



# MVS GOVERNMENT ARTS & SCIENCE COLLEGE, MAHABUBNAGAR-509001

## ACTION PLAN 2020-2021

### SEPTEMBER-2020



Week / Date	Activity	Description
5 <sup>th</sup>	Teachers Day	Organized Teachers Day
8 <sup>th</sup>	International Literacy day	Organizing inter/Intra College literary Fest
22 <sup>th</sup>	Hindi divas celebrations	Conduct of various activities like debates, group discussions, essay writing etc.
24 <sup>th</sup>	NSS Day	NSS Activities
I week 1 <sup>st</sup>	DRC	III Meeting – Review of activities Commencement of Classes for III & V Semester
	Extension & outreach activities	Organizing Guest Lectures / Field visits/social /community development activities etc.
	IQAC	IQAC meeting with all the department
II week	Review meetings at different Levels	Review of Academic, Administrative and financial aspects
	CPDC Meeting	Meeting of college CPDC to review and discuss various matters
II week	Student evaluation of Teacher performance	<ul style="list-style-type: none"> <li>□ Collection of student feedback on every teacher by IQAC</li> <li>□ Analysis of 7 Action taken by Principal</li> </ul>
III week	Hari villu	Meeting of all clubs – review and progress
	Student centric activities	<ul style="list-style-type: none"> <li>□ Class room seminars; study Projects and competitions etc.,</li> <li>□ Remedial instruction</li> </ul>
Last week	College Social Responsibilities Cell	Organizing related activities
5 <sup>th</sup> of September	Staff Council meeting	Meeting of the Principal with head of department to review previous month's activities and plan for current month's activities
1 <sup>st</sup> Saturday	Parent – Teacher Meeting	Teachers meet the Parents to discuss the performance of the ward
1 <sup>st</sup> of every month	Staff Meeting	Staff meeting with the principal
3 <sup>rd</sup> Saturday	Swachh Bharath	Cleaning of colleges premises including rooftops, terrace , overhead tanks & sumps
September	Telangana ku Haritaharam	Maintenance of Plants
	Yuvatarangam 2020	College level – Sports & games and Cultural and Literary competitions



Every Saturday

Student seminar

Conduct of seminars and Quizzes.

## MVS GOVERNMENT ARTS & SCIENCE COLLEGE, MAHABUBNAGAR-509001

### ACTION PLAN 2020-2021

### OCTOBER-2020

<b>Week / Date</b>	<b>Activity</b>	<b>Description</b>
2 <sup>nd</sup>	Gandhi Jayanthi & Lal Bahadur Shastri Jayanthi	Celebration in Colleges
10 <sup>th</sup>	TSKC	Timelines & other details of various PG Entrances and Competitive Examinations – A PPT presentation to III year Students
31 <sup>st</sup>	National Integration Day	Conduct of Related activities
I week	Review Meeting at different levels	Review of Academic, Administrative and financial aspects.
III week	Hari vullu	Meeting of all clubs – review and progress Conduct of science/Arts/Commerce fest.
	Jignasa	Project Presentation at college level-Selection of best Projects.
5 <sup>th</sup> of October	Staff Council meeting	Meeting of the principal with Head of departments to review previous month's activities and plan for current month's activities
1 <sup>st</sup> of every month	Staff meeting	Staff meeting with the Principals
3 <sup>rd</sup> Saturday	Swachh Bharath	Cleaning of College Premises including rooftops, terrace, overhead tanks & sumps
October	Internal Assessment-II	Conduct of Examination and recording of marks as per the proforma
	DCEDRC	2 <sup>nd</sup> Meeting of DCEDC
	Telangana ku Haritaharam	Maintenance of Plants



Every Saturday

Students Seminars

Conduct of students seminars and quizzes

## MVS GOVERNMENT ARTS & SCIENCE COLLEGE, MAHABUBNAGAR-509001

### ACTION PLAN 2020-2021

### NOVEMBER-2020

<b>Week / Date</b>	<b>Activity</b>	<b>Description</b>
11 <sup>th</sup>	National Education day	Conduct of related activities
14 <sup>th</sup>	Pandith Jawaharlal Nehru Birthday	Conduct of related activities
14 <sup>th</sup> -20 <sup>th</sup>	National library week	1. Organizing programmes to include reading habits. 2. Assignments to encourage students to visit libraries and use the resource to the maximum extent
I week	IQAC	IQAC Meeting with all the departments
	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
	TSKC	Conducting coaching classes for students to prepare for Ed CET/PGCET/Competitive Examinations etc.
Last week	DRC	IV Meeting
5 <sup>th</sup> of November	Staff council meeting	Meeting of the principal with head of department to review previous month's activities and plan for current month's activities
1 <sup>st</sup> of every month	Staff Meeting	Staff Meeting with the Principals
4 <sup>th</sup> Saturday	Swachha Bharath	Cleaning of College Premises including rooftops, terrace, overhead tanks & sumps
November	CBCS	1 <sup>st</sup> Semester Practical & Theory Examinations
	Telangana Ku Harithaharam	Maintenance of plants
Every Saturday	Students Seminars	Conduct of student seminar and quizzes



# MVS GOVERNMENT ARTS & SCIENCE COLLEGE, MAHABUBNAGAR-509001

## ACTION PLAN 2020-2021

### DECEMBER-2020



<b>Week / Date</b>	<b>Activity</b>	<b>Description</b>
1 <sup>st</sup>	AIDS Day	Red ribbon Clubs conduct AIDS awareness Programmes in collaboration with district officials Commencement of Classes for I Semester
10 <sup>th</sup>	Human Rights Day	Conduct of related activities
24 <sup>th</sup>	National Consumer Day	Competition & Awareness Programmes
1 <sup>st</sup> week	Communal harmony/ College social responsibility week	Conduct of related activities etc.
	Review Meetings at different Levels	Review of Academic, Administrative and Financial aspects
	IQAC	Meeting of IQAC Executive Body
	TSKC	Conducting coaching classes for students to prepare for Ed CET/PGCET/Competitive Examinations etc.-III year
5 <sup>th</sup> of December	Staff Council Meeting	Meeting of the Principal with heads of department to review previous month's activities and plan for current month's activities
1 <sup>st</sup> of December	Staff meeting	Staff meeting with the Principals
III Saturday	Swachh Bharath	Cleaning of College premises including rooftops, terrace, overhead tanks & sumps
December	CBCS	Commencement of II, IV & VI Semester classes
	DCEDRC	3 <sup>rd</sup> meeting of DCEDRC
	Telangana Ku Haritaharam	Maintenance of DCEDC



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## ACTION PLAN 2020-2021

### JANUARY-2021



<b>Week / Date</b>	<b>Activity</b>	<b>Description</b>
12 <sup>th</sup>	National Youth Day	Celebration of the day
25 <sup>th</sup>	National Voters day	Organize awareness programmes to sensitize students on exercising their franchise
26 <sup>th</sup>	Republic Day	Celebrating of Republic Day
I Week	IQAC	IQAC Meeting with all the departments
5 <sup>th</sup> of January	Staff Council Meeting	Meeting of the Principal with Heads of departments to review previous month's activities
I & II week	Review Meetings at different Levels	Review of Academic , Administrative and financial aspects
II Week	Jignasa – Study Projects	State Level Presentation of Study Projects by Students
1 <sup>st</sup> of every month	Staff Meeting	Staff Meeting with the Principals
IV Week	Jignasa –Study Projects	Prize Distribution Programme
4 <sup>th</sup> Saturday	Swacha Bharath	Cleaning of College premises including roof tops, terrace, overhead tanks & sumps
January	Internal Assessment - I	Conduct of examinations and recording of marks as per the proforma
	TSKC	<ul style="list-style-type: none"><li>□ Personality Development</li><li>□ Conducting coaching classes for students to prepare for Ed.CET/ PGCET Competitive examinations etc,</li></ul>
	Telangana ku Harithaharam	Maintenance of Plants
Every Saturday	Students Seminars	Conduct of student seminars and quizzes



**MVS GOVERNMENT ARTS & SCIENCE COLLEGE, MAHABUBNAGAR-509001**

**ACTION PLAN 2020-2021**

**FEBRUARY-2021**



<b>Week / Date</b>	<b>Activity</b>	<b>Description</b>
21 <sup>th</sup>	Antarjaatiya Matru Bhasha Dinotsavam	Celebration of the day
I Week	CPDC meeting	Meeting of College CPDC to review and discuss various matters
	IQAC	IQAC Meeting with all the department
	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
II Week	Performance improvement activities	Revision and Remedial classes for students
5 th of February	Staff Council Meeting	Meeting with Heads of Departments to review previous month's activities and plan for current month's activities
1 <sup>st</sup> of every month	Staff Meeting	Staff Meeting with the Principals
III Saturday	Parent - Teacher Meeting	Teachers meet the parents to discuss the performance of the ward
February	Telangana ku Haritaharam	Maintenance of Plants
Every Saturday	Students Seminars	Conduct of student seminars and quizzes



# MVS GOVERNMENT ARTS & SCIENCE COLLEGE, MAHABUBNAGAR-509001

## ACTION PLAN 2020-2021

### MARCH-2021



<b>Week / Date</b>	<b>Activity</b>	<b>Description</b>
8 <sup>th</sup>	International Women's Day	Conduct of various activities & Competitions for students & Staff
I Week	Budget	Submission of all bills to DTO Preparation of Financial Plan for 2020-21 Preparation of details of income through different Sources, expenditure and other requirements etc.
	IQAC	IQAC Meeting with all the departments
II Week	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
Last Week	Stock Verification	Stock verification of Laboratories and Libraries
5 <sup>th</sup> of March	Staff Council	Meeting with Heads of departments to review previous month's activities and plan of current month's activities
1 <sup>st</sup> of every month	Staff Meeting	Staff Meeting with the principals
March	Internal Assessment - II	Conduct of examinations and recording of marks as per the proforma
	DCEDRC	4 <sup>th</sup> Meeting of DCEDRC
	Telangana Ku Haritaharam	Maintenance of Plants
22 <sup>nd</sup>	III, V Semesters (Regular) Theory Examinations	III, V Semesters (Regular) Theory Examinations



# MVS GOVERNMENT ARTS & SCIENCE COLLEGE, MAHABUBNAGAR-509001

## ACTION PLAN 2020-2021

### APRIL-2021



<b>Week / Date</b>	<b>Activity</b>	<b>Description</b>
1 <sup>st</sup>	Commencement of Classes for IV & VI Semesters	Commencement of Classes for IV & VI Semesters
5 <sup>th</sup>	Babu Jagjivan Ram's Birthday	Celebrating the day
14 <sup>th</sup>	Dr. B. R. Ambedkar's Birth day	Celebrating the day
I Week	Preparation of Annual Academic Performance Report	Preparation of College Annual Academic Performance Report (AAPR) and submit soft copy to O/o CCE
	IQAC	Preparation of IQAC report ,upload to college website and submission of softcopy to <a href="mailto:naac.tg@gamil.com">naac.tg@gamil.com</a>
	Preparation of College Annual Academic Plan for 2021-22	Preparation of draft college Annual Academic Plan for 2021-22
	Preparation of DRC annual Activity plan for 2021-22	Preparation of DRC Annual activity plan for 2021-22
5 <sup>th</sup> of April	Staff Council Meeting	Meeting with Heads of departments to review precious month's activities and plan for current month's
April	TSKC	Conducting coaching classes for students to prepare for Ed.CET/ PGCET/Competitive examinations etc.
	Telangana ku Haritaharam	Maintenance of Plants
	CB CS	I III & V Semester Examinations





**MVS GOVERNMENT ARTS & SCIENCE COLLEGE, MAHABUBNAGAR-509001**  
**ACTION PLAN 2020-2021**  
**MAY-2021**

<b>Week / Date</b>	<b>Activity</b>	<b>Description</b>
1 <sup>st</sup>	Publicity	<ul style="list-style-type: none"><li>□ Release of College Brochure by District Collector.</li><li>□ Campaigning through Brochures flexis, scrolling in local TV, door to door canvassing for online admissions.</li></ul>
May	Student's Help Desk	Establishment of a student's Help Desk in the college and online registration of students to various courses to be taken up
From 05-05-2021 to 31-05-2021	Summer Holidays	Summer Holidays
	Telangana ku Haritaharam	Maintenance of Plants



# MVS GOVERNMENT ARTS & SCIENCE COLLEGE, MAHABUBNAGAR-509001

## ACTION PLAN 2020-2021

### JUNE-2021



<b>Week / Date</b>	<b>Activity</b>	<b>Description</b>
2 <sup>nd</sup>	Telanagana State Formation Day	Celebration in Colleges
5 <sup>th</sup>	World Environmental Day	Conduct of activities to create awareness among students on environment
14 <sup>th</sup>	World Blood Donor Day	Red Ribbon Clubs shall conduct activities to promote awareness among students and parents
21 <sup>st</sup>	International Yoga Day	Celebration of Yoga day in colleges
I week	Result Analysis	College Level & Department Wise Result analysis and submission to O/o CCE.
	Preparation of Semester Curricular Plan (Lecturer-wise)	Preparation of Lecturer-wise Semester Curricular Plan incorporating curricular, co-curricular and extra- curricular activities as per formats provided.
	College Level Review Meeting by Principal	Preparation of NCC/NSS/Others Annual Action Plan. Review of Department wise Annual Curricular Plans – share & discuss innovative teaching learning techniques etc.
Every Saturday	Student Seminars	Conduct of Student Seminars and quizzes
	Commencement of classes for II & III year students	Semester Curricular Plans shall be followed strictly & reflected in Teaching Diary and Teaching Notes
	DRC Meeting by ID college Principals	Review of all colleges in the district by ID College Principals – Finalization of Annual DRC activities plan
II week		
	Review meeting by RJDCE	Review of all colleges
	Sports & Games	Maintenance of tracks and sports equipment, laying of new tracks & courts and purchase of sports material
	DCEDRC	First meeting of DCEDRC
III Week	Anti-Ragging campaign	Organizing Anti Ragging Campaign in the college premises.



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## ACTION PLAN 2020-2021

### JULY-2021



<b>Week / Date</b>	<b>Activity</b>	<b>Description</b>
2nd		Commencement of 1 year Class Work
5th	TSKC	Setting A Goal And Plan of Action
15th		Awareness Programme for 1 year students on TSKC Curriculum, MOOCs, Certificate Courses
12th	Telangana Ku Haritaharam	Organizing planting programme in consultation with District authorities
I week	Review Meeting at different Levels and Student Progression	Review of Academic, Administrative and financial aspects and recording Student progression
	IQAC- 2020-21	IQAC – Preparation of Industrial plan
	Student Representative meeting	Nomination of Select, students on committees like Academic, Sports, Cultural, Literary, Etc.
	CBCS	Orientation for 1 year students on CBCS and College activities, facilities, Certificate/Add-On Courses etc.
II week	Commencement of Student- Centric activities	Classroom Seminars, Study Projects, Field Trips and Competition etc.,
	Hari villu	Meeting of all clubs and preparation of action plan for 2020-21 and enrolment of students into different clubs.
	State teacher Awards	Inviting proposal from Colleges/Universities
	Extension Activities & College Social Responsibility cell	Enrollment of students into NCC/NSS Organizing related activities
5 <sup>th</sup> of July	Staff council meeting	Meeting of the Principal with HoD's to Review s previous month's activities and plan for current months activities



# MVS GOVERNMENT ARTS & SCIENCE COLLEGE, MAHABUBNAGAR-509001



## ACTION PLAN 2020-2021

### AUGUST-2021

<b>Week / Date</b>	<b>Activity</b>	<b>Description</b>
15th	Independence Day Celebrations	Conduct of related activities at college level Presentation of Award to District toppers ( subject wise ) of academic year 2019- 20
26th	Women's Equality Day	Conduct of related activities by ICC
29th	Telugu Basha Dinostavam	Conduct of Various activities like debates, group discussions, essay writing etc.
I week	DRC	II Meeting
	IQAC	Meeting of IQAC Executive Body
I & II week	Review Meeting at different Levels	Review of Academic, Administrative and financial aspects
III week	Add-On Courses	Organizing Two-Day workshop for students by each Department
	Field/Industry visit	Organizing field/ industrial visits for students
	Consumer awareness programmes	Intercollegiate/ Interdepartmental activities
	Career counseling programmes	Display of Notification on Notice Boards, magazine & providing guidance for application
18 <sup>th</sup> of August	Last Day of Instruction for II & IV Semesters Classes	Last Day of Instruction for II & IV Semesters Classes
I <sup>st</sup> of every month	Staff Meeting	Staff Meeting with the Principal
4 <sup>th</sup> Saturday	Swachh Bharath	Cleaning of college premises including rooftops, terraces, overhead tanks, & sumps.
August	Telangana ku Haritaharam	Organizing related activities to increase the green cover in consultation with district authorities
	Eco-fest	Organizing activities related to Environment protection like Water Management, Waste Management etc. Display of student projects and conduct of competitions
	Jignasa-Student Study Projects	Topic Selection and allotment of study projects
	ICC	Training to all girl students in Unarmed Combat Techniques
Every Saturday	Student Seminars	Conduct of student seminars and quizzes.