The Annual Quality Assurance Report (AQAR) of the IQAC for the Academic Year 2012-13

Part – A

Data of the Institution

(data may be captured from IIQA)

1. Name of the Institution : ABV GOVERNMENT DEGREE COLLEGE

- Name of the Head of the institution : Dr.A.Jayanthi

- Designation : Principal

- Does the institution function from own campus :Yes

- Phone no./Alternate phone no. : 08716-222044

- Mobile no.: : 08716-222044

- Registered e-mail : warangal.jgnjkc@gmail.com

- Alternate e-mail : abviqac@gmail.com

- Address : Geetha Nagar

- City/Town : Jangaon
- State/UT : Andhra Pradesh

- Pin Code : 506167

2. Institutional status:
- Affiliated / Constituent : Affiliated
- Type of Institution: Co-education/Men/Women : Co-education
- Location : Rural/Semi-urban/Urban : Urban
- Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing (please specify) : UGC 2f and 12 (B)
- Name of the Affiliating University : Kakatiya University
- Name of the IQAC Co-ordinator : H.K.Madhusudhan
- Phone no. : 08716-222044
Alternate phone no. : 9849425211

- Mobile : 9849425211

- IQAC e-mail address : abviqac@gmail.com

- Alternate Email address   : warangal.jgnjkc@gmail.com

3. Website address   : http://gdcts.cgg.gov.in/jangaon.edu

Web-link of the AQAR: (Previous Academic Year):
http://www.jangaongdc.in/pdffiles/AQAR2011-12.doc

4. Whether Academic Calendar prepared during the year? : Yes

Yes/No....., if yes, whether it is uploaded in the Institutional website:

Web link: http://www.jangaongdc.in/pdffiles/Academic calendar2011-12.doc

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1st	B	74	2007	from: 31 Mar.2007 to: 30 Mar. 2012
2nd	B	2.51	2013	from: 25 Oct. 2013 to: 24 Oct. 2018

6. Date of Establishment of IQAC   : 04.04.2007
7. Internal Quality Assurance System   :

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
Blood donation camp	23.11.2012	72
Awareness programme on Career Guidance and counselling	15.12.2012	300
Awareness programme on competitive exams	23.01.2013	500
Conducted Infosys campus placement drive	22.02.2013	300

8. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
ABV GDC,Jangaon	**Merged**	**UGC**	**2012-13**	**2,75,000**
ABV GDC,Jangaon	**CDC**	**UGC**	**2012-13**	**2,80,000**
ABV GDC,Jangaon	**Additional Assistance**	**UGC**	**2012-13**	**12,50,000**

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: Yes

*upload latest notification of formation of IQAC

10. No. of IQAC meetings held during the year: 3

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website……. Yes

   (Please upload, minutes of meetings and action taken report)

11. Whether IQAC received funding from any of the funding agency to support its Activities during the year?   No

   If yes, mention the amount: Nil   Year:

12. Significant contributions made by IQAC during the current year (maximum five bullets)

   ➢ Celebration of environment day
   ➢ Blood donation camp
   ➢ Organisation of extension lecture
   ➢ Celebration of International Human rights day.

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year 2012-13

	Plan of Action		Achievements/Outcomes
1	Planned to provide Training for Entrance/ICET/Competitive Exams	1	Conducted a free training program for U.G final year students for PG Entrance/ICET/Competitive Exams
2	Planned to organize a free health check up Medical Camp	2	Organized a free medical health chekup camp for all the students and Staff
3	Planned to conducted certificate courses on Soft Skills	3	Conducted certificate courses on Soft Skills
4	Planned to organize Orientation for First year students	4	Conducted orientation programs for the First years students

14. Whether the AQAR was placed before statutory body?   Yes /No: No

   Name of the Statutory body: Nil   Date of meeting(s): Nil

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?
   Yes/No: No   Date:

16. Whether institutional data submitted to AISHE: Yes/No: Yes

Year: 2012-13   Date of Submission: 17-12-2015

17. Does the Institution have Management Information System?

No

If yes, give a brief description and a list of modules currently operational.
(Maximum 500 words)

Part-B

CRITERION I – CURRICULAR ASPECTS
1.1 Curriculum Planning and Implementation
1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

- ➢ University will communicate with the institution by sending the action plan for the academic year through "calendar of events" of every year to the affiliated colleges.
- ➢ Taking this in to account principal will instruct to prepare college "calendar of events" after discussions with heads of the departments.
- ➢ The annual plan consists of commencement date and last working date, dates for conduction of the internal assessments, workshops, seminars, industrial visits, cultural, sports, etc. and others planned events.
- ➢ The faculty members of various departments develop academic plans such as timetables, lesson plans, student database, laboratory manuals and course files, etc. for the academic year.
- ➢ Faculties are encouraged to plan in advance to impart the curriculum following OBE (Outcome Based Education) through innovative teaching methods such as presentations, assignments, expert technical lectures, discussions, workshops, seminars, quiz, industrial visits apart from regular lecture sessions and the same is taken for approval from their Head of Department and the Principal.
- ➢ Identification of below average students and motivating them towards excellence in their academic performance by taking remedial classes.
- ➢ Allocation of the subjects to the faculty is done taking into consideration, the faculty subject specialization, experience and their willingness.
- ➢ The progress of syllabus coverage is monitored periodically at various levels.
- ➢ Regular mentoring is carried out by the faculties and grievances if any, suitable remedial measures are taken as and when necessary.
- ➢ The institution conducts academic audit of attendance registers, internal exams, question papers and evaluation process.
- ➢ Periodical feedback is obtained from the students on aspects of teaching-learning process.
- ➢ The faculty is encouraged to impart the curriculum through innovative teaching methods such as presentations, assignments, discussions and also by arranging workshops, seminars, and industrial visits apart from regular/traditional teaching methods.
- ➢ The academic review meetings are held twice in a semester to review the progress of syllabus coverage and the effectiveness of the instruction delivery.
- ➢ The parent-teacher meetings are held to review the progress of syllabus coverage and discussion on performance of the student.

Course files are prepared in detail by faculty which includes:
- ❖ Vision, mission of the institution
- ❖ Vision, mission of the department
- ❖ Student list
- ❖ Syllabus copy with text books and reference books
- ❖ Calendar of events
- ❖ Course Time table
- ❖ Lesson plan
- ❖ Teaching Diary
- ❖ Attendance registers

- ❖ Individual time table
- ❖ Lecture notes
- ❖ Question papers of Internal Tests with scheme and solution
- ❖ Assignments
- ❖ Previous year result analysis

Field trips are arranged for the students to make them familiar with the ground realities.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year

Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development
Nil	Nil	Nil	Nil	Nil

1.2 Academic Flexibility

1.2.1 New programmes/courses introduced during the Academic year

Programme with Code	Date of Introduction	Course with Code	Date of Introduction
Nil	Nil	Nil	Nil

1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.

Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
Nil	Nil	Nil	Nil	Nil	Nil

Already adopted (mention the year)

1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Courses
No of Students	Nil	Nil

1.3 Curriculum Enrichment

1.3.1 Value-added courses imparting transferable and life skills offered during the year

Value added courses	Date of introduction	Number of students enrolled
Nil	Nil	Nil

1.3.2 Field Projects / Internships under taken during the year

Project/Programme Title	No. of students enrolled for Field Projects / Internships
Nil	Nil

1.4 Feedback System

1.4.1 Whether structured feedback received from all the stakeholders.

1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes/ No Yes	Yes/ No Yes	Yes/ No Yes	Yes/ No Yes	Yes/ No Yes

1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

There is a formal mechanism to obtain feedback from students on a regular basis. The feedback is also obtained from the other stakeholders. Their views are taken into consideration for bringing in appropriate changes in the system. Effective Feedback encourages the instructor, improving motivation and stimulating increased effort. Both the tone of feedback and the context in which it is given have both been shown to be important for determining effectiveness. It helps learners to maximize their potential at different stages of training, raise their awareness of strengths and areas for improvement, and identify actions to be taken to

improve performance. The most effective leaders actively seek feedback to enhance their performance. Feedback can also be highly motivating and energizing. It has strong links to employee satisfaction and productivity. People like to feel involved and identified with their organization. Effective leaders have good listening and emotional awareness – they understand the impact that their behaviour has on others.

CRITERION II -TEACHING-LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1. 1 Demand Ratio during the year

Name of the Programme	Number of seats available	Number of applications received	Students Enrolled
BA	240	-	134
B.COM	160	-	144
BSC(MATHS)	150	-	109
BSC(LIFE SCIENCES)	100	-	86

2.2 Catering to Student Diversity

2.2.1. Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2012-13	2576	40	42	0	5

2.3 Teaching - Learning Process

2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using ICT *(LMS, e-Resources)*	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
42	42	LCD, Projecters, PPT's, WIFI, LAN	09	Nil	T-SAT

2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, the college has adopted the student mentoring system. The students are guided right from beginning of the academic year till the end of the course. Their social status details, financial conditions, cultural background, and various other details are taken into consideration. Counselling is provided in the areas of lapses where they tend to lag behind.

It will help them establish a bonding with the faculty. They don't hesitate to share their problems, if any with the faculty. It will bridge the gap which is usually maintained between the teachers and the taught.

They are guided about their future course of action after the completion of the course. Adequate motivation is provided by the faculty for slow learners taking their social and economic background into consideration.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
2576	42	1:61

2.4 Teacher Profile and Quality

2.4.1 Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
21	20	01	-	05

2.4.2 Honours and recognitions received by teachers
(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
	- Nil -		

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
B.A,	B.A,	I , II, III year	10-04-2013	15-05-2013
B.Com,	B.Com,	I , II, III year	10-04-2013	15-05-2013
B.Sc	B.Sc	I , II, III year	10-04-2013	15-05-2013

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

> .
Evaluation is an important aspect in the process of studying a course. It will help the students know their status of learning and reception from the teaching. Evaluation of the students can be done in various ways. It can partially done in the classrooms at the end of the sessions or the following day. Brainstorming and elicitation are the best ways of knowing their level of understanding of the subject.

Another commonly adopted practice is the conduct of examinations. They include unit tests, assignments, quarterly, and half-yearly examinations. Year end examinations are also part of the process of evaluation. CIE will help them have a clear picture of their performance levels. Evaluation is also done in the form of seminars, and their performance in the subject-oriented quiz programmes.

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is supplied by Kakatiya University to which our college is affiliated. The conduct of

annual examinations takes place as per the schedule given by the University. The faculty from the Government colleges are appointed as observers in various exam centres. They monitor the conduct of the examinations as per the instructions given by the authorities. In addition to this, sitting squads and flying squads are also arranged to check any malpractice. The problematic centres are visited by university authorities also.

The valuation of the answer scripts takes place under the monitoring system of the Controller of examinations. Each examiner is not allowed to value more than thirty papers a day.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes
for all programs offered by the institution are stated and displayed in website of the institution
(to provide the weblink)

2.6.2 Pass percentage of students

Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
	B.A	121	61	50%
	B.Com	297	194	65%
	B.SC	250	47	19%

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research

3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored Projects				
Projects sponsored by the University/ College				
Students Research Projects *(other than compulsory by the College)*				
International Projects				
Any other(Specify)				
Total				

3.2 Innovation Ecosystem

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of Workshop/Seminar	Name of the Dept.	Date(s)

3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category

3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Centre	Name	Sponsored by

Name of the Start-up	Nature of Start-up	Date of commencement

3.3 Research Publications and Awards

3.3.1 Incentive to the teachers who receive recognition/awards

State	National	International

3.3.2 Ph. Ds awarded during the year *(applicable for PG College, Research Center)*

Name of the Department	No. of Ph. Ds Awarded

3.3.3 Research Publications in the Journals notified on UGC website during the year

	Department	No. of Publication	Average Impact Factor, if any
National			
International			

3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	No. of publication

3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index

Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations

3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :

No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops				
Presented papers				
Resource Persons				

3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers **co-ordinated** such activities	Number of students participated in such activities

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers **coordinated** such activities	Number of students participated in such activities

3.5 Collaborations

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of Activity	Participant	Source of financial support	Duration

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration **(From-To)**	participant

3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development

4.1.2 Details of augmentation in infrastructure facilities during the year

Facilities	Existing	Newly added
Campus area	3.04	
Class rooms	26	
Laboratories	13	
Seminar Halls	1	
Classrooms with LCD facilities		
Classrooms with Wi-Fi/ LAN		
Seminar halls with ICT facilities		
Video Centre		
No. of important equipments purchased (≥ 1-0 lakh) during the current year.		
Value of the equipment purchased during the year (Rs. in Lakhs)		
Others		

4.2 Library as a Learning Resource

4.2.1 Library is automated {Integrated Library Management System -ILMS}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.1	2013

4.2.1 Library Services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	23614	250000	375	50000	23989	255000
Reference Books			628	180160	628	180160
e-Books						
Journals	20	36000			20	36000
e-Journals						
Digital Database						
CD & Video						
Library automation						
Weeding (Hard & Soft)						
Others (specify)						

4.3 IT Infrastructure

4.3.1 Technology Upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available band width (MGBPS)	Others
Existing	70	3	Yes	3	3	5	8		
Added									
Total	70	3		3	3	5	8		

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS /GBPS

4.3.3 Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility

4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e - content

4.4 Maintenance of Campus Infrastructure

4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. *(maximum 500 words)*   (information to be available in institutional Website, provide link)

Physical facility In the policy making of the institution for enhancement of infrastructure to excel in the teaching & learning, the following stake-holder members are considered.

- Faculty
- Current Students
- Exit Students
- Parents
- Technical Staff
- Alumni
- Industry/Employers
- ☐ Management including Academic Advisory Board

Sports, outdoor and indoor games, gymnasium,

The institution has a huge sports ground. There are well equipped gym and sports kits. Students are encouraged to participate in various zonal and inter-zonal tournaments. Students are provided with various sports kits and equipment"s. They participate in inter collegiate and inter University matches. Institute sport has following facilities:

- Cricket ground
- Long jump facility
- Volleyball track
- Football ground
- Athletics etc.,

Physical Director of the college will take care of all sport activities. The institute has a well- equipped gym facility.

The infrastructure facilities meet the requirements of students with physical disabilities

- Provide the rest room for physically disabled students
- Preferential service is provided to physically disabled students
- Wheel chairs are provided to physically disabled students
- Sitting chairs are provided for physically disabled students in all corridors.

Computer facility including access to internet in hostel.

Computer facility is provided with internet facility hostel is within campus hence they are access internet in the college main building. College internet centre is open after college hour for hostel students.

Computer and internet facility isavailable in the campusfor both students and faculty for the usage of labs, digital library and internet centre.

Internet and Wi-Fi facility

College Library facility is opened for hostel students after working hours along with regular students.

Maintenance of Campus Facilities

The yearly budget is prepared according to the needs & requirements of the departments taking into consideration of annual intake of students, laboratory & infrastructure developments. Students, faculty & staff requirements and promotions and latest technologies etc,

Formal budget estimates will be prepared by each department and will be reviewed in HODs meeting with the Principal.

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 Student Support

5.1.1 Scholarships and Financial Support

Financial support from institution	Name /Title of the scheme	Number of students	Amount in Rupees
Government of Telangana	Schedule Caste (S.C) Welfare	476	1929690.00
	Schedule Tribal (S.T) Welfare	152	560420.00
	Back Ward Classes (B.C) Welfare	1406	3787309.00
	Back Ward Classes (E.B.C) Welfare	20	97520.00
	Minority Welfare	43	193902.00
	TOTAL	**1900**	**4262261.00**

Financial support from other sources

a) National	-	-	-
b) International	-	-	**-**

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial coaching	August, 2012 / Jan 2013	400	Teaching Staff of the particular Subject
Language Lab	June, 2012	All I & II yr students	Commissioner of Collegiate Education
Personal Counselling	June, 2012	31	Teaching Mentor of the Particular class
Mentoring	July, 2012	All Students	Incharge of the Class

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
2012-13	PG Common Entrance Test	75	Final year Students	-	-

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal
04	04	15 days

5.2 Student Progression

5.2.1 Details of campus placement during the year

On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
Nil	-	-	Nil	-	-

5.2.2 Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2012-13	03	B.SC	Chemistry	UPGC, Jangaon	MSC, Chemistry
	05	B.Com	Commerce	UPGC, Jangaon	M.Com
	06	B.Com	Commerce	ABV Degree & PG College, Jangaon	M.Com
	02	B.A	Sociology	UPGC, Jangaon	MSW

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/ qualifying	Registration number/roll number for the exam
NET		
SET		
SLET		
GATE		
GMAT		
CAT		
GRE		
TOFEL		
Civil Services		
State Government Services		
Any Other		

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
College Annual Sports Day	College	626

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student

	Nil	nil	Nil	Nil	-	-

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

No

5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words):

No

5.3.2 No. of ~~registered~~ enrolled Alumni:

Nil

5.3.3 Alumni contribution during the year (in Rupees) **:**

Nil

5.3.4 Meetings/activities organized by Alumni Association **:**

Nil

CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The process of decentralization in the areas of administration and academics makes it an easier and accessible one to all.

With this idea in view we have constituted various committees to look after the activities of the college.There are 15 committees in the college. Each committee has a convenor and 4 members. The decisions and activities pertaining to the committee are undertaken under the able guidance of the principal and the senior most faculty of the college.

It is an undeniable fact that principal alone cannot look after every academic and administrative activity due to his hectic schedule. In view of this fact, a senior most faculty is delegated as Vice-principal of the college. The Vice-principal will take care of the issue of Bonafide Certificates, Transfer Certificates, and Study Certificates to the students. He will also take care of the maintenance of over all discipline in the college. He will guide the principal regarding the smooth functioning of the college.

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6.1.2 Does the institution have a Management Information System (MIS)?
 Yes/No/Partial: No

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each**):**

❖ Curriculum Development
❖ Curriculum is an important aspect with regard to the subjects in each course. Curriculum is prepared and supplied to the college by Kakatiya University, Warangal. It is prepared by the Chairman, BOS of each Department with the involvement of members. The efficient faculty members of some colleges are also involved in the preparation of the curriculum. The same is approved by the Registrar of the University and circulated to all the affiliated colleges of the university.
❖ Teaching and Learning

❖ Teaching has a pivotal role to play in the process of learning. Learning takes place only when teaching is undertaken in the right mode. With this concept in view we encourage students to participate in Group Discussions through JKC Channel. It is aimed at making the process of learning an interactive one. Student seminars are also organized to involve them in the active learning process.
❖ Examination and Evaluation
❖ Examination is aimed at testing the performance of the students on what he/she has learnt across the academic year in the classrooms. Though year end examinations are part of the schedule, we conduct slip tests, unit tests, half-yearly examinations, and pre-final examinations as per the schedule set by the university. These examinations will help them prepare for the year end examinations well.
❖ Research and Development
❖ Research is an advanced study of a subject.It requires an indepth study of the subject. We encourage the students to visit the industries to have a first hand knowledge of the products and their preparation. It is made available through field trips organized by various departments. The faculty are encouraged to go for research through Major and Minor Research projects(MRPs) and Ph.D.in their respective subjects.
❖ Library, ICT and Physical Infrastructure / Instrumentation
❖ Library is a temple of learning. A well-equipped library is available to the students during and beyond college hours. The students are motivated to visit library regularly to inculcate the habit of reading in them. The students are exposed to PPTs in laboratories prepared by faculty.They are encouraged to make the best use of the infrastructure facilities available in the college.
❖ Human Resource Management
❖ Industry Interaction / Collaboration
❖ We organize field trips to the near by industries with the students. They are asked to have a first hand knowledge of the manufacturing of the products. They are motivated to know the chemical process involved in them.
❖ Admission of Students
❖ Admissions are an important aspect of the institution. Every year a prospectus of the college is supplied to the outgoing students of 10 +2 students. Various courses and faculty, and academic activities undertaken in the college are printed in the prospectus. It will help them have a detailed knowledge about the college. The admission process takes place through different phases listing out the students as per their merit in each list. Counselling sessions are arranged by each faculty to help the students choose courses according to their interests.
6.2.2 : Implementation of e-governance in areas of operations:
❖ Planning and Development
❖ The college has its own academic curricular plan. Proper measures are taken for implementing this plans online. Efforts are being taken for converting
❖ Administration
❖ online submission of bills pertaining to salaries of the teaching and non-teaching faculty.
❖ Finance and Accounts
❖ Various accounts are maintained for different purposes like scholarships and admissions.
❖ Student Admission and Support
❖ Admission of UG Courses takes place as per the schedule given by the Kakatiya University to

	which it is affiliated. E-governance in admissions is yet to be started
❖	Examination
❖	Examination schedule annual examinations is supplied by Kakatiya University. Examination are conducted under the monitoring system prepared by the Controller of Kakatiya University.

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	Date and Duration (from – to)

6.3.4   Faculty and Staff recruitment (no. for permanent/fulltime recruitment):

Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Fulltime/temporary
Nil			

6.3.5 Welfare schemes for

Teaching	**GPF, APGLI, GIS, health card**
Non teaching	**GPF, APGLI, GIS, health card**
Students	**Welfare departments**

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

  (with in 100 words each**)**

There is a monitoring system to audit and endorse the financial transactions of the college. Various committees are constituted with the faculty members. Withdrawal of the amount and spending from various sources is conducted through resolutions by the committee.

Collection of amount through donations from the philanthropists is also undertaken to meet the infrastructure needs of the college. If any amount is donated by some one, it is spent for a constructive purpose with the constructive suggestions and resolutions taken in the meeting convened for the purpose.

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies/ individuals	Funds/ Grants received in Rs.	Purpose

6.4.3 Total corpus fund generated

6.5 Internal Quality Assurance System

6.5.1 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

6.5.2 Activities and support from the Parent – Teacher Association (at least three)

Each department in the institution conducts **parent teachers** meeting thrice in a semester to obtain the feedback of their Ward's to improve the quality of education.

6.5.3   Development programmes for support staff (at least three)

1. Soft skill training program

2. Drafting Skills

6.5.4 Post Accreditation initiative(s) (mention at least three)

1. AQAC awareness programs are conducted

2. The teaching and Non-teaching staff are provided time to time details and requirements for NAAC each year

6.5.5

a. Submission of Data for AISHE portal   : (Yes)

b. Participation in NIRF   : (No)

c. ISO Certification   : (No)

d. NBA or any other quality audit   : (No)

6.5.6 Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from-----to------)	Number of participants

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period (from-to)	Participants	
		Female	Male
Women Empowerment program for supporting staff			
Women's day celebration			
Awareness program on harassment on women at work place			

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the College met by the renewable energy sources

i)   **Environmental Consciousness and Sustainability:**
World Environment Day on June 5th 2013, Conducted many activities to create awareness among students on environment and organize plantation program.

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities	Yes	05
Provision for lift	No	
Ramp/ Rails		
Braille Software/facilities		
Rest Rooms	Yes	
Scribes for examination	Yes	05
Special skill development for differently abled students	Yes	03
Any other similar facility	Yes	

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
2012-13	Increased the transport facilities	02	9-08-2012	Education outreach program	Lack of soft skills	Students-150 Staff- 10

7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)

7.1.6 Activities conducted for promotion of universal Values and Ethics

S.No	Activity	Duration (from-------to-------)	Number of participants
1	Blood Donation camp	**01-08-2012**	80
2	Collection of Donations for martyrs	**07-12-2012**	33
3	Contribution and collection of donations for old age group people and orphan	**09-01-2013**	78

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

- **Energy conservation**.

- Lights and fans are arranged in all classrooms and switched off when not required.

- AC facility is used only at essential places.

- Energy saving awareness program has been initiating among the staff and students.

- The UPS Batteries were maintained in good condition which reduces charging current of Batteries.

7.2 Best Practices

Describe at least two institutional best practices
Upload details of two best practices successfully implemented by the
institution as per NAAC format in your institution website, provide the link

Title of the practice: Integrated Teaching

What is integrated teaching?

"An integrated approach allows learners to explore, gather, process, refine and present information about topics they want to investigate without the constraints imposed by traditional subject barriers". An integrated approach allows students to engage in purposeful, relevant learning.

Integrated learning encourages students to see the interconnectedness and interrelationships between the curriculum areas. Rather than focusing on learning in isolated curriculum areas, an integrated program is based on skill development around a particular theme that is relevant to the student in the class.

Integral to the model of integrated learning is the inquiry approach. Students are active learners who

search, interpret, communicate, and process learning to both others and themselves. Inquiry approaches allow for students to construct meaning using their prior knowledge on a subject, and new knowledge gained during the learning process.

Integrated learning incorporates multiple subjects, which are usually taught separately, in an interdisciplinary method of teaching. The goal is to help students remain engaged and draw from multiple sets of skills,

experiences and sources to aid and accelerate the learning process.

Integrated Teaching Includes

a. Peer -Learning: Many institutions of learning now promote instructional methods Involving

    active learning that present opportunities for students to formulate their own questions, discuss issues, explain their viewpoints, and engage in cooperative learning by Working in teams on problems and projects. Peer learningis a form of cooperative learning that enhances the value of student-student interaction and results in various Advantageous learning outcomes. To realise the benefits of peer learning, teachers must provide 'intellectual scaffolding'. Thus, the teachers raise questions/issues that prompt students towards more sophisticated levels of thinking. In addition, collaborative processes are devised to get all group members to participate meaningfully.

b. Field trips

c. Projects

II. Title of the practice: Soft and Technical Skill Development

a. Personality Development Programs.

b. Pre-enrolment guidance.

c. Induction program is conducted for students to enables them to settle quality in to the college community.

Innovation and Entrepreneurship Development Centre(IEDC) is established in college to develop
To provide industry and R&D oriented training, and other skill sets to students to make them globally competitive and employable in multinational industries or to pursue the higher studies in engineering.

The Context:

The employability is one of the biggest challenges for engineering education and institutions for graduating students. The primary reason for this is the lack of skill sets as per the need of industry; it may be due to complete disconnecting between industry and academic institutions. The curriculum was also not designed as per the need of industry. So there is an eminent need to provide the skill sets (both technical as well as non-technical skills) so that the students can meet the challenge.

The Practice:

The college has taken corrective measure to meet the need for improving employability of students through setting up a separate Entrepreneurship Development Programme Cell as well initiated various skill oriented programs in the campus, so that students can easily be placed or can opt of higher studies. Some of the efforts made in this direction are briefly described here.

Industry Oriented Training Programs:

The department has started many industry oriented training programs conducted by competent authorized organizations. These programs are conducted weekends or in vacations and train the students to be suitable for industry requirement.

Personality Development Program (PDP):

Communication and other soft skills are required for all round development of students. They play major role in improving the employability of students. College started the PDP classes for the students with regular course by trained PDP trainers for 3rd year students.

III. Title of the practice: Mentoring
System Objectives of the practice:

The Mentoring system assigns a faculty member to every student. The faculty member is called the mentor for the student. The mentor plays the role of a personal mentor for the student in all matters. For the institute, the mentor is the first point of reference for all matters concerning any specific student. The mentor guides the student at every step of their stay at the institute to be successful at whatever the student takes up. The mentor personally ensures that the student is aware of all the resources available to the student during their course of study at the institute. The mentor is available to counsel the student in any matter of concern apart from the curriculum also.

The Context:

The Mentoring system is relatively new in general to a student entering the institute. The students do take some time to familiarize and feel more comfortable with their mentors and most importantly develop confidence in them. The students meet their mentors to consult with them regarding the courses to take and to guide them through the registration process. The students then meet their mentors before every internal assessment to update them on their progress in every course. The students also see their mentors after the internal assessments to discuss about their performance and about the scope for improvement next time and the steps to be taken to achieve the same. The students might also choose to meet their mentors more regularly for advice regarding matters which may be extra- or co-curricular or otherwise. In addition, the mentor might also choose to see any

student with more regularity when their academic performance concerns the mentor.

The Practice:

A mentor is a personal mentor and counsellor for a student during the duration of stay at the institute. A mentor represents a parent away from home for a student and is the first point of reference for the activities of a student during the complete course of study at the institute. As soon as a student enters the

A mentor is a personal mentor and counsellor for a student during the duration of stay at the institute. A mentor represents a parent away from home for a student and is the first point of reference for the

institute, a faculty member is assigned to take over the role of a mentor for the student. The mentor not only guides the student in academic matters but also any matter of concern for the student. The student seeks the advice of the mentor at every step of their course of study beginning from the registration for courses at the start of every semester. The students meet their mentors regularly. However, depending on the need, mentor conducts more meetings with their students and their parents. The mentor educates the student about the various course requirements, such as the mandated minimum and maximum course load every semester, and how to choose electives. The mentor helps the student channel their interests and energies effectively during the complete course of study at the institute.

Evidence of success:

The most important evidence of success for the mentoring system is from the testimonials of the End-users. The students and their parents have been very happy with the mentoring system. Generally, for the complete duration of the course of study of a student any one faculty member has been effective in monitoring the role of a mentor. The behaviour of the students on the campus in general has witnessed a tremendous improvement and the students are much happier and contended with their course of study at the institute after the implementation of the mentoring system. The pass percentage and the average academic performance of the students have also achieved greater heights with the mentoring system. Some students have presented themselves as quite a challenge for their mentors, but they figure out their priorities and start performing better after counselling sessions with their mentors.

Problems encountered and resources required:

Despite our best efforts in the effective implementation of the mentoring system, there are still a small percentage of students who discontinue their course of study at the institute. Measures are being taken to address this problem.

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust Provide the weblink of the institution in not more than 500 words

The Vision of the Institute lays focus on essential aspects like Value-based Education, Research-orientation, and Sustainable Development. The Institute has established its distinctive approach towards this comprehensive Vision. Participation of students in Co-Curricular Activities (CCA) and Extra Curricular Activities (ECA) like workshops, Technical talks, Hands on training Programs, Industrial Visits, field trips, social welfare programmes help them enhance all rounded personality to strongly face the turbulent road of the future. Experiences and appreciations gained through these activities assist students during internships. Career guidance, Personal counselling, Training are well structured through a Mentoring Training and Placement. The Institute's determination to be transformed into a centre for major research is therefore a commitment to offer high quality teaching.

8. **Future Plans of action for next academic year (500 words)**

We want to convert the college into an ideal educational hub by providing all the necessary infrastructure facilities required for enriching the knowledge of the students.

------   Industrial visit action plan is on to visit nearby industries and to entre with MoU"s for getting exchange of facilities.

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