

ANNUAL QUALITY ASSURANCE REPORT (AQAR)

(2013-14)



SUBMITTED BY

**KAKATIYA GOVERNMENT COLLEGE
HANAMKONDA; WARANGAL
TELANGANA STATE**

SUBMITTED TO

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2013 - 14

I. Details of the Institution

1.1 Name of the Institution

KAKATIYA GOVERNMENT COLLEGE

1.2 Address Line 1

KAKATIYA GOVERNMENT COLLEGE

Address Line 2

HANAMKONDA;

City/Town

WARANGAL

State

TELANGANA STATE

Pin Code

506 001

Institution e-mail address

warangal.jkc@gmail.com

Contact Nos.

0870 - 2577509

Name of the Head of the Institution:

Smt. R. MARTHAMMA

Tel. No. with STD Code:

0870 - 2577509

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	22.00	2005	05 Years
2	2 nd Cycle	A	3.10	2012	05 Years
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ 2013-14 ____ 20 – 11 - 2014 _____ (DD/MM/YYYY)
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

NIL

1.11 Name of the Affiliating University (for the Colleges)

KAKATIYA UNIVERSITY

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="07"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="03"/>
2.4 No. of Management representatives	<input type="text" value="0"/>
2.5 No. of Alumni	<input type="text" value="02"/>
2.6 No. of any other stakeholder and Community representatives	<input type="text" value="0"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="16"/>
2.10 No. of IQAC meetings held	<input type="text" value="6"/>

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To follow the academic calendar by involving the entire faculty for better performance.	Improved quality of academic environment and there by improved results of the students

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	NIL	NIL		
PG	03	NIL		
UG	18	NIL	12	03
PG Diploma	NIL	NIL		
Advanced Diploma	NIL	NIL		
Diploma	NIL	NIL		
Certificate	NIL	NIL		
Others	NIL	NIL		
Total	21	NIL		

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	3
Trimester	NIL
Annual	18

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

THE SYLLABUS REVISION IS DUE WHICH IS UNDER CONTROL OF AFFILIATING UNIVERSITY

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
75	22	11	NIL	42

2.2 No. of permanent faculty with Ph.D.

22

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
NIL		NIL		NIL		NIL		NIL	

2.4 No. of Guest and Visiting faculty and Temporary faculty

UG -10

P.G -15

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	05	20	15
Presented papers	10	25	08
Resource Persons	01	08	12

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Students Seminars and Guest Lecturer: Students Project works
Field Trips and case study method of Teaching;
Debates, Group discussions and Quiz programs

2.7 Total No. of actual teaching days

during this academic year

180 DAYS

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

NIL

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

05

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

60 %

2.11 Course/Programme wise

Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A	90	5.56%	11.11%	5.56%	12.2%	34.44%
B.Com	137	7.30%	10.95%	10.95%	0.0	29.20%
B.Sc	170	14.71%	01.76%	01.76%	0.6%	18.82%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC takes feedback from students and stakeholders. It encourages faculty to participate in seminars and workshops and applying for financial assistance to organize conferences and seminars.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	08
UGC – Faculty Improvement Programme	02
HRD programmes	-
Orientation programmes	10
Faculty exchange programme	12
Staff training conducted by the university	04
Staff training conducted by other institutions	20
Summer / Winter schools, Workshops, etc.	05
Others	NIL

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	40	21	NIL	NIL
Technical Staff	02			

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The Research Committee continuously encourage and motivate Teaching Faculty to apply for Minor and Major Research Projects sponsored by various funding agencies and to pursue Ph. D Programs under FIP.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	02	-	-
Outlay in Rs. Lakhs	-	8,70,500	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	-	-	01
Outlay in Rs. Lakhs	75,000	-	-	75,000

3.4 Details on research publications

	International	National	Others
Peer Review Journals	08	12	06
Non-Peer Review Journals	06	08	08
e-Journals	04	04	08
Conference proceedings	02	16	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2012-15	UGC	8,70,500	
Minor Projects	-	-		
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify) INSPIRE	1 YEAR	DST	10,00,000	10,00,000
Total			1870500	10,00,000

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	0	01	01	-	03
Sponsoring agencies		NAAC	UGC		

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	
International	Applied	NIL
	Granted	
Commercialised	Applied	NIL
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
NIL						

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

01

11

3.19 No. of Ph.D. awarded by faculty from the Institution

02

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum	10	College forum	05		
NCC	08	NSS	04	Any other	0

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

ORGANISED FREE EYE CHECK UP CAMP FOR STUDENTS AND FACULTY
PARTICIPATED IN SWACHA BHARAT PROGRAMS ORGANISED BY NSS UNIT
BLOOD DONATION CAMP AND AIDS AWARENESS PROGRAMME

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5 Acres	NIL	NIL	5 Acres
Class rooms	22	NIL	NIL	22
Laboratories	17	NIL	NIL	17
Seminar Halls	01	NIL	NIL	01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	20	NIL	NIL	20
Value of the equipment purchased during the year (Rs. in Lakhs)	10 Lakhs	NIL	NIL	10 Lakhs
Others	NIL	NIL	NIL	NIL

4.2 Computerization of administration and library

College administration/office is fully computerized and Library is partially computerised.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	10176	3065726	112	25512	10288	3091238
Reference Books	6329	1298700	-	-	6329	1298700
e-Books	-	-	-	-	-	-
Journals	14	12000	14	12000	28	24000
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	N-List	5750	N-list	5750	N-List	11500

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	80	04	04	13	03	02	15	-
Added	30	-	-	--	-	-	-	-
Total	110	04	04	13	03	02	15	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up gradation (Networking, e-Governance etc.)

Separate computer labs are there for students to make them access to internet and other computer facilities. Similarly, for the purpose of staff, every department is equipped with a Computer with internet facilities.

4.6 Amount spent on maintenance in lakhs:

i) ICT	119,500
ii) Campus Infrastructure and facilities	4, 13,365
iii) Equipments	14, 03,940
iv) Others	12, 63,697
Total:	32, 00,502

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

There are various support services available for the students of the college like NCC, NSS, JKC, Grievance Redressal Cell, Women empowerment cell, Scholarship facility, Health centre and Bus pass facilities etc. IQAC continuously monitor these facilities from time to time

5.2 Efforts made by the institution for tracking the progression

Regular feedback from students is taken to evaluate the tracking the progression of these student services.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2159	177	-	-

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

Men	No	%	Women	No	%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
UG	450	115	1058	04	1627	UG	616	118	1417	08	2159
PG	45	13	146	0	204	PG	45	13	117	02	177

Demand ratio: 1:2 Dropout % 8 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Career Guidance and Placement Committee continuously provides guidance and coaching for various competitive examinations to our Undergraduate and post graduate students.

No. of students beneficiaries

120

5.5 No. of students qualified in these examinations

NET	<input type="text" value="--"/>	SET/SLET	<input type="text" value="04"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text" value="15"/>

5.6 Details of student counselling and career guidance

Career guidance and placement cell of the college conducts coaching classes and guidance for various competitive exams like: Ed-CET, I-CET various PG CETs of the state Universities, VRO, VRA recruitment and Group-IV by PSC.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
02	45	15	12

5.8 Details of gender sensitization programmes

The WEC has been organizing extension lectures on various topics like ‘self-protection’, “Gender sensitization”, “Need for the balance of gender ratio in the society”, “importance of Girl-Child Education etc.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	NIL	NIL
Financial support from government	1283	28,39,498
Financial support from other sources	NIL	NIL
Number of students who received International/ National recognitions	NIL	NIL

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: No Grievances

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

<p>Vision :</p> <p>To make our college a role model for all other colleges in Warangal district and also in the entire Telangana State.</p> <p>Mission :</p> <ul style="list-style-type: none"> • To cater to the academic needs of various social classes of students of the society. • To encourage the innate talents of each student and help experience the ‘pleasure of learning’. • To help students build self confidence and face the challenges of life in the present and future. • To develop life skills of the students for settlement in life. • To strive for all round development of the students, to make them responsible citizens with social awareness.
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6.2 Does the Institution has a management Information System

Yes, the institution has MIS which provides time to time information to the Principal and IQAC coordinator for taking necessary decisions and improving the academic performance from various sources.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

As the affiliating University frame and develop the curriculum, the college has no liberty in curriculum development. Faculty involve in BOS meetings and suggest appropriate issues to the chairman BOS. Majority of faculty are members of BOS in affiliating university.

6.3.2 Teaching and Learning

For better learning and to bring the behavioural changes in students, student - cantered teaching learning methods are adopted. To provide the first hand experience field trips and industrial tours are arranged and many student centric activities are being organised in the college.

6.3.3 Examination and Evaluation

There is a centralised examination and evaluation system which is done by the affiliating university. But through internal examinations student's performance is constantly monitored and evaluated by teachers.

6.3.4 Research and Development

To encourage research and to inculcate research aptitude among the students the institute is arranging field trips and student study projects. Faculty are also undertaking UGC sponsored minor research projects.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The college library has sufficient volume of books and Journals. The faculty and students use ICT facilities for enhancing their teaching and learning processes. The institution constituted a separate committee for up keeping and maintenance of physical and other infrastrucral facilities.

6.3.6 Human Resource Management

The faculty members are deputed to the refresher and orientation courses and workshops and short term sponsored by UGC and academic staff colleges. They also encouraged attending the seminars to update their knowledge.

6.3.7 Faculty and Staff recruitment

Permanent and contract faculty and Staff recruitment is done by the Government. The institution engages Guest faculty for needy posts

6.3.8 Industry Interaction / Collaboration

The institution has collaboration with NTPC, Kesoram cement factory and other surrounding industries to encourage the industry interaction which may benefit the faculty and students.

6.3.9 Admission of Students

For UG courses students are admitted on the basis of merit and as per government reservation norms.
For PG courses, admission process is done by the affiliating University.

6.4 Welfare schemes for

Teaching	Group Insurance, Staff Club and Canteen Facilities;
Non teaching	Group Insurance
Students	Concessional Bus Pass facility. Protected drinking water and canteen facility

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CCE	Yes	IQAC
Administrative	Yes	CCE	Yes	Principal

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

No

NO

For PG Programmes

Yes

No

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

As the college is affiliated to Kakatiya University, Examination Reforms are also done by the university.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Yes, the college has applied for Autonomous Status to UGC, New Delhi and it is under Process.

6.11 Activities and support from the Alumni Association

Alumni Association of the college involves actively in conducting various programs like campus drives and donations for meritorious students.

6.12 Activities and support from the Parent – Teacher Association

Parents actively involved in various academic activities in the form of providing feedback, motivating teaching staff and administration of the college.

6.13 Development programmes for support staff

Programs on usage technology in office and other relevant areas, are organized by the computer department.

6.14 Initiatives taken by the institution to make the campus eco-friendly

College NSS units regularly organise clean and green, plantation programs in the college campus to make the campus eco-friendly. It also conducted program/campaign on prohibition of plastic in the college campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Applied for Autonomous Status; Applied more no of Proposal for funding Seminars, workshops and Minor and Major Research Proposals.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Proposals submitted for granting of Autonomous Status
- Three National Seminars, one Workshop and INSPIRE program conducted during the current academic year.
- Organised Intra faculty lectures under faculty forum supervision.
- Proposals submitted to start additional P.G. Courses

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Community Development programs through NSS
2. Awareness Programs on Prohibition of plastic products.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Undertaking continuous clean and green program through NSS
Activities relating to prohibition of plastic are conducted

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

Strengths: Strong Physical, Human and Learning resources. Staff with higher number of Doctorates. Strong NSS and NCC units
Weaknesses: Insufficient number of class rooms and auditorium; No hostel for students
Opportunities: Huge scope for skill development and job oriented courses. To start post graduate courses in some other departments.
Challenges: To provide job opportunities to the students; To provide hostel facility to the needy students.

8. Plans of institution for next year

1. To improve the admissions and Results.
2. Introduction of New P.G Courses in various departments
3. Applying for financial assistance to UGC for organising Seminars/Workshops.

Name: **Dr. N.V.N. Chary**

Name: **Smt. R. Marthamma**

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

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