## **Government Arts & Science College, Kamareddy**

Action Plan for Academic year 2020 -2021

## Chairman & Executive for overall activities – M Chandrakanth,

## **Principal**

## **Action Plan – June'20 (2020-21)**

S.No	Month	<b>Activities Planned</b>	<b>Concerned Department</b>
1.	June- 2020	Important Dates	
	02/06/20	Telangana Formation Day	Institution
	05/06/20	World Environmental Day	Eco Club
	14/06/20	World Blood Donors Day	NSS
	21/06/20	International Yoga Day	NCC / NSS
	I Week	<b>IQAC</b> Meeting- Preparation of	IQAC- Board
		Institutional Plan	
		Admission Process	Admission Committee
		Preparation of Committees	Vice-Principal-I & II
		Preparation of Curricular Plan	HOD- All Department
	II Week	Review Meeting	Principal
		Preparation of Sports equipment and field	Sports Committee
	III Week	Anti – Ragging Awareness Program me	Anti – Ragging Committee
	Every Saturday	Student Seminars/Extension Lectures /Quiz	Concerned Departments
		Awareness on Health, hygiene and nutrition	Bhagya Committee
2.	July -2020	Important Dates	
	12/07/20	Haritha Haram	Harithaharam Committee/ Dept. of Botany
		Weekly Programme	
	I Week	Staff Meeting – 1 <sup>st</sup> July	Vice-Principals
		Staff Council Meeting (Only Heads) 5th July	Vice-Principals
		Commencement of Classes	
		Result Review	All Departments
		Student Representative Meeting	Vice-Principal-I & II Academic Coordinator
		IQAC – Meeting of Executive Body- Preparation of Institutional Plan	IQAC- Board
	II Week	Harivillu -Committee Review Meetings	All Committees/Clubs
		Health and Nutrition- Awareness on Anemia	Bhagya Committee

	III	Academic Audit of Records	Vice-Principal-I & II
	Saturday		Academic Coordinator
	3 <sup>rd</sup> Saturday	SwachBharath	NCC/NSS
	4 <sup>th</sup>	Harithaharam	Harithaharam Committee
	Saturday		
	Every	Student Seminars/Extension Lectures	-
	Saturday	/Quiz	
3.	August	Important Dates	
J.	06/08/20	Organ Donation Day	Health Club
	12/08/20	International Youth Day	Physical Education
	15/08/20	Independence Day Celebration	Institution
	26/08/20	Women's Equality Day	Women's Empowerment
			Cell
	29/08/20	Telugu BhashaDinotsavam	Dept. Of Telugu
	29/08/20	National Sports Day/ICC- Combat Techniques for girls	Physical Education
		Weekly Programme	
	I Week	Staff Meeting – 1 <sup>st</sup> August	Vice-Principals
	1 WCCK	Stail Weeting - 1 August	vice-i inicipais
		Staff Council Meeting (Only Heads) 5 <sup>th</sup>	Vice-Principals
		August	
		IQAC – Meeting of Executive Body	IQAC- Board
	II Week	Health and nutrition	Health Club
		Harivillu -Committee Review Meetings	All Committees/Clubs
		Medical Camp- Deworming- Tablets	Health Club
	III Week	Add-on -courses	Two day workshop by
			each Department
	3 <sup>rd</sup>	SwachBharath	NSS
	Saturday		
	4 <sup>th</sup> Saturday	Harithaharam	Harithaharam Committee
	Every	Student Seminars/Extension Lectures	
	Saturday	/Quiz	
		Ecofest	Zoology
		Jignasa study Projects	Concerned Departments

4.	September	Important Dates				
	05/09/20	Teachers Day Celebration	Ins	tituition		
		Guru pujothsavam				
	08/09/20	International Literacy Day	Va	ngmayi ( Literacy Club )		
	17/09/20	Hindi Diwas Celebrations	De	ot. of Hindi		
	24/09/20	NSS Day	NS	S		
	27/09/20	World Tourism Day	De	pt.of Commerce		
	29/09/20	Surgical Strike Day	NC	CC / NSS		
		Health and Nutrition		alth Club/ Bhagya mmittee		
	I Week	Weekly Programme				
		Staff Meeting – 1 <sup>st</sup> August	Vio	ce-Principals		
		Staff Council Meeting (Only Heads) 5 <sup>th</sup> August	Vio	ce-Principals		
		IQAC – Meeting of Executive Body	IQ.	AC- Board		
	1st Saturday	Parent Teacher Meeting	Me	entors		
	II Week	Review Meetings	Pri	ncipal		
		Harivillu	All	Committees & Clubs		
		Feed Back	IQ	AC		
	III Week,	SwachBharath	NS	SS /NCC		
	Saturday					
	IV Week	College Social Responsibility	Re	lated Activities by NSS		
	4 <sup>th</sup>	Harithaharam	Ha	rithaharam Committee		
	Saturday	Ct1t Ci/Eti				
	Every Saturday	Student Seminars/Extension Lectures /Quiz				
5.	October	Important Dates				
<i>3</i> •	02/10/20	Gandhi Jayanthi		Institution		
	31/10/20	LalBahdurShastriJayanthi National Integration Day/ National NSS /		NSS / Department of		
	31/10/20	Unity Day( Cultural Fest )	Humanities			
		Weekly Programme		Tumamues		
	I Week	Staff Council Meeting (Only Heads)I	ads)I 5 <sup>th</sup> Vice-Principals			
		October	-	. 100 I IIIIoipuis		
		Review Meeings		Vice-Principals		
		IQAC Evaluation		IQAC Coordinator		

	II Week Health and Nutrition		Bhagya Committee		
	II WCCK	World Sight Day- Health Club		Bhagya Committee	
	TIT XX/aal-			I :41	
III Week		Harivillu/ Fest		Literary/Cultural Committee	
	3 <sup>rd</sup>	SwachBharath		NSS/ NCC	
	Saturday	Swachbharath		NSS/ NCC	
	4 <sup>th</sup>	Yuvatharangam- State Level		Literary, Cultural, Sports	
	Saturday	Tuvatnarangam-State Level		Committees	
	Every	Student Seminars/Extension Lectur	<u>.                                    </u>	Committees	
	Saturday	/Quiz	. •		
6.	November	Important Dates			
	11/11/20	National Education Day		Department of English	
	14/11/20	Pandit Jawaharlal Nehru Birthday		Institution	
		World Diabetes Day		Bhagya Committee	
	14/11/20-	National library week		Department of Library	
	20/11/20				
	25/11/20	International Day of Elimination of		Women's Empowerment	
		Violence against women		Cell	
	26/11/20	Constitution Day		Department of Political	
				Science	
	27/11/20	NCC Day		NCC	
		Weekly Programme			
	I Week	Staff Council Meeting (Only Heads) 5 <sup>th</sup>		Vice-Principals	
		November			
		Review meetings		Vice-Principals	
		IQAC		IQAC Coordinator	
		Yuvatharangam		Grand Final	
	II Week	Health and Nutrition		Bhagya Committee	
		Awareness of Diabetes			
	3 <sup>rd</sup>	SwachBharath		NCC/ NSS	
	Saturday				
	4 <sup>th</sup>	Harithaharam		Harithaharam Committee	
	Saturday				
	Every	Student Seminars/Extension Lectur	e		
7		Saturday /Quiz			
7.	<b>December</b> 01/12/20	Important Dates	Dadi	Ribbon Club	
	10/12/20	AIDS Day			
	22/12/20	Humans Rights Day	Political Science Department of Mathematics		
	24/12/20	National Mathematics Day National Consumer Day			
		Weekly Programme	Department of Commerce		
	I Week	Staff Meeting – 1 <sup>st</sup> December	Vice	-Principals	
	1 WEEK	Staff Council Meeting (only		-Principals	
		Heads)- 5 <sup>th</sup> December	v ice-	rincipais	
		Ticaus)- J December	<u> </u>		

		Review Meetings	Principal
		IQAC Executive body	IQAC
	3 <sup>rd</sup>	SwachBharath	NCC/ NSS
	Saturday		
	4 <sup>th</sup>	Harithaharam	Harithaharam Committee
	Saturday		
	Every	Student Seminars/Quiz	
	Saturday		
8.	January	Important Dates	
	12/01/2021	National Youth Day (Vivekananda	Physical Education
		Birthday)	_
	25/01/2021	National Voters Day	NSS
	26/01/2021	Republic Day	Institution
		Weekly Programme	
	I Week	Staff Meeting – 1st January	Vice-Principals
		Staff Council Meeting (only Heads)	Vice-Principals
		5 <sup>th</sup> Jan	
		IQAC Meeting	IQAC
		Review meeting	Principal
	II Week	Jignasa Study Projects	Concerned Departments
		State Level Presentations	
	III Week	Health and Nutrition	Bhagya Committee
		Menstrual Hygiene for Girls	
	3 <sup>rd</sup>	SwachBharath	NCC/ NSS
	Saturday		
	4 <sup>th</sup>	Harithaharam	Harithaharam Committee
	Saturday		
	Every	Field Trips	Any Department
0	Saturday		
9.	February	Important Dates	
	21/02/2021	Antharjathiya	Department of
	20/02/2021	MathruBhashadinothsavam	Telugu/Sanskrit
	28/02/2021	National Science Day	All Science Departments
	T 777 1	Weekly Programme	77. D 1
	I Week	Staff Meeting – 1 <sup>st</sup> February	Vice-Principal
		Staff Council Meeting (only Heads) Feb	) 5 <sup>th</sup> Vice-Principal
		CPDC Review meeting	CPDC Committee
		IQAC Meeting	IQAC
	II Week	Review meetings	Principal
		Performance Improvement	Revision and Remedial Classes

	III Week	Health and Nutrition	Bhagya Committee
		Awareness on Cancer	
	3 <sup>rd</sup>	Parent Teacher meeting	Principal/ Mentors
	Saturday	SwachBharath	NCC/ NSS
	4 <sup>th</sup>	Harithaharam	Harithaharam Committee
	Saturday		
	Every	Field Trips	Any Department
10	Saturday	T	
10.	March	Important Dates	
	8/03/2021	International Women's day	Women's Empowerment Cell
		Workshop on NAAC Preparation	IQAC
		Weekly Programme	
	I Week	Staff Meeting 1st March	Vice-Principals
		Staff Council Meeting (Only Heads) 5 <sup>th</sup> March	Vice-Principals
		Budget	Principal
		IQAC Meeting	IQAC
	II Week	Review meetings	Principal
		Health and Nutrition Oral Health Day	Bhagya Committee
	III Week	Stock Verification	Labs and Library
	4 <sup>th</sup>	Harithaharam	Harithaharam Committee
11.	Saturday April	Important Dates	
11.		_	Institution
	05/04/2021	Birthday of Babu Jagajivan Ram	
	14/04/2021	Dr. B. R. Ambedkar Birthday	Institution
		Weekly Programme	
	I Week	Staff Council Meeting (Only Heads )5 <sup>th</sup> April	Vice-Principal
		Preparation of Annual Academic Performance report	Academic Coordinator
		1	IQAC
ĺ		Preparation of IOAC Report-	IUAC
		Preparation of IQAC Report- Submission to NAAC	IQAC
			IQAC
		Submission to NAAC Preparation of Annual Academic plan	
		Submission to NAAC  Preparation of Annual Academic plan for 2020-21  Preparation of DRC Annual Activity	IQAC

Saturday   S.No   Month   Activities Planned   Concerned Department		4 <sup>th</sup>	Harithaharam	Harithaharam Committee
12. June-2021   Important Dates   O2/06/21   Telangana Formation Day   Institution   O5/06/21   World Environmental Day   Eco Club   I4/06/21   World Environmental Day   NSS   I1/06/21   International Yoga Day   NCC / NSS   I Week   IQAC Meeting- Preparation of Institutional Plan   Admission Process   Admission Committee   Preparation of Committees   Preparation of Committees   Preparation of Curricular Plan   HOD- All Department   HOD- All Department   HOD- All Department   II Week   Review Meeting   Principal   Sports Committee   Preparation of Sports equipment and field   III Week   Anti - Ragging Awareness Program me   Anti - Ragging Committee   Concerned Departments   /Quiz   Awareness on Health, hygiene and nutrition   Bhagya Committee   Dept. of Botany   Weekly Programme   I Week   Staff Meeting - Is July   Vice-Principals   Vice-Principals   Staff Council Meeting (Only Heads)   Staff Council Meeting (Only Heads)   Student Representative Meeting   Vice-Principal-I & II   Academic Coordinator   I Week   Harivillu - Committee Review   All Departments   I Week   Harivillu - Committee Review   All Committees / Clubs   Health and Nutrition- Awareness on   Bhagya Committee   III   Academic Coordinator   Anemia   III   Academic Academic Academic Coordinator   Vice-Principal-I & II   Academic Coordinator   Anemia   III   Academic Coordinator   Vice-Principal-I & II   Academic Coordinator   Academic Coordinator   Anemia   III   Academic Coordinator   Vice-Principal-I & II   Academic Coordinator   Anemia   III   Academic Coordinator   Vice-Principal-I & II   Academic Coordinator   Vice-Principal-I & II   Academic Coordinator   Vice-Principal-I & II   Academic Coordinator   Anemia   III   Academic Coordinator   Vice-Principal-I & II   A				
1   1   1   1   1   1   1   1   1   1				<b>Concerned Department</b>
Note	12.			
14/06/21   World Blood Donors Day   NSS     21/06/21   International Yoga Day   NCC / NSS     I Week   IQAC Meeting- Preparation of Institutional Plan   Admission Process   Admission Committee			· ·	
I Week   IQAC Meeting-Preparation of Institutional Plan			•	
I Week  IQAC Meeting- Preparation of Institutional Plan  Admission Process Admission Committee Preparation of Committees Vice-Principal-I & II Preparation of Curricular Plan HOD- All Department Principal Preparation of Sports equipment and field III Week Anti – Ragging Awareness Program me Every Saturday Awareness on Health, hygiene and nutrition  Bhagya Committee  I Week Programme I Week Veekly Programme I Week Staff Meeting — 1st July Commencement of Classes Result Review Student Representative Meeting I QAC – Meeting of Executive Body-Preparation of Institutional Plan II Week Harivillu - Committee Review Meetlings Health and Nutrition- Awareness on Anemia III Saturday  Vice-Principal-I & II Academic Coordinator			·	
Institutional Plan		21/06/21	International Yoga Day	NCC / NSS
Admission Process Preparation of Committees Preparation of Committees Preparation of Curricular Plan HOD- All Department Principal Preparation of Sports equipment and field HI Week Anti – Ragging Awareness Program me Every Saturday Awareness on Health, hygiene and nutrition  13. July -2021 Important Dates  12/07/21 Haritha Haram Harithaharam Committee  Weekly Programme I Week Staff Meeting — 1 <sup>st</sup> July Staff Council Meeting (Only Heads) Sth July Commencement of Classes Result Review Student Representative Meeting I QAC – Meeting of Executive Body-Preparation of Institutional Plan II Week Harivillu -Committee Review Meetings Health and Nutrition- Awareness on Anemia III Saturday Admission Committee Vice-Principal-I & II Academic Coordinator Vice-Principal-I & II Academic Coordinator Vice-Principal-I & II Academic Coordinator		I Week		IQAC- Board
Preparation of Committees   Vice-Principal-I & II				Admission Committee
Preparation of Curricular Plan   HOD- All Department				
II Week				-
Preparation of Sports equipment and field   Sports Committee		II Wools	_	*
III Week   Anti - Ragging Awareness Program me   Committee		11 WEEK		-
Student Seminars/Extension Lectures   Concerned Departments			field	
Student Seminars/Extension Lectures   Concerned Departments   Quiz		III Week	Anti – Ragging Awareness Program me	
Saturday		Every	Student Seminars/Extension Lectures	Concerned Departments
Awareness on Health, hygiene and nutrition  13. July -2021 Important Dates  12/07/21 Haritha Haram Haritha Haram Committee/ Dept. of Botany  Weekly Programme  I Week  Staff Meeting – 1 <sup>st</sup> July Staff Council Meeting (Only Heads) 5 <sup>th</sup> July  Commencement of Classes Result Review All Departments Student Representative Meeting Vice-Principal-I & II Academic Coordinator  IQAC – Meeting of Executive Body-Preparation of Institutional Plan  II Week Harivillu -Committee Review Meetings Health and Nutrition- Awareness on Anemia  III Academic Audit of Records Vice-Principal-I & II Academic Coordinator		•	/Quiz	P
nutrition   13. July -2021   Important Dates   Haritha Haram   Harithaharam Committee/ Dept. of Botany		·	Awareness on Health, hygiene and	Bhagya Committee
Taritha Haram   Harithaharam Committee			,	
Dept. of Botany	13.	July -2021	Important Dates	
I Week  Staff Meeting – 1 <sup>st</sup> July Staff Council Meeting (Only Heads) 5 <sup>th</sup> July Commencement of Classes Result Review All Departments Student Representative Meeting Vice-Principal-I & II Academic Coordinator  IQAC – Meeting of Executive Body- Preparation of Institutional Plan  II Week Harivillu -Committee Review Meetings Health and Nutrition- Awareness on Anemia  III Academic Audit of Records Vice-Principal-I & II Academic Coordinator		12/07/21	Haritha Haram	
I Week  Staff Meeting – 1st July Staff Council Meeting (Only Heads) 5th July Commencement of Classes Result Review Student Representative Meeting Vice-Principal-I & II Academic Coordinator  IQAC – Meeting of Executive Body- Preparation of Institutional Plan  II Week Harivillu -Committee Review Meetings Health and Nutrition- Awareness on Anemia  Academic Audit of Records Vice-Principal-I & II Academic Coordinator  Bhagya Committee Vice-Principal-I & II Academic Coordinator			Weekly Programme	Dept. of Botany
Staff Council Meeting (Only Heads) 5 <sup>th</sup> July  Commencement of Classes Result Review All Departments Student Representative Meeting Vice-Principal-I & II Academic Coordinator  IQAC – Meeting of Executive Body- Preparation of Institutional Plan  II Week Harivillu -Committee Review Meetings Health and Nutrition- Awareness on Anemia  III Academic Audit of Records Vice-Principal-I & II Academic Coordinator		I Wook		Vice-Principals
Commencement of Classes  Result Review All Departments  Student Representative Meeting Vice-Principal-I & II Academic Coordinator  IQAC – Meeting of Executive Body- Preparation of Institutional Plan  II Week Harivillu -Committee Review Meetings Health and Nutrition- Awareness on Anemia  III Academic Audit of Records Vice-Principal-I & II Academic Coordinator		1 WCCK	j j	*
Result Review Student Representative Meeting Vice-Principal-I & II Academic Coordinator  IQAC – Meeting of Executive Body- Preparation of Institutional Plan  II Week Harivillu -Committee Review Meetings Health and Nutrition- Awareness on Anemia  III Saturday All Committees/Clubs Bhagya Committee Vice-Principal-I & II Academic Coordinator			, , , , , , , , , , , , , , , , , , ,	vice i imeipuis
Student Representative Meeting  Vice-Principal-I & II Academic Coordinator  IQAC – Meeting of Executive Body- Preparation of Institutional Plan  II Week Harivillu -Committee Review Meetings Health and Nutrition- Awareness on Anemia  III Academic Audit of Records Vice-Principal-I & II Academic Coordinator			Commencement of Classes	
Student Representative Meeting  Vice-Principal-I & II Academic Coordinator  IQAC – Meeting of Executive Body- Preparation of Institutional Plan  II Week  Harivillu -Committee Review Meetings  Health and Nutrition- Awareness on Anemia  III Saturday  Student Representative Meeting  Vice-Principal-I & II Academic Coordinator			Result Review	All Departments
IQAC – Meeting of Executive Body- Preparation of Institutional Plan  II Week Harivillu -Committee Review Meetings Health and Nutrition- Awareness on Anemia  III Saturday Academic Coordinator  IQAC- Board  All Committees/Clubs  Bhagya Committee  Vice-Principal-I & II Academic Coordinator			Student Representative Meeting	-
Preparation of Institutional Plan  II Week Harivillu -Committee Review Meetings Health and Nutrition- Awareness on Anemia  III Academic Audit of Records Vice-Principal-I & II Academic Coordinator				
II Week Harivillu -Committee Review Meetings Health and Nutrition- Awareness on Anemia  III Academic Audit of Records Saturday  Harivillu -Committee Review All Committees/Clubs Bhagya Committee  Vice-Principal-I & II Academic Coordinator			IQAC – Meeting of Executive Body-	IQAC- Board
Meetings   Health and Nutrition- Awareness on Anemia   Bhagya Committee			Preparation of Institutional Plan	
Health and Nutrition- Awareness on Anemia  III Academic Audit of Records Vice-Principal-I & II Saturday Academic Coordinator		II Week	Harivillu -Committee Review	All Committees/Clubs
Anemia  III Academic Audit of Records Vice-Principal-I & II Saturday Academic Coordinator			Meetings	
III Academic Audit of Records Vice-Principal-I & II Saturday Academic Coordinator				Bhagya Committee
Saturday Academic Coordinator				
			Academic Audit of Records	<u>-</u>
SwachBharath NCC/NSS Saturday		3 <sup>rd</sup> Saturday	SwachBharath	NCC/NSS

	4 <sup>th</sup> Saturday	Harithaharam	Harithaharam Committee
	Every Saturday	Student Seminars/Extension Lectures /Quiz	-
14.	August	Important Dates	
	06/08/21	Organ Donation Day	Health Club
	12/08/21	International Youth Day	Physical Education
	15/08/21	Independence Day Celebration	Institution
	26/08/21	Women's Equality Day	Women's Empowerment Cell
	29/08/21	Telugu BhashaDinotsavam	Dept. Of Telugu
	29/08/21	National Sports Day/ICC- Combat Techniques for girls	Physical Education
		Weekly Programme	
	I Week	Staff Meeting – 1 <sup>st</sup> August	Vice-Principals
		Staff Council Meeting (Only Heads) 5 August	Vice-Principals
		IQAC – Meeting of Executive Body	IQAC- Board
	II Week Health and nutrition		Health Club
		Harivillu -Committee Review Meeting	gs All Committees/Clubs
	Medical Camp- Deworming- Tablets  III Week Add-on -courses		Health Club
			Two day workshop by each Department
	3 <sup>rd</sup> Saturday	SwachBharath	NSS
	4 <sup>th</sup> Saturday	Harithaharam	Harithaharam Committee
	Every Saturday	Student Seminars/Extension Lectures /Quiz	
		Ecofest	Zoology
<b>15.</b>	September	Important Dates	
	05/09/21	Teachers Day Celebration Guru pujothsavam	Instituition
	08/09/21	International Literacy Day	Vangmayi ( Literacy Club )
	17/09/21	Hindi Diwas Celebrations	Dept. of Hindi
	24/09/21	NSS Day	NSS
	27/09/21	World Tourism Day	Dept.of Commerce
	29/09/21	Surgical Strike Day	NCC / NSS
		Health and Nutrition	Health Club/ Bhagya Committee

	I Week	Weekly Programme				
		Staff Meeting – 1 <sup>st</sup> August	Vio	ce-Principals		
		Staff Council Meeting (Only Heads) 5 <sup>th</sup> August	Vio	ce-Principals		
		IQAC – Meeting of Executive Body	IQ	AC- Board		
	1st Saturday	Parent Teacher Meeting	Me	entors		
	II Week	Review Meetings	Pri	ncipal		
		Harivillu	All	l Committees & Clubs		
		Feed Back	IQ	AC		
	III Week, 3 <sup>rd</sup> Saturday	SwachBharath	·	SS /NCC		
	IV Week	College Social Responsibility	Re	lated Activities by NSS		
	4 <sup>th</sup> Saturday	Harithaharam	Ha	rithaharam Committee		
	Every	Student Seminars/Extension				
	Saturday	Lectures /Quiz				
16.	October	<b>Important Dates</b>				
	02/10/21	Gandhi Jayanthi LalBahdurShastriJayanthi		Institution		
	31/10/21	National Integration Day/ National Unity Day( Cultural Fest )		NSS / Department of Humanities		
		Weekly Programme				
	I Week	Staff Council Meeting (Only Heads)I 5 <sup>th</sup> October		Vice-Principals		
		Review Meeings		Vice-Principals		
		IQAC Evaluation		IQAC Coordinator		
	II Week	Health and Nutrition World Sight Day- Health Club		Bhagya Committee		
	III Week	Harivillu/ Fest		Literary/Cultural Committee		
	3 <sup>rd</sup> Saturday	SwachBharath		NSS/ NCC		
	4 <sup>th</sup> Saturday	Yuvatharangam- State Level		Literary, Cultural, Sports Committees		
· ·		Student Seminars/Extension Lecture /Quiz				