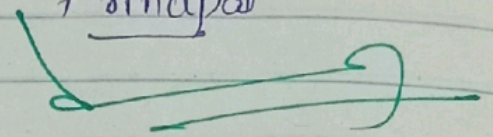# CERTIFICATION COURSE

Permission letter

Date : 03-02-2021

  — As the staff council meeting was held on 03-02-2021 in the Principal chamber to discuss regarding the computer certification course for the students of non-computer courses, and the decision — of the certification programme has scheduled from 08-02-2021 to 17-03-2021 at our college Government Degree College Godavarikhani.

Principal

TITLE:

INFORMATION TECHNOLOGY CERTIFICATION COURSE (ITCC)

CONTENTS:

DAY1: Introduction to Computers

DAY2: History of Computer and Inventions

DAY3: Block diagram of Computer

DAY4: Input & Output Devices with examples

DAY5: Types of Computers

DAY6: Characteristics of Computer

DAY7: Keyboard Shortcut keys

DAY8: Generations of Computers

DAY9: Types of Memory Unit

DAY10: Software Vs Hardware

DAY11: Introduction & Types of Operating Systems

DAY12: DOS- Internal Commands

DAY13: DOS- External Commands

DAY14: Windows family

DAY15: Types of Printers

DAY16: Types of Monitors

DAY17: Computer Languages

DAY18: Compiler and Interpreter

DAY19: Windows desktop elements- Start menu, Taskbar etc

DAY20: Files and Folders- Create, Copy, Move, Rename, Edit etc

DAY21: Introduction to MS Office

DAY22: MS Word

DAY23: MS Excel

DAY24: MS Power Point

DAY25: MS Access

DAY26: Internet Concepts- Internet, WWW, HTTP, URL, TCP etc

DAY27: Gmail creation

DAY28: Computer Networks- LAN, MAN,WAN

DAY29: HTML, DHTML XML, Web Page

DAY30: Overview/ Certificate of the Course

In certificate course offered by College for Non-Computers Students in this course students BA Students enrolled 30 members

In Add On Courses as per University syllabus norms Total College students are enrolled 759 members and they are appeared exams.

S.NO	Hall Ticket Number	Student Name
1.	20077009129001	A. Karthivaryarjun
2.	20077009129003	A. Renuka
3.	20077009129005	A. Uday
4.	20077009129012	Chetan sagar
5.	20077009129013	D. Shivasai
6.	20077009129015	G. Anjali
7	20077009129016	G. Kushal
8	20077009129017	G. Anjali
9	20077009129018	J. Raj Kumar
10	20077009129019	J. Manasa
11	20077009129021	K. Shiva kumar
12	20077009129023	K. Rakesh
13	20077009129025	MD. Aman
14	20077009129029	N. Nikhil
15	20077009129030	O. Rakesh
16	20077009129031	P. Nikhil
17	20077009129032	P. Poojitha
18	20077009129037	Sheetal. S. A
19	20077009129501	ch. Vyshnavi
20	20077009129502	D. NagaTeja
21	20077009129503	E. Harish
22	20077009129504	J. Pavithra
23	20077009129506	K. Priyanka
24	20077009129510	M. Shyamala
25	20077009129511	P. Rajashekar
26	20077009129513	S. Sravanthi
27	20077009129518	T. Ranjith
28	20077009129519	T. Raj kumar
29	20077009353501	E. Sindhuja
30	20077009353502	M. Rajamani