

## GOVERNMENT DEGREE COLLEGE ,SHADNAGAR

### Institutional Action plan 2020-21

AUGUST-2021

Month & Date	Activity	Description
06.08.2020	<b>Prof.Jaya Shankar Jayanthi</b>	Prof.Jaya Shankar Jayanthi
15.08.2020	<b>Independence Day celebrations Academic Festival 2018-19</b>	Conduct of related activities College Level. Presentation of awards to toppers in Academics (subject wise & group wise).
23.08.2020	<b>World Mosquito day</b>	Conduct of related activities
26.08.2020	<b>Women's Equality Day</b>	Conduct of related activities by ICC
26.08.2020	<b>Telugu Bhasha Dinotsavam</b>	Conduct of related activities
I WEEK	<b>IQAC</b>	IQAC Meeting With all me departments
	<b>Review Meetings at Different level</b>	Review of Academic, Administrative and different Levels financial aspects
	<b>Harivillu</b>	Meeting of all clubs - Review and Progress
I Saturday	<b>Staff Council meeting</b>	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
III Saturday	<b>Staff Meeting</b>	Meeting of the Principal with staff
IV Saturday	<b>SwachhaBharath</b>	Cleaning of College Premises including Rooftops, Terraces, and Overhead Tanks & Sumps.

## SEPTEMBER-2020

Month & Date	Activity	Description
5th	<b>Teachers' Day</b>	Celebration of Teachers' Day
8th	<b>International Literacy Day</b>	Organizing Inter/Intra College Literary Fest
9 <sup>th</sup>	<b>Kaloji Jayanthi</b>	Celebration of Kaloji Jayanthi
15th	<b>TSKC</b>	Organizing related activities
24th	<b>NSS Day</b>	NSS activities
I WEEK	<b>Extension &amp; Outreach activities</b>	Organizing Guest lectures I Field visits/ social/community development activities etc.
	<b>IQAC</b>	IQAC Meeting With all me departments
II WEEK	<b>Review Meetings at Different level</b>	Review of Academic, Administrative and different Levels financial aspects
	<b>CPDC meeting</b>	Meeting of College CPDC to review and discuss various matters
	<b>Teacher Evaluation Process</b>	<ul style="list-style-type: none"> <li>• Collection of student feedback on every teacher by IQAC</li> <li>• Analysis &amp; Action taken by Principal</li> <li>• Documentation for Academic Audit</li> </ul>
	<b>Parents Meeting</b>	Teachers meet the parents
	<b>Harivillu</b>	Meeting of all clubs - Review and Progress
III WEEK	<b>Student centric activities</b>	. Class room seminars, Study Projects and competitions etc., Remedial Instruction
	<b>College Social Responsibility Cell</b>	Organizing related activities
I Saturday	<b>Staff Council meeting</b>	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
III Saturday	<b>Staff Meeting</b>	Meeting of the Principal with staff
IV Saturday	<b>Swachha Bharath</b>	Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps.
September	<b>Telangana ku Haritaharam</b>	Organizing related activities tending to Greenary and Gardens in consultation with District authorities Organising activities related to Environment protection like Water
	<b>Eco fest</b>	Organizing activities related to Environment protection like Water management, Waste management etc. Display of student projects and conduct of competitions

## OCTOBER-2020

Month & Date	Activity	Description
1 <sup>st</sup>	<b>Commencement of classes for I Sem</b>	Commencement of classes for I Sem
2 <sup>nd</sup>	<b>Gandhi Jayanti &amp; Lal BahadurSastri Jayanti</b>	Celebration of days
7 <sup>th</sup> -16 <sup>th</sup>	<b>Short vacations</b>	Short vacations for 3 <sup>rd</sup> & 5 <sup>th</sup> semester
17 <sup>th</sup>	<b>Legal Rights for Women's</b>	Conduct related activities
19 <sup>th</sup>	<b>Bathukamma Festival</b>	Conduct related activities
22 <sup>nd</sup>	<b>Re-Opening for 3<sup>rd</sup> &amp; 5<sup>th</sup></b>	Re-opening for 3 <sup>rd</sup> & 5 <sup>th</sup> semesters after vacation
23 <sup>rd</sup> to 26 <sup>th</sup>	<b>Internal-I for 3<sup>rd</sup> &amp; 5<sup>th</sup></b>	Internal assessment-II for 3 <sup>rd</sup> & 5 <sup>th</sup> Semesters
24 <sup>th</sup>	<b>UNO formation Day</b>	Conduct related activities
31 <sup>st</sup>	<b>National Integration Day</b>	Conduct related activities
I WEEK	<b>Review Meetings at different Levels</b>	Review of Academic, Administrative and financial aspects
	<b>Anti Ragging Campaign</b> <b>IQAC Evaluation</b>	IQAC Meeting with all the departments. Collection of Students' feedback on teachers, Analysis, submission of analysis report to Principal Action of Principal on Students' feedback on teachers.
	<b>TSKC Day</b>	A PPT presentation/ Talk/ Skit/ Seminar to all students (class wise) on Career Prospects by H.R.representative/JKC Trainee, Coordinator or Mentor/Guest Lecturers etc.
III WEEK	<b>I Internal Assessment</b>	Conductind III, V Sem Internal Examination
Last WEEK	<b>Student centric activities</b>	. Class room seminars, Study Projects and competitions etc., Remedial Instruction
	<b>College Social Responsibility Cell</b>	Organizing related activities
I Saturday	<b>Staff Council meeting</b>	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
III Saturday	<b>Staff Meeting</b>	Meeting of the Principal with staff
IV Saturday	<b>SwachhaBharath</b>	Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps.
October	<b>Telangana ku Haritaharam</b>	Organizing related activities tending to Greenary and Gardens in consultationwith District authorities Organising activities related to Environment protection like Water

## NOVEMBER-2020

Month & Date	Activity	Description
10 <sup>th</sup> to 12	<b>I Internal Assessment</b>	Conducting I Internal Assessment for semester I
11 <sup>th</sup>	<b>National Education day</b>	Conduct of related activities
12 <sup>th</sup> to 30 <sup>th</sup>	<b>Exams-3<sup>rd</sup> Semester</b>	Commencement of examinations for 3 <sup>rd</sup> & 5 <sup>th</sup> semesters
14 <sup>th</sup>	<b>PanditJawahar Lal Nehru Birthday/World Diabetes day</b>	Conduct of related activities
14 <sup>th</sup> to 20 <sup>th</sup>	<b>National library Week</b>	1.organizing programs to inculcate reading habits National Library Week 2.Assignments to encourage students to visit libraries and use the resources to the maximum extent
19 <sup>th</sup> to 1 <sup>st</sup> December	<b>Exams-first semester</b>	Commencement of examinations for first semesters
I WEEK	<b>Communal Harmony I College Social Responsibility Week</b>	Conduct of related activities etc.
	<b>IQAC</b>	IQAC Meeting With all me departments
	<b>TSKC</b>	Organizing Campus drive
	<b>Career Guidance Cell</b>	Conducting coaching classes for students to prepare for EdCET/ PGCET/Competitive examinations etc.
Last WEEK	<b>Harivillu - Sports &amp; Cultural Fest</b>	Organizing District level Sports & cultural festival
I Saturday	<b>Staff Council meeting</b>	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
III Saturday	<b>Staff Meeting</b>	Meeting of the Principal with staff
IV Saturday	<b>SwachhaBharath</b>	Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps.
November	<b>Telangana ku Haritaharam</b>	Organizing related activities tending to Greenary and Gardens in consultation with District authorities Organizing activities related to Environment protection like Water

## DECEMBER-2020

Month & Date	Activity	Description
1 <sup>st</sup>	<b>AIDS day</b>	Red Ribbon Clubs conduct AID awareness programs in collaboration with District officials
3 <sup>rd</sup>	<b>Classes for 3<sup>rd</sup> &amp; 5<sup>th</sup> semester</b>	Commencement of classes for 2 <sup>nd</sup> , 4 <sup>th</sup> & 6 <sup>th</sup> semesters
10 <sup>th</sup>	<b>Human Rights Day</b>	Conduct of related activities
21 <sup>st</sup> -23 <sup>rd</sup>	<b>II Internal Assessment</b>	Conducting II Internal Assessment for semester I
24 <sup>th</sup>	<b>National Consumer Day</b>	Competitions & awareness program
25 <sup>th</sup>	<b>Good governance day</b>	Conduct of related activities
I WEEK	<b>Communal Harmony I College Social Responsibility Week</b>	Conduct of related activities etc.
	<b>Review Meetings at different Levels</b>	Review of Academic, Administrative and financial aspects
	<b>IQAC</b>	IQAC Meeting With all me departments
	<b>TSKC</b>	Organizing Campus drive
	<b>Career Guidance Cell</b>	Conducting coaching classes for students to prepare for EdCET/ PGCET/Competitive examinations etc.
II WEEK	<b>Harivillu - Sports &amp; Cultural Fest</b>	Organizing District level Sports & cultural festival
	<b>Staff Council meeting</b>	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
I Saturday	<b>Staff Meeting</b>	Meeting of the Principal with staff
III Saturday	<b>SwachhaBharath</b>	Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps.
December	<b>Telangana ku Haritaharam</b>	Maintenance plants

## JANUARY-2021

Month & Date	Activity	Description
7 <sup>th</sup>	<b>3<sup>rd</sup> &amp; 5<sup>th</sup> Semester</b>	Last Instruction Day
12 <sup>th</sup>	<b>National youth day</b>	Celebration of the day
25 <sup>th</sup>	<b>National Voters day</b>	Organize programs to sensitize students on exercising the franchise
26 <sup>th</sup>	<b>Republic day</b>	Celebration of Republic Day
I WEEK	<b>IQAC</b>	IQAC Meeting With all departments
I & II WEEK	<b>Review Meetings at different Levels</b>	Review of Academic, Administrative and financial aspects
II WEEK	<b>TSKC &amp; Career Guidance Cell</b>	Organizing Campus drive job fairs & campus drives
I Saturday	<b>Staff Council meeting</b>	Meeting of the Principal with staff
III Saturday	<b>Staff Meeting</b>	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
IV Saturday	<b>SwachhaBharath</b>	Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps.
January	<b>TSKC</b>	Organizing Campus drives TSKC Day - A PPT presentation/ Talk/ Skit/ Seminar to all students (class won Career Prospects by H.R. representative/TSKC trainee, Coordinator Mentor/Guest Lecturers etc.
	<b>Career Guidance Cell</b>	Conducting coaching classes for students prepare for EdCET/ PGCET/Competitive examinations etc.
	<b>Telangana ku Haritaharam</b>	Maintenance plants

## FEBRUARY-2021

Month & Date	Activity	Description
4 <sup>th</sup> to 6 <sup>th</sup>	<b>Internal-II for Semester II</b>	Internal assessment test for Semester II
4 <sup>th</sup> to 7 <sup>th</sup>	<b>Internal-II for Semester IV &amp; VI</b>	Internal assessment test for Semester IV & VI
15 <sup>th</sup>	<b>Job Mela</b>	JobMela to be organized at all ID colleges
21 <sup>st</sup>	<b>AntarjaatiyaMatruBhashaDinotsavam</b>	Celebrating the Day
28 <sup>th</sup>	<b>National Science Day</b>	Conduct of related activities
I WEEK	<b>CPDC meeting</b>	Meeting of College CPDC to review and discuss various matters
	<b>IQAC</b>	IQAC Meeting With all departments
II WEEK	<b>Review Meetings at different Levels</b>	Review of Academic, Administrative and financial aspects
	<b>Performance improvement activities</b>	Revision and Remedial classes to needy students
	<b>TSKC &amp; Career Guidance Cell</b>	Organizing Campus drive job fairs & campus drives
I Saturday	<b>Staff Council meeting</b>	Meeting of the Principal with staff
III Saturday	<b>Staff Meeting</b>	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
February	<b>Telangana ku Haritaharam</b>	Maintenance plants

## MARCH-2021

Month & Date	Activity	Description
8 <sup>th</sup>	<b>International Women's Day</b>	Conduct of related activities & competitions for students & staff
24 <sup>th</sup>	<b>World T.B Day</b>	
26 <sup>th</sup> to 29 <sup>th</sup>	<b>Internal Test-II for semester 4<sup>th</sup> &amp; 6<sup>th</sup></b>	Internal assessment for semester 4 <sup>th</sup> & 6 <sup>th</sup>
30 <sup>th</sup>	<b>Instructions</b>	Last day of instructions for semester 4 <sup>th</sup> & 6 <sup>th</sup>
31 <sup>th</sup> to 4 <sup>th</sup> April	<b>Preparation holidays &amp; practical exams</b>	Preparation holidays & practical exams for semester 4 <sup>th</sup> & 6 <sup>th</sup>
I WEEK	<b>Budget Utilization</b>	Submission of all bills to DTO
	<b>IQAC</b>	IQAC Meeting With all departments
II WEEK	<b>Review Meetings at different Levels</b>	Review of Academic, Administrative and financial aspects
Last WEEK	<b>Stock Verification</b>	Stock verification of Laboratories and Libraries.
I Saturday	<b>Staff Council meeting</b>	Meeting of the Principal with staff
III Saturday	<b>Staff Meeting</b>	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
March	<b>Telangana ku Haritaharam</b>	Maintenance plants



## APRIL-2021

Month & Date	Activity	Description
5 <sup>th</sup>	<b>Babu Jagjivan Ram's birthday</b>	Celebrating the day
7 <sup>th</sup>	<b>World health day</b>	Celebrating the day
14 <sup>th</sup>	<b>Dr. B.R. Ambedkar's birthday</b>	Celebrating the day
I WEEK	<b>Preparation of Annual Academic Performance</b>	Prepare of college Annual Academic Performance Report (AAPR) and submit soft Report copy to CCE
	<b>IQAC</b>	Preparation of IQAC report, upload to college website and submission of soft copy to naac.tgce@gmail.com
	<b>Preparation of college Annual Academic Plan For 2021-22</b>	Preparation of college Annual Academic Plan for 2021-22
I Saturday	<b>Staff Council meeting</b>	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
III Saturday	<b>Staff Meeting</b>	Meeting of the Principal with staff
IV Saturday	<b>Swachha Bharath</b>	Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps.
April	<b>Telangana ku Haritaharam</b>	Maintenance of plants

Month & Date	Activity	Description
5 <sup>th</sup> June 2021	<b>World Environment Day</b>	Conduct related activities
7 <sup>th</sup>	<b>World Population Day</b>	Celebrating the day
14 <sup>th</sup>	<b>Coaching for PG entrance exams</b>	Career guidance for students and p.g coaching for interested students
I WEEK	<b>Preparation of Annual Academic Performance</b>	Prepare of college Annual Academic Performance Report (AAPR) and submit soft Report copy to CCE
	<b>IQAC</b>	Preparation of IQAC report, upload to college website and submission of soft copy to naac.tgce@gmail.com
	<b>Preparation of college Annual Academic Plan For 2021-22</b>	Preparation of college Annual Academic Plan for 2021-22
I Saturday	<b>Staff Council meeting</b>	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
III Saturday	<b>Staff Meeting</b>	Meeting of the Principal with staff

IV Saturday	<b>SwachhaBharath</b>	Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps.
April	<b>Telangana ku Haritaharam</b>	Maintenance of plants
24 june	<b>Interinternal Assessment for Sem- II, IV &amp; VI</b>	Career guidance for students and p.g coaching for interested students

#### JULY-2021

Month & Date	Activity	Description
I WEEK	<b>Field Trip</b>	
7 <sup>th</sup>	<b>World health day</b>	Celebrating the day
14 <sup>th</sup>	<b>Dr. B.R. Ambedkar's birthday</b>	Celebrating the day
I WEEK	<b>Preparation of Annual Academic Performance</b>	Prepare of college Annual Academic Performance Report (AAPR) and submit soft Report copy to CCE
	<b>IQAC</b>	Preparation of IQAC report, upload to college website and submission of soft copy to naac.tgce@gmail.com
	<b>Preparation of college Annual Academic Plan For 2021-22</b>	Preparation of college Annual Academic Plan for 2021-22
I Saturday	<b>Staff Council meeting</b>	Meeting of the Principal with Heads of departments to review previous month's activities and plan for current month's activities
III Saturday	<b>Staff Meeting</b>	Meeting of the Principal with staff
IV Saturday	<b>SwachhaBharath</b>	Cleaning of College Premises including Rooftops, Terraces, Overhead Tanks & Sumps.
April	<b>Telangana ku Haritaharam</b>	Maintenance of plants