

**GOVERNMENT DEGREE COLLEGE, LUXETTIPET
IQAC ACTION PLAN 2020-21**

As it is a Pandemic condition only online meeting is conducted and discussed about the action plan for the academic year 2020-21

ACTION PLAN

1. To prepare all the documents needed for NAAC accreditation
2. Conduction online classes regularly
3. Conduction of student online seminars if possible
4. Conduction of online extension lectures if possible
5. Attending online FDP'S, Workshops, RC'S and OC'S etc
6. Guiding the students to prepare for Competitive exams through online career guidance cell
7. Faculty should always be in reach of students to clear their doubts
8. Student projects to be assigned if possible

**GOVERNMENT DEGREE COLLEGE, LUXETTIPET
IQAC INITIATIONS**

As the IQAC is the backbone of the institution, its contribution to the development of the institution is very remarkable. IQAC has taken many initiations for institutionalizing the quality assurance strategies and process which include

1. ESTABLISHMENT OF FACULTY FORUM

Faculty forum establishment to make up the faculty updated according to present day needs.

The initiatives in the faculty forum are

- Delivery of lectures by the faculty on ongoing issues in both telugu and english to improve their spoken skills.
- Encouraging for delivery of extension lectures in other institutions which may enhance their subject knowledge.
- Encouraging faculty to attend seminars, workshops Orientation programmes, Refresher programmes, faculty development programmes etc to improve their

skills and enhance their capabilities. institution provides O.D for attending such programmes.

- Discussion of ongoing issues which should be imparted to the students to gain consciousness on the varietal issues of the society. Monthly two programmes of the faculty forum are conducted.

2. PREPAREDNESS TO ICT

- All the departments are provided computers with internet facilities.
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- Every faculty member is directed to use ICT at least in some areas for imparting visual knowledge to the students.
- Training programmes on use of ICT are arranged by our Computer faculty where classes for use of PowerPoint presentation, word document preparation, video making ,uploading them to You-tube etc have been arranged. As a result, our faculty handled classes in online mode to students during the time of COVID ,Even we had student seminars and extension lectures by experienced faculties through online mode. This proves the ICT preparedness among our faculty members initiated by IQAC. IQAC encourages the staff members to enroll in online faculty development programmes where a positive response has been recorded where many of our faculty members attended online seminars, FDP, OC'S and RC'S also. Even we had webinars through our institution inviting experienced faculty and also career counseling and life skill development programmes through online mode. Also our institution had a quiz programme at state level through online mode .

3. CONDUCTION OF INSTITUTIONAL SEMINARS AND WEBINARS

Seminars and webinars useful for imparting knowledge to the students are arranged at institutional level by inviting eminent speakers in related areas.

4. ENCOURAGING STUDENT STUDY PROJECTS AND STUDENT FIELD TRIPS AS A PART OF EXPERIENTIAL LEARNING

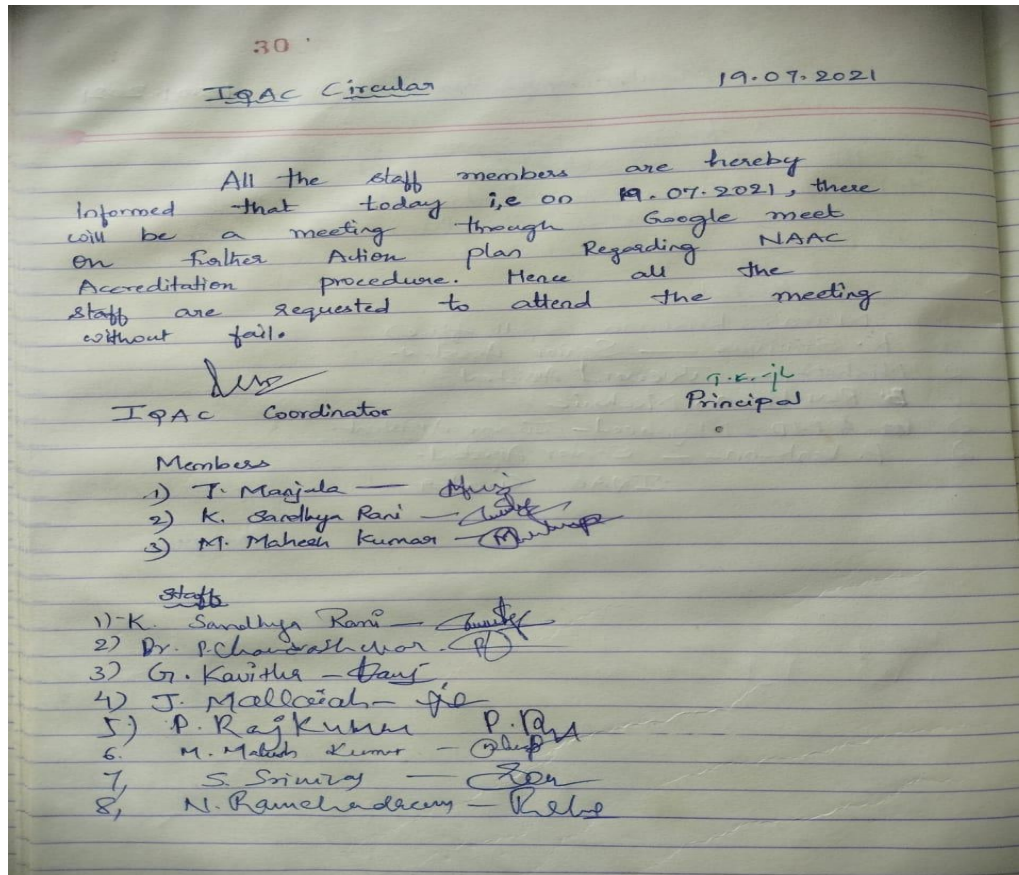
Every year we encourage students for study projects under the JIGNASA programme through Commissionerate of Collegiate Education and organize field trips as a part of experiential learning.

5. CONDUCTION OF CERTIFICATE COURSES IQAC

encourages and directs for certificate courses which add extra knowledge and help in developing applicative skills

6. ARRANGEMENT OF LEGAL AWARENESS PROGRAMMES IQAC initiates for arranging legal awareness programmes which may impart knowledge on laws and acts which are needed for living in the society The IQAC with all its initiatives always aims at standardizing the institution and provides flexibility in all areas of the governance to act accordingly to fulfill the vision of the Institution.

IQAC MINUTES OF THE MEETING

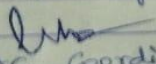


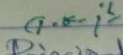
Minutes of the Meeting

A meeting is held through googlemet due to covid conditions to discuss the action plan regarding NAAC procedure. Minutes of the meeting are

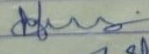
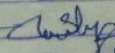
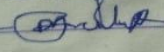
- All the staff are instructed to complete their Departmental Records.
- All the staff are instructed to conduct online Extension lectures.
- Staff are also instructed to conduct any some online seminars if any.
- Staff are requested to try for new practices for attracting the students during covid conditions.
- Staff are requested to plan for online Certificate Courses etc.

Meeting Ended with a positive note.


IQAC Coordinator


Principal

Members

- 1) T. Manjula. 
- 2) K. Sandhya Rani. 
- 3) M. Mahesh Kumar. 

NOTE : AS OUR FIRST CYCLE OF NAAC IS IN PROCESS, OUR DUE DATE FOR SUBMISSION OF AQARS IS IN 2023 APRIL.