YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution Govt. Degree College, Chennoor

- Name of the Head of the institution K. Sridevi

- Designation Principal (FAC)

- Does the institution function from its own campus? Yes

- Phone no./Alternate phone no.

- Mobile No: 9701197764

- Registered e-mail prl-gdc-cnr-ce@gov.in

- Alternate e-mail prl-gdc-cnr-ce@gov.in

- Address opp: SBI KISTAMPET CHENNOOR

- City/Town MANCHERIAL

- State/UT Telangana

- Pin Code 504201

2.Institutional status

- Affiliated / Constitution Colleges

- Type of Institution Co-education

- Location Rural

- Financial Status UGC 2f and 12(B)

- Name of the Affiliating University **KAKATIYA UNIVERSITY**

- Name of the IQAC Coordinator **M. Thirupathi**

- Phone No.

- Alternate phone No.

- Mobile **9052930310**

- IQAC e-mail address **jkcchennoor.gmail.com**

- Alternate e-mail address

3.Website address (Web link of the AQAR (Previous Academic Year) http://ccets.cgg.gov.in/Uploads/files/buttonDetails/66477.pdf

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://ccets.cgg.gov.in/Uploads/files/buttonDetails/62820.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C**	**1.9**	**2021**	**28/09/2021**	**27/09/2026**

6.Date of Establishment of IQAC **06/07/2012**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**NA**	**NA**	**NA**	**NA**

8.Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year **7**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

• Conduction of awareness programs to the students and general public on COVID -19 through NSS and Zoology departments • Capacity Building through participation in learning about how to create and conduct e-classes • Ensuring participation of faculty in online FDPs, workshops and international seminars • Encouraging participation of students in online research projects, online quizzes and extension lectures • Drafting and implementing strategies for carrying out admission campaigning

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Collecting contact numbers of intermediate students of local colleges, allotting students to each faculty and conducting online campaigning	**The admissions increased from 45 in first phase to 110 in subsequent phases**
Capacity Building measures to Staff by creating awareness on platforms like ZOOM, WEBEX, GOOGLE MEET, GOOGLE CLASS ROOM and many such platforms and comprehensive use of the tools for conducting online classes effectively	**The entire faculty created video lessons and created individual YouTube channels where they uploaded their lessons so that all the students can benefit from the classes at their own convenience and data availability**
Compulsory attending of FDPs	**All the faculty attended FDPs on**

regarding online educational tools for its adaptation	Creating online learning resources and virtual classrooms
Ensuring participation of students in online quizzes/ webinars/ competitions	Students participated in quizzes; webinars and other competitions conducted by colleges of the entire state and were exposed to diversified faculty.
Celebration of days of importance in whatever ways possible	Days like world environment day, doctor's day, science day etc were celebrated with good outcomes
Encouraging conduction of study projects	Study projects like Bio-Sensors, Survey of COVID Patients etc were conducted
Obliging each department to draft and implement a best practice	Many departments came out with good best practices like Collection and analysis of historical evidences, Budget analysis of Central Vs. State, Preservation of local variety of seeds etc.
Feedback of Students	Google forms were created for online feedback of students and without any paper utilisation online feedback was effectively collected.

13.Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Part A	
Data of the Institution	
1.Name of the Institution	Govt. Degree College, Chennoor
• Name of the Head of the institution	K. Sridevi
• Designation	Principal (FAC)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	
• Mobile No:	9701197764
• Registered e-mail	prl-gdc-cnr-ce@gov.in
• Alternate e-mail	prl-gdc-cnr-ce@gov.in
• Address	opp: SBI KISTAMPET CHENNOOR
• City/Town	MANCHERIAL
• State/UT	Telangana
• Pin Code	504201
2.Institutional status	
• Affiliated / Constitution Colleges	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	KAKATIYA UNIVERSITY
• Name of the IQAC Coordinator	M. Thirupathi
• Phone No.	

• Alternate phone No.	
• Mobile	**9052930310**
• IQAC e-mail address	**jkcchennoor.gmail.com**
• Alternate e-mail address	

3.Website address (Web link of the AQAR (Previous Academic Year)	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/66477.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
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• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	**7**	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**No**	

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Ensuring participation of	Students participated in

students in online quizzes/ webinars/ competitions	quizzes; webinars and other competitions conducted by colleges of the entire state and were exposed to diversified faculty.
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Feedback of Students	Google forms were created for online feedback of students and without any paper utilisation online feedback was effectively collected.

13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020	25/03/2022

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**148**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**110**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**229**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**49**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**16**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**16**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**13**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**Rs 14.7535546 (Rupees Fourteen Lakhs Seventy five thousand)**
4.3 Total number of computers on campus for academic purposes	**13**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution takes curriculum delivery as its prime objective a by inducting the below described processes.

WORK LOAD DISTRIBUTION AND TIME TABLE:

Time Tables of all the departments are drafted and circulated to the students as well as displayed on the notice boards also for the concerned faculty to become accountable for the allotted hour. Faculty follow bell timings properly and present themselves into the class punctually.

MAINTENANCE OF TEACHING DIARY:

The teachers maintain teaching diary and work done statement in the standard format and get the work evaluated by the In-charge of the department, IQAC Coordinator as well as the Principal of the institution.

REVIEW MEETINGS:

At the institution level, the IQAC conducts meetings from time to time to evaluate the percentage of syllabus covered and other curriculum related work.

At the organisation level, the ID college Principal of the district conducts review with the Principals of all the government colleges of the district through District Resource Committee (DRC) and checks the institutional quality in all aspects.

ANALYSIS OF STUDENT FEEDBACK OF TEACHER:

Feedback of teacher obtained from the students also reflects the quantity and quality of curriculum disseminated by the teacher. .

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Yes, the institution follows academic calendar provided by Commissionerate of Collegiate Education and the almanac of the affiliated University i.e., Kakatiya University, Warangal.

Academic Calendar gives a meticulous plan comprising of not only curricular but also extra-curricular and out-reaching activities aimed at all round development of the students.

The almanac released by the Kakatiya University consists of the complete academic schedule of classes, preparatory holidays, conduct of internals, practical examinations and external examinations. If due to some reason schedule gets disturbed, University releases revised almanac and the institution follows the almanac scrupulously.

The institution conducts internal assessments, Practical examinations and external theory examinationsdfor each semester as per the University schedule and adheres to the process of continuous internal evaluation. The institution being affiliated one, cannot exercise choice or laxity in the conduction of examinations as the marks alloted to students have to be posted online onto the examination portal provided within the stipulated time.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institution is keen on addressing issues like Environmental sustainability, Gender sensitisation, Human Values, Professional Ethics through Ability Enhancement Compulsory Course and Skill enhancement courses in curriculum with credits attached to them

Environmental Studies : Importance of environmental studies, structure of eco-system, renewable and non-renewable resources, water conservation etc are taught to the students so that they become educated about the necessity of conservation of natural resources and eco-system.

Remedial Methods of Pollution, Drinking Water and Soil Fertility: Pollution types, methods of reducing pollution disaster management, global warming etc are taught to find out more methods of containing pollution.

Public Health and Hygiene : Public health plays a prominent role in a developing economy and students are taught about the methods and significance of maintaining a healthy life.

Water Resource Management: Water resources, waste water management, recycling, conservation methods are taught and importance of each drop of water is elucidated so that water distribution to underprivileged villages can be done. Many villagers do not have proper drinking water facility and they walk upto 4 Kms to fetch 1 pot of water.

Organisational Behaviour: This includes Organisational Behaviour, Contributing Disciplines, Personality Traits influencing Organisational Behaviour, Group Behaviour - Formal and Informal type.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

29

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

420

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

101

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Special Programs organized for advanced learners:

- **Conduction of study projects (Due to COVID-19 regulations,online projects were conducted)**
- **Participating them in inter college quizzes, competitions and student seminars**
- **Involving them in tutoring the weak students**
- **Coaching them for PG entrances and other competitive examinations**
- **Encouraging them through felicitations and paper statements**

Programs for slow learners:

- **Special attention on them while the regular conduct of classes**
- **Simple assignments**
- **Conduct of remedial classes**
- **Assigning a group of slow learners to an advanced learner for free enabling them with dialogue.**

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
269	**16**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

With the advent of new technologies blended learning is being practiced extensively with students involving in problem solving and brain storming sessions. Google forms are created and are shared with the students to assess their involvement and level of learning.

Student Seminars:

Students are encouraged to give seminars of topics of their choice and duration of their comfort, so as to boost their confidence level of public speaking and intensive learning.

Quizzes:

Quizzes are conducted to induce competitive spirit and exhaustive learning. Students participated in online quizzes conducted by different colleges across the state and their performance levels got reflected in the e-certificates received by them.

Problem solving:

Students were given live problems prevalent at the college and they came up with wonderful solutions like achievement of mission Bhageeratha water pipeline, fencing of the small garden with available bio-fencing plants and many such simple and effective solutions in real life.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The year being under spells of COVID-19, the online teaching was

made compulsory by the Commissionerate of Collegiate Education, Telangana. This made all the teachers equip themselves with the available free/premier online tools and practice them effectively.

All our staff took online classes using platforms like ZOOM, WEBEX, GOOGLE MEET etc, and recorded number of participants, date, topic taken etc. This facility made students get opportunity to listen to classes of not one single teacher, but teachers of other colleges;at their convenience and interest.

As the students are from rural background, theyfacing connectivity issues. To resolve thisteachers started You Tube channels where they placed their lessons and shared the links to the students who could learn classes whenever possible.

Faculty also createdfree Google Class rooms as a trial mode and efforts are being made to make it more productive.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

12

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

16

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

1

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

71

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal Assessment:

Internal Assessments are more students friendly and fair. Internal Assessments of 20% as per the CBCS rules are conducted twice in a Semester. The schedules of examinations are communicated by the Kakatiya University basing on which institutional time-table is drafted and communicated to the students well in advance. The time-tables are posted on WhatsApp groups also.

The internal examination papers are valuated and the students are allowed to check their internal marks for any queries. The average of 2 internals is recorded. The University opens portal for limited number of days within which marks of all subjects are posted and fines maybe imposed for delay, if any.

The pattern of the internal examination is also as per the University pattern which is different for each course. The pattern of examination is also made known to students before hand.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The examination committee attends to all the grievances related to internal as well as external examinations. Issues relating to under valuation or absentia are dealt with the concerned teacher within one day, at the most 2 days. The student can directly approach the Principal without hesitation for examination related any issues. No typeof biasing, harrasment orexamination loss is tolerated by the institution.

If the error is at University level, then the Branch communicates with the concerned authorities and solves the issues. The University also addresses the issues promptly without undue delay.

18-07-2023 11:49:03

File Description	Documents
Any additional information	View File
Link for additional information	https://gdcts.cgg.gov.in/OtherPages.edu?page=getButtonDetails&centreId=14&id=15427

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

All the teachers are well-experienced and know the programme as well as course outcomes to the best possible extent. The teachers communicate the curriculum and the outcomes to the students in their introductory session. Outcomes are displayed in the departments also to create better understanding of the curriculum.

As the curriculum is being revised time to time, the stated outcomes also are changing in accordance. Hence, the teachers keep findingmore avenues of applying the gained knowledge and so outcomes also are curriculum dependent and technologies dependent. The students depending on their interest choose the relevant fields for their careers.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution encourages students pursue their higher studies and also keeps a track of the students continuing their studies. This enables institution to analyse the student as well as teacher quality and the efffectiveness with which the program and course outcomes are attained.

The students are also encouraged to appear for public service examinations and the necessary guidance is given to this effect.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

45

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://ccets.cgg.gov.in/Uploads/files/buttonDetails/71246.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0 lakhs

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

1

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

- **COVID-19 sensitization was extensively taken up both in offline and online mode creating awareness among the masses about the impacts of the diseases and the PREVENTION IS BETTER THAN CURE.**
- **As part of Swachbharat, institutional premises and outside streets were cleaned and sanitized by the students.**
- **As part of Doctor's day celebrations, inputs were given by the doctors and involvement with the locals was achieved.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

7

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/

NCC/ Red Cross/ YRC etc., during the year

180

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

1

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has well -equipped and well ventilated class rooms with sufficient carpet area furnished with adequate dual-desks, tables , fans and tube-lights. Teaching- Learning resources includes library, T-SAT NIPUNA Classes, YOUTUBE lessons, Smart boards and Virtual class room where blended teaching of traditional board and chalk with online available vidoes information is being taken up at the institution. Computers are available for computer courses along with revolving chairs and computer tables. Power back-ups wth 2 UPS and 2 inverters is available in the campus.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Institute has adequate facilities for conducting sports and games and cultural activities. The material kits for playing cricket, volley ball, tennis, tennicoit, shot-put, discuss, javelin, rackets, skipping ropes, dumb bells, tape etc for conducting sports. A large play ground is available where athletics are conducted by marking tracks. Facility for conducting high-jump, long- jump is also available in the college. Sports like Kho-Kho, cricket are conducted.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

5.88525 lakhs

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is digitalized with computers and N -LIST is enabled for the students. We are making efforts for Integrated Library Management System (ILMS) and work is under progress. Safe links like https://ndl.iitkgp.ac.in;enabling students access to thousandsof online books are shared with them and are guided as to how to conduct book search.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources | D. Any 1 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

14

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution uses DATA DONGLES for creation of wi-fi and updates it frequently. The administration, correspondence and office is automated and wifi zone upto 50MB is created using JIO service provider free of cost due to number of JIO service subscriptions conducted at the college.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

23

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

14.75355

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution being a government institution all procedures for maintaining and utilizing physical, academic adn support facilities are standardized as well as obligated. The purchases are made stock entry and every year stock verification committees are constituted which conduct stock verification and produce certificate to the effect. For expenditure or purchase, resolution has to be made and following proper tender procedures procurement is made by placing purchase -ordersand in-charge is assigned to each category. Issue registers, consumable registers, condemned registers are maintained. The Commissioner of collegiate education ratifies expenditure more than one lakh incurred by the institution.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

124

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

15

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**E. none of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

14

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students representation in various committess is made mandatory by our Head of the Department, Commissioner of Collegiate Education. Hence, students are involved IQAC, Entrepreneurship and Development Cell, Sports & Games Committee, Internal Complaints Committee, Alumni Committeeetc to engage them in various administrative and extra curricular activities of the instiution. Students are also made part of each and every program and their advices and participation is encouraged by the institution. Many times, small program are handed over to them completely and they themselves draft the requirements and fulfill the necessitiesunder

the supervision of the staff.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni association is formed and the alumni is keen on contributing to the institution. Last year the association was formed and the process of registering the association is going on. The old students contributed to the laying off the temporary approach road from college gate to the college building.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The goverance of the institution is administered through the policies and proceedings laid by thehead of the system, the Commissioner of Collegiate Education.

There are set norms that achieve the vision and mission of the institution naturally through the course of implementation of Academic Calendar.

The governance of the institution is carried out by various college committees with Principal being the executive head of all the committees. Administrative and executive works are carried out with utmost transparency and in an integrated manner.

All the qualitative welfare measures that realize the vision and mission of the institute are drafted, implemented and supervised by various college committees created at the beginning of the academic year. The admission process, profile of the students, their requirements, skill enhancement process, qualitative teaching methodologies, finding more employment opportunities, encouraging research, improving individual student performance is all attended by concerned committees in general and by the IQAC in particular.

Expenditure is also incurred through the resolution of required items, approval of Central Purchase Committee and sanction of the Principal. The expenditure is done mainly for the purpose of the welfare of the students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Thought the Principal is both administrative and executive head of the insitution, all the managementis decentralized among various committees which are empowered to play a prominent role in all the decisions and policy making. The Principal is Drawing and Disbursing Officer of the institution. Next to him, is the Vice-Principal of the college who assists Principal in various administrative matters directly and acts as In-charge of the college in the absence of the Principal.

All the aspects of functioning of the institution like administration, finance, examination, grievances, and academic activities are entrusted to different committess with veto power to approve or refuse proposals. The committees are empowered to initiate action where and when necessary with the approval of the chairman of the committee viz., Principal of the college.

Some of the most prominent committees which are regulated by the institutiton are

1. IQAC Committee

2. Central Purchase Committee

3. Admission Committee

4. Examination Committee

5. Grievances Cell

Each committee has specified functions to be performed and record all their activities.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution drafted its own plan and implemented it effectively in the following areas:

1. ADMISSIONS:

Every year, the admission process of UG courses is taken up centre for good governance, DOST (Degree Online Services Telangana). Teams were formed for promoting the quality of institution and increasing admissions.

2. TEACHING-LEARNING PROCESS:

It being COVID season, the teaching was done mainly through ZOOM classes and You-Tube lessons, online quizzes etc. Those students who were under-privileged to have access to online facilities, minimum study material was given to them. Online feedback was also obtained .Online study projects are also conducted.

3. SCHOLARSHIPS & FREE SHIPS:

Scholarships and Freeships reached students as per their eligibility and few students applied for Merit scholarship also. Students who could not pay their examination fees were assisted by their mentors to pay their fees in time to the possible extent.

4. CAREER OPPORTUNITIES:

The institute notified students of current affairs, various job notifications, common PG entrance examinations and also created awareness about the process of admissions, previous entrance question papers and encouraged them to appear for the examinations. As a result of which, 14 students got admission into PG courses.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution has sanctioned Principal, teaching, non-teaching, Librarian and Physical Director posts whoare governed directly by the service rules of their initial appointments. The appointment letter itself contains all the rules through which appointment is made and need to be followed. The code of conducted and efficiency is regulated by the Classification, Control and Appeal (CCA) rules of the appointment.

The quality and the conduct of the institution and its various bodies is monitored by the government and the Commissioner of the collegiate education from time to time through academic audits, financial audits, Confidential reports of the faculty, DRC meetings with ID college Principal, DCEDRC meetings with the District Collector. In cases of disobedience or discrepancies the CCETS takes disciplinary action and accords punishment depending on the graveness of the inefficiency.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	**Nil**
Upload any additional information	<u>View File</u>

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	*View File*
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The faculty are blessed with a good number of effective welfare measures.

1. **GPF/EPF Facility: Government Provident Fund/ Employee Government Fund facility**
2. **TSGLIS : Telangana State Government Life Insurance Scheme**
3. **GIS: Group Insurance Scheme**
4. **EHS: Employee health cards**
5. **Medical Reimbursement Scheme**
6. **Foreign University Paper presentation aid**
7. **Orientation / Refresher Courses attending permission**
8. **OD facility for attending FDPs, Seminars, Workshops etc.**
9. **Ph.D facilitation under FIP programme.**
10. **Ph.D /M.Phil additional increments.**
11. **25 casual leaves and 5 additional leave for women**
12. **Sick leave, extraordinary leave, education leave for a period upto 2 years**
13. **Maternity leave, paternity leave and child care leave**
14. **Earned leave for compensating over work days**
15. **Surrender Earned leave encashment**
16. **Half pay leave of 20 days every year**
17. **Annual grade increments**
18. **Automatic advancement scheme**
19. **Tution fee reimbursement**
20. **Festival Advance**
21. **Funeral expenses for class IV employees**
22. **Travelling Allowance**
23. **Tour Travelling Allowance**
24. **Retirement Benefits & Pensions**
25. **Personal pay for family planning operations.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

10

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

FOR TEACHING & NON-TEACHING

1. Every year annual verification of service is done basing on all the available records and then annual grade increment is

    sanctioned.

2. **Confidential reports of the faculty is sent to Head of the Department of Collegiate Education basing on which promotions to higher level is considered.**

3. **Automatic Advancement Scheme of 6/12/18/24 years is given basing on the fulfillment of performance indicators for state scale salaried persons.**

4. **CAS (Career Advancement Scheme) for every 6/5 yrs is sanctioned to UGC Scales drawing teachers only after the fulfilment of required score under the Academic Performance Indicators as stipulated by the UGC norms.**

5. **For contract faculty renewal of services is done only if University average pass percentage in the concerned subject is attained.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

1. **The institution conducts all the expenditure in accordance with the laid rules only. All the financial that arepaid through treasury only after sanction of grant or budget other than regular salaries. The bills get passed only according to the treasury rules.**

2. **For the expenditure done from special fees of the institution, for an amount less than Rs.20000 - first an application from the concerned department or individual requirement is received and then the special fees committee gives its approval and the purchase committee incurs the expenditure and the concerned record is maintained. For higher expenditure, permission is accorded by the head of the department and the process of expenditure is followed scrupulously.**

3. **Also, an exernal audit committee is constituted by the Commissioner of Collegiate Education that conducts also half-yearly and communicates the observations and discrepancies**

if any to the Commissioner of Collegiate Education. As per the instructions of CCE, further action will be initiated.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

1. **Accreditation: The Accreditation of the institution supports for financial assistance in various aspects like conduction of seminars, constitution of IQAC room, and other financial assistance wherever possible.**
2. **The institution is approaching for the CSR fund of the companies likethe nearby SINGARENI THERMAL POWER PLANT in Jaipur Mandal for financial or resources support.**
3. **The institution has planned to approach local M.L.A who is also the Chief Whip of the government of Telangana for funding the institution.**
4. **We have also requested for NABARD funds with a plan of need for supporting the institution.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- **All the departmentsare encouraged to conduct seminars, workshops and conferences etc.**
- **All the staff are encouraged to attend seminars, FDPs, present papers in the conferences. As a result many of the staff members attended FDPs. These FDPs were mainly about creating e-resources for students for students and all the staff learnedto usemany new and easily available tools like OBS, V-Recorder, X-Recorder etc. For online classes all the faculty recorded their classes, created YouTube Channels and posted the classes on their channels so that students can listen to them at their convenience and availability of data.**
- **IQAC led efforts for the successful implementation of modern technology in the institute administrative functioning through ICT. As a result of this; the admissions data, financial transactions,examination process, scholarships processes are simplified to a much greater extent and for the better welfare of the students.**
- **IQAC also motivated students directly to appear for PG entrances and supported was provided for the required entrance material and clarification of individual doubts; even on phone. This led to the record ofsecuring of 14 PG seats, first time in last 10 years;some of them into the campus colleges of Osmaniaand Kakatiya Universities.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and

recorded the incremental improvement in various activities

The institution conducts periodic review meetings with the staff to discuss the coverage of curriculum, additional courses being given and learning outcomes of the students, through IQAC. Also, the Commissioner of Collegiate Education conducts academic audits both at lecturer level and institutional level by a team of delegated drafted by the Honourable Commissioner himself. This team communicates all the observations made by them at the institution regarding all the parameters enlisted to them basing on which Commissioner sir initiates action.

This year due to COVID restrictions, the audit couldnot take place. But the curriculum dessimination level and the learning levels were tracked by CCE through google forms daily which contained ZOOM ID, screen shots, lecture timing and no of students attended so that best possible was done to the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Women Empowerment Cell, ICC Committee, Ward Counselling are functioning to look into all types of female related issues. Institution never encountered gender biasing and any issue pertaining to gender biasing or gender exploitation is encouraged to be brought up openly to the notice of the Principal itself. Any type of problem can be sent directly to the college mail using the google form available in the college website. The ICC committee is resolved to address even minor to minor issues immediately. All the staff, irrespective of committees also keep a vigil on the movement of the students and their behaviour in particular. Any one in the college can present any issue, irrespective of their being involved in the issue or not. The institution believes in "NIPPING IN THE BUD" policy and discourages all types of unapproved behaviour by anyone to anyone in the campus.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of

degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste Management:

All the trees litter and other solid waste is collected and using earthworms it is converted into the vermicompost manure which is used for the planting of saplings for the nursery. Students collect seeds as part of best practice of botany and these seeds are planted in plastic bags and distributed to the locals for their propagation and preservation. The vermicompost yield of the college is used for the purpose and students learn to recycle bio degradable waste into effective manure.

Waste water is channelized to the trees so that the water used for domestic purposes like hand washing, dish washing etc does not go waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/67745.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for	**C. Any 2 of the above**

greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies	D. Any 1 of the above

| **of reading material, screen** | **reading** | |

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Harmony incultural, regional, linguistic, communal, socioeconomic or any other diversity is ensured by the institution through the following initiatives.

1. Staff observing harmony: Most of the students take one or other teacher as their role model. They observe their teachers and copy their attitudes as well as action. The ethnic diversities are never practiced at the institution. All the staff have their lunch together, celebrate their fellow colleagues birthdays at the institution, distribute sweets and snacks during their festivals and feast like atmosphere on daily basis is prevalent at the institution.
2. Students also celebrate birthdays exchange delicacies during festivals, organizes freshers and farewell parties which induces a feeling of brotherhood among them.
3. Peace rallies, national integration day are also celebrated at the institution.
4. As for economic divergence, almost all the students are from same economic profile and differences in this regard sparsely exist.
5. Social disparities are condemned in every way right from code of conduct to be observed, ensuring equality in all activities as well as discouraging any slim idea of bias at every walk and talk of the institituion.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Constitution Day: Institution celebrates constitution day every year during which all parts and schedules of constituion along with fundamental rights and duties are elaborated to all the students.

Institution obliges the process of voter enrollment every year by enlisting those who attained 18 years, yet not registered on electoral.

Various competitions like essay writing, elocution and poster presentation shall beheld on Voter Awareness Day.

This year due to COVID restrictions some of these activities couldnot be conducted by the institution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	C. Any 2 of the above

File Description	Documents
Code of ethics policy document	[View File]
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution organizes many commemorative days not only to create awareness about also to infuse a sense of responsibility and readiness to adapt the best qualitites of great personalities; fostering an ideal society that brings equality in all aspects. The institution, due to COVID, could celebrate only the following occasions.

- **World Environment Day : June, 4th, 2021: On this day, a ZOOM TALK was conducted with the resource person MA Abdul Nadeem Quddsi, District HortiCulture Officer, Kumuram Bheem Asifabad district who gave a Power Point Presentation on environmental friendly agricultural practices.**
- **Doctors Day : July 1st, 2021: This year we took the initiative of felicitating doctors who were the frontline warriors of COVID-19 and many of them succummbed to the disease by attending the patients. So, visited the locally available doctors and gave them a small appreciation certificate, flower bouquet and sweets and offered our reverence.**
- **National Science Day: Feb 28th 2021; Students conducted local seeds survey and collected some variety of seeds in the early hours. Awareness about science , scientific jobs and scientific institutions was created by inviting the Scientist 'D', Centre for Tussar Seri-Culture , Govt. of India, Shri. Bhagavanlu sir who gave an awestruck lecture to the students about role of science and scientists in a developing economy.**
- **Handloom Day: The staff visited nearby handloom centre, distributed sweets to them and purchased Khadi towels from their APCO centre.**

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File]()
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE - 1

Title of the Practice : PRESERVATION OF COUNTRY SEEDS

Objectives of the Practice :

   1. **To inculcate the practice of preservation of seeds**
   2. **To preserve the quality of natural seeds**

The Context : Natural varieties of seeds are getting extinct due to hybrid seeds. Though less yielding their quality and taste are so much soughted after. Students being more from country side, they can easily practice preservation.

The Practice : The students identify varieties and collect their seeds.

Evidence of the Success :

Local varieties of tomatoes, guavas, chamachile, forest milky fruits(paala pandlu) etc. were planted in nursery and distributed to the local people.

Problems Encountered/Resources Requires:

   ○ **Local varieties have already become rare.**
   ○ **_____ _____**

   ○ **Title of the Practice : ADMISSION CAMPAIGNING**

Objectives of the Practice :

- **To improve enrolment of the students**

- **The Context :**

  Traditional Higher Education gives more scope for employment in diversifie fields and ensure distribution of students into various works.

- **The Practice:**
- **The institution visits the nearby colleges and interacts with Principal, staff and students creates awareness through brochures and PPTs.**
- **Evidence of the Success :**
- **The enrolment rate increased and the students were satisfied with the performance of the college.**

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

ENCOURAGING THE CHERISHED GOALS OF THE STUDENTS IS DISTINCTIVE PRIORITY OF COLLEGE:

The institution feels responsible towards the career development of students. The mentors identify the inherent skills of the students during ward-counselling process.

ACADEMICALLY ACTIVE STUDENTS:. Projects like Telangana Culture, Bio-Sensors in Animal, Medicinal plants were taken up. JIGNASA - study projects presentation of state level is conducted for all the government degree colleges of the state.

CAREER OPPORTUNITIES: To impart basic skills for competent to become globally employable, our home department Commissionerate of Collegiate Education has entered into MoUs with various organizations like TASK, IIT Bombay etc.

ENTREPRENEURSHIP DEVELOPMENT CELL: This cell has been constituted mainly to impart self employable skills and trainings and adopt schemes under MSME etc. for setting up small start-ups or incubation centres.

CULTURAL: Many cultural activities like rangoli, singing, dancing, painting, poetry writing, traditional walks etc. are encouraged by the instittuion. YUVATHARANGAM gives platform to a varied number of artists.

SPORTS: Many of our students are pro-active in athletics and every year we have one or two who go upto state, university or national level. Institution encourages them through conduction of sports every year.

OTHER INITIATIVES: Facilitated training of students at International Academy of Computer Graphics (IACG) a Deen Dayal Upadhyaya Grameena Kaushalya Yojana.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	[View File]()

7.3.2 - Plan of action for the next academic year

In addition to the regualar academic calendar that capsules all the regular academic, curricular and co-curricular activities the institution plans to accomplish the following targets

- Conduction of admission campaigning at the junior colleges and villages and increasing enrollment by atleast upto 50%
- Creating and facilitating employment opportunities through MoUs and consultancies
- Conducting study projects of significance through economic assistance of bodies like UGC, DST etc.
- Registration of Alumni Association
- Addressing the problem of drinking water supply and running water
- Communicating the authorities about the completion of building construction
- Increasing library resources.