



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	GOVT. DEGREE COLLEGE FOR WOMEN, HUSSAINIALAM, HYDERABAD
Name of the head of the Institution	Dr. B. Sunitha Padmavathi
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	09154806681
Mobile no.	9989652582
Registered Email	hussainialum.ejkc@gmail.com
Alternate Email	iqacgdchussainialam@gmail.com
Address	H. No. 20-3-1060, Khursheed Jah Devdi, Shahgunj
City/Town	Hyderabad
State/UT	Telangana
Pincode	500002

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Women			
Location		Urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Mohammadi Asra Sultana			
Phone no/Alternate Phone no.		04024522052			
Mobile no.		9493406825			
Registered Email		iqacgdchussainialam@gmail.com			
Alternate Email		hussainialum.ejkc@gmail.com			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="https://ccets.cgg.gov.in/Uploads/files/buttonDetails/50063.docx">https://ccets.cgg.gov.in/Uploads/files/buttonDetails/50063.docx</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		<a href="https://ccets.cgg.gov.in/Uploads/files/buttonDetails/50069.docx">https://ccets.cgg.gov.in/Uploads/files/buttonDetails/50069.docx</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	76.00	2005	20-May-2005	19-May-2010
2	B	2.76	2012	15-Sep-2012	14-Sep-2017
3	B	2.35	2018	30-Nov-2018	29-Nov-2023
<b>6. Date of Establishment of IQAC</b>			15-Jul-2005		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Regular Meeting-regarding Admission Work, Result Analysis and Annual Curricular and Action Plan, Time Table and various Advisory Committees	19-Jul-2019 1	12
Anti- Ragging Awareness Program	19-Jul-2019 1	100
Regular Meeting-regarding Mini Academic Audit	03-Jan-2020 1	8
Mini Academic Audit	06-Jan-2020 1	20
Online Meeting	15-Apr-2020 1	15
Online Meeting	01-May-2020 1	16
Online Meeting	09-Jun-2020 1	16
Online Webinars conducted by various departments	04-Sep-2020 1	60
ISO Certification done	04-Feb-2020 1	20
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
College	Creation of New facilities, Renovation/Upgradation of existing facilities and New Equipment /Facilities	RUSA	2016 1	40000000
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

- Teachers encouraged to use ICT based teaching methods using Zoom, Webex, Google Meet and other platforms as online classes are to be conducted for students due to the Covid19 lockdown.
- Students encouraged to participate in various activities like Harithaharam, Swachch Bharat and Jignasa projects.
- Faculty encouraged to organize Webinars online in view of the Covid19 lockdown
- Most of the staff members joined Faculty Development Programs to hone their computer skills.
- Mini Academic Audit organized to prepare the staff for Academic Audit by CCE

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
• Student - centered Teaching Methods	• Faculty has adopted student centered teaching methods like student seminars, projects, assignments, group discussions and role play
• ICT based Teaching	• Faculty used ICT based methods in teaching, PPT, slides, projector and smart classroom
• Mentor-mentee system	• Mentor-mentee system adopted in TSKC
• Class Representatives	• Class representatives were elected for effective dissemination of information
• Strengthening of college infrastructure	• Upgraded equipment in labs, classrooms and library
• Best practices	• Best practices adopted by various departments
• Student Study Projects	• Student Study Projects participation under Jignasa
• Updating and verification of Academic Records	• Updating and verification of Academic Records done

[View File](#)

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	24-Jan-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The college is using CAIMS (College Administration and Information Management System) started by the Commissionerate of Collegiate Education, Government of Telangana. There are total six Management Systems in it, namely - 1. Student Information Management 2. Certificate Management 3. Marks Management System 4. Account Management 5. Academic Audit Management and 6. Faculty Digital Diary We are presently using Student Information Management to upload the admitted students data and Academic Audit Management for the purpose of updating records during Academic Audit by CCE.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our college has an effective mechanism for curricular delivery and documentation. As we are affiliated to Osmania University, we follow the Almanac provided by the University at the commencement of each semester. Academic Calendar and Institutional Plan is prepared keeping in view the Academic Calendar provided by the Commissionerate of Collegiate Education. We try to impart Quality Education depending upon the resources and potentiality of our institution. Each lecturer prepares an Annual Curricular Plan based on the curriculum provided by Osmania university. A Teaching plan includes course objectives, the contents and topics, synopsis, reference books and activities by the students. It provides us an insight on how classes are handled in the academic year. Each Department prepares their own Annual Action Plan based on the curriculum provided by Osmania University for both theory and practical.

The department heads prepare the Plan incorporating various co-curricular and extra-curricular activities. The feedback from the students and other stake holders are collected periodically with regard to the curriculum design and the suggestions given are communicated to the curriculum designing authority through regular Board meetings. The Time Table committee prepares the time table at the onset of academic year which is abided by all the teachers. The curriculum framed by the University is followed and completed well within the stipulated time. It includes Discipline Specific Courses (DSC), Skill Enhancement Courses (SEC), Ability Enhancement Compulsory Course (AECC), General Elective (GE), and Discipline Specific Elective (DSE) in the three year undergraduate CBCS course of study. The Principal conducts regular staff meetings to assess the completion of syllabus and review the implementation of departmental action plans and activities. The faculty keeps themselves abreast of latest developments in their subjects by attending refresher courses, orientation programmes, workshops and seminars organized by universities and colleges in their respective subjects. Study tours, field visits and guest lectures are organized from time to time to make the teaching - learning more effective. The college gives prime importance to ICT infrastructure and have enriched all the departments with computers, internal connectivity, projectors in a few labs, smart classrooms and computer labs. Bridge course is imparted to students if they are from other media or of different stream. Remedial coaching is given to slow learners. Examination timetable is communicated to the students as soon as it is declared by the university. Revision of syllabus, practical exams give the students required impetus to excel in exams. Result analysis is done by respective departments at the time of declaration of results. Teaching Plans, Teaching diaries are tacit documentation methods for effective curricular delivery.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Libre Office(Writer)	N/A	02/01/2020	40	Yes	Yes
Libre Office(Impress)	N/A	02/01/2020	40	Yes	Yes
Soft Skills	N/A	20/01/2020	30	Yes	Yes
Data Analysis	N/A	16/09/2020	30	Yes	Yes
N/A	Diploma in Urdu	01/04/2020	365	No	Yes

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	Botany, Microbiology, Zoology	22/05/2019
BA	History, Economics, Comp App	22/05/2019
BA	Economics. Pol. Sc, Comp App	22/05/2019
BA	Comp App, Pol. Sc, ML-	22/05/2019

	Urdu	
BA	History, Comp App, ML-Urdu	22/05/2019
BA	History, Pol. Sc, Comp. App - Urdu	22/05/2019
BA	History, Pol. Sc, Comp. App	22/05/2019
BA	History, Pol. Sc, Psychology	22/05/2019
BA	Economics, History, Public Ad	22/05/2019
BA	Economics, Geography, History	22/05/2019
<a href="#">View File</a>		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Economics, Geography, History	22/05/2019
BA	Economics, History, Public Ad	22/05/2019
BA	History, Pol. Sc, Psychology	22/05/2019
BA	History, Pol. Sc, Comp. App	22/05/2019
BA	History, Pol. Sc, Comp. App - Urdu	22/05/2019
BA	History, Comp App, ML-Urdu	22/05/2019
BA	Comp App, Pol. Sc, ML-Urdu	22/05/2019
BA	Economics. Pol. Sc, Comp App	22/05/2019
BA	History, Economics, Comp App	22/05/2019
BSc	Botany, Microbiology, Zoology	22/05/2020
BSc	Botany, Comp App, Zoology	22/05/2019
BSc	Botany, Chemistry, Comp App	22/05/2019
BSc	Mathematics, Chemistry, Comp App	22/05/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
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Number of Students

162

53

**1.3 – Curriculum Enrichment**

## 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Job Preparation and Interview Skills	07/02/2020	200
Resume Writing Session	13/03/2020	200
Analytical Skills	09/08/2019	150
Logical Reasoning	18/09/2019	120
Computer Skills	17/09/2019	300
Personality Development and Communication Skills	26/09/2019	150
<a href="#">View File</a>		

## 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Botany Genetics Chemistry	1
BSc	Botany Zoology Chemistry	94
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**1.4 – Feedback System**

## 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
<p>Feedback is collected from students, alumni, parents and other teachers through both formal and informal mechanism. Through formal mechanism a questionnaire is prepared and given to the students and the end of each semester and feedback is obtained and analyzed. However, an indirect feedback is also received from them through informal discussions, meetings. Through the feedback thus received, the college feels that students can become more involved, responsible and sincere and develop a sense of belonging to the organization if they are given a chance to directly participate in the process. It also felt that students 'response would help the college in general and the teaching faculty in particular in understanding their requirements, keeping the courses and course contents up to the mark and also fulfilling their learning teaching demands. Therefore, it has been using a feedback system to collect the students' feedback on various aspects of teaching learning and curriculum designed by the university. The Assessment is done based on the feedback collected from the students, other</p>



teachers, parents, principal and alumni. The feedback is collected and analyzed at the end of every year / each semester. Feedback is obtained from the stakeholders on the curriculum on a regular basis and discussed in Annual departmental meetings. Student feedback is obtained for every course offered in a year and semester. The teachers are regularly counselled by the Head of the institution in staff meetings for making teaching learning more effective. The Student Advisory Committee formed each year is regularly in touch with the students and interact with them on their general academic issues. Alumni regularly visit the college and provide feedback on the Quality of degree programs offered. Regular feedback from the stake holders gives an insight regarding the necessary changes required within the existing syllabus as well as up - gradation of the curriculum according to current Industry demands. All the courses were revised as per UGC Guidelines and major and significant changes were made with the introduction of CBCS during the year 2016 - 2017 by Osmania University. Keeping in view the curricular pattern in the new CBCS mode, necessary arrangements for teaching and for co curricular and extracurricular activities have to be made. Most teachers expressed that the syllabus in the programme/courses, designed by Osmania University is quite satisfactory and relevant to the present times. The Units/chapters in each course is planned meticulously and taught within six months in a semester. Innovative methodologies of teaching are used in the classroom. Students are encouraged to participate in MANA TV T-SAT live programmes organised by CCE. Teachers also encourage students to participate in Jignasa study projects, student assignments, surveys, field trips and Group Discussions. Mentor-mentee system not only helps in academic counselling but also in providing them emotional support and personality development of students.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	All groups E/M	120	82	82
BA	All groups U/M	60	55	55
BCom	Computer Applications	300	293	293
BSc	Physical Science	120	24	24
BSc	Life Science	240	160	160
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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1302	80	34	8	Nil

## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
34	15	7	11	3	3

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

? Each faculty member acts as a mentor to whom a batch of forty students are assigned as mentees. ? After the first year admissions are over, Mentor-Mentee list is prepared where in one faculty is allotted forty students to mentor apart from the second year and third year students which also have their own mentors from the previous academic years. If the teachers are transferred, then other teachers are appointed in their place as mentor for the respective group. ? Every student will be counselled at least once by the faculty -counsellor every semester. Issues which can be resolved at the faculty level would be taken care of and those beyond their capability will be referred to higher authorities for resolutions. ? Sometimes parents are also called for counselling if any issues pertaining to the students require any special approach. ? The counselling would be centred on issues pertaining to student performance in academics, emotional support is given to them, overall development of their personality is looked after by getting them trained in soft skills and English language competence.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1302	34	1 : 38

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
43	43	Nil	16	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Abdul Quddus	Assistant Professor	Best Teacher Award by Urdu Gulbun Literary Organization, Hyd
2019	Dr. Mohammed Zulfeqar Mohiuddin Siddiqui	Associate Professor	Best Urdu Teacher Award by Telangana State Urdu Academy

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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last	Date of declaration of
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			semester-end/ year-end examination	results of semester-end/ year- end examination
BSc	441	VI	02/02/2021	18/03/2021
BSc	137	VI	02/02/2021	18/03/2021
BSc	457	VI	02/02/2021	18/03/2021
BSc	459	VI	02/02/2021	18/03/2021
BSc	445	VI	02/02/2021	18/03/2021
BCom	405	VI	02/02/2021	18/03/2021
BCom	401	VI	02/02/2021	18/03/2021
BA	051	VI	02/02/2021	18/03/2021
BA	262	VI	02/02/2021	18/03/2021
BA	129	VI	02/02/2021	18/03/2021

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#### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Our Institution is affiliated to Osmania University. Hence the evaluation system is as per the guidelines of the University. From the year 2016-2017, the semester system has been introduced by the University under CBCS Pattern of study and the following reforms have been made. • Introduction of grading system of evaluation based on CGPA Score of 10 point scale under Choice Based Credit System. • At the end of each semester theory and practical examinations are held by the University. • Internal Examination is a part of the semester system. • Internal Assessment is for 20 marks out of which 15 are for the written exam held twice in a semester as per the model given by the University and 5 are for the assignments. • For Assignment marks variety of methods are used periodically to assess the students like tests, quizzes, home assignments, questionnaire, student seminars, class activities, group discussions etc. • The final result in each course is calculated on the basis of the written internal examinations, the assignment (continuous assessment) and the performance in the end semester examinations. • The examination system is designed to test systematically the students' progress in class, laboratory and field work through continuous evaluation in place of usual single annual written examination performance. • The students are required to attend at least 75 of the classes actually held in each course. • The marks for internal assessment are posted online on the university website on or before the given last date.

#### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

At the beginning of every Academic year, Academic Calendar is provided by the Commissionerate of Collegiate Education (CCE) and also Osmania University. The Academic Calendar provided by the CCE includes the schedule of all the curricular, co-curricular and extracurricular activities. The Academic Calendar provided by the University includes • Commencement of Classes • Schedule for Internal Tests • Short Vacation • Last day of Instruction • Preparatory holidays • Schedule of Examinations • End Semester Vacation • Date of Reopening Our Institution strictly adheres to the given academic calendars for making college and departmental annual plans. • The schedule of examinations for annual, semester as well as internal examinations is according to the University academic calendar • Annual curricular plan is made by all the departments as per the academic calendar. • Annual Curricular Plan includes all the activities for continuous internal evaluation and also written internal examinations as per the schedule given by Osmania University in their academic

calendar. • All the departments strictly adhere to this plan for CIE and is checked by the Principal every month. • The Internal Examinations are held twice in each semester on the dates given by the Osmania University. • The marks for internal assessment are posted online in the university website on or before the given last date.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://ccets.cgg.gov.in/Uploads/files/buttonDetails/50216.docx>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
129	BA	H E PS	34	34	100
262	BA	H P ML URDU	33	33	100
051	BA	P CA ML ENG	16	14	88
401	BCom	GENERAL	41	36	88
405	BCom	CA	23	20	87
445	BSc	B Z C	47	46	98
459	BSc	M G C	17	4	24
457	BSc	M Z C	40	13	33
137	BSc	B G C	26	20	77
468	BSc	M P CS	21	14	67

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://ccets.cgg.gov.in/Uploads/files/buttonDetails/50097.docx>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	National Council for Promotion of Urdu Language, New Delhi	105000	0

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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Extension Lecture on 'Women Entrepreneur Development'	Dept of Commerce	23/09/2019
Extension Lecture on NSE 'National Stock Exchange' Investment Awareness Program	Dept of Commerce	03/02/2020
Extension Lecture on 'Intellectual Property Rights'	Dept of Commerce	11/02/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Outstanding and Dedicated Service in Education	Dr. Mohammed Zulfeqar Mohiuddin Siddiqui	Telangana State Urdu Academy	11/09/2019	Best Urdu Teacher Award
Outstanding and Dedicated Service in Education	Dr. Abdul Quddus	Urdu Gulbun Literary Organization, Hyd	05/09/2019	Best Teacher Award

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Department of Microbiology, Botany and Genetics	GDCW HA	Department of Microbiology, Botany and Genetics	Petri dish Art, Compost-Making and Bottle-Gardening, Best out of Waste, MicroBiome Food Fest	Novel practices	05/09/2019

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**3.3 – Research Publications and Awards**

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if
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			any)
National	Library Science	2	0
National	Urdu	1	0
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Microbiology	1
Urdu	4
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Daliton ki samaji zindagi ka tarjuman 'Urdu Novel Doyabani'	Dr Abdul Quddus	Sada e Shibli	2020	0	GDC W Hu ssainialam 0	Nil
'Componential Study of LIS Websites and Blogs as Tools for Communication'	Mohammadi Asra Sultana	Library Philosophy and Practice (ejournal), Nebraska-Lincoln	2020	0	GDC W Hu ssainialam	Nil
'A Study of the Importance of Academic Research in Social Sciences and role of University Libraries in A. P'	Mohammadi Asra Sultana	Library Philosophy and Practice (ejournal), Nebraska-Lincoln	2019	0	GDC W Hu ssainialam	Nil
<a href="#">View File</a>						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self	Institutional affiliation as mentioned in
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					citation	the publication
Nil	Nil	Nil	2019	Nil	Nil	Nil
<a href="#">View File</a>						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	6	6	1	5
Presented papers	1	4	Nil	Nil
Presented papers	Nil	1	Nil	Nil
<a href="#">View File</a>				

### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Haritha Haram and Tree Plantation	NSS	10	90
Guest Lecture on 'Safety Measures for Women'	NSS	6	50
Program on Health and Fitness	NSS	2	60
Self Defence Program	NSS	6	70
Anti Ragging Program	NSS	7	60
Extension Lecture	NSS	5	50
Save Water Program	NSS	5	109
International Yoga Day	NSS	10	85
Seminar on Yoga Day	NSS	9	85
Awareness on Yoga Day	NSS	5	80
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#### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	Nil
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Extension Lecture	NSS and other depts	Extension Lecture	5	50
Rally, seminar and debates, slogan writing and flash card making competition	NSS	Save Water Program	5	109
Yoga Day Asanas	NSS	International Yoga Day	10	85
Seminar	NSS	Seminar on Yoga Day	9	85
Awareness and Rally	NSS	Awareness on Yoga Day	5	80
<a href="#">View File</a>				

**3.5 – Collaborations**

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Text Book Publication	I.M. Rajni	Nil	1
Text Book Publication	Dr. Abdul Quddus	Nil	1
Blood Grouping Camp	Students	Nil	1
T-SAT 'Student as a Teacher Program'	Kanica Sharma, B. Sc. student	2000	1
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Supervised Ph. D. Candidates in their Ph. D. Research work	Ph. D. Supervisor	Osmania University	24/07/2019	24/07/2021	Dr Zulfeqar Mohiuddin Siddiqui
Nominated	Nominated	Osmania	20/08/2019	20/08/2019	Dr



as Member of the Faculty of Oriental Languages, Osmania University	as Member	University			Zulfeqar Mohiuddin Siddiqui
Appointment as Dean, Faculty of Oriental Languages, Osmania University	Appointment as Dean	Osmania University	20/08/2019	20/08/2019	Dr Zulfeqar Mohiuddin Siddiqui
Teaching Urdu language to All India Service (AIS) and Central Civil Services (CCS) Officers	Delivering Lecture in 94th Foundation Course of AIS CCS Officers	Dr. MCR HRD Institute of Telangana, Govt of Telangana	03/12/2019	03/12/2019	Dr. Abdul Quddus
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Urdu	15/09/2019	Sharing Knowledge on Research Activities	50
Arabic	15/09/2019	Sharing Knowledge on Research Activities	100
History	15/09/2019	Sharing Knowledge on Research Activities	40
Microbiology	20/04/2019	Sharing Knowledge on Research Activities	30
Genetics	20/04/2019	Sharing Knowledge on Research Activities	30
<a href="#">View File</a>			

#### **CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

##### **4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
--	--

564072

564072

## 4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Class rooms	Newly Added
Laboratories	Existing
Class rooms	Newly Added
Seminar Halls	Existing
Seminar Halls	Newly Added
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
<a href="#">View File</a>	

## 4.2 – Library as a Learning Resource

## 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
NewGenLib	Fully	3.1.2	2017

## 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	9597	504611	Nil	Nil	9597	504611
Reference Books	393	72308	1	650	394	72958
e-Books	Nil	5900	Nil	5900	Nil	11800
Journals	38	50049	21	15218	59	65267
e-Journals	Nil	5900	Nil	5900	Nil	11800
CD & Video	20	500	Nil	Nil	20	500
Library Automation	1	99750	Nil	Nil	1	99750
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
0	0	0	Null
<a href="#">View File</a>			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	120	2	0	0	0	2	20	100	0
Added	50	0	0	0	0	0	0	0	0
<b>Total</b>	<b>170</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>20</b>	<b>100</b>	<b>0</b>

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	Null

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
154490	154490	409582	409582

##### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The physical facilities including laboratories, classrooms and computers, etc are made available to the students who are admitted in the college. Labs 13 Classrooms 18 Computers 170 The classrooms, boards and furniture are utilized regularly by the students. There is Building Committee and Maintenance Committee in the college which oversees the maintenance and repairs related work regularly. They look after necessary arrangements to be made for adding new infrastructure as and when required. The cleaning of the classrooms and the labs are done with the efforts of non - teaching staff. Cleanliness of the campus is done through regular inspections. Lecturers are made Floor-in charges responsible to oversee the cleanliness of respective floors. The college has a night watchman. The college has 170 computers with internet connections and the utility software distributed in different locals like office, labs, library departments, staff rooms etc. All the stake holders have equal opportunity to use those facilities as per the rules and policies of the institution. The office computers are also connected through the LAN, consisting of the office software, making work easier and systematic .The library is also provided with LAN for the computers. The faculty and staff can make use of the computer systems with internet facility. CCTV is installed in the campus and maintenance

is done regularly. Computer maintenance work is also carried out regularly. The ICT Smart class rooms and the related systems are maintained properly. T - SAT equipment is maintained by Dish Doctor. The college has solar system which is additional support in the event of power interruption. Fire fighting equipment is available in each floor, laboratories, library and office. The maintenance of R. O. System (Drinking Water facility) is done regularly. Electrical and the plumbing related maintenance is done with the help local skilled persons and the expenditure is done from college budget. Academic and Support facilities Laboratory Equipment Stock Register is maintained by respective departments and Annual Stock Verification is done regularly. Equipment is maintained at the department level with the help of supporting staff. The Academic support facilities also include library, sports and other platform supporting overall development of the students like NSS, etc. Accession to library and sports/gym is permitted to all the students and staff equally. The maintenance and cleaning of Library and Sports/Gym equipment is done regularly with the help of the supporting staff.

<https://ccets.cgg.gov.in/Uploads/files/buttonDetails/36404.docx>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Yuvatharangam - budget sanctioned by CCE for Sports, Games, Cultural and Literary competitions	80	10000
Financial Support from Other Sources			
a) National	SC Development, BC Welfare, EBC, Minority Scholarship	707	0
b) International	Nil	Nil	0
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Bridge Course	26/06/2019	45	Arts, Commerce and Science Depts
Remedial Coaching	26/06/2019	50	Arts, Commerce and Science Depts
PG Entrance Coaching	15/02/2020	12	Commerce Dept
PG Entrance Coaching	15/02/2020	7	Microbiology Dept
HireMee Assessment Test	23/01/2020	100	TSKC, HireMee

Soft Skills Development Course	02/03/2020	50	TSKC, Naandi Foundation, Mahindra Pride Classroom
Digital Awareness Program	04/09/2019	100	TSKC, DEET
Infosys Field Trip	16/01/2020	50	TSKC, TASK

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	M.Com Entrance PG CET	12	12	12	Nill
2020	M.Sc Micro biology Entrance PG CET	40	8	8	Nill
2020	M.Sc. Zoology Entrance PG CET	6	6	6	Nill
2020	M.Sc. Botany Entrance PG CET	1	1	1	Nill
2020	HireMee Assessment Test	Nill	100	Nill	Nill
2020	Naandi Foundation - Mahindra Pride Classes	Nill	50	Nill	Nill
2020	Awareness Program by DEET	Nill	100	Nill	Nill
2020	Infosys Field Trip by TASK	Nill	50	Nill	Nill

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
---------------------------	--------------------------------	---

2

2

2

**5.2 – Student Progression**

## 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>					

## 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	10	B. A., B. Sc. And B.Com	Arts, Science and Commerce	O U B. Ed colleges	B. Ed
2020	10	B.A.	Arts	O U PG colleges	M. A.
2020	10	B. Com.	Commerce	O U PG colleges	M. Com.
2020	2	B. Sc	Botany	O U PG colleges	M. Sc Botany
2020	5	B. Sc	Microbiology	O U PG colleges	M. Sc. Microbiology
2020	15	B.Sc	Zoology	O U Campus and PG colleges	M. Sc. Zoology
<a href="#">View File</a>					

## 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	1
<a href="#">View File</a>	

## 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Solo singing	Institutional	6
Cartooning	Institutional	6
Story Writing	Institutional	11
Painting	Institutional	24
Volleyball	Institutional	9
Kabaddi	Institutional	10
Kho Kho	Institutional	12

Athletes 100, 200,400,800 mts	Institutional	12
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Nil	National	Nil	Nil	00	Nil
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has student council which actively participates as student members in academic and administrative bodies in IQAC and CPDC committees of the institution. The Class Representatives are elected by the students of respective classes. The members of the Students Advisory Committee ensure prompt help and guidance required by the students in any issue. The Class Representatives actively participate in various activities. Regular Meetings are held with them by the college management which helps in smooth dissemination of information and participative decision - making. Our college NSS volunteers participate in day camps. They make preparations for the Telanganaku Haritha haram by digging the pits cleaning the surroundings NSS volunteers also create awareness in the neighbourhood of the college about the importance of Telengana ku Haritha haram saplings are regularly planted in the college campus. They take part in free medical camp which takes place in college campus. Our students participate in various district level competitions win several prizes, under Yuvatharamam and other competitions.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Government Degree College for Women, Hussainialam has a registered Alumni Association Regd No, 734. It is a great support and has been playing active role in the activities of the college. It was started on 15 November 2011. The Alumni Association has been giving gold medal to the College Topper every year in our Annual Day celebrations. The very mention of alumni brings before us the glorious past and distinctiveness of our college that we are old, large and big. It conjures up vivid memories of yesteryears the nostalgia and rich heritage and traditions of the past which shaped our college. Over the years we have crossed several milestones, made significant contributions to the advancement of knowledge and kept pace with the changing times and needs of the new generations. Alumni are a part of this process of continuity, change, tradition and modernity. The college seeks to institutionalize these bonds between alumni alma mater through the Association into a long relationship. Govt. Degree College for Women, Hussainialam has always considered its alumni as a source of strength, support and sustenance in its efforts of innovation and institution building in higher education. The Alumni Association of our college which had been formed in order to fulfil the long felt need for a forum and the cherished desires of its alumni, participate actively in all our endeavours. To streamline its functioning an Alumni Committee has been constituted by the college which include its former students who are a part of our teaching faculty now to provide vision, guidance to coordinate the all

round activities of the Alumni Association. We envisage the Alumni Association as partner in the progress of the college. This Association unfolds before us a series of opportunities to serve this great college and lead by cooperation in full measure in its success and sustenance.

5.4.2 – No. of enrolled Alumni:

100

5.4.3 – Alumni contribution during the year (in Rupees) :

4950

5.4.4 – Meetings/activities organized by Alumni Association :

1. Alumni Meeting held on 17-08-2019 2. Alumni Interaction and Discussion on 'What Next' on 17-08-2021

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Principal is the head of the institution, however to decentralize the administration and promote the culture of participative management she has delegated some powers to the vice-principal, heads of departments and coordinator/conveners of committees. Every year at the outset of the academic year, the Principal forms various committees/cells to look into the curricular, co-curricular and extra-curricular activities in addition to their regular duties/respective works. Meetings are held regularly and minutes of the meetings are recorded. The in charges are responsible to take decisions under the chairpersonship of the principal. The coordinator/convener of various committees takes the help of their committee members to execute the tasks/work at hand. Like-wise the involvement of the faculty members is also ensured by the head of the departments to develop their departments and is responsible for other activities of the department apart from teaching and learning. The Principal often holds meetings and tries to involve the staff members, takes their opinion on respective matters and their suggestions are considered in the decision making process. • Academic Officer handles all the academic and examination matters in the college. • The Internal Quality Assurance Committee (IQAC) is responsible to promote and enhance the quality culture in the college. • College Planning and Development Committee (CPDC) has the cooperation of educationists, philanthropist and social worker as members. • Telangana Skill based Knowledge Centre (TSKC) Committee organizes various programs to develop the soft skills of the students and raise their employability quotient. • Admission Committee looks after the admission process and assigns verification of documents work to respective group in charges. • Rashtriya Uchchatar Shiksha Abhiyan (RUSA) Committee looks after the RUSA grants allotted to the college and their proper utilization. • Swachh Bharath Committee looks after the overall cleanliness of the classrooms and the campus. • NSS Committee is responsible for the various social service schemes taken up by the students. These were just a few committees of the college listed. Apart from these other regular committees are also formed every year to look into the assigned job. Students are also involved under participative management as members in IQAC, CPDC committees and NSS volunteers. The mentor-mentee system has been introduced to share the routine activities of the lecturers. Parents are given due importance and their suggestions are taken in crucial decision making by respective departments.

6.1.2 – Does the institution have a Management Information System (MIS)?



Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admissions are only through DOST online portal which is common to all the colleges in the state. The entire process is conducted with utmost transparency.
Industry Interaction / Collaboration	Under TSKC students are invited to attend orientation programmes, trainings and workshop and are mentored by industry. The college has also signed MoUs with various organizations.
Human Resource Management	The College is a government degree college, hence HR recruitment and evaluation is done by CCE. The faculty update their knowledge and teaching skills by joining workshops and training programmes.
Library, ICT and Physical Infrastructure / Instrumentation	A new library building and seminar hall has been constructed. ILMS Software NewGenLib and NLIST are used for efficient ICT resources usage. Upgradation of existing building is done by constructing third floor.
Research and Development	Faculty are encouraged to apply for various research programmes under UGC. They are also encouraged to write papers in seminars/conferences and publish papers in reputed journals. The office of the Commissionerate of Collegiate Education conducts Jignasa programme for the students in which Study Projects are called for from the students all over the state.
Examination and Evaluation	The college examination and evaluation system is according to the rules framed by Osmania University. Semester exams are conducted at the end of each semester. Valuation camps are organized by the University and results are declared within 1-2 months. Evaluation at the college level is done for 20 marks through internal exams and marks are posted online in the university website. Continuous assessment is also done through assignments, tests and other activities. Examination Branch and Examination Committee looks after all the examination related works. Question Papers are downloaded online half an

	hour before the exam and distributed to the students.
Teaching and Learning	The staff are all well versed with all the modern ICT techniques. The college follows the academic calendar given by the University. The college then prepares its own academic and institutional plan keeping the CCE Almanac in focus. Students' seminars, class room assignments, projects and role plays and other competitions are conducted. Remedial coaching is given to the students when needed. The faculty is encouraged to attend orientation programmes and refresher courses.
Curriculum Development	Government Degree College for Women, Hussainialam is an affiliated college under Osmania University. Hence the college on its own cannot develop any curriculum, but at the same time certain departments run certificate courses to augment the curriculum and improve the skills of the students. There is scope for students to opt for inter-disciplinary courses

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	Salary bills are prepared online through Telangana government official website. Staff salaries payment and students' admission fees, exam fees payment is done electronically.
Student Admission and Support	Admissions are only through DOST online portal. Student scholarship are processed and deposited online.
Examination	Nominal Rolls, Hall Tickets are provided b the University online. Question Papers are sent by the University online which are downloaded half an hour before the exams. Exam related communication with the university is all done online. Internal marks are posted in university website online. And results are also declared online by the university
Planning and Development	Academic Calendar and Institutional Plan are uploaded in College website.
Administration	Official communication with CCE and others is through email and government mail.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Nil	Nil	Nil	Nil
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	CAIMS Training Program	CAIMS Training Program	10/07/2019	10/07/2019	3	2
Nil	NLIST Workshop	Nil	03/09/2019	03/09/2019	10	Nil
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
UGC-Sponsored Refresher Course in Modern Indian Languages	1	10/12/2019	23/12/2019	14
OU-HRDC RUSA -Sponsored Refresher Course in Soft Skill for Professional Excellence	1	17/10/2019	30/10/2019	14
MANUU UGC- HRDC - Sponsored Refresher Course in MOOCs and OERS	1	10/10/2019	23/10/2019	14
FDP on Emerging and Reemerging of Infectious	1	06/05/2020	06/05/2020	1

Diseases				
FDP in MOOCs	1	18/05/2020	03/06/2020	16
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
7	27	13	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>The college has the following effective welfare measures for the teaching staff: Regular staff members enjoy Government schemes such as • General Provident Fund (GPF) which they get upon retirement, • Loans from GPF, • Contributory Pension Schemes, • Medical reimbursement, • General Insurance Scheme (GIS), • Telangana State General Life Insurance (TSGLI), • Gratuity amount at the time of retirement, • Maternity leave for six months for female employees and paternity leave for fifteen days for male employees, • Child care leave for ninety days in six spells of fifteen days each, • Five Special CLs for Women employees, • Medical leave, • Earned leave and surrender of earned leave Contract employees have three months maternity leave facility</p>	<p>The college has the following effective welfare measures for the non-teaching staff: Regular staff members enjoy Government schemes such as • General Provident Fund (GPF) which they get upon retirement, • Loans from GPF, • Contributory Pension Schemes, • Medical reimbursement, • General Insurance Scheme (GIS), • Telangana State General Life Insurance (TSGLI), • Gratuity amount at the time of retirement, • Maternity leave for six months for female employees and paternity leave for fifteen days for male employees, • Child care leave for ninety days in six spells of fifteen days each, • Five Special CLs for Women employees, • Medical leave, • Earned leave and surrender of earned leave</p>	<p>Central and State Government scholarships, Concessional Student Bus passes. Blood grouping camp, medical camp for all students and ramps for physically handicapped students at college level.</p>

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college through its various committees checks and rechecks the purchases to be made, resolutions are taken and all norms are followed so as to comply with the rules. Each bill is scrutinized carefully before being accepted or rejected by the principal. External audit is done by accountants of AG Office and the CCE. Last external AG audit was done in November 2018. Commissionerate of Collegiate Education also conducts Academic and Administrative Audits regularly by constituting a committee comprising of faculty from other institutions. They verify all the records of the college and give suggestions for improvement.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Zakat and Charitable Trust	45000	For students
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

0
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### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CCE	Yes	IQAC
Administrative	Yes	AG Audit	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parent Teacher Meeting held by the respective departments for counselling of students. 2. Whatsapp group of parents is formed for effective dissemination of information 3. Parents are part of College Planning and Development Committee, hence coordinate in various developmental activities

6.5.3 – Development programmes for support staff (at least three)

1. Staff Club contributes towards out sourcing staff well being and their medical expenses. 2. Welfare measures are taken up at the time of their retirement by the Staff Club. 3. A few of the attenders' children's education is also taken care of by the Staff Club of the college.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Teachers are encouraged to enhance ICT usage in Teaching and Learning 2. Students' confidence boosted up through student centric activities and they are encouraged to take part in various competitions and activities. 3. Number of Classrooms, furniture, lab equipment and infrastructure increased for the benefit of students.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	Yes
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	MicroBiome Food Fest	25/01/2020	25/01/2020	25/01/2020	15
2020	ISO Certification	04/02/2020	04/02/2020	04/02/2020	20

2020	Protect Others by Wearing Masks	04/03/2020	04/03/2020	04/03/2020	21
2020	Stay Home Stay Safe Awareness Program	19/04/2020	19/04/2020	19/04/2020	14
2019	Anti-Ragging Awareness Program	19/07/2019	19/07/2019	19/07/2019	100
2019	N-LIST Workshop	03/09/2019	03/09/2019	03/09/2019	15
2020	Mini Academic Audit	06/01/2020	06/01/2020	06/01/2020	20
<a href="#">View File</a>					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Yoga Day	21/06/2019	21/06/2019	85	Nil
Anti Ragging Program	20/07/2019	20/07/2019	60	Nil
Self Defence Program	20/07/2019	20/07/2020	70	Nil
Orientation Program for Women and Child Safety	22/07/2019	22/07/2019	50	Nil
Guest Lecture on 'Safety Measures for Women'	27/08/2019	27/08/2019	50	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
18.03

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Ramp/Rails	Yes	2

Rest Rooms	Yes	2
Scribes for examination	Yes	1
Special skill development for differently abled students	Yes	2

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	Nil	27/06/2019	1	'Save Water' Program	Awareness given to students not to waste water which is a natural resource	114
2019	Nil	1	21/07/2019	1	Program on 'Health and Fitness'	Awareness given on importance of maintaining good physical health and being fit	76
2019	Nil	1	26/07/2019	1	Guest Lecture on 'Safety Measures for Women'	Students made aware about safety measures to be taken by them	56
2020	Nil	1	24/01/2020	1	Enrolment of students on National Voters Day	Enrolment drive for students taken up	72

[View File](#)

### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Handbook	29/06/2019	The College Handbook includes the information about the college, list of courses, list of teaching and non-teaching staff, Admission Procedure, sanctioned strength, eligibility criteria, fee structure, general rules and regulations and introduction about certain college activities

### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
T S Formation Day	02/06/2019	02/06/2019	25
Independence Day	15/08/2019	15/08/2019	55
National Integration Day	31/10/2019	31/10/2019	90
Republic Day	26/01/2020	26/01/2020	40

[View File](#)

### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1 . Haritha Haram- tree plantation drive 2. Swachh Bharath - cleanliness drive in the campus 3. Field trips arranged to motivate the students towards protection of nature (trees). 4. Awareness program on Pandemic situation through online mode. 5. Isolated Rhizobium bacteria from soil applied it in college campus trees.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

**BEST PRACTICE - 1** 1. Title of the Practice Blood Grouping conducted for Non-Science students and faculty. 2. Goal of the Practice Many of the students of our college who are from Non-Science background do not have knowledge about various blood groups. Our goal was to spread awareness on types of blood group, transfusion diseases and avoiding internal-related marriages in order to protect the progeny from genetic disorders etc. 3. The Context The Non-Science students were not aware of blood group types, blood disorders and genetic diseases arising out of internal-related marriages. They also did not realize that blood group type make some people prone to certain medical conditions. 4. The Practice A blood type or blood group is a classification of blood, based on the presence and absence of antibodies and inherited antigenic substances on the surface of red blood cells (RBCs). Blood types are inherited and represent contributions from both parents. Almost always, an individual has the same blood group for life. Transfusion medicine is a specialized branch of haematology that is concerned with the study of blood groups. The Department of Zoology took the initiative in this regard and sample of blood was taken from the participants and their blood group type was identified. They were then



given an awareness of medical conditions of various groups, how to avoid transfusion disorders and to avoid internal-related marriages to prevent genetic diseases in the progeny. 5. Evidence of Success The students and staff had a clear idea about blood group types they were able to tell their particular blood group. They also became aware of how to avoid transfusion disorders and to avoid internal-related marriages to prevent genetic diseases in the progeny. 6. Problems encountered and Resources required It was difficult to do Blood Grouping for all the college students. More number of personnel and test equipment will be required to take up the exercise for all the students and staff. BEST PRACTICE - 2

1. Title of the Practice Collage making on Covid-19  
 2. Goal of the Practice Many of the students in our college did not have an idea about the impact of Covid-19. They had fear and anxiety about its implications. Our goal was to give these students an awareness about the pandemic.  
 3. The Context The students of our college were a worried lot. They did not grasp the situation the society was going through. Making the students aware about protecting themselves and others from the pandemic was most important.  
 4. The Practice The students were having online classes due to complete lockdown. Pandemic and complete lockdown were new terms to everybody. The whole society was going through fear, anxiety and many went into depression. There was chaos all-round. The Department of Microbiology in order to bring awareness and protect everybody from Covid-19 gave an introduction about Corona through online mode. The students were guided about safety measures to take in order to protect others from Corona. The students then made a collage about protective tips to take by wearing masks, maintaining social distancing, washing hands frequently and sanitising the surroundings.  
 5. Evidence of Success The students learnt to live with the new normal. They started taking precautionary measures and made their family also aware of practicing social distancing, wearing masks and lead a Covid-free life.  
 6. Problems encountered and Resources required It was difficult at first to explain them about the pandemic, they were very afraid about the whole situation. That too through online mode as most of them did not know how to join online classes. Many of them did not have access to smart phones and internet.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://ccets.cgg.gov.in/Uploads/files/buttonDetails/47137.docx>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Just as technology is changing the way we communicate, social and cultural forces are reshaping our communities and the way in which we live. Higher education is already feeling the impact of this shift the success of the institution of higher education in general is measured by its ability to impart quality education to create employable graduates with professional skill sets. Catering to the diversified needs of higher education the college envisages to be an institute committed to achieve academic excellence through these parameters by the virtue of the flexibility and freedom to give quality education, and the college conducts its programmes and activities by overarching vision, mission and goals all are revisited periodically and revised if appropriate. The Mission of our college is Women Empowerment as the hundred percent of the college strength is girls students. Under this mission there is also institution's Vision to grow into an abode of learning accessible and upliftment of the downtrodden that are educationally, economically and socially marginalized section of the city and its adjacent places and to Create Complete Personalities Through Value Based and Career Oriented Education.

Innovation is certainly the institutions cutting edge, which reinforce and sustains its distinctive environment of excellence in education to fulfill the vision. The College is making sincere efforts towards the students' benefit as a whole. The institution stands for humanity, for tolerance, for reason, for the adventure of ideas and for the search for truth. For this we create an environment that fosters teamwork, cooperation and mutual support. We strive towards equipping young people to meet the challenges of these modern times. We are well aware that we exists for our students and do our very best to provide a most friendly and growth oriented ambience for them. We do everything in our capacity to ensure excellent standards that would secure them leadership in tomorrow's challenging world. Through the existing setup, College is definitely proving to be a strong Learning centre for the Community around.

Provide the weblink of the institution

<https://gdcts.cgg.gov.in/hussainialam.edu>

### **8.Future Plans of Actions for Next Academic Year**

? To start more Certificate courses for students. ? To start more Value-added courses for the students. ? Teachers to increase ICT usage in teaching and learning. ? Maintenance and enrichment of seed bank and herbarium by Botany Department. ? To develop QR codes for existing plants and trees in the college. ? Chemistry department to conduct a workshop for students to create awareness on Laboratory Safety Rules and how to handle apparatus, chemicals and instruments. ? Library department to provide awareness to students in enhancing the usage of online and open-access resources. ? Political Science department to start a magazine at college level. ? Zoology department to organize a wild-life photo exhibition and take up Animal Conservation awareness program. ? Urdu department to organize National Seminar.