

**GOVERNMENT DEGREE  
COLLEGE KODANGAL**

**DEPARTMENTAL MEETING REGISTER**

**2017-2021-22**

2017-18

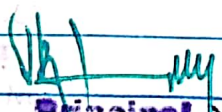
04/07/2017

## Commencement of classes.

The Department of English convened a meeting on 04/07/2017. To discuss various academic activities to be implemented in this semester.

The following steps have been resolved to be implemented during this semester.

- \* Palamuru university released almanac, as per this the class work should be commenced from 03-07-2017. The same to be informed to students and motivate the students to attend classes regularly.
- \* It is resolved to share the syllabus to students
- \* To sensitize the students about the semester Examination and pattern of question paper
- \* It is resolved to motivate the students by explaining the semester duration and how to cope up with the system.
- \* It is resolved to complete the syllabus in time.

  
Principal  
Govt. Degree College  
Kodungal, Dist. Vikarabad

12-09-2017

I Internal Examination Review made  
The Department of English convened a meeting  
on 12-09-2017 to discuss various academic  
activities to be implemented.


\* As per the university almanac, 1<sup>st</sup> Internal  
Assessment to be conducted from 14-09-17 to  
16-09-2017.

\* It is resolved to conduct 2-Internal  
Assessment on 14-09-2017.

\* Selected question to be given to students  
for assignment purpose.

\* Internal examination question paper pattern  
should be explained.

\* Information should be given to the students  
who are irregular and motivate them to  
attend college regularly.

  
Principal  
Govt. Degree College  
Kodangal, Dist. Vikarabad

16/09/2017

The Department of English held a meeting on 16/09/2017. The following steps have been resolved to be implemented:

- \* As per the almanac short vacations to be announced to student from 20-09-2017 to 02-10-2017.
- \* It is resolved to assign few questions to be learnt.
- \* The information about vacation should be informed to students.

05/11/2017

## II Internal

The Department of English convened a meeting on 05/11/2017, to discuss the various aspects.

\* As per the almanac II-Internal Assessment should be conducted from 07-11-2017 to 09-11-2017.


\* It is resolved to conduct II-Internal Assessment on 08/11/2017.

\* Assignment topics should be confirmed and to be given to students.

\* The pattern of Internal Examination question Paper should be explained to students.

\* It is resolved to inform the exam date and motivate them to prepare well to do well in the exam.

\* Commencement of Semester exams scheduled from 19-11-2017, in this regard it is resolved to inform about last working day of college to students.

  
Principal  
Govt. Degree College  
Kodangal, Dist. Varkala

## I SEMESTER AND II SEMESTER

01/12/2017

11 4 15 Some communcation of class

The Department of English convened a meeting to discuss various academic activities.

\* As per the almanac of Palamun university commencement of classwork should be started from 02-12-17

\* The something should be informed to students and motivate them to attend classes regularly.

\* The syllabus and question paper pattern should be discussed with students.

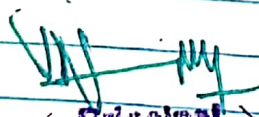
\* It is resolved to complete the syllabus in time.

31-01-2018

The Department of English convened a meeting on 31-01-2018 to discuss various academic issues.

The following aspects have been discussed to be implemented.

- \* As per the almanac X-Internal Assessment Test to be conducted from 01-02-2018 to 03-02-2018
- \* It is resolved to conduct Internal examination on 01-02-2018 and the same to be informed to students.
- \* Topics for assignment should be confirmed and to be informed to students.
- \* Internal exam pattern should be explained to students.

  
Principal  
Govt. Degree College  
Kudangal, Dist. Vikarsabad

03/04/2018

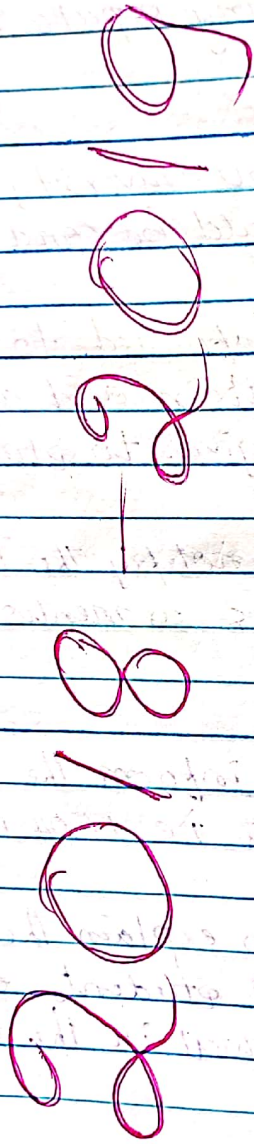
The Department of English convened a meeting on 03-04-2018, the following aspects have been discussed to be implemented.

- \* As per the Palamuru university II Internal Examination should be conducted from 04-04-18
- \* The same to be informed to students.
- \* Question paper pattern and assignments topics should be given to students.
- \* It is resolved to notify the last instruction day is 01-04-2018 as mentioned by the university.
- \* It is resolved to inform the examination dates to students i.e 17-04-18 to 30-04-18
- \* It is resolved to explain the previous question Paper pattern to students and motivate the students to do well in the examination.



Principal  
Govt. Degree College  
Kodurugol, Dist. Vikarabad





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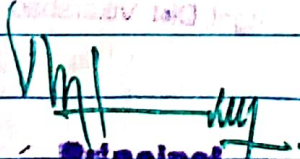
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2018-2019

03/07/2018

A meeting is held in the department of English  
The following aspects to be discussed.

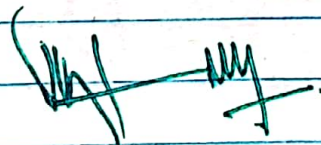
- \* As per the university almanac semester III classes commenced from 12.06.2018.
- \* It is resolved to intimate the students who are irregular to classes.
- \* Re-admission schedule to be informed to students.
- \* As per the University almanac Semester II class work commenced from 02-07-2018.
- \* It is resolved to explain about semester Pattern to students.
- \* It is resolved to give syllabus and question Paper pattern to students.
- \* The time-table should be informed to students.

  
Principal  
Govt. Degree College  
Kodargal, Dist. Vikarabad

27/07/2018

The Department of English convened a meeting on 27/07/2018. The following resolutions have been made.

- \* As per the university schedule I- Internal Assessment test to be conducted to the Semester III students from 30-07-2018 to 02-08-2018.
- \* It is resolved to conduct I- Internal exam to students on 30-07-2018, in this regard syllabus and question paper pattern should be explained to students.
- \* Assignment topics to be confirmed and to be informel to students.
- \* It is resolved to inform the students who are irregular to classes.



Principal  
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Kodangal, Dist. Vikarabad

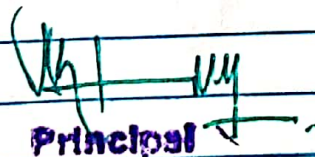
07/09/18

The Department of English convened a meeting on 07/09/18, to discuss the various academic activities to be implemented.

\* As per the university schedule I- Internal assessment to be conducted from 10-09-18 to 12-09-18.

\* It is resolved to conduct I- Internal exam to Semester I students on 10-09-18 in this regard syllabus to be designed and it should be informed to students.

\* Selected assignment topics to be given to students and pattern of question paper pattern should be explained.



Principal

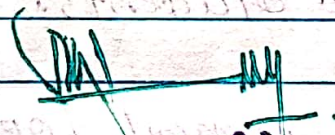
Govt. Degree College  
Kodargal, Dist. Vikarabad

08/10/2018

The Department of English convened a meeting on 08/10/2018, to discuss various academic activities to be implemented.

\* Short vacation has been declared from  
In this regard assignments should be given to  
students.

\*

  
Principal  
Govt. Degree College  
Kudargal, Dist. Vikarabad

08/01/2019

The Department of English convened a meeting on 08/01/2019 to discuss various academic issues.

\* As per the University almanac commencement of class work should be commenced to II and IV Semester students from 02-01-2019.

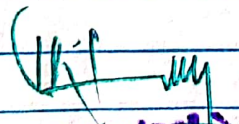
\* It is resolved to inform about timetable to students. Syllabus should be given to students.

\* Identify the irregular students and motivate them to attend classes regularly.

\* It is resolved to explain question paper pattern to students.

\* It is resolved to complete the syllabus in time.

\* The schedule of Re-admission as per the university is 03-02-2019. The same to be informed to students.

  
Principal  
Govt. Degree College  
Kodangal, Dist. Vikarabad

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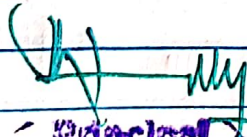
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03/07/2019

The Department of English convened a meeting a meeting on 03/07/2019. The following resolutions have been made

- \* As per the University almanac I, II semester classwork should be commenced from 01-07-2019.
- \* The syllabus should be informed to students.
- \* Awareness should be conducted to Semester I students about pattern and examination process.
- \* It is resolved to inform to students about readmission and cutoff date.
- \* To sensitize the students to attend classes Regularly.

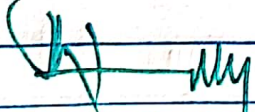
  
Principal  
Govt. Degree College  
Kodangal, Dist. Vikarabad



03/07/2019

The Department of English convened a meeting a meeting on 03/07/2019. The following resolutions have been made

- \* As per the University almanac I, II semester classwork should be commenced from 01-07-2019.
- \* The syllabus should be informed to students.
- \* Awareness should be conducted to Semester I students about pattern and examination process.
- \* It is resolved to inform to students about readmission and cutoff date.
- \* To sensitize the students to attend classes Regularly.

  
Principal  
Govt. Degree College  
Kodangal, Dist. Vikarabad

30/10/19

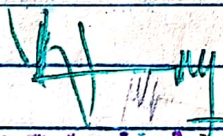
The Department of English convened a meeting on to discuss various academic activities.

The following aspects have been discussed.

\* Syllabus related to Internal assessment should be given to students.

\* Question paper pattern should be explained to students.


\*

  
Principal  
Govt. Degree College  
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27/12/2019

The Department of English Convened a meeting on 27/12/2019 to discuss various academic activities to be implemented.

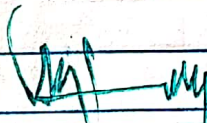
- \* As per the almanac commencement of Semester II and IV should begin in the month of December.
- \* Syllabus should be given to students.
- \* Scheme of examinations of semester and Internal Examination should be discussed with students.
- \* Time table should be given to students.

  
Principal  
Govt. Degree College  
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04/02/20

The Department of English Convened a meeting to discuss various academic issues.

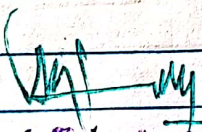
- \* As per the almanac Internal examinations should be commenced between 17/02/20 to 18/02/20
- \* It is resolved to conduct Internal Assessment on 17/02/20, in this regard question paper pattern should be explained to students.
- \* Assignments should be given to students.
- \* Motivate the students to attend classes regularly.

  
Principal  
Govt. Degree College  
Kodungal, Dist. Vikarabad

04/02/20

The Department of English Convened a meeting to discuss various academic issues.

- \* As per the almanac Internal examinations should be commenced between 17/02/20 to 18/02/20
- \* It is resolved to conduct Internal Assessment on 17/02/20, in this regard question paper pattern should be explained to students.
- \* Assignments should be given to students.
- \* Motivate the students to attend classes regularly.

  
Principal  
Govt. Degree College  
Kodangal, Dist. Vikarabad

# GOVT DEGREE COLLEGE KODANGAL

Academic year 2017-2018 15/6/2017  
DEPARTMENT OF CHEMISTRY

Departmental meeting has been conducted in the Chemistry Department to discuss the following:-

- Commencement of III year classes from 06-06-2017.
- Commencement of classes for III & I Semester is from 21-06-2017.
- According to that syllabus have been distributed among the staff members and Time table has prepared.
- Time table has been displayed in the notice board for student purpose.
- Syllabus should be completed according to the Internal Assessment I & II.
- Student seminars, Assignments, projects given to the students according to the Alumnac.

Signature  
P Rajitha

Academic year - 2017 - 2018.

4/10/2017

2. Department of Chemistry.

Departmental meeting has been conducted with the following staff members. to discuss on the following points.

- Commencement of practical examinations for III & I semester is from 4/10/2017.
- According to the practical Annual Time table and batches are made as per the smooth conduct of practical exams.
- The chemicals required for the practicals has been ordered for the smooth conduct of practical examinations.
- 

Signature

P. Rajitha

Academic year 2017-2018

Department of Chemistry

25/10/2017<sup>3</sup>

→ The Departmental meeting has been conducted to discuss the following :-

→ Commencement of classes for II semester of first year & II year, from 30/10/2017.

→ It has also been discussed to complete the syllabus for the Internal test I & Internal test II.

→ It has also been discussed to conduct Extension lectures, student seminars.

Assignments etc. for the academic year 2017-2018.

Signature

P. Rajitha

Date :-

→ Departmental meeting has been conducted in the Department for the conduct of practical examinations from 19/12/2018.

→ As per Almanac of practicals, time table has been to be prepared, batches are made.

→ Accordingly practicals are conducted for the smooth conduct of practicals.

Signature :-



4

Academic year 2018-2019. 2018-2019

Departmental meeting has been conducted among the staff members to discuss the following points:

→ Syllabus has been distributed according to the time table given.

→ It has also been discussed on the student seminars assignments, and the extension lecture for the academic year 2018-2019.

→ It is also resolved to complete the syllabus within the given time.

→ Preparation of Internal Question papers and also discussed on the model paper.

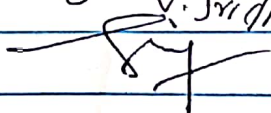
Signature

T. Rajitha

Academic year 2018-2019.

Departmental meeting has been conducted to discuss on the following points.

- As per Almanac, practical time table has been prepared. batches are made.
- Required chemicals has been purchased for the smooth conduct of practical examinations.
- It has also discussed on the posting of marks in the university website with in the stipulated time.

Signature  
V. Sridhar  


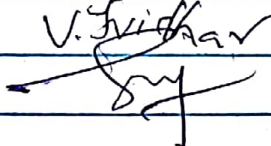
Academic year 2018-2019.

Departmental meetings has be conducted in the chemistry department between the Staff members.

→ As per Almanac semester II & IV commencement of classes is from 2.01.2019.

→ Syllabus has been distributed paper wise and planned accordingly.

→ It has also been discussed to take student Assignments, Seminars, Extension lecture etc.

Signature  
V. Sridhar  


## Academic year 2018-2019

Departmental meeting has been conducted and discussed on the following points:

- Commencement of classes for III & IV semester is from 13.12.2019. & for VI semester from 17.12.2019
- As per Almanac commencement of classes for VI semester is from 17.12.2019.
- Accordingly syllabus has been distributed paper wise
- It has also been discussed to conduct student seminars, projects, assignments for the Academic year.

Signature  
V. Sridhar  
Suj

8

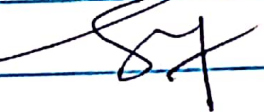
# Academic year 2019-2020.

Departmental meeting has been conducted in the chemistry to discuss the following points.

→ As per Almanac commencement of classes for II & IV semesters is from 13-02-2020.

→ Accordingly syllabus has <sup>to be</sup> been completed for the Internal I and Internal II Test.

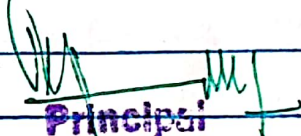
→ It has also been discussed after Internal Exam marks to be posted in the p.v. website.

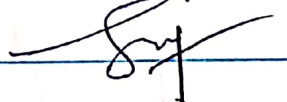
Signature  
V. Sridhar  


Academic year 2019-2020.

Departmental meeting has been conducted in the chemistry department to discuss the following points.

- Commencement of classes for III & IV semesters 01/19/20.
- Accordingly syllabus has been downloaded and distributed among the staff members.
- Completion of syllabus for the Internal Test I & II, to prepare the question papers.
- 

  
Principal  
Govt. Degree College  
Kodagal, Dist. Vijayanagara

Signature  
V. Sridhar  


Academic year 2020-2021

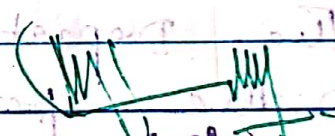
The Departmental meeting has been conducted among the following the members of the faculty to discuss the following:

→ As per Almanac of p.u. commencement of classes for III & IV semesters are starting from 1/9/2020.

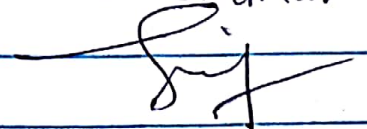
→ Accordingly the time table have been prepared and the syllabus has been distributed between faculty members as far to complete the syllabus in time.

→ It has also been discussed on the Internal Test I & II and the paper pattern.

→ It has also been discussed on the students Assignments, seminars & projects.

  
Principal  
Govt. Degree College  
Kodangal, Dist. Kottayam

Signature of

1. M. Haripriya
  2. V. Sridhar Kumar
- 

→ Departmental meeting has been conducted between the staff members to discuss the following points :-

→ The Department has been decided to conduct certificate course for the B.C III year students.

→ The certificate course is "phenyl making" which will be used in toilets.

→ The objectives of the certificate course, the material required for the phenyl making has been resolved.

→ This course duration is for one week. i.e. from in the month of December 2021

→ The Department has also been discussed on the practical examination, accordingly Timetable and patches are prepared

→ Requirement of chemicals for the practical examinations have been purchased. for the smooth conduct of practicals.

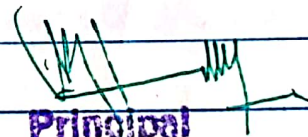
Principal  
Govt Degree College  
Kodugol, Dist. Vrindhal  
Signature

M. Anupriya

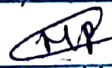
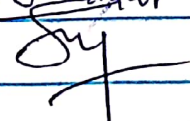
V. Sridhar Kumar



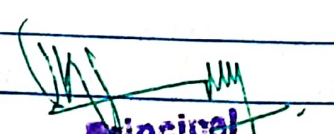
- Departmental meeting has been conducted between the faculty members of chemistry to discuss the following points:
- According to Almanac of palamuru university, commencement of online classes for IV & VI have been starting from 01.04-2021.
- Commencement of online classes for II semester's from 19.04-2021.
- According to online classes Time table has been prepared for the smooth conduct of online classes.
- It has also been discussed to complete the syllabus in time for the commencement of Internal Test I & II accordingly.
- It has also discussed on the Assignments, student seminars, projects, Extension lectures to be conducted for the Academic year 2021-2022.

  
Principal  
Govt. Degree College  
Kodargal, Dist. Vikarabad

Signature

1. M. Anupriya  

2. V. Srihar Kumar  


- Departmental meeting has been conducted in the Department of Chemistry among the faculty members to discuss on the following points.
- Conduct of practical examinations for IV, VI, & II semesters of B.Sc.
- According Timetable prepared for the smooth conduct of practicals.
- The chemicals required for the final practicals have been purchased.
- It has also been discussed on the certificate course to be conducted for BSC III yr students of "Detergent making".
- Accordingly objectives of the certificate course have been downloaded and the material required has been discussed.

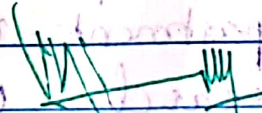
  
**Principal**  
 Govt. Degree College  
 Kesimgal, Dist. Vikarabad

Signature  
 M. Hanu priya  
 V. Srihar Kumar

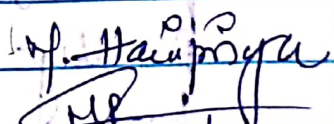
Academic year 2021-2022 4/10/2021

Departmental meeting is held among the staff members to discuss the following points.

- According to the Almanac of B.S.C. for the academic year 2021-2022 commencement of classes for <sup>11<sup>th</sup></sup> VI semester have to start from 18.01.2022.
- It has also been discussed on the student seminars, Assignments in the concerned subject.
- It has also discussed on the paper setting of for Internal Test I and Internal Test II and the syllabus to be covered for the Internal test I & II.
- 

  
Principal  
Govt. Degree College  
Kodungal, Dist. Vikarabad

Signature

  
V. Srinhar Kumar  
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18 Academic year 2021-2022 Date: 23/4/2022

Departmental meeting is held between the staff members of chemistry to discuss on the following points in the Department.

- 
- Agenda of the meeting is to conduct Field trip to the students.
- It has been resolved that BSC I, II & III year students should enroll their names in the list.
- The field trip for the Academic year 2021-2022 conducted in the month of April. 27.04-2022.
- Field trip to "Mission Bhagiradha" which is located in Appaipally village.
- No. of students to field trip from BSC I, II & III year are Total 65 students.
- Field trip have been conducting by the Department of chemistry mainly to inculcate Research oriented and also exposure to the Industry.

→ This programme is mainly conducting to create awareness <sup>among</sup> the students and total analysis of water, which would be useful for drinking purpose. finally this knowledge have to be passed from students to the uneducated people.

Principal  
Govt. Degree College  
Kodungal, Dist. Varkala

Signature of  
1. M. N. Haripriya  
2. V. Srikrishna

Date: 7/6/2022.

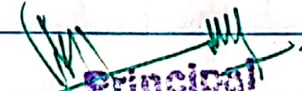
Academic year.

2022-2023.

20 Department of Chemistry Review Meeting

→ V. Sridhar Kumar have got PhD Admission in the university "Manasa Sarovar Global University" Bhopal Madhya Pradesh. Behalf of chemistry Department we grantulating him. At any time V. Sridhar Kumar on the call of his PhD Supervisor he may go to university. In the absence of V. Sridhar Kumar Smt. M. Haripriya will held responsible of the Department Activities like

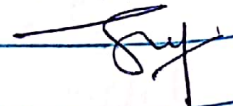
1. Department regular activities
2. Department Academic records
3. Naac records and any other related to Department activities.

  
Principal  
Govt. Degree College  
Kodangal, Dist. Vikramabad

Signature :-

1. M. Haripriya

2. V. Sridhar Kumar



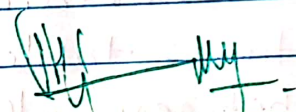
Department of Chemistry Review meeting.

There is a staff meeting in the Department of Chemistry with the staff members to discuss on the following :-

1. The department has been shifted to the new building on 16/6/2022.

Internal exams for II & IV semester is from 24/6/2022 & 25/6/2022.

It has also discussed on the preparation of question paper for internal examination for II & IV semester.



Principal  
Govt. Degree College  
Kodangal, Dist. Vikarabad

signature :-

1. M. Hanumanth

2. V. Prithvi Kumar

