



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

GOVERNMENT DEGREE COLLEGE RAMANNAPET

GOVERNMENT DEGREE COLLEGE, RAMANNAPET, CHITYAL TO
RAMANNAPET ROAD RAMANNAPET, YADADRI BHUVANAGIRI DISTRICT
TELANGANA STATE

508113

gdcts.cgg.gov.in/ramannapet.edu

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

(Draft)

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Government Degree College, Ramannapet is situated in Yadadri Bhuvanagiri District in the nascent state of Telangana nestled in the lap of nature, spread across 4 acres of land. Established 27 springs before in 1994, the college has been imparting education to poor and rural background students, to attain excellence in their life to suit, and to uplift their plight through quality education.

The institution was started in a humble way in a small private building on 24-08-1994 with B.A; B.Com; & B. Sc. (MPC & BZC) and later it was shifted to the present building in the year 1999.

The college is geographically placed 2 Km's away from the small town of Ramannapet in a secluded plain surrounded by farmlands. The college attracts students from the rural areas from 30 Km's and offers an encouraging ambiance for learning free of pollution.

The institution is under the jurisdiction of the Mahatma Gandhi Univesity, Nalgonda, since 2014. The institution endeavours to reduce the gap between rural students and urban students and to bring them into the mainstream of the modern competitive world.

The college endeavors to update itself in every possible way by utilizing human resources in the form of well-qualified lecturers who are motivated to help students and develop the institution to keep it on the educational map of Telangana State.

The college has completed its Silver Jubilee year in its journey, and two cycles of NAAC, so far. There are very good infrastructural facilities like a large playground, drinking and washing water, toilet blocks, science, and computer labs, virtual classroom, spacious classrooms, etc. for catering to the needs of the students.

The campus is provided with a WiFi facility, a good library, MANA TV, ELL lab, and a canteen among other amenities for the benefit of students to pursue their academic goals in a congenial atmosphere.

This college is a boon for rural students who aspire to become graduates, particularly in the context of new challenges. There is a ray of hope for the development of this institution in every way if the infrastructural facilities are utilized fully.

Vision

Government Degree College Ramannapet, being the rural background institution, envisions to empower the students by making optimum use of infrastructural facilities, Information and Technology tools, and the resources of the qualified faculty by imparting employability skills and rendering selfless service to the students. The institution also envisions making the students self-sustainable by motivated efforts and striving hard to meet the intended benchmarks qualitatively and quantitatively every single day.

The institution also wants to empower girls as the majority of the students are girls by making them realize the importance of education and Higher Learning as the only means to achieve this end.

Given the infrastructural facilities and the student base available in the institution wants to enrich the students to cultivate an attitude towards competitiveness and job readiness by the time they leave the portals of the college by the end of their undergraduate course overcoming their personal, economical, social deficiencies.

The institution wants to improve its student base from about 400 to 700 important quality education and thereby its reputation in the Civil Society in a span of 3 years. Furthermore, the institution wants to improve its strength from 400 to 1000 in a span of five years from now.

The institution wants to shine like a star in the educational map of Telangana, through incessant efforts and commitment towards its stated goals and accomplishing its vision my constant planning and through inspirational leadership individually intellectually exhibiting a true spirit of teamwork.

Mission

Government Degree College Ramannapet wants to achieve its stated vision through self-introspection and evaluation by the participation of all the stakeholders like the head of the institution, the principal, teachers, members of non-teaching staff, and above all the students.

The mission of the college is to achieve all targets and objectives specified by itself in terms of numbers.

The college wants to realize its goal of empowering the students by constantly engaging the students in training sessions specifically designed for employability. These skills include attitudinal and aptitude oriented like communication skills in English, arithmetic, resume' writing, and interview skills through TSKC, DISHA, and TASK platforms by engaging experts. This objective is also achieved by exposing the students to a real-time job- interviews for multinational companies constantly, through the TASK platform especially.

For self-sustainability, the college wants to encourage more students for higher education by training them for entrance examinations by identifying them according to their natural inclinations towards subjects, and motivating them by giving all kinds of support including financial and advisory.

For improving student strength to 700 by starting demanding courses and services like- Literature and Vocational courses and rising an NSS company in the college.

By facilitating better-transporting facilities by representing to authorities.

Finally, the institution wants to adhere to its core values; and human values and ethics which is essential for keeping good human relationstill the very end, because ultimately human capitol is crucial for the accomplishment of any individual or institutional mission.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Introduction

Government Degree College,Ramannapet is a premier institution in Ramannapet of Yadadri Bhuvanagiri district in Telangana state. The college is committed to serves for the students and disseminate knowledge and

educational needs of students who come from nook and corner of the villages and prepare them as job givers not job seekers.

The college has a experienced and well qualified faculty who always strives hard for the betterment of the students. The college has also a well established infrastructure facilities to cater the needs of the students. Majority of the Students come from rural, social and financially backward areas and first generation learners which is a major advantage to teach and guide them in proper direction towards their lucrative career by imparting quality education. The location of the college is also advantage to the students as it is located in a peaceful and serene place which enables the students stress free and to learn and understand easily. College spacious ground, lavish class rooms, well equipped computer labs and science labs, address the grievances of students, **TASK**(Telangana Academy for Skill and Knowledge), **TSKC**(Telangana Skills and Knowledge Centre), **MOOCs** play a pivotal role in developing their skills and Knowledge to provide them job opportunities. **Computers course** in all groups is also one of the strengths to improve their computer skills and upgrade their knowledge. **Wi-Fi internet facility** to students and staff-members. **Library facility** with almost 6000 books and reference books. **BRAOU** open university study center has about 500 students which caters the educational needs to the drop-out and discontinued students in regular mode. Majority of the students are girls they always stick to college time table and follow etiquettes and ethics which are crucial in personal and professional development. Paramount importance is given to develop academic excellence and enrich students knowledge and skills. Relentless efforts are made by staff to inculcate quality education and enhance their skills to get employability opportunities and reach their goals. Developed ICT facilities are a major strength. Some of the faculty-members are also guiding the Ph.D scholars.

Institutional Weakness

Though the college has many laudable strengths and advantages there are a few weaknesses too. Lack of skilled and trained Non-teaching staff who play a crucial role in administrative work. Since the college is not located at the heart of the town, students get trouble to reach the college due to inadequate transport facilities. Slow learners are large in numbers as they are from first generation of learners. As the Majority of the students are from socially backward classes and poor background they are not aware of academic importance and career choices which leads to their failure in getting right opportunities. Another pitfall is most of them are from regional medium background so English has become a hard nut to crack. Majority of the girl students are compelled by their parents from pursuing higher education due to parents financial and social pressure. It is one of the worry some factor from parents side. Most of the families in the surrounding villages are uneducated hence, they hardly have any idea about career opportunities of the students they consider only completing degree is enough and after completion of the degree they arrange marriages to girls.

Gradual abolition of the teaching and Non-teaching post which hampers the teaching and learning process of the staff and students.

Declining enrollment due to changing demographics, increased competition and some programs that lack clear career alignment.

Lower than expected student success outcomes, including student learning, retention and completion. Lack of a strategic marketing and communications strategy.

Lack of new employability courses rather than conventional courses which will have less opportunities in the job market.

Routine curricula and the absence of employer engagement in the course content and skills development.

Assessments are focused on input and rote learning; students have little opportunities to develop a wider range of transversal skills, including critical thinking, analytical reasoning, problem-solving and collaborative working.

Institutional Opportunity

Government Degree College, Ramannapet creates many opportunities, unleashes potentiality of the students through enhancing their skills and imparting knowledge in many possible ways.

As it very near to national highway and has got train facility students can easily go to capital city and pursue their higher studies and get employability opportunities easily.

Vast play ground gymnasium is another biggest asset for the students to improve in games, sports and strengthen their physical and mental health along with peace of mind.

Library provides all kinds of books to improve their knowledge.

Since majority of the staff-members are from lower strata of the society facing many hardships in their life, well-qualified and committed students can get motivated and also seek knowledge from them.

College is located at distance of 10-15 kilometers distance from majority of the villages so not a big task to come to college. Job oriented and certificate courses are offered for the students keeping in view of the current changing factors and opportunities.

Staff always encourage and motivate students to enrich their skills and upgrade themselves with latest developments.

Goodwill created by college in the industry is very good and are better recognized by employers than small private colleges students are selected in some of the top companies at handsome salaries.

Remedial coaching is given to failure and slow learners and necessary steps are taken to improve the results and admissions.

Activities like Group Discussion, JAM, Pair work and seminars by students are conducted to improve their skills.

NSS plays a vital role in shaping the students overall behaviour and attitude by conducting two summer and winter camps every year.

Special incentives are given by Commissionerate of Collegiate Education for the best team presentation in each subject as part of Youth festivals.

Study material is provided to the students by the staff for examination preparation.

Institutional Challenge

In spite of many strengths and opportunities there are a few challenges to both students and college. They are

College is not located in the district Head quarters or heart of the town so frequent bus facilities are major problem for the student.

Non-availability of computers to majority of the students in college for hands on experience.

Lack of Communication skills and technical skills of students to compete with urban students.

Poor foundation skills or Learning outcomes, rural background students come to college but the learning quality they receive is not enough. Their foundation skills in reading and arithmetic are poor not up to the mark comparing to urban students.

Class attendance of the students is less due to their family background lack of vision and goals.

English Language is another problem as they are from rural background they face comprehension and writing problems in the examination.

Along with conventional courses lack of new employability and need based courses are like, fisheries, fashion design courses not available.

Inadequate computer faculty and students show apathy towards digital and computer related learning tasks and activities.

Acquiring computer skills and knowledge is another challenge of students as most of them come from regional medium background schools.

Another challenge before the institution is the poor socio-economic status of many of the students who find it difficult to complete the course because of financial constraints.

First generation learners often hailing from impoverished backgrounds find it difficult to cope with the syllabus. The college does its utmost to facilitate socio-economic amelioration as well as educational succour to these students by arranging financial assistance and remedial classes so that they may achieve the basic academic standard required of them.

There is a small gap between college, industry which results in getting good opportunities in reputed companies and institutions.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Every institution or individual requires an ideology or core values to hanker upon, to look forward to, for guidance and inspiration. The institution adopts an attitude of futuristic outlook by incorporating into its Curriculum, emerging Technologies, and Courses in its ambit, apart from the ones designed by the Affiliating University.

The institution offers courses in three broad streams or programs namely- B.SC., B.Com., and B.A. Apart from this, the institution has the flexibility of offering courses on different platforms like TSKC, "MOOCS", TASK, and DISHA imparting employability skills like- communication, interviews, arithmetic, and computers, etc.

The institution has adopted the CBCS system, wherein the students can choose from different courses available to enhance their skills in their own stream and outside as SEC(Skill Enhancement Course) and GE(Generic Elective) for enhancing their horizons.

The institution not only offers good courses and different streams, devices a tight mechanism for delivering syllabus according to University almanac and the Institutional academic plan.

Every event like national festivals, internal examinations, admissions, Intercollegiate competitions in sports, literary, and cultural events as a part of 'Yuvatangam' platform, student study projects on the 'Jigyasa' platform, etc. are taken cognizance of while preparing the annual plan in tune with the university almanac of the college. The Syllabi are covered strictly according to the academic plan within the stipulated time frame and revising the schedules whenever there is a deviation due to unforeseen events or interruptions. Internal evaluation and practical examinations will be conducted according to the academic calendar without any deviation with proper planning and in fair examination conditions.

The institution also imparts knowledge to the students in various areas which are purely oriented towards life and human values. Platforms like Women empowerment cell, N.S.S., etc. are integrated into the curriculum and also the academic plan to make students have an overview of the life. Special emphasis is given to Human values, professional and interview skills by offering special courses, through training sessions for ensuring a value-based education system for creating responsible, technically sound, and morally superior graduates to the society.

Teaching-learning and Evaluation

The institution imparts knowledge and education to the students through a blended method of traditional classroom teaching and by using ICT as well. The institution believes in teaching as an effective tool for moulding a student into an efficient and knowledgeable person with an extensive skill set.

As the majority of the students of this institution are from rural backgrounds and first-generation learners the college adopts a two-pronged approach for advanced and slow learners. For advanced learners, though they are very few in number, the faculty will encourage them to pursue higher education and to expand their awareness

about the subject by putting extra emphasis on, and of the classroom. Slow learners will be allowed to progress friendly atmosphere by creating interest in them and taking remedial classes.

The institution as part of its pedagogic strategy adopts student-centric learning methods involving the students in the classroom interactions by working in pairs and groups and the rose seminars, quiz programs. The students will be provided the real-time experience parenting field trips nearby forms, industries, and institutions like banks, poultry farms Infosys software companies and Divis labs, etc.

The institution makes optimum use of ICT tools like computers, smart boards, projectors, and virtual classrooms by preparing PPT's and video lessons on important topics.

The institution believes in a robust internal examination system to help students develop an attitude for a competitive environment that prevails in modern society. The teachers will evaluate the students to ascertain their academic standards and progress by conducting different internal methods of examination as planned by the academic committee of the college and the affiliating University. All the departments will have a vision for every program and course offered by the institution by defining goals and outcomes and making the students aware of them at the very beginning of the academic year and by checking the extent to which the students and the institution have achieved outcomes qualitatively and quantitatively. The institution caters to the diversified needs of the students by adopting value-based and skill-based teaching and learning strategies and methodologies.

Research, Innovations and Extension

In order to promote research activities, the Institute has very enriched Library. The library subscribes research journals, periodicals and e-journals to interact in undertaking interdisciplinary research to cater to the needs of various departments. Currently Four faculty members are doctorates and remaining all are pursuing Ph.D. in various universities recognized by UGC. Many faculty members are regularly taking part in seminars and workshop and publishing research papers in reviewed journals.

We have Faculty exchange tie-ups with various universities and Autonomous colleges for syllabus framing and guest lectures. We have several MoU's with various institutions/industries. All the departments of our college conduct field trip programs every year.

Students participate in various outreach programme organized by NSS to create awareness in the society. The extension activities are monitored by the enthusiastic participation of students and faculty co-coordinators in NSS. Extension activities conducted by the institution always imbibe academic learning experience, values and skills among students. The activities refresh environment of the institute and ensure holistic development of students. These programmes inspire students to adopt healthy practices in their life. Our institution has a noble mission to spread higher education in rural area and promote all round development of the students' personality. In fulfilment with this mission the college has developed a healthy network with neighbourhood community through various extension activities and sensitizes the students to social issues. The main stakeholders i.e., students are sensitized, encouraged and motivated through student centric community development programmes. Such activities are organized with the support of the units like NSS, Cultural Committee, Women Empowerment Cell and Departments etc. The NSS units of our college organizes various extension and extra -curricular activities throughout the year. They organize a seven-day Winter camp by adopting nearby village for three continuous years. The NSS volunteers and the Programme officer stay in the village during the camp days. The NSS volunteers and the officers undertake the works like road- making/

repairing, digging soak pits and building bunds.

Infrastructure and Learning Resources

Our college has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc. The institution has been taking proactive steps in providing required physical infrastructure like classrooms, science laboratories, and computer laboratories to cater to the needs of students. Apart from these, technology-enabled classrooms viz., one virtual classroom/Mana TV room, digital classrooms, a well-equipped seminar hall with a good sound system, All the classrooms have Green Boards. The institution's faculty are equipped with LCD projectors as a shared facility, enabling them to use the ICT-enabled teaching in the conventional classroom. The college provides safe drinking water to the students through an RO water filter installed. A canteen with adequate infrastructure to serve students and staff is available within the premises. The college provides a separate Girl's common room, Ramps at required locations.

Along with students' academic development, the College also strives to nurture students' physical and athletic abilities. The College has adequate physical education infrastructure for outdoor, indoor games and has a Gymnasium.

The overall development of a student comprises nurturing his cultural and artistic talent too. The College has Open Dias for conducting cultural activities, Annual day celebrations.

The college library caters to the needs of students and staff of all departments. It is well stocked with more than 6500 books. The library is partially automated, and students can access various books and e-resources through INFLIB-NET/KOHA. The library has the facility to use e-resources, e-books, and e-journals. In addition, various Vernacular and English newspapers are subscribed for the benefit of staff and students.

The college has adequate IT facilities, including Wi-Fi. Most of the activities on the campus and in the administration are carried out by utilizing ICT facilities. There are about 90 computers in the college to be utilised by students and staff. The Computers in every department have been provided with Wi-Fi/ Internet facilities along with the required software.

There are physical, academic, and support facilities like laboratories, classrooms, sports complex, library, computers, computer laboratory, generators, Inverters, Water tank, Staircases, Multipurpose Stage and Canteen in the college.

Student Support and Progression

Once admitted in the college, the students are taken care of by providing various facilities in the form of indoor and outdoor sports facilities, encouragement for participation in co-curricular activities, besides supporting deserving students with financial assistance from the college and assisting them to benefit from the State Govt. and Central Govt. sponsored scholarship schemes.

The college publishes its updated prospectus, which highlight the facilities available in the college having information about different committees of the college, college annual calendar, NSS, library facilities, sports activities, scholarship and free ship support system, and career counselling, etc.

The college is committed in providing the best infrastructural and academic facilities to all its students. The government reservation policies are followed to give support to the under privilege. Academic support for slow learners and advanced learners exists along with guidance to face several competitive examinations. Several co – curricular, extra – curricular and sports activities are being conducted to facilitate holistic development of the student and emerge as a socially matured individual. We encourage students to participate in various sports and cultural competitions at different levels. Some of the students have cleared state level competitive examinations and either have progressed to higher levels of learning or employment. Some of the students have got P.G seats in various universities. The college has well established career counselling, entrepreneurship development and placement cells. The Institute has anti-ragging committee consisting of male and female members of the faculty to keep a watch on the activities of the students. As female student strength is higher in our college, we take so many safety measurements and conduct awareness program on women empowerment through women empowerment cell of our college.

The college has an Alumni Association consisting of ex-students as its members. Alumni meets are organized. Alumni are invited to share their experiences with students, the suggestions regarding academic, infrastructure and development given by the Alumni are implemented from time to time.

Governance, Leadership and Management

The vision of the institution is to provide a conducive environment to foster the innovative, creative skills of the students. The institution has highly qualified faculty and good physical infrastructure to provide quality education for the students. Besides providing quality education, the students are trained through TASK and job-oriented certificate courses to equip the students with global skills to make them meet the competitive globalized job market.

The Principal decentralizes and vests the various departments and committees with autonomy and authority to operate freely in discharging their duties in implementing their respective plan of action. The college evolves a planned approach for the development of the college through CPDC/Staff Council deliberations based on resources available. This institution endeavours for 'transparency and accountability as a motto in all its academic and administrative matters.

As per the latest guidelines provided by the UGC and the Government of Telangana, the performance appraisal of the staff is carried out annually under the auspices of the Internal Quality Assurance Cell and by the principal. The Annual Performance (API) Score of the teaching staff, obtained will be submitted to the CCE.

The Principal is vested with financial powers. He/she is the chief custodian of all resources of the college including finances and works out plans for utilization of college funds in consultation with the Staff Council and CPDC. The institutional accounts are audited by two mechanisms internal and external.

By implementation of e-governance, the college improves the delivery of services to students, faculty by providing services like enrollments, examinations results, feedback, requests for documents and certificates, issuing admit cards etc. The system provides timely alerts to colleges through sms/e-mail. E-governance in education provides new ways of communicating to the students, imparting education and organizing and delivering information and services.

The internal Quality Assurance Cell (IQAC) of the college is committed to providing consistent quality

higher education and student support services through appropriate teaching-learning strategies, evaluation and student-centred activities. The IQAC successfully implements the learner-centred approach in the institution.

Institutional Values and Best Practices

Institution shows gender sensitivity in providing facilities such as Safety and Security, Counselling and Common Room. Many genders sensitive programmes in the form of seminars and guest lectures are conducted to encourage respect for every gender and creating the sense of gender equality among all the stakeholders.

A separate counselling is provided to women students by women teachers and WEC for early reporting of any experience regarding sexual harassment, gender conflict, and any other personal problems that lead to mental agony or discontinuation of studies or discomforts. Such counselling sessions also instil courage and confidence among the students.

The college organises national and international commemorative days, events and festivals. By celebrating many National and International Days, Events and Festivals the institution aims at bringing tolerance and harmony among the students and staff and other stakeholders. Every year we celebrate national/international Commemorative days like International Women's Day, International Day of Yoga, Gandhi Jayanthi, National integrity day, NSS Day, National sports day, Independence Day, Republic Day etc.

Our institution takes all possible initiatives in organizing various events and programmes for moulding the students and staff to become responsible citizens of the country by sensitizing them to the constitution of the country. As responsible citizens of the country the students are motivated to take part in various activities of the college.

The two best practices of our college are,

1. "MID-DAY NUTRITIONAL SUPPLEMENT " with an objective to Improve nutritional status of students and encouraging poor students belonging to disadvantaged sections to attend college more regularly and help them concentrate on classroom activities.
1. "Awareness on financial stability - encouraging people from nearby villages to approach public sector banks for taking loans instead of private money lenders "with an objective to bring awareness among the people with regard to the benefits offered by bank (SBI) and other public sector banks in comparison with private banks, money lenders and pawn brokers.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT DEGREE COLLEGE RAMANNAPET
Address	Government Degree College, Ramannapet, Chityal to Ramannapet road Ramannapet, Yadadri Bhuvanagiri District Telangana state
City	Ramannapet
State	Telangana
Pin	508113
Website	gdcts.cgg.gov.in/ramannapet.edu

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Belli Yadaiah	08694-226542	9440854086	-	gdcrpt94@gmail.com
IQAC / CIQA coordinator	V.Indira	08694-223456	9848392690	-	indiravenkateshwarlu@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
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Date of establishment of the college	24-05-1994			
University to which the college is affiliated/ or which governs the college (if it is a constituent college)				
State	University name		Document	
Telangana	Mahatma Gandhi University		View Document	
Details of UGC recognition				
Under Section	Date		View Document	
2f of UGC	11-09-2009		View Document	
12B of UGC	11-09-2009		View Document	
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Government Degree College,Ramannapet, Chityal to Ramannapet road Ramannapet,Yadadri Bhuvanagiri District Telangana state	Rural	4	3230

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Commerce	36	Intermediate	English	60	25
UG	BA,Arts	36	Intermediate	Telugu	60	27
UG	BA,Arts	36	Intermediate	English	60	20
UG	BSc,Science	36	Intermediate	English	60	58
UG	BSc,Science	36	Intermediate	English	60	19

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				20			
Recruited	0	0	0	0	0	0	0	0	12	6	0	18
Yet to Recruit	0				0				2			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				9
Recruited	6	3	0	9
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				1
Recruited	1	0	0	1
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	3	1	0	4
M.Phil.	0	0	0	0	0	0	0	2	0	2
PG	0	0	0	0	0	0	9	3	0	12

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
		UG	Male	200	0	0
	Female	158	0	0	0	158
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	53	69	61	76
	Female	57	36	42	48
	Others	0	0	0	0
ST	Male	3	3	2	3
	Female	4	4	2	1
	Others	0	0	0	0
OBC	Male	137	125	133	147
	Female	95	113	138	165
	Others	0	0	0	0
General	Male	7	5	3	2
	Female	2	4	4	4
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		358	359	385	446

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
19	19	17	8	7
File Description		Document		
Institutional data in prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
3	3	3	3	3

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
358	359	385	446	610
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
150	152	184	194	298

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
85	98	97	150	131

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
18	20	21	25	26

File Description	Document
Institutional data in prescribed format	View Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
29	29	39	43	43

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 17

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
79.78236	44.34636	4.7643	7.57807	32.99261

4.3

Number of Computers

Response: 89

4.4

Total number of computers in the campus for academic purpose

Response: 84

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The Government Degree College, Ramannapet, follows an effective and viable method for delivering the Curriculum from the very beginning of every Semester. The institution adopts the syllabi designed by the Affiliating University. The academic coordinator makes the syllabi available for all the departments and also the almanac of the university and guides them for a plan of action. On the other hand, every Department of the college closely examines the syllabus designed by the University and discusses threadbare its teachability, testability, and readability as well by the students. The departments will take into consideration, the changes, the new trends in the respective disciplines, and also the pattern of examination, by interacting with the respective Boards of Studies at the university. Later, the outcomes and different perspectives of the syllabus will be arrived at by the members of each Department. The syllabus will be placed on the Institutional website for student reference and also made available at the departments. The outcomes of every subject would be clearly explained to the students before actually commencing the teaching in order for the students to comprehend its framework properly. The syllabus will be shared by the members of each department according to the assimilation levels of the students for its effective completion.

In addition to that, all the departments of the college will chalk out an action plan for the completion of syllabi efficiently in line with the testing pattern to keep pace with the timeframe available to them in the Semester. All the Departments will record the decisions taken at the departmental meetings in the Minutes' Register about its action plan for the completion of the syllabus strictly according to the university almanac by giving enough space for both internal and semester exams. The heads of each department will monitor the progress of the syllabus every month and in turn by the Principal twice in every Semester. The faculty of each department will plan individually according to the needs of the students by keeping the required presentations, reference books, handouts, exercise questions, and other relevant materials ready for teaching the topics in the classroom. The topics covered in the classroom will be recorded in the 'Teaching Diary' by every individual teacher on the daily basis by following the teaching methodologies properly.

Furthermore, after the completion of every chapter, the teachers will ascertain the students' levels of comprehension by taking feedback through direct classroom interaction before proceeding to the next topic. In order to reinforce the things, the teachers will give assignments and conduct field trips within their available time and resources for a deeper assimilation of syllabus contents and for practical knowledge of the subject in real-life situations. Any lapses found with the students would be corrected, to ensure the students' ease of understanding and to give them a competitive edge.

As shown above, the institution strives hard to achieve its academic goals and also to impart knowledge according to the emerging needs of society.

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The Government Degree College, Ramannapet, follows the almanac of the affiliating University scrupulously, i.e. Mahatma Gandhi University situated at Nalgonda in the state of Telangana. The institution in turn will prepare its own academic Calendar at the beginning of the academic year in tune with the University almanac. The academic coordinator of the college circulates the almanac issued by the affiliating University to all the departments. And then all the heads of the departments and the Academic Coordinator will work out a detailed academic plan taking into account the vacations, festivals of national importance, and different Cocurricular and extracurricular programmes like Yuvatarangam, Jignasa Student Study Projects, etc. as per the instructions of the Commissionerate of Collegiate education- that would arise during the academic year. Due importance and space is given for each of the programmes mentioned above, for accommodating in the academic calendar of the college and ensures the implementation of "Continuous Internal Evaluation system of Institution" as well.

The academic calendar includes the dates of commencement and completion of the syllabi, schedule of internal examinations, etc. It specifies the Semester-end exams. Tentative dates of practical exams and the theory examinations are also given in the academic calendar.

If there are changes in the University schedule , the corresponding changes in the Internal Evaluation System also would be communicated to the students well in advance to ensure the adherence of the academic calendar to the CIE.

Under the Choice Based Credit System(CBCS), two Internal Assessment exams and Semester-end exam will be conducted for every semester. One internal and one external exam will be conducted as SEC's, AECC's and Generic Electives with 2-Credit points. Practical examinations would also be conducted for all the Science Subjects including Computer Science as well. The following measures will be taken at the institutional level as a part of the Continuous Internal Evaluation system.

1. Preparatory Exams were conducted every year periodically before year-end University exams during the year-wise examination system.
2. Weekly tests or Slip tests would be conducted by the individual faculty members to assess and evaluate

the students' performance during the semesters.

3. Online tests are conducted by teachers through the use of Google forms during the lockdown period due to the COVID pandemic situation.

4. Apart from these academic evaluations the students will be involved in the various literary, cultural, co-curricular, and extracurricular competitions like Seminars, debates, quiz programs, Group discussions, and poetry writing, etc. at the college level, District level, and State level as well, as a part of "Yuvatarangam" and other programs wherein the students' latent skills and talents will be showcased as per the Commissionerate of Collegiate Education.

5. The students will be encouraged to participate in group projects in every discipline as a part of the "JIGNASA" program as per CCE norms once a year.

In conclusion, all these academic and internal evaluation processes are according to the academic calendar by dividing the 180 earmarked working days into 90 working days per each semester.

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: A. All of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective

course system has been implemented**Response:** 100**1.2.1.1 Number of Programmes in which CBCS/ Elective course system implemented.**

Response: 3

File Description	Document
Institutional data in prescribed format	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years**Response:** 8**1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	1	3	3

File Description	Document
Institutional data in prescribed format	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years**Response:** 21.19**1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	37	43	180	269

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

The Government Degree College, Ramannapet, imparts knowledge in all possible ways to the students including the regular syllabus in the curriculum and also various Skill Enhancement Courses, Generic Elective Courses to give optimum exposure to them, right from the day they step in till they step out of the institution. These courses- by and large are intended to make the students have awareness of general tendencies of society, the mindset of the people and also to develop them into well-rounded and self-sustainable human beings to deal with real-life situations with ease.

As a result, a student will develop an attitude of self-esteem and a sympathetic view towards the people as a contrary to him/her becoming a self-centred person. These courses are generally related to **Soft Skills, Gender sensitization, Human Values, Environmental awareness, Computer Skills, Taxation**, and other crosscutting courses from all spheres of human enterprise. The college focuses on effective integration of the following Generic Electives and Subject-Specific Electives and Skill Enhancement Courses in letter and spirit coupled with the Core Courses. All these courses will be taught for 2 hours a week for 15 weeks wherein 2 credits will be accrued to the students.

During the academic years 2016-2017, 2017-2018, and 2018-2019 the college offered the courses- **Environmental Science** for the 1st semester commonly for all the streams. As a part of AECC(ability enhancement compulsory courses) - **Gender Sensitization** Course was offered to the 2nd Semester- during which period the CBCS system was introduced across the state for the first time.

During 2016-2017 and 2017-2018, Science and Civilization course was offered to the students during the year-wise scheme of examination pattern.

In the 3rd Semester, The Physical Sciences students have to choose between Computers using Excel and Basic Analytical Chemistry Courses. The Biology students would choose between Medical Diagnostics and Basic Analytical Chemistry Courses. On the other hand, B.A. students would choose between Historical and Cultural Tourism of India and Rural Development Courses. All the three streams of students would take any other course, other than related to them as a **Generic Elective Course** as well.

As for 4th Semester, Physical Sciences- Theory of equations or Electrical Circuits and Networking Skills; Biological Sciences- Apiculture or Food Adulteration; Arts- Legal Literacy or Office management as an SEC and other than the course related to their stream as the **Generic Elective**.

With regard to 5th Semester, Physical Sciences- Laplace Transform or Chemistry of Cosmetics and Perfumes; Biological Sciences- Mushroom Cultivation technology or Chemistry of Cosmetics and Perfumes; Arts-Archives and Museums or Interview Skills and Ethics'; Commerce Stream of students will choose between Practice of General Insurance or International banking Courses- as a SEC and other than the course related to their stream as the **Generic Elective**.

In the 6th Semester, Physical Sciences- Renewable Energy or Energy Harvesting or Bio-fertilizers or

Nursery Gardening; Biological Sciences- ; Arts- Legal Literacy or Office management as an SEC and other than the course related to their stream as the **Generic Elective**.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 3.68

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	1	1	0

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 0

1.3.3.1 Number of students undertaking project work/field work / internships

File Description	Document
Institutional data in prescribed format	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2) Teachers 3) Employers 4) Alumni

Response: A. All of the above

File Description	Document
Any additional information (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. Feedback collected, analysed and action taken and feedback available on website
2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 48.1

2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
150	152	184	201	298

2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
360	420	420	420	420

File Description

Institutional data in prescribed format

Document

[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 76.37

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
75	152	163	164	175

File Description

Institutional data in prescribed format

Document

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The Government Degree College, Ramannapet, caters to the academic needs of the students who hail from a rural background essentially. The majority of the students are first-generation learners. Keeping in view, the social and economic backwardness of the students, the college identifies the students whose assimilation levels are more and who are slow in terms of assimilating the contents of the syllabus. The method adopted for segregating the students into Advanced and Slow learners on the basis of three criteria. 1. keeping the students in the 'advanced learners and the slow learners' category, according to the marks they achieved in the previous Qualifying Examination after the admissions process is over and all the students start attending the classes. 2. Assessment of students' performance is done by conducting slip tests and giving assignments to the students 3. A general assessment of students in the classroom by way of interaction and communication with them.

After the segregation process is over the teachers go on with their regular teaching and the coverage of the syllabus. The teachers of this college, by and large, keep a slow pace in the classroom due to their rural background and vernacular medium background. After a particular topic is covered the contents are revised for slow learners with more easy examples. Special classes will be conducted for the slow learners fortnightly once by the Faculty members in all the subjects.

For advanced learners, as they would be less in number generally, they will be called either separately, or within the classroom, and given extra reading topics or suggest some reference books depending on their area of interest.

For slow learners after the completion of each topic a few short questions and an essay question will be given to them as an assignment and correction will be done in their presence. The mistakes or errors will be pointed out to them. Likewise, constant monitoring and constant care would push them a little bit as they pass through the semesters.

During the semester examinations time, both the advanced and slow learners would be dealt with separately. The advanced learners would encourage go in for extra reading material including covering all types of questions whereas the slow learners are advised to attempt maximum questions and important tips for writing better answers will be suggested.

After the announcement of results, the failure candidates will be identified by the College Academic Cell in all the streams and in all semesters and Remedial classes will be conducted for all the students by all the Faculty members before the for nearly two weeks according to the clearly chalked out plan by the academic coordinator which will be reviewed by the Principal.

The advanced learners will be imparted special training for going for Higher Education for preparing Entrance Examinations for various Universities.

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)**Response:** 20:1**2.3 Teaching- Learning Process****2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences****Response:**

Government Degree College, Ramannapet, involves different methods in teaching to make the learning experience both interesting and lasting. The members of the faculty employ different student-centric methods of teaching like experiential learning participatory learning and problem-solving methodologies in the pedagogy.

Learning can and should be an ongoing process of learning and discovery that extends beyond the hours, months, and years you spend in school (whether on-campus or online). Great teachers and learning institutions help you develop the mindset of being open to the lessons of the world, not just the lessons of the classroom, and to believe in your own ability to continually acquire and use new knowledge.

Thus, the job of an educator isn't just about teaching; it's about fostering this positive attitude towards education and cultivating hopeful environments and relationships for learning that can last a lifetime.

In our fast-changing world, this ability to seize new learning opportunities with eagerness and curiosity is more important than ever for your career as well as your personal life. In just the past decade, the rapid advance of technology and the information revolution have created entirely new disciplines - and highly sought-after career paths are made possible by the following teaching and learning methods.

With regard to **Experimental Learning**, the teachers plan different strategies for making the students experience the contents as close to life as possible. For example, we have a method of teaching computers science wherein students will be given hands-on experience with the computer systems in the Laboratory. The science students thought by means of different apparatus in the Laboratories of their respective subjects like botany zoology Physics and Chemistry. As far as English is concerned the students will learn English language pronunciation and grammar exercises in the (ELL) English language lab, where they practice speech sounds; and also listening and speaking practice through the software where they actually experience the language. Apart from this, the students are taken to field trips to the nearby industries farms and banks, etc.

In the case of **Participative Learning**- the teachers involve students actively in various activities in the classroom like interactions group discussions team working and pair works depending on the topic and the issues in question. This method is applied to achieve specific objectives like creating interest and making and different viewpoints will emerge. Different participatory activities conducted at the institution are language games brainstorming questions describing visual images discussion of contentious issues etc.

Another method adopted by the teachers as a part of student-centered learning is the **Problem-Solving Method**. In this method the students are expected to think and arrive at a suitable solution. The activities conducted in this method or quizzes in the previously completed chapters sports and general knowledge

etc. In this method, students are expected to cultivate active listening analysis and decision-making skills.

All the above student-centered methods make the learning experience all the more interesting and help improve the academic standards of the students.

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

Government Degree College Ramannapet offers various courses in Science Commerce and Arts streams. Apart from the regular classroom teaching the teachers make use of Information Technology tools judiciously coupled with the traditional classroom teaching for- making the students understand the topics very clearly and to keep pace with the changing times.

In today's world of Technology, making use of Information Technology tools for teaching makes teaching interesting, informative and brings in the most advanced information to the students enabling them to enrich their knowledge.

Against this backdrop, the College has the strength of about 370 students and 18 qualified teachers who prepare e-resources and make use of ICT tools to deliver the syllabus content.

the College has about 60 computers 6 ICT classrooms 5 classrooms and 1 virtual classroom on the campus. in all the major departments we have computers available which are made use of by the teachers who prepare e-content.

In every department, each lecturer prepares a minimum of 2 PowerPoint presentations every semester and makes presentations to the students in the smart classrooms available on the campus during the course of the semester.

Apart from this, the teachers make use of smart boards to teach lessons by making use of the features of the smartboard effectively.

During the pandemic situation, the lecturers of this college have prepared about 200 video lessons for most of the topics, and links were sent to the students in every group to be watched by them at their convenience.

the college has one TSKC (Telangana skill and knowledge centre) 30 computers available in the attached ELL(English language laboratory) where the students will have hands-on experience with the computers and also for practicing language skills.

the college has one computer science laboratory with 30 computers for the use of Science and Commerce students to practice computer skills like MS Office and also programming.

The college also has a digital library for search books, magazines, and journals available for reference and reading purposes.

All these ICT tools and their resources available in the college will be efficiently used by the faculty members for imparting knowledge on par with a society that is advancing very fast in Science and Technology.

The college has the most advanced facility in the form of the virtual classroom which can be used for teaching lessons by making use of its rich features and interacting with experts and experienced faculty. from other institutions.

In conclusion, the offers better opportunities to the students for developing their skills and knowledge during their undergraduate course for paving way for their success in their future endeavors.

File Description	Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process.	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 20:1

2.3.3.1 Number of mentors

Response: 18

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
Mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 60.7

File Description	Document
List of the faculty members authenticated by the Head of HEI	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**Response:** 33.12**2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
06	06	05	10	10

File Description**Document**

Institutional data in prescribed format

[View Document](#)**2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)****Response:** 9.67**2.4.3.1 Total experience of full-time teachers**

Response: 174

File Description**Document**

Institutional data in prescribed format

[View Document](#)**2.5 Evaluation Process and Reforms****2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode****Response:**

Government Degree College, Ramannapet, believes in promptness and reliability in delivering the curriculum and also evaluating the students from time to time in various modes. The college conducts semester-end examinations at the end of each semester as per the university almanac. Coupled with this the college conducts two internal assessment tests twice every semester for all the students to prepare them for semester-end examinations. These internal assessment marks will be added up in the final awarding of the grade. This internal examination has two parts- internal examination and also assignment to make the students prepare well for the final examinations.

The college gives the tentative dates for the 2 internal exams to be conducted, at the very beginning of each semester for the students to have an idea about exams and to prepare well for the exams.

The Internal exams will be conducted strictly according to the norms with proper seating arrangements with jumblimg system, in fair and a good academic environment. One Invigilator will be allotted to for 25 students to oversee the fairness of the examination.

The answer scripts will be evaluated quickly in a span of 3 to 4 days. the evaluated scripts will be shown to the students and proper suggestions and guidelines would be given to them in the classroom as to how to correct their mistakes and improve. poor performers examinations will be given imposition.

The marks will be recorded by every teacher in the departmental marks register as well as by the academic cell of the college. In the same way, assignments will be evaluated and walks will be awarded to them.

Apart from these University examinations teachers frequently conduct slip tests, quizzes, and weekend tests individually according to the need.

In the end, the frequency and mode of conducting an internal assessment of the student's performance are efficient transparent, and robust to help students develop a spirit of competitiveness and skills needed for coping with stress and overcoming obstacles in life with ease with better preparedness.

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

The Government Degree College, Ramannapet, has a well-organized mechanism for the Redressal of internal examination-related grievances. The students can approach the Teachers, College Examination Branch, or the Principal to redress the examination-related grievances as per the requirement and efficacy of the grievance. After the Internal Exams are over, every department evaluates the result within a week. Then, the marks will be announced in the classroom and the scripts will be shown to the students. Any grievances related to internal exams conducted by the college would be resolved with utmost care and honesty without any discrepancies. After the Evaluation work is done for the examinations, if any student feels that the marks given to him in any paper are not just, or fails in the examination, then he or she can ask for the revaluation of the script within two or three days of the declaration of the result. The college appoints a subject expert/a senior teacher from every department, other than the previous assessor. They will complete the revaluation process within a week and submitted to the college examination branch. If there is a change in score, it is corrected by the Examination Branch of the college. The college has to declare the final revaluation results within a weekday.

The internal examination committee or the academic committee headed by the academic Coordinator itself looks after the complaints or grievances related to Internal Assessment Examinations. The students also have the freedom to use the suggestion box to put in the note of dissatisfaction with the internal examination mechanism. The principal and in charge of faculty keep an eye on the overall procedure by conducting the periodical meeting with the internal examination committee.

The marks obtained in the internal examination and the assignment marks will be submitted by every department to the examination branch and in turn, they will be sent to the university for final results after the semester-end examination scripts are evaluated at the university level.

The norms regarding grievances are displayed on the college notice board and also be displayed on the

college website.

Hence, the college ensures justice to the students in all respects generally and internal examinations particularly with honesty while keeping the examination spirit intact. The Institution follows the University's policy strictly. The entire mechanism to deal with internal examination-related grievances is time-bound as per University rules and regulations.

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

Government Degree College, Ramannapet, offers programs in three different streams, especially in Physical, Biological Sciences Commerce and Arts.

the Sciences there are Physical Sciences specializations like MPC, Mpcs; In Biological Sciences there are courses like BZC, BZCA diary science courses;

in the BCom program- there are specializations like Bcom (general) and BCom (computer applications); In the BA program, there are specializations like EPP, EHP no EHPA, etc.

All the above program specializations have their individual courses or subjects in every stream like mathematics physics chemistry botany zoology Computer Sciences computer applications English Telugu commerce economics political science public administration of history etc. in different programs. each program has a definite purpose and has intended results at the end of the 3-year undergraduate course. in the same way, every course what subject is intended to achieve specific objectives on the part of a student.

Initially, all the Heads of the Departments will discuss with the members of the respective departments threadbare to arrive at the program outcomes and program-specific outcomes and course outcomes stream. after the discussions, All the departments will come out with important outcomes of the programs like BSc, Bcom and BA, etc. by examining the syllabi given by the affiliating University. outcomes from All the departments will be submitted to the academic coordinator.

the academic coordinator and the principal will discuss and endorse the proposed outcomes making necessary changes. In turn, the academic coordinator will compile them systematically in a single format for circulation to all the departments and for display on the college website.

Students at the time of admission will be made aware of their respective program outcomes and course outcomes through counseling so that the students will choose a specific programs specialization within the broad program.

the students will also know about course outcomes a favorite subject so that they will form an opinion about which course and decide one single subject as their core area to be pursued when they go for higher studies after graduation.

the program outcomes and the course outcomes will be clearly explained to the students in the classrooms by the faculty members. each department will display the program outcomes and courses outcomes within the departments. the outcomes related to programs and courses will be clearly mentioned in a systematic format and displayed on the institution's website. every semester the individual faculty members will explain the course outcomes to the students in the classroom.

File Description	Document
Upload COs for all courses (examples from Glossary)	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

In the new Outcome Based Education model as prescribed by the National Board of Accreditation (NBA), one of the most important criteria is the Attainment of Programme Outcomes (POs). The Programme Outcomes are specific rather than narrower statements that describe what students are expected to know and be able to do upon graduation. These relate to the skills, knowledge, and behavior that students acquire in their matriculation through the programme. The Programme Outcomes can be attained through the attainment of Course Outcomes of the courses pertaining to that programme. In this paper a sample course viz. Building enterprise applications has been selected to demonstrate the process involved in the attainment of Course Outcomes. The contribution of Course Outcomes to Programme Outcomes is also demonstrated.

The Government Degree College, Ramannapet, is very keen about evaluating the attainment of the set outcomes at the end of every academic year in terms of quality, quantity or growth or progress at the institutional level; and as a student at the completion of a degree course in terms of skills knowledge behaviour, etc.

The intended outcomes are knowledge, skills, abilities, and attitudes that the students are expected to develop as a result of their overall experiences with any aspect of the college including courses programs and student services, and also achievements. These outcomes are important for self-improvement and also for realising the institutional vision and reaching its goals. They are basically satisfaction-driven at the same time they will help us nowhere we are and what is to be done in the future but correcting lapses.

Every department in the institution at the beginning of an academic year evaluates the outcomes in the form of pass percentage and attainment of marks.

For example, a student who joins in the BA course will be given exposure to English in the classroom by imparting basic grammar rules pronunciation techniques, and knowledge about writing and reading skills as a part of the curriculum in the four semesters. Apart from that, they will be roped into TSKC

i.e. (Telangana skills and knowledge centre) wherein they will be given hands-on experience with computers and practicing listening and speaking skills. Role-plays and JAM sessions will also give extra practice for them to improve their language better. At the end of the course, it is found that they are able to communicate well in English in terms of speaking and writing. They develop an attitude towards employability skills and other life skills and become a prospective job seeker at the end of the course. Likewise, every department has its own intended outcomes and outputs set for itself. In the same fashion, all the departments will introspect about their respective courses and students' progress for the benefit of the institution and the students as well.

Hence, all the departments will evaluate the attainment levels of their respective intended outcomes and check the year-on-year progress and also reorient their goals if needed, according to the changing times.

2.6.3 Average pass percentage of Students during last five years

Response:

2.6.3.1 Total number of final year students who passed the university examination year-wise during the last five years

2.6.3.2 Total number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
85	98	97	150	131

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description

Document

Institutional data in prescribed format

[View Document](#)

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.1.2.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
15	15	15	15	15

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years

Response: 3

3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
03	0	0	0	0

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document

3.2 Research Publications and Awards

3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

Response: 1.68

3.2.1.1 Number of research papers in the Journals notified on UGC website during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
7	05	10	03	12

File Description	Document
Institutional data in prescribed format	View Document

3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 2.23

3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
01	01	28	12	07

File Description	Document
Institutional data in prescribed format	View Document

3.3 Extension Activities

3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Response:

Extension activities conducted by the institution always imbibe academic learning experience, values and skills among students. The activities refresh environment of the institute and ensure holistic development of students. These programmes inspire students to adopt healthy practices in their life. Our institution has a noble mission to spread higher education in rural area and promote all round development of the students' personality. In fulfilment with this mission the college has developed a healthy network with neighbourhood community through various extension activities and sensitizes the students to social issues. The main stakeholders i.e. students are sensitized, encouraged and motivated through student centric community development programmes. Such activities are organized with the support of the units like NSS, Cultural Committee, Women Empowerment Cell and Departments etc. The NSS units of our college organizes various extension and extra -curricular activities throughout the year. They organize a seven day Winter camp by adopting nearby village for three continuous years. The NSS volunteers and the Programme officer stay in the village during the camp days. The NSS volunteers and the officers undertake the works like road- making/ repairing, digging soak pits and building bunds. The NSS volunteers also carry out a number of following activities: Cleanliness, AIDS Awareness Rally, Tree Plantation, Plastic ban Rally, Surveys, Street Plays on current burning social issues, Swachh Bharath, Haritha Haram. In the institution we conduct programs like swatch pakhwada, swachta pledge, ,legal awareness program, "Swachh Bharat Abhiyan", Poshan Abhiyan, "Beti Bachavo – Beti Padhavo", National voters day etc every year. The college also organizes Tree plantation programme in response to the Haritha Haram Drives like 'Save trees and enhance greenery" . All important days like constitution day, celebration of International day of YOGA, Republic day, World human rights day, Independence day are celebrated regularly in the college with the aim to develop feeling of nationality and inculcate ethical values amongst the students. Besides this various career counselling and some motivational topic sessions are regularly organized in the college from time to time, wherein the focus is on transfer of knowledge to right persons

at right time. The institute takes keen initiatives in preserving and conserving environment in nearby vicinity. The institute tries to make the students understand the importance of preserving and safeguarding the environment. All these programs inculcate the values like compassion, honesty, patriotism, sacrifice and respect. The students enhance their soft skills like decision making, team work and leadership. They are sensitized and motivated to create awareness among the society and make efforts to overcome these social issues. All these activities have positive impact on students to enhance emotional, intellectual, social and interpersonal development. By working together students develop team spirit. They learn to confer, communicate, manage conflicts and understand social issues. They help to make them sensible towards the problems of disadvantaged and under privileged of the community.

File Description	Document
Upload any additional information	View Document

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 6

3.3.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	3	1	1	1

File Description	Document
Institutional data in prescribed format	View Document
e-copy of the award letters	View Document

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

Response: 81

3.3.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
10	15	18	18	20

File Description	Document
Reports of the event organized	View Document
Institutional data in prescribed format	View Document

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

Response: 16.83

3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
45	56	65	72	140

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document

3.4 Collaboration

3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 33

3.4.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	16	10	04	03

File Description	Document
Institutional data in prescribed format	View Document

3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years

Response: 7

3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	2	4	1	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document
e-Copies of the MoUs with institution./ industry/ corporate houses	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

Response:

The institution has been taking proactive steps in providing required physical infrastructure like classrooms, science laboratories, and computer laboratories to cater to the needs of students. Apart from these, technology-enabled classrooms viz., one virtual classroom/Mana TV room, digital classrooms, Telangana Academy for Skill and Knowledge (TSKC) are also facilitated to make the teaching-learning process more effective. In addition, a well-equipped seminar hall with a good sound system is available to organize activities like guest lectures, students' seminars, workshops, debates, quiz programs, and group discussions. Classrooms are spacious, well ventilated, and well furnished. All the classrooms have Green Boards. The institution's faculty are equipped with LCD projectors as a shared facility, enabling them to use the ICT-enabled teaching in the conventional classroom. Each department has access to a computer with internet, and a printer with scanning and photocopier facility.

There are SIX (06) spacious and well-equipped science laboratories. The equipment in the laboratories is being upgraded with financial assistance from State Government budgets/RUSA funds/UGC funds to suit the change in curriculum revised by the affiliating university. The college has a computer lab for the courses associated with computer science/applications. In addition to the labs mentioned above, English Language Lab (ELL)/ Telangana Skills and Knowledge Centre (TSKC) lab is available to develop the language skills required to secure jobs in the competitive job market. To conclude, the facilities available for teaching-learning in the institution are being used optimally, and infrastructure is updated or procured from time to time depending upon the budget available.

The department of Botany maintains a Botanical garden and takes care of the Landscape garden in the college. The Eco-club and NSS units regularly look after the same. There are separate rooms for IQAC, Examination branch in the college.

The college provides safe drinking water to the students through an RO water filter installed. A canteen with adequate infrastructure to serve students and staff is available within the premises. The college provides a separate Girl's common room, separate Staffroom for Arts and languages Departments.

Ramps are constructed at the college entrance, a library building for the differently-abled.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

Along with students' academic development, the College also strives to nurture students' physical and athletic abilities. The department of Physical Education coaches the students who participate in University, State level Tournaments. The students are provided with a playground, sports kits, and sportswear. The College has adequate physical education infrastructure for outdoor, indoor games and Cultural activities.

Outdoor Games: For outdoor games, there are three levelled playgrounds measuring about **3 acres**. The playground is utilized for playing Volleyball, Cricket, Kho-kho and Kabaddi, Shuttle, Hockey, Tennikoit, and Field events like Shotput Discus, High jump, Long, Jump, Javelin throw.

Indoor Games: A separate room for indoor games is allocated in addition to the gym. There are facilities for playing indoor games: Carom-Board, Chess, Weight lifting, Bodybuilding.

The playgrounds are used to organize workshops on Yoga and various other programs. Yoga and meditation are carried out in the open place within the building under the guidance of yoga trainers available in the town. International yoga day is celebrated every year **on 21st June**.

Gymnasium: The College has a well-equipped Gymnasium with facilities like machine exercise, Motorized AC Treadmill, a chest machine, Group Bike, Lat pull, an incline chest press, a leg press, and an Inclined Bench Press. Multi-Adjustable Bench, Machine Rope, and Olympic Curl Bar with Spring Collar 5 ft etc.

Cultural Activities: The overall development of a student comprises nurturing his cultural and artistic talent too. With this conviction, the College constitutes a Cultural, Arts, and Literary Committee. This committee conducts various competitions for honing our students' latent skills and talent under the guidance of conveners and the faculty. The College has Open Dias for conducting cultural activities, Annual day celebrations. Our students practice in the multipurpose hall and on the stage for participating in these various competitions.

The cultural committee of the college conduct competitions in various categories such as singing, dancing, painting, mime, drama, mimicry, elocution, debate, group discussion, essay writing, quiz, etc. Students represent the College in the state level literary and cultural competitions. Yuvatharangam is a flagship programme of the commissioner of collegiate education and is organized every year at the College, cluster, and state levels. The institution is proud that it has secured prizes in various categories in **Yuvatharangam**.

The bagging of trophies and awards by our students in sports and cultural activities at University and State levels bear testimony to the proper utilization of facilities for sports, games, and cultural

activities available in our College.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 47.06

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 08

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 37.69

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
77.41876	40.54765	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Response:

The Library is an organized set of resources. The library functions from 9.30 am to 5.00 pm on all working days. The college library caters to the needs of students and staff of all departments. It is well stocked with more than 6500 books, and every year new volumes are added based on the recommendations of the staff and inputs received from the students. The central Library has textbooks related to arts, sciences, and humanities. The college has been providing a unique facility by providing an exclusive hall for students interested in taking competitive examinations. It has computers with the internet, photocopying machines, and reading tables, chairs, reference books, journals, and magazines. Every year new books are added to the Library with the suggestions taken from the faculty and students.

The library is partially automated through KOHA, and students can access various books and e-resources through INFLIB-NET. The library has the facility to use e-resources, e-books, and e-journals. Further, all the staff and students have registered with INFLIB-NET and N-LIST to connect with the national library system. In addition, various Vernacular and English newspapers are subscribed for the benefit of staff and students. And Our College is a member of NDLI (National Digital Library of India), a Member of PDF drive Database & a Member of the Z-Library Data base.

Departmental Libraries: Besides the College Library, the departments of Commerce, Chemistry, Mathematics, Botany, Zoology, Physics, and English have departmental libraries. Some Textbooks, Reference books, and specimen copies of publishers are issued to the faculty and students. The library provides e-resources including 6000+ e-journals and 31, 35,000 e-books from the website www.list.inflibnet.ac.in.

File Description	Document
Upload any additional information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: A. Any 4 or more of the above

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0.7

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0.2	0.2	1.2	0.94	.96

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 15.96

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 60

File Description	Document
Details of library usage by teachers and students	View Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:**Response:**

The college has adequate IT facilities, including Wi-Fi. The Wi-Fi facility has been hired from Reliance Communications. Most of the activities on the campus and in the administration are carried out by utilizing ICT facilities. There are 71 computers in the college. Computers in every department have been provided with Wi-Fi Internet facilities along with required software. Every department and various units in the college submit their requirement letter to procure, maintain, and up-graduate IT facilities. The IT facilities tools are upgraded following the changes in syllabi, new practical prescribed, the introduction of new technology, student enrolment, and outdated computers, printers, scanners, and software. The college has a photocopier, LCD projectors, Television, and speakers. The UPS system and inverters protect these. The departments of Commerce, Computer science, and TSKC have sophisticated computer labs for regular practicals. The ICT infrastructure and IT facilities are monitored and maintained by the Computer department.

Wi-Fi facilities: The faculty and students have been provided accessible Wi-Fi facilities on the campus procured by tie-up with Reliance Jio Communications Pvt. Ltd. The faculty, students, library, and administration make optimum use of these facilities in teaching, learning, research, administration, and updating knowledge of their subjects and other relevant fields.

File Description	Document
Upload any additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 4:1

File Description	Document
Upload any additional information	View Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: A. 750 MBPS

File Description	Document
Upload any additional Information	View Document

4.4 Maintenance of Campus Infrastructure**4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and**

academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 19.19

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
1.9436	1.34965	2.05715	2.74975	3.62659

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Response:

There are physical, academic, and support facilities like laboratories, classrooms, sports complex, library, computers, computer laboratory, generators, Inverters, Water tank, Staircases, Multipurpose Stage and Canteen in the college. The authority and responsibility of utilization and maintenance of these facilities solely rest with the Principal. The Principal decentralizes his authority and powers with the Vice Principal, Heads of the departments, Physical Director, Librarian, Non –teaching staff, and Conveners/ Coordinators of various committees, Cells, and Circles. As the Head of the Institution, the Principal ensures the optimal utilization and maintenance of these facilities.

The following established systems and procedures for utilization and maintenance of these facilities are followed:

1. The faculty in the department give their requirements to the Head of the department. In consultation with the colleagues, the Head of Department submits the application of requirements and maintenance to the Principal.
2. The Principal verifies the requirements and grants permission for purchase or maintenance.
3. An adequate budget is allocated for the purchase, maintenance, and up-gradation of the facilities.
4. The Principal takes the purchase decisions in the meeting of a separate purchase committee constituted.

5. If the purchase amount is more than five thousand, quotations are invited, a comparative chart of rates is prepared, and an order is placed to the lowest rate quotation supplied by the dealer/ supplier.
6. The purchase requirements/ maintenance requirement of more considerable expenses are sent to the CCE for approval and funding.
7. The purchase committee completes the procedures for procurement/ maintenance of the facilities.
8. The stock is verified every year through the stock register maintained by the departments.
9. The college appoints external agencies to maintain Electrical equipment, Cleaning washrooms/ Toilets, Urinals, website, building, Garden, Plumbing, colouring, college campus, and security (Personnel and CCTVs)
10. The Librarian does library maintenance. The staff maintains the furniture, Computers, Photocopying machine, Scanners, and Printers in the library.
11. The library staff does the maintenance of the old loose books.
12. The Library committee helps in decision-making regarding purchasing books, magazines, journals, newspapers, and maintenance thereof.
13. The regular cleaning of the campus, sweeping of classrooms and laboratories are done by the support staff of the college
14. The Physical Director and the sports committee look after the maintenance of the playground and sports.

Facilities/ equipment.

- The Gymnasium is maintained on an annual basis.
- The equipment and machines available in the gym are regularly oiled to ensure to be in good condition.
- In case of major technical failures, the related company personnel/ technicians are invited.
- The plumbing, repairing pipes of the water tank, by the support staff and plumbers from outside, maintain water supply facility.
- The CCE makes a contract with an external agency for the maintenance of computers and Networks. The agency looks after the maintenance operations like updating the operating system, installing anti-virus and software, refilling tonners, and repairing cartridges.
- The LAN system provided in the computer labs is regularly tested. . The repair/ replacement of electrical devices like cables, wires, panel boards, fuses, and lights/ tubes is done by hiring electricians as and when required.
- Damaged desks, benches, doors, and windows are either replaced by new ones or repaired by the carpenter urgently.
- All the physical, academic, support facilities are optimally utilized according to the Time-Table of the college.

File Description	Document
Upload any additional information	View Document

NAAC

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 122.28

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
77	161	246	295	402

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	View Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills

2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 29.23

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
50	60	40	50	60

File Description	Document
Institutional data in prescribed format	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years				
Response: 0.41				
5.2.1.1 Number of outgoing students placed year - wise during the last five years.				
2020-21	2019-20	2018-19	2017-18	2016-17
0	0	2	0	0
File Description	Document			
Upload any additional information	View Document			
Self attested list of students placed	View Document			
Institutional data in prescribed format	View Document			

5.2.2 Average percentage of students progressing to higher education during the last five years				
Response: 78.82				
5.2.2.1 Number of outgoing student progressing to higher education.				
Response: 67				
File Description	Document			
Upload supporting data for student/alumni	View Document			
Institutional data in prescribed format	View Document			

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)				
Response: 10.33				

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	4	0	1	2

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
20	16	12	15	10

File Description	Document
Upload supporting data for the same	View Document
Institutional data in prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 15

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	7	2	01	05

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters and certificates	View Document
Any additional information	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

Student Council is a student based civic body designed to help promote spirit and leadership among students. A Student Council is a representative structure for students only, through which they can become involved in the affairs of the college, working in partnership with college faculty, staff and parents for the benefit of the college and its students. Student council primarily fosters the coordination and communication between college administration and student body and make sure your opinions are being heard. It collaborates with students, faculty, administrators, and other partners both inside and outside of the college to ease and complement the quality of life and learning for students. The name of the council shall be "Student Council of GDC RAMANNAPET.

Objective of this council is to provide representation for students in a democratic process of planning, supervising, administering, and coordinating various activities and affairs as affect the general welfare of the college and students, to develop positive attitudes and to practice good citizenship by promoting harmonious relations throughout the Institute, to look after all the issues and problems concerning the students of college and to direct the grievances and suggestions of the students to the concerned administration for addressal through the Student Council framework, to Apply knowledge in creative ways and Experimenting with new ideas, identities, and skills.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 7.8

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
02	10	10	10	07

File Description	Document
Upload any additional information	View Document
Report of the event	View Document
Institutional data in prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

About the Alumni Association

The relationship between an educational institution and its Alumni Association is symbiotic. A person's Alma Mater plays a significant role in shaping a person's knowledge, skills and attitude. It provides a launching pad for a person stepping into adulthood. Our college has played this role significantly in the lives of thousands of students and will continue to do so for years to come. And, when the students do step into the world, they become brand ambassadors for the institution. The Alumni are a strong support to the institution. An active Alumni Association can contribute in academic matters, student support as well as mobilization of resources – both financial and nonfinancial. During the alumni meet at college the emphasis will be more on providing an opportunity for the Alumni to connect with the campus and faculty and be abreast of developments in the college. The activities of our college Alumni Association in the pipeline is to organize guest lectures, conduct training programs for students in soft skills and facing interviews and providing inputs for projects. The purpose of the our college Alumni Association can therefore be enunciated as follows:

- Between the Alumni themselves: A meeting point to share knowledge, experiences, views and opportunities.
- Between Alumni and Faculty: Provide faculty members with one of the many windows to the outside world, help network with industry, supplement their teaching resources with guest lectures, seminars and the like and ultimately, help in collaborative research efforts between industry and faculty.
- Between Alumni and Students: Provide leadership as mentors role models, promote project placement opportunities and encourage excellence through sponsorship of prizes and awards.
- Between Alumni and Institution: Contribute to Institution's efforts towards social causes and building infrastructure. And in turn benefit from the Institution's reputation as one of the country's leading places for learning.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)**Response:** E. <1 Lakhs

NAAC

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Government Degree College Ramannapet has been rendering services to the student community for the last 27 years, primarily belonging to the rural areas of Telangana state. Given its rural setting, we have a student-centric vision of empowering the students by ensuring job- readiness, filled with compassion and Humanism. It is modelled on inclusivity since its Inception for different aspects of the college like- Governance, Perspective planning, and teachers' participation in the decision-making process. Apart from this, there is a mission to accomplish this vision by setting definitive benchmarks and targets.

Towards this end, the college's governance is administered at two levels- one, Academic administration headed by the college's Principal. The second is office administration headed by the Administrative Officer. The vision behind the Governance of various college affairs is 'promptness' and providing quality education to the students to bring them out of their social and economic backwardness. The Principal monitors all academic and non-academic activities of the college like- admissions, academics, exams and CO and extracurricular activities. The Principal holds periodical meetings with the staff and the heads of different departments for implementing Orders and Circulars from the Commissionerate and the affiliating University. The Principal oversees the speedy implementation of all the programs like- Yuvatarangam and Jignasa Student Study projects etc., envisioned by the Commissionerate for showcasing talent- by quickly responding and creating awareness among the Faculty and students and also to see that they are implemented properly. On the other hand, the Administrative Officer of the college takes care of student scholarships, allocation and distribution of funds to various departments and programs, salaries, issue of bus passes and certificates, maintaining the records, speedy disposal of student issues and attending various other student support systems.

The institution makes strategic plans. However, short-term plans are chalked out and implemented. The IQAC of the College prepares the perspective plans. The plans related to infrastructure development, academic growth, purchase of books and equipment, development of campus are finalized by the Principal after a thorough discussion with the concerned committee. In the staff meeting, the Principal of the institution takes to review and puts forth the plans.

There are representatives of teaching faculties and non-teaching staff in IQAC. The faculty play a constructive role in the effective implantation of the plan. The N.S.S., under the able guidance of the teacher's, organize programs that nurture the social connectivity of the students and mould them into responsible and socially dedicated citizens. The Committees meet regularly to discuss and implement decisions regarding academic and co-curricular activities. Extra-curricular activities are planned to ensure the linking of the campus with the outside society, highlighting value-based education.

The up-gradation of the various laboratories, I.C.T. devices in Teaching-Learning, Academic M.O.U.s, Online Admission process, etc., are executed after the discussions.

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and

participative management**Response:**

Concerning the participation of teachers in the decision-making process, we follow the process of 'inclusivity' and 'teamwork'. The institution engages both the teachers and the students in every activity. Every Lecturer is involved in the major decisions taken by the institution. The Principal, Heads of the Departments and the Coordinators for different communities like IQAC, Exams, Academic affairs, UGC and NSS etc., hold meetings regularly to discuss the issues. However, every Lecturer will have their opinions expressed in the discussion freely. The decisions are taken collectively, and resolutions are entered in the minutes' register and implemented by all the Lecturers scrupulously according to the action plan.

The Principal ensures systematic imparting of education with the effective coordination and functioning of various departments towards the goal of providing the best teaching-learning practices.

The Principal decentralizes and vests the various departments and committees with autonomy and authority to operate freely in discharging their duties in implementing their plan of action. The Principal discusses necessary developmental plans along with all the committee members. Plans are executed only after reviewing the suggestions. These meetings are consultative and enable appropriate decision making. Each department drafts its annual academic plan, which will conform with the institutional plan of the college. The timetable committee, along with all the departments, frames the timetable for the college.

Incharges of each department, in coordination with their respective faculty, formulate an annual action plan for the academic year. Later, the Academic Coordinator of the college consolidates these action plans and prepare the action plan of the institution for that academic year.

A class representative for each class is nominated based on the academic merit of the student.

The IQAC implements the Principal's decisions and discusses with the teaching and nonteaching faculty about curricular, extracurricular, co-curricular, and research activities to be taken up in the college.

- The Principal is assisted in the daily functioning of the Vice- Principals, teaching faculty, administrative staff and Office Superintendent.
- The conveners of various committees carry out the assigned tasks with the cooperation of committee members.
- Every department takes decisions regarding the purchase of equipment, undertaking projects and organization of activities under the guidance of the Academic coordinator and Vice-principal of the college. The same is submitted to Principal for seeking permission to execution and implementation
- The decisions are taken, and proposals of the organization of activities are forwarded to the Principal. The Principal takes final decisions in the light of suggestions from the committee conveners.

A separate Women Empowerment Cell is constituted for conduct of activities of girl students
Participative Management

The non- teaching staff participates in the correspondence and payment/ bill settlements.

File Description	Document
Upload any additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

As for perspective planning- we prepare blueprints for both long-term and short-term. For the long term, i.e. for the next five years, we envision taking the student strength 700 and then to 1000. We have a vision for making the students self-sustainable at the end of their course by improving the number of students going for higher education to 40% and improving the number of students getting jobs at the end of their course to about 100 by triggering their competitiveness. Regarding short-term planning, we keep in mind things like bringing in in-demand courses, imparting new skills, conducting events, taking the students to educational tours and field trips, preparing the academic calendar etc., a year in advance. In the short term, the institution plans to improve student attendance, student participation in different activities, improvement of results and helping the slow learners, etc.

In the college, evolving strategy for the growth and development of the college involving measures to maintain and enhance the quality of human resources and infrastructural facilities is the primary responsibility. This strategy is designed in tune with the Vision and Mission of the college on the one hand and weaving quality parameters across the college resources and processes involving long-term and short-term plans.

The college has a perspective plan that was evolved through consultations with various stakeholders at different levels. The college evolves a planned approach for the development of the college through CPDC/Staff Council deliberations based on resources available. This institution endeavours for 'transparency and accountability as a motto in all its academic and administrative matters. To update and upgrade the infrastructure facilities in the college, a detailed project report (DPR) is prepared and submitted to the financial agency RUSA for sanction of financial assistance. Based on the proposal, Rs.200.00 lakh has been sanctioned. RUSA funds are utilized for the construction of new buildings and renovation and up-gradation and established "Virtual Class Room, established digital classrooms

File Description	Document
Strategic Plan and deployment documents on the website	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

ORGANOGRAM

At the institutional level, the principal is the academic and administrative head. The decisions regarding the administrative and academic affairs of the college are taken by the CPDC or the Staff Council after through deliberations. The academic decisions at this level are taken by duly considering IQAC's recommendations. Principal being the chairman of CPDC and other committees presides over the meetings and plays a vital role in decision making process. The Principal guides the process of implementation through the academic and administrative units of admission committee, academic committee, library committee, anti-ragging committee, grievance redressal cell etc. by involving both academic and non-teaching staff.

Commissioner of Collegiate Education (CCE):

CCE is the Head of the Collegiate Education Wing who works under the Ministry of Education of Telangana. As a line agency he supervises and implements the policy decisions of Ministry of Higher Education.

Regional Joint Director of Higher Education (RJDCE):

RJDCE is the head of the Regional Office. He/She inspects degree colleges and conducts enquiries in both Government and Aided colleges. This office is under the control of CCE and deals with the matters delegated by the CCE. It is the appointing authority for the posts from Senior Assistant and below the ranks in degree colleges.

Service Rules, Procedures, Recruitment, Promotional Policies:

The college administration is governed by the service rules and procedures of Government of Telangana through department of Higher Education. The department of Higher Education has two wings i.e. Telangana State Council of Higher Education (TSCHE) and Commissionerate of Collegiate Education (CCE). Any amendments and procedural change in administration will be communicated by these bodies from time to time and will be followed by the institution scrupulously. Recruitment is done by Telangana State Public Service Commission and accordingly CCE/RJDCE issues appointment proceedings. Promotions and Career Advancement Schemes (CAS) will be taken up by the CCE following rules and regulations meant for the purpose. Clarification regarding rule position and procedures are obtained from CCE from time to time.

Mahatma Gandhi University (MGU), Nalgonda:

All degree colleges in erstwhile district of Nalgonda, Telangana are affiliated to MGU Nalgonda. It constitutes rules and regulations for affiliated degree and PG colleges. It frames academic schedules, syllabus as per CBCS pattern to maintain quality and smooth functioning of the courses. It conducts semester exams and publish results as per schedule.

Grievance redressal Mechanism: Any grievance with reference to service matters may be represented to CCE / RJDCE / Principal through proper channel.

MINISTRY OF EDUCATION STRUCTURE

NAAC

File Description	Document
Upload any additional information	View Document
Link to Organogram of the Institution webpage	View Document
Paste link for additional information	View Document

6.2.3 Implementation of e-governance in areas of operation

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**

4. Examination**Response:** A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
Institutional data in prescribed format(Data template)	View Document

6.3 Faculty Empowerment Strategies**6.3.1 The institution has effective welfare measures for teaching and non-teaching staff****Response:****Teaching Staff**

- General Provident Fund.
- Group Insurance Scheme
- Telangana Group Life Insurance (TGLI)
- Contributory Pension Scheme.
- Medical Reimbursement facility
- Employee Health Schemes
- Vehicle Loan, Educational Loan, Housing Loan, GPF Loan, TGLI loan
- Medical Leaves, Study Leaves, Maternity and Paternity Leave.
- Faculty Development Programmes.
- Facilitating Staff to participate in Orientation Programmes, Refresher Courses, Short Term Courses.
- Earned Leaving encashment, Gratuity
- Leave Travel Concession
- On duty facility for attending Conferences / Seminars / Workshops.
- Staff club.
- Sports and games.
- Free snacks.

Non – Teaching Staff

- General Provident Fund.
- Group Insurance Scheme
- Telangana Group Life Insurance (TGLI)
- Medical Reimbursement facility
- Employee Health Schemes
- Vehicle Loan, Educational Loan, Housing Loan, GPF Loan, TGLI loan
- Medical Leaves, Study Leaves, Maternity and Paternity Leave.
- Earned Leaving encashment, Gratuity
- Leave Travel Concession

- Sports and games.
- Festival Advance (Non-Teaching)
- Free snacks.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 15.56

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
14	0	0	0	0

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.6

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
03	0	0	0	0

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 39.09

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
26	3	1	3	5

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

PERFORMANCE APPRAISAL SYSTEM

- Meeting of all staff by the Principal in every academic year to discuss academic plan and activities.
- Preparation of year wise activity plan by the staff.
- Feedback by the students every year. Every lecturer will get marks according to feedback given by the students and the Principal gives suggestions.
- API score for teachers / lecturers for every year. It covers the following activities

1. Teaching Learning Activities: - student seminars, assignments, group discussions , Field visits , study projects.
2. Other teaching Assignments:- Remedial coaching, coaching for PG Entrance, human values and professional ethics, Environmental science, etc.,
3. Additional Inputs:- study and instructional material provided to students
4. Innovative teaching learning methodologies:- ICT enabled teaching tools and E-Resources for

enrichment of teaching and evolution process.

5. Examination Duties:- paper setting ,invigilation and evaluation.

6. Student related co-curricular and field based activities:- NSS,NCC,Counceling, Cultural/ literary activities.etc.,

7. Contribution to Institution:- Committees and Departmental activities

8. Professional Development:- speaker in seminars, talks and Lectures. Etc.,

9. Research & Academic Contributions:- Research papers, Books, chapters in books, research projects, research guidance, training courses, conferences, seminars , workshops. Etc.,

There is a relation between API score and Career Advancement Scheme (CAS). Minimum API score is necessary for CAS.

- Felicitation at college level by the Principal and staff club for those who got good API score and good feedback.
- Recommendation by the Principal to District and State awards.
- Allotment of work according to the performance in college committees, additional responsibilities, NSS etc.

File Description	Document
Upload any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

INTERNAL AND EXTERNAL FINANCIAL AUDITS:

The Principal is vested with financial powers. He/She is the Chief custodian of all resources of the college including finances and works out plans for utilization of college funds in consultation with the staff council and CPDC.

The institutional accounts are audited by two mechanisms internal and external. Internal Audit is conducted annually. The college has Government funds, UGC funds, Special fee funds, Examination funds. Examination fund is audited internally. UGC funds, Government funds, Special Fee funds are audited by Accountant General team of Statement Government. On retirement of the Principal, depth inspection and auditing of all accounts will be conducted by Commissionerate of College Education.

Following are the source documents that are reviewed during the audits:

Cash Books of different categories, Service Register, Pay bills, Pay bill Register, Leave Account Register, Pay fixations, Last Pay Certificates, GPF advance register, Register of Loans, Register of Recoveries, Pension Register etc.

There are no major audit objections. The suggestions given by the audit team is strictly followed and the same is being verified by the auditors during their subsequent visits.

Academic Audit	External	Internal
2016-17	Yes (CCE)	Yes (IQAC)
2017-18	No	Yes (IQAC)
2018-19	No	Yes (IQAC)
2019-20	Yes (CCE)	Yes (IQAC)
2020-21	No	Yes (IQAC)

Administrative Audit	External	Internal
2016-17	No	Yes (Principal)
2017-18	No	Yes (Principal)
2018-19	No	Yes (Principal)
2019-20	Yes (CCE)	Yes (Principal)
2020-21	No	Yes (Principal)

File Description	Document
Upload any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 1.5

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
1	0.5	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Any additional information	View Document
Annual statements of accounts	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

RESOURCE MOBILIZATION POLICY AND PROCEDURES

The major sources of institutional funding are from UGC, Government of Telangana through the Commissionerate of Collegiate Education, Rashtriya Uchatar Siksha Abhiyan (RUSA), Special fee and CPDC. The institution sends proposals to the University Grants Commission (UGC) for additional grants under various schemes, RUSA for the development of infrastructure and equipment. After receiving the grants, Principal being the disbursing officer meticulously follows established procedures involving Finance Committee, the Purchase Committee, RUSA Committee and the college office before it is finally disbursed to the concerned person or the respective departments.

The institution utilizes its resources for construction and upgrading of infrastructure depending upon the Academic requirements. The college incurs expenditure on addition and upgradation of Capital Assets like computers, ICT enabled teaching aids, laboratory equipments and apparatus, as such other assets.

Last Five year Expenditure for infra-structure:

- Rs. 1 Crore for 6 class rooms on 2nd floor.
- Rs. 60 lakhs for compound wall, colouring of the building, electrical wiring, renovation of existing building (internal toilets, laboratory facilities, partition of big halls), change of main gate.
- Rs. 40 lakhs for ICT equipments, furniture, virtual class rooms, 15 desktops, 3 laptops, 4 printers, 5KV batteries-2 and 30 computers for English lab.

The balance sheet of the college gives idea about the expenditure incurred on purchases. Office obtains utilization certificates for the expenses incurred. In order to ensure transparency in utilization of the financial resources of the college, the accounts of the college are being audited regularly and the same are submitted for verification to the teams from RJDCE and Auditor General of Telangana during their visit for inspection to the college.

Optimal Utilization of Resources:

- ICT enabled computer labs for conducting lectures, smart class room, projectors, LCD in some class rooms.
- Library is well equipped with text books, reference books, journals and magazines.
- Library sitting hours extended during the period of exams.
- Experienced and dedicated teaching and non-teaching staff.
- Teachers involved in various committees and administrative works.
- Job rotation of non-teaching staff to enhance versatile skill development.
- Sports and games.
- Rotation of NSS for every 2 years.
- Maximum teaching workload as per university norms.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The IQAC is actively functional in the planning and initiation of several strategies in the College. The IQAC has contributed significantly to institutionalizing the quality assurance strategies and processes in the College. The IQAC is also the nodal agency for coordinating and implementing the best practices of the institution.

At the beginning of each academic year, IQAC frames the institutional calendar duly incorporating the institutional plan with curricular, co-curricular and extra-curricular activities. It is communicated among all the staff and students. Accordingly, the in-charges of the departments, in coordination with their faculty, prepare a departmental action plan, annual curricular plans and implement them scrupulously. The implementation is reviewed through staff council meetings, departmental meetings, circulars and even through informal interactions by IQAC. Any lapses are addressed immediately. Apart from this, any quality assured initiatives conducted by any department/committee/cell of the institution is monitored, mentored and implemented through participative management and internal coordination by IQAC. All these strategies and processes help in taking the institution to a higher level. The examples of best practices institutionalized are as follows:

1. Motivation for Participation in JIGNASA STUDY PROJECTS & YUVATARANGAM

The IQAC has taken necessary steps to promote students Participation in Research. Students are being motivated to participate in students seminars organized by the faculty. Participants are provided with a library facility and an Internet facility.

JIGNASA STUDY PROJECT of mathematics department was selected at the state level and MR.Ch. Narsimha Raju was selected for supervising, and the project was rewarded with a cash prize.

2. Extended use of ICT in the teaching-learning process

IQAC emphasized the use of ICT in teaching and learning. It recommended that the College purchase the ICT tools, including the latest configuration for PCs, laptops, LED TVs, and projectors. Internet connection was upgraded periodically. It encouraged faculties to create a WhatsApp group for communication with the students and sharing knowledge. Teachers were asked to develop their e contents such as PPTs, video clips, animation videos etc.

3. IQAC has been motivating the Teachers to attend Seminars ,conferences ,workshops ,orientation trainings refresher trainings ,faculty development courses e.t.c.

4. Teachers are encouraged to participate in syllabus revision workshops

5. Teaching dairy - Teaching plan is being maintained to monitor the lecture delivery system

6. During last five years different activities are conducted at college level ,some of them are book summary

competition ,Telangana harithaharam planatation program ,workshop on skill development through English ,yuvatarangam ,disha program ,cluster level yuvatarangam activities ,certificate course on positive psychology and life skills, orientation to freshers ,students as teachers ,Academic well ness ,Two days workshop by TASK , Mid day banana and egg program , webinar on covid 19.

File Description	Document
Upload any additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

- Feedback from the Students is Collected every year and analysed by the IQAC
- The College is Conducting different outreach Activities involving faculty and Students to enhance social responsibitites
- Resource mobilisation from different sources . The College under RUSA 2.0, IInd phase has been granted 2 Crore Rupees
- Involving local Community in college development
- Regular parent - Teacher meeting
- Admission Champain
- Parents Representation in IQAC ,CPDC (College planning Development council)
- The State Government Appointed more regular Lecturers who are competent and well qualified
- Special Attension towards nutritironal dietary condition for the girl Students,we are providing Egg and Banana for lunch
- Commissionarate of collegiate Education appointed sufficent number of non teaching staff to the college
- innovation programs increased for all round development of the college

- Community mobilisation increased
- most of the faculty got admission in Ph.D
- Teaching learning activities of the college increased
- The IQAC promoting modern teaching pedagogies . Accordingly teachers employ powerpint presentation ,Youtube videos
google class rooms e.t.c

6.5.3 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)
3. Participation in NIRF
4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

Response: B. 3 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Institutional data in prescribed format(Data template)	View Document
Paste web link of Annual reports of Institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Response :

Institution shows gender sensitivity in providing facilities such as:

1.Safety and Security

2.Counselling

3.Common Room

1. Safety and Security: Our institution gives utmost priority for the safety and security of the students, teaching, non-teaching staff. For the betterment of a safe campus and a secured environment, the Institution has taken the following initiatives:

- A senior and experienced day and night watchman always guard the campus.
- The entire campus is monitored through closed-circuit camera surveillance from office and principal's chamber.
- The Grievance Redressal Cell looks after the grievances and redress immediately.
- WEC and Internal Complaint Cells are established to address women harassment issues within the campus.
- Anti-ragging cell and disciplinary committees are established.
- Regular visit of 'SHE' teams (A police wing specially created for girls by the Government of Telangana).
- A Health Care Centre with FIRST-AID provision is maintained in the campus.
- College Identity Cards are issued to all the students, teachers and the non-teaching staff which ensures the identification of outsider's entry into the college.
- Code of conduct is followed by the students, teaching, and non-teaching staff.
- Road safety awareness programmes, Fire safety and Disaster management programmes and legal awareness programmes are frequently conducted.

2. Counselling: The institution aims to nurture a sound mind with a sound body of the young minds. To achieve this, our institution conducts counselling sessions at various levels to develop a positive attitude among young learners. As a part of it, to counsel the student's mentor-mentee system is followed. However, a separate counselling is provided to women students by women teachers and WEC for early reporting of any experience regarding sexual harassment, gender conflict, and any other personal problems that lead to mental agony or discontinuation of studies or discomforts. Such counselling sessions also instil

courage and confidence among the students. A complaint box is provided at the corridor for students and Internal compliant cell of college addresses the grievances of students. Many gender sensitive programmes in the form of seminars and guest lectures are conducted to encourage respect for every gender and creating the sense of gender equality among all the stakeholders. A good number of the students are motivated and inspired by organizing frequent counselling sessions to magnify awareness regarding the evils of gender discrimination and need of empowering the girl students by taking measures of promoting gender equality and equity. Along with these, we have also organised many career counselling seminars on competitive examinations. The complaints are dealt with in a sensitive, equitable, fair and timely manner. It is a continuous process. Discipline committee continuously monitors the discipline in the college campus.

3. Common Room: The College provides a common room for the women students in the campus for the development of healthy recreation during leisure times. It also helps to develop a cordial relationship and mutual contact among the students. Common room with recreation facilities and indoor games like carroms and chess creates a refreshing atmosphere to the students.

File Description	Document
Annual gender sensitization action plan	View Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: D. 1 of the above

File Description	Document
Geotagged Photographs	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management

- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

Response:

Pollution is a major concern of harming the environment in the present-day society around the world. Waste is an apparent culprit of pollution, contributing to landfills and toxins, which harms the earth's soil and atmosphere. Our institution is committed to prevent pollution and the management of hazardous and solid wastes. In the institution, waste is generated in the form solid, liquid and e-waste mainly. Even though, the quantity of the waste generation in the college is meagre, the administration of the institution has adopted good practices in its management.

Solid Waste Management: In the college, the solid waste is generated in the form of litter, used papers, exhausted pens, other item of stationery, soft drink containers, liquid waste etc. The college NSS units besides various cleanliness drives, under the banner of nationwide cleanliness programs i.e. Swatch Bharat Abhiyan, also voluntary participate in the collection and disposal of solid waste in the premises. The solid produced by the college is properly disposed off without causing and degradation to the environment. Dustbins are placed in large numbers at various locations within the campus meant for collection of the waste from students and college staff. Finally the waste (both solid & liquid) is collected by local disposed off at the sites reserved for this purpose with due care for the environment. During various special occasions students are motivated to use the natural flowers and leaves available on the campus instead of plastic things.

Liquid Waste Management: The liquid waste consists mainly of effluent waste generated from wash rooms and waste water discharged from the RO plant. The institution has dug up sinking pits for the drained water so as to increase the ground water level.

e-Waste Management: The E-waste which is related to computer accessories and some outdated electronic equipment is enlisted and confirmed as irreparable or repairable by the authenticated technician. The Commissioner of Collegiate Education (CCE), Telangana has released certain guidelines that all the Government Degree Colleges adhere to in the management of the e-waste. This list is later presented to CCE for approval for auction. After the approval, the e-waste is auctioned with the due procedures prescribed by the authority. Recycling is given priority with minimum cost by replacing repairable accessories. Before new purchases, every component is verified by the purchase committee and only after verification purchases are made as per the resolutions and requirements. The college follows a standard operational procedure and guidelines prescribed by the higher authorities in the management of solid, liquid and e-waste.

Water recycling system : Rainwater harvesting The college has a rainwater harvesting system installed. It is a recharge point for collecting rainwater.

Hazardous chemicals and radioactive waste management :

Hazardous chemicals and radioactive waste Live (hazardous) waste is discarded after autoclaving (killing the microbes before discarding); radioactive waste is not generated in the college.

File Description	Document
Geotagged photographs of the facilities	View Document
Relevant documents like agreements/MoUs with Government and other approved agencies	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: A. Any 4 or all of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: Any 4 or All of the above

File Description	Document
Geotagged photos / videos of the facilities	View Document

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Response: A. Any 4 or all of the above

File Description	Document
Any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Disabled-friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: A. Any 4 or all of the above

File Description	Document
Policy documents and information brochures on the support to be provided	View Document
Geotagged photographs / videos of the facilities	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Response:

The institution has been taking several efforts and initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. By celebrating many National and International Days, Events and Festivals the institution aims at bringing tolerance and harmony among the students and staff and other stakeholders. Two important national festivals, Republic Day and Independent Day are celebrated every year in the college along with Commemorative days like International Women's day, International day of YOGA, Gandhi Jayanthi, National integrity day, NSS Day, National sports day, National HINDI language day, Telugu language day etc. All teaching , non teaching staff and students participate in all the programs.

“**BATHUKAMMA FESTIVAL**” is celebrated as the cultural festival for all communities in Telangana. Students and staffs of the college celebrate Bathukamma festival every year with enthusiasm. This festival is officially declared as state festival by Government of Telangana. On this day all women students and staff offer prayers to Lord Gowramma with flowers by singing and dancing for some bathukamma songs.

PONGAL (SANKRANTI) festival is celebrated in the college every year and different competitions are conducted for students on this occasion.

The institution also organizes various cultural programs to celebrate the cultural diversity of India. Every year students are motivated and encouraged to participate in cultural and sports competitions conducted by CCE, Telangana under the banner YUVATARANGAM. These cultural events are organized at different levels-college, district and state. Students from various regional and cultural backgrounds participate in such programs and present their regional or cultural folk songs and dances. Students are encouraged to participate in JIGNASA student study projects which are conducted at different levels-college, district and state, and the best project from each subject at state level is awarded with a prize along with a cash prize of each 5000 rupees for students and project supervisor which helps them to motivate towards research. To cater to the linguistic diversity, competitions like Essay Writing, Elocution are conducted in three languages, Telugu, Hindi, and English.

Every year it is a customary in our college to celebrate Freshers Day. The main motive of this day is to welcome new students in a friendly atmosphere and to encourage their creative impulses to boost their confidence. It is the day where seniors and juniors finally bond and unite to celebrate being part of the college.

Different sports and cultural activities organized inside the college promote harmony towards each other. This establishes positive interaction among people of different racial and cultural backgrounds. There are different grievance redressal cells in the institute like Student grievance redressal cell, Internal compliance cell and women empowerment cell which deal with grievances without considering anyone's racial or cultural background. Institute has code of ethics for students and a separate code of ethics for teachers and other employees which has to be followed by each one of them irrespective of their cultural, regional, linguistic, communal socioeconomic and other diversities.

File Description	Document
Any other relevant information.	View Document
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Response :

Our institution takes all possible initiatives in organizing various events and programmes for moulding the students and staff to become responsible citizens of the country by sensitizing them to the constitution of the country. As responsible citizens of the country the students are motivated to take part in various activities of the college. Constitution Day is celebrated on 26th November every year. This program is conducted by Department of Political Science. The program initiates with Preamble reading of the constitution followed by lectures on the sensitization of students on responsibility towards the constitutional values, rights, duties and responsibilities of citizens. Students are encouraged to participate

in activities like essay competition on the related themes. viz. 'Economic Thoughts of Dr. B. R. Ambedkar', Life story of Dr. B.R. Ambedkar, fundamental rights of citizens in India etc.

The college encourages the students to take part in blood donation camps, various NSS activities, motivating people on social responsibilities by taking rallies with placards. Every year a winter special camp for seven days is conducted in a nearby village which has been adopted by NSS unit for a period of three consecutive years. During the camp students participate in various activities to motivate the people of the village regarding social responsibilities. HARITHA HARAM, a program of Government of Telangana is successfully conducted every year in rainy season in the college in which plantation drive takes place. The students have taken up Plantation drives to provide a clean and green environment for all. Students take responsibility in the survival of planted saplings. The students also being the responsible citizens take many community services and provide services to mankind and society. The students have taken up many cleanliness drives both inside the campus and nearby villages considering it as a responsibility of every citizen. "Swachh Pakhwada" program has also been an important initiative taken up by the college where we have organized a pledge. The college has also conducted special lectures on legal awareness program where subject experts enlightened the students about importance of the Indian constitution and how we must work in the direction of saving our constitution, fundamental rights, Duties, Values and responsibilities of citizens as mentioned in Constitution of India. The special lectures also focus on enlightening the students about their rights and duties being the responsible citizens of the country. The college conducts a Voter awareness programme for all the students every year and were sensitized about their constitutional powers of voting. Every year Republic day is Celebrated on 26th Jan by organizing activities highlighting the importance of Indian Constitution. Independence day is also celebrated each year to highlight the struggle of freedom and the importance of Indian constitution.

File Description	Document
Any other relevant information	View Document
Details of activities that inculcate values; necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: A. All of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.	View Document
Code of ethics policy document	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

Response:

The college organises national and international commemorative days, events and festivals.

National Festivals: - The college celebrates the following events every year

1. Independence Day-15th August
2. Republic Day- 26th January
3. Telangana Formation Day- 2nd June every year since its emergence/ formation

Birth & Death Anniversaries: - College celebrates the birth and death anniversaries of the following great Indian leaders and Personalities.

1. National Youth Day and Swami Vivekanand Jayanthi- 12th January
2. Birth anniversary of Dr. B.R. Ambedkar – 14th April
3. Prof. Jaya shankar Jayanthi – 6th August
4. National Teachers Day and Birth anniversary of Dr.Sarvepalli Radhakrishnan – 5th September
5. Telangana basha dinotstavam-Birth anniversary of Kaloji Narayana Rao – 9th September
6. Mahatma Gandhi and Lal Bhahadur shastri Jayanthi -2nd October
7. National Integration Day – Sardar Vallabhai patel Jayanthi– 31st October
8. National Education day - Birthanniversary of Moulana Abul kalam Azad – 11th November

Days of National/International Importance: College celebrates following national/International days of importance every year.

1. National Voters Day- 25th January
2. world radio day-13th February
3. National Science Day-28th February
4. International Environment Day -5th June
5. International Day of Yoga – 21st June
6. Telugu baasha dinotsavam-National sports day-29th August
7. World peace day – 21st September
8. NSS day – 24th September.
9. International teacher's day – 5th October

- 10. UNO Day -24th October
- 11. Constitution Day -26th November
- 12. World AIDS Day -1st December
- 13.. Human Rights Day -10th December

Thereby educate students of their importance, so that the students get acquainted with the great achievements of the great leaders and get motivated to develop dedication towards their work and patriotism towards the country.

File Description	Document
Geotagged photographs of some of the events	View Document
Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

I Best Practice

1. Title of the practice

“MID-DAY NUTRITIONAL SUPPLEMENT “

1. Objectives of the practice

To Improve nutritional status of students and encouraging poor students belonging to disadvantaged sections to attend college more regularly and help them concentrate on classroom activities.

1. The Context

Most of our students are from rural area and belonging to weaker sections whose lives depends on farming and daily wage. It has been observed that some of our students helping their parents in farming and going to work for daily wage due to their financial stature. It was also observed that most of the students who are attending college are coming without lunch box. As a result, attendance in the post lunch classes has been poor. To overcome this problem Mid-day nutritional supplement program is introduced.

1. The Practice

- Funds for the implementation of the program is collected from the donors
- A committee has been composed to take care of mid-day nutritional program.
- Every day in the morning attendance is collected from concerned mentors of the classes and brought fresh bananas and eggs from the market according to the strength of the students present in the college.
- Every student in the college has been provided with two banana and a boiled egg during the lunch break.

1. Evidence of Success

- Nutritional status of the students has been improved.
- It is observed that retention in the college have been increased after implementation of mid-day nutritional supplement program.
- Attendance of the students in the post lunch classes has been increased.

1. Problems Encountered and Resources Required

- Problems: - Collecting funds for the implementation of program from NGO's or donors has been a big problem.
- Workload of the committee members has been increased as it is quite difficult to remove outer layer of a boiled egg.
- The problem was addressed by involving the NSS volunteers for the distribution of bananas and eggs.
- Resources Required – Funds from Government and Non-Government organisations.

II Best Practice

1. Title of the practice

“Awareness on financial stability - encouraging people from nearby villages to approach public sector banks for taking loans instead of private money lenders“

1. Objectives of the practice

- To bring awareness among the people with regard to the benefits offered by bank (SBI) and other public sector banks in comparison with private banks, money lenders and pawn brokers.
- To make the farmers aware about the 5 major types of loans provided by the bankers.
- To develop the living standard of the people.
- To ensure safety measures taken by the bankers with regard to safe deposits.
- To create employment in banking sector.
- To elucidate the various types of loans given by the bankers to the individuals
- To maintain secrecy of transactions made.
- To bring awareness about various banking apps launched by bank – YONO App.

1. The context

Farmers, agriculture labourers in the villages have been suffering from financial problems for so many years. As per the records of central bureau of crime records so many people belong to marginal sections have committed suicide due to their financial crisis. They are unable to get loans for lower interest if it happens some suicides could have been stopped and their children could go to schools and colleges and dropout rate in schools and colleges could be reduced. To increase gross enrolment ratio (GER) and to lead sustainable life they should be able to get loans from public sector banks for lower interest. The uncertainty of life prevailed during the coronavirus disease (COVID19) pandemic situation throughout the world including the Republic of India where a complete lockdown was declared throughout India and twice in the state of Telangana has effected many classes of people. Those who are aware about the banking norms have incurred no loss or less loss. But those who are not aware about the norms issued by RBI have incurred losses and even exploited by the private banks, money lenders and pawn brokers etc., example in case of MORATORIUM - a legal authorization given by RBI to all the debtors to postpone their payment of regular loans to all types of banks until the lockdown is lifted back by the central government. It was found that the villagers specially the farmers and artisans are not aware about this and they were exploited of being ignorant.

1. The practice

Teachers of commerce department along with the students have visited the villagers and made them aware about the laid down objectives with which this program is taken up and have made the villagers to invest their funds only with the public sector banks and in case of needs they can approach the bank for the withdrawal of their own money and can be taken a loaned money at lesser rate of interest. Whatever transactions are made between the customer and the banker are transparent as are supported with a written evidence having each copy with both of them. We have encouraged people of nearby villages to take loans from public sector banks only and not to approach private loan lenders until and unless it is unavoidable.

1. Evidence of Success

- Received a positive response from the farmers and artisans.
- Made the farmers and artisans to open bank accounts with SBI
- Made them to download YONO app and also made them to learn as to how to operate the app.
- Most of the villagers have approached public sector banks like SBI for taking loans.

1. Problems encountered and Resources required

Problems encountered:

- Initially it was quite difficult to make people understand the benefits of this awareness.
- As most of the villagers like farmers, agriculture labourers do not have bank accounts, it was quite difficult to make them open bank accounts.
- As most of the villagers like farmers, agriculture labourers do not have permanent job, as banks give loan to them only after verifying financial status and bank statement, it was quite challenging to convince bankers to sanction loans to the applicants.

Resources required:

- Regular campaigning is required to spread the benefits of banks.
- Further reduction of interest rates is needed.
- It is better if the banker approaches the customer for opening of the account instead of making the customer to fill the required documents as majority of the farmers are just literates.

- Apart from innovating a new app a proper usage and implementation of app should be taught to the targeted customers.
- Continuous assessment of performance is needed on regular basis.

File Description	Document
Any other relevant information	View Document
Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Response :

“Vast infrastructure and qualified teachers “

Buildings, classrooms, laboratories, and equipment- education infrastructure - are crucial elements of learning environments in colleges. There is strong evidence that high-quality infrastructure facilitates better instruction, improves student outcomes, and reduces dropout rates, among other benefits. College provides good physical infra structure facilities like adequate number of classrooms, staff rooms, rest rooms, administrative block (office room), principal chamber, Seminar hall, Library, reading room, Well-equipped Laboratories - Botany - 01, Chemistry -02, Computer science – 02, Physics – 02, Zoology- 01, Commerce-01, TSKC and English lab -01, Digital classrooms for ICT based teaching – Learning process, Well Equipped Gymnasium for Physical fitness, Indoor and Outdoor sports facilities are made available to the students. All class rooms and labs /Seminar halls with ICT facilities. All departments are provided with portable LCD projectors. Entire college premises are equipped with WIFI facility which has been very useful to the students and staff. Our college faculty are well qualified including 4 doctorates and remaining faculty members are currently pursuing Ph.D. in various reputed universities. All the faculty members are qualified NET/SET. With inputs from motivated and quality faculty, our students display consistently high academic performance which has helped us to reach a pioneer. Institution has provided Career guidance programmes like PG entrance coaching for students from rural areas. Vision and Mission of the college is to provide better education for students from rural back ground. Our college is offering 07 under graduate courses. Students are motivated to take part in various sports events at college level, Cluster level, University level, State level and National level competitions. Travelling allowances, Kits and tracksuits are provided to boost the confidence of the students who participate in these sports events. Our college has a memorandum of understanding (MOU) with SPOKEN TUTORIALS-IIT BOMBAY which helps our students to learn communicative skills and get the certificate.

The vision of our college is based on the preamble **“Enter to learn leave to serve”**. All measures are taken to impart quality education to enable the students learn life skills and build a strong future. Our college has been a renowned college in this District catering the needs of hundreds of students. It got appreciation from

all sections of society. Quality education is provided in all classes. For improved learning among students various cocurricular activities are conducted in the college. Students are involved in student's seminars debates and group discussions. Workshops and seminars are conducted to facilitate inculcation of creativity and enhanced learning abilities. The vast collection of reference books in the library provides a treasure of knowledge. It also has a collection of a number of journals and ebooks. Slow learners are identified in the first year and remedial classes are arranged to them in extra hours. Quick learners are involved in activities to excel in the subject. All the students are involved in study projects, certificate courses and other value added courses. Students are provided coaching for entrance exams of PG courses and for job oriented exams. Most of our out going students join PG courses in different universities including central universities. Our alumni are employed in all private and Govt sectors. Hence it is evident that our vision is fulfilled and we will adhere to all the activities and strive for improvement and betterment of student community.

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

The College is in its 27th year of its journey engaged in the noble mission of imparting education and skills to the rural poor. However, the college has not yet been fully developed due to reasons known and unknown which are to be identified by close scrutiny, try to fix them and continue to move forward. The college wants to move towards paperless mode with regard to office transactions including admissions, scholarships and certification etc.

The institution wants to promote research among the students to the next level by creating opportunities by collaborating with reputed institutions and shift towards digital mode of learning from the present blended method of learning in due course.

Concluding Remarks :

Though Government Degree College, Ramannapet, is progressing fast by acquiring new physical and infrastructural facilities it is still grappling with certain setbacks in terms of distant proximity to habitats. All said and done, there is still room for improvement in all aspects of its functioning like transforming the mindset of the students from negative to positive. The institution wants to overcome obstacles with determination and steadfastness and to accomplish its vision, mission by the way of missionary zeal.

To conclude the summary, the institution is committed to providing quality education, with human values for enriching the lives of the students and for inculcating a spirit of environmental consciousness towards those who come into its fold.