Commissionerate of Collegiate Education, Telangana

Academic Audit of GDCs

Format-II (Department Proforma)

Name of the College & Address :GIRRAJ GOVERNMENT COLLEGE(A),NIZAMABAD

Name of the Department   :Public Administration

Name of the Incharge   :Dr.E.Laxminarayana

No.of Faculty Members in the Department : 02

Academic Year   : 2020-2021

S.No	Activities to be Undertaken	Remarks
1.	Department Action Plan	ACTIONPLAN
2.	Details of Certificate Courses offered (At least one Certificate Course shall be conducted for every department per year). (with the details of Syllabus/ Duration of course /Faculty involved/ % of Students participated /Proof of Certificate)	NIL
3.	Details of Student Study Projects (At least one project shall be supervised by everyfaculty per year)	**Student Study Project**
4.	Details of Field work/ Field Survey (At least one per year)	NIL
5.	Result Analysis (Details of Pass % of University Marks, &Internal Marks)	RESULT ANALYSIS
6.	Details of Conferences/ Seminars/ Workshops organized at State/ National/International level.	NIL.

	(At least one Programme for every Department per year)		
7.	Details of Functional MoU's and activities initiated under MoU's. (Department Wise)	NIL	
8.	Details of Collaborations (Faculty Exchange/Student Exchange/On-the–Job Training / Research, etc.)	No	
9.	Details of activities conducted for students for Future employment/ Competitive Examinations&Higher Education (P.G., B.Ed. Entrance examinations, etc.)	NIL	
10.	Does the Department have library. If Yes, Mention the details of • No.of Text Books • No.of Reference Books	DEPARTMENTAL LIBRARY	
11.	Details of Outreach Programmes conducted (outside the college premises in collaboration with Industry, Community, NGO's, etc.)	NIL	
12.	Department Innovative/ Best Practices.	PRINCIPAL FAC	
13.	Details of the Significant Achievements of the Department	NIL	

Signature of the Incharge   Signature of the Principal

***Note:**

All the relevant documents shall be uploaded in the College Website from time to time and provide the Web-links in the given format.