

GOVERNMENT DEGREE COLLEGE BELLAMPALLY**DISTRICT MANCHERIAL, TELANGANA STATE 504251****DEPARTMENT OF POLITICAL SCIENCE ANNUAL ACTION PLAN FOR THE ACADEMIC YEAR 2020-21**

Sl.No.	Month & Week	Activity	Description	Conducted or not, reasons if not conducted	Resource Persons	Remarks
1	June II Week	Preparation of Departmental Annual Plan	Preparation of Departmental annual academic plan for the year 2020-2021	Conducted	1.S.Prbhakar, Lecturer in Political science	*
2	June III & IV Weeks	DOST Admission Work & NAAC preparatory Work	Admission process and NAAC departmental records preparation & Submission	Conducted	DOST Coordinator & IQAC Coordinator	*
3	July I & II Weeks	DOST Admission Work & NAAC preparatory Work Deartmental activities (Online)	Admission process	Conducted by Dept. of Public Administration	1.S.Prabhakar, Lecturer in Political science	*
4	July III & IV-Weeks	Preparation for online instruction as per GOI & T.S COVID Guidelines	Recording of You Tube lessons and COVID 19 Awareness to stakeholders	Conducted	Principal, faculty of Political science administration & Staff	*
5	August I & II Week	Preparation for online instruction	Recording of You Tube lessons & Updating departmental activities	Conducted	1.S.Prabhakar, Lecturer in Political science	*
6	August III Week	Independence Day	Independence Day Celebrations	Conducted	Principal and staff	*
7	August IV Week	Online Teaching preparatory work & Commencement of Student Centric activities	Preparation of PPTs and other material for online teaching & Conducting related activities	Conducted	Faculty of Political science	*
8	September I & II Weeks	1. Commencement of classes for III & V Sem. 01-09-2020	1.Online Instruction for III Semester	Conducted	Faculty of Political science	*
9	September III Week	Professional Activity	Teacher Evaluation Process: collection of feedback, analysis, documentation	Not Conducted	IQAC Coordinator	Conducted in Feb. 2021 after offline classes started
10	September IV Week	Swacch Bharat, NSS Day	Cleaning of the college premises, conducting NSS related activites	Conducted	NSS Coordinator Sri G. Mohan & Staff	*

11	October I Week	Gandhi Jayanti	Celebrations	Not Conducted	NSS Programme Officer Sri S.Political science	Due to COVID Pandemic
12	October II Week	Student Centric Activity	Related activities	Not conducted	*	Due to COVID Pandemic
13	October III Week	Teacher Centric Activity & Practical Exams	Review Meeting, Academic matters	Conducted	Principal & faculty of Political science	*
14	October IV Week	Swachbharath	Cleaning of the college premises, conducting NSS related activities	Conducted	NSS Coordinator Sri S.Prabhakar	*
15	November I Week	College Website	Activity updation	Conducted	IQAC Coordinator	*
16	November II Week	Internal Assessment I for III & V Sem.& Semester Examinations World diabetic day	Conducting and evaluating the answer scripts, conducting related activities on World Diabetic Day	Conducted at a later date, Diabetic day not observed	All the teaching staff	Due to COVID Pandemic
17	November III & IV Weeks	Swachh Bharat Program	Cleaning of the college premises, sanitization as per COVID guidelines	Conducted	All the teaching staff	*
18	December I Week	1.World AIDS Day (1-12-2020) 2. Commencement of Classes for Semester I (07-12-2020) Online	Conducting AIDS awareness programme following COVID protocol	Conducted	All teaching staff	*
19	December II Week	Orientation for New students	Induction to students of college activities - Antirragging, NSS, code of conduct	Not Conducted	All teaching staff	Due to COVID Pandemic
20	December III Week	Student Centric Activity	Seminars/Project Works	Not conducted	Faculty of Political science	Not conducted due to poor strength during online teaching
21	December IV Week	Internal Assessment II for III & V Sem.	Conducting and evaluating the answer scripts	Conducted	Faculty of Political science	*
22	January 2021 I & II Weeks	Departmental review meeting	Review Meeting, Academic matters	Conducted	Principal & faculty of Political science	*
23	January I to III Weeks	Semester Examinations	K.U Practical Examinations	Conducted	All teaching staff	*
24	January IV Week	Republic Day	Celebrations	conducted	Principal and staff	*

25	February I Week	Offline Classes	Commencement of classes for IV	conducted	All the teaching staff	*
26	February II & III Weeks	1.TKHH Program 2.student Centric Activities(Quiz)	1.Plantation program by Eco-club & NSS 2. Conducting quiz	Conducted	1. All teaching staff 2 Faculty of Political science	*
27	IV Week	Internal Assessment I for Sem.	Conducting Exams and recording marks and conducting	Conducted	Department of Political science	*
28	March I & II Weeks	1. Internal Assessment II for Sem 2.. Quiz and Student Seminar	1 Conducting Exams and recording marks 2.Conducting student Seminar and quiz	Conducted	Department of Political science	*
29	March III & IV Week	Assignment	Given Student Assignment	Conducted	Department of Political science	*
30	April I & II Weeks	1. Internal Assessment I for IV & VI Sem. 2. Practical Exam for Sem I 2. Commencement of theory exams for Sem I	1. Conducting exam and recording marks 2. Conducting Practical and theory exmas	Conducted	Faulty of Political science	*
31	April III & IV weeks	Student Centric activities	Conducting student seminars	Conducted	Faulty of political science	*
32	May	Summer Vacation				