

**Korada Sravanthi**  
**Hyderabad**

**Dear Korada,**

We are delighted to welcome you to Just Dial and wish you a great career with us.

Reference to our recent discussions, we are pleased to appoint you as **Tele Marketing Executive**, in **G12** on the following terms and conditions:

Your Employee Code is **10082669**.

**Date of Joining and Place of Work**

Your date of joining the employment with Just Dial is **05-08-2019** and your place of posting is **Hyderabad**. The Company reserves its right to transfer you to any other location within India or abroad and to any of its subsidiaries or associate companies. You shall abide by the rules and regulations pertaining to the entity where you are posted.

**Compensation**

Your consolidated compensation per annum on Cost to Company basis is **Rs. 183000 (One lakh eighty three thousand only)**.

The details of your compensation are as follows:

S.No	Term	Salary	Total
1	First Six Months	Rs.13000 /-p.m.	78000
2	Next Six Months	Rs.15000 /-p.m.	90000
	<b>Performance Cum Retention Bonus**</b>	<b>Amount</b>	
<b>4</b>	<b>End of 12 Months - One month Salary</b>	<b>15000</b>	<b>15000</b>
	<b>Total CTC per annum</b>		<b>183000/-p.a</b>

**\*Revised Salary & Performance cum Retention Bonus (PCRB)** are paid subject to satisfactory performance report at the **end of 12 months** after successful completion of probation in writing.

Further details are given in the **Annexure**.

Incentive **or** Bonus payout is governed by incentive payout policy circulated and communicated from time to time. The company reserves the right to hold any variable payments including, but not limited to, performance linked incentives/performance based bonuses at its discretion, in case your employment with company is not active on the Incentive payout date. Further, Incentive payout during the notice period shall be determined by the company.

## **Probation**

You shall be on probation for a period of six months from the date of your joining. On satisfactory completion of the probationary period, your services will be confirmed in writing. You will be deemed to be on probation until issuance of confirmation letter.

## **Hours of Work**

You shall abide by the policy on working days and working hours as applicable to you and this can be reviewed from time to time based on business exigencies. You shall have no objection to working on shifts or staggered shift duty hours, if required.

## **Good Faith and Confidentiality**

During your employment with the Company, you will devote the whole of your energies to your work and you will not - directly or indirectly - carry on or engage or be interested in any other business or trade or employment or project or assignment of any nature, regardless of whether it has a monetary benefit or not.

You shall not induce, recruit or solicit, either directly or indirectly, any employee or client or customer of the Company for a period of 12 months from the date of your separation from the Company.

You shall keep all confidential information that comes to your knowledge during your employment with us and shall not use or disclose or attempt to disclose any of the secrets or confidential information of the Company or its subsidiaries or associated companies to any person - internal or external - or to any agency or entity, except as authorized or required by your duties.

You will be also responsible for the safekeeping and return in good condition and order, of all Company assets - hardware and software - including Books, Documents, Files, Digital products like CD's and DVD's, Credit and Debit Cards, Passwords or Authorization Codes, etc., which will be in your use, custody or charge during your employment with us.

## **Inventions and Patents**

All inventions, creations, developments, improvements and any or all work done by you either during your employment with the Company shall remain the property of and singly or jointly during vested in the Company.

The Company reserves the right to obtain copy right or patent registration of any invention, creation, development or improvement of any work done by you either singly or jointly during your employment with us.

You will execute all papers and documents that may be necessary to obtain patents or copyrights in favour of the Company.

## Termination of Employment

Your services may be terminated any time during the probationary period by giving 15 days notice in writing by either side and without assigning any reasons thereof.

Your services may be terminated after confirmation by giving 30 days notice in writing by either side in accordance with Notice Period Policy.

If you leave the employment of the company without giving the required notice as per Notice Period Policy, then you will have to pay the payment in lieu of notice period, otherwise, we shall have the right to recover/deduct/adjust the same from your salary/legal dues, if any, against the unserved notice period as per Notice Period Policy and any other dues payable by you to the company.

In case of absconding or unauthorized absence from work or non-submission of resignation as per Exit Policy, the Company reserves the right to hold all your legal dues till all the formalities will be completed and also recover/deduct/adjust the same from your legal dues, if any other dues payable by you to the company.

## Jurisdiction

It is agreed that all disputes between you and the Company shall have jurisdiction of the courts in Mumbai. All other terms and conditions shall be as per the general or specific rules of the Company in force from time to time.

## Period of Employment

The age of retirement shall be 58 years and on superannuation you shall be entitled to such benefits as are available under the law and/or the rules framed by the Company.

## General

Please note that individual salary is a confidential matter and not to be discussed with any other employee.

You will keep us informed of any change in your mobile phone number or your residential address or your marital status.

Please sign and return the duplicate copy of this letter in token of your acceptance of the terms and conditions contained therein.

Yours sincerely,  
For Just Dial Ltd.



Manjari Anantha

Head - Human Resources, Hyderabad

**Annexure:-**

**Just Dial Ltd. - Compensation Package**

Annexure - Just Dial Ltd Compensation Structure		
Employee Name	Korada Sravanthi	
Department	Sales	
Grade	G12	
Designation	Tele Marketing Executive	
Effective Date	05-08-2019	
CTC	183000/- per annum	
Pay structure	CTC( First 6)	Revised CTC(Next 6)
<b>Fixed Components</b>		
Basic	3900	4500
House Rent Allowance (HRA)	2340	2700
Departmental Allowance	1625	1875
Desk Allowance	1625	1875
Personal Allowance	1439	1660
<b>Salary (C1)</b>	<b>10929</b>	<b>12610</b>
<b>Statutory Components</b>		
Employer PF Contribution	468	540
Employer ESIC Contribution	520	600
<b>Benifits(c2)</b>	<b>988</b>	<b>1140</b>
<b>Reimbursements</b>		
Sodexo		
Conveyance Reimbursement		
Fuel Reimbursement		
<b>Reimbursements(c3)</b>	<b>0</b>	<b>0</b>
<b>Statutory Bonus</b>	<b>1083</b>	<b>1250</b>
<b>CTC (Total C1+C2+C3 + Statutory Bonus)(a)</b>	<b>13000</b>	<b>15000</b>
<b>Deductions</b>		
Employee PF Contribution	468	540
Employee ESIC Contribution	192	221
<b>Total Deductions (b)</b>	<b>660</b>	<b>761</b>
<b>Net Take Home {a - b - C2}</b>	<b>11352</b>	<b>13099</b>
<b>Total CTC</b>	<b>13000</b>	<b>15000</b>

\* Net Take Home is subject to tax & other applicable deductions basis individual's salary structure.

Yours sincerely,

For Just Dial Limited

Manjari Anantha

Head - Human Resources, Hyderabad



**Campus Recruitment**  
**2018-2019**

Govt Degree  
College for  
Women -  
Hyderabad

Sl No	Ref Code	Code	Name of the Candidate
1	CI / 2018-2019 / 1484	B	CHOWDHARY MADHU KUMARI
2	CI / 2018-2019 / 1485	B	SHALINI MANTAPURAM
3	CI / 2018-2019 / 1486	A	AKAVARAM UHAVANI
4	CI / 2018-2019 / 1487	C	SANOBER AFREEN
5	CI / 2018-2019 / 1488	B	JALLAPURAM SOUNDARYA
6	CI / 2018-2019 / 1489	A	CHENNAMAINA RUPA
7	CI / 2018-2019 / 1490	B	PALLAPU GRACE RAJ KUMARI
8	CI / 2018-2019 / 1491	A	VAISHNAVI MANTAPURAM
9	CI / 2018-2019 / 1492	B	CHEEMALA MOUNIKA
10	CI / 2018-2019 / 1493	A	BAIROJU ASHWINI
11	CI / 2018-2019 / 1494	A	PEDDAPENKI RAJINI
12	CI / 2018-2019 / 1495	B	BANOTH TEJASREE
13	CI / 2018-2019 / 1496	B	JUVERIA KHANAM
14	CI / 2018-2019 / 1497	B	MUGGULLA RUPA DEVI
15	CI / 2018-2019 / 1498	A	M CHANDRALEKHA
16	CI / 2018-2019 / 1499	A	RAVALI TUDUGANI
17	CI / 2018-2019 / 1500	A	SWETHA MADARAPU
18	CI / 2018-2019 / 1501	B	JAYASREE PULLISHETTY
19	CI / 2018-2019 / 1502	A	SUFI
20	CI / 2018-2019 / 1503	A	DUDHI SAI SWATHI
21	CI / 2018-2019 / 1504	A	SHIRISHA PUTTA
22	CI / 2018-2019 / 1505	A	NEELIMA PULAGAM
23	CI / 2018-2019 / 1506	C	KERALA DHARANI

Institute of Language Management (P) Ltd  
#48/49/50, 'Ashok Plaza', 3rd Floor, Gandhi Bazaar Main Road, Basavanagudi, Bangalore,  
Karnataka, India - 560 004.  
Phone: +91 80-26606816, 26606846, 42181313.  
Web: [www.ilmindia.com](http://www.ilmindia.com)  
E-mail: [hrd@ilmindia.com](mailto:hrd@ilmindia.com)  
CIN: - U22110KA2002PTC031097



**Campus Recruitment**  
**2018-2019**

Govt Degree  
College for  
Women -  
Hyderabad

24	CI / 2018-2019 / 1507	A	SALMA BEGUM
25	CI / 2018-2019 / 1508	B	M SANDHYA
26	CI / 2018-2019 / 1509	A	G MADHU SHREE YADAV
27	CI / 2018-2019 / 1510	A	K A AKILA
28	CI / 2018-2019 / 1511	A	ENDLA SWETHA
29	CI / 2018-2019 / 1512	C	DURGAM PRASHANTHI
30	CI / 2018-2019 / 1513	A	JUTIKA PALLAVI
31	CI / 2018-2019 / 1514	A	SUKKALA PREETHIKA
32	CI / 2018-2019 / 1515	A	GOWLIKAR ASHA
33	CI / 2018-2019 / 1516	B	VARALA SNEHA
34	CI / 2018-2019 / 1517	A	MANDALA SOUNDARYA
35	CI / 2018-2019 / 1518	A	NISHA
36	CI / 2018-2019 / 1519	B	KAPPERA NAVYA SRI
37	CI / 2018-2019 / 1520	B	THAKUR THULJA BAI
38	CI / 2018-2019 / 1521	B	B SUCHARITHA
39	CI / 2018-2019 / 1522	A	GATTIKOPPULA KALPANA
40	CI / 2018-2019 / 1523	B	NEHA ROUSHEEN
41	CI / 2018-2019 / 1524	B	ASMA BEGUM
42	CI / 2018-2019 / 1525	A	KOMMU SRAVANTHI
43	CI / 2018-2019 / 1526	B	AYESHA AFREEN
44	CI / 2018-2019 / 1527	B	FOUZIYA UNNISSA
45	CI / 2018-2019 / 1528	B	SNEHA MANUKA
46	CI / 2018-2019 / 1529	A	RAI VENU KUMARI
47	CI / 2018-2019 / 1530	A	TUDIMILLA DAKSHAYANI

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**Campus Recruitment**  
**2018-2019**

Govt Degree  
College for  
Women -  
Hyderabad

48	CI / 2018-2019 / 1531	A	A PRIYANKA
49	CI / 2018-2019 / 1532	B	BODDU LAVANYA
50	CI / 2018-2019 / 1533	B	M NINITHA MRUNALINI
51	CI / 2018-2019 / 1534	B	PAWAR SWAPNA
52	CI / 2018-2019 / 1535	C	UTLA RAJA RAJESHWARI
53	CI / 2018-2019 / 1536	C	BHEEM REDDY ISHWARYA
54	CI / 2018-2019 / 1537	B	SHIRISHA KUMARI
55	CI / 2018-2019 / 1538	B	GANNU MEGHANA REDDY
56	CI / 2018-2019 / 1539	B	DUMPALA SHIREESHA
57	CI / 2018-2019 / 1540	A	ARROJU SRIDIVYA
58	CI / 2018-2019 / 1541	A	BANDARI HARIKA
59	CI / 2018-2019 / 1542	B	NAZIYA SULTANA ANSARI
60	CI / 2018-2019 / 1543	B	KOLA REETHU SUCHITRA RAJ
61	CI / 2018-2019 / 1544	B	ASHRITHA REDDY KOMMERA

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E-mail: [hrd@ilmindia.com](mailto:hrd@ilmindia.com)  
CIN: - U22110KA2002PTC031097

## ID cards/ Joining Report





Edit



Tech Mahindra Limited  
Info city, Hi-tech City Layout  
Madhapur, Hyderabad 500081, India  
Tel: +91 40 3063 6363  
Fax: +91 40 2311 7011  
techmahindra.com  
Registered Office:  
Gateway Building, Apollo Bunder Mumbai  
400 001

Ref: 786685/1837478/Permt

Date: 07th January, 2021

**Meesala Sreehitha**  
18/A/P, Aparna Palm Grove  
Kompally, Hyderabad  
Phone No: 7989578067

**Subject - Offer of Appointment**

Dear Meesala Sreehitha,

It is our pleasure to welcome you to Tech Mahindra Limited.

1. With reference to our discussions, we are pleased to offer you appointment in our Organization as **Associate Customer Support** on **U1** band, operating out of our **Hyderabad** office.
2. Your "Annual Total Cash Compensation" will be **Rs. 182641 (Rupees One Lakh Eighty Two Thousand Sixty Four Only)**. Please refer **Annexure-A** for details on the compensation and statutory deductions.
3. Your remuneration package is strictly confidential between you and here after, referred as The Company and should not be discussed with anyone nor divulged to anyone in any manner whatsoever.
4. Your employment with us will be governed by terms and conditions as specified in **Annexure-B**.
5. You are required to join on **08th January, 2021** at the below mentioned location. The Offer stands withdrawn thereafter, unless the date is extended and communicated to you in writing.
6. On the date of joining, you are requested to report to **Naresh Kumar G at 12:00 PM** to complete the joining formalities at **Tech Mahindra Limited, SEZ Block, Unit V, Bahadurpally, Hyderabad - 500043**. At the time of joining, you are expected to carry originals of the documents as per **Annexure - D** and submit the copies of the same to the HR Team.
7. Please note that this Offer is subject to your being given a clear background check either at the time of reporting/joining or thereafter depending upon our receipt of the background check report from the agency.
8. Kindly acknowledge acceptance of this Offer of Appointment by signing and returning the 'acceptance copy' to **Naresh Kumar G** latest by **08th January, 2021**.

Page 1 of 26



Tech Mahindra Limited  
Info city, Hi-tech City Layout  
Madhapur, Hyderabad 500081, India  
Tel: +91 40 3063 6363  
Fax: +91 40 2311 7011  
techmahindra.com  
Registered Office:  
Gateway Building, Apollo Bunder Mumbai  
400 001

9. For any clarification / further information on:
  - Employment terms and conditions, please get in touch with **Offers Team** (E-Mail: **PS00551100@TechMahindra.com**)

For Tech Mahindra Limited



Tools



Mobile View



Share



PDF to DOC





Representative of  
**ICICI Bank**  
**Credit Cards**



Name: **LAKSHMI BASANTHPUR**  
I.D.No: **ICIHVD003-388**  
Issue Date: **24.04.2021**  
Validity Date: **24.04.2022**

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**VERNON**  
SKIN, HAIR AND LASER CLINIC

**Employee Id Card**



**JAYA**  
Technician

2nd Floor, Plot.7, Fortune Towers, Pipe Line Road,  
Puppalaguda, Above Grand Kakatiya Hotel,







**GITAM**

(DEDICATED TO THE UNIVERSITY)

Center for the Study of the History of the University

VISAKHAPATNAM - HYDERABAD - GUNTUR



**RUDRAPATI ANJALI**

**121922802034**

**M.Sc-FST**

**2019-2021**

**Institute of Science**

**Visakhapatnam**

*Rudrapati*

*Rudrapati*  
Registrar



**BUZZWORKS BUSINESS SERVICES PVT. LTD.**  
**#730,New 212,PLA Rathna Towers,3rd Flr,Anna Salai,Chn-06**  
**Professional Fees for the month of Nov 2020**

Hoppr ID: 1541  
Client Code: 26626  
Department: CD-LOAN  
Branch: HYDERABAD  
PAN No: BTYPA8120K  
PF No: -  
Present Days: 30

Employee Name: ANTHANAYANALI ANJALI  
DOJ: 04-10-2019  
Designation: SR BDO  
Bank A/C No: 30392410000414  
ESIC No: -  
UAN No: -

<b>Earnings</b>	<b>Amount</b>	<b>Deductions</b>	<b>Amount</b>
Professional Fees	12000	TDS	1928
Professional Fee Inc	13708		
<b>Total</b>	<b>25708</b>	<b>Total</b>	<b>1928</b>
<b>Net Pay : 23780</b> <b>In Words : Twenty Three Thousands Seven Hundred And Eighty Rupees Only</b>			

This is System Generated, Hence Signature is not required.