



No.353/UG/CBCS/Semester/Exams/2024

Date: 12-03-2024

NOTIFICATION

B.A./B.Com./B.Sc./B.B.A./B.A.(L) (CBCS) Semester-II, IV & VI (Regular/Backlog) Examinations, March-2024

It is hereby notified to all the eligible Semester- II, IV & VI (Regular/Backlog) Examination candidates (2017-18, 2018-19, 2019-20, 2020-21, 2021-22, 2022-23 & 2023-24 Batches only) for B.A./B.Sc./B.Com./B.B.A./B.S.W./B.A.(L), the following is the schedule of examinations which are going to be conducted in the month of May-2024.

Further, it is informed that the candidates of **B.A./B.Com./B.Sc./B.B.A./B.S.W./B.A.(L) (CBCS) who were admitted during the Academic year 2017-18 have to PAY Rs.1000/-** for each backlog paper in addition to normal examination fee.

Descriptions	Without late fee	With late fee of Rs.200/-
<u>For Students:</u> Payment of Examinations fee and submission of Examination application forms at their respective colleges.	27-03-2024	04-04-2024
<u>To Colleges:</u> 1. Remittance of consolidated Examination fee to Registrar, Palamuru University Exam Fee Fund A/C No.62078258948 2. Preparation & Submission of E.A.F. Online	02-04-2024	06-04-2024
Submission of printed EAF form along with NR & Fee Abstract etc., to the Exam Branch, P.U		08-04-2024

SPECIAL INSTRUCTIONS TO THE PRINCIPALS

- ❖ For online EAF, College logins will be closed on **06-04-2024** by **05.00 P.M.**
- ❖ The late fee amount will be levied automatically in case fee (without late fee) is not remitted to the P.U. A/c and if forms are not submitted as per the above schedule.
- ❖ "Principals are requested not to forward/submit the EAF of not eligible candidates to the Exam Branch. The results of not eligible candidates will be cancelled at any stage, if they also write the examination."
- ❖ It is informed to the Principals of all UG colleges that not to direct students to the Examination Branch, P.U. for examination fee payment with / without late fee.

Note:

1. The detail of Examination fee schedule is enclosed.
2. **Not to collect the Exam fee (Collect Memos fee) from the Visually Challenged, Physically Challenged, Hearing Impaired & Orally Challenged students. A Xerox Copy of Medical Certificate confirming their status as Physically Challenged (Minimum percentage of disability must be of 40%) must be attached to the Application forms. These Students' Application forms should be submitted separately along with Separate Nominal Roll.**
 - a) Inform all the concerned candidates that the payment of examination fee & submission of application forms will not be entertained after the due date **under any circumstances.** The Examination fee once paid by the candidate will not be refunded, adjusted/readjusted under any circumstances.

- b) Note that the H.T No allotted to a candidate at the time of admission shall not be changed or allotted to another candidate, even if the first candidate has cancelled his/her admission.
- c) Forward only the Examination application forms of the candidates who have put in required Percentage of attendance.
- d) Instruct the students to enclose the Xerox copies of the memorandum of marks or Hall Ticket of earlier examinations to verify eligibility.
3. The University has decided to accept the payment of Examination fee through Core Banking System from the Colleges under Palamuru University Jurisdiction. **Under any Circumstances Cash / Demand drafts will not be accepted.**
- ❖ It is required to transfer the fee amount through RTGS/ NEFT for credit into **“Registrar, Palamuru University Exam Fee Fund A/C No. 62078258948 (SBI, Ganesh Nagar Branch, Mahabubnagar IFSC Code “SBIN0016375”)**.
 - ❖ **In case of any lapse for the banks for transfer of Exam fee, to The Registrar, Exam Fee fund account within the due date the college principal will be held responsible.**
4. **Application forms without late fee and with a late fee of Rs.200/- with all the requirements should reach the Examination Branch, P.U, on or before 08-04-2024.** A penal fee @ Rs.1,000/- per faculty will be collected per day from the college on applications received after **08-04-2024**.
5. Consolidated fee receipt obtained from the SBI Bank may be submitted to the U.G. Section, Examination Branch, P.U. where Receipts pertaining to B.A./B.Com./B.Sc./B.B.A./B.S.W./B.A.(L) will be issued separately. (In no case individual receipts submitted by students will be accepted).
- a. **Fees Abstract:** one hard copy of the fee Abstract Prepared/ downloaded using the link provided at College Login.
 - b. **Nominal Rolls:** one hard copy of nominal rolls (consolidated list of candidates) generated, using the student’s online information System after due verification by the principal.
 - c. **Affiliation orders** issued to the colleges for the academic year 2023-2024 for the various courses for which examination forms are to be submitted.
 - d. **No Dues Certificate** issued by the Academic Branch, P.U.
 - e. **Clearance Certificate** from the Director, Directorate of Academic Audit, P.U.
 - f. **Approval from the Nodal Officer**, Statistical Cell, Administrative building, P.U. w.r.t. uploading of DCF-I for the academic year 2023-24.
6. This notification is available on website www.palamuruuniversity.com

Sd/-
CONTROLLER OF EXAMINATIONS

Copy to:

- 1) The Principal of concerned college,
- 2) The Joint Director, Directorate of Academic Audit, P.U.,
- 3) The Additional Controller of Examinations (Confidential), P.U.,
- 4) The Secretary to Vice-Chancellor, P.U.,
- 5) The P.A. to Registrar, P.U.,
- 6) Notice Board of the Examination Branch, P.U.

NOTE: Any Clash in the Press Note may be brought to the notice of the Controller of Examinations within (3) days of the notification.



**CONTROLLER OF EXAMINATIONS
PALAMURU UNIVERSITY
MAHABUBNAGAR-509001(T.S)**

(Accredited by NAAC with B Grade)

No.353/UG/CBCS/Semester/Exams/2024

Date: 12-03-2024

To
All the UG Colleges Principals
Under the Jurisdiction of P.U.

**Sub:- B.A./B.Com./B.Sc./B.B.A./B.S.W./B.A.(L) course(s) Semester- II, IV & VI
(Regular/Backlog) Examinations, March-2024 - Fee Details – Reg.**

Sir/Madam,

The details of Examination Fee payable for B.A./B.Com./B.Sc./B.B.A./B.S.W./B.A.(L) course(s) Semester- II, IV & VI (Regular/Backlog) Examinations, March-2024 is as follows:-

FOR (REGULAR/BACKLOG) CANDIDATES

1. B.A. & B.S.W:

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|---------------------|------------------------------------------------------------------------|
| a. All papers | Rs.845/- + Rs.100/- For Memo |
| b. up to two papers | Rs.465/- + Rs.100/- For Memo |
| c. Migration Fee | Rs.200/- (Candidates who took admission from other Board / University) |

2. B.Com. & B.Sc.

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|---------------------|------------------------------------------------------------------------|
| a. All papers | Rs.1185/- + Rs.100/- For Memo |
| b. up to two papers | Rs.650/- + Rs.100/- For Memo |
| c. Migration Fee | Rs.200/- (Candidates who took admission from other Board / University) |

3. B.B.A.

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|---------------------|------------------------------------------------------------------------|
| a. All papers | Rs.1420/- + Rs.100/- For Memo |
| b. up to two papers | Rs.780/- + Rs.100/- For Memo |
| c. Migration Fee | Rs.200/- (Candidates who took admission from other Board / University) |

4. B.A. (Languages)

- | | |
|---------------------|------------------------------------------------------------------------|
| a. All papers | Rs.1115/- + Rs.100/- For Memo |
| b. up to two papers | Rs.615/- + Rs.100/- For Memo |
| c. Migration Fee | Rs.200/- (Candidates who took admission from other Board / University) |

FOR VI-SEMESTER (REGULAR) CANDIDATES ONLY:

Provisional Certificate	Rs.100/-
Consolidate Memo	Rs.350/-

Kindly, collect the examination fee from the candidates for the above Semesters as mentioned remit the same to the **Registrar, Exam Fee Fund A/c No. 62078258948** as specified in the notification.

**Sd/-
Controller of Examinations**