

# MEMORANDUM OF UNDERSTANDING

Between



**DEPARTMENT OF ENGLISH**  
**NAGARJUNA GOVERNMENT COLLEGE (A)**  
**NALGONDA**

And



**DEPARTMENT OF ENGLISH**  
**GOVERNMENT DEGREE COLLEGE FOR WOMEN**  
**NALGONDA - 508001**

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This Memorandum of Understanding (MoU) is effective as of **01-06-2019**  
(Effective Date) to establish an affiliation by and between

**The Department of English, Government Degree College for Women, Nalgonda. (Affiliated to Mahatma Gandhi University , Nalgonda) First Part**

And

**The Department of English, Nagarjuna Government College (Autonomous) Nalgonda the Second Part, for the purpose of exchange of faculty, staff and students.**

The aforesaid institutions are hereinafter referred to individually as institute and collectively as institutes.

### **Preamble**

Whereas, **The Department of English, Government Degree College for Women, Nalgonda. (Affiliated to Mahatma Gandhi University , Nalgonda)** and **The Department of English, Nagarjuna Government College (Autonomous) Nalgonda** have many areas of common interest in English curriculum teaching to UG Students considerable advantage may be gained from their pursuit on a collaborative basis in the fields of academics, education .

Now therefore, the **Department of English, Government Degree College for Women, Nalgonda. (Affiliated to Mahatma Gandhi University , Nalgonda)** and **The Department of English, Nagarjuna Government College (Autonomous) Nalgonda** have decided to enter into this Memorandum of Understanding (hereinafter referred to as MoU), which defines the framework for the cooperation of the two institutions set out in various areas

Both Institutes agree to develop the following collaborative activities in the academic areas of mutual interest, on a basis of equality and reciprocity.

The two institutions shall seek to promote:

### **Faculty/ Staff Exchanges**

- The exchange of faculty to the mutual benefit of Both institutions.
- Collaboration in teaching, research and development, and Consultancy studies in the field of mutual interest.
- The exchange of academic materials and publications.
- Conducting lectures.
- Attachment of staff for purposes of curriculum development and review, attendance of courses, upgrading of teaching and research skills.
- Participating in seminars, symposiums, and other types of academic discussions.
- Co-supervising post-graduate students.
- Conducting study tours and joint consultancy work.

A specific plan will be worked out for each activity; setting forth detailed arrangements for collaboration will be agreed. Terms and conditions for each visit or an assignment or such exchange with free of cost.

### **Student Exchange**

**The Department of English, Government Degree College for Women, Nalgonda. (Affiliated to Mahatma Gandhi University , Nalgonda) and The Department of English, Nagarjuna Government College (Autonomous) Nalgonda** mutually agreed that student exchange will be guided by principles listed below A home institution refers to the institution where a student is a full-time student, and from where he/she is expected to graduate. A host institution refers to an institution that receives a student for a brief period of time to undertake a pre-determined programme of study or research.

- a) Exchange students will be selected by mutual agreement between the home institution and the host institution.
- b) An exchange student will continue to be treated as full-time student at his/her home institution.
- c) An exchange student will be considered as full-time "exchange" student at the host institution.
- d) His/her programme of study at the host institution will be determined by mutual consultation between his/her academic advisor at the home institution and his/her "interim" academic advisor identified by the host institution.
- e) The host institution will evaluate an exchange student's performance in each course or module, award a letter grade or marks, and issue a letter to that effect.
- f) The home institution may award to the exchange student credits earned at a host institution, but only after the home institution has established correspondence between courses taken at the host institution vis-à-vis those offered at the home institution.

g) If an exchange student has undertaken research, then the host institution will evaluate the exchange student's performance in the research, and issue a letter to that effect, together with a technical "report" of the research carried out.

h) If an exchange student has undertaken research, then the home institution will take note of the performance evaluation and the technical report, and take steps in accordance with its own procedures.

i) **The Department of English, Government Degree College for Women, Nalgonda.** and **The Department of English, Nagarjuna Government College (Autonomous) Nalgonda** agree to provide suitable accommodation for student exchange.

- to organize jointly seminars, conferences, or workshops on topics of mutual interest and to invite each other's faculty to participate therein,
- to propose and engage jointly in research or training programs sponsored by funding agencies, and to invite each other's faculty to participate therein,
- to exchange, on a reciprocal basis, students at Undergraduate, Graduate and Doctoral levels for limited periods of time for purpose of education and /or research,
- the provision of cultural and intellectual enrichment opportunities for staff and students of both institutes,
- to use laboratory facilities in specific cases for a limited period,
- To permit students, staff and faculty members to use library facility.

**The Department of English , Government Degree College for Women, Nalgonda. and The Department of English, Nagarjuna Government College (Autonomous) Nalgonda** agree that detailed terms and conditions that guide each activity identified above will be determined separately and agreed upon by the two institutions. These terms shall include a technical description of the proposed activity, financial arrangements, and person(s) responsible for its implementation.

### **COORDINATION**

Each institution shall appoint one member of its teaching faculty to coordinate the programme on its behalf. Further, a coordination committee consisting of a programme coordinator from the side of The Department of English, Government Degree College for Women, Nalgonda, and a programme coordinator from the side of The Department of English, Nagarjuna Government College (Autonomous) Nalgonda, will periodically review and identify ways to strengthen cooperation between the two institutions.

### **VALIDITY**

The Memorandum shall remain in force for a period of **THREE** years commencing from effective date. (i.e., **2019-20 to 2021-22** Academic years) Institutions may extend the term by written agreement signed by both after review.

## TERMINATION

Either institution may terminate the MoU by giving written notice of six months in advance to the other institution. Once terminated, neither **The Department of English, Government Degree College for Women, Nalgonda** nor **The Department of English Nagarjuna Government College (Autonomous) Nalgonda** will be responsible for any losses, financial or otherwise, which the other institutions may suffer. However, The Department of English, Government Degree College for Women, Nalgonda and Nagarjuna Government College (Autonomous) Nalgonda will ensure that the provisions of this Memorandum shall continue to apply to all activities in progress until their completion.

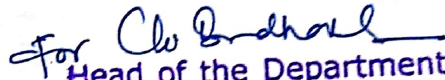
Nothing in this Memorandum shall be construed as creating any legal relationship between the institutes. This Memorandum is a statement of intent to foster genuine and mutually beneficial collaboration.

## DISPUTE RESOLUTION

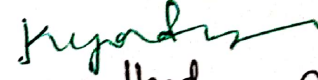
In case, there be a dispute relating to any aspect of academic cooperation Both HoDs of English, The Government Degree College for Women and Nagarjuna Government College (A) Nalgonda resolve the dispute in a spirit of independence, mutual respect, and shared responsibility.

The Department of English, Government Degree College for Women, Nalgonda and The Department of English Nagarjuna Government College (Autonomous) Nalgonda welcome the establishment of this Memorandum for cooperation and jointly agree to the provisions as set out above.

1. Head of the Department of English  
Nagarjuna Government College (A)  
NALGONDA

*For*   
Head of the Department  
Department of English  
NAGARJUNA GOVT. COLLEGE  
NALGONDA

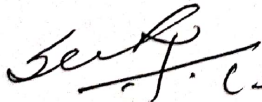
2. Head of the Department of English  
Government Degree College for Women  
NALGONDA

  
Head  
Department of English  
Govt. Degree College for Women  
Nalgonda.

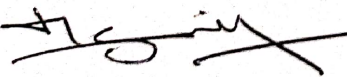
### Witness:

1.

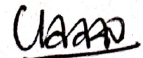
2.

  
C. S. VENKATAIAH

3.

  
K. Mallikarjun  
Lect. in English


4.

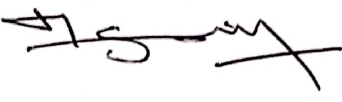
  
C. Dr. P. Mattaiah Yadav  
Lecturer in English




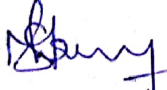
Co-ordination committee:


1.

2.  N. Venk (Lect. in English  
NG College (A) Nlg)


3.  (W. Mallikarjun)  
Lect. in English  
GDC (W) Nlg.

4.  M Shankar, M  
Lect. in English  
GDC (W) Nlg.

5.  (M. Sravanthi)  
Lect. in English  
NG College (A), Nlg.



Principal  
Nagarjuna Govt. College  
(Autonomous) NALGONDA.

  
PRINCIPAL  
Govt. Degree College for Women  
Nalgonda.

# NAGARJUNA GOVERNMENT COLLEGE, NALGONDA



(AUTONOMOUS)  
(Accredited by NAAC with 'B' Grade)



## DEPARTMENT OF ENGLISH

Date: 20-05-2019

To  
The Principal  
Nagarjuna Government College (A)  
Nalgonda.

Sir

Subject: **Request for grant permission to make a Memorandum of Understanding " Reg.**

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I would like to bring to your kind notice that, The Department of English, Nagarjuna Government College (A) wish to make a Memorandum of Understanding with The Department of English, Government Degree College, Nalgonda to strengthen many areas of common interest in English curriculum teaching to UG Students from this Academic Year for the period of Three Academic years (i.e., From 2019-2020 to 2021-22)

Hence I request you to kindly grant permission as early as possible

Thanking you sir

Yours faithfully

Permitted  
20/5/19

for  
Head of the Department  
Department of English  
NAGARJUNA GOVT. COLLEGE  
NALGONDA

# NAGARJUNA GOVERNMENT COLLEGE, NALGONDA

(AUTONOMOUS)

(Accredited by NAAC with 'B' Grade)



## DEPARTMENT OF ENGLISH

Date: 22-05-2019

To  
The Head of the Department  
Government Degree College or Women  
Nalgonda

Sir

Subject: "Request for give your Consent of Proposal to make A Memorandum of Understanding" -Reg.

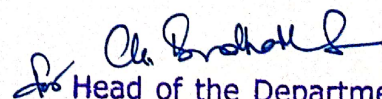
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I would like to bring to your kind notice that, The Department of English, Nagarjuna Government College (A) wish to make a Memorandum of Understanding with The Department of English, Government Degree College, for women Nalgonda to strengthen many areas of common interest in English curriculum teaching to UG Students from this Academic Year for the period of Three Academic years (i.e., From 2019-2020 to 2021-22)

Hence I request you to kindly give your Consent to make a Memorandum of Understanding as early as possible

Thanking you sir

Yours faithfully

  
Head of the Department  
Department of English  
NAGARJUNA GOVT. COLLEGE  
NALGONDA

Remitted  
22/5/19



**GOVERNMENT DEGREE COLLEGE FOR WOMEN**  
**NALGONDA TS-508001**  
*(Affiliated to Mahatma Gandhi University, Nalgonda)*  
**DEPARTMENT OF ENGLISH**

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**Date: 23-05-2019**

To  
The Head  
Department of English  
Nagarjuna Government College (A)  
Nalgonda.

Sir  
Subject: "Acceptance letter to make a Memorandum of Understanding proposal"  
Req.

Ref: "Memorandum of Understanding proposal Letter / Consent letter from  
The HoD, English, NG College , Nalgonda Dated: 22-05-2022.

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With reference to the subject cited above that, The Department of English, Government Degree College for women, Nalgonda is willing to make a Memorandum of Understanding with the Department of English, Nagarjuna Government College (A), Nalgonda from 01-06-2019. For the period of Three Academic years Tenure (2019-20 to 2021-22).

Thanking you sir

*Kyadis*  
Yours Faithfully,

*Kyadis*  
HOD  
Department of *English*  
Govt. Degree College for Women  
Nalgonda.