

**GOVERNMENT DEGREE COLLEGE, PARKAL. HANUMAKONDA 506164**

**INSTITUTIONAL ACTION PLAN 2020-21**

<b>Sl. No</b>	<b>MONTH</b>	<b>WEEK</b>	<b>ACTIVITY PROPOSED</b>	<b>DESCRIPTION</b>	<b>TENTATIVE DATE</b>
<b>1</b>	<b>September</b>	<b>1<sup>st</sup> week</b>	<b>Commencement of classes for III&amp;V SEM</b>	<b>Preparation of Institutional Plan &amp; Academic Time Table</b>	<b>01.09.2020</b>
			<b>Admission campaigning</b>		<b>01.09.2020 to 08.09.2020</b>
			<b>Staff Meeting</b>	<b>College level Review meeting by Principal &amp; staff, Departmental meetings , syllabus distrubution</b>	<b>9/7/2020</b>
		<b>2<sup>nd</sup> week</b>	<b>Student Seminar</b>		<b>09.09.2020</b>
		<b>3<sup>rd</sup> week</b>	<b>Dost admission work</b>		<b>17.09.2020 to 23 09.2020</b>
		<b>4<sup>th</sup> week</b>	<b>assignment</b>		<b>28.9.2020</b>
<b>2</b>	<b>October</b>	<b>2<sup>nd</sup> week</b>	<b>Practical &amp; Internal exams for 3<sup>rd</sup> year students(2019-20)</b>		<b>15/10/2020 to 17/10/2020</b>
		<b>3rd week</b>	<b>Short vacation</b>		<b>17.10.2020 to 26.10.2020</b>
		<b>4th Week</b>	<b>Review Meeting by Principal</b>	<b>Student Progression Analysis</b>	<b>27.10.2020</b>
			<b>Student seminar</b>		<b>28.10.2020</b>
			<b>Ektha Divas</b>	<b>Conducted by NSS</b>	<b>31.10.2020</b>
<b>3</b>	<b>November</b>	<b>1<sup>st</sup> week</b>	<b>Quiz</b>		<b>4.11.2020</b>
		<b>2<sup>nd</sup> Week</b>	<b>1<sup>st</sup> internal assessment test for III&amp;V</b>		<b>11.11.2020 to 13.11.2020</b>
			<b>Result Analysis for final year students</b>		<b>18.11.2020</b>

4	December	1 <sup>st</sup> Week	IQAC Meeting	International Conference Journal Release	05.12.2020
			Commencement of classes for I Sem		07.12.2020
		2nd week	Academic Orientation Programme to 1st year students	Due to COVID -19 programme conducted on 27.02.2021	11.12.2020
			Review Meeting by Principal	1st Sem Time Table and Academic action plan	11.12.2020
		3rd week	DCDRC Meeting	Discussed about Infrastructural facilities in College	17.12.2020
			Assignment		18.12.2020
		4 <sup>th</sup> Week	Staff Meeting	Commencement of Students centric activities and Examinations	29.12.2020
			2 <sup>nd</sup> internal assessment test		29.12.2020 to 31.12.2020
		1st week	Remedial classes for 1 <sup>st</sup> ,2 <sup>nd</sup> ,3 <sup>rd</sup> semesters		02.01.2021 to 25.01.2021
			IQAC Meeting	Discussed on Extension Activities to be conducted by various Departments and clubs	05.01.2021
			Preparation holidays and practical examinations		6.01.2021 to 17.01.2021
			NSS activity	Conducted Rangoli Competition	10.01.2021

5	January	2nd week	National Youth Day	Swamy Vivekananda Birth Anniversary.Awareness Programme on Youth to participate in community services organised by NSS	12.01.2021
		3rd week	Commencement of examinations		18.01.2021
		4th week	Staff Meeting	Measures regarding Commencement of offline classes	25.01.2021
			National Voter's Day	Awareness Programme conducted by Political Science Department	25.01.2021
			Commencement of exams for 2nd & 4th sem(2019-20)		29.01.2021 to 17.02.2021
6	Febrauary	1st week	IQAC Meeting	Academic & Extension Activities	04.02.2021
			Commencement of classes for IV and VI semesters		05.02.2021
		2nd week	Co-Curricluar Activities	QUIZ Competition	16.02.2021 to 17.02.2021
			Commencement of Certificate Courses	Conducted by Department of Chemistry	17.02.2021
			Plantation Programme	Haritha Haram -II conducted by NSS	17.02.2021
		3rd week	International Mother Tongue Language Day	Awareness Programme on Importance of Mother Tongue	21.02.2021
			1 <sup>st</sup> Internal Assesment for I Sem		22.02.2021to 27.02.2021
			Co-Curricluar Activities	Group Discussions	24.02.2021 to 26.02.2021

		4th week	National Science Day	Power Point Presentation on Raman Effect & Recent Science & Technology Development in India	28.02.2021
7	March	1st week	Career & Guidance Cell Programme	Conducted by Career & Guidance Cell	02.03.2021
			Students Seminars		04.03.2021 to 06.03.2021
			DRC Meeting	Conducted to improve Infrastructural facilities in the College	06.03.2021
		2nd Week	International Women's Day	Awareness Programme on Quality Education to Women	08.03.2021
			Student Study Projects		08.03.2021 to 15.03.2021
			assignment		09.03.2021
		3rd week	International Consumer Rights Day	Observed and Awareness Programme conducted by Commerce Department	16.03.2021
			2 <sup>nd</sup> internal assesment for I Sem		22.03.2021 to 27.03.2021
		4th week	Stock Verification by Science Departments		26.03.2021 to 31.03.2021
		1st week	IQAC Meeting	Student Progression and Feedback Analysis	03.04.2021
			Academic Cell Meeting	Conduct of Assignment , Internal Exams and Practical Exams	03.04.2021
			Last day of instruction for I Sem		03.04.2021

8	April		1st Internal for IV & VI Sem		06.04.2021
			World Health Day		07.04.2021
		2nd week	Dr.B.R.Ambedkar Birth Anniversary	Organised by NSS	14.04.2021
		4th week	Summer vacation		28.04.2021 to 01.06.2021
	June	1st week	Reopening after vacation		02.06.2021
Observed Telangana State Formation Day				02.06.2021	
IQAC Meeting			Discussed on ED Cell Establishment , admission campaigning and release of pamphlet for the academic year 2021-22	04.06.2021	
3rd week		International Yoga Day	Observed International Yoga Day	21.06.2021	
4th week		assignment		30.06.2021	
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10	July	1st week	2 <sup>nd</sup> internal for IV & VI SEM		01.07.2021to 03.07.2021
			IQAC Meeting		02.07.2021
			Academic cell and Exam Branch Meeting		02.07.2021
		2nd week	Commencement of Vth sem exams		8-07-2021 to 26 -07-2021
		3rd week	Extension Lecture		7/19/2021

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