

Tally Syllabus

Chapter 1: Fundamentals of Accounting

This chapter summarizes the Fundamentals of Accountancy, starting with the accounting terms, concepts, right up to the double entry system of accounting. It explains the need and usage of Golden Rules of Accounting in the books of accounting and recording the business transactions.

Chapter 2: Introduction to Tally Prime

This introductory chapter on Accounting using Tally explains how simple it is to download and install Tally in the system. This chapter helps you understand the simplest way of creating a company and the company features and configurations.

Chapter 3: Maintaining Chart of Accounts

This chapter shows you how simple it is to create, alter and display the Chart of Accounts such as Ledgers, Groups, Stock Items and Units of Measure Creation.

Chapter 4: Recording and Maintaining Accounting Transactions

This chapter covers how to record transactions such as Receipt, Contra, Payment, Purchase, Sales, Debit Note, Credit Note, and Journal Vouchers with practical scenarios.

Chapter 5: Banking

This chapter covers the basic Banking Feature, Cheque Printing, Bank Reconciliation, Generating Deposit Slips including Payment Advice.

Chapter 6: Generating Financial Statements and MIS Reports

This chapter covers all MIS reports in Tally; Trail Balance, Balance Sheet, Profit and Loss account, Cash Flow Statement, Ratio Analysis, Daybook, Receipts and Payments, Purchase and Sales Register including Inventory Reports.

Chapter 7: Data Security and Company Data Management

This chapter covers Securing Financial Information of the Company, Creating Security Control, User Roles, Creation of Users and Change User.

This chapter covers how to securely take company data and restore without any data loss.

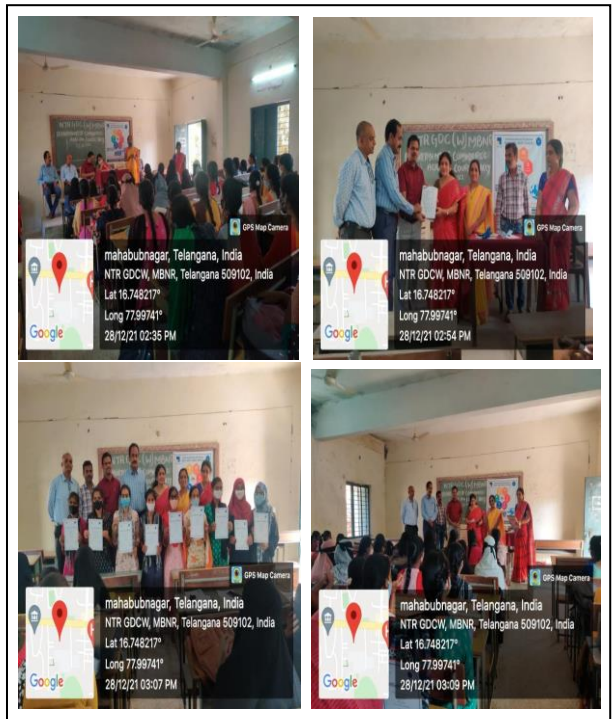
Chapter 8: Goods and Services Tax

This chapter covers Goods and Services Tax and enables recording intrastate and interstate transactions, purchase and sales return transaction with GST supplies inclusive of tax, purchase from composition dealer, exports and supply of exempted goods along with the procedure of adjusting input credit against available liability

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Add on course on "Tally" Enrollment List

S.No	HT No	S. NAME	Adm P.N. No.	Fees	Signature
01	1803303040530	K. SHERISHA	7095411595	500	K. SHERISHA
02	1803303040503	A. VARAD	692813645113	1000 + 1000 + 1000	A. VARAD
03	180330304051321	M. SUDHA	652082895211	500 + 1000	M. SUDHA
04	18033030405050	K. NARESHA	799484476662	500	K. NARESHA
05	18033030405042	K. NARESH	7763261322	500	K. NARESH
06	18033030405057	M. Jhansi	9182955213	2000	M. Jhansi
07	1803303040504	K. Radhika	6304179831	3000	K. Radhika
08	18033030405020	B. Abhinaya	9552131452	5000	B. Abhinaya
09	18033030405095	T. Sandhya	9390420016	1000 + 1000	T. Sandhya
10	18033030405023	H. Srirammani	63019644352	2000	H. Srirammani
11	18033030405053	M. Deepika	6304687882	200	M. Deepika
12	18033030405016	B. Maheshwari	8096455952	200	B. Maheshwari
13	18033030405096	M. shruthi	7627941121	500	M. shruthi
14	180330304052118	Y. preethi	9497564443	500	Y. preethi
15	18033030405029	Ghazala Fatima	8367043714	200	Ghazala Fatima
16	18033030405026	Faiza Noor	9010970658	200	Faiza Noor
17	18033030405157	Shrisisha	8322815047	500	Shrisisha
18	18033030405070	M. Soumya	8201022400	200	M. Soumya
19	18033030405024	D. Lakshmya	9349283126	200	D. Lakshmya
20	18033030405044	K. priyanka yadav	6301907266	200	K. priyanka yadav
21	18033030405022	D. Rishi ka	6304040451	200	D. Rishi ka
22	18033030405058	V. Rajeshwari	7794992368	1000 + 1000	V. Rajeshwari
23	18033030405133	R. Ratna	7759577572	500	R. Ratna



Vignan ICSS Vocational Institute
 (Recognized by Govt. of A.P.)
 # 8-3-3/BCD, Mettugadda, MAHABUBNAGAR.
 Tel : 08542-652554.

Memorandum of Understanding

Vignan ICSS Tally Training and Assessment Center (TAC)

and

NTR Government Degree College for Women, Mahabubnagar

Date of Contract :28-10-2020
 TAC Name :Vignan ICSS
 College Details :Department of Commerce,
 NTR Government Degree College for Women, Mahabubnagar
 MOU Period :One Year from Date of Contract
 Course :Tally ACE

Commercials

Examination fee
 Assessment and certification
 (As per MOU between TEPL and CCETS) :Rs. 1168/-
(Rupees One Thousand one hundred and sixty eight only)

Vignan ICSS Training and Assessment Center (TAC) and Department of Commerce, NTR Government Degree College for Women, Mahabubnagar. We Share the common vision of empowering the students by imparting industry relevant skill sets and increasing their employability.

To achieve our common goal Vignan ICSS (Training and Assessment Center) and College would collaborate on the following framework to execute the students training.



Vignan ICSS Vocational Institute
 (Recognized by Govt. of A.P.)
 # 8-3-3/BCD, Mettugadda, MAHABUBNAGAR.
 Tel : 08542-652554.

Proposed Terms and Conditions:

Deliverables from Vignan ICSS:

1. Digital Content will be made available till 31st December 2020 (At no extra cost)
2. Enroll all students to the TEPL portal
3. Provide assessment and certification to the enrolled students

Deliverables from TEPL for college and all enrolled candidates:

1. Tally ERP 9 Multituser 1 license on an annual renewable basis on request
2. 2*2 Tally logo signboard to be affixed outside/ inside the computer lab
3. Online Assessment for the certification
4. Digital verifiable Certificate to students who pass the assessment.
5. Access for students to the TEPL Candidate Portal
6. Mock assessments to students in the Candidate Portal to evaluate their progress

Deliverables from NTR Government Degree College for Women:

1. Students to make payment to empanelled partner on commencement of the course
2. 10 student details of the enrolled students.
3. Infrastructure for training and assessment
4. Fix Tally logo signboard (as provided by TEPL) in the computer lab
5. Utilize the license provided for training purpose only
6. Minimum of 100 students for certification for the license to be renewed.

For
 Vignan ICSS

For
 Principal,
 NTR Government Degree College
 for Women, Mahabubnagar

Head,
 Department of Commerce,
 NTR Government Degree College
 for Women, Mahabubnagar

[Signature]
 Authorized Signatory

DIRECTOR
 Vignan ICSS Vocational Institute
 Mettugadda, Mahabubnagar.

[Signature]
 Authorized Signatory

PRINCIPAL
 NTR Govt. Degree College for W
 Mahabubnagar.