YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution   Government Degree College, Mahabubabad

- Name of the Head of the institution   Dr.V.Vijayalakshmi

- Designation   Principal

- Does the institution function from its own campus?   Yes

- Phone no./Alternate phone no.   08719298225

- Mobile No: 9440433223

- Registered e-mail   wgl.jkc.mbad@gmail.com

- Alternate e-mail   naac@rvgdcphysics.co.in

- Address   Near Bus Stand, Kesamudram Road

- City/Town   Mahabubabad

- State/UT   Telangana

- Pin Code   506101

2.Institutional status

- Type of Institution   Co-education

- Location   Semi-Urban

- Financial Status   UGC 2f and 12(B)

- Name of the Affiliating University **Kakatiya University, Warangal**

- Name of the IQAC Coordinator **R.Venugopal**

- Phone No. **08719298225**

- Alternate phone No. **08719298226**

- Mobile **9000888061**

- IQAC e-mail address **iqac.gdc.mbad@gmail.com**

- Alternate e-mail address **iqac@rvgdcphysics.co.in**

3.Website address (Web link of the AQAR (Previous Academic Year)

https://ccets.cgg.gov.in/Uploads/files/buttonDetails/46972.pdf

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

http://ccets.cgg.gov.in/Uploads/files/buttonDetails/66564.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**B**	**2.44**	**2015**	**15/09/2015**	**14/09/2020**
Cycle 1	**B**	**2.08**	**2008**	**28/03/2015**	**27/03/2013**

6.Date of Establishment of IQAC   **28/07/2008**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
State Government	**Special Fee**	**Government**	**2020-21**	**2,39,000**

8.Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year   **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements

Collaborative quality initiatives with other institutions, Institute for Academic Excellence, Hyderabad

Internal Academic Audit for the Academic Year 2020-21

ISO 9001:2015 Certification to the Institution. Orientation programs on quality issues for teachers and students.

Green Energy Audit report of the Institution prepared. The Institution grabbed Green Champion Award -2021 for the Mahabubabad district

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To implement Curricular, Co-curricular and Extra-curricular activities effectively.	Implemented ICT classes and encouraged faculty to enroll for SWAYAM Online Courses.
To conduct Online classes due to covid-19 lockdown.	Conducted Online classes and prepared YouTube lessons during covid-19 lockdown.
To achieve State level prize in JIGNASA 2020 Students Study Projects.	Postponed due to Covid-19.
To organize workshop/seminar/awareness Programs	Organized a One-week Online FDP from 13-07-2020 to 18-07-2020.
To implement Mentor-Mentee system for effective teaching-learning process.	Implemented Mentor-Mentee system as per the teacher and students ratio.

13.Whether the AQAR was placed before statutory body?   No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Government Degree College, Mahabubabad
• Name of the Head of the institution	Dr.V.Vijayalakshmi
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08719298225
• Mobile No:	9440433223
• Registered e-mail	wgl.jkc.mbad@gmail.com
• Alternate e-mail	naac@rvgdcphysics.co.in
• Address	Near Bus Stand, Kesamudram Road
• City/Town	Mahabubabad
• State/UT	Telangana
• Pin Code	506101
2.Institutional status	
• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Kakatiya University, Warangal
• Name of the IQAC Coordinator	R.Venugopal
• Phone No.	08719298225

• Alternate phone No.	**08719298226**	
• Mobile	**9000888061**	
• IQAC e-mail address	**iqac.gdc.mbad@gmail.com**	
• Alternate e-mail address	**iqac@rvgdcphysics.co.in**	

3.Website address (Web link of the AQAR (Previous Academic Year)	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/46972.pdf
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• if yes, whether it is uploaded in the Institutional website Web link:	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/66564.pdf

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9.No. of IQAC meetings held during the year	**4**
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13. Whether the AQAR was placed before statutory body?   No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	13/04/2022

15. Multidisciplinary / interdisciplinary

16. Academic bank of credits (ABC):

17. Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme	

1.1 Number of courses offered by the institution across all programs during the year	**96**

File Description	Documents
Data Template	[View File](#)

2.Student	

2.1 Number of students during the year	**192**

File Description	Documents
Data Template	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**210**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**106**

File Description	Documents
Data Template	[View File]

3.Academic

3.1 Number of full time teachers during the year	**18**

File Description	Documents
Data Template	[View File]

3.2 Number of Sanctioned posts during the year	**18**

File Description	Documents
Data Template	[View File]

4.Institution

4.1 Total number of Classrooms and Seminar halls	**22**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**5.39**
4.3 Total number of computers on campus for academic purposes	**113**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Government Degree College, Mahabubabad had its humble beginning in 1984 to cater to the needs of students to encourage, educate and empower in the society in the erstwhile Warangal district. The college is affiliated to Kakatiya University, Warangal, and the curriculum for all the courses is prescribed by the concerned

Board of Studies of the University. The same curriculum is adopted by all the departments in the college. Other co-curricular and extra-curricular activities are designed and implemented in accordance with the Almanac given by the University and flagship programs designed by the Commissioner of Collegiate Education (CCE) from time to time.

As per the almanac of the University, every semester has 15 weeks of instruction period and i. AECC - Ability Enhancement Compulsory Course ii. CC – Compulsory Course iii. DSC – Discipline Specific Course iv. DSE – Discipline Specific Elective v. SEC - Skill Enhancement Course vi. GE - Generic Elective are part of the University Curriculum. Course Outcomes are prepared for all the courses at the beginning of the academic year. College level, department level timetables are prepared incorporating all the courses as per the number of hours prescribed by the University.

File Description	Documents
Upload relevant supporting document	[View File](View%20File)
Link for Additional information	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/69522.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college adheres to the academic calendar provided by the University for Conduct of Continuous Internal Evaluation. The academic calendar includes the dates of commencement and last instruction day for completion of syllabus, schedules of internal exams etc. It specifies the tentative dates of End-Semester practical and theory examinations. The timetables for all the courses are prepared and implemented accordingly. The teachers prepare semester-wise teaching plans according to the academic calendar.

Under Choice Based Credit System (CBCS), two internal examinations and end semester examinations are conducted in all the Discipline Specific Courses and Discipline Specific Electives in each semester. One internal examination and end semester external examinations are conducted in 2- credit SECs, AECCs and Generic Electives. Practical examinations are being conducted in all science subjects each semester.

In addition to this, continuous evaluation of the students is being done through student seminars, assignments, quizzes, debates, elocutions, and group discussions. The Principal conducts curricular and extracurricular review meetings on a regular basis to check the implementation and progress of all the activities in the academic calendar. Based on these review meetings, some changes in the schedules of activities are made if required.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/69523.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

172

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

54

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Government Degree College, Mahabubabad is affiliated to Kakatiya University, Warangal and follows the Curriculum designed and

prescribed by the University. According to the suggestions and guidelines of the Telangana State Council of Higher Education (TSCHE), the University revises the curriculum from time to time to incorporate the Professional Ethics, Gender sensitization, Human Values, Environment and Sustainability as Ability Enhancement Compulsory Courses (AECCs) and Generic Electives (GEs). The College focuses on effective implementation of the Core Courses coupled with the Generic Electives and Subject-Specific Electives and Skill Enhancement Courses.

In the C.B.C.S implemented in the college, there is a 2-credit course "Gender sensitization" which was introduced as A.E.C.C during the years 2016-2019. Later, it is included in the revised syllabus of languages. Environmental Studies is another compulsory 2- credit course for all the first-year students in

C.B.C.S from 2016-17 onwards. Good governance is another course selected for all the final year students as 2- a credit course in the CBCS curriculum implemented from 2016-17 onwards to impart professional ethics and procedures established by the government among all the students.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

45

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

122

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/69526.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

420

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

240

File Description	Documents
Any additional information	[View File]()
Number of seats filled against seats reserved (Data Template)	[View File]()

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The College has adopted and implemented the following strategies to assess the learning levels of the students. Slow learners are identified, and various strategies are adopted by the College to help them. Remedial classes are arranged, and extra coaching is given to slow learners. Bridge courses are arranged to facilitate student transition into the UG program. Advance learners are paired up with slow learners and pair work is encouraged. Inclusive learning will be promoted by a heterogeneous class. Students' progress is monitored through the maintenance of students' progression records. Mentors and Counsellors help to deal with psychological, social, academic, and personal problems they might have and are counselled to explore their strengths. Advanced learners are identified by their initiative-taking participation in the classroom. They are motivated to reach higher goals. They are encouraged to lead and take part in Seminars, debates, quizzes, PowerPoint Presentations, boot camps, entrepreneurial workshops, and Group Discussions. Research orientation is inculcated by allowing them to think, write a proposal and carry out minor research projects – under the aegis of JIGNASA- student study projects, initiated by CCE, Telangana.

File Description	Documents
Link for additional Information	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/69243.pdf
Upload any additional information	[View File]()

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
526	18

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Institution believes in the implementation of a variety of Student Centric Methods to cater to the learning needs of students with varied interests, aspirations, and diverse cultural backgrounds. Participative Learning, a learning and teaching methodology undertaken with an intent to involve the students actively in the learning process is achieved by Case Study Analysis, Group discussions, Just a minute sessions, and Roleplays conducted by the departments and TSKC (Telangana Skills & Knowledge Centre), Literary reviews, Book reviews, Films and Classics, and Short Films Reviews given as projects by the language departments to critically assess the content in the book or literature. The language departments also conduct Literary meets, JAM, Role Play, Report writing, Review writing, Poetry writing, Vocabulary building and Public speaking Seminars. Students are also actively involved in preparing posters, models, charts, presentations, assignments, and mini projects for Academic Exhibitions to give a creative dimension. The students are encouraged to participate in co-curricular activities both within and outside the college. These offer a platform to build sound knowledge, boost their confidence, improve their communication & presentation skills and also social responsibility ethics, by participating in various awareness programs at the community level.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/69244.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

At our college, innovative, creative, and techno-oriented teaching methods are being widely adopted for making the teaching-learning process more effective. Modern teaching tools such as LCD

Projectors, Smart Boards, Virtual Boards and T-SAT live presentations are widely being used. Interestingly, all the teachers are effectively using the ICT based teaching methods with the help of PPTs.

Students are encouraged to think critically and be innovative and creative in tackling their assignments, projects and other tasks assigned to them. Teaching pedagogies have been modified over time to facilitate innovation. The curriculum is planned in a way to complement a strong theoretical background with practical understanding. Students are encouraged to think of 'out of the box' solutions to the issues like resource utilization in communities and behavioural change.

Extensive use of LCD, Smartboard and Audio-visual aids allow access to technology in experimentation and updating. YouTube videos, NPTEL video lectures, and Educational websites, T-SAT NIPUNA sessions (MANA TV Programs) are some of the other ICT tools used for exploring various domains of knowledge. Software such as Libre Office Writer (Spoken Tutorial- MOOCs, IIT-Bombay), MOOCs-SWAYAM platform, an initiative of the Government of India.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/69265.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

18

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

18

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

5

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

51.42

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college adheres to the almanac provided by the affiliating University and conducts internal assessments as per the schedule provided. There is increased self-reliance on the part of the students in respect of Schedule, Evaluation and Performance improvement. Two internal assessments are conducted each semester and the marks are communicated to the students in the classroom. The transparency in the evaluation pattern encourages the students to work towards their exams systematically throughout the course. The marks of Internal Assessment and Assignments are uploaded online promptly through the portal provided by the University. The effectiveness of continuous internal evaluation is grounded on transparency of assessment, frequency, and variety. The evaluation process is made known to students through university websites, notice boards and ward counselling.

At the Institutional level, the Academic branch of the college, with the Principal, discusses a schedule for the various examinations like internal assessments and pre-semester Examinations as well as Practical Exams at the beginning of the academic year according to the University almanac. The Examination Committee plans the timetable, seating arrangement and invigilation chart well in advance to be displayed on the notice boards for the benefit of the students.

File Description	Documents
Any additional information	View File
Link for additional information	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/69292.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

At the University level, if any student feels that the score given to her in any paper is not just, there is a provision for Recounting and /or Revaluation for the UG courses. The University releases a press note in this regard. The students can apply for revaluation within the given time, as announced by the University. The Administrative Staff provides necessary assistance and guidance to the students, from informing them of the dates/deadlines by way of announcements and/or displaying on the notice boards to guiding them regarding the procedure for applying for revaluation/ supplementary examinations.

At the College level, all Internal Assessment Examinations are conducted as per the pattern recommended by the university and the grading policy details along with the weightage attached to each component are explained to the students. In case a student has any query, she talks to the respective class mentor and resolves the doubts on the matter as appropriate. The assessed answer sheets are distributed to the students. The student can seek clarification from the concerned teacher regarding any grievances. If the grievances are still unresolved, then the Principal refers the matter to the Examination Committee and Grievance Redressal Committee of the institution.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.kuonline.co.in/Result/RES_JAN2021.aspx

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Program outcomes, program-specific outcomes and course outcomes for all programs offered by the Institution are initially prepared at the department and approved in their respective department level staff meetings. Then the Staff Council will make a thorough discussion on each and every objective and outcome of the program, program specific and course. After appropriate suggestions, modifications and constructive changes are made. In charges are advised to resubmit the modified documents of the same in hard and soft form. The hard copies will be photocopied and circulated

among the respective faculty members and soft copies are uploaded for display in the College website.

For useful and effective communication to the students, again all the staff members are asked to explain them in the classrooms at the time of commencement of the semester itself. Frequently, the teachers also exchange their views in this regard with students and infuse them with positive insights.

Following is the process of identification, formulation, and communication of POs, PSOs and COs for all programs offered by the Institution to the students. It also includes the approach and procedure to state and display them on the college website and communicate to teachers and students reachable.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/69294.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The process of measuring the attainment of COs, PSOs and POs starts by defining them at appropriate levels. These outcomes are printed in the handbooks and displayed on the Institutional website in addition to informing the students at the beginning of instruction. Faculty are also oriented and motivated toward the attainment of these outcomes. Conscious efforts are taken by the Principal, IQAC and Heads of the Departments to incorporate these outcomes into the various activities planned for the year. The assessment of these outcomes is done both formally and informally. The formal assessment generally refers to the standardized assessment that is used in evaluating the student for their grade, with special reference to the CBCS pattern adopted.Formally a strict result analysis is done to assess the outcome/performance of the students course wise & subject-wise. Informally the outcomes are also assessed through Parent Meets, Industry Interactions and Placement Activity reports. Participation of the students in Co-curricular and Sports activities both within and outside the college results in their all-around development. Students are encouraged to participate in large numbers in the

various extension activities organized through department clubs and through various NSS activities promoting social responsibility.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/69309.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

59

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/69318.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://ccets.cgg.gov.in/Uploads/files/buttonDetails/67984.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	https://www.ugc.ac.in/

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

5

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

7

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Government Degree College, Mahabubabad, Mahabubabad District, Telangana extends its services to the neighbourhood community and sensitizes students towards social issues as well as holistic developments. These activities create awareness about social awareness and develop an overall holistic approach to the life that help in creating responsible citizens. The college has conducted many events to sensitizing the students towards the social services.

The institute organized various Gender Sensitization activities to create awareness about the women protection acts, celebrates Woman Equality Day, National Youth Day, Road Safety Week, Organ Donation Camps, Cancer Awareness programmes, and legal rights for citizens

also conducted.

The NSS units also have dug water harvest pits on the college campus. The institute sensitizes students about the importance of water conservation and its roles in sustainable growth. The NSS units also conduct the Independent Day Celebrations and rally's which promotes the national integrity. Every year, the college also conducts International Yoga Day celebrations, organizes Mock Assembly, National Youth Day etc. The college also conducted Bathukamma Sambaralu which is the Telangana State Festival to create awareness and scientific knowledge behind our traditions.

File Description	Documents
Paste link for additional information	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/69719.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

5

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

32

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

32

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

12

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance,

other universities, industries, corporate houses etc. during the year

12

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college comprises 22 classrooms including Laboratories among these eight classrooms are equipped with LCD facilities to teach the students with ICT tools.

There are Eight Science laboratories (Botany, Zoology, Physics, Chemistry & Computers) besides

English Language Lab (ELL) and a Virtual classroom.

The college has rooms such as the principal room, Vice-principal room, UGC room, Examination room.

Out of two rooms One is allotted for IQAC and one for the Arts faculty. It also has one seminar Hall and Office room.

In addition to this, the college has a library and a Digital library with an Internet facility. The library provides reprographic services to the students who need xerox copies for their future reference. The library consists of 14,570 books.

The college has a small, beautiful garden.

The college is upgraded technologically (with bandwidth100 MBPS) with 133 computers, 5 computer labs such as Computer lab, Digital library, TSKC lab and English language lab with internet facility

and a Virtual classroom.

We are providing Library services constantly to all the students by issuing textbooks and reference books. The faculty members are regularly attending online and offline seminars/conferences, workshops, Short term Courses, SWAYAM MOOCs, etc.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/69615.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Facilities for Sports and Games: The Department of Physical Education and the Committee looks after the facilities provided for Sports and Games (Indoor and Outdoor) and upgrade them as and when the need arises accordingly. Competitive Spirit and Physical Fitness are always kept in the conscience of the students. Achievers are honoured with Certificates and Medals.

Gymnasium: The Department of Physical Education has a Gymnasium. All the students and teachers have access to the College Gymnasium to make use of the tools under the guidance of the Physical Director.

Yoga: The institution celebrates International Yoga Day on June 21 every year. All the students and teachers are encouraged to practice Yoga for physical, mental, and psychological, and social aspects of living conditions. The Seminar Hall is utilized for the practice of Yoga

Cultural Activities:The college hosted to conduct the erstwhile District colleges cultural and literary events at college from 2016-17 to 2019-20. Our college students also participated and won prizes in literary and cultural events as well as sports events held at Kakatiya Govt. College, Hanamkonda and State level events at SR&BJNR College, Khammam

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/69620.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

20

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/69575.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4.12

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college provides an Integrated Library Management System which offers ease of making use of library resources SOUL (2.0)-Software for University Libraries- an integrated library management software designed and developed by the INFLIBNET Centre based on requirements of college and university libraries. It is a user-friendly software developed to work in a client-server environment. The software is acquiescent to international standards for bibliographic formats, networking, and circulation protocols.

The college consists of Library with a good collection of books, serving 526 students and 17 full-time teachers with High-Speed Internet Service of 100 Mbps and Wi-Fi connectivity to all the students. The valuable services of the Librarian is always ready to offer library services to the students and the staff.

The Digital Library is equipped with 13 computers with internet connectivity. The college is provided with INFLIBNET (N-LIST) and all the stakeholders of the library are given access to make use of N-LIST services towards academics and research. The Photo Copier facility is arranged for the students to have copies of certain pages of the choice of the books needed on their part.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://www.inflibnet.ac.in/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.059

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

53

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Our institution has a well-developed system for providing IT facilities to the users. Maintenance and up gradation are done from time to time. LAN facility is provided in the college. ICT is regularly used in everyday class teaching, office, and library work culture. There are 133 working Computer Systems in the college. The plans for infrastructural development are given top priority as the College realizes the correlation between adequate infrastructure and effective teaching-learning. The strategies adopted for ensuring adequate infrastructure are as follows:

- At the beginning of every Academic Year, the Department of Computer Science organises assessment for replacement / up-gradation / addition of the existing infrastructure is carried out based on the suggestions from In-charges of the

- departments, Lecturers in Computer Science after reviewing course requirements, Student-Computer ratio, budget constraints, working condition of the existing equipment and also students' grievances.
- Optimal deployment of infrastructure is ensured through conducting Workshops/Awareness Programmes/Training Programmes for faculty on the use of new technology which is felt necessary to carry out the classroom instruction, practical sessions and for administering other special activities like State/National/International Online Examinations.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/69642.pdf

4.3.2 - Number of Computers

133

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

4.29

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college ensures optimal allocation and utilization of the available financial recourses for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose and using the grants received by the college, as per the requirements, in the interest of the students.

Laboratory: The record of the maintenance account is maintained by the Head of the Departments of the concerned departments.

Library:The requirement and list of books are taken from the concerned departments and Heads of the Departments are involved in the process. The finalized list of required books is duly approved and signed by the principal. Every year at the beginning of the academic session, students are motivated to register themselves in the library to use INFLIBNET.

To ensure the return of books, 'no dues' from the library is mandatory for students before appearing in exams. The proper account of visitors (students and staff) on daily basis is maintained.

Sports:Regarding the maintenance of the Badminton/Volleyball Court/Gymnasium for the college Sports the physical Director of the college takes care of it.

Computers:Computer maintenance through AMC is done regularly and non-repairable systems are disposed of.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/69639.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

268

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

268

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

`B. 3 of the above`

File Description	Documents
Link to institutional website	https://gdcts.cgg.gov.in/mahabubabad.edu
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`14`

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`14`

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

`A. All of the above`

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

1

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

17

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

14

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college believes in giving equal opportunity to the students in supporting the authorities and the faculty and in smooth functioning of the college. Students act as members of various academic and administrative bodies.

The following are some of the committees with student representation:

1. Internal Quality Assurance Cell (IQAC): The members of the committee participate more actively than the rest of the students starting from making arrangements till the valedictory.
2. NAAC Committee: The NAAC Committee is constituted especially with reference to the NAAC accreditation process. The members' participation is highly useful in administering questionnaires such as Student Satisfaction Survey.
3. Library and Reading Room Committee: It offers suggestions in the selection of periodicals to be subscribed to and books to be purchased based on the views expressed in their classes. It also ensures proper discipline is maintained in the Reading Room.
4. Parent-Teacher Committee: The members of the committee coordinate between the institution and the parents and assist the faculty in conducting Parent-Teacher meetings.
5. Games & Sports Committee: It helps the Department of Physical Education in organizing various sports and games events on the occasion of national festivals such as Independence Day and Republic Day.

File Description	Documents
Paste link for additional information	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/69720.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

17

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

"Govt. Degree College, Mahabubabad Alumnae Association" is registered under the Telangana Societies Registration Act 2001, Dt: 06.12.2020

Aims and Objectives:

1. To provide a forum for the Alumni to exchange ideas on academic cultural and social issues.
2. To deliver or arrange Extension Lectures, organize programmes on personality development, Interview skills, Yoga and Sports etc.
3. To raise funds from alumni and other philanthropists for the development of the college.

Government Degree College Mahabubabad was established in the year 1984 and completed 36 years. The college has registered the alumni association that supports college activities and its progress. As stakeholders, they participate in some of the meetings such as the CPDC Meeting and meetings of Extracurricular activities. The college conducts the Alumni Meeting twice a year. The alumni members include old students, who are settled in business, employed in the public or private sector pursuing higher studies and most of them who completed their graduation recently are jobseekers.

In 2020-21, Alumni donated 57 Books to the Library of Govt. Degree

College, Mahabubabad worth Rs.10,298 /- and 328 students contributed Rs.16,370/- which is deposited in the Bank account of the alumni association.

File Description	Documents
Paste link for additional information	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/66280.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the college is "To encourage, educate and empower the young men and Women through the dissemination of knowledge." As guided by its vision, the Government Degree College, Mahabubabad strives to achieve its goals and focuses on creating a conducive academic environment for students to realize their innate potential. The vision statement of the college also finds its reflection in each and every activity organized in the college.

The Government Degree College, Mahabubabad is committed to Encouraging the students to realize their innate potential through effective dissemination of knowledge. Hence all the curricular, and co-curricular programs are designed to unleash the potential of the students.

Encourage the students to attain excellence in the fields of their interest to contribute to their part in the national development. Hence committees like Hobbies and Life Skills, Literary and Cultural and physical education committees are formed to encourage the students in the fields of their interest apart from the guidance from the departments of various subjects.

Educate the students to transform themselves into globally competitive human beings with the required knowledge, skills, and values. Hence various skill-oriented programs are organized on the Telangana Skills and Knowledge Centre (TSKC) platform.

File Description	Documents
Paste link for additional information	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/69063.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college works in the spirit of common and collective leadership and has put in place an appropriate mechanism of decentralization and participative management to develop institutional leadership by nurturing the staff members as leaders.

To decentralize the administration, the principal and the staff meet at the beginning of each academic year and discuss various issues related to academics and administration to chalk out the plans to reach the students. The principal has delegated some powers to the vice-principal, A.E.C, IQAC coordinator, coordinators/conveners of the various committees, and in-charges of departments. The in-charges of the departments take decisions regarding academic innovations and other related activities of their department in consultation with the other members of the department. There are various committees in the college for academic and administrative works viz., Admissions, Examinations, UGC, Cultural, Literary, Library, Sports, etc. to ensure the smooth and effective functioning of the college. Each committee has a coordinator/convener and 2-3 members, with the principal as the chairperson. These Committees frequently meet to plan various activities of the college.

The Students and the office staff associate with the Principal and the faculty for the execution of different academic, administrative, extension-related, co-curricular, and extracurricular activities.

File Description	Documents
Paste link for additional information	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/69098.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The vision of the institution is " To enable the deprived sections of the pupils to enter the portals of the knowledge society, by making higher education accessible to them in the near future, through various adaptable and innovative teaching methods". To enable the youth and their intellectual resources to be more creative, innovative, employable, and self-reliant. Thus, the college sincerely intends to attend to the same objectives of the youth of this marginalized region endeavouring to make them socially responsible and good citizens. All efforts are made to channel their latent talents in strengthening the economy of the nation in the global scenario." and the mission is to cater to the academic needs of the students of various sections of society with career orientation and multi-skill development programs, to encourage the innate talents of each student and help experience the 'pleasure of learning and to help students build self-confidence and face the challenges of life in present and future.

The college has been striving hard to improve the admissions by adopting the 'Door to Door canvassing every year in order to increase enrolment and sustain the Private Institutions which are primely located nearby Bust Station in Mahabubabad.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/65921.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has a well-balanced organizational structure with specific functions. The Commissioner of Collegiate Education, Telangana State is the administrative head of all the Government Degree Colleges in the state as such the Commissioner of Collegiate Education is at the apex of the organogram. At the institutional level, the Principal is the head and DDO(Drawing& Disbursing Officer). The Principal is the academic and administrative head of the institute and works for its development and is authorized to nominate Coordinators, Conveners, and other administration functionaries in the administration. The policies of the institution are implemented by the Principal duly taking the approval of the appropriate authorities concerned.

Appointment rules and service rules of all the staff working in the college are governed by the rules framed by the Government of Telangana and communicated by the Commissioner of Collegiate Education from time to time.Apart from the above, the institutional code of conduct is prepared and communicated to all the employees of the college.

The staff council, comprising all the faculty members, takes the decisions on various issues pertaining to the college, and the same is implemented by the Principal.

File Description	Documents
Paste link for additional information	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/65926.pdf
Link to Organogram of the Institution webpage	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/69068.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Government Degree College, Mahabubabad is a public-funded educational institution. The institution is a Government College, the service rules and guidelines framed by the UGC, and Government of Telangana State are followed scrupulously. All the welfare schemes provided by the State Government are applicable to the permanent teaching and the non-teaching staff members working in the institution. Accordingly, the college extends various welfare measures in order to ensure the effective performance of the teachers and the non-teaching staff.

1. The Teaching and the Non-teaching staff, who were appointed prior to 2004 are eligible for pension benefits on retirement, in which employees can get up to 50% of their last basic pay as their monthly pension.
2. The teaching and the Non- teaching staff who were appointed after 2004 are covered under the New Contributory Pension Scheme.
3. Gratuity, Group Insurance Scheme (GIS), Encashment of Earned Leaves, General Provident Fund, commutation of pension, and family pension are also part of retirement benefits to the employees of the college.
4. Health cards are provided by the state government for free medical treatment of the employees.
5. Eligible faculty members are provided study leave under Faculty Improvement Program (FIP).

File Description	Documents
Paste link for additional information	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/69070.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

17

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

9

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Appraisal for teaching staff is based on the Academic Performance Indicators (API) derived from the Performance-Based Appraisal Scheme (PBAS). The API format of the college contains the details of the teaching process and involvement in the

University/College/student-related activities/ Research related activities of the faculty.

API format includes the various administrative responsibilities held by the faculty in an academic year. The Examination and Evaluation duties that are assigned to the faculty in the College and University are also incorporated for the assessment in API. It also includes Student related Co-curricular, Extension, Field-based activities such as Student clubs, Career counseling, study visits, student seminars, and other events, Cultural, Sports, NCC, NSS, and Community services conducted by the faculty. Organizing Seminars/ Conferences / Workshops, other College activities are also the assessment indicators in API format. The research aptitude of the faculty is assessed through conducting Minor/ Major research projects sponsored by National & International agencies and Single or joint publications in peer reviewed or UGC list of journals.

All the faculty members submit the Academic Performance Indicators to the IQAC with their self-assessment and the same are analyzed by the IQAC.

File Description	Documents
Paste link for additional information	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/69075.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Principal monitors all the financial resources and transactions of the college. All the transactions related to the salaries and other benefits of the employees, the annual budget for administrative purposes, and for improvement of infrastructural facilities are executed through the Integrated Financial Management and Information System (IFMIS) of Govt. of Telangana, and the same is regularly audited at the department of treasuries. All the financial transactions are done through bank accounts only.

In addition to the above, the institute has a mechanism for

internal and external audits. The external financial audit was conducted by the Charted Accountants, whenever necessary. The Commissionerate of Collegiate Education (CCE) constitutes a committee choosing members from other institutions to conduct academic and administrative audits. They verify all the activities of the college and give suggestions for improvement. Action taken report is sent to the O/O CCE.

Commissioner of Collegiate Education, Telangana State, Hyderabad introduced College Administration and Information Management System (CAIMS), which also includes Account Management system of all Government colleges of the state in Account Management System of CAIMS each and every financial transaction of the college is recorded for accountability and transparency.

File Description	Documents
Paste link for additional information	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/68122.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Principal and IQAC Coordinator always strive to encourage the Faculty Members of all the departments to organize seminars/conferences/workshops by sending proposals to various bodies for financial assistance and also put great efforts by

heart and soul to utilize the resources of the college to the extent possible to provide quality and outcome-based education to the students.

The Institutional Strategies for mobilization of funds :

To generate the resources towards research, collaborative projects, etc. from Govt. Funding agencies such as UGC, ICSSR, CSIR, DST, NAAC, MHRD, UGC, TSCHE, etc. and to tap the CSR funds of the Industries.

To mobilize the resources through donations from Philanthropists, Industrialists, Governing Council members, etc.

To tap the funds from the alumni of the Institution

Strategies for Optimal Utilization of Resources:

The Annual Plan is prepared to align with the Institutional Perspective Plan.

The Annual Plan is placed before the Governing Body for deciding on the resources needed, policy interventions and mechanisms, etc.

The allocation of the Financial Resources is planned by the Staff Council of the college.

The implementation, as well as utilization of resources, is undertaken through the well-defined procedures and internal control systems laid down.

File Description	Documents
Paste link for additional information	http://gdcts.cgg.gov.in/OtherPages.edu?page=getButtonDetails&centreId=51&id=19021
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) of the college is a catalyst for quality enhancement duly working across the parameters. The IQAC significantly contributed to

institutionalizing quality assurance with the help of various Strategies and continuous processes during the last five years.

Academic Calendar and Annual Action Plan: At the beginning of every academic year, the IQAC Coordinator, the Academic and Examination Coordinator, and the Principal prepare the Annual Academic Calendar in accordance with the Almanac issued by the affiliating University and Schedule of Academic programs issued by the CCE.

Student awareness programsFaculty empowerment programs:

Comprehensive Feedback Mechanism: IQAC assessed the opinion of various stakeholders of the college such as students, parents, alumni, and faculty by collecting feedback forms from them.

Academic Audit: IQAC facilitated the Academic Audit committees constituted by the CCE to conduct audits of the academic activities of the college.

Mentor-Mentee System: IQAC encouraged the mentor-mentee system for better communication between college administration and students and to build rapport between faculty and students.

Preparation of Reports: The IQAC prepared Annual Quality Assurance Reports and submitted them to NAAC.

IQAC was actively involved in getting the ISO- 9001 certification for the college.

File Description	Documents
Paste link for additional information	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/67912.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college IQAC has put in mechanisms to review its teaching-learning process with an objective to evaluate the quality of the process, identify gaps and initiate appropriate steps to enhance and sustain quality in the Teaching, Learning process.

Program Outcomes, Course Outcomes identification: IQAC discussed with the in-charges of the departments and motivated the staff in preparing and framing the Program outcomes and course outcomes for all courses. The IQAC encourages all the staff members to inform the students about Program Outcomes, Program Specific Outcomes, and Course Outcomes in order to give a crystal-clear awareness about their chosen program and courses.

Program Outcomes, Course Outcomes attainment: IQAC prepared a mechanism to measure the attainment of program outcomes and course outcomes. In each Semester, two internal examinations are conducted in the college, in tune with the course outcomes, and the average of the same is included in the final grade of the student. Grades obtained by the students in the End Semester Examination conducted by the University are converted into a 10-point scale and the same is utilized for the assessment of the attainment of course outcomes by the students at the college level.

File Description	Documents
Paste link for additional information	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/67914.pdf
Upload any additional information	View File

| **6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)** | A. All of the above |

File Description	Documents
Paste web link of Annual reports of Institution	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/67917.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The aim of the college itself is to encourage, educate and empower young women through thedissemination of knowledge and hence it is instrumental in promoting gender equity in society.

1. SAFETY AND SECURITY: The campus is fully protected with a compound wall. Thepremises and classrooms of the college are under continuous CCTV surveillance to ensure the safety andsecurity of the students.The Internal ComplaintsCommittee (ICC) has been constituted in the college. A complaint box is placed in the college to enable thestudents to drop their letters of grievances/complaints.

The anti-ragging and disciplinary committee works on astress-free environment for freshers.

2. COUNSELLING: Gender Sensitization isincluded as an integral part of the curriculum of Languages. WomenEmpowermentCell/ ICC, SHE team (Telangana Police), and other cells are working on awareness of the students.The Mentor- mentee system is also addressthe issues of the students.

3. COMMON ROOMS: The College has a common waiting room and a canteen for the students.

4. WOMEN EMPOWERMENT PROGRAMS: As a part of the promotion of gender equity the studentsare encouraged to participate in different programs on Job readiness through UNDP DISHA,

Careerguidance and counseling through TSKC/IMPACT.

File Description	Documents
Annual gender sensitization action plan	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/69236.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/69238.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1. Solid Waste Management: The main solid waste on the campus includes wastepaper and disposables. Awareness is created among thestudents on the segregation of degradable and non-degradable waste and its proper disposal. Due measuresare being taken for safe disposal of the solid waste in the dust bins to keep the campus clean, neat, and tidy.

2. Liquid Waste Management: Liquid waste released from the laboratories of Chemistry and Life sciences is properly neutralized/ dilutedand the same is utilized for the plants. Glassware used in the laboratory is washed and rinsed with the leastquantity of water.

3. Biomedical waste management: There is no biomedical waste in the college.

4. E-Waste Management: The electronic waste in the college includes discarded electrical or electronic devices such as usedelectronic parts, wires, computer peripherals, and computers certified as outdated and unusable. TheCommissionerate of Collegiate Education, Telangana, Hyderabad (CCE) had an MoU on behalf of allGovernment Degree Colleges in the state with MSTC Limited (A Government of India Enterprise) of all categories of scrap materials, surplus / obsolete stores Materials,etc., 5. Hazardous chemicals and radioactive waste management: Neither Hazardous nor radioactivechemicals are used in the college laboratories.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	http://ccets.cgg.gov.in/Uploads/files/buttonDetails/69237.pdf
Any other relevant information	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | **C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:	**A. Any 4 or All of the above**

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**

5.landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	[View File](#)
Certificates of the awards received	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Various activities are conducted every year to provide an inclusive environment to the students. For thepurpose of promotion of universal values and communal harmony, our college conducts programs oninterfaith harmony, tolerance, understanding, and empathy towards fellow countrymen. These types ofactivities renew our commitment towards the heterogeneous culture and its different shades. Theimportance of unity in diversity is emphasized.

Major festivals of India like Dasara, Holi, Raksha Bandhan, Ramazan, Christmas, and National Festivalsare celebrated with lots of joy and enthusiasm to promote tolerance and harmony towards culturaldiversity. Feasts are arranged at college and gits and greetings are exchanged warm-heartedly.

Regional festivals like Ugadi and Bathukamma are celebrated with great joy and are marked by Rangolicompetitions and floral arrangements.

Every year Fresher's Day and Farewell Days are celebrated with a lot of joy and fun focusing on localcultures & traditions.

Yuvatharangam a cultural and literary fest is celebrated in the college every year; students participate withgreat enthusiasm, and it is a showcase program to perform their skills in cultural and literary events.

Our students and NSS and NCC volunteers participated in the programs like Drivers Day and greeted thedrivers with rose flowers.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college conducts several activities for sensitizing and inculcating values, rights, and responsibilitiesenshrined in the constitution of India.

The republic day is celebrated on 26th January every year with zeal and enthusiasm duly inculcating thespirit of the Indian constitution. The socialist, democratic values and principles of social,economic, and political justice, liberty of thought, expression, belief, faith and worship, Equality of status,and opportunity are reflected in various activities conducted in the college.

Democratic spirit is inculcated to the students through the class representative system in the college.During the election of class representatives, various methods of elections were introduced to the students.The students experienced the democratic process through their active participation in the class representative system.

Two NSS units are established in the college to provide hands-on experience to young students indelivering community service. As part of community service, the NSS volunteers propagate theconstitutional values, as well as different welfare schemes implemented by the state and central governments.They also participated in Swatch Bharath, a flagship program of the Government of India, andsensitized the people in the adopted villages on the importance of health and hygiene.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The spirit of nationalism and patriotic fervour is very much pervading in the air of Mahabubabad. Thecollege organizes and celebrates various national and international commemorative days and local festivalsfor achieving inculcate cultural integrity amongst the students.

Republic Day, Independence Day:The entire campus including the ground wears a festive look on these days. In this connection, Elocution,Essay Writing, Quiz, Debating, and patriotic song Competitions are conducted for the students at thecollege level.

The Principal hoists the national flag from the stage and delivers his message to the gathering. In hismessage, the Principal not only recounts the year-long achievements of the college, but he also talks aboutthe future plans and exhorts the students to strive hard to scale greater heights.

SWATCH PAKWADA PROGRAMME: Three Day Swatch Pakwada Programme offered by Ministry of Youth Affairs, New Delhi. The prestigiousprogramme was inaugurated by Narendra Modi to make India Swatch India. Volunteers cleaned theGovernment Civil Hospital, Mahabubabad premises,

The following National Festivals are celebrated in the college:

- Makar Sankranti.
- National unity Day,
- Bathukamma festival,
- Dasara,
- National Science Day,
- National Mathematics Day,
- Telugu basha Dinotsavam,
- NSS Day,
- National Voters Day,
- Indian Constitution Day,,
- Water Day
- Earth Day
- Ozone Day
- Heritage Day
- Tourism Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Mid-Day Meals: 1. The Objectives :

To provide simple meals to students during lunch timeNutritious meal to the students belonging to BPL familiesTo improve students' attendance in post-lunch session classes.To improve pass percentage.

"Student empowerment through skill development and entrepreneurship programs"

1. Objectives of the Practice:

- To promote entrepreneurial skills among the students at this college by organizing a series ofprograms like workshops, seminars, e-weeks etc.
- To promote a culture of self-reliant and self-dependency among the students rather than dependingon external employment
- To empower students through skill development programs and make them ready for the job market.
- To have a wide network in the form of collaborations with established agencies to help and guidethe students in promoting entrepreneurial skills.
- Promoting six core values of entrepreneurship among the students i.e., Excellence, Leadership,Integrity, Innovation, Collaboration, and Impact.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	[View File](#)

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

It is a ID College and District Resource Center for three more Government Colleges in Mahabubabad. It received ISO Certification twice. It also received two awards from municipality for promoting Swachh Sarvekshan and Environmental awareness . We help the technical education in conducting POLYCET Exam. Our college staff helps EAMCET and POLYCET for Verifications of Certificates. We are also catering to the needs of students who cannot attend college through Open University. We provided NAC an opportunity to promote skill Indian and with their help few of the students are acquiring

skills in Tailoring, building etc. the college is promoting skills through Women Empowerment cell and Entrepreneur ship cell. We also manage PG Centre of Kakatiya University.

1. Mentor mentee

2. CBCS with Internal Evaluation.

3. Career Guidance.

4. Placements are Provided through TSKC and TASK

5. ICC

6. NSS Units

7. Registered Alumini

8. Gym facility

9. Faculty Forum to promote Research

10. Promoting Digital Awareness through IIT Mumbai and TASK

11. Value Added Çertificate Courses

12.CPDC

13. Heritage club

14. Farmers club

15. Red Ribbon club

16. Consumer club

17.Digital Library

18. Canteen

19. Grievance redressal cell

20. Online IAS and other Competitive exam coaching.

21. Green Audit.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	[View File](#)

7.3.2 - Plan of action for the next academic year

- **We are planning introduce more certificate courses**
- **Establishing women's safety wing**
- **To strengthen EDC.**
- **To sign more MoUs**
- **Conduct webinars and seminars**
- **Conduct health camps.**
- **Conduct blood donation camps.**