YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution

KNM GOVT. DEGREE COLLEGE, MIRYALAGUDA

- Name of the Head of the institution

Sri T. VENKATA RAMANA

- Designation

Principal

- Does the institution function from its own campus?

Yes

- Phone no./Alternate phone no.

9491499344

- Mobile No:

9154806870

- Registered e-mail

knmdc1981@gmail.com

- Alternate e-mail

venkataramanathrasu@gmail.com

- Address

EEDULAGUDA

- City/Town

Miryalaguda

- State/UT

Telangana

- Pin Code

508207

2.Institutional status

- Type of Institution

Co-education

- Location

Urban

- Financial Status

UGC 2f and 12(B)

- Name of the Affiliating University

  Mahatma Gandhi University, Nalgonda

- Name of the IQAC Coordinator

  Smt S. SUNANDA

- Phone No.

  9491499344

- Alternate phone No.

  9030933309

- Mobile

  9154806870

- IQAC e-mail address

  sunandhajukanti@gmail.com

- Alternate e-mail address

  prl-gdc-mlg-ce@telangana.gov.in

3.Website address (Web link of the AQAR (Previous Academic Year)

https://ccets.cgg.gov.in/Uploads/files/buttonDetails/49626.pdf

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

  https://ccets.cgg.gov.in/Uploads/files/buttonDetails/62959.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C**	**1.74**	**2020-21**	**01/03/2021**	**28/02/2026**

6.Date of Establishment of IQAC   **01/06/2015**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NIL**	**NIL**	**NIL**	**NIL**

8.Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

  View File

9.No. of IQAC meetings held during the year   **12**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Getting ready the college for NAAC Peer Team Visit for the First Cycle

2. Encourages all the Departments to celebrate the important occasions such as educational Day, Science Day, Voters day, youth day so that students get motivated to imbibed responsibilities and human values.

3. Awareness sessions organized by TSKC on interview skills, Group Discussions improve employability skills.

4. Department wise results are analysed and reports are communicated to the Principal

5. Motivate faculty to adopt innovate teaching learning methods

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Increasing Green Coverage in the Campus	Forming an Eco club massive plantation drive was observed with the Coordination of Haritha Haram Committee
Remedial coaching classes	Conducted
College website updating	Upgraded with more user friendly for easy access of the staff & students
Continuous & comprehensive evaluation of students by conducting tests, assignments, seminars, skill development activity etc	Regular & Periodic tests and assignments were conducted & internal assessment marks were recorded
Increasing Greenery	During the academic year several plantation programmes were conducted to increase greenery in the college

13.Whether the AQAR was placed before statutory body?　　Yes

- Name of the statutory body

Name	Date of meeting(s)
Staff Council	20/09/2021

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Name of the Head of the institution	Sri T. VENKATA RAMANA
• Designation	Principal
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• Phone no./Alternate phone no.	9491499344
• Mobile No:	9154806870
• Registered e-mail	knmdc1981@gmail.com
• Alternate e-mail	venkataramanathrasu@gmail.com
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• City/Town	Miryalaguda
• State/UT	Telangana
• Pin Code	508207
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• Mobile	**9154806870**
• IQAC e-mail address	**sunandhajukanti@gmail.com**
• Alternate e-mail address	**prl-gdc-mlg-ce@telangana.gov.in**

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• if yes, whether it is uploaded in the Institutional website Web link:	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/62959.pdf

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- Name of the statutory body

Name	Date of meeting(s)
Staff Council	20/09/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	28/02/2022

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**16**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**405**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**173**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**28**

File Description	Documents
Data Template	View File

3.Academic

3.1	**13**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**17**
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	**15**
Total number of Classrooms and Seminar halls	
4.2	**173624**
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	**70**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

KNMGDC Miryalguda follows the curriculum designed by MGU Nalgonda with CBCS pattren with guidelines of CCE.

By preparing Academic Calendarand time table schedule of 90 working days the courses such as AECC, SEC, DSC and GE are

exceuted.

Syllabus completion is done properly and digital teaching dairy is maintained.

The principal of the college informs all the updates and changes of University schedule and see that they are implemented in the curriculum.

A Lesson plan includes course outcomes ,course objectives ,content topics ,reference books by learning through the topics prepared by respective faculty members at the beginning of each semester .It gives an insight how the lecture class will be handled throughout the semester. In addition to the above, various programmes are conducted through TASK, IIT BOMBAY TUTORIALS by TSKC to impart employable skills and life skills.

Each department sets their own vision &mission .which match with the institutional vision and mission .Program outcomes are developed for each program &course outcomes are defined for each course.(theory & labs).

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/62959.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic Calendar and college level calendar are prepared and the same schedule is transacted.

CIS (Continuous Internal Evaluation) is done by conducting internal exams, organising seminars, quiz competitions, project works and laboratory performance.

Through academic and review meetings suggestions received and implemented properly.

Curricular activities are strictly followed as per the academic calendar and the teaching plan and implementation of activities are recorded by the faculty.

Co- curricular activities such as debates ,group discussions ,student seminars and assignment projects are a regular part of the teaching . Study tours /field trips are also conducted by the concerned departments to add value to the existing academic curriculum.

Extra Curricular activities such as birth anniversaries of many national icons and also days of national and international import and. Various extension activities like awareness rallies and blood donation camps are conducted by NSS units of the college.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	[https://ccets.cgg.gov.in/Uploads/files/buttonDetails/67242.pdf](#)

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

6

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

190

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

190

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

KNMGDC Miryalguda follows the curriculum designed by mahatma Gandhi University, Nalgonda as per the guidelines of CCE. The Curriculum includes professional ethics, Gender Sensitization, Human Values, Environment and sustainability as AECCs, and GEs. Gender Sensitization, Environmental Science, Urban Local Governance are included in the syllabus curriculum.

To promote human values, Birth anniversaries of famous personalities, blood donation programmes are organised timely.

Various programs are arranged through TASK to impart professional ethics and employability skills. In addition to the A.E.C.C course on Environmental Studies, various awareness programs on the importance of protecting the environment and sustainability of resources are organized in the college from time to time. As a part of green initiatives, various saplings & plants are planted on the campus. And thus, the institution believes in the harmony of nature and mankind. NSS Units regularly monitor and maintain the plants on the campus. Clean and green programs are conducted regularly to maintain the green and healthy environment of the college campus. NSS Volunteers propagated the importance of protecting the environment and sustainability of resources available in the villages during their camps.

File Description	Documents
Any additional information	[View File]()
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	[View File]()

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/74128.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

300

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

152

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

KNM GDC assesses the learning levels of students immediately after the admission process and later during the transaction of curriculum and organizes special programs for advanced learners and slow learners by adopting appropriate strategies.

Strategies adopted after admissions

By organising Orientation and induction programmes, staff and the Principal bring awareness about different curriculum and extracurricular and the facilities such as TSKC, MANA TV, NCC, NSS, Sports and Library facilities in the college.

By previous Academic Records, interaction with the students in conducting seminars, slip tests, internal exams performance, slow and advanced learners are identified.

STRATEGIES ADOPTED FOR FACILITATING SLOW LEARNERS

The students who are slow at learning are given special classes in theory and practical's at Zero hours. They are given counselling through mentor mentee system. The slow learners are supplemented with important Question banks, slip tests are conducted to make them learn on par with the advanced learners.

STRATEGIES ADOPTED FOR FACILITATING ADVACNED LEARNERS

They are encouraged to go beyond the syllabus to acquire in depth knowledge in the subject concerned. Class room Seminars, group discussions are conducted to encourage them to enhance their skills and guidance for higher education.

File Description	Documents
Link for additional Information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/62770.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
405	13

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution supports student-centric methods that provide the learners with experiential learning, participative learning, and problem-solving methodologies useful for enhancing the learning experiences of the students. These practices ensure an interactive, participatory, collaborative learning experience for the students.

Experiential learning

Laboratory involvement, Field Trips, Student Study Projects and NSS programs such as special camps, blood donation camps etc. are the part of experiential learning.

Participative learning

Students are encouraged to participate in seminars, Jam sessions, debate, elocution, essay writing to enhance teaching learning process. Class room representative system, cultural activities, sports and games improve leadership qualities.

Problem-solving methodologies

They are involved in different activities of the college to develop problem solving skills.

File Description	Documents
Upload any additional information	[View File]()
Link for additional information	[https://ccets.cgg.gov.in/Uploads/files/buttonDetails/55395.pdf]()

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The College supports ICT-enabled teaching. Virtual teaching has been initiated and proved successful in offering students an opportunity to watch and listen to lectures on various topics from experts. The Digital Classrooms have fully and successfully exploited the audio and video sources of learning.

All the teaching faculty make use of power point presentations, You Tube facility, Google sites to transmit the e-content to the student's community, MANA TV facility is also utilized properly.

The college has an MoU with Spoken Tutorial-MOOCs, a multi-award-winning educational content portal, where one can learn various Free and Open Source Software all by oneself. LibreOffice Calc, Libre Office Suite Base, Advance C, C and Cpp, HTML, Cell designer, G Chem Paint courses are taught through the Spoken Tutorial.

Class wise Whatsapp groups are created for better communication between the faculty and the students.

In the Covid-19 period online classes are engaged by making use of zoom or Google meet.

Most of the faculty were trained on the effective usage of ICT Tools in July & August 2020.

Digital Teaching diary is introduced for recording the online teaching activities of the faculty in the academic year 2020-21.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/55402.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

11

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

13

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13-10-2022 11:17:03

1

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

47

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Choice Based Credit System (CBCS) implemented by the college contains a Continuous Internal Evaluation (CIE) System throughout the academic year. Two internal examinations and one end-semester external examination in all the Compulsory Courses (CC), Discipline Specific Courses (DSC), and Discipline-Specific Electives (DSE) courses are prescribed in each semester of 15 weeks. One internal examination and one end semester external examination are prescribed in two credit courses like AECC, SEC and GE. The average of two internals has 20% weightage and the end semester examination has 80% weight age in the final grading of a student in a course.

Internal Examinations are conducted systematically.

The college Examination Branch deals with all types of examinations both internal and external in strictly adhering to

the schedules prescribed by the affiliating university in its almanac. All the practical and average internal marks are uploaded to the University portal for consolidation.

Through Whatsapp Group, the details of assignments, exam schedule, internal exams and the university exam schedule are informed to the students.

Examination branch facilitates the students by informing the revaluation and re-verification process.

By adopting the above procedures college maintains a transparent and robust internal assessment mechanism in an effective and efficient way.

File Description	Documents
Any additional information	[View File](View_File)
Link for additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/55405.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The KNM Government Degree College Miryalaguda adopts the Continuous Internal Evaluation (CIE) System throughout the academic year. It also considers with great respect that the fair and equitable internal assessment with well-versed methods, techniques, and tools certainly boosts the enthusiasm and confidence levels among the students.

Academic and Examination Committee with the support of teaching and Non-Teaching Staff conducts exams , informs about University Schedule and solves all the exam related issues. Fee payment is done through banks. Grievances arising in payment of fee are addressed by AEC. The problems identified in the internal papers are addressed by at the department level.

After completion of University examinations, the Academic and Examination Branch extends its help to solve any grievances such as recounting, revaluation and getting a photocopy of the answer scripts.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/55406.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college identified the significance of Outcome-Based Education and the importance of pre-defining the Program Outcomes, Program-Specific Outcomes, and Course Outcomes.

PO, PSOs are prepared by the in-charges of various departments keeping in view of the vision and mission of the college, Learning Outcomes-based Curriculum Framework (LOCF) prepared by UGC, and the feedback of the faculty, Students & Alumni.

Program Outcomes are prepared for the Faculty of Sciences, Arts and Commerce are made available on the college website. POs describe what students are expected to know and abilities to be achieved by them at the completion of graduation. These relate to the skills, knowledge, and personality that students attain as they progress through the program.

PSOs are prepared for the specific CBCS UG Programs offered in the college. B.A, B.Com, B.Sc . Program Specific Outcomes are the statements that describe what the graduates of a specific program are expected to do.

COs are identified for each course in the departments keeping in view Vision & Mission and POs and PSOs of the college. CO indicate what a student can do after the successful completion of a course. CO also make the students realize related skills and abilities of the Course.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/55342.pdf, https://ccets.cgg.gov.in/Uploads/files/buttonDetails/55345.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In the orientation program students are informed about the PO,PSO, and Cos and plans are designed by the principal and IQAC Co-ordinators to attain the same.

Internal question papers are prepared in the way to get course outcomes.

COI of all courses attached to a program are considered to calculate PSOI with due weightage as per the credits of each course. For calculating the POI, all PSOs attached to it and participation of students in sports, cultural activities, and enrolment of other certificate courses is also considered while calculating attainment of Program Outcomes with due weightage.

The outcomes are calculated as per the indices defined in the policy document and the same is used to review the attainment of outcomes and to take further steps to improve the same.

Indirect assessment of the attainment of course outcomes was also done by the faculty by using the classroom interactions, quizzes, assignments, and student participation in various activities. Faculty share their assessment in the departmental meetings and the staff council meetings. Further feedback given by the students, faculty & alumni is also used in assessing the attainment of outcomes, and the inputs are used in planning the activities of the college.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/55415.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

28

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/62853.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://ccets.cgg.gov.in/Uploads/files/buttonDetails/55338.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NIL

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

NIL

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

NIL

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has provided an environment conducive for all the students for their overall development. Extension activities are planned and executed for the mutual benefit of the community and students leading to their holistic development. Students are sensitized to neighbourhood community issues. The following activities have been carried out in the college through various committees of the college with the help and support of the administration, the staff, and the students.

NSS: The college has two NSS Units Unit -I and II.. NSS Special Camps, Swatch Bharath, Haritha Haram, Awareness programs on Carona Virus and distribution of masks to village people. Conducted Webinar on International Yoga day, Organised Plug Run on Non-

Violence Day.

Women Empowerment Cell: Women empowerment cell conducted various activities to empower the students. We organised health awareness programme on the occasion of Women's Day.

The above programs/activities are conducted to stimulate a sense of social responsibility and to develop leadership qualities in the students by bringing awareness to their rights and duties in a free and fair environment.

File Description	Documents
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/67294.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

NIL

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

27

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

1

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

This institution aims at provision of good infrastructure and all the facilities required for congenial learning by students and meet their aspiration as a part of its mission and vision. In view of the above This institution is established in the area of four acres of land nearby state high way at Eadulaguda area of Miryalaguda town.

It has a building with two floors in L shape facing east and south with thirty rooms. These are used for conduct of classes, laboratories, office-cum-principal room, games and sports room, NCC room, Library, Reading Room etc.,

Out of the above 12 rooms are used as class rooms of which 2 are digital class rooms, 1 is virtual class room and one is computer laboratory with a projector for effective teaching. All these class rooms are provided modern dual desk benches which were secured from philanthropists who were kind enough to provide so.

One Library with internet facility with good number of books . Separate reading room is there providing facility of news papers, periodicals and reference books and other competitive examinations books and material.

The college has facilities like auditorium, outdoor stage, playground, modern ICT equipment with internet and MANA TV installation.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/55106.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

This institution has sufficient ground for conduct various sports events like volley ball, athletics, kabaddi,shot-put, discuss throw, yoga classes. It is also used to conduct NCC parades by cadets. There is a separate room allocated specifically for games with all required sports and games material storage facility. It is under the close supervision of a senior physical education lecturer with experience and who has exposure to inter college, university tournaments and who is also a member of sport board of Mahatma Gandhi University. Students of this institution have participated in various inter college; inter university level tournaments conducted by MG University, Nalgonda specifically in Kabaddi, Volleyball, Cricket and Athletics. Yoga classes were also conducted in addition to celebration of Yoga day every year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/55110.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

5

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/55109.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

Rs. 1,73,624 /-

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library was partially automated with NewGenLib is an integrated library management system which was developed by verus solutions pvt. ltd., in collaboration with Kesavan Institute of information and knowledge management based in Hyderabad. It is a new generation open source library automation software. NewGenLib is a complete solution for libraries. It is a unique combination of library automation software, digital library software and a data base search facilitator with its version 3.1.3. NewGenLib is based on Client Server Technology for managing library functions and creating digital library where has its online public access catalogue is accessible through the web. It is compatible with international standards such as MARC21 for bibliographic description, ISBD, OAI-PMH Protocol, Z39.50 Protocol, Dublin Core,

Unicode & many more. It uses Java Technology, PostgreSQL for the database Apache for web server. It has five main modules, i.e., Technical Processing (cataloguing), circulation, acquisitions, serial management and OPAC besides administration, queries and reports. The Library was automated with the NewGenLib Software which was upgraded to 3.1.3 version in the year 2018.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/55231.png

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscriplib to journals/e-journals during the year (INR in Lakhs)

6485 Rupees

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data

for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

`50`

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Institution has a Seminar Hall with a capacity of 200 seats and is fixed with an LCD projector. Seminars, Workshops, Awareness Programmes, ICT classes are conducted. The institution has Two Digital Class Rooms and 5 class rooms with LCD overhead projectors which are used for Power point presentation. Mana TV classes and Virtual classes are keenly followed by the students for effective learning purpose. few departments are provided with a computer through which access of internet A Digital Library is established with 14 High Configuration (Ci5 Processors) HP Branded Desktops as a part of Library Activities to benfit the aspirng students for extention of their knowledge. and also TSKC Lab is established with 40 High Configuration (Ci5 Processors) HP Branded Desktops as a part getting Job opputunities for lerning time to time through TSKC Lab to benfit the aspirng students forextention of their knowledge. and opportunities and awareness about IT infrastructure, to the students. The institution first goes with High Speed Cable Internet (100Mbps) of BSNL. Then with the release of the Jio 4G it has become convenient to get connected from one's mobile which can easily be connected to Laptop/Desktop. The institution is provided with a fiber net facility with a virtual class room.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/55240.pdf

4.3.2 - Number of Computers

70

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

Rs. 1,73,624 /-

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

KNM Govt. Degree college, Miryalaguda, (Accredited with C grade) is located at Eedulaguda, adjacent to Guntur Road. It has the academic and physical facilities with total campus area of 4 acres, 12 classrooms, 6 Laboratories of different science subjects, 4 classrooms with LCD facilities, 1 TSAT room,1 Virtual

classroom, and Library having 6362 Textbooks,605 Reference books, 5 Daily Newspapers with Magazines and it is automated with New Gen Lib 3.1.3 version partially ILMS. This college upgraded technologically (with band width 100mbps) with 70 Computers, 1 Computer Lab with Internet.

Different committees are formed to support the administration which advise to purchase or dispose the items by following the guidelines of CCE.

Librarian is assisted by non-teaching members and purchasing committee finalises the books which are essential for academic schedule.

The college has a regular Physical Director. College has a games room on the ground floor and Kabbadi, Shuttle, Volleyball, Kho-Kho courts. The physical education Committee co-ordinated by Physical Director ensures that adequate opportunities are provided to the students for practice and participation in various events and submit proposals for purchasing sports equipment.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/48486.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

266

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

NIL

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**C. 2 of the above**

File Description	Documents
Link to institutional website	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/75456.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**C. Any 2 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

2

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	[View File](#)

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

7

File Description	Documents
Upload supporting data for student/alumni	[View File](#)
Any additional information	[View File](#)
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college in the process of instilling the democratic spirit and inculcating leadership qualities in the students adopted the Class Representatives System. As the college follows a mentor-mentee system, a mentor is allotted for each section of the college. In the CRS, Two Class representatives, one Class Captain, 2 other Executive members were elected from each section by the students following due democratic procedures under the supervision of the Mentor. These five elected members from each section plan and execute the activities of the class. They represent the viewsof the students to their mentors. The mentor in turn represents the same to college administration. The representatives of the sections identify the hidden talents of students and encourage them to participate in various co-curricularconducted in the college.

A WhatsApp group is created with these representatives. All notices, circulars are circulated in WhatsApp groups, and in turn, the class representatives and mentors communicate tothe students. The Principal takes the inputs from the student council to ensure the overall development of the college. Student representatives are included in the Internal Quality Assurance Cell. They represent the viewsof students pertaining to the quality measures of the college.

File Description	Documents
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/71173.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

NIL

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institution has strong Alumni covering the students for three decades since the establishment of the institution in 1981. Alumni registration was done on 15th February 2020 with registration number 59 of 2020. Alumni meetings are conducted usually and design its plan of action to contribute for the development of the institution. At present the Alumni enrolled strength is335members. Alumni contributed Rs.2,14,250/- to the college in making of windows.

The college has nurtured a healthy relationship with Alumni students. Alumni guide fresh graduates to face the current challenges of the competitive professional world. The members of the association are also providing guidance to the juniors whoever

is in need. To strengthen the activities, they are making efforts to raise the funds for the development of the college. Some of the alumnae who settled in different positions attend induction and orientation programs conducted in the college and motivate the students to achieve their goals by narrating their personal efforts and struggles. They educate the students about career opportunities available after graduation and how to mould themselves to fit into their role in society. They are giving their feedback for enhancing the functioning of the institution.

File Description	Documents
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/53945.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision: To empower the students to be self reliant and confident of making their living. To enrich the overall development of the students by inculcating the spirit of values, services and social responsibility through various curricular and extra curricular activities and making good citizens of the country. Educate the students to cultivate the universal values of truth, non-violence, honesty, integrity and universal brotherhood to be ideal citizens. Hence various programs are conducted in the college to commemorate the national & international leaders and days of national and international importance to inculcate these values and to make the students as ideal citizens. Mission: The mission statements of the college are aimed at translating the vision of the college into reality through a meticulous action

plan and define its endeavour in the realization of its vision. To impart leadership qualities that enhances collaborative approach professional relationships with industry and research organizations. Different committees are formed to encourage the students in the fields of their interest, apart from the guidance of various departments various programs on Technical skills are conducted by the TSKC and technical skills are included in the curriculum in the form of SECs to non-technical programs.

File Description	Documents
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/17900.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Democratic approach is practiced in administration of the institution by the Principal by implementing the method of continuous interaction and group decision making. The principal strives to bring out the best out of the available staff by encouraging them to be a part of each and every activity in one way or the other for the sound functioning of the college towards the realization of its vision and mission.

At the college level various committees are constituted for the cause of maintenance of excellence in academic and non academic areas, plans are prepared by the committees and approved by the principal.

Alumni also involves in the development of the institution besides other stakeholders.

In addition to the committees within the staff, Alumni committee are there which contribute to the growth and development of the institution. This institution involves all stakeholders in drafting the perspective institutional plan. In this process due importance is given to the needs of the students and feedback from students is considered. The involvement of teaching and administrative staff members in planning process is helping in consolidation of ideas from various sectors.

File Description	Documents
Paste link for additional information	https://gdcts.cgg.gov.in/OtherPages.edu?page=getButtonDetails&centreId=108&id=5164
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Academic calendar is prepared by the academic cell of the office of the Commissioner of Collegiate Education, Government of Telangana at the beginning of the year and Almanac is supplied by the affiliating university i.e. Mahatma Gandhi University, Nalgonda. IQAC (Internal Quality Assurance Cell) of the college prepares a Tentative Plan incorporating the activities given in the above. Accordingly the college level committees chalk out various sub plans concerning their activities and implement.

These include

*Academic activities

*Co-circular activities like literary competitions, group discussions, debates, etc., for the overall development of the students. In addition extra circular activities like Sports and cultural events are also planned to bring out hidden skills of the students.

In addition NCC (National Cadet Corps), NSS (National Service Scheme) units develop plans for cadet training and volunteer training respectively to develop the service orientation and realize the importance of social service among the students which moulds their character to become good citizens.

TSKC (Telangana Skills and Knowledge Centre) of the college plans to conduct various programs to develop the employability skills of the students.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/62959.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Being a government institution , it is under the supervision and control of the Commissioner of Collegiate Education, Government of Telangana and academic aspects are guided and monitored by Mahatma Gandhi University , Nalgonda to which it is affiliated. At the institutional level, the Principal is the head and DDO[Drawing and Disbursing Officer]. The Principal is a leader of the college having all the executive powers to manage the institution. The Principal is the academic and administrative head of the institute and works for its development and is authorized to nominate Coordinators, Conveners and other administration functionaries in the administration.

13 Teaching posts are there in different departments and 8 Non-Teaching posts. Service rules are followed as per the state govt. norms.

IQAC, Staff Council, different committees and the principal take decisions and implements as per university guidelines.

IQAC Co-ordinator looks after the overall quality of variuos activities in the institution,

The college has the following committees:

I. Academic Committee

II. Administrative Committee

III. Fund Mobilization and Utilization Committee

IV. Extension Committee

File Description	Documents
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/62958.pdf
Link to Organogram of the Institution webpage	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/62958.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

. The institution being a Government college, the service rules and guidelines framed by the UGC and Government of Telangana State are followed scrupulously.

UGC Revised pay scales 2016 are implemented to the teaching staff of the college vide G.O.Ms.No. 15 dated 29-06-2019.

- **Revised pay scales 2020 of Telangana State are implemented.**
- **The Teaching and the Non-teaching staff who were appointed after 2004 are covered under the New Contributory Pension Scheme.**
- **Gratuity, TSGLI, General Provident Fund, Encashment of**

Earned Leaves, Commutation of pension and Family pension are also part of retirement benefits to the employees of the college.
- Health cards are provided by the state government.
- House loans facility is available to the employees
- Compassionate appointments are provided to one of the family members of the deceased employees
- On-duty facility to attend Orientation and Refresher Courses, National Seminars and Conferences

The following leave facilities are provided to the staff of the college:

- Casual leaves
- Special Casual leaves
- Earned leaves
- Half pay leaves
- 5 special casual leaves provided for women employees
- Maternity leave for 6 months for female employees and paternity leave for 15 days for male employees
- 90 days Child Care leave for women employees having minor children

File Description	Documents
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/63198.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

4

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

9

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal of the Teaching Staff

I. Appraisal through Feedback System:

IQAC collects the feedback of the students on faculty members, analyses the same and gives suitable suggestions to improve the performance..Lecturer's interaction with the students, Remedial coaching for slow learners puntuality of the facultyand guidance in extra curricilar activities are taken into consideration.

II. Appraisal through Academic Audit:

CCE appoints Academic Audit committee members once a year to audit all the academic activities in the college. The members visit all the Departments and assess the performance of every teacher examining relevant documents and proofs and the audit report is uploaded in the CCE CAIMS Portal.

III. Appraisal system based on API [Academic Performance Indicator] :

The performance of the Teachers is reviewed through Self Appraisal conducted annually. The Self Appraisal is done through API forms,

which are designed and provided by the CCE according to the UGC guidelines. The Teacher's performance is reviewed across the parameters specified. The Appraisal of the Teachers becomes the basis for promotions and implementation of the incentives or rewards. Best Teacher Awards under Yuvatharangam program are given based on the API score obtained by the Teachers.

File Description	Documents
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/74417.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Principal monitors all the financial resources and transactions of the college. All the transactions related to the salaries and other benefits of the employees , annual budget for administrative purposes and for improvement of infrastructural facilities are executed through IFMS[Integrated Financial Management and Information System] of Government of Telangana and the same is regularly audited at the department of treasuries. All the financial transactions are done through bank accounts only.

In addition to the above, the institute has a mechanism for internal and external audit. The external financial audit was conducted by the Charted Accountants, whenever necessary. The Commissionerate of Collegiate Education (CCE) constitutes a committee choosing members from other institutions to conduct academic and administrative audits. They verify all the activities of the college and give suggestions for improvement. Action taken report is sent to the O/O CCE. The principal appoints stock verification committees every year to verify the stock available in various departments. Stock verification committees verify the stock and their observations are recorded in the stock registers and finally the same is verified by the principal.

File Description	Documents
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/66131.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2,14,250 /-

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

KNM Government Degree College Miryalaguda is a State Government institution, which follows all the rules, regulations and procedures stipulated by the State Government. All the financial matters such as salaries of the staff and others bills will be audited by the treasuries. Commissionerate of Collegiate Education will conduct the audit with prior intimation to the college. Different committees of the college assemble, discuss and approve the actions to be implemented. Funds are also spent with the approval of staff council and other committees. Stock verification also is done by the committee specially formed for stock verification

File Description	Documents
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/73317.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) of the college is a catalyst for quality enhancement duly working across the parameters. The IQAC significantly contributed to institutionalizing quality assurance with the help of various Strategies and continuous processes during the year. Academic Calendar and Annual Action Plan are prepared by the IQAC,PRINCIPAL and AEC: At the beginning of every academic year as per the almanac and implemented properly. Orientation and induction programs are conducted to make them aware learning resources of the college IQAC motivated the staff to conduct various seminars and programs on Career guidance activities, Environmental consciousness, Gender sensitization, Human values, and professional ethics, Health and Hygienic consciousness, emerging trends in the world, Sports and cultural activities in the college, and encourages the students to actively participate in the same Comprehensive Feedback Mechanism: IQAC assessed the opinion of various stakeholders of the college such as students, parents, alumni, and faculty by collecting feedback forms from them and advised the Principal, if necessary, to take necessary act Mentor-Mentee System: IQAC encouraged the mentor-mentee system for better communication between college administration and students and to build rapport between faculty and students.

File Description	Documents
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/72583.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and

recorded the incremental improvement in various activities

The college IQAC has put in mechanisms to review its teaching-learning process with an objective to evaluate the quality of the process, identify gaps and initiate appropriate steps to enhance and sustain quality in the Teaching, Learning process.

The institute-level mechanisms include identifying the Program and course outcomes, measuring the attainment of the same, Academic Plan with timetables, improvement of infrastructure, Training on ICT tools to faculty, Systematized student feedback collection, analysis, and providing input to teachers.

Program Outcomes, Course Outcomes identification: IQAC discussed with the in-charges of the departments and motivated the staff in preparing and framing the Program outcomes and course outcomes for all courses. The IQAC encourages all the staff members to inform the students about Program Outcomes, Program Specific Outcomes, and Course Outcomes in order to give a crystal clear awareness about their chosen program and courses.

Academic Plan, Time Table and systematized student feedback are maintained properly.

Programme Outcomes and Course Outcomes attainment process is done by IQAC based on two internal examinations and end semester examinations measuring on a 10 point scale are used for the attainment of course out comes.

File Description	Documents
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/53946.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/74419.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college is committed to provide a safe and secure academic environment to women employees and student.

Gender equality awareness programmes:-To promote gender equality the college is organising Womens day ,Savithri bai poole jayanthi, Human rights day ,Cosntitutional day and Voters day.

The Internal Complaints Committee (ICC) has been constituted in the college. A complaint box is placed in the college to enable the students to drop their letters complaints.. Internal Complaints Committee (ICC) takes followup action to redress the grievances on the complaints received.

The anti-ragging and disciplinary committee ensures to maintain discipline in the college and creates a stress-free environment by driving away from the inhibitions whatsoever of the freshers.

COUNSELING: Women Empowerment Cell/ ICC,and other cells organized workshops and seminars for the students on hereditary rights of women, eve-teasing, cyber laws, programs on health conciousness including nutritious food habits and health hygenie and self-defense skills, etc., to create awareness on gender equity.

The Mentor- mentee system is also a support mechanism to address the issues of the students through counseling andmotivational speeches by successful women in the society,

File Description	Documents
Annual gender sensitization action plan	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/71198.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/71199.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management:- The main solid waste on the campus includes waste paper ,disposables and dried fallen leaves of different plants.Awareness is created among the students on the segregation of degradable and non-degradable waste and its proper disposal. The biodegradable waste is shifted to the vermicompost where asThe non-degradable solid waste is separated and kept ready for its collection by the municipal staff. .

Liquid Waste Management: - Liquid waste released from the laboratories of Chemistry and Life sciences is properly neutralized/ diluted and the same is utilized for the plants.Waste water of R.O plant and other taps is properly diverted to the Plants. Rainwater is properly diverted to the water harvesting pit .All the liquid waste released from the toilets of the college is properly diverted to the drainage system of the municipality.

E-Waste Management: The electronic waste in the college includes

discarded electrical or electronic devices such as used electronic parts, wires, computer peripherals, and computers certified as outdated and unusable are sold through e-auction as per guidelines ofCCE) Telangana, Hyderabad

.Neither Hazardous nor radioactive chemicals are used in the college laboratories. There is no biomedical waste in the college.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/72422.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus — B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: — C. Any 2 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Efforts have been made by the college to impart quality education by providing an inclusive environment that promotes harmony and tolerance among the students.

The reservation policy of the Government of Telangana is duly followed by the Telangana Council for Higher Education through DOST online portal for the admissions in all the Undergraduate colleges across Telangana. As such students from all the sections of the society are provided an opportunity to get admission into the college.

Orientation programs and fresher's day programs are organized for the 1st year students and motivated them to be adaptable to the situations and to overcome the cultural, regional, linguistic, communal socioeconomic diversities among them in the college. State Government scholarships are provided to the majority of the students who are from the less privileged sections of the society creating an equal opportunity to them to pursue their education on par with othersto create an inclusive environment for the educational upliftment of Students.

NSS units of the college help the students to develop a sense of selfless service, appreciation of other person's points of view, and also to show consideration for fellow students and promote tolerance and harmony among studentsby organising different programs.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college conducts several activities for sensitizing and inculcating values, rights, and responsibilities enshrined in the constitution of India.

The Republic Day and Independence Dayare celebrated on 26th January and 15 August every year with zeal and enthusiasm duly inculcating the spirit of the Indian constitution. The socialist, secular, and democratic values and principles of social, economic, and political justice, liberty of thought, expression, belief, faith and worship, Equality of status, and of opportunity are reflected in various activities conducted in the college.

. The students experienced the democratic process through their active participation in the class representative elsection proces.

Two NSS units are there in the college providing hands-on experience to young students in delivering community service.They conducted awareness on the rights and responsibilities of the citizens in the adopted villages. They also participated in Swatch Bharath, a flagship program of the Government of India, and sensitized the people in the adopted villages on the importance of health and hygiene. Various awareness programs are conducted in the college on sustainable development, environmental protection, and Legal awareness programs as part of creating awareness on fundamental rights and duties of citizens of our country.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Response: The College celebrates national and international commemorative days to instill patriotism, inculcate constitutional responsibilities, pay tributes to great personalities, and create awareness among the students about their efforts, achievements, and sacrifices.

Independence and Republic days are celebrated every year in the college with great enthusiasm. NSS Day on 24th September,National Unity day is celebratedon 31st October to mark the birth anniversary of Sardar Vallabhai Patel. National Education Day is observed on 11th November, World AIDS day is observed on 1st December every year and awareness rallies are conducted. National voters' day is celebrated on the 25th of January every year to make the students realize the importance of casting the vote. National Youth Day is celebrated in the college every year on 12th January to commemorate the birth anniversary of youth icon Swami Vivekananda.

In 2021, Parakrama Diwas was celebrated on 23rd January in commemoration of the 125th Birth anniversary of Nethaji Subhash Chandra Bose.International Yoga Day on 21st June, Women's day on 8th March, National Science day on 28th February and National Mathematics day on 22nd December, Human Rights Day on 10th December in the college are celebrated every year in the college.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

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Best Practice-1

Title of the Practice SOCIAL INCLUSION

Social inclusion is the process of improving the terms on which individuals and groups take part in society—improving the ability, opportunity, and dignity of those disadvantaged on the basis of their identity.

Objectives·

Create a more enabling environment for community empowerment throughsocial inclusion, transparency and accountability, and respect for diversity...

Need Addressed and the Context

Students who join KNM GDC are from rural and tribal area. Due to so many reasons they feel shy and do not involve freely in all the extracurricular activities. Social inclusion activities such as

orientation programs ,social trips field trips are initiated to motivate the students.

The Practice

Students are motivated to participate in all the activities conducted in the institution .If any negligence is found all the staff involves to make the program success.

Evidence of success

KNM GDC organizes orientation programs at the beginning of the academic year. NSS organized special camps and many awareness programs. .All the departments prefer to organize field trips.

Problems Encountered and Resources Required

The students being with rural background feel ashamed to involve in the programs freely. They need constant exposure to these activities.

Best Practice -II

Titile of the Practice -Feed back system

File Description	Documents
Best practices in the Institutional web site	[View File]()
Any other relevant information	[View File]()

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Practice of Green Campus:- The campus has 4 acres of area, sufficient playground, leaving huge area in its natural form and acts as a natural habitat for bio diversity and a large variety of species of grasses, herbs, shrubs and trees. Pollution free campus develops cocurricular, extracurricular practices encourages in creating positive change.

Clean Campus Initiatives:- KNM had pledged to actively co-ordinate cleanliness in and around the college. Regular cleanliness drives generates mass awareness on cleanliness and hygiene amongst students and staff. Poster and Slogan competitions, essay writing,

speeches, on themes connected with Swachh Bharath are organized.

Landscaping Initiatives:- Vital part of the campus provides space for study, plays outdoor events, relaxation and aesthetic appreciation. There are more than 250 trees and more than 30 shrubs on campus which gives a soothing environment.

Clear air Initiatives:- The entry of automobiles inside the campus is restricted to stop pollution. Carpooling, is encouraged in the campus. Plastic-Free Campus:- Following the Government of India's resolution to ban all single use plastics, the college strictly banned the plastics in its premises to make it a plastic free campus.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

To improve quality standards, the college plans to provide the following facilities.

- To provide mid day meal to the students at the time of exams as most of the students come from far and remote places.
- To increase the green coverage in the college premises.
- To continue competitive coaching by providing updated material.
- To provide pure and cool water.
- To solve the problem of scarcity of classrooms by completing the pending construction.
- To start PG programmes