

**GOVT. DEGREE COLLEGE - GAMBHIRAOPET
RAJANNA SIRCILLA DISTRICT**

(2020-2021)

DEPARTMENT OF ENGLISH

CERTIFICATE COURSE IN

ENGLISH GRAMMAR AND COMMUNICATION SKILLS

Govt. Degree College: Gambhirapet
Department of English
(2020-2021)

1

Free Certificate Course in English Grammar
&
Communication Skills

To

Date: 01/02/2021

The Principal
Govt. Degree College,
Gambhirapet.



Respected Sir,

Sub:- Department of English - Request
to give permission for the
conducting of certificate course -
regarding.

Permitted

Principal
G.D.C. Gambhirapet
Dist: Rajanna Sircilla-505304

The academic interest and providing
environment of English to the students;
the (Department of English) faculty are
readily coming forward to conduct
a free certificate course in ~~English~~
in English Grammar and Communicative
English (Skills) from 04/02/2021 to 18/03/2021

Hence, I request you to accord
permission to ~~do~~ conduct free Certificate
Course in English Grammar & English Communicative
Skills.

Yours faithfully,

Anyanipalli

(Incharge of the dept)

GDC - Gambhiraopet

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Department of ENGLISH

Syllabus (2020-2021)

Certificate Course in English Grammar

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Communicative Skills

- (1) Sentence
- (2) Types of Sentences
- (3) Usage of Sentences in Practical life.
- (4) Articles
- (5) Usage of Articles in reality
- (6) Prepositions - Usage
- (7) Tenses
- (8) Usage - Practice
- (9) Transformation of Sentences.
- (10) Common Errors in English.
- (11) Conversational Practice.
- (12) Role play.
- (13) Telephonic Conversation.
- (14) Self-Introduction
- (15) Inviting others / Introducing others

Anjireddy

Course Co-ordinator cum:

In-charge of the dept



[Signature]
Principal

G.D.C. Gambhiraopet
Dist: Rajanna Sircilla-505304

Gout Degree College, Gambhiraopet
Department of English
(2020-2021)

Notice

Date: — 02/2/2021

Winner of the } free Certificate course.
Certificate course } in English Grammar and
Communicative Skills.

It is informed and instructed to the students of GDC Gambhiraopet that the Department of English is going to conduct free Certificate course in English Grammar and Communicative Skills. All the interested students are hereby informed that they should register names in the department of English well before tomorrow evening. The course would be conducted in the college during 2:00 hours for the benefit of the students.



Arjunipalle

Course Co-ordinator cum
Incharge of the dept

S. J.

Principal
G.D.C. Gambhiraopet
Dist: Rajanna Sircilla-505304

Govt. Degree College: Gambhiraopet

(2020-2021)

Department of English

Objectives of Certificate Course :-

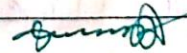
- to improve Spoken skills
- to develop written skills
- to strengthen their English Grammar
- to develop communication skills
- to allow to involve in English interaction
- to develop General Aptitude for English
- to improve Competitive English
- to enhance general understanding of English
- to increase sound knowledge in English
- to develop methodical learning in English



Anyangallu

course co-ordinator cum

Incharge of the dept.



Principal

G.D.C. Gambhiraopet

Dist: Rajanna Sircilla-505304

Govt. Degree College: Gambhiraopet

Department of English 5

(2020 - 2021)



Inaugural function of free Certificate Course in English Grammar and Communication Skills

It is on 03/2/2021 the inauguration of free Certificate course in English Grammar and Communication Skills is celebrated under the chairmanship of the principal. The principal stressed the importance of English. He also mentioned that this is the high that they should learn English and develop command in it. The course coordinator explained the formalities of the course.

Inaugural Function of Free Certificate Course in English Grammar & Communication Skills (2020-21)



Arjunreddy

Course Co-ordinator cum
Incharge of the dept.

[Signature]

Prin. cipal
G.D.C. Gambhiraopet
Dist: Rajanna Sircilla-505304

Govt. Degree College: Gambhiraopet
(2020-2021)

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Gambhiraopet
Certificate course in English
Department of English
Valedictory Programme

Valedictory Programme of Certificate
Course in English Grammar & Communication Skills


Date: 20/3/21

After the successful completion of Certificate course in English Grammar and Communication Skills — the Valedictory function is organised today i.e. 20/3/2021 under the chairmanship of the principal Pitla Basu Ganesu. The principal expressed satisfaction and appraised the work of Department of English greatly. He also stated that the students should to continue their sincere efforts and implement the inputs that he or she learned for all these days.



Anjanibella

Course Co-ordinator cum
Incharge of the dept.


Principal
G.D.C. Gambhiraopet
Dist: Rajanna Sircilla-505304

Free Certificate Course in English Grammar
and Communication Skills

Outcomes of the Certificate Course:-

- (1) improved Grammatical Knowledge in English
- (2) Able to write and speak in English
- (3) feel ease in communication when compared to the previous days.
- (4) learned the easy tips of Grammar
- (5) able to express their views in English
- (6) improved their presentation ways
- (7) developed thorough understanding of English Grammar
- (8) feel confident in communicating in English
- (9) learned the alternative usages for one situation
- (10) Developed interest in Communicative English



Anjaneyulu

Course Co-ordinator cum
Incharge of the dept.

Principal
G.D.C. Gambhirapet
Dist: Rajanna Sircilla-505304

Govt. Degree College: Gambhiraopet
(2020-2021)

Department of English

SUMMARY OF
Certificate Course in English Grammar
and
Communication Skills in English

1) Name of the Certificate course
Certificate Course } English Grammar and Communication
Skills in English

2) Academic year → 2020 — 2021

3) No of Hours conducted } → 30 Hours.

4) No. of Students Attended } → 25 Students-

5) Dates of Conduction of Certificate Course } → from 04/2/2021 To 18/3/2021



Arjaneyulu
Course Co-ordinator cum
Incharge of the dept.

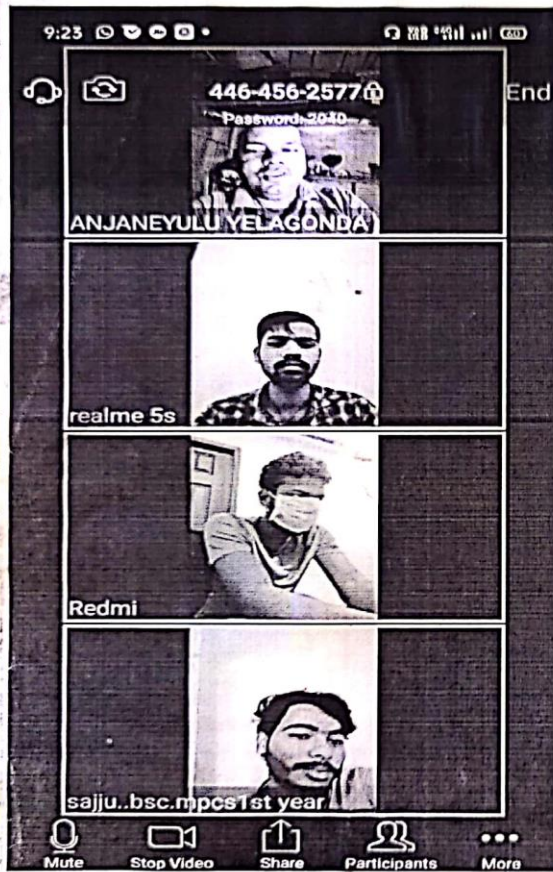
[Signature]
Principal
G.D.C. Gambhiraopet
Dist. Rajanna Sircilla-505304

Govt. Degree College: Gambhiraopet
(2020-2021)



Department of English¹¹

Certificate Course
in
ENGLISH.



online zoom-class.

Anjaneyulu

Course Co-ordinator cum
Incharge of the dept.

Principal

G.D.C.Gambhiraopet
Dist:Rajanna Sircilla-505304

GOVT. DEGREE COLLEGE – GAMBHIRAOPET
DEPARTMENT OF ENGLISH (2020-2021)



Certificate Course on English Grammar and Communication Skills

Assessment Exam on Certificate Course

Time: One Hour

Max. Marks: 25

Name of the Student: _____

Course: _____

H.T. No. _____

I. Fill in the blanks with suitable grammar items by choosing the correct one given in the bracket. 10x1=10Marks

1. This is _____ interesting novel (a, an, the).
2. Mr. KTR is _____ MLA of Rajanna Sircilla (a, an, the).
3. Daily the post man comes to _____ college to give the letters (a, an, the).
4. The teacher explained _____ the students about Newton's Third law (of, in, to)
5. Daily I go to college _____ foot (by, with, on).
6. The prices are distributed _____ the students (among, between, with).
7. Her house is located _____ temple (besides, beside, with).
8. Every day I _____ news paper (read, I am reading, will reading).
9. Just now my friend has _____ (will arrived, arrived, had arrived)
10. Last year we _____ the Prime Minister of India (have met, will meet).

II. Convert the following sentences as directed.

5x2=10 Marks

1. She is writing the question paper (change the voice).
2. She said to me, "Are you a human being?" (change into indirect speech).
3. No other students clever as Samantha in the college(change the superlative degree)
4. In spite of irregularity, is allowed to write the exams(change into complex)
5. Very few players in India are as confident as M.S. Dhoni in Cricket(change into superlative)

III. Frame telephonic conversation between X and Y about Hyderabad City.

1x5=5 Marks

(or)

Write Self Introduction

PRINCIPAL
GOVT. DEGREE COLLEGE
GAMBHIRAOPET-505304
RAJANNA SIRCILLA (DIST)T.S.



GOVERNMENT DEGREE COLLEGE

GAMBHIRAPOET, Dist: RajannaSircilla - T.S.



CERTIFICATE

This is to Certify that Mr/Miss *Saik Mubeen Nisha*

B.A./B.Sc./B.Com.....I.....Year bearing the Roll No. 2007 - 7086 402 087.....

has successfully Completed the Certificate Course in...*English Grammar and Communication*.....

Organised by Department of...*English*.....



Approved

Head of the Department

Approved

Co-ordinator

Approved

Principal

GOVERNMENT DEGREE COLLEGE - GAMBHIRAOPET
(Affiliated to Satavahana University)

DEPARTMENT OF ENGLISH

Academic Year - 2020-2021

Students Feed Back Analysis on Certificate Course in
ENGLISH GRAMMAR AND COMMUNICATION SKILLS

Name of the Lecturer: Y. ANJANEYULU		Subject: ENGLISH					
Sl. No.	Questionnaire	Excellent	Very Good	Good	Average	Poor	Total
1	Syllabus	10					10
2	Coverage of Syllabus	3	7				10
3	Explanation of the topics	5	5				10
4	Teaching Mehods	7	3				10
5	Interaction	5	5				10
6	Doubts Clarification	4	6				10
7	Teacher Presentation	6	4				10
8	Generating interest	5	5				10
9	Time Maintenance	7	3				10
10	Overal opinion	7	3				10
Remarks of the Principal on Certificate Course		<i>Excellent</i>					


Principal
Principal
G.D.C. Gambhiraopet
Dist: Rajanna Sirdilla-505304



GOVERNMENT DEGREE COLLEGE

GAMBHIRAO PET, Dist: Rajanna Sircilla - T.S.



CERTIFICATE

This is to Certify that Mr/Miss.....

B.A./B.Sc./B.Com.....Year bearing the Roll No.....

has successfully Completed the Certificate Course in.....

Organised by Department of.....



Head of the Department

Co-ordinator

Principal