



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution	
GOVERNMENT DEGREE COLLEGE, MANTHANI	
• Name of the Head of the institution	MD.THAHER HUSSAIN
• Designation	PRINCIPAL (FAC)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	087290200020
• Mobile No:	9848354753
• Registered e-mail	jkc.manthani@gmail.com
• Alternate e-mail	thaheer05@gmail.com
• Address	H. NO : 2-52/2, SHARADA NAGAR, MALLEPALLI
• City/Town	MANTHANI, DIST : PEDDAPALLI
• State/UT	TELANGANA
• Pin Code	505184
2.Institutional status	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	SATAVAHANA UNIVERSITY				
• Name of the IQAC Coordinator	N. BHARATH				
• Phone No.	9440279996				
• Alternate phone No.	9848354753				
• Mobile	9848354753				
• IQAC e-mail address	iqac.manthani@gmail.com				
• Alternate e-mail address	jkc.manthani@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	https://ccets.cgq.gov.in/Uploads/files/buttonDetails/78117.pdf				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://ccets.cgq.gov.in/Uploads/files/Recent_Updates/103466.pdf				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.25	2016	17/03/2016	16/03/2021
Cycle 2	B+	2.56	2022	02/11/2022	01/11/2027
6. Date of Establishment of IQAC			01/04/2012		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
0	0	0	0	0	
8. Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	5	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
1. Monitored and reviewed Institutional Action Plan from time to time, research activities, promoting research culture and outlook among the students. Encouraged the faculty to acquire higher qualification (M.Phil./ Ph.D./ Post Doctoral Research) & Major & Minor Research Projects.		
2. Encouraged faculty to attend and organize Seminars, Workshops, Study Projects, Field Trips and benefitted the students. Encouraged the faculty to attend Refresher/ Orientation Courses to update their knowledge and skills.		
3. Motivated the faculty to adopt Interactive and Learner-Centered Teaching Methods. Imparting Life Skills and Employability Skills offered by TASK and the Career Guidance and Placement Cell.		
4. Encouraged the faculty to Adopt Modern Educational Teaching Aids (Audio-visual) for ON-LINE classes & motivating the students to utilize the Library and the Internet. Motivated the students to participate in Community Development and Extension Activities of NSS/NCC/Sports & Games.		
5.Updating College Website with all the activities. Encouraged Faculty to improve the Results and to apply for FIPs/FDPs.		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
To fulfill the vision and mission of the institution	The IQAC of the college monitors the academic and administrative activities for quality assurance various activities have been taken up by improving the quality of teaching.
To encourage the faculty to Adopt Modern Educational Teaching Aids (Audio-visual) motivating the students to utilize the library and the Internet.	All the faculty adopted modern ICT educational teaching aids (Audio-visual) motivating the students to utilize the library and the Internet
To impart Life Skills and Employability Skills offered by TSKC / TASK and the Career Guidance and Counselling Cell	No. of students were Imparted Life Skills and Employability Skills offered by TSKC/TASK and the Career Guidance and Counselling Cell.
To motivate the faculty to adopt Interactive & learner-centered Teaching Methods.	Faculty adopted Interactive and learner centered Teaching Methods and ICT was used in Teaching.
To encourage the faculty to attend Refresher/ Orientation Courses to update their knowledge and skills.	Faculty attended online Refresher / Orientation / FDP/STTP Courses to update their knowledge and skills.
To undertake Minor and Major Research Projects, to attend and organize Seminars, Workshops, Study Projects, Field Trips beneficial to the students.	Encouraged the faculty to conduct & attend -Seminars, Workshops, Study Projects, Field Trips and benefitted the students Faculty conducted study projects, field trips seminars, quiz programmes
To encourage the faculty to acquire higher qualification (M.Phil./ Ph.D./ Post-Doctoral Research)	Encouraged the faculty to acquire higher qualification (03-lecturers registered for Ph.D. programme on part time basis)
To monitor and review Institutional Action Plan from	Monitored and reviewed Institutional Action Plan from

time to time, research activities promoting research culture and out look among the students.	time to time, research activities promoting research culture and outlook among the students by giving Student Study Projects etc.
13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2021-22	14/12/2022
15. Multidisciplinary / interdisciplinary	
<p>The Government Degree College, Manthani is planning to transform into a holistic multidisciplinary educational institution to develop all capacities of human beings-intellectual, aesthetic, social, physical, emotional and moral in an integrated manner and to develop individuals 21st century critical capacities such as communication, GD and debate in the fields across the arts, humanities, languages, sciences, professionals, technical and vocational fields. By integrating the humanities and science with STEM, the structure and length of degree programs shall be adjusted accordingly with 3 or 4 year duration, with multiple exit option with in this period with appropriate Certificates. We are also planning to engage in more inter disciplinary/multi disciplinary research and approach to find solutions to society's in view of NEP-2020.</p>	
16. Academic bank of credits (ABC):	
<p>The Government Degree College, Manthani has not registered under the ABC to permit learners to avail the benefit of multiple entries during the UG programme as we have not received any instructions from our affiliated University. We are encouraging the faculties to design the curricular and pedagogical approaches including text books, reading material selections, Assignments and Assessments etc. Within the approved frame work of the University.</p>	

17.Skill development:

The Government Degree College, Manthani will be planning to introduce the vocational education as per the norms of the affiliated University and Strengthen the soft skills and life skills of the students in alignment with the National Skills qualification framework/NSDC. Towards the attainment of Education, the flexible and innovative curricula of Government Degree College, Manthani shall include credit based courses and projects in the areas of community engagement and service, environmental education including waste management, sanitization, sustainable development, biodiversity and value based education include the development of humanistic , ethical. universal human values-satyam, shanthi, dharmam, prema and ahimsa. Our university is offering skill enhancement courses at college level. For B.COM students: Foundation of digital marketing, Web design and analytics, Social media marketing, Search engine Optimization and online advertising and Entrepreneurship development. For B.SC Students :Remedial methods, Bio - fertilizers and organic farming, Vermi culture, Basic instrumentation for BA students: Rural development For all groups of students: Communicative skills in English and Leadership and Management skills.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The Promotion of Indian arts and culture is significant not only for the Nation but also for the individuals. It is through the development of a strong sense and knowledge of own cultural history, languages, and traditions that children can build a positive cultural identity and self- esteem. The Government Degree College is striving to integrate the Indian knowledge system into the curriculum using offline and online courses. Our faculties providing the classroom delivery in bilingual mode. English and Telugu(Local vernacular language) by keeping in view of the clear understanding of the concepts to the students. The arts besides strengthening the cultural identity, awareness and up lifting the societies are well known to enhance cognitive and creative abilities in individuals and increase individual happiness. Language is inextricably linked to art and culture.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The Government Degree College, Manthani is in the transformation stage aiming at Outcome Based Education(OBE) in Teaching learning practices. OBE is a learner-centric teaching methodology in which course delivery, assessment are planned to achieve stated objectives

and outcomes. It focuses on measuring student performance i.e. outcomes at different levels. It empowers students to take more responsibility for their own learning and supports the move to greater student engagement with curriculum and to learning and to learn rather than the accumulation of course credits through critical thinking, problem solving and ability to take decisions, understanding what you are doing and why, learn and adopt through self reflection applying knowledge. There are two types of outcomes which can be set at different levels- individual, family, community, organizational and societal. 1. Program Outcomes(PO's) : It is measured at the point of graduation. 2. Program Educational Objectives (PEO's) : It is assessed over a longer period of time (around 4 to 5 years) after graduation.

20.Distance education/online education:

The Government Degree College, Manthani is flourishing in conducting online classes for the last one and half year during the pandemic situation with the help of ICT. The faculties are preparing subject material and uploading on different platforms. The GDC, Manthani is in a position to conduct online education in blended/hybrid mode of learning. Our students also using the SWAYAM /MOOCS platform for online education/distance education, As on now GDC, Manthani is not offering vocational courses through open and distance learning (ODL) mode of study. As per NEP-2020, by 2025 at least 50% of learners shall have exposure to vocational education, for which a clear action plan with targets and time lines will be developed. The development of vocational capacities will go hand-in-hand with the development of academic or other capacities.

Extended Profile

1.Programme

1.1 6

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 222

Number of students during the year

File Description	Documents
Data Template	View File

2.2 180

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 51

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 11

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 14

Number of Sanctioned posts during the year

Extended Profile

1. Programme

1.1	6
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	222
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	180
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	51
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	11
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	14
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4. Institution	
4.1	11
Total number of Classrooms and Seminar halls	
4.2	0.94536
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	20
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>The College is affiliated to Satavahana University, Karimnagar and the curriculum for all the courses is prescribed by the concerned BOS of the University. The same curriculum is adopted by all the departments in the college. Other co-curricular and extracurricular activities are designed and implemented in accordance with the Academic Calendar issued by the Commissioner of Collegiate Education (CCE) and the Almanac given by the University.</p> <p>At the beginning of every academic year, the IQAC conducts meeting with all HODs and initiates the process of preparation of the blueprints for curriculum planning and deployment by every department as per the University guidelines. Allotment of work load in each department is done based on specialization/options of faculty.</p> <p>Time-table is prepared by the Coordinator in the concerned</p>	

departments with the approval of Principal. Faculty members prepare their teaching plan. Adherence to syllabus completion as per teaching plans is monitored through academic records. Internal examinations for theory and practicals are conducted as per the schedule. Question papers for the internal tests are designed such that the course outcomes are attained. Teaching faculties are entrusted with the task of mentoring 20 students on academic and personal issues. Teachers are encouraged to adopt ICT based tools.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://gdcts.cgq.gov.in/OtherPages.edu?page=getButtonDetails&centreId=26&id=15392

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College adheres to academic calendar provided by the University for the conduct of Continuous Internal Evaluation system. The academic calendar includes the dates of commencement and completion of syllabus, schedules of internal exams etc. It specifies the dates of term end examination. Tentative dates of practical exams and viva-voce and theory examinations are also given in academic calendar. The schedule of external examination is fixed by the University and the same is displayed on notice board for students.

However, all efforts are made by the Institute to adhere to the academic calendar for CIE. Academic calendar is prepared by IQAC and Principal in consultation with Departmental Faculties. The Schedule of All Examinations is given in academic calendar. The College gives particular period to conduct extra-curricular and social activities such as: Celebration of birth and death anniversaries of the National Icons and various National and International Days. .

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://ccets.cgq.gov.in/Uploads/files/buttonDetails/105212.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	C. Any 2 of the above								
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Details of participation of teachers in various bodies/activities provided as a response to the metric</td><td>View File</td></tr> <tr> <td>Any additional information</td><td>View File</td></tr> </tbody> </table>	File Description	Documents	Details of participation of teachers in various bodies/activities provided as a response to the metric	View File	Any additional information	View File			
File Description	Documents								
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File								
Any additional information	View File								
1.2 - Academic Flexibility									
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented									
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented									
6									
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Any additional information</td><td>View File</td></tr> <tr> <td>Minutes of relevant Academic Council/ BOS meetings</td><td>View File</td></tr> <tr> <td>Institutional data in prescribed format (Data Template)</td><td>View File</td></tr> </tbody> </table>	File Description	Documents	Any additional information	View File	Minutes of relevant Academic Council/ BOS meetings	View File	Institutional data in prescribed format (Data Template)	View File	
File Description	Documents								
Any additional information	View File								
Minutes of relevant Academic Council/ BOS meetings	View File								
Institutional data in prescribed format (Data Template)	View File								
1.2.2 - Number of Add on /Certificate programs offered during the year									
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)									
02									

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

38

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

38

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Government Degree College, Manthani is affiliated to Satavahana University, Karimnagar and is adopting the Curriculum designed and prescribed by the University. According to the suggestions and guidelines of the Telangana State Council of Higher Education (TSCHE), the University revises the curriculum from time to time to suit the industry and local requirements.

The College focuses on effective implementation of the Core Courses coupled with the Generic Electives and Subject Specific Electives and Skill Enhancement Courses in letter and spirit. The College always focuses on issues of marginalized community groups and the inequalities existing in the society. The transaction of various courses has a strong focus on Gender differentials in the socialization of children and differentials in participation in the work force. Planning and review of development programmes of the government are an integral part of our core courses at the UG

level.

The students are made aware of the concept of sustainability and to critique programmes and policies from the lens of sustainability. Special emphasis is laid on inculcating ethical practices among the students. The cross-cutting issues are also an intrinsic part of the students in co-curricular activities. Students are encouraged to develop healthy competition to inculcate practices of fair play and equity. These issues find a collective space in numerous co-curricular and cultural activities.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

64

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	View File
URL for feedback report	http://ccets.cg.gov.in/Uploads/files/butt onDetails/106918.pdf

TEACHING-LEARNING AND EVALUATION**2.1 - Student Enrollment and Profile****2.1.1 - Enrolment Number Number of students admitted during the year**

2.1.1.1 - Number of sanctioned seats during the year**360**

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**2.1.2.1 - Number of actual students admitted from the reserved categories during the year****117**

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Institution assesses the learning levels and organizes special programmes for advanced and slow learners in the following way.

Teachers are available in the college premises and on social media to clear doubts and counsel. academic ability of the students is judged by the concerned subject teachers based on the performance in internal assessments and are segregated as slow and advanced learners.

Also organizes Quizzes, Student Seminars, Field trips, Elocution and Essay Writing Competitions to elevate interest in students and to foster global competencies among students.

The college undertakes the following measures to improve the educational standards of all the students to achieve the Quality Education.

Slow Learners:

1. In the beginning of the every academic year, special English classes are conducted for all the slow learners especially Telugu medium students.
2. Remedial Classes are conducted and encouraged to go through the Youtube lessons and MANA-TV channel to get adequate knowledge.
3. Personal attention is paid to understand the concepts in the subjects in a crystal clear and give more assignments to enhance their level.

Advanced Learners:

1. These learners are made as the leaders of the slow learners group to clarify the doubts with the consultation of the subject teachers. enabling them to learn while teaching the peer students.
2. They are encouraged and facilitated to read beyond the syllabus as well as to take up internships and additional online courses .
3. Reference books and other materials are provided to update their knowledge.
4. Special classes are conducted and encouraged to give seminars, to prepare study projects.

File Description	Documents
Link for additional Information	http://ccets.cgg.gov.in/Uploads/files/butt onDetails/108665.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
222	11

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem

solving methodologies are used for enhancing learning experiences

Student Centric Methods: -After introduction of CBCS, Teacher - centric method has changed to Student - centric method of teaching. The students extensively participate in various academic, co-curricular and extra-curricular activities within and outside of the college. The process of learning will be considered as fruitful when a learner involves physically and mentally in the three steps of learning i.e. observing / listening, understanding and remembering. The experiential and participative learning are the effective and active modes of learning which are being adopted enormously at the college. Visits to other institutes, field and educational tours, seminars and talks by experts are organized every year. Students are given individual projects and class assignments, focusing on self-study and independent learning. They are also assigned group projects and activities which promote peer learning and team building. Classroom discussions, debates, seminars, quiz programmes, presentations by students, brain storming activities, creating mind maps facilitate participative learning. Extension activities, internships and trainings ensure experiential learning for students.

The following methods are used to make student centric :

1. Problem Solving

2. Student Seminar

3. Academic Quiz

4. Field Trips

Student Study Projects: -The Commissioner of Collegiate Education will conduct Jignasa competitions every year. Students all over Telangana participate in these competitions with the help of lecturers.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://ccets.cgg.gov.in/Uploads/files/butt onDetails/108674.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers in this college use 3 types of ICT Tools

1)PPTs:Teachers use PPTs to motivate students to remember and recollect subject. Each teacher prepares PPTS required for classes. During COVID Pandemic,online classes conducted by all teachers with the help of PPTs . PPTsmake students remember lesson in more effective way.

2)PROJECTORS:Our college has 4 projectors which are used to teach thestudents in the class rooms with the help ofPPTs prepared by the faculties /other electronic media mode to make more comfortable and more memorable. Projectors are highly useful for classes where almost all units are prepared in electornic mode with audio and video and shown to students.

Whenever college needs to address entire strength projectors are effectively used. Projectors are mainly used for JIGNASA STUDY PROJECT, Seminars and other college level programmes where entire college students are participated.

3) Vitrual Class Rooms :Virtual class roomis more differently used unlikePPTsand Projectors. In virtual class room,teacher from any Government college in Telangana can teach and students from our college listen, ask doubts and interact with teachers. It is also possible to teach our college teachers in Virtual class room and other college students listen to classes.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://ccets.cgg.gov.in/Uploads/files/butt onDetails/108310.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)**2.3.3.1 - Number of mentors**

11

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

11

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

0

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

48

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Evaluation is a continuous process which helps to improve the student regularity and participation. The College conducts internal assessment tests as per schedule given by the Satavahana University. Lecturers prepare the question papers and handover them to Academic coordinator and they will be made available to the students.

Internal Assessment Time Table is prepared and informed to the students in advance and also informed the syllabus (units). Like annual examinations, seating arrangement is prepared. The Continuous Internal Evaluation (CIE) system is effectively adopted at the college to assess and monitor the progress of the students in terms of educational standards. In the case of implementation of the CIE, the institution had complete liberty in framing the time schedules of internal exams such as unit tests, quarterly, half yearly, and pre-final and in designing the question paper patterns. After completion of internal examinations, the evaluation will be done and marks are entered in the students

progress registers maintained by the departments separately.

From the Academic Year 2016-17 onwards the State Government of Telangana started implementation of the Semester system as per CBCS. Since then the time schedules for the conduct of Internal exams and question paper patterns have been decided and designed by the University. The Constituent colleges have no role in this matter. It proposes to conduct two Internal Exams in a Semester.

The college has its own organized mechanism for the smooth conduct of the internal examinations through transparent and dynamic in terms of frequency and mode. .

File Description	Documents
Any additional information	View File
Link for additional information	http://ccets.cg.gov.in/Uploads/files/butt onDetails/108714.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The examination branch constituted by the principal by nominating senior lecturer or academic coordinator as its incharge to pursue all the issues and grievances regarding internal examinations transparently and intently. Internal examinations will be conducted as per the schedule or almanac issued by the affiliated University.

Generally the students approach the examination branch of the college regarding various pre- examination grievances such as late payment of exam fee with fine, non receipt of hall tickets, printing mistakes on hall tickets and the post examination grievances such as recounting, revaluation and obtaining the photo copy of the answer scripts. In order to redress the grievances of the students, the well experienced convener and members of the examination branch explain the students who are mostly from the rural areas about the procedure as per the guidelines of the affiliated university and guide them to get the speedy solutions to their grievances.

The examination branch always strives to send the information received from the affiliating University through the social media groups, by displaying on notice boards and by circulating the notices to the classrooms. Besides, the examination committee will

also sort out the issues pertaining to the internal assessments and redress the grievances.

File Description	Documents
Any additional information	View File
Link for additional information	https://gdcts.cgg.gov.in//Uploads/files/Recent Updates/41647.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and the Course Outcomes (COs), of all the programmes offered by the Institution are well communicated to the teachers before beginning of the every academic year in the form of manuals or handouts by the IQAC and Academic coordinator and the same will be communicated to the students by the concerned teachers in their classrooms. The COs of the Laboratory courses are also communicated to the teachers and students in the form of manuals or handouts.

The detailed Programme Outcomes, Programme Specific Outcomes and Course Outcomes are placed on the college website and are made available to all the stake holders such as teachers, students, parents and Alumni. The relevance of the COs will be discussed by the faculty with the students and the feedback on COs is obtained from the students. Programme-Specific Outcomes of all the Departments are highlighted through career options open to students after completion of the programmes and the achievements of the alumni are also highlighted.

In order to achieve the Programme Specific Outcomes, TSKC, TASK, Career Guidance Cell, and all the departments of the college undertake various activities to train them on communication skills, life skills, critical thinking, self confidence, career opportunities available and to learn the ethics and moral values. Alumni and parents are invited to interact with the teachers and students during the orientation programme and other events and meetings. This is also an opportunity to the faculty to take feedback on the programmes/course outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://ccets.cgg.gov.in/Uploads/files/butt onDetails/108678.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

By adopting suitable methods, the college evaluates the attainment of Program Outcomes, Program Specific Outcomes and Course Outcomes every year. The process of measuring the attainment of the POs, PSOs and COs is different from each other. The assessment methods that are generally used to measure the attainment of POs, PSOs and COs are of two types. They are Direct method and Indirect method.

1. Direct Method: Under this method the attainment of COs is measured by observing the performance of the students in Continuous Internal Evaluations (CIE) and Semester-End Examinations. Continuous assessment provides feedback on the efficacy of the teaching-learning process and learning outcomes of each course. This is in the form of assignments which are a part of the CIE as well as additional Quizzes, Tests and Assignments which are periodically given to students. In this method the performance is shown as a grade based on the total marks obtained by the student both in IE (20 Marks) and Semester exams (80 Marks). The results of the every group for the last five years have been exemplary of Course Outcomes achieved by the students.

2. Indirect Method: Under this method the attainment is measured by collecting the data from the students by conducting student survey and alumni survey etc. The attainment of POs and PSOs can be measured by observing the performance of the students in various competitive exams attended and co-curricular activities such as elocution, debate, student seminars and preparation of assignments, student study projects.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/108957.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

41

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://ccets.cgg.gov.in/Uploads/files/Recent_Updates/108683.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://ccets.cgg.gov.in/Uploads/files/Recent_Updates/109343.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	http://ccets.cgq.gov.in/Uploads/files/butt onDetails/107839.pdf

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

0

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

0

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities**3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year**

Government Degree College, Manthani, organized different extension activities from the college to community in terms of impact and sensitising students to social issues and their participation in different community oriented activities to imbibe a sense of responsibility/service orientation/holistic development of the students. The College ensures that the academic and extension activities go hand in hand to create awareness about the issues and challenges being faced by the society at large. The NSS unit of the college is always in the fore front in organizing the extension and outreach activities in the neighbouring villages and towns in order to create extensive awareness on various social issues like AIDS, Swatch Bharath, Haritha Haram (Massive

Plantation) through the Rallies in adopted village, District level voter awareness programme conducted. The college NSS unit in collaboration with all the departments in the college also conducted Blood Donation Awareness programme to make aware and to encourage the students to come forward for blood donation to protect lives of the people in the adopted villages. . The Volunteers conducted different surveys regarding village social and economical status and tried to transform the villages into clean and green. With the help of Women Empowerment Cell of our college has conducted programmes for the year 2021-22 with a view to address gender related issues and to create gender equality among the students. Women Empowerment Cell (WEC) organized World Women's Day, World Girl Child Day and Legal awareness programmes during the year 2021-22.

File Description	Documents
Paste link for additional information	http://ccets.cgg.gov.in/Uploads/files/butt onDetails/108619.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

627

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**10**

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is endowed with physical infrastructural facilities to support the Teaching-Learning process. The institution is located on the bank of the River Godavari. It has about 4.14 acres (16754 sq.mts) of land with built up area of 1000 sq.mts. The college building consists of 11 class rooms with 4 digital classrooms, 1 virtual class room, 4 laboratories, 1 Computer lab with 24 computers, library and two toilet blocks within it. The college central library consists of 6334 books including rare and reference books in an area of 900 sq.ft. In addition to this, the students and staff have an access to more than 42 lakhs eresources through NDLI (National Digital Library of India), 6150 e- journals & 1,64,309 e-books through N-List of INFLIBNET, SWAYAM Portal and other free online resources. The library also recently subscribed for Journals: The Scitech , The Management Accountant and Economic & Political Weekly and Magazines: Competetion Success Review,G.K.,Today & Yojana(T/M). There is a vast play ground having an area of 2 acres. The college provides safety and security to the staff and students 24x7. As many as 12 CC Cameras installed at all the important places of the college. The college is provided with Airtel broadband connection with 10 MBPS speed.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gdcts.cgg.gov.in/Uploads/files/PhotoGallery/105130.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has about 4.14 acres (16754 sq.mts) of vast campus where in building with a built up area of 1000 sq.mts. and 2 acres of spacious ground for various activities of sports and games. The college has Games and Sports department having some materials pertaining to the games and sports the college has required ground for indoor games such as Table tennis, carrom, chess, and Tennikoit, and out door games such as shuttle badminton, cricket, kabaddi, volleyball, kho-kho, and foot ball. A small room allotted for Gymnasium consisting of some gym materials. The students of the college will visit the gymnasium in leisure time to their body fit and healthy. The college also ensures curricular and extra curricular activities with a view to unfold the hidden talents of the students in the college. According to the instructions of the CCE some activities like singing, dancing, rangavalli, etc will be conducted at college level as a part of Yuvatarangam, College/ Sports Day celebrations and winners and runners in the final will be awarded with prizes and appreciation certificates. The college has a seminar hall which is generally used for the practice and conduct of various cultural activities such as mono action, elocution, singing, dancing, and perform Yoga activities by the students and staff as well. Every year on 21st of June " International Day of Yoga " will be organised to inculcate awareness among the staff and students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gdcts.cgg.gov.in/Uploads/files/Recent Updates/106864.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

05

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

05

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/Recent Updates/47503.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

0

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The Central Library of the Government Degree College, Manthani dates back 1981 when the college was established over four decades ago with built up area of 900 sq.ft and with 12 Departmental libraries. During this period, the central library had collected many books including rare books, reference books and text books. The central library of the college has 6334 (Govt books-3713, UGC books-1895, Book bank-344, and Non Government books-382) books as

on now. The students visit Library for reference books to prepare for Academic examinations, PG entrance exams and Competitive exams. Old Question Papers are also available for the students to refer while preparing for the examinations and for faculty members as well. All the students and faculty members visit the library regularly to read daily newspapers, magazines and other resources. Text books are issued to the students for notes preparation /reference and to the departmental libraries to pursue by the faculties.

Recently we subscribed Competitive Success Review, GK Today and Yojana(T/M) magazines and The Scitech, Management Accountant and Economic & Political Weekly Journals for the purpose of use in Library for reference by faculties and students. The central library also providing remote access to e-resources through National Digital Library of India (NDLI) and through N-LIST of INFLIBNET which consists of 6150 e-journals & 1,64,309 e-books (recently subscribed) for the benefit of staff and students. The central library not yet automated but initiation for partial automation has been taken by preparing database of the library resources.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://gdcts.cgg.gov.in/Uploads/files/PhotoGallery/105228.jpeg

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**0.15809**

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year****19**

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The IT facilities like Internet ,LCD,Digital classrooms and virtual classrooms are maintained by the college under the surveillance of Academic co-ordinator. The college is equipped with Internet and Wi-Fi in departments and other locations in the campus. The college relies on Airtel Broadband network for both administrative and academic purposes. The college has Airtel Internet connections with the Bandwidth capacity of 10 MBPS.each at strategic locations to ensure maximum connectivity in college campus. The Internet connection also provided to the seminar hall, examination branch and office. The Wi-Fi facility will be available to the students and to the faculty members.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ccets.cgg.gov.in//Uploads/files/Recent_Updates/47503.pdf

4.3.2 - Number of Computers**20**

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution**D. 10 - 5MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****127477**

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college allocates funds for maintenance of campus infrastructure facilities. The funds are allocated for academic purposes received from UGC and AG provisions are discussed with finance committee. The utilization of the funds is monitored by various committees like buildings and maintenance committee, UGC committee. The college has Building repair and maintenance Committee for the maintenance of campus facilities, which is constituted with five members of the staff. The committee looks after the issues of maintenance of buildings, class rooms and laboratories. The committee identifies the repairs and renovations that are necessary through periodical surveys and a report is submitted to the principal and CPDC.

The repairs are taken up annually from the accumulated funds with the prior permission of the CCE, Hyderabad, Telangana. The Purchase committee of the college procures the requirements of all the departments in regards to furniture, non- consumable and consumable items. The committee submitted the indents to the principal for authorization to call for quotations from which the lowest bidder is selected. Principal is the sanctioning authority for orders. The funds are received from various funding sources. The various sources funds are as follows. UGC Grants Office budget Special fee Re-structured Course fee Annual stock verification committee is formed annually to verify the stock of the college. The committee visits each department, classrooms and laboratories. In departments, the stock is crosschecked with the stock register. The furniture and computers allocated to the departments are physically examined.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gdcts.cgg.gov.in//Uploads/files/Recent_Updates/47513.pdf

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year****178**

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year****0**

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	http://ccets.cgq.gov.in/Uploads/files/buttonDetails/106977.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

15

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

15

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

C. Any 2 of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

5

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Government Degree College, Manthani has NCC and NSS Student representative bodies. They involved in all Co - curricular and Extra curricular activities. Student representatives having good capabilities give suggestions and help in engaging programmes related to academic and social service. The main role of Student representatives in academic and administrative bodies is to gather views from their peers regarding various aspects of their course and to communicate those to the staff members. This can be positive feedback on aspects of work as well as concerns about issues which negatively affect the student experience. Student representatives will also be invited for comments on and provide inputs to finalise the procedures or structures. Senior students of the college will be appointed as one of the members of various committees like IQAC, Anti Ragging Committee, WEC, Disciplinary committee, Sports committee, etc. They share information about any action that is decided after elaborative discussions. Minutes of staff and student bodies will also be made available to all the students. The overall aim is to improve the Learning experience for current as well as for future students. Awareness is inculcated among the students through the class representatives to help in their role.

File Description	Documents
Paste link for additional information	http://ccets.cgg.gov.in/Uploads/files/butt onDetails/109591.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

01

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a very reputed, registered Alumni Association, which contributes significantly to the development of institution through its various supporting services. Alumni Association aims to foster interactions and strengthen relations between Alumni members and the Institute through activities, programmes and services for a mutual relationship. The Alumni Association organizes interactive sessions and orientation programmes on various topics to students on a regular interval basis.

Alumni Association conducts motivational lectures for the students for their all round development.

Alumni Association is planning to construct additional class rooms in the premises with its funds for which a foundation stone has been laid .

File Description	Documents
Paste link for additional information	http://ccets.cgq.gov.in/Uploads/files/buttonDetails/48249.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

To achieve Academic excellence by involving well qualified, abundant experienced and dedicated teaching fraternity.

To make the students socially and economically productive and responsible citizens who can play a positive role in building the Nation.

To equip the students with the Skills and Competencies necessary to meet the emerging challenges of a fiercely Competitive and Global World.

To promote the use of technology and establish itself as a centre of excellence.

To impart the Knowledge in Curricular, Co-curricular and Extra-curricular fields and provide market oriented Skills for the overall development of student personality and to make them Self Reliant.

To provide Value-Based Education:

The IQAC and Academic Coordinators prepare the Institutional Academic and Action Plan with the help of Academic Calendar provided by the CCE, TS and the almanac of the University. The IQAC always ensures to execute and implement the Academic Action Plan by all the departments and encourages them to conduct various Co-curricular and Extra-curricular activities effectively.

File Description	Documents
Paste link for additional information	https://gdcts.cgg.gov.in/OtherPages.edu?page=getButtonDetails&centreId=26&id=12615
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective leadership of the faculty and students will be encouraged through the various committees formed and in the activities conducted at the college level. The faculty members and the students will be nominated as members of the different committees like IQAC/Discipline/ Redressal/W.E.C & various programmes/activities like a Telanganaku Haritha Haram, Swacha Bharat, organizing different days- birth days of prominent persons, co-curricular, cultural activities to encourage their leadership skills and to involve them in policy decisions through their effective participation.

File Description	Documents
Paste link for additional information	https://gdcts.cgg.gov.in//Uploads/files/Recent_Updates/101840.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College with the help of IQAC & Academic Co-ordinators prepares the institutional Strategic / Perspective plan and deployment document based on the quality indicators envisaged in the seven criteria of the NAAC/SSR. It is a very difficult task with the insufficient funds provided by the Government to implement the Strategic / Perspective plan of the college.

The Perspective/Strategic Plan of the college is definitely inclusive of - Quality Promotion of Academic Excellence involving Curricular and Extra-Curricular Activities in respect of building competencies, sprouting of leadership qualities, inculcation of multicultural and ethical values, life-like communication skills, improvising self-learning and self-earning techniques, an impetus for entrepreneurial skills and accountability, critical thinking patterns and creative genius inspirations. However, novel and abnormal ideas may generate for the time being, to engage in Information Transfer through Traditional Methodologies with the help of ICT.

The college has a mechanism to look after the implementation of the Strategies/Perspective Plans. The sole authority of the institution administers the faculty of the college through manifold duties and responsibilities by way of executing the plan of action duly divided among the college committees constituted wherein IQAC, In-charges of the Departments through the Admission and Examination Wings; the non-teaching staff working in the Admin. Office of the college, the Mentoring System in-charges and finally Class Representatives of the college are all integral parts of following the Action Plan and the Academic Calendar is the implementation strategy.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/107794.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Organizational structure of the College is planned according to the guidelines of the Council of Higher Education, Hyderabad, Telangana Government. Academic planning and execution for the college have been incised by the Principal, Vice Principal, IQAC, Academic Coordinator, and the HODs of the different Departments.

1. The Principal : The Principal is a leader of the College having all the executive powers to manage the functioning of the institution.

2. Staff Council : It consists of HODs of all the Departments of the College.

There are four main units in the college under which the various committees are constituted for smooth and effective functioning of the college.

I. Academic Committees:

II. Administrative Committees:

III. Fund Mobilisation & Utilisation Committees:**IV. Extension Committees:**

The policies, administrative set up, service rules, procedures for the recruitments, promotions and transfers are framed by the Council of Higher Education, Government of Telangana and all these are implemented through the Commissioner of Collegiate Education, T.S Hyderabad.

The college has Grievance Redressal Committee which receives the grievances from the stake holders of the institution and discuss in the presence of the Principal and take the necessary action depending upon these grievances.

The college has Internal Complaints Committee which receives the complaints from the staff and students of the institution and discusses in the presence of the Principal and take the necessary action depending upon the issues.

File Description	Documents
Paste link for additional information	http://ccets.cgg.gov.in/Uploads/files/butt onDetails/107795.pdf
Link to Organogram of the Institution webpage	http://ccets.cgg.gov.in/Uploads/files/butt onDetails/108183.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

As per the Government of Telangana norms the following facilities are available to all permanent teaching and non-teaching staff:

1. Teaching staff:

General Provident Fund (GPF)

Group Insurance Scheme (GIS)

Telangana State General Life insurance (TSGLI)

Earned leave and Surrender of Earned leave

5 Special casual leaves per calendar year for women employees

90 Days Child Care Leave for women employees having minor children.

06 Months Maternity Leave for female employees and 15 days paternity leave for male employees.

UGC/State Government Pay Scales.

Career Advancement Scheme.

Additional increments for having doctoral degree at entry level or during service On-Duty facility to attend Orientation and Refresher Courses

On-Duty facility to attend National Seminars, Conferences.

Permission to perform remunerative duties as practical examiner, observer in University exams.

Personal loan facility

Home loan facility.

Regular superannuation pension.

New Pension Scheme (CPS).

Medical Reimbursement or EHS (Employee Health Scheme)

2. Non-teaching staff:

General Provident Fund (GPF)

Health cards issued by the Government of Telangana Group Insurance Scheme (GIS)

Telangana State General Life insurance (TSGLI)

Festival Advance Scheme, Earned leave and Surrender of earned leaves, 5 special casual leaves per calendar year for women employees

90 days Child Care Leave for women employees having minor children.

06 months Maternity Leave for female employees and 15 days paternity leave for male employees.

Personal loan facility

Home loans & Festival advance.

Regular superannuation pension.

New Pension Scheme (CPS).

Medical Reimbursement or EHS (Employee Health Scheme)

File Description	Documents
Paste link for additional information	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/108202.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

01

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

According to the guidelines of the UGC the Performance Appraisal System is designed by the Commissioner of Collegiate Education, Nampally, Hyderabad, Telangana State which is implemented by the Institution to evaluate, to monitor and to enhance the performance

of teaching and non-teaching staff.

1). Performance Appraisal of the teaching staff :

The IQAC appraises the performance of the teaching staff by adopting two methods such as Feedback system and Self appraisal forms (API).

A). Feedback System : The performance of the teachers is assessed based on the feedback received from the students. The feedback is collected annually through a structured questionnaire across various teaching quality parameters and analysed to assess the performance and to take required measures to plug the defects if any.

B). Self Appraisal Forms (API) : The performance of the teachers is reviewed through self appraisal conducted annually. The self appraisal is done through API forms, which are designed and provided by the CCE according to the UGC guidelines. The teachers' performance is reviewed across the parameters specified. The appraisal of the teachers becomes the basis for promotions and implementation of the incentives or rewards.

2). Performance Appraisal of the Non-teaching staffs : The Non-teaching staff members are monitored on a Continuous basis through informal inquiry and observation.

The Administrative Officer/Superintendent/Sr. Asst. monitors and reports over all on the behaviour and performance of the non-teaching staff.

File Description	Documents
Paste link for additional information	http://ccets.cg.gov.in/Uploads/files/butt onDetails/107835.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal financial audit will be conducted regularly by the team consisting of the principal, office incharge & senior faculty

member in this institution. They verify all the financial records such as fee collection records, purchases & other expenditure incurred by the college during that particular financial /academic year . Being the Government college the external audit will be done by the authorities such as Officers/ Auditors of the Regional Joint Director of the Collegiate Education and Accountant General, Hyderabad, Telangana State.

Mechanism for settling audit objections raised :

The Administrative committee along with the Finance committee would comply with the audit objections raised by the auditors through proper written justification and rectify if any discrepancy is stated. This gives the college a fair and transparent opinion on the allocation and utilisation of the funds. Audit observations are settled during audit when query is issued and when necessary rectification is done by the auditors. Audit observations are also settled during the meeting on the last day of the audit providing necessary reply along with required information covering, recovery, adjustment, rectification of irregularities or errors.

File Description	Documents
Paste link for additional information	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/107806.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Principal and IQAC Coordinator always strive to encourage the faculty members of all the departments to organize Seminars / Conferences / Workshops by sending proposals to various bodies for financial assistance and also put great efforts by heart and soul to utilize the resources of the college to the extent possible to provide quality and outcome based education to the students. Generate the resources towards research, collaborative projects etc from Govt./ Public funding agencies such as UGC, NAAC, MHRD, TSCE, etc. Also mobilize the resources through donations from Philanthropists, National Thermal Power Plant, CSR-CD and from the Alumni of the Institution.

Strategies for Optimal Utilization of Resources:

The Annual Plan is prepared aligning with the Institutional perspective plan which is placed before the HOD for deciding on the resources needed, policy interventions and mechanisms etc.

The allocation of the financial resources is planned by the staff council of the college. The Plan and the Budget Allocation is placed before the Governing Council for consideration and approval.

The implementation as well as utilization of resources is undertaken through the well defined procedures and Internal control systems laid down. Through the regular meetings of the Staff Council the Governing Body will monitor the implementation of the plan. The Financial Audit and the Internal Audit will act as effective control systems.

File Description	Documents
Paste link for additional information	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/108199.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC is a significant administrative body in any institution which is responsible for maintaining all quality standards in Teaching - Learning & Evaluation . Its primary aim is to promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices through the following processes/strategies.

Academic Calender & Annual Action Plan :In the beginning of every academic year IQAC Coordinator along with Academic Coordinator prepared Annual Academic Calender for college in accordance with Academic Calender issued by the Commissioner of Collegiate Education , Government of Telangana and Almanac issued by the affiliating Sathavahana University, Karimnagar.

Feedback Mechanism

Internal Academic Audit

Faculty Forum (FF)

Orientation Programs

Evaluation of POs, PSOs, & COs :The IQAC encouraged all the faculties to inform the students about Program Outcomes, Program Specific outcomes in order to give awareness about the Programs & Courses.

Teaching Innovations :The IQAC organized brain storming sessions with the HODs & faculties on the Innovative Teaching-Learning methods with the help of ICT.

Preparation of Reports :The IQAC played a vital role in preparation & submission of different reports like AQARs every year.

Mentor-Mentee System : The IQAC helped in maintaining the effective Mentor-Mentee system to assess the weaknesses & potentialities of the students and accordingly measures have been taken.

Library Practices : The IQAC frequently suggested the Library to make automation and to practice innovative methods in use of library.

File Description	Documents
Paste link for additional information	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/110054.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Our institution has an exclusive mechanism to review the teaching-learning process, structure and methodologies of operations and learning outcomes by quarterly meetings through IQAC set up as per the norms in vogue. Usually there are four quarterly meetings on regularly basis for every three months to review academics and administrative affairs towards establishing a best practice to sustain the quality policy and the student-centric teaching learning methodology for excellent student progression and placement probabilities. The periodical review carried out by the IQAC meetings are intended to check the overall result analysis and to check the status of the planned goals and also to record the achievements of IQAC.

The IQAC has designed the pattern of review system and assessment of learning outcomes which is followed by the institution. It consists of two levels i.e. review at department level and at institutional level.

The Institution reviews its teaching learning process through the following:

Monitoring of classes

Feedback from Students, Teachers and Parents

Evaluation of Attainment of Program Outcomes (POs), Program Specific Outcomes (PSOs), Course Outcomes (COs)

Reports on Teaching Methodologies

Review of Examination Results

Internal Academic Audit

Self-Appraisal Form

External Academic Audit

File Description	Documents
Paste link for additional information	http://ccets.cgg.gov.in/Uploads/files/butt onDetails/107794.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://ccets.cgg.gov.in/Uploads/files/butt onDetails/107837.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Government Degree College, Manthani shows gender sensitivity through various initiatives and actions for creating safe, secure and healthy atmosphere in the campus. Sensitization of the student is done through special program. Specific initiatives with respect to key areas are as follow:

1. Safety & security :

a). Hi-tech surveillance system: we arranged high resolution cameras which works day & night for security of the college. We have the facility of distributed recording that has been setup in control room in our campus. Unwanted elements are monitored through these cameras. This system ensures that all female staff and students can move freely in the campus and feel assure that they are secured all the time in the campus.

b). The college has strong security personal deployed all around the campus at night.

2. Counseling: Women Cell creating gender awareness through different programmes like international women's day , women legal rights, international day for the elimination of violence against women and human rights day every year. In every program we try to bring awareness among women students. We invite some eminent women personalities on that day to give inspiration to our students.

3. Wash Rooms :The college provides separate wash rooms for girls and boys with proper ventilation and water facility for 24hrs .

Conclusion: Safety, Security, well being along with gender equality and friendly working atmosphere are the important issues, they are only prime concern of this college.

File Description	Documents
Annual gender sensitization action plan	https://gdcts.cgg.gov.in/Uploads/files/PhotoGallery/106931.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://gdcts.cgg.gov.in/Uploads/files/PhotoGallery/106945.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Government Degree College, Manthani is implementing the below mentioned processes for managing the different following wastages.

Solid Waste Management :

The members of eco-club arranged compost pit in the campus for dumping organic waste like vegetable waste, fallen dry leaves, used plant materials from botany labs. Preventing the use of polythene bags inside the campus.

The college has kept waste bins at different places such as class rooms, veranda and in the toilets as well.

Liquid Waste Management:

The liquid waste generated in the laboratories of chemistry and others are treated with water and then discharged waste generated

from laboratories is disposed in the drainage system.

E- Waste Management:

The furniture committee of the college prepares a list of e-waste pertaining to computer peripherals and some electronic equipment. Then the list submit to CCE for approval for auction.

The information regarding the types of e-waste and its quantity is given to the CCE-TS for further necessary action.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://ccets.cgg.gov.in//Uploads/files/Recent_Updates/110242.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	B. Any 3 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Government Degree College, Manthani provides an inclusive environment for every one with tolerance and harmony towards cultural, regional, linguistic communal, socio-economic and other diversity. We organize different sports and cultural activities to promote harmony towards each other. Commemorative days like Yoga Day, Cancer Day, AIDS Day, Youth Day, Science Day, Gandhi Jayanthi along with many regional festivals like Bathukamma, Dasara Christmas, Vinayaka Chavathi, etc. to establish positive interaction among people of different racial and cultural backgrounds.

There are different grievance redressal cells in the college like women grievance redressal cell which deals with grievances without considering any one's racial or cultural background. Institute has code of ethics for students and separate code of ethics for teachers and other employee's. Which has to be followed by each one irrespective of their cultural, regional, linguistic, communal socio-economic and other diversities. We conducted some rallies like AIDS rally, Army day rally and Anti Plastic/Plastic-free rally etc. to bring awareness among the people about their health.

Annual Day Celebration is conducted every year where students can perform different cultural activities according to their abilities.

We celebrate two important national festivals i.e. Independence Day and Republic Day every year. All teaching, non-teaching staff and students participate for the cause of nation and inspiring speeches are given by staff members.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Government Degree College, Manthani undertakes different initiatives by organizing various activities to sensitize students and employees to the constitutional obligation, values, rights, duties and responsibilities of citizens. On 26th November we celebrate Constitutional Day, on 12th January Youth Day, on 25th January Voters Day, on 31st October National Unity and Integrity Day etc. every year. We invite patriot from our home town every year as guest. The faculties and guests explain about Fundamental rights, duties, values and responsibilities of the citizens as stated in Constitution of India. The faculties and guests remind the struggle of freedom and respect the National flag and National anthem.

Our Constitution provides for human dignity, equality, justice, human rights and freedom, rule of law and respect and superiority of constitution in the national life.

Our faculty and students of Political science read about our constitution and they explained it to all other students in different activities. As a part of strengthening the democratic values we conduct different activities among the students. We also conduct Voter's awareness programme to educate the students about the democracy. A voters pledge program was organized for students & faculties. We also conduct competitions like essay writing, quiz, elocution on National Voter's day in Telugu & English. Different activities related to NSS and NCC will be organized to inculcate awareness among the students by our NSS and NCC Committees. Every year Republic day and Independence Day are celebrated by organizing activities highlighting the importance of Indian Constitution and Freedom struggle.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

It is the usual practice of the college to celebrate national festivals like Independence day on August 15th and Republic day on Jan 26th every year. Patriotic songs recited and sacrifices of the great personalities are remembered.

Flag day of 7th December is observed every year to honor the soldiers. It is a day dedicated to collection of funds from the people for the welfare of the armed forces personnel.

The College celebrates : Dr B.R Ambedkar's Jayanthi on April 14 and

Vardhanthi on December 6

International Day of Yoga on June 21.

Gandhi Jayanthi on October 2.

Telangana Formation Day on June 2.

National Educational Day on November 11.

National Teachers Day on September 5.

Constitution Day / Law Day November 26. etc

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE - I:

Programme on CLEAN AND GREEN

"CLEANLINESS IS NEXT TO GODLINESS" ----- M.K. GANDHIJI.

A programme on CLEAN AND GREEN is celebrated by cleaning the class rooms and premises, and planting new seedling in our premises. Many seedlings are adopted by various class students and teachers to look after the plants. The main aim of this programme to inculcate awareness among the students on cleanliness and hygienic of surroundings and awareness on creating pollution free premises with green plants so that to available abundant oxygen levels and for more rainfall to save our lives and green earth.

BEST PRACTICE - II:

Magic Soak Pit and Dump Pit: In order to preserve the water used for daily activities and to increase the ground water level, the Magic Soak Pit is very useful. Hence, the Soak Pit is constructed at such a place where the water can be gathered at maximum extent. In addition to that, the back water produced from R O Plant is also channelled towards soak pit, though primary usage of water is watering the plants.

The organic waste produced in the college is a kind of solid waste which can be recycled and reused as manure. The Dump pit is built with this purpose.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

We are all putting all possible efforts for being excellence in imparting quality of education with the use of ICT to inculcate the value system among the stakeholders of the institute in fostering global competencies towards contributing for National development.

The Vision and Mission of the Government Degree College, Manthani is to provide quality and affordable academic excellence in higher education. By aspiring the young minds to think, be creative and contributing in development of community through extension activities, communication skills, employability skills. Our college catering the needs of hundreds of students in around Manthani and parts of neighboring villages. Quality education is provided for all the students, to improve learning through various co-curricular activities and conducting students seminars, debates and Group discussions to foster the global competence by involving the students. The collection of books in the library provides a treasure of knowledge with the help of N-LIST of INFLIBNET, NDLI and exposure to the ICT-based learning. We also impart the quality

education to the socially and economically backward students and to inculcate wisdom, knowledge and social values towards the society.

MOTTO :Join to attain the Knowledge and to leave to serve the Society.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

To fulfill the vision and mission of the institution

To encourage the faculty to Adopt Modern Educational Teaching Aids (Audio-visual) motivating the students to utilize the library and the Internet.

To impart Life Skills and Employability Skills offered by TSKC / TASK and the Career Guidance and Counselling Cell

To motivate the faculty to adopt Interactive & learner-centered Teaching Methods.

To motivate the faculty to adopt Interactive & learner-centered Teaching Methods.

To undertake Minor and Major Research Projects, to attend and organize Seminars, Workshops, Study Projects, Field Trips beneficial to the students.

To encourage the faculty to acquire higher qualification (M.Phil./ Ph.D./ Post-Doctoral Research)

To monitor and review Institutional Action Plan from time to time, research activities promoting research culture and out look among the students.