



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

Government Degree College,
Huzurabad, Dist: Karimnagar,
Telangana State

- Name of the Head of the institution **GOVERNMENT DEGREE COLLEGE,
HUZURABAD**
- Designation **Principal (In-charge)**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **08727295539**
- Mobile No: **9966002588**
- Registered e-mail **knr.huzurabadjkc@gmail.com**
- Alternate e-mail **gdcicqachzb@gmail.com**
- Address **HUZURABAD**
- City/Town **HUZURABAD**
- State/UT **Telangana**
- Pin Code **505468**

2.Institutional status

- Type of Institution **Co-education**
- Location **Semi-Urban**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **Satavahana University,
Karimnagar, Telangana State**
- Name of the IQAC Coordinator **Dr. P. Dinakar**
- Phone No. **08727295539**
- Alternate phone No. **9966002588**
- Mobile **9959711849**
- IQAC e-mail address **gdcigachzb@gmail.com**
- Alternate e-mail address **dr.dinakarpalakurthy@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)) <https://gdcts.cgg.gov.in/huzurabad.edu>

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <https://gdcts.cgg.gov.in/huzurabad.edu>

5.Accreditation Details

| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|----------------|-----------|--------------|-----------------------|-------------------|-------------------|
| Cycle 1 | B | 73.80 | 2007 | 31/03/2007 | 30/03/2012 |
| Cycle 2 | B | 2.08 | 2015 | 14/09/2015 | 13/09/2020 |
| Cycle 3 | B+ | 2.56 | 2022 | 23/08/2022 | 22/08/2027 |

6.Date of Establishment of IQAC **02/08/2006**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|-----------------------------------|---|----------------|-----------------------------|-----------------|
| Government of India | Infrastructural Grants to Colleges | RUSA | 2019 | 2 Crores |

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9. No. of IQAC meetings held during the year **05**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

1. Conducted National Seminar 2. Extension Lecture by Orientation Programme on NAAC Preparedness by Adama Srinivas Reddy 3. Field Trips 4. Workshops 5. ICT enabled teaching activities 5. Extension lectures by eminent resource persons 6. Infrastructure Augmentation

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

| Plan of Action | Achievements/Outcomes |
|----------------------|--|
| Extension Lectures | Motivated the students to go for higher studies of their choice |
| Workshops | Introduced a new concept, spurring, participants to investigate it further on their own, can demonstrate and encourage the practice of actual methods. |
| Educational Tours | Observation for education, non experimental research and to provide students with experiences outside their everyday activities. |
| ICT | Incorporate ICT tools like PPT, YouTube videos, ect. in teaching |
| Infrastructure | Approached CCE, Hyderabad for sanctioning of RUSA funds towards infrastructure |
| Awareness Programmes | Various awareness programs were organised on environment, mock interviews etc.. |
| Research Programmes | Nine faculty members were pursuing Ph.D program |

13. Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

| Name | Date of meeting(s) |
|------|--------------------|
| Nil | Nil |

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

| | |
|--|---|
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| • Name of the Head of the institution | GOVERNMENT DEGREE COLLEGE, HUZURABAD |
| • Designation | Principal (In-charge) |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 08727295539 |
| • Mobile No: | 9966002588 |
| • Registered e-mail | knr.huzurabadjkc@gmail.com |
| • Alternate e-mail | gdciqachzb@gmail.com |
| • Address | HUZURABAD |
| • City/Town | HUZURABAD |
| • State/UT | Telangana |
| • Pin Code | 505468 |
| 2.Institutional status | |
| • Type of Institution | Co-education |
| • Location | Semi-Urban |
| • Financial Status | UGC 2f and 12(B) |
| • Name of the Affiliating University | Satavahana University, Karimnagar, Telangana State |
| • Name of the IQAC Coordinator | Dr. P. Dinakar |

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|--|---|
| • Phone No. | 08727295539 |
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[View File](#)

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| | |
|---|----|
| 13.Whether the AQAR was placed before statutory body? | No |
|---|----|

- Name of the statutory body

| Name | Date of meeting(s) |
|------|--------------------|
| Nil | Nil |

14.Whether institutional data submitted to AISHE

| Year | Date of Submission |
|---------|--------------------|
| 2020-21 | 18/04/2022 |

15.Multidisciplinary / interdisciplinary

We follow CBCS to provide multidisciplinary and interdisciplinary courses to the students to make them skilled individuals in the profession it improves their chances of getting more flexible career choices. It develops important transferable skills , critical thinking , self management and adaptability.

16.Academic bank of credits (ABC):

We follow NEP 2020 to provide academic bank of credits in which the students can earn up to 50% from outside the college apart from university credits. In this direction an awareness programme is planned to conduct in the current academic year SWAYAM and MOOCS programmes will provide to our students to redeem their earned credits through a variety of courses.

17.Skill development:

Our college curriculum covers Skill Enhancement Courses like Fundamental of computers, Environmental studies, Communication skills etc., General and soft skills development activities are also included in the regular classroom teaching.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

We try to integrate Indian knowledge culture and tradition based on the curriculum in order to facilitate the students. Indian knowledge will be provided to the students in the form of print and electronic forms. Translation of regional literature to English will be given importance to preserve the valuable local traditional knowledge. Teaching will be taken in multiple languages.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Our Institution gives importance to student centric activities and to the interactive teaching methodology. The curriculum focuses on student performance at different levels. We are providing skill enhancement courses to cope up with the recent trends in science and technology. We have MOUs with local industries and organisations like Nagarjuna Dairy and Harish Academy for competitive exams.

20.Distance education/online education:

We have DR BRAOU study centre to provide UG programmes through distance mode. The study centre was started in 1994 in order to provide UG programmes to those students who cannot continue their regular mode of education. CBCS has been implemented from 2017 onwards

Extended Profile**1.Programme**

| | |
|--|-----|
| 1.1 | 138 |
| Number of courses offered by the institution across all programs during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

2.Student

| | |
|------------------------------------|-----|
| 2.1 | 231 |
| Number of students during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

| | |
|--|-----|
| 2.2 | 180 |
| Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

| | |
|---|----|
| 2.3 | 19 |
| Number of outgoing/ final year students during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

3.Academic

| | |
|---|---------------------------|
| 3.1 | 16 |
| Number of full time teachers during the year | |
| File Description | Documents |
| Data Template | View File |
| 3.2 | 18 |
| Number of Sanctioned posts during the year | |
| File Description | Documents |
| Data Template | View File |
| 4.Institution | |
| 4.1 | 12 |
| Total number of Classrooms and Seminar halls | |
| 4.2 | 1.015 |
| Total expenditure excluding salary during the year (INR in lakhs) | |
| 4.3 | 23 |
| Total number of computers on campus for academic purposes | |

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Curriculum is in tune with the Common core syllabus prescribed by the Telangana State Council of Higher Education (TSCHE) and as recommended by Satavahana University, Karimnagar. We conduct co-curricular activities viz., Student centric activities like Seminars, Quiz, Group Discussions, Project Works, Field Trips, Just A Minute (JAM) Activities, Elocution, Debates and cross word Solving. Mentor- mentee system is being effectively implemented in our institution with 1:10 ratio. We have a systematic approach for maintaining transparency, academic standards and quality during internal assessment of students throughout the semester,

continuous evaluation of learning outcomes is achieved through various internal assessment procedures viz., internal exams, presentations, assignments, projects, surprise tests , quiz and group discussions. Practical skills acquired by Science students are tested regularly. Feed backs are collected from all the stakeholders to assess teacher and curriculum. Semester curricular plan, Teaching plan, Teaching Diary, Students Attendance, exam results are updated regularly and inspected by the Principal. To keep our faculty and students abreast with the changing curriculum and pedagogy infrastructure is updated regularly. Our laboratories are well equipped to suit the changing curriculum. Classrooms are ICT enabled. We have well- equipped computer lab in the college.

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | View File |
| Link for Additional information | http://ccets.cgq.gov.in/Uploads/files/butt onDetails/103926.pdf |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The almanac includes the dates of commencement and completion of syllabus, schedules of internal exams etc. It specifies the dates of end examination. The time tables are prepared and implemented accordingly. The teachers prepare teaching plans according to the academic calendar and guidelines of the University. The schedule of external examination is fixed by the University and the same is displayed on notice board for students. Academic action plan is prepared by the faculty in consultation with the Principal. In the beginning of the academic session the students are apprised of almanac and displayed on notice boards. Only head of the institution can incorporate minor changes in academic calendar which he may deem fit considering the unforeseen circumstances. The Schedule of All Examinations is given in almanac. The course teachers announce the syllabus and display question bank for Assignment-I and Assignment-II as per the academic calendar. Assignments are submitted by students as per the dates given in academic Calendar the College gives particular period to conduct extracurricular and social activity such as: Celebration of birth and date anniversaries of the national icons. Celebration of various National and International events. In the academic action plan Haritha haram ,swatchabharath etc., are

| File Description | Documents |
|--------------------------------------|---|
| Upload relevant supporting documents | View File |
| Link for Additional information | http://ccets.cgg.gov.in/Uploads/files/butt onDetails/104309.pdf |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University

Setting of question papers for UG/PG programs

Design and Development of Curriculum for Add on/ certificate/ Diploma Courses

Assessment /evaluation process of the affiliating University

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Minutes of relevant Academic Council/ BOS meetings | No File Uploaded |
| Institutional data in prescribed format (Data Template) | View File |

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | View File |
| List of Add on /Certificate programs (Data Template) | View File |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

44

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

44

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Government Degree College, Huzurabad is affiliated to Satavahana University, is adopting the curriculum which is framed and prescribed by the University. According to the suggestions and guidelines of the Telangana State Council of Higher Education, the university revises the curriculum to full fill the needs of the society and students. Part of that the Satavahana University has introduced many curriculum enrichment courses like Environmental studies, Human Values and Professional Ethics, Gender Sensitization along with the CBCS opted subjects. All these courses are incorporated in the academic time table along with the core subjects as per the credits assigned to them. The content of these subjects embedded in the curriculum of all UG programmes is

intended to sensitize students about the environment and sustainability issues. To enrich the curriculum various activities like seminars, workshops and field trips are organized for students. Special emphasis is laid on inculcating ethical practices among the students. The crosscutting issues are an intrinsic part of the students' co-curricular activities. Students are encouraged to maintain healthy competition to inculcate practices of fair play and equity. These issues find a collective space in numerous cocurricular and cultural activities.

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | View File |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

74

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | View File |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | View File |

1.3.3 - Number of students undertaking project work/field work/ internships

74

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

| File Description | Documents |
|--|---------------------------|
| URL for stakeholder feedback report | View File |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | No File Uploaded |
| Any additional information(Upload) | View File |

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | View File |
| URL for feedback report | http://ccets.cgg.gov.in/Uploads/files/butt onDetails/103925.pdf |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

360

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | View File |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

104

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Government Degree College, Huzurabad is located in rural area and most of the students are from economically and socially weaker sections of the society. Orientation programme is conducted to newly admitted students to create awareness about the college. Teachers interact with the students before the actual commencement of teaching to ascertain their background and abilities. This interaction enables the teacher to modify the teaching methodology. Most of the students study in Telugu medium till 10+2. Faculty explains topics bilingually. Systemic assessment of learning levels of students is done periodically. Slow and advanced learners are identified and given specific tasks. Departments conduct Remedial classes to slow learners in the zero hours. Students are encouraged to give seminar presentations to overcome stage fear. Events under NSS, Women empowerment cell sensitize students on various issues. Extension activities bring a sense of responsibility towards society. They sensitize citizens on issues of social concern using various means. Student study projects are conducted annually. The learning outcomes of such project work are shared for the benefit of other students. Assignments are given to students. Quiz programmes held develop a

competitive environment. Value added courses enhance learning ability and skill development. Departmental Library provide the books to the students.

| File Description | Documents |
|-----------------------------------|---------------------------|
| Link for additional Information | Nil |
| Upload any additional information | View File |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 231 | 16 |

| File Description | Documents |
|----------------------------|---------------------------|
| Any additional information | View File |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Government Degree College, Huzurabad has a Career Guidance Cell which provides the information related to Competitive Examinations and Career Opportunities and job notifications along with the related material for students. In this process a WhatsApp group has been created for providing latest information on Competitive and Career issues. All the departments take an active role in providing the information. Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences. ICT enabled teaching helps students to understand the topics taught. Group discussions enable students to comprehend the topics well. Field trips expose them to practical knowledge. Students are encouraged to give seminar presentations to develop self confidence and overcome stage fear. Events under NSS, Health-Club, Women empowerment cell sensitize students on various issues. They sensitize citizens on issues of social concern using various means. Student study projects are conducted annually. Best projects are sent for district and state level competitions. Quiz: Quiz programmes held from time to time develop a competitive environment and to check the overall progress of the class. Value added courses enhance learning ability and skill development in

students.

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | No File Uploaded |
| Link for additional information | https://gdcts.cgq.gov.in/OtherPages.edu?page=getSubMenus&centreId=30&id=13583 |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT in education improves positive interaction and knowledge retention. When ICT is integrated into teaching and learning process, students become more engaged in their work. This is because technology provides different opportunities to make it more fun and enjoyable. ICT tools enhance the modes of communication, eliminate the usage of paper and improve teaching and learning methods. They minimize cost and save time, There are other tools such as multilink headphones, digital cameras, webcams, audio recording software, walkie-talkies, telephones that also encourage the development of speaking and listening skills. Interactive whiteboards and smart boards promote writing skills on a large scale. Students can benefit by collaborative learning. ICT infuses interest in students and make them participate more in the process of learning. The institution takes up Hybrid method of teaching including both offline and online classes. It facilitates the students to understand the concept in a better way. It also encourages the students to utilize both the physical and virtual classes at the same time. A student who was unable to attend to the physical class on a particular day can attend to the virtual class on Hybrid Method of capturing the class.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | https://gdcts.cgq.gov.in/OtherPages.edu?page=getSubMenus&centreId=30&id=13574 |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

15

| File Description | Documents |
|---|---------------------------|
| Upload, number of students enrolled and full time teachers on roll. | View File |
| Circulars pertaining to assigning mentors to mentees | View File |
| mentor/mentee ratio | View File |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

15

| File Description | Documents |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | No File Uploaded |
| List of the faculty members authenticated by the Head of HEI | No File Uploaded |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

2

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | View File |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

4

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Evaluation helps the students to know their status of learning and reception from the teaching. Evaluation of the students can be done in various ways. The internal evaluations are taken as per timetable prepared by each Head of the Department. The calendar is approved by CEOs and is communicated to students and teachers. As Continuous Internal Evaluation (CIE) has semester pattern, minimum two unit tests are conducted in each semester. The calendar is approved by CEOs and is communicated to students and teachers. As Continuous Internal Evaluation (CIE) has semester pattern, minimum two unit tests are conducted in each semester, in addition to these assignments, seminars etc., are used to test students' knowledge. All of these are taken into account for assigning internal marks. Students are provided with question banks at the beginning of each semester. Results are declared, Compiled marks are displayed and communicated to the students. For practical courses, internal assessment includes attendance, preparation, conduction of lab, post experiment quiz. Students learning outcomes is monitored by teachers by using additional tools like oral exam to test their ability of critical thinking. The transparency and effectiveness of CIE is monitored by College Examination Committee.

| File Description | Documents |
|---------------------------------|---|
| Any additional information | View File |
| Link for additional information | http://ccets.cgg.gov.in/Uploads/files/butt onDetails/104179.pdf |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound

and efficient

The students are guided right from the beginning of the academic year. At the beginning of the academic year orientation class is conducted to appraise students about the university almanac, scheme of the examination and evaluation process. Exam branch prepare the Time-Table to conduct Internal Assessment Tests according to almanac. Dates for internal exams are announced well in advance. For every semester two internal assessments are conducted. Internal exam marks are entered in departmental registers and sent to the examination branch for uploading marks in the university website. Seminar presentations, assignments etc., are also used in evaluating students. This assessment gives enough scope to the students to analyze their performance and improve their progress. In CBCS pattern students are being awarded only grades. All internal question papers are set by the faculty and semester examination question papers are set by the university. Assignments are given to enhance their knowledge by encouraging students to give additional inputs. The Internal Exams pattern we follow equips students to face competitive exams in future. For even semester practical exam university prepares the question paper. University question papers are sent to exam centre electronically. Practical examinations carry 25 marks for every semester and marks are uploaded in the university website.

| File Description | Documents |
|---------------------------------|---|
| Any additional information | No File Uploaded |
| Link for additional information | http://ccets.cgq.gov.in/Uploads/files/butt onDetails/104179.pdf |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Government Degree College Huzurabad, emphasizes on internalization of the learning outcomes at programme, specific out comes. In the orientation sessions students are educated about the various Program and Program Specific Outcomes. Students appreciate the topic when outcome stated are realized. To attain the course outcome all departments prepare curricular teaching plan and follow it meticulously. The outcomes are displayed in the college website. The Program Outcomes (POs), Program Specific Outcomes (PSOs) and the Course Outcomes (COs), of all the programs offered by the institution are well communicated to the teachers in the form

of manuals. The relevance of the COs will be discussed by the faculty with the students and the feedback on COs is obtained from the students. Program-Specific Outcomes of all the departments are highlighted through career options open to students after completion of the programs and the achievements of the alumnae are also highlighted. In order to achieve the Program Specific Outcomes, Career Guidance Cell, and all the departments undertake various activities to train them on communication skills, life skills- critical thinking, self confidence and also to learn the ethics and moral values. In the Alumni interaction old studentsshare how the different courses shaped their career.

| File Description | Documents |
|--|---|
| Upload any additional information | View File |
| Paste link for Additional information | http://ccets.cgg.gov.in/Uploads/files/butt onDetails/104312.pdf |
| Upload COs for all courses (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In the beginning of the academic year the POs, PSOs and COs discussed in the departmental meetings and suitable teaching plans are prepared. All the teachers are advised to follow their curricular plan meticulously. Regular review meetings are conducted by the departments. The attainment of POs, PSOs and COs is done through internal assessment. The student's progression assesses the success of outcome. Every year the college evaluates the attainment of POs, PSOs and COs by adopting suitable methods.

1. Direct Method: The attainment of COs is measured by observing the performance of the students in Continuous Internal Evaluations (CIE) and semester end- examinations. Continuous assessment provides feedback on the efficacy of the teaching-learning process and learning outcomes of each course. In this method the performance is shown as a grade based on the total marks obtained by the student both in I.E. (20 Marks) and Semester exams (80 Marks). POs also measured by examining the results achieved by the students.

2. Indirect Method: The attainment is measured by collecting the data from the students and alumni by conducting surveys. The attainment of POs and PSOs can be measured by observing the performance of the students in various programs organized by Career Guidance Cell.

| File Description | Documents |
|---------------------------------------|---------------------|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | nil |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

19

| File Description | Documents |
|--|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | No File Uploaded |
| Paste link for the annual report | http://ccets.cgg.gov.in/Uploads/files/buttonDetails/107167.pdf |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://ccets.cgg.gov.in/Uploads/files/buttonDetails/105489.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | View File |

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

| File Description | Documents |
|---|---------------------------|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | NA |

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

3

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | View File |

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

4

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

3

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List books and chapters edited volumes/ books published (Data Template) | View File |

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Government Degree College, Huzurabad , Dist : Karimnagar as a part of institutional social responsibility organized different extension activities in last year to imbibe a sense of social responsibility in students. They also organise a clean campus awareness program to point out the importance of swatcha bharath mission. Every year Haritha Haram a Massive Plantation program is organised by college NSS unit in collaboration with NGOs. To create awareness Haritha Haram Rally is also conducted in adopted villages. World aids day is celebrated on 1st December and conducted a program to create awareness on HIV. With a view to address gender related issues and to create gender equality among the students, Women Empowerment Cell (WEC) organized world women's day and arranged an awareness program by inviting Mrs. Durgabhavani CI exise

department. WEC also celebrated Bathukamma a Symbol of Telangana Culture. winter special camps is conducted by the college NSS unit in Kandugulavillage of Huzurabad Mandal. During the camp days various awareness programs are organized to create awareness and to sensitize on various social issues and to transform the villages into clean and green.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://gdcts.cgq.gov.in/OtherPages.edu?page=getSubMenus&centreId=30&id=13583 |
| Upload any additional information | View File |

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year(Data Template) | View File |
| e-copy of the award letters | View File |

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

15

| File Description | Documents |
|--|---------------------------|
| Reports of the event organized | View File |
| Any additional information | No File Uploaded |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | View File |

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

679

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | No File Uploaded |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

| File Description | Documents |
|---|---------------------------|
| e-copies of linkage related Document | No File Uploaded |
| Details of linkages with institutions/industries for internship (Data Template) | View File |
| Any additional information | No File Uploaded |

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| File Description | Documents |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | View File |
| Any additional information | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Government Degree College, Huzurabad spreads in about 8.05 Acres of sprawling campus. The main building was constructed with a total built up space of 888 Sq. Mts. for effective and smooth running of the college. The College has 19 rooms including Principal Chamber, Office room,, staff room, examination branch, Women Rest Room, Sports/Gym and Common Library. 12 Lecture halls including 5 Well equipped Science Laboratories, 2 Smart Classrooms and other 5 classrooms. To undertake Curricular and Co-Curricular activities, the institution has 16 well spaciousand fully furnished Lecture Halls. There are 2 Lecture Halls with ICT facility with smart boards for effective teaching. All the Science Departments of the college have well equipped Laboratories to carry out practicals. The college has Computer Lab with well configured 14 Computers and one LCD projector. 2 LCD Projectors facilitates Teaching Learning Process assisting in lucid presentation of curricular modules. SAPNET Telecast Lessons of T-SAT (MANA TV) are a value Addition to class room learning. The Library has a huge collection of about 5,536 Books, Journals and three daily news papers.The college has a well equipped Examination branch at the ground floor having one set of High-Tech copier machines, computer with internet connection.

| File Description | Documents |
|---------------------------------------|---------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | NIL |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has about 8.05 Acres of spacious campus where in Building was constructed with a built up area 888 Sq. Mts. and spacious ground for various kinds of Sports and Games available. Physical education Department have all the materials pertaining to the games and sports. The college has sufficient space for the outdoor and indoor games. A separate hall is allotted for Gymnasium with latest equipment. The college ensures that curricular and extra-curricular activities go hand in hand with a view to unfold the hidden talents of the students in Games and Sports. Various games and sports such as Volley Ball, Kabaddi, Kho-Kho and Athletics were conducted at college level as part of Yuvatharangam program and college sports day celebrations. The students of this college actively participated in various cultural and Sports Competitions. The college has a Seminar Hall which is generally used for the practice and conduction of various cultural activities. A separate yoga Centre was not established but the spacious verandah on the first floor is being used for the Yoga activities by the staff and students. On 21st June of every year is celebrated as international yoga day and awareness is also created among the staff and students.

| File Description | Documents |
|---------------------------------------|---------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | NIL |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

12

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | http://ccets.cgg.gov.in/Uploads/files/butt onDetails/47865.pdf |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1.015

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Upload audited utilization statements | No File Uploaded |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Exploring a library and reading a book. A library usually relies on the library management system to manage asset collections as well as relationships with its stakeholders. At our institution, we employ an Integrated Library Management System which offers ease of making use of library resources SOUL (1.0). Software for University Libraries (SOUL) is user friendly software developed by the INFLIBNET Centre based on requirements of college and university libraries. Our library has 5536 books including reference books. There is one system for browsing online books and journals. College subscribing 6 magazines and 4 newspapers. Students and Teachers of this college are readily provided with Open Access to e-resources through N List and provided with various e-

journals. Book Bank Service is provided for All the Students Borrow & Return Basis within the stipulated time. Library Science department organizes Orientation Programs to freshers. Book Exhibition has been organized to attract students' attention towards Library Services, Literary Competitions to foster reading habits among students. In charge of library science maintains Visitors Register and issue and return register.

| File Description | Documents |
|---------------------------------------|---------------------|
| Upload any additional information | No File Uploaded |
| Paste link for Additional Information | NIL |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

.089

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Audited statements of accounts | No File Uploaded |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data

for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

52

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Details of library usage by teachers and students | View File |

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College relies heavily on usage of IT in academic and administrative duties every day. So, the plans for infrastructural development are given top priority as the College realizes the correlation between adequate infrastructure and effective teaching-learning. The college purchased 15 computers recently using RUSA funds. MHRD and CCE conducts faculty development programs on IT and ICT TOOLS for faculty on the use of new technology which is felt necessary to carry out the classroom instruction, practical sessions and for administering other special activities like State/National/International Online Examinations. The institute has always been reviewing the current needs and accordingly the internet bandwidth is upgraded from time to time for seamless and uninterrupted connectivity. Our institution is currently using B.S.N.L. High-Speed Internet Wired (improvised Wireless) with 60Mbps Speed. The institute has a 24X7 Wi-Fi facility on the college campus. The maintenance of computer, Internet, Wi-Fi networking, installation of software and maintenance and up-gradation of hardware including that of College Official Website is done from time to time.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | http://ccets.cgg.gov.in/Uploads/files/butt onDetails/47865.pdf |

4.3.2 - Number of Computers

25

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | No File Uploaded |
| Student – computer ratio | View File |

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

| File Description | Documents |
|--|---------------------------|
| Upload any additional Information | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | View File |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1.015

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Audited statements of accounts. | No File Uploaded |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There is a systematic approach towards maintaining and utilizing physical, academic and support facilities. The college allocates funds for maintenance of campus infrastructure facilities from autonomy grant received from UGC and AG provisions are discussed in finance committee. The utilization of the funds is monitored by various committees. The college constituted a three membered committee for the maintenance and utilization of campus

facilities. The committee identifies and prepares a report on repairs and renovation submitted to the Principal and CPDC. The purchase committee of the college procures the requirements of all the department submitted to the Principal for authorization. Stock verification committees are framed for the annual verification of the stock utilized in the college. Stock registers are maintained in the Departments by the In-charges. The furniture and items inspected and identified for repair and disposal are categorized into lists entitled for condemnation and repair. The items earmarked for condemnation are enlisted and presented for the approval in the Governing Body and CCE. Upon approval, the items are auctioned. Internal inspection and stock verification is done annually to ensure that the stock is maintained. A grievance redressal cell placed a box to know the Grievances of the students.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | http://ccets.cgg.gov.in/Uploads/files/buttonDetails/45099.pdf |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

49

| File Description | Documents |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

| File Description | Documents |
|---|---|
| Link to institutional website | http://ccets.cgq.gov.in/Uploads/files/butt onDetails/78362.pdf |
| Any additional information | No File Uploaded |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

143

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

143

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

| File Description | Documents |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | No File Uploaded |
| Details of student grievances including sexual harassment and ragging cases | No File Uploaded |

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

3

| File Description | Documents |
|---------------------------------------|---------------------------|
| Self-attested list of students placed | View File |
| Upload any additional information | View File |

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

9

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for student/alumni | View File |
| Any additional information | No File Uploaded |
| Details of student progression to higher education | View File |

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

2

| File Description | Documents |
|-------------------------------------|---------------------------|
| Upload supporting data for the same | View File |
| Any additional information | No File Uploaded |

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

| File Description | Documents |
|--|---------------------------|
| e-copies of award letters and certificates | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college does not constitute students council separately, but the Principal nominate the Class Representatives (CRs) for each class. The college conducts the CRs meeting along with the senior faculty members. The Academic Administrative strategies are discussed and the information will be communicated to them, So that it will be later communicated to the students by them. Our institution believes more in Class Representatives who facilitate the regular classroom instruction, advocate regular attendance on the part of fellow students, help in applying for scholarships, encourage in participating in co-curricular and extracurricular activities, support to enrol in NSS, inform the on-going programmes and schedules in the college, keeps abreast of departmental notices arranging lectures, voice the opinion of fellow students to the teachers and the principal of the college and so forth in a responsible manner with the due information to the concerned and in due consultation with the teachers working in the college accordingly. We have Mentor and Mentee system totake care of theallotted mentees in matters of improvement of academic excellence, Student Grievances and Redressal, Anti-ragging promotion, serve Internal Complaint Committeeand supporting Alumni Association for the betterment of the college standards and growth.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | http://ccets.cg.gov.in/Uploads/files/butt onDetails/45099.pdf |
| Upload any additional information | No File Uploaded |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

12

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Upload any additional information | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The reputation of an institution depends on the achievements of its Alumni. Government Degree College, Huzurabad established Alumni committee. It was registered. This committee convenes interaction meetings to strengthen the bond between Alumni and the institute. The college has alumni which is actively functioning for the overall development of the institution. Their valuable suggestions are highly appreciable and useful. As a stake holder they participate in the meetings meant for the curricular discussions and infrastructural developments. The alumni who are working in a Public and Private sector are helping the college and the students for the last few years in various manners. It has been noticed that, some of the alumni who are working in Education department they encourage the student in their education and competitive examinations. some of the alumni working as Degree lecturers also, they are the inspiration to the students . The other alumni who attends the various workshops and seminars share their experiences to motivate our students.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | http://ccets.cgg.gov.in/Uploads/files/butt onDetails/53327.pdf |
| Upload any additional information | View File |

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Principal of the college is the leader of the institution. The effective administration and governance of an institution depends on the policy decisions taken by the principal in consultation with the other stake holders of the college. He has to work in tune with the set goals incorporated in the vision and mission of the college and seeks the cooperation of the Vice-principal and other faculty members for the successful implementation of the vision and mission. The history of the college is an epitome of the development that has taken place over the years. Academic meetings are regularly convened to review the progress of the syllabus to be delivered to the students. Various committees will be constituted by the Principal for taking care of the activities in the college. Each committee has a convenor and members. Committee meetings are also convened by the principal now and then. The resolutions taken in the meetings are materialized on priority basis and an ATR (Action Taken Report) will be presented to the Principal for the approval. The committee takes care of the issues related to it and work towards the effective implementation of the vision and mission stated in the executive summary.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | http://ccets.cgg.gov.in/Uploads/files/butt onDetails/47825.pdf |
| Upload any additional information | View File |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization paves way to make things easier and accessible everyone. In the wake of decentralization various committees have been constitute to look after different activities of the college. There are 23 committees in the college which take care of the decisions and activities to be implementing in their respective categories. The committees will work effectively under the able guidance of the Principal and the senior most faculty of the college. These committees have been formed for effective implementation of various activities of the college as the Principal alone cannot look after every academic and administrative matters amidst his hectic schedule. He will be assisted in academic and administrative matters by a senior most faculty, who is designated as Vice principal of the college. He will take care of the issue of Bonafide Certificates, Transfer Certificates, and Study Certificates to the students. He will also take care of the maintenance of overall discipline in the college. At the same time he will take care of every duty in the absence of the principal except the monetary issues for smooth functioning of the college.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | http://ccets.cgg.gov.in/Uploads/files/butt onDetails/45099.pdf |
| Upload any additional information | View File |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

A strategic plan is prepared for the overall progress of the college, as part of post-accreditation. The goals of the college are discussed and prepared strategic and Perspective plans for their effective implementation. Teaching, learning and evaluation

are the important elements of an institute. Measures are taken based on the scheme of plan and its mode of functioning. The following aspects are taken into consideration while preparing the strategic plan of the college. Providing basic needs and amenities Considering the views of the faculty, students, and other stake holders ,Research activities, Presenting research finding in seminars and workshops Publication of papers in reputed and scholarly journals.

Contribution of the faculty towards extension activities Outcomes achieved: 3faculty members were awarded PhD in the last year and 10 are pursuing their PhD among the teaching faculty of the college. Many research papers were presented in National and International Seminars and Workshops by the faculty members. Considerable number of research papers were published by the faculty in Peer reviewed national and international journals. The faculty extended their services as course writers for UG General English Textbooks of Final Years of Satavahana University, Karimnagar which is the affiliating University of the college.

| File Description | Documents |
|--|---|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | http://ccets.cgg.gov.in/Uploads/files/buttonDetails/53328.pdf |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Commissioner of Collegiate education, Telangana state is the governing body. It determines the administrative policies whereas the academic related issues are looked after by Satavahana University, Karimnagar to which this college is affiliated. The teaching and non-teaching staff members extend their services according to the service rules of Government of Telangana State. Research and other academic developments are met by the faculty under the UGC guidelines. The college consists of various committees based on the needs. The activities undertaken in the college are guided by the IQAC coordinator in consultation with the Principal of the college. It works towards realization of quality enhancement. The issues are addressed for the betterment of the institution. The financial matters are discussed and

resolutions are taken as per the available resources. Grievance and Redressal Cell guides the students to drop the grievances in the drop box. The box is opened frequently and the problems are addressed. The ICC committee takes care of the problems faced by the girls in the institute. Counselling is given to them by the women faculty members. All the stakeholders of the institute may bring their complaints to the notice of the committee.

| File Description | Documents |
|---|---|
| Paste link for additional information | http://ccets.cg.gov.in/Uploads/files/buttonDetails/43877.pdf |
| Link to Organogram of the Institution webpage | http://ccets.cg.gov.in/Uploads/files/buttonDetails/46058.pdf |
| Upload any additional information | View File |

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description | Documents |
|---|---------------------------|
| ERP (Enterprise Resource Planning) Document | No File Uploaded |
| Screen shots of user interfaces | View File |
| Any additional information | No File Uploaded |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The government provides various welfare measures to promote saving culture among the teaching and non-teaching staff of the college. The following are some of the measures: GPF TSGLI GI Staff Club contributions GPF loans TSGLI loans ICT enabled digital classrooms Providing computer with internet facility and printer for both teaching and non-teaching staff. Purified drinking water CCTV

Cameras for surveillance for security purpose. Biometric attendance for faculty Free health check-up camps for teaching and non-teaching faculty. Programmes on stress management and yoga

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | http://tsqli.telangana.gov.in/GovernmentOrders.aspx |
| Upload any additional information | No File Uploaded |

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

| File Description | Documents |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | View File |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | View File |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

9

| File Description | Documents |
|---|---------------------------|
| IQAC report summary | View File |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | View File |
| Upload any additional information | View File |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Accountability is an integral aspect of every employee in whatever the organization the employee is working. Though every employee has his own charter of guidelines and regulations for performing his duty, there needs to be an appraisal system. There is a

mechanism for the performance appraisal of the faculty. An API score is recorded through a mechanism for every faculty. It is based on the kind of research, teaching activities, awards, and publications. The college abides by the guidelines issued by the UGC regarding the assessment of the performance of the teacher. The CAS of each faculty is fixed according to his/her score in API (Academic Performance Indicator). Annual Confidential Reports (A.C.R.s) of teaching and Non-Teaching Staff as per rules and regulation are submitted by the principal to the appointing authority at the time of promotions.

| File Description | Documents |
|---------------------------------------|---------------------|
| Paste link for additional information | nil |
| Upload any additional information | No File Uploaded |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

No one denies the fact that every organization has its own monitoring system. It is human psychology to tend to work under a monitoring system. If it is known that the performance of an employee is going to be audited, the mode of functioning will certainly be changed. In the spirit of this concept, the institution has its own mechanism for internal and external audits. The audit is conducted for both academic and administrative purposes. The academic audit is conducted under the guidelines circulated by the honourable commissioner of Higher of Collegiate Education, Telangana state. The senior most faculty and principals are the members of the academic audit. The academic audit is conducted every year. Transparency is maintained with regard to the maintenance of accounts by the office. All accounts are maintained by the nonteaching staff and verified by the Principal. The principal of the college also verifies the cash book and all other financial transactions recorded in the books of accounts. The Auditor checks the accounts and submits his queries. The government audit is carried out by the senior auditor, especially salary and non-salary grant information is assessed by senior auditor.

| File Description | Documents |
|---------------------------------------|---------------------|
| Paste link for additional information | nil |
| Upload any additional information | No File Uploaded |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

| File Description | Documents |
|---|---------------------------|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | View File |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Government Degree college Huzurabad is run by the funds sanctioned by the UGC, RUSA and state government. The UGC grants are given to teaching faculty for doing Minor Research Projects. Appeals are put forth before the philanthropists and social activists for the donations to be spent on the development of the college. Based on the unanimous resolutions taken in the meetings, the donations collected from them are utilized for a constructive purpose. It is observed that most of the students who seek education in the college are from socially and economically deprived sections of the society. Every year during examinations, they are expected to stay at the college to receive quality and examination-oriented teaching from the faculty. Since the students are not used to get lunch boxes, it is resolved to provide Mid-Day meals to the students. The fee is collected from the students as per the regulations of state government. The examination fee is collected as per the University norms. The collected funds are utilized as per the budget prepared under the control of Head of the institution.

| File Description | Documents |
|---------------------------------------|---------------------|
| Paste link for additional information | nil |
| Upload any additional information | No File Uploaded |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Imparting quality education is a key aspect in an institution. Internal Quality Assurance Cell (IQAC) is established to enhance, promote and assure quality standards in the academic and administrative systems. The composition of the IQAC includes Chairperson (Principal), Coordinator and Four or Five senior faculty members. The committee meets regularly and discuss various issues in order to achieve the aim and objectives of the institution. IQAC helps the Principal to coordinate, monitor and review various activities. The different reports from various sources become the data base for analyzing and evaluating the overall performance of the institution. This also forms the basis for the future plan of action. At the end of each year it prepares Annual Quality Assurance Reports (AQAR). The academic activities, curricular and extra-curricular activities are undertaken with the consent of IQAC. An experienced faculty member is nominated as the coordinator of the committee. The IQAC convener conducts meetings in consultation with the principal of the college. The following activities are undertaken under the banner of IQAC 1. Awareness Programmes on various issues 2. Workshops 3. ICT enabled teaching activities 4. extension lectures by eminent resource persons 5. Blood donation camps 6. NSS camps 7. Women empowerment programmes, etc

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | http://ccets.cg.gov.in/Uploads/files/butt_onDetails/104551.pdf |
| Upload any additional information | View File |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Review of task or assignment plays an important role in the successful accomplishment. Teaching and learning have to go hand in hand. When there is no learning, teaching loses its validity. To ensure quality assurance there are 23 committees in the college headed by a coordinator. These committees are broadly categorized into academic committees and administrative committees. The responsibility of the Academic committees is to look after Preparation of Academic calendar and time-table Implementation of Annual teaching plan Adoption of new teaching methods Evaluation of Students performance Collection of Student feedback Organizing Seminars, workshops, Guest lectures Social works extended by NSS camps, Cultural activities etc. Career Guidance and Counselling Conduct of Academic audit & Examinations Administrative committees take care of Audit of college accounts Maintenance of discipline in the college etc. To enhance and assure quality in the academic and administrative systems of the institution in the college an Internal Quality Assurance Cell (IQAC) is established. In-charges of departments and Principal at various levels regularly monitor the functioning of teaching learning practices. Continuous evaluation was carried out through various means like exams, academic audit, student feedback, and by ensuring the maintenance of Teaching diaries, attendance registers etc.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | http://ccets.cgq.gov.in/Uploads/files/butt onDetails/105005.pdf |
| Upload any additional information | No File Uploaded |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

| File Description | Documents |
|--|---|
| Paste web link of Annual reports of Institution | http://ccets.cg.gov.in/Uploads/files/buttonDetails/104551.pdf |
| Upload e-copies of the accreditations and certifications | View File |
| Upload any additional information | No File Uploaded |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our institution is conscious and committed to the idea of gender equality. The nadir point of dominance of lust-ridden mindset of perpetrators of crime against women is not tolerable at all. Attentive Monitoring is the primary means of safety and security. Thus, the institution has arranged the following facilities for constant vigilance. Watchful monitoring of the college campus is ensured by the installation of CC cameras at various locations and the footages are saved. Women Empowerment Cell and Discipline Committee are constituted to observe the conduct of the students to assure friendly attitudes among the students and with the staff. Mentors also take care of their mentees. Anti-Ragging Committee in association with the Discipline Committee work together upto the best expectations on the issues concerned, if any. The institution has arranged Yoga classes for Self-Defense to the women students as part of their immediate reaction to the extreme violence against them. All the women students are provided with SHE TEAM contact numbers to call for help in times of need. The institution has arranged programmes for women students in the institution to ensure the services of the SHE TEAM by the police officers concerned.

| File Description | Documents |
|--|---|
| Annual gender sensitization action plan | http://ccets.cg.gov.in/Uploads/files/butt onDetails/105046.pdf |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | http://ccets.cg.gov.in/Uploads/files/butt onDetails/105046.pdf |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

| File Description | Documents |
|--------------------------------|---------------------------|
| Geo tagged Photographs | View File |
| Any other relevant information | View File |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

We try to minimize pollution through managing the waste in best possible manner : Solid Waste Management:- We try to lessen solid waste by optimum utilization of resources Left over pages in record books are used to practice diagrams, mathematics etc Reverse side of used or unwanted papers are utilized. Every room is provided with a dust bin. Every day the contents are collected and discarded. NSS volunteers participate in Swachh Bharath and keep surrounding clean Biodegradable items are dumped in compost pits which enrich soil fertility Liquid Waste Management:- The waste water from RO plant and wash area is diverted for watering plants. The acidic and alkaline chemical waste are neutralized before disposal.

| File Description | Documents |
|---|---|
| Relevant documents like agreements/MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities | http://ccets.cgg.gov.in/Uploads/files/butt onDetails/105048.pdf |
| Any other relevant information | View File |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge Construction
of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution
system in the campus

C. Any 2 of the above

| File Description | Documents |
|---|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | No File Uploaded |

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1.Restricted entry of automobiles
- 2.Use of Bicycles/ Battery powered vehicles
- 3.Pedestrian Friendly pathways
- 4.Ban on use of Plastic
- 5.landscaping with trees and plants

| File Description | Documents |
|--|---------------------------|
| Geo tagged photos / videos of the facilities | View File |
| Any other relevant documents | View File |

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the

A. Any 4 or all of the above

following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities

| File Description | Documents |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | View File |
| Certification by the auditing agency | View File |
| Certificates of the awards received | View File |
| Any other relevant information | View File |

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

| File Description | Documents |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Government Degree College, Huzurabad provides an inclusive

environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversity. We organize different sports and cultural activities to promote harmony towards each other. National festivals like Independence Day, Republic Day, National Youth Day, NSS Day, National Science Day, National Maths Day, Teacher's Day, Women Teacher's day, Ambedkar Jayanti and many more days are conducted with patriotism and respect towards great scientists, academicians, social reformers, and others who have contributed in different fields to take India, to occupy a special place among the countries of the world. HARITHA HARAM, SWACHH BHARAT are regularly conducted in the college and also in the backward colonies in Huzurabad and its Hamlets. This generated social inclusiveness, a sense of responsibility among the students of our college and other youths. Many regional festivals like Bathukamma, Vinayaka Chavithi using clay Ganesh idols, Moharram, and Christamas are celebrated in our college in coordination with local people, especially youth. Such activities establish positive interaction among people of different racial and cultural backgrounds.

| File Description | Documents |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Government Degree College, Huzurabad organizing various activities to sensitize students and employees to the constitutional obligation, values, rights, duties and responsibilities of citizens. An awareness program is organized by women empowerment cell by inviting lawyers and councilors. The guests narrate fundamental rights, duties, values and responsibilities of the citizens as stated in Indian constitution. The guest appeals to all trembler the struggle of freedom and respects the national flag and national anthem. Our Constitution provides for human dignity equality social justice human rights and freedom, rule of law, equality and respect and superiority of constitution in the national life. Students of humanities of our college learn about our constitution and they provide awareness to all other students. We conduct voter awareness programmes to literate the students.

25th January is observed as national voters' day. A voters pledge program was organized for students & Faculty. We also conducted literary programs like essay writing, elocution competitions on national voters day. A massive awareness rally is organized by our college NSS unit. On the occasion of Republic day i.e., on 26 January various activities are organized to highlight the importance of Indian constitution. Indian constitution day is celebrated on 26th November.

| File Description | Documents |
|--|---------------------------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | View File |
| Any other relevant information | No File Uploaded |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff.

4. Annual awareness programmes on Code of Conduct are organized

| File Description | Documents |
|--|---------------------------|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | View File |
| Any other relevant information | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The sacrificed life and contributions of the eminent personalities

for the nation building and development are keenly remembered and programs are effectively organized at the college level for the celebration of national festivals like Independence Day and Republic Day. These National Festivals and Birth/Death Anniversaries are celebrated to imbibe the patriotism in the students so that the legacy of the history of the freedom should be carried to the generations. The celebration of the events not only imbibe the patriotism, nationalism among the students but also bolster their moral courage. All these activities will transform a normal student in to a responsible citizen who can work hard for the prosperities and for the development of the nation. The College organized the following National Festivals, Birth/Death Anniversaries of the great Indian Personalities on the day itself or before the day.

| File Description | Documents |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | View File |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. **Admission campaign in Hamlets of Huzurabad:** The college is situated in a rural area. Most of the students stop their education at this level. We ,members of staff, visit their villages, encouraging them to continue their education further to better their life.

2. **QR codes** are given to the plants in the college campus to know the details of the plants.

| File Description | Documents |
|--|---------------------------|
| Best practices in the Institutional web site | View File |
| Any other relevant information | View File |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Govt. Degree College, Huzurabad has been striving to provide quality education to the students. Most of the students who took admission belong to the rural area with poor economical background. The institution has been taking all the necessary measures in procuring the infrastructural facilities and to strengthen the teaching, learning and evaluation process to provide quality education to the students. The complete focus of all the stakeholders is to transform a normal student into an educationally empowered student. The Institution has been constantly honing the skills and equipping the students with the knowledge to get employment opportunities in the highly competitive environment. The Institution has been encouraging the students to excel in all the activities. The vast collection of reference books in the library provides a treasure of knowledge. It also has a collection of a number of journals and e-books. It is equipped with INFLIBNET. Introduction of relevant programs /courses and adopting the new curricula designed by the affiliating University from time to time to equip them for employment and entrepreneurship. The college also imparts training in Communication Skills, Soft skills and employability enhancement skills in order to make them industry ready.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Curriculum is in tune with the Common core syllabus prescribed by the Telangana State Council of Higher Education (TSCHE) and as recommended by Satavahana University, Karimnagar. We conduct co-curricular activities viz., Student centric activities like Seminars, Quiz, Group Discussions, Project Works, Field Trips, Just A Minute (JAM) Activities, Elocution, Debates and cross word Solving. Mentor- mentee system is being effectively implemented in our institution with 1:10 ratio. We have a systematic approach for maintaining transparency, academic standards and quality during internal assessment of students through- out the semester, continuous evaluation of learning outcomes is achieved through various internal assessment procedures viz., internal exams, presentations, assignments, projects, surprise tests, quiz and group discussions. Practical skills acquired by Science students are tested regularly. Feedbacks are collected from all the stakeholders to assess teacher and curriculum. Semester curricular plan, Teaching plan, Teaching Diary, Students Attendance, exam results are updated regularly and inspected by the Principal. To keep our faculty and students abreast with the changing curriculum and pedagogy infrastructure is updated regularly. Our laboratories are well equipped to suit the changing curriculum. Classrooms are ICT enabled. We have well- equipped computer lab in the college.

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | View File |
| Link for Additional information | http://ccets.cgg.gov.in/Uploads/files/butonDetails/103926.pdf |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The almanac includes the dates of commencement and completion of syllabus, schedules of internal exams etc. It specifies the dates of end examination. The time tables are prepared and

implemented accordingly. The teachers prepare teaching plans according to the academic calendar and guidelines of the University. The schedule of external examination is fixed by the University and the same is displayed on notice board for students. Academic action plan is prepared by the faculty in consultation with the Principal. In the beginning of the academic session the students are apprised of almanac and displayed on notice boards. Only head of the institution can incorporate minor changes in academic calendar which he may deem fit considering the unforeseen circumstances. The Schedule of All Examinations is given in almanac. The course teachers announce the syllabus and display question bank for Assignment-I and Assignment-II as per the academic calendar. Assignments are submitted by students as per the dates given in academic Calendar the College gives particular period to conduct extracurricular and social activity such as: Celebration of birth and date anniversaries of the national icons. Celebration of various National and International events. In the academic action plan Haritha haram ,swatchabharath etc., are

| File Description | Documents |
|--------------------------------------|---|
| Upload relevant supporting documents | View File |
| Link for Additional information | http://ccets.cgg.gov.in/Uploads/files/buttonDetails/104309.pdf |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Minutes of relevant Academic Council/ BOS meetings | No File Uploaded |
| Institutional data in prescribed format (Data Template) | View File |

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | View File |
| List of Add on /Certificate programs (Data Template) | View File |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

44

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

44

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Government Degree College, Huzurabad is affiliated to Satavahana University, is adopting the curriculum which is framed and prescribed by the University. According to the suggestions and guidelines of the Telangana State Council of Higher Education, the university revises the curriculum to full fill the needs of the society and students. Part of that the Satavahana University has introduced many curriculum enrichment courses like Environmental studies, Human Values and Professional Ethics, Gender Sensitization along with the CBCS opted subjects. All these courses are incorporated in the academic time table along with the core subjects as per the credits assigned to them. The content of these subjects embedded in the curriculum of all UG programmes is intended to sensitize students about the environment and sustainability issues. To enrich the curriculum various activities like seminars, workshops and field trips are organized for students. Special emphasis is laid on inculcating ethical practices among the students. The crosscutting issues are an intrinsic part of the students' co-curricular activities. Students are encouraged to maintain healthy competition to inculcate practices of fair play and equity. These issues find a collective space in numerous cocurricular and cultural activities.

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | View File |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**74**

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | View File |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | View File |

1.3.3 - Number of students undertaking project work/field work/ internships**74**

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni

B. Any 3 of the above

| File Description | Documents |
|--|---------------------------|
| URL for stakeholder feedback report | View File |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | No File Uploaded |
| Any additional information(Upload) | View File |

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | View File |
| URL for feedback report | http://ccets.cgg.gov.in/Uploads/files/but tonDetails/103925.pdf |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

360

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | View File |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

104

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Government Degree College, Huzurabad is located in rural area and most of the students are from economically and socially weaker sections of the society. Orientation programme is conducted to newly admitted students to create awareness about the college. Teachers interact with the students before the actual commencement of teaching to ascertain their background and abilities. This interaction enables the teacher to modify the teaching methodology. Most of the students study in Telugu medium till 10+2. Faculty explains topics bilingually. Systemic assessment of learning levels of students is done periodically. Slow and advanced learners are identified and given specific tasks. Departments conduct Remedial classes for slow learners in the zero hours. Students are encouraged to give seminar presentations to overcome stage fear. Events under NSS, Women empowerment cell sensitize students on various issues. Extension activities bring a sense of responsibility towards society. They sensitize citizens on issues of social concern using various means. Student study projects are conducted annually. The learning outcomes of such project work are shared for the benefit of other students. Assignments are given to students. Quiz programmes help develop a competitive environment. Value added courses enhance learning ability and skill development. Departmental Library provides the books to the students.

| File Description | Documents |
|-----------------------------------|---------------------------|
| Link for additional Information | Nil |
| Upload any additional information | View File |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| | |
|--------------------|--------------------|
| Number of Students | Number of Teachers |
| 231 | 16 |

| File Description | Documents |
|----------------------------|---------------------------|
| Any additional information | View File |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Government Degree College, Huzurabad has a Career Guidance Cell which provides the information related to Competitive Examinations and Career Opportunities and job notifications along with the related material for students. In this process a WhatsApp group has been created for providing latest information on Competitive and Career issues. All the departments take an active role in providing the information. Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences. ICT enabled teaching helps students to understand the topics taught. Group discussions enable students to comprehend the topics well. Field trips expose them to practical knowledge. Students are encouraged to give seminar presentations to develop self confidence and overcome stage fear. Events under NSS, Health-Club, Women empowerment cell sensitize students on various issues. They sensitize citizens on issues of social concern using various means. Student study projects are conducted annually. Best projects are sent for district and state level competitions. Quiz: Quiz programmes held from time to time develop a competitive environment and to check the overall progress of the class. Value added courses enhance learning ability and skill development in students.

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | No File Uploaded |
| Link for additional information | https://gdcts.cgq.gov.in/OtherPages.edu?page=getSubMenus&centreId=30&id=13583 |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT in education improves positive interaction and knowledge retention. When ICT is integrated into teaching and learning process, students become more engaged in their work. This is because technology provides different opportunities to make it more fun and enjoyable. ICT tools enhance the modes of communication, eliminate the usage of paper and improve teaching and learning methods. They minimize cost and save time, There are other tools such as multilink headphones, digital cameras, webcams, audio recording software, walkie-talkies, telephones that also encourage the development of speaking and listening skills. Interactive whiteboards and smart boards promote writing skills on a large scale. Students can benefit by collaborative learning. ICT infuses interest in students and make them participate more in the process of learning. The institution takes up Hybrid method of teaching including both offline and online classes. It facilitates the students to understand the concept in a better way. It also encourages the students to utilize both the physical and virtual classes at the same time. A student who was unable to attend to the physical class on a particular day can attend to the virtual class on Hybrid Method of capturing the class.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | https://gdcts.cgg.gov.in/OtherPages.edu?page=getSubMenus&centreId=30&id=13574 |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

15

| File Description | Documents |
|---|---------------------------|
| Upload, number of students enrolled and full time teachers on roll. | View File |
| Circulars pertaining to assigning mentors to mentees | View File |
| mentor/mentee ratio | View File |

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year****15**

| File Description | Documents |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | No File Uploaded |
| List of the faculty members authenticated by the Head of HEI | No File Uploaded |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year****2**

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | View File |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers****4**

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Evaluation helps the students to know their status of learning and reception from the teaching. Evaluation of the students can be done in various ways. The internal evaluations are taken as per timetable prepared by each Head of the Department. The calendar is approved by CEOs and is communicated to students and teachers. As Continuous Internal Evaluation (CIE) has semester pattern, minimum two unit tests are conducted in each semester. The calendar is approved by CEOs and is communicated to students and teachers. As Continuous Internal Evaluation (CIE) has semester pattern, minimum two unit tests are conducted in each semester, in addition to these assignments, seminars etc., are used to test students' knowledge. All of these are taken into account for assigning internal marks. Students are provided with question banks at the beginning of each semester. Results are declared, Compiled marks are displayed and communicated to the students. For practical courses, internal assessment includes attendance, preparation, conduction of lab, post experiment quiz. Students learning outcomes is monitored by teachers by using additional tools like oral exam to test their ability of critical thinking. The transparency and effectiveness of CIE is monitored by College Examination Committee.

| File Description | Documents |
|---------------------------------|---|
| Any additional information | View File |
| Link for additional information | http://ccets.cgq.gov.in/Uploads/files/butonDetails/104179.pdf |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The students are guided right from the beginning of the academic year. At the beginning of the academic year orientation class is conducted to appraise students about the university almanac, scheme of the examination and evaluation process. Exam branch prepare the Time-Table to conduct Internal Assessment Tests according to almanac. Dates for internal exams are announced well in advance. For every semester two internal assessments are conducted. Internal exam marks are entered in departmental registers and sent to the examination branch for

uploading marks in the university website. Seminar presentations, assignments etc., are also used in evaluating students. This assessment gives enough scope to the students to analyze their performance and improve their progress. In CBCS pattern students are being awarded only grades. All internal question papers are set by the faculty and semester examination question papers are set by the university. Assignments are given to enhance their knowledge by encouraging students to give additional inputs. The Internal Exams pattern we follow equips students to face competitive exams in future. For even semester practical exam university prepares the question paper. University question papers are sent to exam centre electronically. Practical examinations carry 25 marks for every semester and marks are uploaded in the university website.

| File Description | Documents |
|---------------------------------|---|
| Any additional information | No File Uploaded |
| Link for additional information | http://ccets.cgq.gov.in/Uploads/files/butonDetails/104179.pdf |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Government Degree College Huzurabad, emphasizes on internalization of the learning outcomes at programme, specific outcomes. In the orientation sessions students are educated about the various Program and Program Specific Outcomes. Students appreciate the topic when outcome stated are realized. To attain the course outcome all departments prepare curricular teaching plan and follow it meticulously. The outcomes are displayed in the college website. The Program Outcomes (POs), Program Specific Outcomes (PSOs) and the Course Outcomes (COs), of all the programs offered by the institution are well communicated to the teachers in the form of manuals. The relevance of the COs will be discussed by the faculty with the students and the feedback on COs is obtained from the students. Program-Specific Outcomes of all the departments are highlighted through career options open to students after completion of the programs and the achievements of the alumnae are also highlighted. In order to achieve the Program Specific Outcomes, Career Guidance Cell, and all the departments undertake various activities to train them on communication

skills, life skills- critical thinking, self confidence and also to learn the ethics and moral values .In the Alumni interaction old students share how the different courses shaped their career.

| File Description | Documents |
|--|---|
| Upload any additional information | View File |
| Paste link for Additional information | http://ccets.cgq.gov.in/Uploads/files/buttonDetails/104312.pdf |
| Upload COs for all courses (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In the beginning of the academic year the POs, PSOs and COs discussed in the departmental meetings and suitable teaching plans are prepared. All the teachers are advised to follow their curricular plan meticulously. Regular review meetings are conducted by the departments. The attainment of POs, PSOs and COs is done through internal assessment. The student's progression assesses the success of outcome. Every year the college evaluates the attainment of POs, PSOs and COs by adopting suitable methods.

1. Direct Method: The attainment of COs is measured by observing the performance of the students in Continuous Internal Evaluations (CIE) and semester end-examinations. Continuous assessment provides feedback on the efficacy of the teaching-learning process and learning outcomes of each course. In this method the performance is shown as a grade based on the total marks obtained by the student both in I.E. (20 Marks) and Semester exams (80 Marks). POs also measured by examining the results achieved by the students.

2. Indirect Method: The attainment is measured by collecting the data from the students and alumni by conducting surveys. The attainment of POs and PSOs can be measured by observing the performance of the students in various programs organized by Career Guidance Cell.

| File Description | Documents |
|---------------------------------------|---------------------|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | nil |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

19

| File Description | Documents |
|--|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | No File Uploaded |
| Paste link for the annual report | http://ccets.cgg.gov.in/Uploads/files/buttonDetails/107167.pdf |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://ccets.cgg.gov.in/Uploads/files/buttonDetails/105489.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | View File |

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

| File Description | Documents |
|---|---------------------------|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | NA |

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

3

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | View File |

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

4

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

3

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List books and chapters edited volumes/ books published (Data Template) | View File |

3.3 - Extension Activities**3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year**

The Government Degree College, Huzurabad , Dist : Karimnagar as a part of institutional social responsibility organized different extension activities in last year to imbibe a sense of social responsibility in students. They also organise a clean campus awareness program to point out the importance of swachha bharath mission. Every year Haritha Haram a Massive Plantation program is organised by college NSS unit in collaboration with NGOs. To create awareness Haritha Haram Rally is also conducted in adopted villages. World aids day is celebrated on 1st December and conducted a program to create awareness on HIV. With a view to address gender related issues and to create gender equality

among the students, Women Empowerment Cell (WEC) organized world women's day and arranged an awareness program by inviting Mrs. Durgabhavani CI exise department. WEC also celebrated Bathukamma a Symbol of Telangana Culture. winter special camps is conducted by the college NSS unit in Kandugulavillage of Huzurabad Mandal. During the camp days various awareness programs are organized to create awareness and to sensitize on various social issues and to transform the villages into clean and green.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://gdcts.cgg.gov.in/OtherPages.edu?page=getSubMenus&centreId=30&id=13583 |
| Upload any additional information | View File |

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year(Data Template) | View File |
| e-copy of the award letters | View File |

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

15

| File Description | Documents |
|--|---------------------------|
| Reports of the event organized | View File |
| Any additional information | No File Uploaded |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | View File |

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

679

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | No File Uploaded |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

| File Description | Documents |
|---|---------------------------|
| e-copies of linkage related Document | No File Uploaded |
| Details of linkages with institutions/industries for internship (Data Template) | View File |
| Any additional information | No File Uploaded |

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**25**

| File Description | Documents |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | View File |
| Any additional information | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Government Degree College, Huzurabad spreads in about 8.05 Acres of sprawling campus. The main building was constructed with a total built up space of 888 Sq. Mts. for effective and smooth running of the college. The College has 19 rooms including Principal Chamber, Office room,, staff room, examination branch, Women Rest Room, Sports/Gym and Common Library. 12 Lecture halls including 5 Well equipped Science Laboratories, 2 Smart Classrooms and other 5 classrooms. To undertake Curricular and Co-Curricular activities, the institution has 16 well spacious and fully furnished Lecture Halls. There are 2 Lecture Halls with ICT facility with smart boards for effective teaching. All the Science Departments of the college have well equipped Laboratories to carry out practicals. The college has Computer Lab with well configured 14 Computers and one LCD projector. 2 LCD Projectors facilitates Teaching Learning Process assisting in lucid presentation of curricular modules. SAPNET Telecast Lessons of T-SAT (MANA TV) are a value Addition to class room learning. The Library has a huge collection of about 5,536 Books, Journals and three daily news papers. The college has a well equipped Examination branch at the ground floor having one set of High-Tech copier machines, computer with internet connection.

| File Description | Documents |
|---------------------------------------|---------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | NIL |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has about 8.05 Acres of spacious campus where in Building was constructed with a built up area 888 Sq. Mts. and spacious ground for various kinds of Sports and Games available. Physical education Department have all the materials pertaining to the games and sports. The college has sufficient space for the outdoor and indoor games. A separate hall is allotted for Gymnasium with latest equipment. The college ensures that curricular and extra-curricular activities go hand in hand with a view to unfold the hidden talents of the students in Games and Sports. Various games and sports such as Volley Ball, Kabaddi, Kho-Kho and Athletics were conducted at college level as part of Yuvatharangam program and college sports day celebrations. The students of this college actively participated in various cultural and Sports Competitions. The college has a Seminar Hall which is generally used for the practice and conduction of various cultural activities. A separate yoga Centre was not established but the spacious verandah on the first floor is being used for the Yoga activities by the staff and students. On 21st June of every year is celebrated as international yoga day and awareness is also created among the staff and students.

| File Description | Documents |
|---------------------------------------|---------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | NIL |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

12

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | http://ccets.cgg.gov.in/Uploads/files/buttonDetails/47865.pdf |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1.015

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Upload audited utilization statements | No File Uploaded |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Exploring a library and reading a book. A library usually relies on the library management system to manage asset collections as well as relationships with its stakeholders. At our institution, we employ an Integrated Library Management System which offers ease of making use of library resources SOUL (1.0). Software for University Libraries (SOUL) is user friendly software developed by the INFLIBNET Centre based on requirements of college and university libraries. Our library has 5536 books including reference books. There is one system for browsing online books and journals. College subscribing 6 magazines and 4 newspapers. Students and Teachers of this college

are readily provided with Open Access to e-resources through N List and provided with various e-journals. Book Bank Service is provided for All the Students Borrow & Return Basis within the stipulated time. Library Science department organizes Orientation Programs to freshers. Book Exhibition has been organized to attract students' attention towards Library Services, Literary Competitions to foster reading habits among students. In charge of library science maintains Visitors Register and issue and return register.

| File Description | Documents |
|---------------------------------------|---------------------|
| Upload any additional information | No File Uploaded |
| Paste link for Additional Information | NIL |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

.089

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Audited statements of accounts | No File Uploaded |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

52

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Details of library usage by teachers and students | View File |

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College relies heavily on usage of IT in academic and administrative duties every day. So, the plans for infrastructural development are given top priority as the College realizes the correlation between adequate infrastructure and effective teaching-learning. The college purchased 15 computers recently using RUSA funds. MHRD and CCE conducts faculty development programs on IT and ICT TOOLS for faculty on the use of new technology which is felt necessary to carry out the classroom instruction, practical sessions and for administering other special activities like State/National/International Online Examinations. The institute has always been reviewing the current needs and accordingly the internet bandwidth is upgraded from time to time for seamless and uninterrupted connectivity. Our institution is currently using B.S.N.L. High-Speed Internet Wired (improvised Wireless) with 60Mbps Speed. The institute has a 24X7 Wi-Fi facility on the college campus. The maintenance of computer, Internet, Wi-Fi networking, installation of software and maintenance and up-gradation of hardware including that of College Official Website is done from time to time.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | http://ccets.cgg.gov.in/Uploads/files/buttonDetails/47865.pdf |

4.3.2 - Number of Computers

25

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | No File Uploaded |
| Student – computer ratio | View File |

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

| File Description | Documents |
|--|---------------------------|
| Upload any additional Information | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | View File |

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

1.015

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Audited statements of accounts. | No File Uploaded |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There is a systematic approach towards maintaining and utilizing physical, academic and support facilities. The college allocates funds for maintenance of campus infrastructure facilities from autonomy grant received from UGC and AG provisions are discussed in finance committee. The utilization of the funds is monitored by various committees. The college constituted a three membered committee for the maintenance and utilization of campus facilities. The committee identifies and prepares a report on repairs and renovation submitted to the Principal and CPDC. The purchase committee of the college procures the requirements of all the department submitted the indent to the Principal for authorization. Stock verification committees are framed for the annual verification of the stock utilized in the college. Stock registers are maintained in the Departments by the In-charges. The furniture and items inspected and identified for repair and disposal are categorized into lists entitled for condemnation and repair. The items earmarked for condemnation are enlisted and presented for the approval in the Governing Body and CCE. Upon approval, the items are auctioned. Internal inspection and stock verification is done annually ensure that the stock is maintained. them through Grievance and redressal cell placed a box to know the Grievances of the students.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | http://ccets.cgg.gov.in/Uploads/files/butonDetails/45099.pdf |

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

49

| File Description | Documents |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

0

| File Description | Documents |
|--|---------------------------|
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and

D. 1 of the above

| | |
|---|---|
| hygiene) ICT/computing skills | |
| File Description | Documents |
| Link to institutional website | http://ccets.cgq.gov.in/Uploads/files/buttonDetails/78362.pdf |
| Any additional information | No File Uploaded |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |
| 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year | |
| 143 | |
| 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year | |
| 143 | |
| File Description | Documents |
| Any additional information | View File |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | View File |
| 5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees | C. Any 2 of the above |

| File Description | Documents |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | No File Uploaded |
| Details of student grievances including sexual harassment and ragging cases | No File Uploaded |

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

3

| File Description | Documents |
|---------------------------------------|---------------------------|
| Self-attested list of students placed | View File |
| Upload any additional information | View File |

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

9

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for student/alumni | View File |
| Any additional information | No File Uploaded |
| Details of student progression to higher education | View File |

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year**2**

| File Description | Documents |
|-------------------------------------|---------------------------|
| Upload supporting data for the same | View File |
| Any additional information | No File Uploaded |

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.****0**

| File Description | Documents |
|--|---------------------------|
| e-copies of award letters and certificates | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college does not constitute students council separately, but the Principal nominate the Class Representatives (CRs) for each class. The college conducts the CRs meeting along with the senior faculty members. The Academic Administrative strategies are discussed and the information will be communicated to them, so that it will be later communicated to the students by them. Our institution believes more in Class Representatives who facilitate the regular classroom instruction, advocate regular attendance on the part of fellow students, help in applying for scholarships, encourage in participating in co-curricular and

extracurricular activities, support to enrol in NSS, inform the on-going programmes and schedules in the college, keeps abreast of departmental notices arranging lectures, voice the opinion of fellow students to the teachers and the principal of the college and so forth in a responsible manner with the due information to the concerned and in due consultation with the teachers working in the college accordingly. We have Mentor and Mentee system to take care of the allotted mentees in matters of improvement of academic excellence, Student Grievances and Redressal, Anti-ragging promotion, serve Internal Complaint Committee and supporting Alumni Association for the betterment of the college standards and growth.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | http://ccets.cgg.gov.in/Uploads/files/buttonDetails/45099.pdf |
| Upload any additional information | No File Uploaded |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

12

| File Description | Documents |
|---|---------------------------|
| Report of the event | View File |
| Upload any additional information | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template) | View File |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The reputation of an institution depends on the achievements of its Alumni. Government Degree College, Huzurabad established Alumni committee. It was registered. This committee convenes interaction meetings to strengthen the bond between Alumni and the institute. The college has alumni which is actively functioning for the overall development of the institution. Their valuable suggestions are highly appreciable and useful. As a stake holder they participate in the meetings meant for the curricular discussions and infrastructural developments. The alumni who are working in a Public and Private sector are helping the college and the students for the last few years in various manners. It has been noticed that, some of the alumni who are working in Education department they encourage the student in their education and competitive examinations. some of the alumni working as Degree lecturers also, they are the inspiration to the students . The other alumni who attends the various workshops and seminars share their experiences to motivate our students.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | http://ccets.cgg.gov.in/Uploads/files/buttonDetails/53327.pdf |
| Upload any additional information | View File |

| | |
|---|----------------------|
| 5.4.2 - Alumni contribution during the year (INR in Lakhs) | E. <1Lakhs |
|---|----------------------|

| File Description | Documents |
|-----------------------------------|-------------------------|
| Upload any additional information | No File Uploaded |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Principal of the college is the leader of the institution. The effective administration and governance of an institution depends on the policy decisions taken by the principal in consultation with the other stake holders of the college. He has to work in tune with the set goals incorporated in the vision

and mission of the college and seeks the cooperation of the Vice-principal and other faculty members for the successful implementation of the vision and mission. The history of the college is an epitome of the development that has taken place over the years. Academic meetings are regularly convened to review the progress of the syllabus to be delivered to the students. Various committees will be constituted by the Principal for taking care of the activities in the college. Each committee has a convenor and members. Committee meetings are also convened by the principal now and then. The resolutions taken in the meetings are materialized on priority basis and an ATR (Action Taken Report) will be presented to the Principal for the approval. The committee takes care of the issues related to it and work towards the effective implementation of the vision and mission stated in the executive summary.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | http://ccets.cgg.gov.in/Uploads/files/butonDetails/47825.pdf |
| Upload any additional information | View File |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization paves way to make things easier and accessible everyone. In the wake of decentralization various committees have been constitute to look after different activities of the college. There are 23 committees in the college which take care of the decisions and activities to be implementing in their respective categories. The committees will work effectively under the able guidance of the Principal and the senior most faculty of the college. These committees have been formed for effective implementation of various activities of the college as the Principal alone cannot look after every academic and administrative matters amidst his hectic schedule. He will be assisted in academic and administrative matters by a senior most faculty, who is designated as Vice principal of the college. He will take care of the issue of Bonafide Certificates, Transfer Certificates, and Study Certificates to the students. He will also take care of the maintenance of overall discipline in the college. At the same time he will take care of every duty in the absence of the principal except

the monetary issues for smooth functioning of the college.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | http://ccets.cgq.gov.in/Uploads/files/buttonDetails/45099.pdf |
| Upload any additional information | View File |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

A strategic plan is prepared for the overall progress of the college, as part of post-accreditation. The goals of the college are discussed and prepared strategic and Perspective plans for their effective implementation. Teaching, learning and evaluation are the important elements of an institute. Measures are taken based on the scheme of plan and its mode of functioning. The following aspects are taken into consideration while preparing the strategic plan of the college. Providing basic needs and amenities Considering the views of the faculty, students, and other stake holders ,Research activities, Presenting research finding in seminars and workshops Publication of papers in reputed and scholarly journals.

Contribution of the faculty towards extension activities
Outcomes achieved: 3 faculty members were awarded PhD in the last year and 10 are pursuing their PhD among the teaching faculty of the college. Many research papers were presented in National and International Seminars and Workshops by the faculty members. Considerable number of research papers were published by the faculty in Peer reviewed national and international journals. The faculty extended their services as course writers for UG General English Textbooks of Final Years of Satavahana University, Karimnagar which is the affiliating University of the college.

| File Description | Documents |
|--|---|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | http://ccets.cgg.gov.in/Uploads/files/buttonDetails/53328.pdf |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Commissioner of Collegiate education, Telangana state is the governing body. It determines the administrative policies whereas the academic related issues are looked after by Satavahana University, Karimnagar to which this college is affiliated. The teaching and non-teaching staff members extend their services according to the service rules of Government of Telangana State. Research and other academic developments are met by the faculty under the UGC guidelines. The college consists of various committees based on the needs. The activities undertaken in the college are guided by the IQAC coordinator in consultation with the Principal of the college. It works towards realization of quality enhancement. The issues are addressed for the betterment of the institution. The financial matters are discussed and resolutions are taken as per the available resources. Grievance and Redressal Cell guides the students to drop the grievances in the drop box. The box is opened frequently and the problems are addressed. The ICC committee takes care of the problems faced by the girls in the institute. Counselling is given to them by the women faculty members. All the stakeholders of the institution may bring their complaints to the notice of the committee.

| File Description | Documents |
|---|---|
| Paste link for additional information | http://ccets.cgg.gov.in/Uploads/files/buttonDetails/43877.pdf |
| Link to Organogram of the Institution webpage | http://ccets.cgg.gov.in/Uploads/files/buttonDetails/46058.pdf |
| Upload any additional information | View File |

| 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination | A. All of the above |
|--|---|
| File Description | Documents |
| ERP (Enterprise Resource Planning)Document | No File Uploaded |
| Screen shots of user interfaces | View File |
| Any additional information | No File Uploaded |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | View File |
| 6.3 - Faculty Empowerment Strategies | |
| 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff | |
| <p>The government provides various welfare measures to promote saving culture among the teaching and nonteaching staff of the college. The following are some of the measures: GPF TSGLI GI Staff Club contributions GPF loans TSGLI loansICT enabled digital classrooms Providing computer with internet facility and printer for both teaching and non-teaching staff. Purified drinking water CCTV Cameras for surveillance for security purpose. Biometric attendance for faculty Free health check-up camps for teaching and non-teaching faculty. Programmes on stress management and yoga</p> | |
| File Description | Documents |
| Paste link for additional information | http://tsgli.telangana.gov.in/GovernmentOrders.aspx |
| Upload any additional information | No File Uploaded |
| 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year | |
| 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year | |

0

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

| File Description | Documents |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | View File |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | View File |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

9

| File Description | Documents |
|---|---------------------------|
| IQAC report summary | View File |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | View File |
| Upload any additional information | View File |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Accountability is an integral aspect of every employee in whatever the organization the employee is working. Though every employee has his own charter of guidelines and regulations for performing his duty, there needs to be an appraisal system. There is a mechanism for the performance appraisal of the faculty. An API score is recorded through a mechanism for every faculty. It is based on the kind of research, teaching activities, awards, and publications. The college abides by the guidelines issued by the UGC regarding the assessment of the performance of the teacher. The CAS of each faculty is fixed according to his/her score in API (Academic Performance Indicator). Annual Confidential Reports (A. C.R.s) of teaching and Non- Teaching Staff as per rules and regulation are submitted by the principal to the appointing authority at the time of promotions.

| File Description | Documents |
|---------------------------------------|---------------------|
| Paste link for additional information | nil |
| Upload any additional information | No File Uploaded |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

No one denies the fact that every organization has its own

monitoring system. It is human psychology to tend to work under a monitoring system. If it is known that the performance of an employee is going to be audited, the mode of functioning will certainly be changed. In the spirit of this concept, the institution has its own mechanism for internal and external audits. The audit is conducted for both academic and administrative purposes. The academic audit is conducted under the guidelines circulated by the honourable commissioner of Higher of Collegiate Education, Telangana state. The senior most faculty and principals are the members of the academic audit. The academic audit is conducted every year. Transparency is maintained with regard to the maintenance of accounts by the office. All accounts are maintained by the nonteaching staff and verified by the Principal. The principal of the college also verifies the cash book and all other financial transactions recorded in the books of accounts. The Auditor checks the accounts and submits his queries. The government audit is carried out by the senior auditor, especially salary and non-salary grant information is assessed by senior auditor.

| File Description | Documents |
|---------------------------------------|---------------------|
| Paste link for additional information | nil |
| Upload any additional information | No File Uploaded |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

| File Description | Documents |
|---|---------------------------|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | View File |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Government Degree college Huzurabad is run by the funds sanctioned by the UGC, RUSA and state government. The UGC grants are given to teaching faculty for doing Minor Research Projects. Appeals are put forth before the philanthropists and social activists for the donations to be spent on the development of the college. Based on the unanimous resolutions taken in the meetings, the donations collected from them are utilized for a constructive purpose. It is observed that most of the students who seek education in the college are from socially and economically deprived sections of the society. Every year during examinations, they are expected to stay at the college to receive quality and examination-oriented teaching from the faculty. Since the students are not used to get lunch boxes, it is resolved to provide Mid-Day meals to the students. The fee is collected from the students as per the regulations of state government. The examination fee is collected as per the University norms. The collected funds are utilized as per the budget prepared under the control of Head of the institution.

| File Description | Documents |
|---------------------------------------|---------------------|
| Paste link for additional information | nil |
| Upload any additional information | No File Uploaded |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Imparting quality education is a key aspect in an institution. Internal Quality Assurance Cell (IQAC) is established to enhance, promote and assure quality standards in the academic and administrative systems. The composition of the IQAC includes Chairperson (Principal), Coordinator and Four or Five senior faculty members. The committee meets regularly and discuss various issues in order to achieve the aim and objectives of the institution. IQAC helps the Principal to coordinate, monitor and review various activities. The different reports from various sources become the data base for analyzing and evaluating the overall performance of the institution. This also forms the basis for the future plan of action. At the end of each year it prepares Annual Quality

Assurance Reports (AQAR). The academic activities, curricular and extra-curricular activities are undertaken with the consent of IQAC. An experienced faculty member is nominated as the coordinator of the committee. The IQAC convener conducts meetings in consultation with the principal of the college. The following activities are undertaken under the banner of IQAC 1. Awareness Programmes on various issues 2. Workshops 3. ICT enabled teaching activities 4. extension lectures by eminent resource persons 5. Blood donation camps 6. NSS camps 7. Women empowerment programmes, etc

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | http://ccets.cgg.gov.in/Uploads/files/butonDetails/104551.pdf |
| Upload any additional information | View File |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Review of task or assignment plays an important role in the successful accomplishment. Teaching and learning have to go hand in hand. When there is no learning, teaching loses its validity. To ensure quality assurance there are 23 committees in the college headed by a coordinator. These committees are broadly categorized into academic committees and administrative committees. The responsibility of the Academic committees is to look after Preparation of Academic calendar and time-table Implementation of Annual teaching plan Adoption of new teaching methods Evaluation of Students performance Collection of Student feedback Organizing Seminars, workshops, Guest lectures Social works extended by NSS camps, Cultural activities etc. Career Guidance and Counselling Conduct of Academic audit & Examinations Administrative committees take care of Audit of college accounts Maintenance of discipline in the college etc. To enhance and assure quality in the academic and administrative systems of the institution in the college an Internal Quality Assurance Cell (IQAC) is established. In-charges of departments and Principal at various levels regularly monitor the functioning of teaching learning practices. Continuous evaluation was carried out through various means like exams, academic audit, student feedback, and by ensuring the maintenance of Teaching diaries, attendance registers etc.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | http://ccets.cgg.gov.in/Uploads/files/buttonDetails/105005.pdf |
| Upload any additional information | No File Uploaded |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

| File Description | Documents |
|--|---|
| Paste web link of Annual reports of Institution | http://ccets.cgg.gov.in/Uploads/files/buttonDetails/104551.pdf |
| Upload e-copies of the accreditations and certifications | View File |
| Upload any additional information | No File Uploaded |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our institution is conscious and committed to the idea of gender equality. The nadir point of dominance of lust-ridden mindset of perpetrators of crime against women is not tolerable at all. Attentive Monitoring is the primary means of safety and security. Thus, the institution has arranged the following facilities for constant vigilance. Watchful monitoring of the college campus is ensured by the installation of CC cameras at

various locations and the footages are saved. Women Empowerment Cell and Discipline Committee are constituted to observe the conduct of the students to assure friendly attitudes among the students and with the staff. Mentors also take care of their mentees. Anti-Ragging Committee in association with the Discipline Committee work together up to the best expectations on the issues concerned, if any. The institution has arranged Yoga classes for Self-Defense to the women students as part of their immediate reaction to the extreme violence against them. All the women students are provided with SHE TEAM contact numbers to call for help in times of need. The institution has arranged programmes for women students in the institution to ensure the services of the SHE TEAM by the police officers concerned.

| File Description | Documents |
|--|---|
| Annual gender sensitization action plan | http://ccets.cgg.gov.in/Uploads/files/buttonDetails/105046.pdf |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | http://ccets.cgg.gov.in/Uploads/files/buttonDetails/105046.pdf |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

| File Description | Documents |
|--------------------------------|---------------------------|
| Geo tagged Photographs | View File |
| Any other relevant information | View File |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

We try to minimize pollution through managing the waste in best

possible manner : Solid Waste Management:- We try to lessen solid waste by optimum utilization of resources Left over pages in record books are used to practice diagrams, mathematics etc Reverse side of used or unwanted papers are utilized. Every room is provided with a dust bin. Every day the contents are collected and discarded. NSS volunteers participate in Swatch Bharath and keep surrounding clean Biodegradable items are dumped in compost pits which enrich soil fertility Liquid Waste Management:- The waste water from RO plant and wash area is diverted for watering plants. The acidic and alkaline chemical waste are neutralized before disposal.

| File Description | Documents |
|---|---|
| Relevant documents like agreements/MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities | http://ccets.cgg.gov.in/Uploads/files/buttonDetails/105048.pdf |
| Any other relevant information | View File |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

| File Description | Documents |
|---|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | No File Uploaded |

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**

A. Any 4 or All of the above

4.Ban on use of Plastic
5.landscaping with trees and plants

| File Description | Documents |
|--|---------------------------|
| Geo tagged photos / videos of the facilities | View File |
| Any other relevant documents | View File |

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

| File Description | Documents |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | View File |
| Certification by the auditing agency | View File |
| Certificates of the awards received | View File |
| Any other relevant information | View File |

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

| File Description | Documents |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Government Degree College, Huzurabad provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversity. We organize different sports and cultural activities to promote harmony towards each other. National festivals like Independence Day, Republic Day, National Youth Day, NSS Day, National Science Day, National Maths Day, Teacher's Day, Women Teacher's day, Ambedkar Jayanti and many more days are conducted with patriotism and respect towards great scientists, academicians, social reformers, and others who have contributed in different fields to take India, to occupy a special place among the countries of the world. HARITHA HARAM, SWACHH BHARAT are regularly conducted in the college and also in the backward colonies in Huzurabad and its Hamlets. This generated social inclusiveness, a sense of responsibility among the students of our college and other youths. Many regional festivals like Bathukamma, Vinayaka Chavithi using clay Ganesh idols, Moharram, and Christamas are celebrated in our college in coordination with local people, especially youth. Such activities establish positive interaction among people of different racial and cultural backgrounds.

| File Description | Documents |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Government Degree College, Huzurabad organizing various activities to sensitize students and employees to the constitutional obligation, values, rights, duties and responsibilities of citizens. An awareness program is organized by women empowerment cell by inviting lawyers and councilors. The guests narrate fundamental rights, duties, values and responsibilities of the citizens as stated in Indian constitution. The guest appeals to all trembler the struggle of freedom and respects the national flag and national anthem. Our Constitution provides for human dignity equality social justice human rights and freedom, rule of law, equality and respect and superiority of constitution in the national life. Students of humanities of our college learn about our constitution and they provide awareness to all other students. We conduct voter awareness programmes to literate the students. 25th January is observed as national voters' day. A voters pledge program was organized for students & Faculty. We also conducted literary programs like essay writing, elocution competitions on national voters day. A massive awareness rally is organized by our college NSS unit. On the occasion of Republic day i.e., on 26 January various activities are organize activities to highlight the importance of Indian constitution. Indian constitution day is celebrated on 26th November.

| File Description | Documents |
|--|---------------------------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | View File |
| Any other relevant information | No File Uploaded |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and

C. Any 2 of the above

conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

| File Description | Documents |
|--|---------------------------|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | View File |
| Any other relevant information | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The sacrificed life and contributions of the eminent personalities for the nation building and development are keenly remembered and programs are effectively organized at the college level for the celebration of national festivals like Independence Day and Republic Day. These National Festivals and Birth/Death Anniversaries are celebrated to imbibe the patriotism in the students so that the legacy of the history of the freedom should be carried to the generations. The celebration of the events not only imbibes the patriotism, nationalism among the students but also bolster their moral courage. All these activities will transform a normal student in to a responsible citizen who can work hard for the prosperities and for the development of the nation. The College organized the following National Festivals, Birth/Death Anniversaries of the great Indian Personalities on the day itself or before the day.

| File Description | Documents |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | View File |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Admission campaign in Hamlets of Huzurabad: The college is situated in a rural area. Most of the students stop their education at this level. We ,members of staff, visit their villages, encouraging them to continue their education further to better their life.

2. QR codes are given to the plants in the college campus to know the details of the plants.

| File Description | Documents |
|--|---------------------------|
| Best practices in the Institutional web site | View File |
| Any other relevant information | View File |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Govt. Degree College, Huzurabad has been striving to provide quality education to the students. Most of the students who took admission belong to the rural area with poor economical background. The institution has been taking all the necessary measures in procuring the infrastructural facilities and to strengthen the teaching, learning and evaluation process to provide quality education to the students. The complete focus of all the stake holders is to transform a normal student into an educationally empowered student. The Institution has been constantly honing the skills and equipping the students with the knowledge to get employment opportunities in the highly competitive environment. The Institution has been encouraging

the students to excel in all the activities. The vast collection of reference books in the library provides a treasure of knowledge. It also has a collection of a number of journals and e-books. It is equipped with INFLIBNET. Introduction of relevant programs /courses and adopting the new curricula designed by the affiliating University from time to time to equip them for employment and entrepreneurship. The college also imparts training in Communication Skills, Soft skills and employability enhancement skills in order to make them industry ready.

| File Description | Documents |
|--|---------------------------|
| Appropriate web in the Institutional website | View File |
| Any other relevant information | No File Uploaded |

7.3.2 - Plan of action for the next academic year

The college plans to introduce and promote ICT based teaching for all the students. The college aims to provide knowledge, skill and outcome based education for all the students and makes them capable for today's competitive world. It tries to strengthen the academic standards of the students. The college is also trying to modernize the teaching- learning process by procuring equipment related to the ICT. The college is also planning To invite eminent personalities and academicians for guest /extension lectures The Department decided to continue Remedial classes to slow learners and less performed students. Encourage the students to take up more number of study projects To provide rationality and scientific temper in understanding social and political aspects and contemporary issues. To provide information on various political institutes and organisations which are helpful for the competitive examinations.