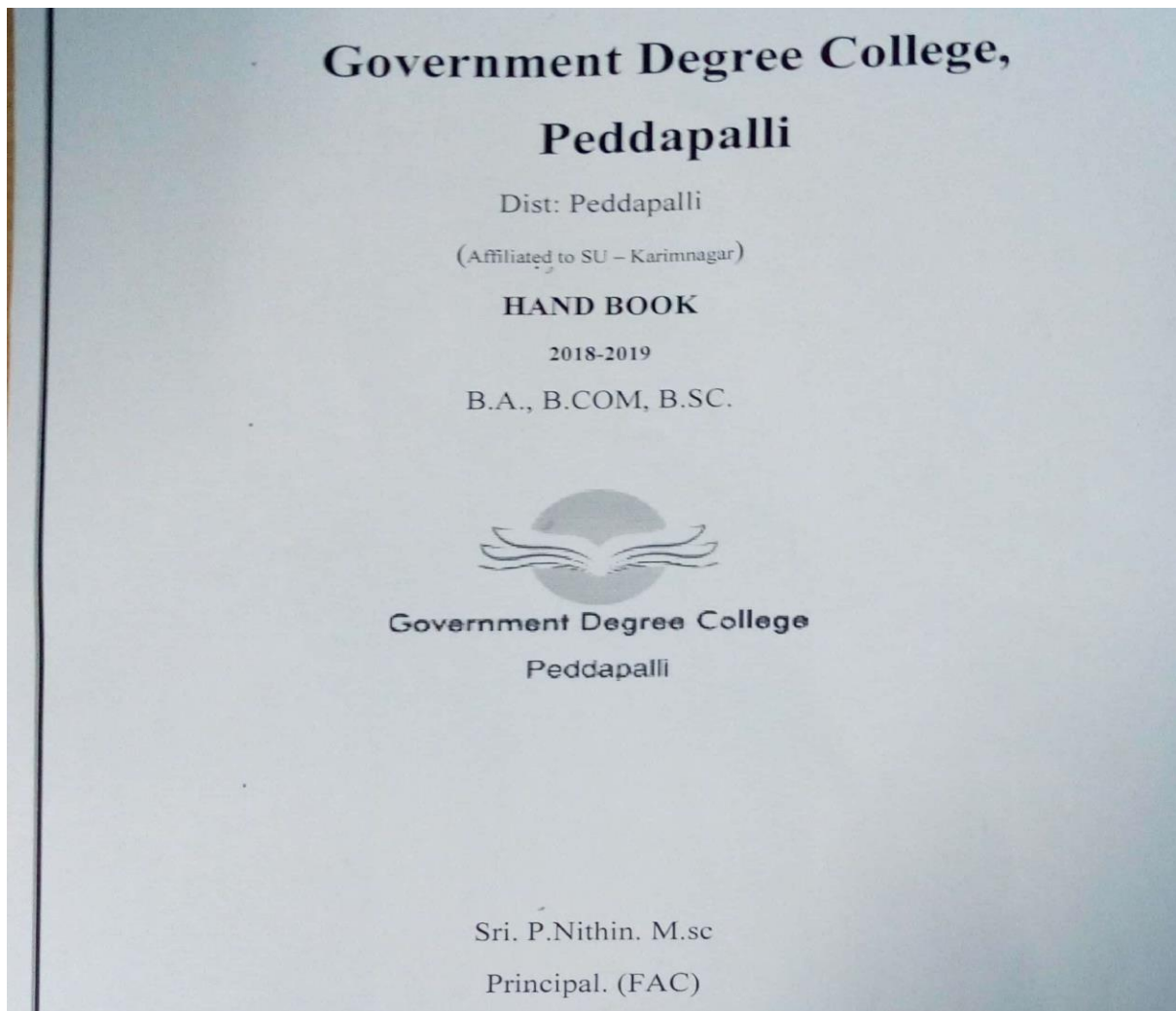


Hand book



Code of Conduct for students:

1. Students must reach their lecture halls five minutes before the scheduled time.
2. Students are required to wear ID cards inside the campus from entry to exit.
3. Use of cell phones is not allowed in classes/labs.
4. Students are allowed to avail the facility of library.
5. Edibles/Soft drinks are not allowed during the teaching hours in class rooms.
6. Students are expected to maintain high standard of decorum and avoid filthy language and conflicts.

Code of Conduct for Asst. Professors/Lecturers:

1. Teaching and ensuring of attendance of students as per the university norms.
2. Planning and implementation of instructions received from head/principal.
3. Student's assessments and evaluation.
4. Developing resource material for teaching and learning.
5. Continuing education activities.
6. Co-curricular and Extra-curricular activities.
7. Arrangement of remedial classes.
8. Any other duties assigned by the principal from time to time.
9. Liaison with parents and community.
10. Upgrading of qualification.