SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

GOVERNMENT DEGREE COLLEGE

OPPOSITE TO SHIRDI SAI TEMPLE, MULUGU, MULUGU DISTRICT
506343
https://gdcts.cgg.gov.in/mulugu.edu

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

(Draft)

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

the college has been established in the year 1999 in Mulugu near Gattamma Temple with an intake 360 students offering seven programmes for the students of arts, science and commerce.

the college is located in serene atmosphere and surrounded by the hillocks and beautifula landscape.

Vision

Vision:

To provide quality and value added higher education with ethical values and thereby to create competent human resources particularly in rural area.

Mission

Mission:

 To promote quality higher education with ethics and social responsibility

To enhance access to higher education ensuring equity particularly to the weaker sections of the society especially rural women.

The institution strives every hour for the uplift and skill enhancement of the students in all spheres of higher education.

Government Degree College, Mulugu functions in accordance with its mission thereby fulfills its vision. The institution organizes various programmes like career guidance, employability skills through TSKC. GDC Mulugu organizes various programmes like gender sensitisation, Health awareness programmes for girl students. The institution has been providing value education with social responsibility and ethical values by conducting classes of value education as part of the curriculum. The college has got two NSS Units facilitating the students in inculcating the importance of social service at a young age. The college also strives for the development of brotherhood among the students with anti-ragging camps every year. The institution not only conducts the graduation curriculum but also conducts classes so as to ease the students in securing postgraduate seats in various state and central universities. The college also conducts various cultural and literary programmes every year thereby providing an overall development to the student.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. The college is an identified College located in serene environment surrounded by hillocks to enhance its beauty.
2. Cordial and harmonious work atmosphere.
3. Good infrastructure with 39 rooms (includes class rooms, laboratories, library, digital class rooms, seminar hall and 12 stationed gymnasiums)
4. UGC and RUSA funds to strengthen infrastructure facilities and academic facilities.
5. Continuous support and monitoring support by CCE TS Hyderabad.
6. Well Equipped TSKC Laboratory, Commerce and Computer Science Laboratories, English, Botany Zoology, Chemistry and Physics Departments have ICT facility and WI FI Connection and Internet Facility.
7. Separate Digital; Rooms for the Departments of ARTS and COMMERCE for innovative Teaching and Learning.
8. MOUs by CCE TS Hyderabad i.e with IIT Bombay for Spoken tutorials and with TASK for Employability skills and Placements.
9. MOU of our college: Department of Zoology with Pragathi Sewa Samithi, Hanamkonda , Dept of English with Govt. Polytechnic College, Warangal; MOU with GDC Narsampet.
10. Most of the staff are qualified by the UGC/NET/JRF/SLET and SET Examinations.
11. Well stacked Library partially automated with SOUL Soft ware version 2.0 and Electronic Information Resources accessibility available with INFLIBNET sponsored NLIST. Downloaded electronic resources are stored in e caliber software to utilize by the users offline.
12. Teaching and learning through student centric activities; Use of ICT by the staff and students.
13. TSKC for training the students in Analytical, Reasoning and Soft Skills; English language lab for improving Communication skills.
14. NSS for the personality development of the students through community service inculcating and imparting patriotic and national integration and cultural diversity.
15. Conduct of all the awareness activities on important days and celebrating Birth Days of Eminent Personalities and Legendary People to inspire the students.
16. 12 stationed Gymansium is utilized by the students and Staff for physical fitness.
17. A good play ground for all the sports and games with adequate sports equipment.
18. Amphitheatre for Indoor Games, Cultural activities and Yoga.

Institutional Weakness

1. Decreasing strength due to mushrooming of the colleges in the vicinity.
2. Most of the students are from the poor strata of the society and still first generation learners.
3. The students of the college come from surrounding villages which do not have frequent conveyance facility that result in time consumption of the students effecting both admissions and results of the institution.
4. Poor participation of the Alumni.
5. Less scope for the mobilization of the funds from the stakeholders.
6. Consultancy and MOU's needs to be strengthened and services to be used to full extent.

Institutional Opportunity

1. The Faculty mebers are nominated by CCE TS Hyderabad for various Faculty Development programmes(FDP) such as Refresher Courses, Orientation Courses, Short Term Courses, Workshops,

Seminars etc.,

1. TSKC for training the students in Analytical, Reasoning and Soft Skills; English language lab for improving Communication skills.
2. IIT Spoken Tutorial by MOOCS Bombay and TASK to enable the students to acquire job skills and placements.
3. Value Added Courses and Short Term Certificate Courses for Curriculum enrichment.
4. Remedial Coaching for Slow learners.
5. To inculcate research quench, the advanced learners are given opportunities to participate in JIGNASA study projects pioneered by the CCE, TS, Hyderabad.
6. Encouraging the students to participate in competitions- academic and Sports (College level, Cluster Level and State level through YUVATHARANGAM hosted by the CCETS Hyderabad.
7. The students are given opportunity in NSS Regular Activities and in Special camps that enhances the learning skills, thinking skills and observing skills which are useful to the community and for the personality development of the students.
8. The students are involved to participate in all the activities such as workshops, seminars conducted in the college to learn organizing skills.
9. Opportunity to utilize ICT for students and staff to keep them upgraded with technology.
10. Utilization of Open access NLIST journals and e books online and download of the texts stored in the e caliber offline.

Institutional Challenge

1. To increase students' strength.
2. To train the rural back ground students to shed down all the inhibitions and make them participate in all the activities by continuous mentoring.
3. To establish research centre for staff and students to encourage the researchers.
4. Mobilization of funds.
5. Establishing more MOU's.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Government Degree College Mulugu is affiliated to *Kakatiya University, Warnagal*.

The syllabus for theory and practical's along with hours allotted is given by the University.

The Almanac which includes Semester wise Schedule for Commencement and conducting classes and Internal Examinations and Semester End Examinations and vacations is given by University.

All the aspects which come under Curriculum Teaching Learning and Evaluation are designed by University by involving the stakeholders (that is **Board of Study Members**) and Lecturers in Departmental Conferences and Proceedings.

The University follows the Curriculum prescribed by TSCHE *(Telangana State Council of Higher*

Education), which is in tune with National and Global trends.

The Curriculum also includes many courses like Gender Sensitization, Environmental studies, Communication skills, Sot skills, Banking and Insurance, Multimedia Applications, Consumerism, Water Resource Management for all round development of students and many more cutting edge courses as electives.

The institution also offers Value added courses to give additional inputs to the students and conducts workshops and seminars to update and enrich the recent trends in the curriculum.

At the beginning of the every academic year, an Academic Calendar is designed by the CCETS and the College prepares institutional plan in accordance with the Academic Calendar given by CCE and the Almanac given by the University taking the curricular inputs from the e very department. The IQAC of the college coordinates with all the departments and sees that the institutional plan is well implemented.

The college offers seven UG programmes both English and Telugu Medium with hundred percent *Choice Based Credit System(CBCS).*

The structural feedback on curriculum is taken from the students of the college, alumni and teachers. The feedback is analyzed. The recommendations are discussed in the departmental meetings held by the universities for curriculum development and enrichment.

The Curriculum designed by the *Kakatiya University* for various programmes is well designed which includes cutting edge courses like Gender Sensitization, Environmental studies for Environmental sustainability, skill enhancement by Communication Skills, Multimedia Applications, Soft Skills etc., and all the courses in their respective programmes to compete with the global emerging trends.

Teaching-learning and Evaluation

The admissions are done by dost online system which gives the students hundred percent freedom to choose the college of his or her choice in the whole Telangana state.

Based on the marks obtained by the candidate at the intermediate level adhering to the reservation norms in vogue of the Telangana state.

A basic diagnostic test is conducted in the beginning of the year to identify the slow learners and the advanced learners.

A bridge course is conducted to all the learners to fill up the gap and to review the basic knowledge of the domain.

The Remedial coaching to slow learners to improve their knowledge in the subject.

The mentor mentee system continuously encourages and motivates the students to cope up with the academic and personal problems.

Advanced learners are encouraged by study projects and creative assignments.

The teaching is not confined only to the lecturing method. Much emphasis is given to the student centric activities such as student seminars, group talks, debates, Quiz competitions to bring best out of the students.

Hundred percent of teachers use ICT for teaching and students are encouraged to use ICT for Seminar presentations.

The mode of selection of teachers is generally done by the TSPSC by conducting Examination at state level and the selected teachers are appointed by the CCETS as per the merit to their respective zones.

Evaluation of the students is done by study projects, internal examinations, student seminars, and surveys, viva voce in the college level annual examinations at the university level.

Research, Innovations and Extension

The Commissioner ate of Collegiate Education encourages the staff to participate in various national and international level seminars by giving ON Duty and the CCE also encourages the students to participate I Jignasa study projects.

The faculty members are encouraged to take up Minor Research projects; there are four Minor Research projects (MRP) funded by the UGC SERO and completed during the period from 2014-17.

There are 39 publications with ISBN and ISSN numbers and 8 books contributed by the staff of this college from 2014 to 2018.

As a part of innovation the staff and students are ready to adopt the latest technology and most of the staff use ICT for teaching and encourages the students for power point presentations.

The college believes that innovation is attractive and adopts innovative methods in teaching and learning; Peer learning and mutual exchange of subject information is displayed on the notice boards for the benefit of the all the students.

The institution has MOUs with TASK, MOOCS-IIT Bombay Spoken Tutorial initiated by the CCE TS to ensure accessibility to choice based courses and promotes skill based technology and credit transfer of the electives in the semester end exams.

The institution has 2 NSS units, Women Empowerment Cell and ICC cell to conduct extension activities.

The NSS organizes extension activities such as plantation, swatch Bharath, AIDS awareness programmes, gender sensitization programnmes. The women empowerment cell conducts all the women related extension activities. ICC addresses the gender discrimination and sexual harassment through online and ragging menace.

Different clubs such as Eco Club conducts programmes on Clean and Green, Say NO TO Plastic which is the best practice of the college and also the Mulugu District.

The Consumer Club organizes the consumer forum and related extension activities on business and trade.

Infrastructure and Learning Resources

The college is located in 13.30 acres with serene atmosphere surrounded by beautiful hills and pleasant landscape. The atmosphere is pollution free with full of greenery and nice plantation.

There are 39 rooms in total. Out of which, 13 class rooms, 03 digital rooms, 01 seminar hall are well furnished with dual desks and green boards.

The library is well stacked with free wi fi connection and internet facility.

All the laboratories have internet connection and wi fi hotspot.

One room for the examination branch with internet connection, 12 stationed gymnasium, store room, amphitheatre to conduct cultural activities, indoor games and yoga training;

A good play ground for outdoor sports and games with basket ball court.

There is a Waiting hall and attached toilets for girls.

The inistitution has partially automated library with SOUL and INFLIBNET software 2.0 version. The library is repository of 3475 reference books, 50 rare books and 9274 text books. It also has updated nlist e resource free accessible books comprising 6237 online books and journals. The e caliber software is useful to find the downloads of the books offline. There are 32 magazines in the library.

The TSAT live programmes can be viewed in the library.

The college has 122 computers out of which 100 computers used for the students.

The college has WEC, 2 NSS units and IQAC to conduct academic and extension activities.

There are 10 projectors for ICT teaching in the college.

The Ambedkar Study Centre of the college extends ots services to the drop outs and emoloyess for the future promotions through open university contact cum counseling classes on Sundays as per the university schedule.

Student Support and Progression

A Hand Book of Code of Conduct to the Principal, staff and students to provide detailed information about the College, Courses offered is available in the college. The college supports the reservation for the students. Hundred percent of scholarships are provided to the students.

The student's Grievance and Redressal committee attends all the grievances of the students and offers response within a stipulated time as a follow up action.

The Women Empowerment Cell promotes all the Activities to empower the women through awareness and extension activities and also conducts training programmes on the issues of women through health & hygiene

activities with the help of Nearby Primary Health Centre

The students are involved in various committees and they are made apart in organizing Committees in all the activities held in the college.

Mentor-Mentee System helps in personal counseling and academic counseling.

PG Coaching is given to outgoing students.

TSKC helps the students to expertise in analytical skills, Communication Skills, Soft Skills etc.,

Internal Complaint Cell (ICC) provides guidance, Gender Sensitization and personal counseling to girl students in matters of sexual harassment and eve teasing.

Governance, Leadership and Management

Being a Government Institution, it follows scrupulously all the policy matters of the government and implements all the instructions received from the commissioner of collegiate education. Commissioner monitors all Degree colleges, academic and administrative matters and implements all the programmes that benefit the staff and students.

The CCE has implemented e office and CAIMS for more transparency and reliability in the administration and also to maintain transparency in financial administration.

The Commissioner Office has introduced many FDP programmes for updation and enrichment of knowledge of the staff in order to motivate through the orientation programmes like Nipuna, Bhagya, Jignasa, Shodhana and HV&PE.

The CCE has signed various MOU's with different organizations for the benefit of the students.

The Commissionerate of Collegiate Education prepares academic calendar in the beginning of the year and all the college in Telangana state follow it.

At college level the principal is the head of the institution and he/she is drawing and disbursing officer.

The decision making bodies are Staff Council and CPDC. The resolutions made in staff council meeting are sent for the approval to the CCE TS Hyderabad. Different committees are constituted for which coordinators, members will be nominated from the staff. The principal is the convenor of all the committees. The Committees thus formed have to prepare an action plan adhering to CCE Calendar and University Almanac to run the college smoothly.

Academic Committees

1. Examination Branch look after the academic matters and conducts examination. IQAC takes up all the academic initiatives and FDP programmes.
2. Career Guidance Cell, Mentor-Mentee, and Grievance & Redressal Cell & Scholarships for all the students.

3. WEC & ICC cells play important role among girl students to curb sexual harassment, to promote health & hygiene and self defense.

The overall performance of the teaching staff and non teaching staff is approved by the principal based on the feedback given by the students with the help of IQAC.

External Academic Audit is done by the CCE, RJD and AG Audit. GDC MULUGU is identified as NODAL College and it coordinates with the other college through DCERDC, DRC and communicates all.

Institutional Values and Best Practices

Title of the Practice:

1. Say No to Plastic:

This practice was initiated during the academic year2018-19 academic year. Under this practice students are encouraged not to use plastic related goods in their routine activities. It prevents the contamination of ground with all the waste plasic material.

2. Objectives of the Practice:

1.To create awareness on the importance of keeping clean environment 2.To enlighten the students the consequenses of usage of plastic in daily life

3.To show the substitutes to plastic goods 4. To include the common people to ba a part of this intitiative

1. Title of the Practice:"LEARNING THROUGH PEER GROUP"

This practice has been initiated during the academic year 2016-17 academic year. Under this practice students are encouraged to participate and share their subject knowledge which is common and relevant to other students.

2. Objectives of the Practice: To motivate the students participate freely in sharing his knowledge with other class students. It improves the student's communication skills by teaching to his peer group to enhance the sociability and leadership skills of the students.

3. The Context: The main challenging issue is to convince the students to voluntarily take part in explaining their knowledge as they are shy and not able to deliver their concepts in the class rooms. Due to inadequate knowledge and fear of the students many students hesitate to share his/her known issues with other students.

4.The Practice: The uniqueness of this practice is that one day is allotted for each subject in a week thus six different subject are covered in every week. Identification of the right students who can have the ability to deliver his knowledge is another specific feature of this practice. Later, the other students are encouraged to come forward and take part in the discussion or explanation of general issues also along with subject related matters.

5. Evidence of Success: After the initiation of this practice the participation of students has increased enoroumously. Students have come voluntarily and participated enthusiastically in the programme proving the practice has been a successful one.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT DEGREE COLLEGE
Address	Opposite To shirdi sai Temple, Mulugu, Mulugu District
City	MULUGU
State	Telangana
Pin	506343
Website	https://gdcts.cgg.gov.in/mulugu.edu

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	K.Rajanilatha	08715-295295	9963356835	08715-87152 95295	wgl.jkc.mulugu@gmail.com
IQAC / CIQA coordinator	N. Ramesh Chandra Srikanth	08715-200110	9985120744	08715-87152 00110	iqacmulugu99@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	06-08-1999

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Telangana	Kakatiya University	View Document

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	04-03-2010	View Document
12B of UGC	04-03-2010	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	Opposite To shirdi sai Temple, Mulugu, Mulugu District	Rural	13.3	628.76

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BSc,Botony Zoology Chemistry Computer Applications	36	Intermediate	English	60	17
UG	BSc,Botony Zoology Chemistry Computer Applications	36	Intermediate	Telugu	60	4
UG	BSc,Mathematics Physics Chemistry Computer Science	36	Intermediate	English	60	13
UG	BA,History Economics Political Science Computer Applications	36	Intermediate	English	60	29
UG	BA,History Economics Political Science Computer Applications	36	Intermediate	Telugu	60	0
UG	BCom,Commerce	36	Intermediate	English	60	22
UG	BCom,Commerce	36	Intermediate	Telugu	60	1

Position Details of Faculty & Staff in the College

Teaching Faculty											
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				0				19
Recruited	0	0	0	0	0	0	0	0	10	3	0	13
Yet to Recruit				0				0				6
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				7
Recruited	3	3	0	6
Yet to Recruit				1
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	2	0	0	4	1	0	7
M.Phil.	0	0	0	0	0	0	2	0	0	2
PG	0	0	0	0	0	0	2	2	0	4

Temporary Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	0	0	1

Part Time Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	3	0	0	3

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	54	0	0	0	54
	Female	32	0	0	0	32
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	12	12	17	21
	Female	11	12	10	17
	Others	0	0	0	0
ST	Male	25	24	49	51
	Female	14	16	15	22
	Others	0	0	0	0
OBC	Male	14	26	33	28
	Female	24	12	15	28
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Others	Male	7	4	1	0
	Female	5	2	1	2
	Others	0	0	0	0
Total		112	108	141	169

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 228

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of programs offered year-wise for last five years

2018-19	2017-18	2016-17	2015-16	2014-15
17	10	7	9	7

3.2 Students

Number of students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
213	255	341	411	537

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
270	224	161	282	224

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of outgoing / final year students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
51	82	103	103	225

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
18	25	27	25	25

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
19	31	31	31	31

File Description	Document
Institutional Data in Prescribed Format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 17

Number of computers

Response: 100

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
3364000	5422230	1.1811486	1244500	1576500

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

The institution follows common core syllabus prescribed by Kakatiya University, Warangal. The common core syllabus reflects the mission and goals of all the courses offered in the college. Both the conventional and Re-structured courses are offered under the common core syllabus in different branches. The conventional and Re-structured courses impart the required knowledge, skills and concepts to the students keeping in mind the employment opportunities at higher education level.

CBCS education system was introduced in the year 2016 and the institution follows this CBCS System by adhering to Kakatiya University guidelines on curriculum development, number of working days, internal and external examination pattern, mode of assessment and evaluation. The college follows the curriculum prescribed by the Kakatiya University. The curriculum is properly designed as per the current needs of the students by the well experienced teachers concerned.

Being an affiliated institution, the college abides by the latest norms and guidelines given by the University. The in-charges of different departments are maintaining a cordial interaction from time to time with university teachers in order to improve the curriculum and update their knowledge and skills. Kakatiya University is regularly modifying the existing courses to meet the emerging trends cropping at national and international level and to expose the students to global standards.

The faculty has easy access to the library of the college for updating their subject knowledge. The institution has been vigorously promoting co-curricular and extra-curricular activities of the students which will lead to the personality development and self-confidence of the students. The courses like Society, Introduction to Computers and Human values and Professional Ethics are also taught apart from the regular curriculum.

The personality development and communication skills of the students will give them an additional weightage to the students' career development. Bridge courses are conducted for the slow learning students in various disciplinary subjects which were related to their previous courses of the study. Detailed course schedule and lesson plans are prepared at the beginning of the each academic year by all faculty members for effective curriculum teaching. Problem solving exercises, field visits, surveys, student study projects, industrial visits and skill development programs are different parameters to enhance the efficiency of the curriculum implementation in the institution.

The staff council and the entire faculty discuss the extra-curricular and extension activities to be adopted in the beginning of the every academic year. Students are motivated to participate in seminars, elocution, and group discussion, essay writing and other academic competitions. The college provides all kinds of support to both teachers and students to improve the quality of curriculum.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 0

1.1.2.1 **Number of certificate/diploma programs introduced year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of the certificate/Diploma programs	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 16.67

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
01	01	01	01	0

File Description	Document
Details of participation of teachers in various bodies	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 41.23

1.2.1.1 How many new courses are introduced within the last five years

Response: 94

File Description	Document
Details of the new courses introduced	[View Document](#)

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 100

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

Response: 17

File Description	Document
Name of the programs in which CBCS is implemented	[View Document](#)
Any additional information	[View Document](#)

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 11.08

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
118	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

All the programmes offered by the institutuion are affiliated to Kakatiya University. Many of the programmes or courses taught by the institution are employable and helpful to the students to become self efficient in creating employability either in government or private sectors. Not only focusing on employability and skill development, the institution has included cross cutting issues such as topics which are gender specific and sensitive, professional ethics related to environment and sustainability and teach human values to the students. Human values and ethics, environmental science related topics are made compulsory as part of the curriculum.Besides,some of the value added courses also teach the students regarding environment, gender equality. Hence no student would leave the institution without learning these issues. Inter-disciplinary courses such as history, culture and heritage of both India and Telangana State give an insight to the students on the society, culture. Human Values as part of the curriculum promotes social responsibility among the students during emergency time like natural calamities or any other disasters. Environmental studies will create awareness on the preservation environment and keep it from being polluted.In B.Com stream, human resource management, marketing management are part of human values and professional ethics.The marketing issues teach the students the moral ethics to produce quality products and distribute the qualitative products at reasonable prices to all the sections of the people thereby increasing the standards of living of the people.The entrepreneurship development subject provides scope for the students to become young entrepreneurs by establishing new enterprises creating employment to others instead of getting jobs from others. Gender Sensitization programmes in the curriculum provides an opportunity to the boys to behave properly towards girls students in particular and women in the society in generl. Communication skills and soft skills will give the students the required communication skills to get employment after their graduation.There are separate lessons which speak about women and the importance of issues related to them.

File Description	Document
Any Additional Information	[View Document](#)
Link for Additional Information	[View Document](#)

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 22

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 22

File Description	Document
Details of the value-added courses imparting transferable and life skills	[View Document](#)
Brochure or any other document relating to value added courses.	[View Document](#)

1.3.3 Percentage of students undertaking field projects / internships

Response: 30.52

1.3.3.1 Number of students undertaking field projects or internships

Response: 65

File Description	Document
Institutional data in prescribed format	[View Document](#)

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise
A.Any 4 of the above

B.Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: A.Any 4 of the above

File Description	Document
Any additional information	[View Document](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	[View Document](#)
URL for stakeholder feedback report	[View Document](#)

1.4.2 Feedback processes of the institution may be classified as follows:
A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: B. Feedback collected, analysed and action has been taken

File Description	Document
Any additional information	[View Document](#)
URL for feedback report	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of students (other states and countries)	View Document
Institutional data in prescribed format	View Document

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 37.68

2.1.2.1 Number of students admitted year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
112	108	141	169	194

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
470	360	280	490	390

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.3 Average percentage of seats filled against seats reserved for various categories as per

applicable reservation policy during the last five years

Response: 56.2

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
101	94	97	167	184

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

College is an Institute that is catering to the need of various student communities coming from varied demography that include the rural and tribal region along with a strong presence of tribal students. It is a bigger challenge for the teachers to cater the needs of these students towards their employability and all round development. Process of Mentoring/Counseling of the students by the faculty is done regularly. The students of undergraduate course are divided year wise as per the requirement. Two teachers in each department are allotted one section.

An orientation programme is held in the beginning of every academic year for the newly admitted UG and PG students. A post- admission test is administered by the respective departments and assessed by the teachers to get better insight in terms of knowledge and skills of the students and also identifies slow learners and advanced learners. On the basis of post-admission test and academic counseling, the knowledge gaps are identified. Bridge courses are conducted to fill these knowledge gaps. Every student is monitored by a mentor who maintains vigilant supervision. Peer teaching is encouraged where high achievers help the low achievers in their field of study.

The learning instincts of the high achievers are promoted via solving higher difficulty level questions. Slow learners are identified, doubts are cleared, difficult portions are re -taught through remedial coaching and retests are conducted. The advanced learners are encouraged to pursue Massive Online Open Courses (MOOC) to widen their vistas of knowledge. Separate reference section is made for students to prepare for competitive exmas in the Library.

The Career Guidance Cell, Coaching for Entry in Services, Placement Cell, etc. guide students in matters

related to academics and career. Talented students are identified and trained in their fields of interests and are sent to intercollegiate and University level competitions. The Language Lab provides opportunities to listen to the accent of native English speakers and to develop skills in listening, speaking and communication. To make teaching-learning process more effective slow learners and advanced learners are provided with audio-visual teaching modules in the media room

The concerned faculty takes care of the various grievances put forward by the students. For example in Commerce Department the course is divided into three sections in each year. Each section consists of 20 to 25 students. Every faculty who are involved in theory and practical classes of these sections are made mentor for them. In similar manner students of other UG courses are also allotted mentors. As majority of our faculty teach respective subjects at UG level, they are able to take care about the different issues faced by UG.

 Apart from full time teachers, we have a strong support of one part time and four contract teachers who play a major role in mentoring and supporting our students.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

2.2.2 Student - Full time teacher ratio

Response: 11.83

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.47

2.2.3.1 Number of differently abled students on rolls

Response: 01

File Description	Document
List of students(differently abled)	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem

solving methodologies are used for enhancing learning experiences

Response:

The college follows Curriculum designed by the university with added inputs.

Apart from regular lecturing method and usage of blackboard for teaching, the following methodology is adopted to enable the class room teaching more interesting and innovative to the students.

Participatory and interactive methods by all the departments have maintained such as group discussion, Quiz programme, debates, student seminars, questioning by the students, follow-up action for their queries, involving students in field trips, study projects. Surveys, Rallies and formation of human garland under NSS units on various important occasions as a social responsibility enables our student's participatory and interactive and experiential learning.

Problem solving method by the dept of Maths, Physics, Commerce & physics; analysis of graphs and case studeis by the dept of economics. Real time exposure by field trips and surveys- After field trips and surveys, students are encouraged to write the reports which improves their observation and creativity and writing skills.

Peer larning of different subjects for general awareness is the innovative and best practice of the college, in every subject, there will be certain general information which should be commonly known to every one. That information is mutually shared by the departments. Every month, on a particuclar day, the students of one department share the information with the other department students as per the schedule.

File Description	Document
Link for Additional Information	View Document

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 100

2.3.2.1 Number of teachers using ICT

Response: 18

File Description	Document
List of teachers (using ICT for teaching)	[View Document](#)
Provide link for webpage describing the " LMS/ Academic management system"	[View Document](#)

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 17.75

2.3.3.1 Number of mentors

Response: 12

2.3.4 Innovation and creativity in teaching-learning

Response:

Apart from regular lecturing method, our college has followed the following initiatives to improve innovative, creative and scientific temperament among the students.

Interactive Learning Method

Problem solving in subjects like Mathematics, Physics, and Commerce Students,

Display of Charts and Models.

Study Projects and Surveys and Creative Assignments,

Field Trips,

ICT based Teaching, Power Point Presentations, Audio-Video Plays,

Students Seminars through ICT,

Extension Lectures for wide range of knowledge on particular areas,

Work Shops and Certificate Courses,

Experimental Learning for Practical Exposure of the Subject,

Elocution, Essay Writing, Debates, Quizzes, Speed Reading, Role Plays, Jam Session etc,

Analytical Skills, Interview Skills and soft skills.

File Description	Document
Any additional information	

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 84.75

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	
List of the faculty members authenticated by the Head of HEI	
Any additional information	

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 29.27

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
8	7	7	6	6

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	

2.4.3 Teaching experience per full time teacher in number of years

Response: 19.5

2.4.3.1 Total experience of full-time teachers

Response: 351

File Description	Document
Any additional information	[View Document](#)

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 0

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 0

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	00

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

The Choice Based Credit System aims at the continuous internal evaluation of the students.

The examination pattern given by the Kakaitya University where 80:20 ratio is implemented.

(80 Marks for Semester End Examination and 20 Marks for Internal Assessment) and 25 marks for Practical's for all science practical examinations.

Two Internal Examinations are conducted for every Semester and average of the two is taken.

The process of evaluation of internal examinations is manual but communicated through online mode to the university and the same is followed for the practicals.

Apart from this, a basic Diagnostic Test is conducted by every department to identify and evaluate the standard of the students.

The evaluation of the students is also done by their performance through the following;

A) Students seminars - Evaluating Communication Skills and Preparation of the Subject, Books referred

B) Group Talks - Oral Communication Skills, Presentation Skills and Team work

C) Assignments - Writing Skills and evaluation of Subject Knowledge.

D) Study Projects - Observational Skills, Reading Skills, Writing Skills, Problem Solving Skills, Creativity, Logical thinking and analytical skills are evaluated.

E) Students Attendance - Assessment of students regularity, Punctuality and self discipline.

File Description	Document
Link for Additional Information	[View Document](#)

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

The Institutional Examination Branch conducts Two Internal Examinations twice in a Semester. The Examination Coordinator provides schedule for the conduct of the Internal Examinations in advance and

communicate the same to the students one week in advance through Notice Board and Class Circular.

The assessment is very transparent and every department displays the concerned marks on the notice boards and the students can discuss about the marks with respective subject teachers. Pattern of question paper is communicated to the student which is framed by the university. Individual student record is maintained in the department that is transparent to both student and parent.

File Description	Document
Link for Additional Information	[View Document](#)

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

As the institution is affiliated to Kakatiya University, Warangal, The End Examination related Grievances are dealt by the Examination Committee of the college.

The grievances which are to be addressed to the university are time bound and transparent.

The Transparency is maintained in Internal Examinations conducted by every department. The record of Internal Marks is maintained in the department as well as in the Examination Branch.

The students can go through their internal answer papers and can get their doubts clarified if any with the concerned lecturer.

File Description	Document
Link for Additional Information	[View Document](#)

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

The Institution is following the Academic calendar of the Commissionerate of Collegiate Education and also strictly adheres to the Almanac of the Affiliated University. Being affiliated to the University, the college strictly follows the guidelines of the University. The weightage of marks is assigned to the students based on the guidelines given by the University that includes Internal Tests, Assignment, and Seminars. Affiliated colleges do not have freedom to change any of the components; however the inputs for

improvisation are given in departmental conferences held in the university.

Monitoring the learning outcome is a continuous and concurrent activity taken up by the tutor. It can be retrieved at any point of time through the mentor – mentee system adopted in the college.

The following are the methods adapted to improve the learner's outcome:

• Compulsory Attendance minimum 75 per semester.

• Strict adherence to Academic Calendar to complete the Syllabus.

• Timely evaluation of the paper for continues internal assessment.

• Maintenance of the practical record.

• Remedial measures taken based on the result analysis.

• Counselling and guidance given for better performance.

• Bridge course in basics of respective subjects.

All the above activities are regularly carried out by the College to monitor and maximize the learning outcomes.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

The suggestions and recommendations of corrective measures towards the improvement of programme outcomes are communicated to the university through BOS meetings and Departmental meetings. Throughout the semester, the faculty records the performance of each student on each course outcome. The POs, PSOs and COs of the relevant courses of the College are assessed through direct and indirect methods. The same is communicated to all the students throg an induction training programme in the beginning of the year. The POs, PSOs and COs of the relevant courses of the College are assessed through the departmental minutes and staff council meetings.

All the PO, SPO's and CO's are available in the website of our college.

File Description	Document
COs for all courses (exemplars from Glossary)	View Document
Any additional information	View Document
Link for Additional Information	View Document

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The suggestions and recommendations of corrective measures towards the improvement of programme outcomes are communicated to the university through BOS meetings and Departmental meetings. Throughout the semester, the faculty records the performance of each student on each course outcome. The POs, PSOs and COs of the relevant courses of the College are assessed through direct and indirect methods.

The same is communicated to all the students throgh an induction training programme in the beginning of the year. The POs, PSOs and COs of the relevant courses of the College are assessed through the departmental minutes and staff council meetings. All the Programme outcomes are available in the college website.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.6.3 Average pass percentage of Students

Response: 47.06

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 24

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 51

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 8

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	8.000000	00	00

File Description	Document
List of project and grant details	[View Document](#)
e-copies of the grant award letters for research projects sponsored by non-government	[View Document](#)
Any additional information	[View Document](#)

3.1.2 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0.04

3.1.2.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 5

3.1.2.2 Number of full time teachers worked in the institution during the last 5 years

Response: 112

File Description	Document
Supporting document from Funding Agency	[View Document](#)
Funding agency website URL	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

The Institution maintains Research Committee headed by the Principal. This Committee encourages the faculty members to participate in Research Seminars and Workshops and to publish Research Papers in National and International Research Journals. Meritorious students are also encouraged by the Committee to take up study projects under the guidance of concerned faculty. The Research Committee makes a conscious effort towards creation and sustenance of Research Environment in the Institution

Research is aimed at the progress of knowledge. This knowledge can often be applied to practical situations and problems. Through Faculty Forum of our college, Jignasa of CCE TS Hyderabad and with the special assistance of UGC SERO, the research Proposals and study projects among staff and students have been encouraged regularly. Minor Projects completed by the staff helped other staff members to take up MRPs and Research Papers at National and International Level. Hence the findings of research have helped the College to upgrade its teaching and to make it relevant and practical. Some of the research has had practical applications

File Description	Document
Link for Additional Information	[View Document](#)

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 2

3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
01	00	00	00	01

File Description	Document
Report of the event	[View Document](#)
List of workshops/seminars during the last 5 years	[View Document](#)

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: No

File Description	Document
Institutional data in prescribed format	[View Document](#)

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

File Description	Document
e- copies of the letters of awards	[View Document](#)

3.3.3 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0.32

3.3.3.1 Number of research papers in the Journals notified on UGC website during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
07	09	07	07	08

File Description	Document
List of research papers by title, author, department, name and year of publication	[View Document](#)
Any additional information	[View Document](#)

3.3.4 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 0.33

3.3.4.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
4	2	2	0	0

File Description	Document
List books and chapters in edited volumes / books published	[View Document](#)
Any additional information	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

Under the guidance of IQAC, the institution takes due interest in promoting extension activities through NSS, Consumer club etc. Extension activities are performed by students and faculty that fall outside the realm of the normal curriculum. Our institution has 4 NSS units comprising 100 volunteers in each unit. The program officers of the NSS units will chalk out an action plan for the academic year and execute it. Regular special camps are organized by NSS units.. The college also promotes active participation of the students through red ribbon clubs, consumer club, Eco club, Women Empowerment Cell.

Our institution has conducted more surveys on social activities to make staff and students to have better interaction with community. Extension activities conducted by the institute always imbibe learning, experience, values and skills not only in students but faculty too. With these activities the students learn social justice, equality and Rights of speech for anti- social acts. Apart from academic knowledge they get awareness about morals and ethical values of life.

Some of the extension activities are as follows:

- NSS day.
- Yoga awareness programme.
- Personality development programme.
- National literacy day.
- World population day.
- National voter's day.
- Haritha Haram.
- AIDS awareness rally.
- Blood donation programme.
- Nutrition awareness camp.
- Health camp.

File Description	Document
Link for Additional Information	[View Document](#)

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	00	00	00	00

File Description	Document
Number of awards for extension activities in last 5 years	[View Document](#)

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 15

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
4	4	3	1	3

File Description	Document
Reports of the event organized	[View Document](#)
Number of extension and outreach programs conducted with industry,community etc for the last five years	[View Document](#)

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 46.76

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
178	144	159	105	116

File Description	Document
Report of the event	[View Document]
Average percentage of students participating in extension activities with Govt. or NGO etc.	[View Document]

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 0

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
Number of Collaborative activities for research, faculty etc.	[View Document]

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 2

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2018-19	2017-18	2016-17	2015-16	2014-15
01	00	00	00	01

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	View Document
Details of functional MoUs with institutions of national, international importance,other universities etc during the last five years	View Document
Any additional information	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

The institution has excellent infrastructural facilities to run the academic programmes. The institution campus is spread over 13.30 acres. Current built-up area is about 67507 Sq.ft. that includes Faculties of Commerce, Sciences, Social Sciences, Commerce and Computer Science. Sufficient water facilities are available in the campus. The institution has equipped each department with computers, internet facility, printers, and department library. To successfully run the academic programs in various faculties, the institution has ample no. of classrooms and laboratories. Daily schedule of the institution is from 10.00am to 4.30 pm on all working days. To accommodate the students coming from distant places, the institution has approached nearby Government Hostels for accommodation for both men and other facilities include clean drinking Mineral Water plant, Canteen, and women's waiting rooms are provided.

Government Degree College Mulugu follows all procedures and policies for maintaining the values and ethics set up by institution to achieve our objectives by physical, academic and co curricular activities. Frequent distinctive SOPs which are clearly defined with objectives are maintained .The web link is https://gdcts.cgg.gov.in/mulugu.edu and college magazine 'Sandeepa' maintained by the student community. Apart from using smart and digital classrooms for regular classes, students are further strengthened to expertise in reasoning and analytical skills through TSKC, ELL Computer labs. Digital class rooms with projector and monitor are utilized by the staff and students to empower technical skills and ICT enabled PPTs to improve presentation skills.

File Description	Document
Link for Additional Information	[View Document](#)

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

In spite of being a rural remote college, Government Degree College Mulugu is well equipped with a multi Gym and sports equipments, which produced many state level and national level players. Our students have participated in the Inter collegiate sports and games. Many students of our college participated in university, state and national competitions like archery and softball. The college has four computer labs enabled with internet facility and each lab is managed by a team comprising of a teacher in charge and a technical assistant. Three internets enabled digital class rooms with LCD projectors and four computer labs with a good number of computers. The Institution has a spacious indoor auditorium which has Badminton

courts, table tennis courts, caroms and chess. There is provision for outdoor games such as Tennicoit, Kho-Kho, Kabadi, Volley ball, Basket ball and cricket. The students use the below mentioned facilities to the optimal level.

° Auditorium: The institution has full-fledged Open auditorium with 85.50 Square Metres. There are 2 badminton courts, 1table tennis courts, and one staff room for physical director, wash rooms with bathing facility for men and Women separately.

° Yoga Hall: Institution is utilizing the dais and the open auditorium for the purpose of Meditation and Yoga Training with a capacity of 300 students at a time. 2 lecturers are given charge to conduct yoga classes for the students. A Trained Yoga teacher from outside along with the Physical Director from the pursues yoga classes and related extension activities regularly.

° Gym: Room Number 29 adjacent to the library has fully equipped Multi Purpose gym.

° Open dais in form of Amphitheatre is available for conduct of cultural programmes for students.

° Table Tennis Board, Volley ball court and basket ball courts are available in the college.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 58.82

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 10

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	[View Document](#)
Link for additional information which is optional	[View Document](#)

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 100

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five

years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
3364000	5422230	1.1811486	1244500	1576500

File Description	Document
Details of budget allocation, excluding salary during the last five years	[View Document](#)
Audited utilization statements	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Government Degree College Mulugu Library is the heart of our educational institution which disseminates the required information to the users including students and faculty. It has been divided in to three parts comprising a spacious reading room with a seating capacity more than 60 readers, stack room containing different text books and reference books and an internet enabled digital library for e resource access. Library has the OPAC facility and e contents are stored with e Caliber management software. Library is automated with SOUL 2.0 version software. College library enriched with electronic books and electronic journals access with membership in INFLIBNET sponsored NLIST (E shodhsindhu). Reference section is strengthened by a good collection of rare books comprising 3485 reference books, 32 magazines and 5 news papers. Students are encouraged to utilize the computers to complete online open access courses offered by TASK, TS Hyderabad and MOOCS IIT Spoken Tutorial from this year. The college also has 15 computers accessible to all students and staff. The computers have been installed by SOUL Soft ware and providing nlist of books through Inflibnet. Wi Fi Connection, Internet facility and Library is thrown open to faculty members for learning materials. Also the faculty is provided with Audio-Visual aids which facilitate multimedia teaching. There is also provision of TSAT Live telecast in the Library and all the Mana TV and TSAT live Programmes are telecasted without any interruption as per the schedule given by the Commissionerate of Collegiate Education, Telangana State.

The Library Committee formed by the Princiapl and Committee Memebrs takes each and every activity of the library. The Book Bank and Extension activity of the library is maintained regularly. The Department of Library conducts User Education Programmes for the Freshers. Book Exhibition Programme on the occasion of National Library Day is celebrated along with academic competitions like Quiz and Essay Writing. A Frequent User Orientation programmes are organized regularly to inculcate reading habit among the student fraternity. Functions as Media Resource Centre and provides news paper Clipping Service to inform the various notifications and opportunities of employability across the globe to the staff and students. Reading Room attracts the students every day with motivating quotes of eminent personalities

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

GDC MULUGU -LIBRARY -RARE BOOK COLLECTION

The library has more than 50 collection of rare books including English-Telugu Brown Dictionary, Websters Comperehension Dictionary, Colins Cobuild English Dictionary, Random House Compact Dictionary , Shri Shabdaratnakaram, Millinium Encyclopedia (phillps), Dictionary for International Bussiness, Ashok-Manak Vishal Hindi Shabhadh Khush, Telugu English Dictionary, Andhrapradesh Dharshini, Manorama Year Book (quiz), Rasayana Shasthra Dictionary, Vignana Sarvasvamu by Kommarraju venkatarao, Oxford Advanced & Learners Dictionary, Practical English Hindhi Dictionary, India Travel Guide, Andhrula Charithra, Rajpala Shubhasith Kasha, Kabbhair, Maharshi Dayanandhu, Bhagavan Bhudh Jivan & Dhashan, Hindi English Abhivyakith Khush, Hindhi Nibhandh Saramshu, Naya Nibhandh, Dhakshinathyula Natyakala Charithra-Dr Nataraja Ramakrishna, P-H Tech Ref Series Encyclopedia, Cambridge Low Price Edition, P-H Tech Ref Series Encyclopedia Dictionary Eletronic Terms, Oxford Dictionary of Physics , Solid State Physics-AJ Dekker, Advanced Accounting , The New Encyclopodia Britannica, Valmiki Ramayanam, Ranganatha Ramayanam, Shri Mahabhagavatham, Gupthardha Prakashika, Nataka Vignana Sarvaswamu, EkanBaghavatham, Bhaghavatha Kathalu, The Hobbit Highly Effective People and so on.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.2.3 Does the institution have the following:

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: B. Any 3 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document
Any additional information	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 69616

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	214996	0	133084

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: Yes

File Description	Document
Any additional information	View Document

4.2.6 Percentage per day usage of library by teachers and students

Response: 13.85

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 32

File Description	Document
Any additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

Government Degree College Mulugu follows all procedures and policies for maintaining the values and ethics set up by institution to achieve our objectives by physical, academic and co curricular activities. Frequent distinctive SOPs which are clearly defined with objectives are maintained .The web link is https://gdcts.cgg.gov.in/mulugu.edu and college magazine 'Sandeepa' maintained by the student community. Apart from using smart and digital classrooms for regular classes, students are further strengthened to expertise in reasoning and analytical skills through TSKC, ELL Computer labs. Digital class rooms with projector and monitor are utilized by the staff and students to empower technical skills and ICT enabled PPTs to improve presentation skills.Library has the OPAC facility and e contents are stored with e Caliber management software. Library is automated with SOUL 2.0 version software. College library enriched with electronic books and electronic journals access with membership in INFLIBNET sponsored NLIST (E shodhsindhu). Reference section is strengthened by a good collection of rare books comprising 3485 reference books, 32 magazines and 5 news papers. Students are encouraged to utilize the computers to complete online open access courses offered by TASK, TS Hyderabad and MOOCS IIT Spoken Tutorial from this year. The college also has 15 computers accessible to all students and staff. The computers have been installed by SOUL Soft ware and providing nlist of books through Inflibnet. Wi Fi Connection, Internet facility and Library is thrown open to faculty members for learning materials. Also the faculty is provided with Audio-Visual aids which facilitate multimedia teaching. There is also provision of TSAT Live telecast in the Library and all the Mana TV and TSAT live Programmes are telecasted without any interruption as per the schedule given by the Commissionerate of Collegiate Education, Telangana State.

File Description	Document
Link for Additional Information	[View Document](#)

4.3.2 Student - Computer ratio

Response: 2.13

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)
>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: >=50 MBPS

File Description	Document
Any additional information	[View Document](#)

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	[View Document](#)
Link to photographs	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 20

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
3.364	5.422	1.1811486	1.244500	1.576500

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	[View Document](#)
Audited statements of accounts.	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic

and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Government Degree College Mulugu Library is the heart of our educational institution which disseminates the required information to the users including students and faculty. It has been divided in to three parts comprising a spacious reading room with a seating capacity more than 60 readers, stack room containing different text books and reference books and an internet enabled digital library for e resource access. Library has the OPAC facility and e contents are stored with e Caliber management software. Library is automated with SOUL 2.0 version software. College library enriched with electronic books and electronic journals access with membership in INFLIBNET sponsored NLIST (E shodhsindhu). Reference section is strengthened by a good collection of rare books comprising 3485 reference books, 32 magazines and 5 news papers. Students are encouraged to utilize the computers to complete online open access courses offered by TASK, TS Hyderabad and MOOCS IIT Spoken Tutorial from this year. The college also has 15 computers accessible to all students and staff. The computers have been installed by SOUL Soft ware and providing nlist of books through Inflibnet. Wi Fi Connection, Internet facility and Library is thrown open to faculty members for learning materials. Also the faculty is provided with Audio-Visual aids which facilitate multimedia teaching. There is also provision of TSAT Live telecast in the Library and all the Mana TV and TSAT live Programmes are telecasted without any interruption as per the schedule given by the Commissionerate of Collegiate Education, Telangana State.

The Library Committee formed by the Princiapl and Committee Memebrs takes each and every activity of the library. The Book Bank and Extension activity of the library is maintained regularly. The Department of Library conducts User Education Programmes for the Freshers. Book Exhibition Programme on the occasion of National Library Day is celebrated along with academic competitions like Quiz and Essay Writing. A Frequent User Orientation programmes are organized regularly to inculcate reading habit among the student fraternity. Functions as Media Resource Centre and provides news paper Clipping Service to inform the various notifications and opportunities of employability across the globe to the staff and students. Reading Room attracts the students every day with motivating quotes of eminent personalities.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 54.58

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
47	95	204	286	452

File Description	Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 0

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of students benefited by scholarships and freeships besides government schemes in last 5 years	[View Document](#)

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling

3.Soft skill development

4.Remedial coaching

5.Language lab

6.Bridge courses

7.Yoga and meditation

8.Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: A. 7 or more of the above

File Description	Document
Details of capability enhancement and development schemes	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 36.12

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
105	98	109	101	195

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 1.88

5.1.5.1 Number of students attending VET year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
20	0	0	0	0

File Description	Document
Details of the students benifitted by VET	[View Document](#)

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Details of student grievances including sexual harassment and ragging cases	[View Document](#)

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0.58

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	3	0	0

File Description	Document
Details of student placement during the last five years	[View Document](#)

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 33.33

5.2.2.1 Number of outgoing students progressing to higher education

Response: 17

File Description	Document
Details of student progression to higher education	

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 20

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	0	0

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	0	0

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	[View Document](#)

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

The college ensures students representations in both academic and administrative committees as part decentralization in college functions. The college adheres to the works for the benefit of the students throughout the year and ensures overall development of the students.

The following committees have students representations.

1. Library committee.
2. Swachh GDC, Mulugu committee.
3. Grievance redressal committee
4. Say no plastic committee.
5. Internal quality assessment committee (IQAC).
6. Student support and progression committee.
7. Special Fee Committee

The carrier guidance and placement cell is represented by a student coordinator who supports all the awareness programs and placement activities. It is conducting carrier programs for college students with their personality and soft skills development. The representation of the students is a clear reflection of democratic principles involving the stake holders. By involving students to committees provides an excellent platform for socialization of the students.

Though the state government and Kakatiya University have banned students elections and constitution of elected students bodies in all the colleges of the Telangana State. We have provided students representations in the appropriated committees mentioned above. All the students concerns are addressed by various above committees. In addition to the above committees the N.S.S. has been organizing community development provisions with student supports.

File Description	Document
Link for Additional Information	[View Document](#)

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 2.4

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
8	1	1	1	1

File Description	Document
Report of the event	[View Document](#)
Number of sports and cultural activities / competitions organised per year	[View Document](#)

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

Govt. Degree College Mulugu, has always considered its alumni as a source of strength, support and sustenance in its endeavours of innovation and institution building in higher education. The Alumni Association of our college has been formed in order to fulfill the long felt need to provide vision, guidance and coordinate the all round activities of the college. We envisage the Alumni Association as partner in the progress and development of the college. This Association unfolds a series of opportunities to serve college and lead in all the activities for the welfare of the students. The Association supports the college in pursuit of excellence.This Association has not been registered so far but, in the days to come we are striving to get it registered with the help of the alumni.

File Description	Document
Link for Additional Information	[View Document](#)

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Alumni association audited statements	[View Document]()

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 0

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	[View Document]()
Report of the event	[View Document]()

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

Vision -

- To provide quality higher education in rural regions thereby create competent human resources

Mission -

- To promote quality higher education with ethics and social responsibility
- To enhance access to higher education ensuring equity particularly to the weaker sections of the society especially rural women.
- The institution strives every hour for upliftment of the students in all spheres of higher education.

Government Degree College, Mulugu functions in accordance with its mission thereby fulfills its vision. The college implements the schemes of the government announced from time to time and follows the higher education policies. Hence, the vision and mission are in compliance with the Higher Education policies of the nation.

The CCE is the apex body through which the government's policies are communicated through video conferences, circulars and e-mails etc, interacts with the Principal and assigns specific responsibilities or activities according to the Government policies.

 The Principal periodically convenes the staff council meetings to apprise them about the implementation of these activities.

The college telecasts live lessons through MANA TV for the students in all subjects periodically. Students are also given a chance to present live lessons on MANA TV under 'Student as a Teacher Project'.

 The institution organizes various programmes like career guidance, employability skills through TSKC. The Commissionerate of Collegiate Education constituted Telangana Skill based Knowledge-Centre (TSKC) to train the students in employability skills.

GDC Mulugu, organizes various programmes like gender sensitisation, Health awareness programmes for girl students. The institution has been providing value education with social responsibility and ethical values by conducting classes of value education as part of the curriculum.

The college has got two NSS Units facilitating the students in inculcating the importance of social service at a young age. The college also strives for the development of brotherhood among the students with anti-ragging awareness programs every year.

The institution not only conducts the graduation curriculum but also conducts classes so as to ease the

students in securing postgraduate seats in various state and central universities.

CCE organizes "Yuvatarangam" a platform for literary, cultural and sports competitions for students at college, district and state level. The college also conducts various cultural and literary programmes every year under this platform thereby providing an overall development to the student.

File Description	Document
Link for Additional Information	[View Document](#)

6.1.2 The institution practices decentralization and participative management

Response:

- Government Degree College, Mulugu firmly believes in decentralization and Participative Management in every aspect of institute functioning.
- It has a well-designed organizational structure with different bodies and committees and well-defined processes to provide leadership and manage different functions and initiate timely action, in tune with its vision and mission.
- All the stakeholders are involved in the participative management through considering their willingness to participate in various activities. The tasks are assigned and carried out by providing essential support and freedom.
- with an objective of decentralizing the administrative powers, Vice-Principal is nominated as per seniortiy.
- There are various committees in the college with coordinator/convenor and members to take up the activities and the principal is the ex-officio or chairperson for every committee.
- The institute recognizes each and every staff member and their opinions.
- The decentralization and participative management is practiced in the entire academic and administrative affairs of the institute. The college has an organization structure which includes with Principal as the Head of the institution, Vice-Principal, incharges of the Departments and faculty members.
- The Commissioner is responsible for strategic planning of the institute where his responsibilities includes formulation of schemes for the overall development of the institute academically and administratively, Encouraging colleges to opt for Autonomous status, preparation of Government colleges for assessment and accreditation by standard agencies like NAAC and Coordination with Universities and other Institutions concerned, establishing and monitoring the training activities at Knowledge Centers of Degree colleges in the state etc.
- The college pursues the policy of decentralization and participative management by offering liberty to vice-principals and HoDs. Under the supervision of principal and vice-principals, HoDs prepare the departmental time table, assign workload to the faculty, submit requirements of essentials and decide themes of conferences, seminars and workshops, submit confidential reports of teaching and non-teaching staff, etc.
- For the smooth conduction of different activities, the college constitutes various committees and defines the role and responsibilities of Coordinator/Convenor and members of each committee. The chairman of the committee plans the activities and seeks its execution.
- All the stakeholders are involved in the participative management through considering their

willingness to participate in various activities. The tasks are assigned and carried out by providing essential support and freedom.

- The students' involvement in participative management is done through their representation in some of the committees of the college.
- Adminstrative section is headed by Administrative Officer(AO), Superintendent, Senior Assisstant, Junior Assistant and other office subordinates. They take care of office filing and by maintaining the various accounts and facilitates in the smooth functioning of the college.

File Description	Document
Link for Additional Information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

The college is a government institution which follows government policies laid down by the Department of Higher Education, Government of Telangana. A perspective plan is in force in the college which considers the following aspects:

Annual Calendar by CCE

Annual Institutional Plan

Annual Academic Plan

AQAR

Academic Audit – Action Taken Report

Vision and Mission of the college

Departmental Action Plan

Students' needs and Future plans of the college Deployment

The college takes initiatives in these regards by planning and formulating course of action for better utilization of available human resources and infrastructure. Students' academic excellence, their empowerment and welfare is of prime importance. The department heads plan the various activities keeping all these aspects in mind.

An Example

The faculty had encouraged the students to take part in 'Jignasa' Student Study Project. The students got

excited and took great interest in the program. They first chose a topic, got elementary knowledge on it. Then under the guidance of their lecturers, the students finalized their study project. They collected background information on the problem, formulated a research strategy and hypotheses to be tested. Then they collected data on the given problem and analyzed the same. They came to a certain conclusion and drew solution to the given problem. The same was documented in their findings and presented on MANA TV live telecast which was watched by the entire state of Telangana in students' study project category.

Our students were selected for best study projects at district level in Botany, Physics, Political Science in the year 2018-19

The college continually aims at improving its service quality, works towards improving its set standards, feedback from stakeholders is reviewed and overall improvement and development strategy is put into practice.

File Description	Document
Link for Additional Information	View Document
Strategic Plan and deployment documents on the website	View Document

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The institution has a well defined organization structure.

- It functions under the instructions of Commissionerate of Collegiate Education, Hyderabad with Commissioner at the top level.
- The recruitment is done by TSPSC and the service rules are the rules of Telangana Government Gazetted service rules of higher education for teaching faculty. Earlier APPSC and now TSPSC is solely responsible to recruit eligible candidates through written test and interview to the post of Assistant Professor. Lecturers are also recruited by promotion from Junior Lecturer cadre to Assistant Professor Cadre by the CCE and the Department of Intermediate Education. Contract lecturers are recruited by the CCE for the vacant posts when regular government posts were not filled up. Likewise guest lecturers are also appointed by the principal when there are no regular or contract lecturers for the given subject. Similarly eligible degree college lecturers are promoted to the post of principal of Degree College by the CCE.
- The non teaching staff has the service rules of Telangana Government non gazette service rules.
- The promotional policies for teaching staff are in accordance with the UGC guidelines.
- The institution is following service rules, fundamental rules as per the Government of Telangana, Collegiate Education.

- The service rules have been provided to all the staff members including Principal and Students in form of handbooks and code of conduct uploaded in college website.
- The problems of students regarding admission and examinations, at institutional level are addressed by the concerned HODs and Principal.

Grievance Redressal Mechanism

The complaints/grievances are separately monitored and resolved by the following committees based on the kind of complaint/grievance.

1. Grievances and Redressal Cell

2. Women Empowerment Cell

3. Anti Ragging Cell

4. Internal Complaints Committee

The coordinator and members look into the grievance or complaints if any placed before the cell, examined thoroughly and verified, the complaint, assessments of the problem and possible solutions and suggestions.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

    1. Planning and Development
    2. Administration
    3. Finance and Accounts
    4. Student Admission and Support
    5. Examination

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

Response: C. Any 3 of the above

File Description	Document
Screen shots of user interfaces	View Document
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	View Document
Any additional information	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

- The institution has various committees or cells for its effective functioning. All these committees taken up various activities for the overall development of the students in tune to the vision and mission of the college.

- There are various committees in the college with a convenor and members who are the teaching and non- teaching staff. The various committees of the college includes IQAC, WEC, Grievance Redressal Committee, Gender Sensitisation, UGC, RUSA, Special Fee Committee, Sports Committee, Student Guidance and placement committee, Internal Complaints committee (ICC), faculty forum for research.

- IQAC is involved in monitoring various aspects related to the internal quality and guides the departments for quality in quality initiatives and suggesting ways to promote the quality in the institution. IQAC conducts meetings regularly atleast one in a month and takes resolutions in accordance to their agenda.

- ICC is engaged for undertaking any complaint and resolving the issues related to Girls students and Women Employees. ICC organizes Awareness Programs on Women Protection and Legal Procedures. Anti – Ragging Awareness Program is conducted every year to make the students aware about the consequences and the impact of Ragging on other students.

- Women Empowerment Cell (WEC) is involved in conducting all awareness programs to empower the girls of the college.

- NSS Committee conducts all the extension activities for the overall development of the students.

- Sports Committee is responsible for conducting sports activities and making the students to participate in "Yuvatharangam" a cultural, literary and sports programme conducted by CCE every year.

- RUSA Committee takes the responsibility of utilisation of the funds sanctioned to the institute under Rashtriya Uchchatar Shiksha Abhiyaan(RUSA). The college is given a fund of rupees two crores in 2016 for the development of the infrastructure facilities and laboratory equipments.

File Description	Document
Link for Additional Information	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

 The college has the welfare schemes to its teaching and non-teaching staff.

Some of the effective welfare measures for teaching and non teaching staff are:

- Employee Health Scheme (EHS)
- Telangana State Group Life Insurance (TSGLI)
- Group Insurance
- Maternity Leave
- Medical reimbursements
- Paternity leaves
- Earned Leaves
- Child Care Leaves
- Educational concession to the children of N.G.Os & Class IV

 Career Advancement Scheme(CAS) to eligible teachers as per UGC guidelines. First aid facilities are provided to the staff and students in the college.

- Employees Health Scheme (EHS) is formulated to provide cashless treatment to the employees, pensioners of the State Government and their dependent family members. The Scheme is intended to benefit existing government employees and Retired employees.

- Medical reimbursement scheme is available for all the employees in Telangana state government recognized hospitals. Under this scheme, the employee has to pay his medical expenses on his own till his discharge from the hospital. Later, he can apply for the reimbursement of his medical bills incurred by him during the hospitalization. The government has fixed expenditure package for each disease under the scheme. As per the disease the government will sanction the medical bill not crossing maximum amount to the employee.

- **TSGLI :**The Scheme was originally started in 1907 by the Nizam of erstwhile State of Hyderabad for the welfare of his employees. After formation of Telangana state in 1956, the scheme was changed as "Telangana State Government Life Insurance Fund". All the staff members have to mandatorily deduct an amount of Rs.1000 or more from their gross salary.

- Child Care leave (CCL) is granted to women employees for a maximum period of three months

(i.e., 90 days) during their entire service for taking care of their minor children (up to eighteen years of age).

- The Maternity Benefit Act, 1961 protects the employment of women during the time of her maternity and entitles her of a 'maternity benefit' – i.e., full paid absence from work – to take care of her child. The act is applicable to all establishments employing 10 or more employees. The male employee with less than two surviving children may be granted paternity leave for a period of 15 days before or up to six months from the date of delivery of the child.

- Half Pay Leaves are sanctioned 20 days every working year to all the employees working in government colleges. They can be availed on medical grounds either fully paid or half paid leaves depending upon the choice of the employee. The Drawing and Disbursing Officer (DDO) has the authority to sanction this leave without interruption of the regular work of the college.

- The faculty are eligible for six Earned Leave (ELs) every year in common. In addition to these, when employees work during vacation period for examination related works they are sanctioned additional ELs proportionately. The faculty can avail these ELs independently or along with half pay leaves either in the form of full paid or half paid leaves. Un-availed Earned Leaves have eligibility to be cashed on by the employees.

File Description	Document
Any additional information	[View Document]()
Link for Additional Information	[View Document]()

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 18.12

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
05	06	04	03	03

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc. during the last five years	[View Document]()

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.6

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	0	0	0	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	[View Document](#)

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 18.12

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
5	6	4	3	3

File Description	Document
IQAC report summary	[View Document](#)
Details of teachers attending professional development programs during the last five years	[View Document](#)

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

The Government Degree College, Mulugu has Performance Appraisal System for teaching and non-teaching staff.

The teaching staff has performance appraisal system of Academic Performance Indicators which is followed every academic year.

Academic Audit is conducted every year by the members nominated by Commissionerate of Collegiate Education (CCE), Hyderabad.

In academic audit the academic records regarding academic activities are reviewed faculty wise and suggestions are given if any by the expert team for the improvement of academics. Academic Audit also facilitates sharing and exchange of knowledge and information among the faculty.

Academic Performance Indicator is also one of the performance evaluation of the teaching faculty.

In API the individual faculty is evaluated on the basis of Research Publication of papers in various Journals, participation in seminars at national and international levels, books authored by the faculty, acting as the resource person or judge in seminars, conferences etc.

 The minimum API score required by teachers from this category is 75. The self assessment score should be based on objectively verifiable criteria wherever possible and will be finalized by the screening/selection committee.

Every faculty is required to pass the Executives Officer Test and Departmental Test for further promotions. It is also one of the performance appraisal systems for the faculty.

The non-teaching staff also has performance Appraisal System. Their service i.e, duration in the present post will be considered as main criteria and clearance of Departmental Test which includes accounting test is considered for their promotion to the next cadre.

Student Feedback – at the end of every year in Year Wise Scheme and every semester in CBCS the students' feedback is taken to assess the teaching performance of the lecturers.

Academic Audit – every year, CCE conducts Academic Audit in which the academic counsellors oversee the performance of each and every department. An exit meeting is held in which the lecturers are intimated about their shortcomings if any, and are encouraged to improvise and innovate their performance.

Action Taken Report – After each Academic Audit, the IQAC prepares Action Taken Report and sends it to the CCE in which action taken and the steps proposed to be taken up further in the college to improve performance are intimated.

File Description	Document
Any additional information	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The Accounts of the college are audited usually by the government norms.

The principal of the College nominates the faculty members for the internal audit supported by other teaching staff.

They regularly audit the cheques and receipts documents. The members further cross check all the pay bills and ensure the signatures to be attested as per the guidelines.

The college has Government Funds, UGC funds, Special Fee funds, Self financed course funds and Examination funds.

The expenditure of UGC funds and Examination funds is audited every year by audit team from Commissioner of Collegiate Education.

All the UGC Budget expenditure is audited by Registered Chartered Accountant.

The government funds are audited by Auditor & General team of state government.

File Description	Document
Link for Additional Information	[View Document](#)

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The staff council of the college actively discusses in the staff council meeting to mobilize the funds.

The college receives salary grant from UGC and Government of Telangana

It receives Tuition fee and other fee from the students

Funds from UGC and RUSA for construction, renovation and purchase of equipment and minor Research Projects

Reimbursement of fees for category students from the state Governments

The institution is planning to make efforts to tap the funds from various government schemes and NGOs in the coming academic year and also to apply for DST and TScost to conduct project works and workshops.

As the budget is planned and approved by CCE and it is need and priority based optimal utilization of the budget is done and UCs are submitted to the concerned departments.

The college utilizes the laboratory equipments and facilities optimally not only to its students but also it extends the same

File Description	Document
Link for Additional Information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Internal Quality Assurance Cell was established after the first cycle of accreditation in 2008 with a vision to improve and sustain the qualitative potential of the institution through continuous monitoring and guidance. IN 2019, Composition of IQAC has been formed and monitoring the developmental aspects of the Institution. After the second cycle (2014), with the achievement of B grade, the responsibility of the Cell has grown manifold with the new Assessment and Accreditation Process and the guidelines announced by NAAC. In coordination with the Academic Council, COE and UGC and other important bodies and departments IQAC monitors various aspects related to the internal quality and guides the departments for quality in   quality initiatives and suggests ways to promote the quality in the institution. IQAC conducts meetings regularly atleast one in a month and takes resolutions in accordance to their agenda.

Some of the quality assurance strategies and processes of IQAC are:

Up gradation of existing laboratories and purchase of equipment to promote student projects and research activities of faculty members. This plan has been initiated recently by installing Virtual Class Room under RUSA.

• Office automation to ensure an updated data management system in the college with the help CAIMS Software and CCE,TS Hyderabad since 201920. Office automation has been planned to include an online archiving of student, faculty and staff database with necessary details. Information related to financial assistance such as scholarships. The college also aims to sincerely address the issues highlighted in the feedback reports.

Admission of the students through DOST . T-SAT live programs are presented to the students and the staff are encouraged to give presentations.

• Organization of workshop, seminar and job oriented services by the Career Counseling and Placement Unit. The college plans to organize job interviews by local companies and also organize interactive sessions of final year students with skilled professionals and alumni.

• Organization of seminar and workshop by the IQAC to promote the quality improvement strategies in teaching learning, research, extension related and extracurricular activities. IQAC is also planning to publish a handbook on quality assurance in this context for wide circulation.

• Encouraging faculty members to complete their doctoral degrees and to continue research activities through quality publications and research projects.

• Construction of rain water harvesting system in the college campus.

• Increasing the number of environment friendly initiatives by NSS and ensuring participation of maximum students in such initiatives like establishing Herbal garden.

• Promoting participation of students and staff in seminars, workshops, sports and cultural activities organized by the college and external agencies.

• Promoting activities such as Yoga, physical exercise, meditation etc related to development of mental and physical fitness of students, faculty and staff.

• Promoting the harmony and cooperation among faculty members and ensuring overall college development by a well organized and transparent staff club framework. A committee has been proposed by the Staff Council in future.

• To introduce BSC Restructures Course in Sericulture from the next academic year.

• To initiate the process of purchasing the solar panel to conserve energy and reduce pollution.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

The IQAC constantly reviews its teaching learning process in the institution.

- The IQAC holds meetings periodically with the faculty of the Departments every month under the chairmanship of Principal to review the progress of academic activities such as, the number of classes held, syllabi covered in subject, Internal Examinations conducted and teaching diaries are verified with annual plan and also to identify bottlenecks, if any, in conduction of various programmes.
- It also conducts meetings with administrative staff to review the progress in respect of college administration and steps taken / to be taken for improvement.
- It reviews its teaching learning process in the institution through Continous Internal Assessment exams under Choice Based Credit System (CBCS), Semester End Exams as per the almanac and University calendar for the year wise scheme which prevailed till 2015-2016.
- Unit Tests, Half yearly Examinations and prefinals examinations were conducted round the academic year under yearwise scheme which prevailed till 2015-2016.
- Choice based interdisciplinary electives are offered to students from 2016-17 academic years.

The electives includes environmental studies and gender sensitization to I and II semesters. Banking and Insurance, Communication skills, soft skills, rainwater harvesting, water resource management, verbal reasoning and analytical skils, consumerism to III, IV semesters.

- Under Telanga Skills and Knowledge Centre (TSKC) initiated from the year 2014-15, Mock interviews, JAM Sessions, debates and discussions academic and literary and cultural competitions are regularly conducted on significant days throughout the academic year.

Under Corporate Social Responsibility (CSR), NSS Units I and II, Women Empowerment Cell (WEC), Gender Sensitization Cell, Eco Club and Nature Clubs have motivated the student community to participate actively in various programmes conducted by these committees such as

- Anti-ragging day
- illicit and drug abusing awareness
- cyber crime, Harithaharam
- swatchaBharat
- Clean and Green
- Ozone day
- Say No to Plastic

- using clay idols for Ganesh Chavithi and Vijayadashami
- Consumer day
- Telangana Formation day
- Kaloji Jayanthi
- literacy day
- World Population Day
- Teachers day
- AIDS day
- Mathematics day
- Orientation on NAAC to teaching and non-teaching staff
- Awareness on MOOCS to staff and students
- Orientation on SWAYAM to staff and students.

The Learning - Outcomes are reviewed after conducting of Internal Examinations and it calls for a one -on- one meeting with the faculty of each department to make an assessment of their performance.

It evolves mechanisim to record and monitor the performance of each student through concerned departments.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 2

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	2	1	2	2

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document
Any additional information	View Document
IQAC link	View Document

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: C. Any 2 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	[View Document](#)
Annual reports of institution	[View Document](#)

6.5.5 Incremental improvements made during the preceding five years *(in case of first cycle)* **Post accreditation quality initiatives** *(second and subsequent cycles)*

Response:

The college has taken the following Post accreditation quality initiatives :

1.New course have been introduced in UG.

Choice Based Credit System has been introduced for all under graduation courses from 2016-17.

 3 ICT based teaching is encouraged through Digital Class Rooms and Smart Boards

 4 Institution has made it mandatory for all the Students to prepare and submit seminar presentation and assignment which is included as part of formative evaluation to encourage student- centered teaching learning methodology.

 5 Telangana Skills & Knowledge Centre has been introduced for all the UG courses and incorporated in the regular time-table for enriching their soft skills and communication skills.

 6 Maximum number of students are registered for online courses like MOOCS. This gives the students to pursue any online course of their interest from National Institutes like IITs.

7 Most of the departments are providing free PG Entrance Exam Coaching to final year students for entering into State and Central Universities.

8 The college is implementing Intensive Exam Preparation Programme (IEPP) for achieving better results.

File Description	Document
Any additional information	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 5

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2	1	0	1	1

File Description	Document
Report of the event	[View Document](#)
List of gender equity promotion programs organized by the institution	[View Document](#)
Any additional information	[View Document](#)

7.1.2

    1. **Institution shows gender sensitivity in providing facilities such as:**
        1. **Safety and Security**
        2. **Counselling**
        3. **Common Room**

Response:

The institution is a co-education college which provides all possible facilities and takes up all measures to be gender sensitive. The College has adequate cells and committees like Women Empowerment Cell, Internal Complaint Cell, Grievance Redressal Committee to strengthen gender sensitivity and gender equality, mentor-mentee for personal academic counselling.

The college has installed CCTV cameras at different vintage points to ensure a safe and secured environment for students and staff. It facilitates in providing security and also to respond or react quickly and effectively in dealing with emergency situations.The college conducts annual interactive sessions with the concerned officials in sensitizing the girl students and women staff with regard to gender related crimes.The instituition organised awareness programmes on prevention of ragging and other harassment on girls students and women.This facilitate in creating awareness to handle these situations at personal level as well as if not at college level. The College also nominates girl students to various programmes conducted by various organisations with interaction and feedback taken from them regarding safety and security measures.The college provides counseling to the students as and when it is necessay and special

care has been taken by all the faculty members to provide counseling to the students especially who come from the vulnerable sections such as students coming from rural areas,backward and depressed classes, first generation learners, marginal communities, girl students. Besides, teachers address various issues of the students and provide them with necessary guidance and emotional support. The College has separate girls rooms with separate toilets facility.The rooms are spacious and well ventilated. There are gym facilities for boys to make them fit in their activities. Counselling to the backward students is provided for their improvement in their study. counselling is also given for choosing their career on the basis of their talent and choice. professional advice is also arranged by the available faculties from the nearby colleges and other private institutions. There is one common seminar hall for conducting the curricular and extra curricular activities belonging to both college and students issues.

7.1.3 Alternate Energy initiatives such as:

1.Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

7.1.3.2 Total annual power requirement (in KWH)

Response: 12000

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	[View Document](#)
Link for Additional Information	[View Document](#)

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 53.33

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 6400

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 12000

File Description	Document
Details of lighting power requirements met through LED bulbs	[View Document](#)

7.1.5 Waste Management steps including:
- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

Solid Waste Management:

Solid waste is segregated as bio degradable and non degradable and is handed over to Gram Panchayat, Mulugu as a part of Swach Bharat initiative and Clean and Green initiative by Telangana State government. Some of the bio degradable waste such as tree leaves, wood and other waste material are There are dustbins provided for dry waste in the departments and they are emptied everyday. There are dustbins placed at specific points to prevent littering in the campus. The college is striving to be a plastic free zone. The cartridges are refilled and re-used in the printers.UPS batteries are refurbished by the sellers.

Liquid Waste Management:

The waste water from the R.O. plant is used to water the plants in the campus.The liquid waste including rain water generated in the campus is piped out through municipal pipelines for safe disposal.

E- Waste Management:

The damaged and irrepairable computer parts are stored in separate room and are informed the same to the Commissioner Collegiate Education,Hyderabad. at regular intervals.

File Description	Document
Link for Additional Information	[View Document](#)

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

Rain water harvesting structures and utilization in the campus:

It is said that "Conserve Water, Conserve Life." Water conservation is the need of the hour keeping in view the water scarcity being faced both locally and globally. One of the measures of water conservation is rain water harvesting. The Eco-club of the college spreads awareness on not only issues connected with

enivironment conservation but also water conservation. Water is indeed the most precious asset of our Earth. There are rain water pits dug in the campus to recharge the ground water back. The groundwater thus gets recharged facilitate in the increase of the ground water table. The best part of digging such pits is that there is no shortage of water in the borewell of the college. This helps to utilize the ground water for increasing gardening on the college premises especially which is badly needed during the peak of summer. Due to increase in the level of ground water the institution is maintaining lush greenery providing pure oxyzen to the staff and students.Even the excess water from R.O. plant is directed towards watering of other trees. As this area falls under the high range of rains it is intended to increase the capacity of ground water level in the days to come.

File Description	Document
Link for Additional Information	[View Document](#)

7.1.7 Green Practices
- **Students, staff using**
a) **Bicycles**
b) **Public Transport**
c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

The College encourages green practices among its staff and students. Most of the Staff and students use public transport. The college has a large and beautiful campus whcih convenient for the teachers and students to walk on the premises in their routine activities during the working time. Its a fruitful and healthy walk between the different blocks and administrative building. The college is striving towards becoming a plastic free campus.in this regard the Principal and the staff are encouraging students not to use plastic in their daily activities. Information regarding reducing the paper in administration is intimated to all the deparmental incharges and to the other staff members. This information is also circulated in the whatsapp groups and through E-mails thus limiting the need to use paper. The campus is integrated with Hi-speed broadband grid and with which the information from the various departments is passed on to the Principal's office and Examination branch. The campus is provided with lush green trees and landscape gardens. The Eco-Club of the College plays a vital part in the upkeep of these.activities. It also donates to the students and staff the saplings of medicinal plants as part of green social outreach programs. The Information Management System is used to avoid paper in the office and administrative activities of the college.

File Description	Document
Link for Additional Information	[View Document](#)

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	[View Document](#)

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. **Physical facilities**
2. **Provision for lift**
3. **Ramp / Rails**
4. **Braille Software/facilities**
5. **Rest Rooms**
6. **Scribes for examination**
7. **Special skill development for differently abled students**
8. **Any other similar facility (Specify)**

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: E. None of the above

File Description	Document
Resources available in the institution for Divyangjan	[View Document](#)
link to photos and videos of facilities for Divyangjan	[View Document](#)

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 3

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	2	0	0	0

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	[View Document](#)

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 1

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	0	0

7.1.12
Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: No

File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	[View Document](#)

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Any additional information	[View Document](#)
Provide URL of website that displays core values	[View Document](#)

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	[View Document](#)

7.1.15 The institution offers a course on Human Values and professional ethics

Response: No

File Description	Document
Provide link to Courses on Human Values and professional ethics on Institutional website	[View Document](#)

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

File Description	Document
Provide URL of supporting documents to prove institution functions as per professional code	[View Document](#)

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 12

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
8	0	2	2	0

File Description	Document
List of activities conducted for promotion of universal values	[View Document](#)

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

The College organizes national festivals like Republic Day, Independence Day and Telangana Formation Day with immense enthusiasm. On the occasion of Republic Day and Independence Day rich tributes are paid to our national leaders and all the freedom fighters who laid down their lives for the cause of the nation. Their sacrifies,message and vision inspires our staff and students for ever. The Principal wishes,addresses the teachers and the students on these occassions. On Republic Day, the Chairmen Dr. B.R.Ambedkar and other members of the Drafting Committe are remembered and their contributions are reminded by the teachers and students.the principal explains the achievements, progress made by our country so far and the challenges ahead.India's sovereignty is the biggest asset of every citizen.On the occassion of Telangana State Formation day floral tributes are paid to Prof. Jayashankar and all other martyrs who have laid down their lives for the cause of Telangana.

The students celebrate Teachers Day to mark the birthday of Sri. Sarvepalli Radhakrishnan who is an extraordinary and ideal teacher and the first Vice-President of India. Students organise various activities to express their respect, love, affection and gratitude towards their teachers. The vision and message of Sarvepally Radhakrishnan is remembered and recognised a great source of inspiration to build a strong and progressive India. The birth and death anniversaries of Mahatma Gandhi,The Father of Nation, is an occasion of not only paying the tributes to him but also remembering his invaluable message of Peace, Non-Violence and Compassion towards all the fellow citizens. The importance of the values of patriotism, selfless service, environment friendliness and uplifting the downtrodden are reinforced.The Birth anniversary of Dr.B.R.Ambedkar is a significant occasion to celebrate the rise of a son of the Soil to the Father of India's Constitution. His life inspires millions of Indians to rise high in their lives irrespective of their back ground.. His contributions to the drafting of India's Constitution and upliftment of the marginalised communities is immemorable.His contribution in drafting Indian Constitution (the lengthiest in the world) has ensured Fundamental Rights of citizens of India are safeguarded.

Savitri Bai Phule's birth anniversary is celebrated to mark the beginning of indian women teachers and also her immense contribution as an educationist to promote women education, abolish caste and gender related discrimination in education. She is an inspiration to hundreds and thousands of women in India who are making endeavours to come out of such discriminatory practices which hamper their growth and progress. She is a crusader for not only women's rights but also human rights. The college has been celebrating the National Youth Day to mark the birth anniversary of Swami Vivekananda. National Education Day is celebrated in memory of Abul Kalam Azad birth anniversiry who served as the first Education minister of

independence India.

File Description	Document
Any additional information	[View Document](#)

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

The college has certain systems in place in order to maintain transparency and accountability with regard to academic,financial, administrative and other functions. The admission procedure for getting into all the programmes/ courses offered in the college is done through online process i.e.DOST which is an initiative of the Commissioner, Collegiate Education,Telangana State Government to ensure transparency and accountability in the admission process since 2016-17 academic year. Prior to 2016, the College used to follow by the state government rules and regulations, guidelines given by Kakatiya University. The rules of reservation have been strictly adhered from 2014-15 to 2018-19 in the admission process. Further, in the academic matters, the Collegiate Education is the highest decision-making body. It decides matters such as the functioning of the college, academic programs and financial matters and the service rules of the staff of the college. The Kakatiya Unversity prescribes the Almanac every year for academics as well as examinations. Further, it approves new programmes in the college. To ensure financial transparency and accountability the Commissioner, All the requirements of the college are discussed in staff council and the representation is sent to CCE for approval and various committees are constituted such as UGC,RUSA,Special Fee Committees. They all coordinate with other departments for requirement and all put before staff council for approval.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

1.Title of the Practice: "Say No to Plastic"

This practice was initiated during the academic year 2016-17 academic year. Under this practice students are encouraged not to use plasic related goods in their routine activities. It prevents the contamination of ground water with all the waste plastic material.

2. **Objectives of the Practice:** To create awareness on the importance of keeping clean environment.To enlighten the students the consequenses of usage of plastic in daily life.To show the substitutes to plastic goods. To include the common people to ba a part of this intitiative. To support plastic free community by creating awareness among the students and society by conducting various activities.

3. **The Context:** The main challenging issue is to convince the people not to use plastic for their daily activites as they have deeply habituated of using plastic for the long period ago. Due to inadequate knowledge of the students as well as common people it is difficult to enlighten them with regard to plastic usage.

4.**The Practice:** The uniqueness of the practice is organising an exhibition on say no to plastic and also all the faculty members and the students have visited the mulugu village and explained the bad evils of usage of plastic and tried to convince them not to use the plastic for different needs. But the non-availability substitutes to plastic and the illeteracy of the people are the major constraints of this practice. Insufficient funding and permanent agency to promote awareness among the people in this regard is one of the limitations to continue this initiative in future.

5. **Evidence of Success:** After the intitiation of this practice the usage of plastic in this area has come down to the minimum extent. People have started using jute bags instead of plastic covers for their regular needs. Even during the Medaram Jathara which is the Largest Tribal Bi-annual Festival in the Asian Continent, people who visited Sammakka Saralamma Jathara from other parts of region have not used plastic during their stay here.

6. **Problems Encountered and Resources Required:** Due illeteracy in this backward and agency area many a people did not respond positively in the beginning. it has taken much time to make them not to use plastic. Some permanent mechanism from the government to promote this initiative is the need of the hour by sanctioning some funds. if possible, some NGO organisations should be involved along with our initivate to get more results in the days to come.

7. **Notes (Optional):** it is better to conduct programmes to create awareness programmes by professionals at regular intervals in various villages on the bad evils of usage of plastic to spread this message attractively to the people.

1. Title of the Practice:"LEARNING THROUGH PEER GROUP"

This practice has been initiated during the academic year 2016-17 academic year. Under this practice students are encouraged to participate and share thier subject knowledge which is common and relevant to other students.

2. **Objectives of the Practice:** To motivate the students participate freely in sharing his knowledge with other class students. It improves the students communication skills by teaching to his peer group. To enhance the sociability and leadership skills of the students.

3. **The Context:** The main challenging issue is to convince the students to voluntarilty take part in explaining their knowledge as they are shy and not able to deliver their concepts in the class rooms. Due to inadequate knowledge and fear of the students many students hesitate to share his/her known issues with other students.

4.**The Practice:** The uniqueness of this practice is that one day is allotted for each subject in a week thus six different subject are covered in every week. Identification of the right students who can have the ability to deliver his knowledge is another speicific feature of this practice. Later, the other students are encouraged to come forward and take part in the discussion or explanation of general issues also along with subject related matters.

5. Evidence of Success: After the intitiation of this practice the participation of students has increased enoroumously. Initially, the students are used to forced to come forward but later students have voluntaraly and enthusiastically participated in the programme proving the practice has been a sucessful one.

6. Problems Encountered and Resources Required: In the beginning, the selection of the able students is a big problem. Next, even these students are hesitant in coming forward due to fear and shyness. Lack of knowledge and referring other books related to their subject is another problem faced by the students. but, all these have been overcome with our efforts. The positive thing of this practice is that it requires no funding in starting and continuing this practice as it involves only human resources which is available in the college itself.

7. Notes (Optional): It is required to conduct these kind of programmes to motivate and promote the inner skills of the students which also help them in appearing for various competitive examinations after the completion of their graduation as they go deep into their subjects in graduation itself.

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4.The Practice: The uniqueness of this practice is that one day is allotted for each subject in a week thus six different subject are covered in every week. Identification of the right students who can have the ability to deliver his knowledge is another specific feature of this practice. Later, the other students are encouraged to come forward and take part in the discussion or explanation of general issues also along with subject related matters.

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File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

The vision and mission of the college is to provide quality, affordable, holistic and inclusive education to all the students admitted to different courses. The college aspires to continue as a center of excellence in education and research and consolidate our position as a reputed institution of higher learning.It aspires to train the young minds to think, be creative and contribute to the development of community through extracurricular and extension activities.

Some of the distinctive features of the College are listed below :

Being one of the constituent colleges affiliated to Kakatiya University, the institution follows the annual Almanac prescribed by the university. In the beginning of academic year bridge courses are conducted in all programmes for slow learners to make them ready to adapt to programme on par with the other students. Remedial Teaching for failed students are conducted to clear their failed papers. Career Guidance is conducting awareness programmes on various competitive examinations.English Language Lab is teaching the required communicative skills to make them employable in the market after their graduation.

The institution has identified and provide the necessary assistance for the students who participate in different sportsand games and make them to participate at colleg and unviversity level. Students are encouraged to spread awareness on societal problems on various occasions by intaracting with people.

File Description	Document
Link for Additional Information	[View Document](#)

5. CONCLUSION

Additional Information :

The thrust of the Institution is offering the best quality education as mentioned in the 'Vision' and 'Mission' the Institution is taking every care to educate and empower the women students, who belong to the marginalized and first generation families as 21st century individuals with values for a holistic personality.

The college has been catering to their needs - to educate them for better life, and to empower them with employability skills for independent living. Catering to diversity of the educational needs and feedback from surrounding villages, the Institution makes a constant effort to provide value based education to the students in an educationally backward area. Most of the parents are uneducated and there is dire need of serious responsibility on the Institution to curb these negative traits and to motivate the students towards obtaining a successful career.

The college focuses on learner autonomy and self-sustainability. Hence the college lays emphasis on the flexibility of curriculum and student-centered teaching methods to give them problem-solving skills, participative learning and experiential learning.

Concluding Remarks :

The Institution primarily focuses on inculcating universal values of love, peace, tolerance and compassion into the minds of the students. Celebration of National festivals with enthusiasm and fervor help to inculcate the values of patriotism, National Integration in the young minds of the students. Celebration of Birth and Death Anniversaries of eminent leaders of India help in creating an ideal atmosphere to emulate their ideal personality traits. Activities conducted by the Institution through NSS, Eco Club, WEC etc help the students to understand the service motto towards the community and enable them to be responsible citizens of the country. Swacha Bharath and Haritha Haaram programs conducted by the Institution help the students to be more sensible and responsible in creating and sustaining a clean, green and eco friendly campus. Hence, through all these activities the Institution makes a conscious effort in nurturing the students into responsible citizens of the country. The institution has been rendering its valuable service to avoid plastic in the nearby villages by campaigns and hopes to continue as a best practice towards 100% plastic free in the villages nearby.

• Development of Infrastructure facilities under RUSA like auditorium, labs and up gradation of the existing structure and renovation of all the labs with lan facility to continue online open access courses by the students.

• Opening of Job Oriented and Self Financed Programs.

• More stress on Research activities.

The college aims to improvise and reach out to a more number of students through its innovative practices and puts efforts to provide more value-based courses and have a cutting edge in the present competitive atmosphere in order to accomplish its dream.