GOVERNMENT DEGREE COLLEGE, MANTHANI

DEPARTMENT OF COMPUTERS- ADD ON COURSE(2019-20)

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| ADD ON COURSE |
| course Name & MS-Office |
| course objectives: To acquire the basic |
| Knowledge in word |
| Processing software, |
| Spread sheet, presentation |
| and Data base access. |
| course syllabus: 1. Introduction to computers |
| 2. Operating system |
| 8. Ms - word |
| La. Ms - Excel |
| 5 MS - power point |
| 6 MS - Access |
| 7. Internet Basics |
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| Syllabus | | EVELS. | | |
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| 2. Operating system | 2 | 4 | | |
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| 5. Ms. powerpoint | 2 | 1 | | |
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| 6. Ms. Access | 2 | 4 3/65 | | |
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10/03/2020

The following students from BA group successfully completed the Ms-office Add on course for the academic year 2019-20.

| 1. | Boddupali Vinay | 1-1- |
|----|--|------|
| 2. | Sk. Imrah | R. A |
| 3. | SK- Munna | B. A |
| 4. | Elevena V | B. A |
| 5. | Elevena Kumar | BA |
| 6. | Manthan Bhakta Siriyaly Thatha Ravijeja | B. A |
| | Ranieja | R. A |



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Government Degree College Menthani Dist, Peddapalli



