

28/06/2021

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To
The Principal,

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SR & BGR Govt. Arts & Science College (A),
Khammam.

Respected Sir,

Sub:- Application for sanction of
an amount towards Google
Swift account payment - reg. Rs

I, A. Sambasiva Rao, Asst. Prof. of

Hindi of this college and a member of IDAC.

We are using Google Swift account to conduct
online webinars, meetings etc. We have paid

and cleared monthly bills/due up to 31st March 2021

from 1 April 2021, it is pending. please sanction

the amount Rs 900/- Per month. August 2021. 5 months

~~Rs 900 x 5 = Rs 9500/-~~ (Nine thousands five hundred only)

Hence, I request you to sanction the
amount due. I will submit the bills for settle-
ment. (previous dues - April, May & June = 5700 + Advance for July & Aug: 3800)

Thanking you Sir,

Yours faithfully,

Cheque no. 000001
Date - 02-07-2021
Rs - 9500

(A SAMBASIVA RAO
Asst. Prof. of Hindi)



Payments profile ID
2125-8510-5309

Business name
SR & BGNR Government Arts & Science College (Autonomous), Khammam, Telangana State
507002., Department of Hindi

Payments account nickname
athota.co.in

Summary created
1 Jul 2021

1-30 Jun 2021

Ending balance: ₹1,033.78

Date	Description	Amount (INR)
14-29 Jun 2021	Google Workspace Enterprise Plus: Usage of 1 seats	₹880.00
14 Jun 2021	Integrated GST	₹158.40
14 Jun 2021	Payment: Credit or debit card ****7951. GSUITE_athota.co.in	-₹2,160.00

Starting balance: ₹2,155.38