

DEPARTMENT OF COMPUTER SCIENCE AND APPLICATIONS

ACTION PLAN

Action Plan for the academic year: 2020-21

Number of various activities to be proposed for this academic year is as follows:

Student Seminars	: 06
Extension Lecturers	: 01
Quiz/Group Discussion	: 07
Study Projects	: 05
Field Trips/Field Projects	: 03

S. No.	Month	Topic
1.	June	1. Departmental Meeting for Syllabus 2.Sharing of Papers for this academic year 3. Preparation of Department wise / Lecturer wise Annual curricular plan and maintain Teaching Diary & Teaching Notes.
2.	July	1.Commencement of classes for II & III Year students 2.Admission Work 3.Department wise & Lecturer wise progressive Result analysis
3.	August	1. Discussion on latest Technologies 2.Remedial Schedule for average students 3. Video Lessons
4.	September	1. Collection of Feedback on every teacher 2. Commencement of Teacher meet the Parents 3. Commencement of Study Projects & Competitions
5.	October	1. To conduct the Internal Assessment for I & III Semester students 2. Commencement of Class Seminars.
6.	November	1. Orientation classes for I Year student 2. Commencement of University Practical & Theory Examinations for I & III Semester students
7.	December	1.Commencement of classes for II & IV Semester 2. Discussion on Latest Technologies
8.	January	1. To Display the list of Attendance for this month 2. To conduct the Assignment – III for III Year students
9.	February	1. commencement of quiz(2). 2.To conduct the Internal Assessment I to the II & IV Semester students 3.to conduct study projects(5) 4.commencement of class seminars. 5.commencement of online courses 6.to conduct work shop

10.	March	<ol style="list-style-type: none"> 1. Stock verification of Laboratory 2. to conduct field project(2) 3. commencement of certificate course(staff) 4. commencement of class seminars. 5. to conduct extension lecture 6. to conduct work shop(3) 7. commencement of quiz(3). 8. Bridge Course 9. A Project on E-Waste 10. commencement of group discussion(2) 11. Remedial Classes
11.	April	<ol style="list-style-type: none"> 1. To conduct the Internal Assessment II to the II Semester students 2. Last instruction day for II & IV Semester students 3. Commencement of University Practical & Theory Examinations for II & IV Semester students 4. certificate course

