



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		GOVT DEGREE COLLEGE MEDAK
Name of the head of the Institution		Dr. P.V. Narasimham
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		08452295537
Mobile no.		9441154246
Registered Email		gdcmedak.naac@gmail.com
Alternate Email		gdcmedak@yahoo.com
Address		TARAKARAMA NAGAR, HOUSING BOARD
City/Town		MEDAK
State/UT		Telangana
Pincode		502110
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	central
Name of the IQAC co-ordinator/Director	Dr.P.Mattaiah Yadav
Phone no/Alternate Phone no.	08452295537
Mobile no.	8074044848
Registered Email	gdcmedak.naac@gmail.com
Alternate Email	yadaveflu@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.gdcmedak.in/wp-content/uploads/2018/05/APCOGN12788-GOVT-DEGREE-COLLEGE-MEDAK-TELANGANA-502110.pdf">http://www.gdcmedak.in/wp-content/uploads/2018/05/APCOGN12788-GOVT-DEGREE-COLLEGE-MEDAK-TELANGANA-502110.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://www.gdcmedak.in/wp-content/uploads/2017/11/2ND-AND-3RD-2018-19-ALMANAC.pdf">http://www.gdcmedak.in/wp-content/uploads/2017/11/2ND-AND-3RD-2018-19-ALMANAC.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B+	75.60	2006	21-Jun-2006	24-Oct-2013
2	B	2.44	2013	25-Oct-2013	24-Oct-2018

<b>6. Date of Establishment of IQAC</b>	10-Jun-2006
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Orientation for NAAC	08-Oct-2018 1	33
ICT Training for Faculty	21-Nov-2018 2	33
A day Training for Program Outcome and Course Outcome	17-May-2019 1	33
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Yuvatarangam and Jignasa programmes were conducted under the aegis of IQAC during the year 2018 19 Regular Feedback from various stakeholders, students, parents, principal (employer) regarding the institution. IQAC involved in preparing many reports highlighting the activities of the college. Orientation training provided to members of the faculty to use digital and virtual classes under ICT training provided training on programme out come and course out come with quality and quantity metrics

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
to train the students to perform well at Jignasa Student Study Projects	The projects of Commerce, History, Telugu, Physics, Zoology, English and Computer Science are selected and presented at state level competitions. Outcome: History Project stood the first place in state level and with 30,000 cash award and the department of Telugu stood in second with 21,000 cash award
to train the Lecturers to use ICT and Digital Classrooms utmost	100% of faculty is using ICT and Digital classrooms effectively
to train outcome based teaching and learning process	the outcome of all the programs and courses is clearly articulated in the beginning of the semester. Keeping these in mind the Lecturers carried out the curriculum
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**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
IQAC&NAAC College Committee	01-Nov-2019

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2018

Date of Submission

18-Jan-2018

**17. Does the Institution have Management Information System ?**

No

**Part B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

• This institution ensures effective curriculum delivery through a well-planned and documented process through its thirty-four well-qualified and well-experienced lecturers. • This college adheres to the syllabus prescribed by its affiliating university, i.e., Osmania University. Choice Based Credit System (CBCS) is in vogue and Value add course is included for every UG Programme. Courses like Food and Nutrition, Hygiene, Yoga etc., are included with the guidance of National Institute of Nutrition (NIN) and Indian Council for Medical Research (ICMR) in this college. • The time table, course plan, and learning outcomes are designed and discussed at the beginning of the academic year. Continuous Internal Evaluation (CIE), feedback system and maintenance of records are monitored regularly. • Necessary and upgraded technology such as ICT, English Lab is provided to the lecturers to make the teaching learning process effective and interesting. • Special classes for slow learners and remedial coaching classes for failed students are engaged to boost their confidence levels. • Academically brilliant students are motivated to take up study projects and also to deliver classroom seminars. • English communication skills, computer skills and analytical skills are imparted through Telangana State Knowledge Centre (TSKC). • Certificate Courses like MS-Office, Spoken English, and Journalism are introduced to improve their employable skills. • Lecturers attend National and State Level Workshops/Seminars, Orientation and Refresher Courses in different universities, update their knowledge and latest trends in their subjects and ensure effective delivery in their classrooms for the benefit of the students. • Well-stocked library and internet facility in the college enables lecturers to gather more information from books and transfer that knowledge to the students. • Extension Lectures, Guest Lectures and seminars are conducted in the college by inviting eminent resource persons and provide students an opportunity to interact with them and update their knowledge. • Class counselor system is in practice wherein students put forth their academic and syllabus related problems before him/her for their immediate redressal. • The institution arranges field trips, study tours, industrial tours so that students get firsthand knowledge and practical exposure of their respective subjects. • Principal conducts Review Meetings with lecturers regularly to ensure that the syllabus is covered as per the university almanac. Steps are also taken for the early completion of syllabus and for conduct of revision classes on certain important topics from the examination point of view.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Family Counselling	Nil	01/02/2019	20	Livelihood	Livelihood
ICT	Nil	21/11/2018	2	IT	ICT
Basic Nutrition	Nil	01/12/2018	1	Food Process	Livelihood
Eco friendly Bags Making	Nil	11/02/2019	15	women Entrepreneurship	Livelihood
Beautician Course	Nil	21/12/2018	15	Self Employment	Livelihood
Crafts	Nil	25/04/2019	5	women Entrepreneurship	Livelihood
Writing	Nil	25/04/2019	30	Employability	Employability

for Media				ity	ity
Yoga and meditation	Nil	28/03/2019	30	personal improvement	universal values
Program and course outcome	Nil	11/03/2019	1	teaching	teaching learning
Campus Recruitment Training	Nil	01/02/2019	30	Employability	Employability
Employability skills	Nil	01/03/2019	30	Employability	employability

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	HPP E/M	03/05/2018
BA	EPP T/M	03/05/2018
BA	EPP E/M	03/05/2018
BA	HEP.Ad. E/M	03/05/2018
BA	HEP.Ad. T/M	03/05/2018
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### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	EPP	01/06/2018
BA	HEP	01/06/2018
BA	HPP	01/06/2018
BA	HEPA	01/06/2018
BCom	GENERAL	01/06/2018
BCom	COMPUTER APPLICATION	01/06/2018
BSc	MPC	01/06/2018
BSc	BZC	01/06/2018
BSc	MSCS	01/06/2018
BSc	MPCS	01/06/2018

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	381	Nil

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Environmental Studies	01/08/2018	427
Gender Sensitization	01/01/2019	427

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### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	MPCS	54
BSc	MSCS	37
BSc	BZC	117
BCom	COMPUTERS	55
BA	HEP	30
BA	HPP, EEP, HPPA	40

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## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Nil
Parents	Yes

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

#### Feedback Obtained

Feedback Obtained The college appointed class mentors for each class, prepared the structured feedback forms which covered all the teachinglearning aspects for different stakeholders, such as students, parents and employers. The forms of feedback are distributed to students and parents through mentors of the class. The college established an academic council for academic excellence in order to analysis of the different feedbacks the council collected the feedback forms from stakeholders and analyzed systematically. IQAC Role The college thoroughly reviews the curriculum aspects for every academic year. The college established an Internal Quality Assessment Cell for quality consistence and quality enhancement measure. The IQAC college committee worked with various departments and committees like Career Guidance, AntiRagging and Anti Sexual Harassment Committee, etc. It reinforces the curriculum by incorporating updated information and other issues. Overall Development of College through feedback • Activity based teachinglearning • Purchased new books, and games materials • Beautifying campus • Lab as classroom • Updated labs • Updated software and purchased 30 more computers • Virtual classroom training for students • Vegetation on campus improved • Various cultural, literary, sports and games competitions conducted • Organized field trips and projects • Coaching classes for higher education are conducted

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	HEP T/M	50	40	40

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## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	427	Nil	35	Nil	Nil

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
35	35	14	14	4	2
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### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

STUDENTS MENTORING SYSTEM AVAILABLE IN THE COLLEGE (MentorMentee System) Formation A lecturer is nominate as a mentor to one of the particular class and he/she is supported by two class representatives one is a male the other is a female. A prescribed format is given to the mentor Why mentor mentee system and Activities • Bridging the gap between the lecturers and students. • The value added to the students • Creation of a better environment in college, • Students can approach lecturers anytime personal and through Watsapp • For both educational and personal guidance and counseling • Enhancement of knowledge base for both teachers and students alike, due to effective one to one correspondence and communication. • Awareness and support to students for Govt. and Private competitive and employment examinations. • Motivation for higher studies and entrepreneurship. • Advice and support for improvement in academic performance • Regular counseling sessions are held between mentor and mentee. • A report sheet is maintained for each student in his profile. • The report sheet has both personal and academic data. • Students approached the mentor for both academic and personal problems. Personalized career advice is given to the mentee.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
427	35	1:12

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
37	35	2	Nil	9

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
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2018	Dr. Vijay Kumar	Lecturer	Rs.5000/ Cash Award by CCE
2018	M. Venu Gopal Sharma	Lecturer	Rs.3000/ Cash Award by CCE
2018	Dr. Imtiazuddin Farooqui	Assistant Professor	Gold Medal for best presentation by Telangana Commerce Association

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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	111	VI	14/06/2019	26/07/2019
BA	129	VI	14/06/2019	26/07/2019
BA	156	VI	14/06/2019	26/07/2019
BA	366	VI	14/06/2019	26/07/2019
BCom	401	VI	07/06/2019	26/07/2019
BCom	405	VI	07/06/2019	26/07/2019
BSc	441	VI	14/06/2019	26/07/2019
BSc	445	VI	14/06/2019	26/07/2019
BSc	467	VI	14/06/2019	26/07/2019
BSc	468	VI	14/06/2019	26/07/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

• Continuous Internal Evaluation (CIE) is effectively done in this college. Osmania University, the affiliating university, stipulates the college to conduct two Internal Assessment Tests in every semester for 20 marks and Award lists are sent to the university through online so that the marks are included in their memo of marks. • Slip tests, Classroom Seminars, Group discussions, pair activities, Group work, and Just Minute (JAM) sessions are also part of Continuous Internal Evolution. The performance of the students is evaluated in the classroom by the lecturers concerned and useful tips are given for their improvement. Special study material is provided to the slow learners. • The two popular competitions introduced by the Office of the Commissionerate of Collegiate Education, Jignasa (Student Study Projects) and Yuvatharangam(Literary, Cultural, Games and Sports) at the college, district and state levels are aimed at bringing out the hidden talents of the students. Proper guidance and necessary arrangements are made for them to excel in these competitions under the supervision of the lecturers before their commencement. • Students are continuously informed that their performance in academics, curricular, cocurricular and extracurricular activities is evaluated and necessary steps are initiated for their benefit. Class counselors play an important part in Continuous Internal Evaluation of the students by attending to their academic problems. • Meritorious students who bring fame to college

are felicitated in specially organized programmes. Parents of such students are also invited to attend the programmes thereby giving them a rare opportunity to see how the performances of their children are applauded in the college.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

• The institute follows the affiliated university, Osmania University's Almanac strictly, 20 of the marks are awarded in every course in each semester based on CIE components, internal assessment, attendance, assignments, mini project, classroom seminars, group discussion, quiz. • The university instructs two internals to be conducted for 15 marks, the internal assessment is consists of multiple choice questions, fill in the blanks, short answered questions, the rest of five marks are awarded on CIE components. The best of two is taken for the final marks of internal assessment. • The examination branch in the institute design the yearwise calendar for the CIE. after assessment the scripts are to be sent to the university. There is a transparency in every step of the assessment the strict measures are taken in every aspect of examinations of CIE.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.gdcmedak.in/wp-content/uploads/2017/11/COURSE-OUT-COME.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
111	BA	EEP	37	21	56.8
156	BA	HPP	19	10	52.6
401	BCom	GENERAL	21	12	57.1
405	BCom	COMPUTER APPLICATION	31	16	51.6
441	BSc	MPC	42	22	52.4
445	BSc	BZC	21	15	71.4
467	BSc	MSCS	39	20	51.3
468	BSc	MPCS	32	17	53.1
478	BSc	GZC	35	5	15

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://gdcmedak.in/wp-content/uploads/2017/11/FEEDBACK-ANALYSIS.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding	Total grant	Amount received
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		agency	sanctioned	during the year
<b>No Data Entered/Not Applicable !!!</b>				
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Seminar on mobile detector	Physics	13/02/2019
Seminar on Vermicompost Making	Botany	22/05/2019
Seminar on Poor men Knowledge	Physics	20/02/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
1	incubation and innovation center	GDC Medak	no	no	01/03/2019
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### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
8000	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
commerce	1
Telugu	1
Chemistry	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	ENGLISH	6	4
International	TELUGU	4	4
International	BOTANY	1	4
International	COMMERCE	4	4

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
ENGLISH	1
Telugu	1
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
00	00	0	2019	0	0	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	2019	Nil	Nil	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	4	Nil	Nil
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**3.4 – Extension Activities**

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
swatch bharath	NSS1.2 3 units	30	690
AIDS Awareness	NSS1.2 3 units	30	967
Gender Sensitisation	SPARSH College committee	25	500
Haritha Haram	NSSNCC	30	1000
Equal Opportunities awareness	women empowerment cell	30	1100
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students
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			Benefited
AIDS	RECOGNITION	SCOP	5
ADAPTATION OF A VILLAGE	RECOGNITION	Grampanchayath	108
ADAPTATION OF A DWAKRA GROUP	RECOGNITION	DWAKRA GROUP	12
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swatch bharath	NSS	Swatch bharath	10	800
Red ribbon	NSS	HIV Awareness	15	1000
Gender sensitization	WEC	Gender sensitization	20	800
Haritha haram	NSS	PLANTATION OF SAPLING	33	1000
International yoga day	NCC and PHYSICAL EDU.	HEALTH AND FITNESS	33	150
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
FACULTY EXCHANGE	Sri.Md.Nazeeruddin, Lecturer in Chemistry, GDC Patanchervu	GDC Medak	2
FACULTY EXCHANGE	Sri.S.Indrakanth Rtd. Professor of Economics, Osmania University	GDC Medak	2
FACULTY EXCHANGE	Prof.Ramulu, Dept. of Economics, Osmania University	GDC Medak	2
FACULTY EXCHANGE	Dr.V.Gurumurthy, GDC Kamareddy	GDC Medak	2
FACULTY EXCHANGE	V.Satya Prakash, Tara GDC, Sangareddy	GDC Medak	2
FACULTY EXCHANGE	Dr.Bhramma Chary, Asst. Professor of English, OU	GDC MEDAK	2
student exchange to TSAT	G.Sangeetha, BA II	Govt. Telangana	2

student exchange to National Youth Parliament	G.Meghana, B.Sc. III, NSS	Prime Minister Office, Delhi	2
students exchange to RDP	B.Harish and G.Minakar, NCC	Govt. of INDIA	4
FACULTY EXCHANGE	J.Pashupathi Sharma	GDC, Yellareddy	2
FACULTY EXCHANGE	V.Satyanarayana, Associate Professor of Maths, Osmania University	GDC Medak	2
FACULTY EXCHANGE	T.Phaneendra, Professor of Maths, VIT, Tamil nadu	GDC Medak	2
FACULTY EXCHANGE	M.Vinod Kumar, GDC Dubbaka	GDC Medak	2
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
INTERNSHIPS	INTERNSHIPS	internshal a.com	06/05/2019	31/12/2019	242
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nandi Foundation	27/02/2019	employability skills	100
Heartfulness.Org	02/02/2019	mediatation	1000
Sri technology	07/03/2019	Spare parts technology	80
Grambharathi	02/01/2019	rural development	316
Apollo mediskills	04/04/2019	internship	150
Manam Telugu News Daily	01/07/2018	Language and literature	300
Askar Chits	08/02/2019	Finance management	180
Adharsh COOPERATIVE CREDIT SOCIETY	04/12/2018	Finance management	180

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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
4346143	2180449

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Class rooms	Newly Added
Laboratories	Existing
Seminar Halls	Newly Added
Seminar halls with ICT facilities	Newly Added
Classrooms with LCD facilities	Newly Added
Video Centre	Existing
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### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	17730	1946133	Nil	Nil	17730	1946133
Reference Books	3235	148014	Nil	Nil	3235	148014
e-Books	139309	5900	Nil	Nil	139309	5900
Journals	554	53930	Nil	Nil	554	53930
e-Journals	3828	5900	Nil	Nil	3828	5900
Digital Database	1	5900	Nil	Nil	1	5900
CD & Video	20	Nil	Nil	Nil	20	Nil
Weeding (hard & soft)	6959	334066	Nil	Nil	6959	334066

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	95	3	1	3	3	6	14	20	0
Added	30	1	1	1	1	0	0	80	0
<b>Total</b>	<b>125</b>	<b>4</b>	<b>2</b>	<b>4</b>	<b>4</b>	<b>6</b>	<b>14</b>	<b>100</b>	<b>0</b>

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	0

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1518	1518	360248	360248

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

• This college receives budget from the Office of the Commissionerate of Collegiate Education and makes adequate arrangements for the maintenance and upkeep of its building and infrastructure. • There are established systems and procedures for maintaining and utilizing physical, academic and support facilities in the college through the following committees. 1. Stock Verifications Committee for Science Computer Labs 2. Furniture Committee 3. Games and Sports Committee 4. Library Committee • Members of the above committees verify the equipment with Stock Register and give suggestions to improve facilities and submit a report to the Principal for further review with the departments concerned. • The Principal constitutes Stock Verification Committees in March every year to verify the stocks physically in different departments. Members of these committees visit all departments, verify the stock and submit reports before 31st March with observations and necessary suggestions. Labs: • Budget is allocated from the Special Fees to all Science



labs in the meeting attended by the In charges of all Science subjects for the maintenance of labs, purchase of new equipment/items and also for conducting practicals so as to prepare students for the Practical Examinations to be conducted by the affiliating university. • Repairs to furniture and cleaning water tanks are generally taken up in summer / midterm vacation without disturbing the academic atmosphere. • Repairs to electrical fittings, plumbing works, RO System water plants, water leakages, and sanitary fittings, etc are taken up at the earliest so as to avoid inconvenience to the students and staff. • Proper glass fittings and mesh wire are arranged to the windows and ventilators of science labs to safeguard precious lab equipment from rat and monkey menaces. Library: • Members of the Library Advisory Committee consider the development proposals, budget allocation and other policy decisions like purchase of books. They visit library frequently to observe its smooth functioning and suggest steps for its proper use by the students and lecturers. • They invite names of important journals, magazines and books from students and staff and recommend to the Principal for their purchase depending on the availability of budget. Books worth of Rs.\_\_\_\_\_ were purchased in the last four years. • They receive catalogues of new books, go through them, visit books fairs/ exhibitions and procure them to college library. • Members of the library staff display the list of recently purchased books on its Notice board. They maintain noise free, dust free and pleasant atmosphere in library so that the readers can spend more time there. They also display news clippings on employment and higher education opportunities in different institutions on the Noticeboard for the benefit of the students Games Sports: • Outdoor play grounds are made ready immediately after the reopening of the college (after summer vacation) with the help of students. Members of the Games and Sports Committee advise students to play games regularly and prepare themselves for the forthcoming tournaments. •

<http://www.gdcmedak.in/wp-content/uploads/2018/05/UTILIZATION.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	post metric scholarship	900	5390000
Financial Support from Other Sources			
a) National	00	Nil	0
b) International	0	Nil	0
<a href="#">View File</a>			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Soft skills	27/01/2019	100	Nandi foundation
meditation	04/04/2019	80	heartfulness.org
career counselling	08/04/2019	180	Disha foundation
PERSONAL COUNSELLING	18/04/2019	400	CLASS COUNSELOR

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	career, guidance and placement cell	247	247	29	85
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

**5.2 – Student Progression**

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
1. Varun Motors Pvt.Ltd. 2. Navata Transport 3. Peram Group	240	85	.LMV Financial Services Pvt.Ltd. 2. U2ME Banking and Finance.	12	10
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	3	B.Sc MPCS	Physics	Osmnaia University	M.Sc Physics
2019	1	B.Sc MSCS	STATISTICS	Osmnaia University	M.Sc Statistics
2019	3	BA EPP	Economics	Osmnaia University	MA ECONOMICS
2019	1	B.Sc GZC	GENETICS	Osmnaia University	MA Telugu
2019	15	B.Sc	maths, bio science	Osmnaia University	B.Ed

2019	2	BA	ARTS	Osmnaia University	B.Ed
2019	2	B.Sc MPCs	MATHS	Osmnaia University	MA ENGLISH
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	1
Any Other	1
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
CULTURAL MEET	COLLEGE	15
SPORTS MEET	COLLEGE	45
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	medal	National	1	Nil	6028401007	V.Pavank alyan
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

• This college follows democratic principles in academic as well as administrative bodies by ensuring students' participation in many activities. They are nominated as members along with lecturers in the following committees as we don't have elections for students' council we formed Students' Quality Assurance Cell (SQAC) • Antiragging Cell : Two students • Library Committee : Three students (one from B.A, one from B.Com and one from B.Sc.) • Games Sports Committee : Two students • Internal Quality Assurance Cell : Two students • Time Table Committee : Three students • Cultural Committee : Two students • Literary Committee : Two students • Grievances Redressal Cell : Two students • Research Cell : Two students • Antiharassment Cell : Two students • Nominated students actively participate in all the meetings and express their views for the betterment of the institution. • Their inputs are given importance while framing timetable so as to minimize inconvenience. • Studentcentric activities like classroom seminars, study projects, field trips etc. are conducted in consultation with them. • They monitor and recommend appropriate action, if any, against the students involved in ragging. However, no such incident has taken place in this college so far. • They request the Principal to organize games and sports, to develop play grounds and also to allocate funds for conducting games.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

200

5.4.3 – Alumni contribution during the year (in Rupees) :

20000

5.4.4 – Meetings/activities organized by Alumni Association :

2

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

• Its organisational structure is very strong with the visionary Principal, VicePrincipal, Academic Coordinator, Incharges of all departments, lecturers and members of the nonteaching staff to take care of the academic requirements of the students of this college. They ensure proper implementation of the policies of the State Govt. and Office of the CCE, Hyderabad. • Senior lecturer among the members of the teaching staff is the VicePrincipal and he assists the Principal in all the administrative matters including correspondence with officials. The Academic Coordinator is Incharge for academic matters and senior lecturer is the Incharge in the department and all other lecturers assist him in department and academic matters. • This institution maintains high quality in teachinglearning and other academic, cocurricular and extracurricular activities through its wellqualified and wellexperienced lecturers. The volunteers of three NSS units and cadets of one NCC unit contribute to community development with their selfless activities. Students are trained in employable skills through Telangana State Knowledge Centre (TSKC) and NAANDI Foundation to foster global competence in them. The Career Guidance Cell enlightens students on employment and higher education opportunities after graduation and also on the job requirements of global market. • The Principal convenes staff meetings regularly and involves all lecturers in the deliberations on issues. Resolutions are taken during the meeting by making all of them accountable. The college IQAC ensures effective conduct of curricular, cocurricular and extracurricular activities. • Needbased UG Programmes are introduced from time to time keeping in view the requirements of job market. • More than thirty committees are constituted at the beginning of the academic year and lecturers are made conveners and members. They are also made responsible for their effective implementation. Such decentralization promotes accountability and management skills like planning, organizing and decision making in them. Additional responsibilities are also given to them on special occasions like College Annual Day, presentation of student study projects and conduct of games and sports. • Incharge of every department convenes a meeting with other lecturers in the department at the beginning of the academic year and chalks out plans for effective teachinglearning activity. • This college also grooms leadership qualities in students through its NSS and NCC activities during community programmes and camps. They are encouraged to assist the lecturers in organising classroom seminars, group discussions, cultural and literary programmes.

6.1.2 – Does the institution have a Management Information System (MIS)?

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
<p>Examination and Evaluation</p>	<p>This college opted 100 CBCS system, every 6 months semester examinations are conducted 80 marks are awarded through end semester examinations, the remaining 20 marks are awarded through internal and Continuous Internal Evaluation (CIE) system • Continuous Internal Evaluation (CIE) is effectively done in this college. Osmania University, the affiliating university, stipulates the college to conduct two Internal Assessment Tests in every semester for 20 marks and Award lists are sent to the university through online so that the marks are included in their memo of marks. • Slip tests, Classroom Seminars, Group discussions, Pair activities, Group work, Just a Minute (JAM) session are also part of Continuous Internal Evolution. The performance of the students is evaluated in the classroom by the lecturers concerned and useful tips are given for their improvement. Simplified study material is provided to the slow learners.</p>
<p>Curriculum Development</p>	<ul style="list-style-type: none"> <li>• This institution ensures effective curriculum delivery through a wellplanned and documented process through its thirty three wellqualified and wellexperienced lecturers and studentcentric teaching methodology. • This college adheres to the syllabus prescribed by its affiliating university, i.e., Osmania University. Choice Based Credit System (CBCS) is in vogue and Value added course is included for every UG Programme. Courses like Food and Nutrition, Hygiene, Yoga etc., are included in this college with the guidance of National Institute of Nutrition (NIN) and Indian Council for Medical Research (ICMR). • The time table, course plan, and learning outcomes are designed and discussed at the beginning of the academic year. Continuous Internal Evaluation (CIE), feedback system and maintenance of records are monitored regularly. • Necessary and upgraded technology such as ICT, English Lab,</li> </ul>

Digital Library, Virtual Classroom, etc. is provided to the stakeholders to make the teaching learning process effective and interesting. • Special classes for slow learners and remedial coaching classes for failed students are engaged to boost their confidence levels and perform well in the examinations. • Academically brilliant students are motivated to take up study projects, deliver classroom seminars and also to take a lead role in classroom activities. • English communication skills, computer skills and analytical skills are imparted through Telangana State Knowledge Centre (TSKC). Certificate Courses like MSOffice, Spoken English, and Journalism are introduced to improve their employable skills

Teaching and Learning

Structure/Methodology of operations Datewise, timewise details are recorded Number of classes taken against the number of working days gives a direct measure of teaching input Appraisal forms are given to the students and are confidentially collected and passed on to the In charge of the Dept. Selfappraisal of the performance is done by the lecturers. The Principal marks his assessment in the form of grade points It is done for finding out the performance of the students in the university exams and efficiency of the lecturers The Principal convenes such meetings for improving academic activities and infrastructural facilities in the college

Research and Development

• The Research Cell of the college has constituted a Doctorates' of Medak District, wherein all the Ph.D. awarded scholars of this town are enrolled as its members. Members of the Cell emphasise on the importance of research in every field and also in the recruitment of teaching staff in universities and undergraduate colleges. They meet at least once in a year to promote research activities by the scholars of this town. • Taking into consideration the importance of research in different fields, this college has created an ecosystem for innovation and research. It facilitates incubation for transfer of knowledge. All departments are equipped with research facilities and the library

with access to Ejournals. • The laboratories are provided with required infrastructure and other chemicals to carry out research activities the faculty and students are constantly motivated to undertake research activities. Lecturers and students are also continuously motivated to undertake research activities. • The Department of Chemistry is equipped with spectrophotometer and other research equipment. The ecosystem created in the college serves as an incubation centre to carry out the innovation and initiatives for transfer of knowledge. • Books in the library help the research scholars to pursue their research work to some extent. • The two popular competitions introduced by the Office of the Commissionerate of Collegiate Education, Jignasa (Student Study Projects) and Yuvatharangam (Literary, Cultural, Games and Sports) at the college, district and state levels are aimed at bringing out the hidden talents of the students. Proper guidance and necessary arrangements are made for them to excel in these competitions under the supervision of the lecturers before their commencement. The college has been getting state level prizes since the year Jignasa introduced 201617. The department of History bagged first prize two consequent years. 2017 and 2018. The department of Telugu also bagged state level second prize consequent years. 2017 and 2018.

Library, ICT and Physical Infrastructure / Instrumentation

• The college was established in 1981 with Arts and Commerce combinations. Science group was introduced in 1989. Over the past 20 years, the number of students has increased steadily. New courses and combinations are introduced from time to time, keeping in view the employment requirements of the students. • The total land for college is about 15.13 acres and built up area is about 25,000 sq. ft • There are two floors (ground floor and first floor) in the college building which are connected by stair cases. The Principal Chambers, Office rooms, Examination Branch, and B.A and B.Com courses are in the ground floor. B.Sc. course is run in the first floor. • There are separate staff rooms for Languages, Commerce, Arts and Science departments.



Every Science department has its own labs where both theory and practical classes are conducted. • Fifteen well-equipped labs and one Virtual Classroom cater to the academic needs of the students. Name of the Department  
Number of Laboratories Physics 02  
Chemistry 03 Zoology 02 Botany 02  
Genetics 02 Mathematics Statistics 01  
Computer Lab (Science Students) 01  
Computer Lab (commerce Students) 01  
English Language Lab 01 • There are 23 class rooms with proper lighting arrangement, fans, ventilators and dais for effective teaching learning activity to the students of 17 UG programmes. • Six fire extinguishers are fixed at strategic places in the college building to minimize damage, if any, due to fire mishaps. • The IT facilities like internet, LCD, Smart boards and Virtual Classroom are 14 maintained by college under the surveillance of the Academic Coordinator. • 10 LCD projectors facilitate teaching learning process assisting in lucid presentation of lessons through power point presentations. • TSKC lab with 30 systems imparts training in core employability skills. Besides, students use the lab to pursue Massive Online Open Courses, Certificate Courses, project works, soft skills and placement training. • Library is enriched by purchase of large number of academic books, reference books, competitive exam books, magazines and journals. Library is computerized with internet facility. Subscription for NList is made regularly. • The college regularly telecasts lessons of MANA TV (TSAT Nipuna) as per the schedule of the Office of CCE, Hyderabad. It helps students to understand lessons easily and effectively. • A Seminar Hall equipped with LCD projector, facilitates to conduct Seminars, Workshops, Conferences, invited talks, activities of various committees, celebration of days of national/regional importance etc. More than 200 students can be accommodated here. • All the Departments are provided with computer, printer and internet facility. The entire campus / building is connected with WiFi facility. • Zoology Museum is



established in 2004. It helps in displaying various species of organisms to facilitate the teaching learning process. These are about 6/70 models / specimen in the Museum. • The library has a collection of about 17300 books. It is very useful for pursuing research activities by the lecturers and for preparing study projects by the students. • Three R.O (Reverse Osmosis) plants are installed for safe drinking water for both staff and students. • A moderate canteen and parking space for vehicles are available for both staff and students

Human Resource Management

- This college practices the policy of decentralization and participative management in its day to day administrative and academic matters. All the policy decisions resolved in the college Staff Council meetings are implemented through various committees by formulating working procedures with mutual cooperation and coordination of the lecturers of the other departments.
- All the lecturers and a few nominated students are involved in the decision making process. They enjoy freedom of expression for the overall enhancement of academic quality in the college. They discuss and pass resolutions in the meetings, conduct academic activities and maintain the records of curricular, cocurricular and extracurricular activities. • The Principal convenes a Staff Council meeting at the beginning of the academic year and plans academic and curricular activities to be conducted in the academic year in consultation with other lecturers. He constitutes different committees and ensures freedom and autonomy for effective implementation of the student programmes. There are thirty one such committees besides Academic Council and Staff Council.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	e office
Finance and Accounts	e kuber
Student Admission and Support	Degree Online Services, Telangana (DOST)
Examination	<a href="https://www.ouexams.in/ouexbapp/">https://www.ouexams.in/ouexbapp/</a>

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">No file uploaded.</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
1	1	29/01/2019	02/02/2019	5
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Null	Null	Null	Null

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
00	0	0

### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

- There are funds from the Govt. of Telangana, University Grants Commission (UGC), Raashtriya Uchchatar Shiksha Abhiyan (RUSA) for the salaries and infrastructure development of the college apart from fees collected from students.
- The internal audit of the college is taken care of by the Principal, Administrative Officer, Superintendent and other members of the nonteaching staff. Care is taken to see that cash books are maintained properly and regularly. Restrictions are imposed on the amount spent, keeping in view audit objections.
- The external audit is done by the auditors of the Office of the Regional Joint Director of Collegiate Education, Warangal and the Office of the Commissioner of Collegiate Education, Hyderabad particularly at the time of

the retirement of the Principal of the College. However, no such audit was done in the last five years by them. • The external audit is also done by the auditors of Auditor and General team of the State Government. It was conducted in this college in September 2018. All the accounts of the college were audited from 2008 to Sept 2018. No major objections were raised by the audit team and clarifications were given as and when raised during the audit inspection time.

• All the budgetary allocations released by the University Grants Commission are audited by the Registered Charter Accountant. Settlement of accounts in the UGC Office is done only after obtaining the Audit Certificate from the Registered Charter Accountant. Five such certificates were obtained from the CA in the last four years and settlements were made in the UGC Office. • Expenditure pertaining to the budget released for conducting NSS activities in the college and also for conducting camps are also audited by the competent authority before submitting to the authorities concerned. • A committee with four lecturers is constituted as and when objections are raised by the audit team to look into them. They discuss and analyse objections and suggest steps for their redressal.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
V.BALKISHAN	10000	CAMPUS DELEVLOPMET
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

10000
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	PRINCIPAL
Administrative	Yes	AG OFFICE	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. PARENTS HOME VISITING 2. LUNCH @STUDENTS HOME 3. PARENTS MEET AT COLLEGE
---

6.5.3 – Development programmes for support staff (at least three)

1. ICT 2. EXTERNAL TALKS 3. INTERNAL WORKSHOPS
--

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. 100 IMPLEMENTATION OF CBCS 2.RECRUITED TSKC FULL TIME MENTOR 3. 4 UGC MRPs had taken up by the faculty
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Computer skills for Office Work	10/10/2018	10/10/2018	16/10/2018	8

[View File](#)

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Sheteam training	20/08/2018	20/08/2018	150	50
Women's day	08/05/2019	08/05/2019	400	Nil
Gender sensitization	13/09/2018	13/09/2018	200	200
Family counselling	28/03/2019	28/03/2019	10	Nil
Legal awareness	30/08/2018	08/08/2019	150	50
Equal opportunity	18/02/2019	18/02/2019	110	40

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
0

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	10
Scribes for examination	Yes	15
Physical facilities	Yes	10
Rest Rooms	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	2	2	08/05/2019	2	HIV Awareness	Health	110
2019	Nil	2	21/09/2	4	ncc	secular	30

			018		security for Ganesh Immersion	ism	
2019	Nill	1	13/03/2019	1	training for dwakra women	women empowerment	10
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
HANDBOOK 2018	25/05/2018	ragging is prohibited violence and threatening are punished sexual harassment is punishable

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
international yoga day	21/06/2018	21/06/2018	80
international yoga day	21/06/2019	21/06/2019	150
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Ban on plastic usage 2. Plantation 3. Earthen pots 4. Shelter for birds 5. Wooden boards
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**7.2 – Best Practices**

7.2.1 – Describe at least two institutional best practices

Practice Chai Pe Charcha • Taking a tea leaf ant of the Hon'ble Prime Minister, Sri Narendra Modi's concept, the Dept. of English of this college has introduced 'Chai Pe Charcha' programme for its students. It is proposed to organised this programme twice in a month from this academic year, i.e., 201819 in the language of students' choice. • A group of about eight students are asked to prepare and present their views on a given topic. Each of them is offered a cup of tea and snacks and the lecturer initiates and monitors the programme, which is expected to last about half an hour. Objectives: • to prepare the students for group Discussions, which form an integral part in recruitment drives, • to select the topics relevant to the needs of the students and society, • to create zeal in students to gather information from different sources, • to create confidence in students and encourage them to move ahead, even if they fumble and • to make them learn the importance of being in a group and follow certain acceptable norms of behaviour, speech, body language, etc. Names of the participants in the programme are entered and signatures obtained in the register important points of discussions are Also listed there programme organiser will sign at the end. Practice Man ki Baat: Taking a tea leaf ant o the Hon'ble Prime Minister, Sri Narendra Modi's concept, the Dept. of English of this college has introduced 'Man ki Baat' programme for its students. It is proposed to organised this programme twice in a month from this academic year, i.e., 201819 in the language of students' choice. A student is asked to speak in front of more than hundred fellow

students for about fifteen minutes on given topic of which is relevant to their or society needs. Objectives: • to shed stage fear in students, • to gather information on the given topic from different sources, • to inculcate in them the public speaking skill, • to increase their confidence levels and • to groom them for effective presentations in different competitions. Name of the participant in the programme is entered and signature obtained in the register. Important or relevant views of the speaker are also entered. Programme organiser will sign at the end. Evidence of Success • Students actively participated in this program, improved the characteristics of a formal discussion, initiation of the topic, defining, turn taking, pros and cons of topic, conclusion. • Polished their language skills • Learned putting forward their ideas, negotiation skills, diplomacy of words, exchanging knowledge and acquiring new knowledge.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.gdcmedak.in/wp-content/uploads/2019/11/institutional-best-practices.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

1. Livelihood Training: This institution is committed • to be a promised land of prosperous livelihood and • to cater to the needs of the students by assuring an easy livelihood by its, motivation, training and practice. Objectives: • to assure a prosperous future to the students, • to make them health conscious, • to train in problem solving skills and • to provide hands on experience of socioeconomic, psychological, cultural and legal issues. Context: • The Livelihood Training is a strategic plan for the better future of the students of this college with the guidance of • National Institute of Nutrition (NIN), • Indian Council for Medical Research, • National Institute of Rural Development and Panchayath Raj, • Bar Council of Medak town and • District Magistrates. • Such a programme fills a sense of confidence in the students, provides ample scope in rural livelihood, health, hygiene, socioeconomic development and independent living. It also erases confusion from their minds and lays excellent foundation for this career growth. Practice: As part of this Livelihood Training, this college offers courses such as: • Basic Nutrition, • Hygiene, • Child care, • Adolescent Nutrition (under the guidance of National Institute of Nutrition), • Poshan Abhiyaan Elearning (through Indian Council for Medical Research) ICMRNIN modules) • Students of this college visited Rural Engineering at the National Institute of Rural Development and Panchayath Raj, Hyderabad. Students learned on the best use of low cost resources available around them on • designing and building a low cost house with more protection, • the best use of waste, • production of honey, different types of oils, harmless pesticides, • ecofriendly plates, bags, biotoilets, • low cost washrooms, • water preservation and management, • kitchen gardening, • sand casting, • hydroponic farming and b. Legal Awareness: • The Equal Opportunities Cell (EOC) organises legal awareness programmes in collaboration with the Medak Bar Council and District Magistrate. They become confident in legal issues and get hands on experience in problem solving skills. Evidence of Success: • Most of the students suffer from malnutrition. They have realised the importance of nutrition in their lives and started taking nutritious food after attending this programme. • Millets are grown in this region and they were the staple food once. Though stopped taking millets in the food long ago, many of them have started taking after this programme. • Students have organised a lowcost and highly nutritious food festival in the college recently. They are also conscious of personal care and good health. •

Few of them have started kitchen garden at homes. They have become confident of their livelihood and trained their parents in water management and waste usage.

Provide the weblink of the institution

<http://www.gdcmedak.in/wp-content/uploads/2019/11/distinctiveness-to-vision-.pdf>

### **8.Future Plans of Actions for Next Academic Year**

Introduction of PG courses Separate hostels for men and women students  
Construction of 10 more new class rooms Applying for NIRF Conducting national level workshops/seminars/conferences Increasing MRPs/RCs/OCs/FDPs Construction of a full pledged auditorium Adding 50 more computers Construction audience gallery near volleyball court Construction of a modern canteen with financial assistance of alumni Register the alumni association Encouraging faculty to pursue research programs