coaching • Verification of the certificates of the Students admitted through CPGCET • Encourages them to apply for scholarships • Addresses the grievances of the PG students

		<ul style="list-style-type: none"> • Conducts internal and External Exams
33	Extra Curricular Activities Committee	<ul style="list-style-type: none"> • To oversee the effective conduct of extra mural activities. • To ensure the student participation in inter-college, inter-university and state and nation level competitions.
34	Academic Audit Committee	<ul style="list-style-type: none"> • To monitor the departments maintaining all academic records and keep them ready for the CCE academic audit.
35	College Planning and Development Committee(CPDC)	<ul style="list-style-type: none"> • To monitor the implementation of perspective plan and other development activities • To mobilize funds from the members for the developmental activities
36	Scholarship Committee	<ul style="list-style-type: none"> • To guide the students to apply for the scholarships • To provide information about the hostel facilities to the students
37	Furniture Committee	<ul style="list-style-type: none"> • To take up repair works of the furniture • To purchase new furniture • To condemn old unusable furniture • To maintain records of the furniture in the college.
38	Consumer Club Committee	<ul style="list-style-type: none"> • To create awareness on consumer rights • To educate on various good and service delivery deficiencies and how to fight them.
39	Public Relationship Officer	<ul style="list-style-type: none"> • To share the information of various activities in the college with the press
40	Career Guidance Cell Committee	<ul style="list-style-type: none"> • To guide the students to the right sources of information regarding job, higher education research opportunities
41	MOOCs Committee	<ul style="list-style-type: none"> • To guide the students about the schedule of online classes of the programmes of unconventional programmes chosen by the

		students from bucket system.
42	T-SAT/MANA Committee	<ul style="list-style-type: none"> • To display the schedule of the Live sessions • To ensure the attendance of the students during live sessions
43	Literary committee	<ul style="list-style-type: none"> • To bring out the talent among students • To conduct literary competitions at intra/inter, college and University levels
44	Eco Club & Haritha Haram Committee	<ul style="list-style-type: none"> • To create among the students awareness about the environment protection • To conduct the programmes related to environment protection
45	Red Cross and Red Ribbon Committee	<ul style="list-style-type: none"> • To bring awareness about health and hygiene among the students • To spread awareness on the spread of HIV/AIDS
46	N.C.C	<ul style="list-style-type: none"> • To develop qualities of character, courage, comradeship, discipline, leadership, secular outlook, spirit of adventure and sportsmanship. • To fill the ideals of selfless service among the youth to make them useful citizens. • To encourage the students to participate in various extension activities. • To arrange different training camps and adventurous activity camps all over India for NCC cadets. • To enable them to join the Indian army
47	EDC Committee	<ul style="list-style-type: none"> • To promote entrepreneurship among the students • To conduct related activities
48	Cultural Committee	<ul style="list-style-type: none"> • To Conduct various cultural events • To encourage the students to participate in various cultural events

49	Student Welfare committee	<ul style="list-style-type: none"> To look after the welfare related activities of the students
50	Discipline committee	<ul style="list-style-type: none"> To maintain discipline in the college To inculcate the values of social harmony and individual dignity
51	Games and Sports Committee	<ul style="list-style-type: none"> To conduct Games and Sports events in the college To identify the talented students and make them participate in games and sports competitions at various levels.
52	Library Committee	<ul style="list-style-type: none"> To maintain the library in good condition To encourage the Students and staff to utilise the library resources effectively for effective teaching and learning process.
53	RTI Committee	<ul style="list-style-type: none"> To implement the provisions of RTI act,2005 To dispose of the RTI queries within the time limit
54	NEP-2020 Committee	<ul style="list-style-type: none"> To create awareness about the provisions of NEP 2020 and their importance. To implement the provisions of NEP




PRINCIPAL
KAKATIYA GOVT. COLLEGE
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