

# Government Arts & Science College, Kamareddy

## Action Plan for Academic year 2020 -2021

**Chairman & Executive for overall activities – M Chandrakanth,**

**Principal**

### Action Plan – June'20 (2020-21)

S.No	Month	Activities Planned	Concerned Department
<b>1.</b>	<b>June- 2020</b>	<b>Important Dates</b>	
	<b>02/06/20</b>	Telangana Formation Day	Institution
	<b>05/06/20</b>	World Environmental Day	Eco Club
	<b>14/06/20</b>	World Blood Donors Day	NSS
	<b>21/06/20</b>	International Yoga Day	NCC / NSS
	<b>I Week</b>	<b>IQAC Meeting- Preparation of Institutional Plan</b>	IQAC- Board
		Admission Process	Admission Committee
		Preparation of Committees	Vice-Principal-I & II
		Preparation of Curricular Plan	HOD- All Department
	<b>II Week</b>	Review Meeting	Principal
		Preparation of Sports equipment and field	Sports Committee
	<b>III Week</b>	Anti – Ragging Awareness Program me	Anti – Ragging Committee
	<b>Every Saturday</b>	Student Seminars/Extension Lectures /Quiz	Concerned Departments
		Awareness on Health, hygiene and nutrition	Bhagya Committee
<b>2.</b>	<b>July -2020</b>	<b>Important Dates</b>	
	<b>12/07/20</b>	Haritha Haram	Harithaharam Committee/ Dept. of Botany
		<b>Weekly Programme</b>	
	<b>I Week</b>	Staff Meeting – 1 <sup>st</sup> July	Vice-Principals
		Staff Council Meeting (Only Heads) 5 <sup>th</sup> July	Vice-Principals
		Commencement of Classes	
		Result Review	All Departments
		Student Representative Meeting	Vice-Principal-I & II Academic Coordinator
		IQAC – Meeting of Executive Body- Preparation of Institutional Plan	IQAC- Board
	<b>II Week</b>	Harivillu -Committee Review Meetings	All Committees/Clubs
		Health and Nutrition- Awareness on Anemia	Bhagya Committee

	<b>III Saturday</b>	Academic Audit of Records	Vice-Principal-I & II Academic Coordinator
	<b>3<sup>rd</sup> Saturday</b>	SwachBharath	NCC/NSS
	<b>4<sup>th</sup> Saturday</b>	Harithaharam	Harithaharam Committee
	<b>Every Saturday</b>	Student Seminars/Extension Lectures /Quiz	-
<b>3.</b>	<b>August</b>	<b>Important Dates</b>	
	<b>06/08/20</b>	Organ Donation Day	Health Club
	<b>12/08/20</b>	International Youth Day	Physical Education
	<b>15/08/20</b>	Independence Day Celebration	Institution
	<b>26/08/20</b>	Women's Equality Day	Women's Empowerment Cell
	<b>29/08/20</b>	Telugu Bhasha Dinotsavam	Dept. Of Telugu
	<b>29/08/20</b>	National Sports Day/ICC- Combat Techniques for girls	Physical Education
		<b>Weekly Programme</b>	
	<b>I Week</b>	Staff Meeting – 1 <sup>st</sup> August	Vice-Principals
		Staff Council Meeting (Only Heads) 5 <sup>th</sup> August	Vice-Principals
		IQAC – Meeting of Executive Body	IQAC- Board
	<b>II Week</b>	Health and nutrition	Health Club
		Harivillu -Committee Review Meetings	All Committees/Clubs
		Medical Camp- Deworming- Tablets	Health Club
	<b>III Week</b>	Add-on -courses	Two day workshop by each Department
	<b>3<sup>rd</sup> Saturday</b>	SwachBharath	NSS
	<b>4<sup>th</sup> Saturday</b>	Harithaharam	Harithaharam Committee
	<b>Every Saturday</b>	Student Seminars/Extension Lectures /Quiz	
		Ecofest	Zoology
		Jignasa study Projects	Concerned Departments

<b>4.</b>	<b>September</b>	<b>Important Dates</b>	
	<b>05/09/20</b>	Teachers Day Celebration Guru pujothsavam	Institution
	<b>08/09/20</b>	International Literacy Day	Vangmayi ( Literacy Club )
	<b>17/09/20</b>	Hindi Diwas Celebrations	Dept. of Hindi
	<b>24/09/20</b>	NSS Day	NSS
	<b>27/09/20</b>	World Tourism Day	Dept.of Commerce
	<b>29/09/20</b>	Surgical Strike Day	NCC / NSS
		Health and Nutrition	Health Club/ Bhagya Committee
	<b>I Week</b>	<b>Weekly Programme</b>	
		Staff Meeting – 1 <sup>st</sup> August	Vice-Principals
		Staff Council Meeting (Only Heads) 5 <sup>th</sup> August	Vice-Principals
		IQAC – Meeting of Executive Body	IQAC- Board
	<b>1st Saturday</b>	Parent Teacher Meeting	Mentors
	<b>II Week</b>	Review Meetings	Principal
		Harivillu	All Committees & Clubs
		<b>Feed Back</b>	<b>IQAC</b>
	<b>III Week, 3<sup>rd</sup> Saturday</b>	SwachBharath	NSS /NCC
	<b>IV Week</b>	College Social Responsibility	Related Activities by NSS
	<b>4<sup>th</sup> Saturday</b>	Harithaharam	Harithaharam Committee
	<b>Every Saturday</b>	Student Seminars/Extension Lectures /Quiz	
<b>5.</b>	<b>October</b>	<b>Important Dates</b>	
	<b>02/10/20</b>	Gandhi Jayanthi LalBahdurShastriJayanthi	Institution
	<b>31/10/20</b>	National Integration Day/ National Unity Day( Cultural Fest )	NSS / Department of Humanities
		<b>Weekly Programme</b>	
	<b>I Week</b>	Staff Council Meeting (Only Heads)I 5 <sup>th</sup> October	Vice-Principals
		Review Meeings	Vice-Principals
		<b>IQAC Evaluation</b>	<b>IQAC Coordinator</b>

	<b>II Week</b>	Health and Nutrition World Sight Day- Health Club	Bhagya Committee
	<b>III Week</b>	Harivillu/ Fest	Literary/Cultural Committee
	<b>3<sup>rd</sup> Saturday</b>	SwachBharath	NSS/ NCC
	<b>4<sup>th</sup> Saturday</b>	Yuvatharangam- State Level	Literary,Cultural,Sports Committees
	<b>Every Saturday</b>	Student Seminars/Extension Lecture /Quiz	
<b>6.</b>	<b>November</b>	<b>Important Dates</b>	
	<b>11/11/20</b>	National Education Day	Department of English
	<b>14/11/20</b>	Pandit Jawaharlal Nehru Birthday World Diabetes Day	Institution Bhagya Committee
	<b>14/11/20– 20/11/20</b>	National library week	Department of Library
	<b>25/11/20</b>	International Day of Elimination of Violence against women	Women’s Empowerment Cell
	<b>26/11/20</b>	Constitution Day	Department of Political Science
	<b>27/11/20</b>	NCC Day	NCC
		<b>Weekly Programme</b>	
	<b>I Week</b>	Staff Council Meeting (Only Heads) 5 <sup>th</sup> November	Vice-Principals
		Review meetings	Vice-Principals
		<b>IQAC</b>	<b>IQAC Coordinator</b>
		Yuvatharangam	Grand Final
	<b>II Week</b>	Health and Nutrition Awareness of Diabetes	Bhagya Committee
	<b>3<sup>rd</sup> Saturday</b>	SwachBharath	NCC/ NSS
	<b>4<sup>th</sup> Saturday</b>	Harithaharam	Harithaharam Committee
	<b>Every Saturday</b>	Student Seminars/Extension Lecture /Quiz	
<b>7.</b>	<b>December</b>	<b>Important Dates</b>	
	<b>01/12/20</b>	AIDS Day	Red Ribbon Club
	<b>10/12/20</b>	Humans Rights Day	Political Science
	<b>22/12/20</b>	National Mathematics Day	Department of Mathematics
	<b>24/12/20</b>	National Consumer Day	Department of Commerce
		<b>Weekly Programme</b>	
	<b>I Week</b>	Staff Meeting – 1 <sup>st</sup> December	Vice-Principals
		Staff Council Meeting (only Heads)- 5 <sup>th</sup> December	Vice-Principals

		Review Meetings	Principal
		<b>IQAC Executive body</b>	<b>IQAC</b>
	<b>3<sup>rd</sup> Saturday</b>	SwachBharath	NCC/ NSS
	<b>4<sup>th</sup> Saturday</b>	Harithaharam	Harithaharam Committee
	<b>Every Saturday</b>	Student Seminars/Quiz	
<b>8.</b>	<b>January</b>	<b>Important Dates</b>	
	<b>12/01/2021</b>	National Youth Day (Vivekananda Birthday )	Physical Education
	<b>25/01/2021</b>	National Voters Day	NSS
	<b>26/01/2021</b>	Republic Day	Institution
		<b>Weekly Programme</b>	
	<b>I Week</b>	Staff Meeting – 1 <sup>st</sup> January	Vice-Principals
		Staff Council Meeting (only Heads) 5 <sup>th</sup> Jan	Vice-Principals
		<b>IQAC Meeting</b>	<b>IQAC</b>
		Review meeting	Principal
	<b>II Week</b>	Jignasa Study Projects State Level Presentations	Concerned Departments
	<b>III Week</b>	Health and Nutrition Menstrual Hygiene for Girls	Bhagya Committee
	<b>3<sup>rd</sup> Saturday</b>	SwachBharath	NCC/ NSS
	<b>4<sup>th</sup> Saturday</b>	Harithaharam	Harithaharam Committee
	<b>Every Saturday</b>	Field Trips	Any Department
<b>9.</b>	<b>February</b>	<b>Important Dates</b>	
	<b>21/02/2021</b>	Antharjathiya MathruBhashadinotsavam	Department of Telugu/Sanskrit
	<b>28/02/2021</b>	National Science Day	All Science Departments
		<b>Weekly Programme</b>	
	<b>I Week</b>	Staff Meeting – 1 <sup>st</sup> February	Vice-Principal
		Staff Council Meeting (only Heads) 5 <sup>th</sup> Feb	Vice-Principal
		CPDC Review meeting	CPDC Committee
		<b>IQAC Meeting</b>	<b>IQAC</b>
	<b>II Week</b>	Review meetings	Principal
		Performance Improvement	Revision and Remedial Classes

	<b>III Week</b>	Health and Nutrition Awareness on Cancer	Bhagya Committee
	<b>3<sup>rd</sup> Saturday</b>	Parent Teacher meeting	Principal/ Mentors
		SwachBharath	NCC/ NSS
	<b>4<sup>th</sup> Saturday</b>	Harithaharam	Harithaharam Committee
	<b>Every Saturday</b>	Field Trips	Any Department
<b>10.</b>	<b>March</b>	<b>Important Dates</b>	
	<b>8/03/2021</b>	International Women's day	Women's Empowerment Cell
		Workshop on NAAC Preparation	<b>IQAC</b>
		<b>Weekly Programme</b>	
	<b>I Week</b>	Staff Meeting 1 <sup>st</sup> March	Vice-Principals
		Staff Council Meeting (Only Heads) 5 <sup>th</sup> March	Vice-Principals
		Budget	Principal
		<b>IQAC Meeting</b>	<b>IQAC</b>
	<b>II Week</b>	Review meetings	Principal
		Health and Nutrition Oral Health Day	Bhagya Committee
	<b>III Week</b>	Stock Verification	Labs and Library
	<b>4<sup>th</sup> Saturday</b>	Harithaharam	Harithaharam Committee
<b>11.</b>	<b>April</b>	<b>Important Dates</b>	
	<b>05/04/2021</b>	Birthday of Babu Jagajivan Ram	Institution
	<b>14/04/2021</b>	Dr. B. R. Ambedkar Birthday	Institution
		<b>Weekly Programme</b>	
	<b>I Week</b>	Staff Council Meeting ( Only Heads )5 <sup>th</sup> April	Vice-Principal
		Preparation of Annual Academic Performance report	Academic Coordinator
		<b>Preparation of IQAC Report-Submission to NAAC</b>	<b>IQAC</b>
		Preparation of Annual Academic plan for 2020-21	<b>IQAC</b>
		Preparation of DRC Annual Activity plan for 2020-21	Bhagya Committee
		Health and Nutrition World Health Day	

	<b>4<sup>th</sup> Saturday</b>	Harithaharam	Harithaharam Committee
<b>S.No</b>	<b>Month</b>	<b>Activities Planned</b>	<b>Concerned Department</b>
<b>12.</b>	<b>June- 2021</b>	<b>Important Dates</b>	
	<b>02/06/21</b>	Telangana Formation Day	Institution
	<b>05/06/21</b>	World Environmental Day	Eco Club
	<b>14/06/21</b>	World Blood Donors Day	NSS
	<b>21/06/21</b>	International Yoga Day	NCC / NSS
	<b>I Week</b>	<b>IQAC Meeting- Preparation of Institutional Plan</b>	IQAC- Board
		Admission Process	Admission Committee
		Preparation of Committees	Vice-Principal-I & II
		Preparation of Curricular Plan	HOD- All Department
	<b>II Week</b>	Review Meeting	Principal
		Preparation of Sports equipment and field	Sports Committee
	<b>III Week</b>	Anti – Ragging Awareness Program me	Anti – Ragging Committee
	<b>Every Saturday</b>	Student Seminars/Extension Lectures /Quiz	Concerned Departments
		Awareness on Health, hygiene and nutrition	Bhagya Committee
<b>13.</b>	<b>July -2021</b>	<b>Important Dates</b>	
	<b>12/07/21</b>	Haritha Haram	Harithaharam Committee/ Dept. of Botany
		<b>Weekly Programme</b>	
	<b>I Week</b>	Staff Meeting – 1 <sup>st</sup> July	Vice-Principals
		Staff Council Meeting (Only Heads) 5 <sup>th</sup> July	Vice-Principals
		Commencement of Classes	
		Result Review	All Departments
		Student Representative Meeting	Vice-Principal-I & II Academic Coordinator
		IQAC – Meeting of Executive Body- Preparation of Institutional Plan	IQAC- Board
	<b>II Week</b>	Harivillu -Committee Review Meetings	All Committees/Clubs
		Health and Nutrition- Awareness on Anemia	Bhagya Committee
	<b>III Saturday</b>	Academic Audit of Records	Vice-Principal-I & II Academic Coordinator
	<b>3<sup>rd</sup> Saturday</b>	SwachBharath	NCC/NSS

	<b>4<sup>th</sup> Saturday</b>	Harithaharam	Harithaharam Committee
	<b>Every Saturday</b>	Student Seminars/Extension Lectures /Quiz	-
<b>14.</b>	<b>August</b>	<b>Important Dates</b>	
	<b>06/08/21</b>	Organ Donation Day	Health Club
	<b>12/08/21</b>	International Youth Day	Physical Education
	<b>15/08/21</b>	Independence Day Celebration	Institution
	<b>26/08/21</b>	Women's Equality Day	Women's Empowerment Cell
	<b>29/08/21</b>	Telugu Bhasha Dinotsavam	Dept. Of Telugu
	<b>29/08/21</b>	National Sports Day/ICC- Combat Techniques for girls	Physical Education
		<b>Weekly Programme</b>	
	<b>I Week</b>	Staff Meeting – 1 <sup>st</sup> August	Vice-Principals
		Staff Council Meeting (Only Heads) 5 <sup>th</sup> August	Vice-Principals
		IQAC – Meeting of Executive Body	IQAC- Board
	<b>II Week</b>	Health and nutrition	Health Club
		Harivillu -Committee Review Meetings	All Committees/Clubs
		Medical Camp- Deworming- Tablets	Health Club
	<b>III Week</b>	Add-on -courses	Two day workshop by each Department
	<b>3<sup>rd</sup> Saturday</b>	SwachBharath	NSS
	<b>4<sup>th</sup> Saturday</b>	Harithaharam	Harithaharam Committee
	<b>Every Saturday</b>	Student Seminars/Extension Lectures /Quiz	
		Ecofest	Zoology
<b>15.</b>	<b>September</b>	<b>Important Dates</b>	
	<b>05/09/21</b>	Teachers Day Celebration Guru pujothsavam	Institution
	<b>08/09/21</b>	International Literacy Day	Vangmayi ( Literacy Club )
	<b>17/09/21</b>	Hindi Diwas Celebrations	Dept. of Hindi
	<b>24/09/21</b>	NSS Day	NSS
	<b>27/09/21</b>	World Tourism Day	Dept.of Commerce
	<b>29/09/21</b>	Surgical Strike Day	NCC / NSS
		Health and Nutrition	Health Club/ Bhagya Committee



	<b>I Week</b>	<b>Weekly Programme</b>	
		Staff Meeting – 1 <sup>st</sup> August	Vice-Principals
		Staff Council Meeting (Only Heads) 5 <sup>th</sup> August	Vice-Principals
		IQAC – Meeting of Executive Body	IQAC- Board
	<b>1st Saturday</b>	Parent Teacher Meeting	Mentors
	<b>II Week</b>	Review Meetings	Principal
		Harivillu	All Committees & Clubs
		<b>Feed Back</b>	<b>IQAC</b>
	<b>III Week, 3<sup>rd</sup> Saturday</b>	SwachBharath	NSS /NCC
<b>16.</b>	<b>IV Week</b>	College Social Responsibility	Related Activities by NSS
	<b>4<sup>th</sup> Saturday</b>	Harithaharam	Harithaharam Committee
	<b>Every Saturday</b>	Student Seminars/Extension Lectures /Quiz	
	<b>October</b>	<b>Important Dates</b>	
	<b>02/10/21</b>	Gandhi Jayanthi LalBahdurShastriJayanthi	Institution
	<b>31/10/21</b>	National Integration Day/ National Unity Day( Cultural Fest )	NSS / Department of Humanities
		<b>Weekly Programme</b>	
	<b>I Week</b>	Staff Council Meeting (Only Heads)I 5 <sup>th</sup> October	Vice-Principals
		Review Meeings	Vice-Principals
		<b>IQAC Evaluation</b>	<b>IQAC Coordinator</b>
	<b>II Week</b>	Health and Nutrition World Sight Day- Health Club	Bhagya Committee
	<b>III Week</b>	Harivillu/ Fest	Literary/Cultural Committee
	<b>3<sup>rd</sup> Saturday</b>	SwachBharath	NSS/ NCC
	<b>4<sup>th</sup> Saturday</b>	Yuvatharangam- State Level	Literary,Cultural,Sports Committees
	<b>Every Saturday</b>	Student Seminars/Extension Lecture /Quiz	