



# **SELF STUDY REPORT**

**FOR**

**3<sup>rd</sup> CYCLE OF ACCREDITATION**

## **S.K.N.R GOVERNMENT ARTS AND SCIENCE COLLEGE JAGTIAL**

S.K.N.R.GOVT ARTS AND SCIENCE COLLEGE, JAGTIAL ,JAGTIAL(DIST),  
TELANGANA ,505327  
505327

<http://gdcts.cgg.gov.in/jagtial.edu>

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**February 2020**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

### 1. EXECUTIVE SUMMARY

#### 1.1 INTRODUCTION

The S.K.N.R. Govt. Arts & Science College, Jagtial, District, Telangana was established in 1965, by the District Educational Public Welfare Society in the Private Management with 59 students at PUC level. The college was established in the land, which was donated by, Sri Kasuganti Narayana Rao on a sprawling area of 31.07 acres and later college was named after him.

The mission of the college is to provide an opportunity to the rural poor and underprivileged sections of the Jagtial town and nearby villages in Higher Education. In 1966 the college started with B.A., B.Com and B.Sc. courses and strength was 280. In 1971, the college was taken over by the Government and affiliated to Osmania University, in 1986, Arts and commerce sections were shifted to the present building and its affiliation was transferred to Kakatiya University, Warangal in 1988, UGC granted 2f and 12B status in the same year. In 1996 the composite college was bifurcated into Degree and Intermediate College, and all science sections were shifted later. In 1998 restructured courses were introduced. In 2007 Two P.G. courses (M.A and M.Com) were started.

Initially the college offered conventional courses in Arts, B.A(HEP), Science-B.SC. B.Z.C and Commerce B.Com. In 1999, the college introduced restructured courses, B.A with EPCA and B.Sc with M P Cs, B.Sc. B Z CA, and B.Com( Computer Applications).

The conventional and restructured courses are offered in Telugu and English, as medium of instruction. The college is presently offering four UG & Two P.G programs. The affiliation from Kakatiya University was transferred to Satavahana University, Karimnagar in the academic year 2010-11.

The infrastructure of the college includes 12 (twelve) laboratories, spacious library, an advanced virtual classroom, Fourteen well ventilated Classrooms, Sophisticated Gymnasium, Indoor Sports Courts, Botanical Garden, English language Lab and TSKC lab. The college has 19 regular faculty members with three Ph.Ds and Four M.Phil and rest of the lecturers are pursuing Ph.Ds at present. The college has one NCC unit and two NSS units.

The present Principal Dr Arigela Ashok, most of the lecturers are alumni of this college.

#### Vision

To impart quality education to the socially and economically backward students and to develop self confidence, self reliance, communication skills and employability skills among the students and to inculcate knowledge, wisdom, and values of democracy, justice, liberty, fraternity and

**humanism.**

### **Mission**

**To cater to the academic needs of all the sections of the society and to mould the students as responsible citizens with social awareness.**

**To achieve academic excellence by involving well qualified, abundant experienced and dedicated teaching fraternity.**

**To adopt the student-centric and outcome based learning methods coupled with ICT to equip the students with required knowledge and skills.**

**To expand the infrastructural and academic facilities required for advanced learning.**

## **1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**

### **Institutional Strength**

**The students belonging to SC, ST, BC, OC Minority and PHC will get admission in this college as per their reservation quota and allotted by DOST .**

**Campus is fully hygienic, neatly maintained and full of green cover with big trees and medicinal plants along with the plantation of 5000 saplings which lead to bag best Haritha Haram Collegeaward and received a cash prize of Rs. 5 lakh and rich in Biodiversity with a variety of creatures.**

**Recently, additional building with virtual classroom and computer centre have been constructed with a built up space of 304 sq. mts at a cost of Rs. 70 lakh besides renovating the existing building at cost of Rs. 70 lakh under RUSA Scheme. It was inaugurated by Hon'ble Minister for Social Welfare Sri. Koppula Eswar. The building completely brought into utilization for computer lab, virtual class room.**

**ICT enabled teaching methodology, registering for MOOCS programmes are also being practiced.**

**The vibrant interaction between teachers and learners creates an academic performance conducive to enhance scholarly pursuit. Blended and flipped learning pedagogies are adopted. Active learning, cooperative learning, project based learning, experiential learning methodologies are initiated.**

**Teaching aids such as LCD projectors and smart boards are effectively used in the classrooms to supplement the conventional teaching. The college has direct access to INFLIBNET and other learning resources for the benefit of the teachers and students. Field trips and internships help the students to gain hands-on experience. Every PG student undertakes a project which is mostly experiment**

oriented. Charts and models used in science departments help to develop conceptual knowledge. The Centre for Ethics and Human values contribute to the overall personality development of students. Yoga classes are being conducted for mental and physical well being. Industrial tours are organized for the benefit of the students.

We developed mentoring system concentrating in the multi dimensional growth and overall development of students.

Internal Quality Assurance Cell of the institute plays a vital role in planning and implementing academic activities, books chapters published by the faculty.

### **Institutional Weakness**

The college has been registering less number of admissions since the academic year 2014-15 as more than required number of Private Degree Colleges was established in the town Jagtial where all the private colleges are located in the city center and near the Bus stand area.

Another stumbling block is that the college has no attached hostel facility for both the men and women students.

The college is suffering from shortage of Non-Teaching Staff as there are only 6 Non-Teaching Staff members have been working out of 20 posts sanctioned.

Still there are 6 teaching posts are vacant in the college which is a hindrance for the effective teaching learning process.

Limited research and no consultancy and collaboration

Limited provisions for corporate training

### **Institutional Opportunity**

The college is striving to utilize all the available infrastructural and academic resources to impart quality and outcome based education to the students. Our college land donors through there

Kasuganti Trust, which is a Non- Government organization, is offering many scholarships to the students who excels in academics and who are too poor to fulfill their basic amenities .

Even though there are various weaknesses, the college has enormous potential to excel in many areas and to bounce back in terms of admissions with its strategic plans in the days to come.

There is a strong ray of hope to increase the admissions manifolds by adopting 'Door to Door Admission Campaign' by the staff of the college under the guidance of the principal and commissionerate of

collegiate education,

SC and BC Welfare Department has come forward with a proposal to construct the Hostel Facility for both Women and men students and the same was sanctioned by the Honorable

collector of Jagtial district and administrative approval done by honorable commissionerate of collegiate education is under pipeline.

Efforts are under way to start Certificate Courses and Value Added Courses to impart additional skills and knowledge in the days to come.

Students and staff are encouraged to enroll in the SWAYAM certificate courses.

Sincere efforts will be put in to organize the national seminars and workshops at college in the future.

More number of motivational and training programmes will be conducted by the TSKC, Career Guidance Cell and NSS Unit to hone and nurture the employability skills and knowledge in future. Career Guidance Sessions are conducted to enrich the students with various job skills.

Job Melas are arranged in collaboration with ICICI, GVK EMRI and other reputed companies. Interestingly, the college library is having good collection of Books, Non Book material and also having sufficient number of rare books and the library is fully automated with NEWGENLIB version 3.1.1 Library Management Open Source Software and ensure to provide all the learning resources to the students with a view to enrich their knowledge base.

### **Institutional Challenge**

**Significant number of first generation learners**

**Competition from other higher education institutions**

**Maintaining a balance between traditional courses and requirement of professional skills**

**Keeping pace with fast changing global scenario**

**To train the rural students to meet global challenges**

**Maintaining good placement record of students**

**Lack of hostel facility for men and women students is also a challenge and causing for low number of admissions**

**Providing midday meals is necessary as majority of the students are starving for food during the lunch hour.**

## 1.3 CRITERIA WISE SUMMARY

### Curricular Aspects

S.K.N.R.Govt arts and science college, jagtial adopts the curriculum designed and prescribed by the Affiliating University i.e., Satavahana University, Karimnagar and the co- curricular and extra-curricular activities are designed and implemented in accordance with the academic calendar issued by the CCE and the Almanac given by the affiliating University.

The college offers about 19 programs at UG level to satisfy the diverse needs of the students pursuing their under graduation.

The college has been implementing the Choice Based Credit System (CBCS) since the Academic Year 2016-17.

The academic curriculum is so designed that skill-development and value –addition subjects are also incorporated which improve the communication skills & soft skills, creating the social & environmental consciousness and imbibe the ethical, moral values and also develop the service motto among the students.

It is indeed a pride moment to mention that 6 Teachers of the college viz., Dr. A.Ashok, Sri A.Radhakishan, B.Elizabeth rani ,N.prakash, A.Laxman.,K.Venu,G.Rajesham, G.Govardan, R.Radhakirshna, N.Sandeep are the Member of various Boards of institutional level and Subject Expert Committee members and are significantly contributing to enrich the syllabus.

The curriculum is enriched by the affiliating university time and again according to the suggestions and guidelines of the Telangana State Council of Higher Education (TSCHE) to bridge the gap between the academia and industry needs.

The IQAC of the college always encourages the teachers and students to undertake field projects with a view to create research bent among the students. Interestingly, about 12 field projects have been undertaken by the students of different programs under the guidance of their mentors during the last five years.

### **Teaching-learning and Evaluation**

Admission process of the college is publicized widely through the college website, prospectus, pamphlets, posters and newspapers.

NAAC

The Choice Based Credit System (CBCS) transformed the teacher centric learning into student centric learning.

Admissions into various programs offered by the college are made through online admission portal called 'Degree Online Services Telangana' (DOST) introduced by the Govt. of Telangana by strictly adhering to the reservation policy of the Telangana Government.

The experiential and participative learning methods such as field visits, study tours, study projects and student seminars are extensively organized to make the teaching-learning process more effective.

The co-curricular activities like assignments, group discussions, debates, seminars, peer teaching and problem solving are effectively conducted to develop the knowledge and skills among the students. The NSS unit, TSKC, Career Guidance Cell, Women Empowerment Cell, Bhagya Health Club, Games & Sports and Literary & Cultural Committees are conducting numerous extension and community outreach programs by involving a large number of students to create awareness on various issues being faced by the society.

To embrace the technological advances in the teaching-learning, all the faculty members are effectively using ICT enabled methods with PPTs for making the teaching-learning more innovative and interesting.

Library at the college is well equipped with books, journals, magazines, newspapers, e-books, e-journals, syllabus copies of UG Programmes, previous question papers, etc. resources which are necessary for teaching, learning and research.

With a view to inculcate research bent and collaborative learning among the students, JIGNASA Student Study Project Program was introduced in 2016-17 by the CCE, Hyderabad and students are actively undertaking the study projects every year. This college students are prepared full pledged student study projects in various Telugu, Mathematics, English, Botany, physics, Zoology presented state level Jignasa programme.

Out of 16 Full Time Teachers, 4 teachers are Doctorates with rich teaching and research experience and 3 are pursuing the Ph.D., program while most of the teachers have qualified UGC- NET and AP/TS-SET.

### **Research, Innovations and Extension**



The IQAC always motivates and encourages the staff and students to undertake research projects and to publish the quality research papers in peer reviewed and UGC recognized Journals.

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Enthusiastically,22 student study projects were carried out by about 68 students under the guidance of the mentors and were selected for state level presentation as part of JIGNASA over the last five years.

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College library is fully equipped with 35000 Books, sufficient number of journals along with back volumes, Magazines. In addition to this, it also provides access to 31,35,000 e-Books and 6000+ e-Journals through INFLIBNET's N-LIST, 42,970,243 e-resources through National Digital Library (NDLI) and the open access Databases such as CORE, Science Open, and Statistical databases like Census data. A compendium of faculty articles is stored in the Library's Institutional Digital Repository through D-Space Digital Library Software for accessing to students and faculty members.

Dr. Ch. Madhusudan, Asst .prof of Physics wrote a Telugu academy physics electro magnetism and most of the lecturers attended National and international seminars and presented a paper that.

The NSS unit of the college in collaboration with District Red Cross Society, other District Level Organizations and NSS Cell, Satavahana University conducted a good number of activities so as to create a sense of social awareness and to equip the skills among the students.

All the Departments have fruitfully conducted more than 15 field visits and study tours with a view to provide first-hand experience.

## **Infrastructure and Learning Resources**

The college has about 32 acres of sprawling campus where the main building was constructed with built up area of 40680 Sq. Mts and new building with 4 rooms was constructed with built up space under the RUSA Scheme and spacious play ground spread in 10 acres, soak pits, small water pond and mango trees are located.

For effective and smooth running, the college has 24 rooms which include Principal chamber, Office rooms and 15 lecture halls including 7 ICT enabled which include 2 smart boards, one virtual class and remaining rooms are with LCD projectors, about 4 well quipped Science Laboratories and one computer lab with 60 computers, one seminar hall with ICT and students waiting hall, sports & games room etc.

The college has about 4 well equipped science laboratories and one computer lab with well configured 60 systems and one LCD Projector. Besides, there is an English Language Lab (ELL) with 30 computers with software installation for improving communication skills.

The College has one Central Library and Departmental Libraries. The library is equipped with Online Public Access Catalogue (OPAC) facility and internet connectivity for accessing INFLIBNET's N-LIST e-resources, NDL's e-resources and Open Access educational resources. Library also supports the faculty and students for their e-learning activities through SWAYAM Portal.

The college has CCTV Surveillance with about 22 CCTV Cameras installed in the classrooms, seminar hall and verandahs to provide safety and security to the staff and students.

The college is provided with BSNL Broadband connection with 100 MBPS speed and BSNL Fibre Net Wi-Fi facility is also provided by the Govt. of Telangana.

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### **Student Support and Progression**

The students of the college who belonging to the SC, ST, BC, Minority and EBC are provided with financial support in the form of scholarships by the Govt. of Telangana every year.

The IQAC of the college always encourages for conducting of various capability enhancement courses to the students such as competitive exams coaching, careering counseling, soft skill development, remedial coaching for slow learners, yoga and meditation and personal counseling.

Interestingly, about 200 students benefited with career guidance for competitive exams, more than 80 students of the college were trained to equip with leadership skills and more than 303 students were benefited with remedial coaching given by the teaching staff during the last five years.

About 60 students were provided with English Language skills and 85 students actively participated in the yoga and meditation classes during the last five years.

Every year a good number of students are progressing towards higher education to pursue their PG courses and other professional courses with proper guidance and support of the staff of the college.

For smooth and effective functioning of the college, the principal constituted academic, administrative, IQAC & NAAC and Extension Committees by involving the students and their suggestions were also entertained in organizing and in decision making.

The sports & games committee and literary & cultural committee of the college have conducted numerous sports & games, literary & cultural activities to unfold the hidden talents of the students. Library also organizes Awareness programmes to the students on regular basis, such as Library Orientation, Accessing the N-LIST e-Resources and Open Access Educational Resources.

The college has alumni association registered recently which is collectively involving and offering invaluable suggestions for the development of the college. About 10 alumni meeting were held over the last five year.C

Cluster level first places in cluster level yuvatharangam competitions and mainly 5(five) state level first Claces in State level Yuvatharangam competitions,.And In english language State level Best academic excellency award winner and Best cluster cultural Coordinator, Best Harithaharam award winner in yuvatharangam state level competitions.

### **Governance, Leadership and Management**

The Principal and Staff members are collectively putting their rigorous efforts with heart and soul to achieve the vision and mission by nurturing and grooming the students to become knowledgeable and skilled catalysts for the societal change at large.

The college encourages a culture of decentralization and participative management by involving staff and students in various academic, administrative and extension committees for smooth and effective functioning of the college.

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To leverage the technology for smooth and hassle-free functioning of the college, e-governance (e-office) .

introduced by the CCE is being effectively implemented, DOST is adopted for students admissions & support, and Examination Branch Website of Affiliating University is aptly used for smooth conduct of exams.

As the college is a Government college, all the welfare schemes provided by the Government are applicable to all the permanent teaching and non-teaching staff.

In order to wider the learning horizons among the teaching staff, the concept of Faculty Forum was mooted by the IQAC of the college and as of now 16Faculty Forums on various topics pertaining to latest advances have been conducted effectively.

About 09 faculty members of the college attended professional development courses such as OCs and RCs at various Academic Staff Colleges and through SWAYAM-ARPIT to advance their professional skills and knowledge.

The IQAC, the catalyst for quality enhancement, is constantly adopting different strategies and methods to enhance the quality. The IQAC has played a significant role in preparation and implementation of Annual Academic Action Plan, collection and analysis of Feedback from various stakeholders, conducting Internal Academic Audit, organizing Faculty Forum at college level, organizing orientation program for first year students and in submission of AQARs to the NAAC in time during the last five years.

### **Institutional Values and Best Practices**

Gender equality and gender sensitization are the need of the hour today and hence, the Women Empowerment Cell has organized about 15 programs which include awareness on women legal rights, International Women's Day, World Malala Day and Women Equality Day etc.

Safety and security at the college are utmost important for which 22 CCTV cameras were installed at various places in the college premises.

Career Guidance and TSKC of the college organized various programs on career counseling, interactive sessions and training programs to create extensive awareness about job & career opportunities.

A program was organized by the NSS to create awareness on Higher Education learning opportunities to the Intermediate students.

Efforts are made to effectively implement the Waste Management Steps such as Solid Waste, Liquid Waste and e-Waste Management at college to make the premises clean and green.

In a bid to adopt green practices effectively, more than 50 % of the staff and 80 % of the students are using public transport so as to reach the college in order to reduce the pollution and to contribute to the sustainable environment.

NAAC

The IQAC envisages and encourages all the staff members to make use of digital media to send information with a view to reduce the usage of paper and to make the college as paperless office.

The college is taking utmost care to be friendly with divyangjan by providing required facilities such as ramp, rest rooms and scribe facility for exams.



In an attempt to foster, inculcate and imbibe the patriotism, nationalism and to create a sense of responsibility among the students, various National Festivals, Birth/Death Anniversaries of the great Indian Personalities were organized over the last five years

NAAC

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	S.K.N.R GOVERNMENT ARTS AND SCIENCE COLLEGE JAGTIAL
Address	S.K.N.R.GOV'T ARTS AND SCIENCE COLLEGE, JAGTIAL ,JAGTIAL(DIST), TELANGANA ,505327
City	Jagtial
State	Telangana
Pin	505327
Website	<a href="http://gdcts.cgg.gov.in/jagtial.edu">http://gdcts.cgg.gov.in/jagtial.edu</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Jagram Anterbody	08724-230048	7989723006	-	jagtial.jkc@gmail.com
IQAC / CIQA coordinator	V Rajesham	08724-230163	7337567386	-	rajeshmncplphd@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
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Date of establishment of the college	12-09-1965			
<b>University to which the college is affiliated/ or which governs the college (if it is a constituent college)</b>				
<b>State</b>	<b>University name</b>		<b>Document</b>	
Telangana	Satavahana University		<a href="#">View Document</a>	
<b>Details of UGC recognition</b>				
<b>Under Section</b>	<b>Date</b>		<b>View Document</b>	
2f of UGC	31-10-2019		<a href="#">View Document</a>	
12B of UGC	31-10-2019		<a href="#">View Document</a>	
<b>Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)</b>				
<b>Statutory Regulatory Authority</b>	<b>Recognition/Approval details Institution/Department programme</b>	<b>Day,Month and year(dd-mm-yyyy)</b>	<b>Validity in months</b>	<b>Remarks</b>
No contents				

<b>Details of autonomy</b>	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

<b>Recognitions</b>	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	S.K.N.R.GOVT ARTS AND SCIENCE COLLEGE, JAGITIAL ,JAGITIAL(DIST), TELANGANA ,505327	Urban	32	40468.6

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA,Ba History Economics Political Science	36	Intermediate	English	120	25
UG	BA,Ba History Economics Political Science Tm	36	Intermediate	Telugu	120	45
UG	BCom,Bcom Computer Applications Em	36	Intermediate	English	120	33
UG	BCom,Bcom Computer Applications Tm	36	Intermediate	Telugu	60	13
UG	BSc,Bsc Life Sciences Botany Zoology Chemistry Computer Applications Em	36	Intermediate	English	120	24

UG	BSc,Bsc Botany Zoology Chemistry Computer Applications Tm	36	Intermediate	Telugu	60	9
UG	BSc,Bsc Physical Sciences Maths Physics Chemistry Computer Science	36	Intermediate	English,Telugu	120	10
PG	MCom,Mcom General	36	Intermediate	English	40	38

### Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				24			
Recruited	0	0	0	0	0	0	0	0	19	3	0	22
Yet to Recruit	0				0				2			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				19
Recruited	7	0	0	7
Yet to Recruit				12
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				1
Recruited	0	0	0	0
Yet to Recruit				1
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

### **Qualification Details of the Teaching Staff**

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	3	0	0	3
M.Phil.	0	0	0	0	0	0	2	0	0	2
PG	0	0	0	0	0	0	9	2	0	11
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	4	1	0	5
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	0	0	1
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
		0	2	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	121	0	0	0	121
	Female	44	0	0	0	44
	Others	0	0	0	0	0
PG	Male	9	0	0	0	9
	Female	29	0	0	0	29
	Others	0	0	0	0	0



<b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b>					
<b>Programme</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	132	116	106	44
	Female	72	43	35	23
	Others	0	0	0	0
ST	Male	37	21	23	8
	Female	2	7	0	6
	Others	0	0	0	0
OBC	Male	299	212	198	92
	Female	113	68	60	25
	Others	0	0	0	0
General	Male	14	8	3	3
	Female	6	3	2	1
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
<b>Total</b>		<b>675</b>	<b>478</b>	<b>427</b>	<b>202</b>

## Extended Profile

### 1 Program

#### 1.1

Number of courses offered by the institution across all programs during the last five years

Response: 440

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

#### 1.2

Number of programs offered year-wise for last five years

2018-19	2017-18	2016-17	2015-16	2014-15
19	19	19	19	19

### 2 Students

#### 2.1

Number of students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
374	427	478	675	656

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

#### 2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
343	280	249	249	249

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

**2.3****Number of outgoing / final year students year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
179	139	125	186	189
File Description		Document		
Institutional Data in Prescribed Format		<a href="#">View Document</a>		

**3 Teachers****3.1****Number of full time teachers year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
16	17	17	17	14
File Description		Document		
Institutional Data in Prescribed Format		<a href="#">View Document</a>		

**3.2****Number of sanctioned posts year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
24	39	39	39	39
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

**4 Institution****4.1****Total number of classrooms and seminar halls****Response: 20****4.2****Total Expenditure excluding salary year-wise during the last five years ( INR in Lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
3.575	3.839	2.834	2.681	1.970

### 4.3

#### Number of computers

**Response: 70**

NAAC

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

##### Response:

The S.K.N.R. Govt Arts & Science College Jagtial, Jagtial(Dist), Telangana was established in 1965, by the District Educational Public welfare society in the private management with 59 students at PUC level. The college was established in the land of Sri Kasuganti Narayana Rao on a sprawling area of 31.07 acrs. The prime aim of the college is to provide Education to the Rural, Poor and underprivileged sections of the Jagtial town and near by villages in Higher Education. In 1966 the college started with B.A., B.Com, B.Sc. Courses and strength was 280. In 1971 the college was taken over by the Government and affiliated to osmania University. In 1986 Arts and Commerce Sections were shifted to the present building and its affiliation was transferred to Kakatiya University Warangal. In 1988 U.G.C. granted 2(f) and 12B status. In 1996 the composite college was bifurcated in to degree and Inter mediate college and all science sections were shifted. In 1998 restructured courses were introduced. In 2007 two PG Courses(M.A. and M.Com) were started.

Initially the college offered Conventional courses in Arts, B.A./H.E.P.-Science/B.Sc.B,Z.C. and commerce B.Com. In 1999 the college introduced restructured courses ,B.A. with EPCA and B.Sc with MPCs & B.Sc B.Z.CA and B.Com CA.

The conventional and restructured courses are offered in Telugu and English, as medium of instruction. The college is presently offering, eight in UG & Two in P.G. Programs. The affiliation from Kakatiya University was transferred to satavahana University, Karimnager from the academic year 2010-2011.

The infrastructure of the college includes 11(eleven) laboratories, spacious library, 14 fourteen well ventilated class rooms, sophisticated gymnasium, Games Sports courts and spacious play ground , Botanical Garden, English Language lab and TSKC lab. The college has reputed alumni who are serving in different capacities. To name few Prof.Chiranjeevulu, Vice-Chancellor Satavahana University. Karimnager Dr. Jaya Prakash Ex-Chairman APSICHE, Sri.L.Ramana Ex-Minister, Ex MP, EX-MLA, Jagtial, Sri.V.Kondal Rao, Founder Principal, retired as Joint Director of Higher Education, Telangana, Hyderabad. The present Principal Dr.A.Ashok and also most of the lecturers are alumni of this college.

Two Restructured courses B.Sc.(Mathematics, Physics, Computer Science), B.Com.(Computer Applications), are being offered. These courses meet the growing needs of the present global market. The college offers certificate courses like Communications skills and soft skills through Telangana skill Knowledge center(TSKC).

**1.1.2 Number of certificate/diploma program introduced during the last five years****Response:** 2**1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
02	00	00	00	00

File Description	Document
Minutes of relevant Academic Council/BOS meetings	<a href="#">View Document</a>
Details of the certificate/Diploma programs	<a href="#">View Document</a>

**1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years****Response:** 0**1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of participation of teachers in various bodies	<a href="#">View Document</a>

**1.2 Academic Flexibility****1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years****Response:** 0**1.2.1.1 How many new courses are introduced within the last five years**

File Description	Document
Details of the new courses introduced	<a href="#">View Document</a>

**1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented****Response:** 84.21

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

Response: 16

File Description	Document
Name of the programs in which CBCS is implemented	<a href="#">View Document</a>
Minutes of relevant Academic Council/BOS meetings.	<a href="#">View Document</a>

**1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years****Response:** 2.19

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
41	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	<a href="#">View Document</a>

**1.3 Curriculum Enrichment****1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum****Response:**

The S.K.N.R Government Arts and Science college,jagtial,Jagtial(Dist) is affiliated to Satavahana University, Karimnagar and is adopting the Curriculum designed and prescribed by the University. According to the suggestions and guidelines of the Telangana State Council of Higher Education (TSCHE), the University revises the curriculum from time to time to suit the industry requirements. The

College focuses on effective implementation of the Core Courses coupled with the Generic Electives and Subject Specific Electives and Skill Enhancement Courses in letter and spirit. The college has always focused on issues of marginalized community groups and the inequalities and inequities existing in the society. The transaction of various courses has a strong focus on Gender differentials in the socialization of children and differentials in participation in the work force. Planning and review of flagship development programmes of the government are an integral part of our core courses at the UG level. The students are made aware of the concept of sustainability and to critique programmes and policies from the lens of sustainability. The college offered about 16 programs during the academic year 2018-19 and about 7 programs each during the other academic years. Besides core courses, the College also implements the Skill Enhancement Courses such as Environmental Studies, Gender Sensitization, Communication Skills in English and Basic Computer Skills, Practices of General Insurance, Regulations of Insurance Business and Verbal Reasoning for Aptitude Test and Generic Electives such as Public Health and Hygiene and Water Resource Management etc. Special emphasis is laid on inculcating ethical practices among the students. The cross-cutting issues are also an intrinsic part of the students' co-curricular activities. Students are encouraged to develop healthy competition to inculcate practices of fair play and equity. These issues find a collective space in numerous co-curricular and cultural activities.

### 1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

**Response:** 5

#### 1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

**Response:** 05

File Description	Document
Details of the value-added courses imparting transferable and life skills	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.3.3 Percentage of students undertaking field projects / internships

**Response:** 15.78

#### 1.3.3.1 Number of students undertaking field projects or internships

**Response:** 59

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 1.4 Feedback System



**1.4.1 Structured feedback received from 1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise****Response:** A.Any 4 of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View Document</a>
URL for stakeholder feedback report	<a href="#">View Document</a>

**1.4.2 Feedback processes of the institution may be classified as follows:****Response:** A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Any additional information	<a href="#">View Document</a>
URL for feedback report	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average percentage of students from other States and Countries during the last five years

**Response:** 0

##### 2.1.1.1 Number of students from other states and countries year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
List of students (other states and countries)	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.1.2 Average Enrollment percentage (Average of last five years)

**Response:** 78.59

##### 2.1.2.1 Number of students admitted year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
202	427	478	498	496

##### 2.1.2.2 Number of sanctioned seats year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
720	560	510	510	510

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

**Response:** 90.9

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
198	271	249	249	249

**File Description****Document**

Institutional data in prescribed format

[View Document](#)

## 2.2 Catering to Student Diversity

**2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners****Response:**

The college takes every measure possible to understand the needs and requirements of the students before the commencement of the program. Students are counselled at the time of admission and an Orientation program is organized in which students are familiarized with the course, mode of internal assessment as well as facilities available in the college. In the beginning of every academic year, teachers are nominated as the class-in-charge/mentor of a particular class. Teachers before beginning their courses informally get the pulse of the students in the class, their knowledge about the course and their comfort level with English as a medium of instruction. Teachers during class interaction identify students potential and then devise strategies to reduce the gap in the knowledge and skills. Teachers are available in the college premises as well as on social media to clear doubts and counsel on a one to one basis. After completion of the unit tests/internal assessments, the academic performance of the students is analyzed by the subject teachers and mentors. The academic ability of the students is judged by the concerned subject teachers based on the performance in internal assessments and are segregated as slow and advanced learners. A well-stocked library provides access to books, journals and e-resources to the students to improve their academic ability. The college undertakes the following measures to improve the educational standards of all the students to achieve the targeted goal i.e., imparting the quality education to all the students.

**Advanced Learners:** 1. The advanced learners are made as the leaders of the different groups of the slow learners to whom they clarify the doubts with the consultation of the subject teachers. This process enabled them to learn while teaching the peer students. 2. Advanced learners are encouraged and facilitated to read beyond the requirements of the syllabus as well as to take up internships and additional online courses during semester breaks. 3. Reference books and other advanced material related to the prescribed subject are provided to update their knowledge. 4. Special Classes are conducted for advanced learners. They are encouraged to give seminars, to prepare the students study projects and also motivated to participate in all the co- curricular and extra-curricular activities.

**Slow Learners :** 1. In the beginning of the every academic year, special English classes are conducted for all

the slow learners especially for the rural Telugu Medium students who joined in the English Medium courses. 2. The bridge courses are also conducted for all the non-arts and non-commerce slow learners who take admissions into the B.A ad B.Com Courses. 3. Remedial Classes are conducted for the slow learners in each subject. 4. Personal attention is paid towards the slow learners to make them understand the concepts of the subject in a crystal clear.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 2.2.2 Student - Full time teacher ratio

**Response:** 187:8

File Description	Document
Any additional information	<a href="#">View Document</a>

### 2.2.3 Percentage of differently abled students (Divyangjan) on rolls

**Response:** 0

#### 2.2.3.1 Number of differently abled students on rolls

**Response:** 00

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any other document submitted by the Institution to a Government agency giving this information	<a href="#">View Document</a>

## 2.3 Teaching- Learning Process

**2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences**

**Response:**

Learning at the college has been changed from teacher centric to the student centric after introduction of the CBCS. The students extensively participate in various academic, co-curricular and extra-curricular activities within and outside of the college. The process of learning will be considered as fruitful when a

learner involves physically and mentally in the three steps of learning i.e. observing / listening, understanding and remembering. The experiential and participative learning are the effective and active modes of learning which are being adopted enormously at the college. Visits to other institutes, field and educational tours, seminars and talks by experts are organized every year. Students are given individual projects and class assignments, focusing on self-study and independent learning. They are also assigned group projects and activities which promote peer learning and team building. Classroom discussions, debates, seminars, quiz programmes, presentations by students, brain storming activities, creating mind maps facilitate participative learning. Extension activities, internships and trainings ensure experiential learning for students.

The departments such as Dept. of Botany and Zoology have conducted field visits to Nurseries and Fisheries to enable the students to get equipped with first-hand knowledge and experience. Dept. of Commerce has arranged a field visit to Banks and post offices in Jagtial, Jagtial district. where the other Departments observed the bank system and rights of consumer, awareness of ATM system and cash deposits, number of withdraws and all. The department of maths conducted a field visit to historical places in Karimnagar and Warangal to enrich the knowledge of the students. Dept. of Mathematics conducted a mental ability classes and verbal reasoning, non-verbal reasoning classes once in a week to know the basic concepts of the verbal reasoning. Besides, all the departments in the college have actively conducted various co-curricular activities such as student seminars, debates, mock parliament, assignments, quizzes, group discussions and peer teaching to take part in experiential, participative learning so as to get required knowledge and skills. The students of the college have extensively participated in the outreach programmes organized by the NSS unit as part of special camps in various villages and tried to create awareness on various community evils being faced by the society at large.

Engaging students in problem-solving based learning through continuous engagement with issues and challenges is encouraged in different subjects. As a part of routine teaching- learning process, the Departments organize workshops and training programs for students by inviting subject experts, practitioners, activists from various organizations of national eminence. The guiding principle behind workshops, seminars is to ensure that students can link theory with practice, apply their knowledge and develop new skills. Workshops also encourage creativity, innovation and adaptation of ideas to yield multiple need-based solutions to meet the challenges of contemporary society. Students are given projects to find creative solutions to the real-world problems and challenges of organizations they work with. Assignments are designed to promote holistic understanding of concepts taught in theory along with their practical applications.

### **2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.**

**Response: 75**

#### **2.3.2.1 Number of teachers using ICT**

**Response: 12**

File Description	Document
List of teachers (using ICT for teaching)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 2.3.3 Ratio of students to mentor for academic and stress related issues

**Response:** 28.77

#### 2.3.3.1 Number of mentors

Response: 13

File Description	Document
Any additional information	<a href="#">View Document</a>

### 2.3.4 Innovation and creativity in teaching-learning

**Response:**

At our college innovative, creative and techno oriented teaching methods are being widely adopted for making the teaching-learning process more effective. Modern teaching tools such as LCD Projectors, Smart Boards, Virtual Boards and T-SAT live presentations are widely being used. Interestingly, all the teachers are effectively using the ICT based teaching methods with the help of PPTs. Students are encouraged to think critically and be innovative and creative in tackling their assignments, projects and other tasks assigned to them. Teaching pedagogies have been modified over time to facilitate innovation. The curriculum is planned in a way to complement a strong theoretical background with practical understanding. Students are encouraged to think of 'out of the box' solutions to the issues like resource utilization in communities and behavioral change. Besides, the following innovative and creative techniques are also adopted. They are

9. The advanced learner students are encouraged to undertake peer teaching so as to enhance their subject knowledge further.

8. Dept. of Commerce organized 'World Consumer Rights Day' where different competitions such as Elocution and Essay Writing were conducted by involving the large number of students to acquaint with the consumer rights

7. Department of Political Science organized a Mock Parliament to involve the students in simulated situation with a view to make awareness about execution of affairs in the Parliament.

6. A proper motivation and guidance were given to the students to prepare the subject related models and charts which improved their creativity.

5. To inculcate critical thinking, problem solving and research bent, students were encouraged to undertake Study Projects as part of JIGNASA program. During the last five years, as many as 12 Research Projects

were undertaken by about 68 students. While, all the projects were selected for the State Level Presentation, one project won State Level Second Best Project Award in the year 2017-18 for which Rs. 21,000/- Cash Prize was received.

6. Our college land donar sri kasuganti laxminarayana sponsored Rs.50,000/- of cash prize for each group topper, totally Rs.1,50,000/- every year. since 2017-18 onwards.

7. For better understanding of the subject concepts group discussions and debated are organized among the students.

8. All the subject teachers are preparing the subject PPTs in an effective manner and teaching on smart interactive boards to create more interest on learning among students and also sharing the subject related lecture videos on YouTube.

9. All the subject teachers are sharing the subject and competitive information in the 'WhatsApp' group where all the teachers and the students are members and use this information for enhancing their knowledge..

10. The department of maths and career guidance cell conducted career orientation programmes like RRB, IBPS, and all Bank tests, Navy exam, Air force exams and all types of competitive examinations.

File Description	Document
Any additional information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

**Response:** 46.67

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	<a href="#">View Document</a>

### 2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

**Response:** 6.03

#### 2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
02	02	01	00	00

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	<a href="#">View Document</a>

### 2.4.3 Teaching experience per full time teacher in number of years

**Response:** 0.75

#### 2.4.3.1 Total experience of full-time teachers

Response: 12

File Description	Document
Any additional information	<a href="#">View Document</a>

### 2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

**Response:** 0

#### 2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

**Response:** 0

#### 2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00



File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

#### Response:

Evaluation in a continuous mode helps to improve the student regularity and participation in practicals. In every educational institution, the examination is an important and integral aspect of the academic curriculum through which ability of the students in terms of knowledge, skill and aptitude can be assessed. Each department has worked out the details of how the Continuous Internal Evaluation (CIE) will be carried out for each paper by keeping in view the learning objectives of each paper are achieved through the different assignments. The CIE system was effectively adopted at the college to assess and monitor the progress of the students in terms of educational standards. The college is affiliated to the Satavahana University, Karimangar and is bound to adopt the assessment framework designed by the University. Prior to the Academic Year 2016-17, there was a Year-Wise examination system where in only annual examination time -schedule and question papers were prepared and supplied by the affiliating University. Whereas, in the case of implementation of the CIE, the institution had complete liberty in framing the time-schedules of internal exams such as unit tests, quarterly, half-yearly and pre-finals and in designing the question paper patterns. After completion of internal examination, the evaluation was done and the marks were entered in the Students Progression Registers maintained by the departments separately. The State Government of Telangana started implementation of the CBCS from the Academic Year 2016-17 as per the guidelines of the UGC. Since then, the affiliating university has been designing the frame work of not only the semester end -exams but also the CIE. The university has designed the question papers in such way that 80 marks allotted for the semester end- exams and 20 marks for internal assessments of each subject. Further, the onus is on the University for framing the time-schedule for the semester exams and internal assessments in the form of Almanac for all the semesters. According to the guidelines of the CBCS, the university decided to conduct two internal assessments in each semester for 20 marks and the average of the two internal assessments will be considered for deciding the grade. The Internal Examination question paper pattern will be common for all the affiliated colleges under the University and is prepared by the subject teachers concerned at the college. The question paper pattern and division of 20 marks will be as follows. 1. Multiple Choice Questions- 5 Marks 2. Fill In the Blanks – 5 Marks 3. One word Answers – 5 Marks 4. Assignment submitted by the students – 5 Marks After completion of the internal exams (Theory/Practical) the marks obtained by the students should be uploaded on the University website through login which will be kept open by the University for a limited period of time. The performance of the students in CIE is reviewed in the Internal Academic Audit conducted by the IQAC with the help of Academic Coordinator and the remedial measures are initiated to improve the standards of the students.

File Description	Document
Any additional information	<a href="#">View Document</a>

**2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety****Response:**

In every academic year, the College prepares its annual academic calendar by infusing the academic calendar given by the Commissioner of Collegiate Education, Telangana State and the almanac issued by the affiliating University i.e., Satavahana University. The College ensures that all students are aware of the evaluation process through the college prospectus which is updated annually. The Orientation program held at the beginning of every academic year apprises the students of the evaluation process and the schedule. Prior to the Academic Year 2016-17, there was a year wise system in which the time schedules for the conduct of internal exams (such as Unit Tests, Quarterly, Half Yearly and Pre-Final Exams ) and the question paper patterns were used to be decided and designed at college level by the examination committee, consists of convener and members. Before the commencement of the first Internal Exam i.e., Unit Test, the examination branch prepares a separate seating arrangement for the students. It is prepared in such a manner that on every bench two different students (I/II/ III Yrs) are placed to minimize the malpractices. The same will be intimated to all the students of I, II & III years well in advance and the same arrangement is followed up to the last IE (Prefinal exams). During every internal exam a separate room wise attendance will be maintained. The time table of every IE is prepared and intimated to all the faculty and students by circulating the notice register and by displaying on the notice board. The time schedule of the IEs is maintained strictly, if any disturbance happens during the exams, the same will be compensated by conducting the re-exam on the last day. The question papers will be prepared by the concerned faculty and the required Xerox copies will be supplied to the examination halls as per the subject strength in that hall. The evaluation of answer sheets will be done and the marks will be entered in the students progression register by the concern faculty. District Resource Centre (DRC) used to supply the common Question Papers to all the colleges for Prefinal Exams. On the other hand, from the academic year 2016-17 onwards the State Government of Telangana started implementation of the semester system as per CBCS. Since then the time schedules for the conduct of internal exams and question paper patterns have been decided and designed by the University only. The constituent colleges have no role in this matter. The University proposed to conduct two internal exams in a semester. Whether it was the year wise system or the present semester system, the college has its own organized mechanism for the smooth conduct of the internal examinations which is transparent and dynamic in terms of frequency and variety.

**2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient****Response:**

For smooth and effective conduct of the examinations at college, the Principal constitutes an examination committee with hardworking and committed teachers. The committee consists of a convener and members who are well acquainted with examination rules, regulations, time schedules and all the pre and post examination activities framed by the affiliating University. The examination branch of the college circulates all the circulars issued by the university regarding payment of examination fee, examination time table for theory and practical, recounting, revaluation process after announcement of results and obtaining the Xerox copy of the answer scripts etc. Generally the students approach the examination branch of the college regarding various pre- examination grievances such as late payment of exam fee with fine, non receipt of hall tickets, printing mistakes on hall tickets and the post examination grievances such as

recounting, revaluation and obtaining the photo copy of the answer scripts. In order to redress the grievances of the students, the well experienced convener and members of the examination branch with the help of guidelines issued by the affiliating University explain the students mostly from the rural areas about the procedure and guide them to get the speedy solutions to their grievances. The University announces the time schedule, prescribed fee amount and procedure to be adopted for recounting, revaluation and for getting photo copy of the answer script. The examination branch always strives to send the information received from the affiliating University through the social media groups, by displaying on notice boards and by circulating the notices to the classrooms. The examination branch of the college downloads all the relevant and required application forms from the university website and issues the same to the students with an instruction to fill them properly and return them in time. After completion of collection of fee, the branch will submit the filled in applications forms along with the original DDs to the University. The college examination committee is very dynamic, well experienced coupled with commitment and time bound, works with efficiently to address the issues and grievances of the students in a time-bound manner. Besides, the examination committee will also sort out the issues pertaining to the internal assessments and redress the grievances. The college received good applause from the affiliating University for fair and smooth conducting of internal and external examinations without any grievance.

#### **2.5.4 The institution adheres to the academic calendar for the conduct of CIE**

##### **Response:**

The IQAC of the S.K.N.R. Govt Arts and Science College, Jagtial, in consultation with Academic Coordinator and after brain-storming discussion with the In-charges of all the departments, prepares the annual academic calendar by keeping in view the academic calendar issued by the Commissioner of Collegiate Education (CCE) and the Almanac issued by the affiliating University. The academic calendar so prepared will be issued to all the departments in the form of hand outs/manuals to adhere the same without any deviation. According to the given academic calendar, every department will prepare its own paper wise annual circular plan, lecture wise individual lesson plan and departmental annual action plan for every academic year. The college strictly adheres to the academic calendar to carry out various curricular, co-curricular and extra-curricular activities mentioned in it. The IQAC of the college will convene meetings with all the teachers of various departments from time to time to review the progress of various academic activities as part of internal academic audit and to encourage them for smooth conduct of these activities. Similarly, college conducts the continuous internal examinations and external examinations as scheduled by the affiliating University in its almanac. The college invariably follows the time schedules and question paper patterns framed by the affiliating University which is mentioned in the academic calendar. In addition to the internal examination the assignments, student seminars, student study project, quiz competitions; debates and group discussions are also conducted as part of continuous internal assessment process. The college always tries to adhere to the academic calendar without any deviation to impart quality and outcome based education. The college is take care of indivisual students and try to know their capabilities and take classes for bridge course who were joined otherthan related groups such as B.A.,BCOM,BSC AND BSC MPC& MPCs. There is a CBCS system for undergraduate students ,CCE desighned skill enhancement courses and generic elective system,such as environmental science, weast management, logic and sets, gender sensitisation, solid geometry, healthts and highgene,water analysis , communication skills, computer applications and computer science programme desighning, DTP, like that courses.The S.K.N.R.Govt arts Science college, jagtial choosen the elective courses from the approval of satavahana university, telangana.Our college elected skill enhanced courses like gender

sensitisation, communication skills, Verbal Reasoning, and logical reasoning, quantitative aptitude, Health and hygiene, Water analysis and so on. The college takes care about generic subjects like above said options. The faculty is divided into a caretaker system and taken personal care and observe all issues about the student.

## 2.6 Student Performance and Learning Outcomes

### 2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

#### Response:

Our University offers Mass Communication and Journalism. The courses in visual arts and performing arts (Music, Dance, Theatre & Folk) train the students in excellence in the chosen art which enhances their skills and brings creativity and excels in their professions. The Department of Dance brings some expertise in aspects like choreographing. The Department of Music teaches the students to compose music, encourage them to write lyrics. The Department of Theatre Arts train the students in all theatre-art skills such as dramas, script-writing, acting, make-up and stage properties. The Department of Painting and Sculpture train the students to use computer and multi-media along with visual arts. Our University is offering Mass Communication and Journalism (MCJ), wherein students can enhance their skills as reporter, improve their communication skills. The University was established with the main objective of promoting Telugu Language, Literature and Culture. One of the basic objectives of the university is to function as a high level research centre in Telugu Language, Literature and Culture, which is clearly stated in the Act of the University. The Act is uploaded in the University website. To monitor the research activities in the university, established a University Research Committee (URC). The University has declared every Friday as 'Research Day'. On this day the research scholars will interact URC members.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

#### Response:

Every year the college evaluates the attainment of Program Outcomes, Program Specific Outcomes and Course Outcomes by adopting suitable methods. The process of measuring the attainment of the POs, PSOs and COs is different from each other. The assessment methods that are generally used to measure the attainment of POs, PSOs and COs are of two types. They are direct method and indirect method

a) Indirect Method: Under this method the attainment is measured by collecting the data from the students by conducting student survey and alumni survey etc. The attainment of POs and PSOs can be measured by

observing the performance of the students in various competitive exams attended and cocurricular activities such as elocution, debate, seminars and preparation of assignments, student study projects and performance in the programs organized by TSKC, TASK and Career Guidance Cell. A good number of students have achieved meritorious ranks in PG Entrance Exams and got seats in reputed Universities like Osmania University, JNTU, Kakatiya University, Telangana and Satavaha Universities in Telangana State. The college has trajectory of achieving good number of PG seats in reputed Universities. To track program outcomes, the departments maintain an alumna data-base, regularly updating information on their current employment and other endeavors.

b) Direct Method: Under this method the attainment of COs is measured by observing the performance of the students in Continuous Internal Evaluations (CIE) and semester end- examinations. Continuous assessment provides feedback on the efficacy of the teaching-learning process and learning outcomes of each course. This is in the form of assignments which are a part of the CIE as well as additional quizzes, tests and assignments which are periodically given to students. In this method the performance is shown as a grade based on the total marks obtained by the student both in IE (20 Marks) and Semester exams (80 Marks). The tower height results of the every group for the last five years have been exemplary of Course Outcomes achieved by the students. A good number of students achieved outstanding grades in the individual subjects during the last five years. Under this method, Program Outcomes can be measured by examining the results achieved by the students across the programs in semester examinations.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

### 2.6.3 Average pass percentage of Students

**Response:** 65.75

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 48

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 73

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

**Response:** 3.61

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)**

**Response:** 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

**File Description**

**Document**

List of project and grant details

[View Document](#)

**3.1.2 Percentage of teachers recognised as research guides at present**

**Response:** 0

3.1.2.1 Number of teachers recognised as research guides

Response: 00

**3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year**

**Response:** 0

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 00

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 00

### 3.2 Innovation Ecosystem

**3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge**



**Response:**

The College always encourages the students to undertake study projects as a part of their regular activities to inculcate a research bent in the minds of the students and to develop scientific outlook and creativity. It is widely believed that 'Innovations are the integral part of teaching and as one of the primary objectives of education'. Keeping this in view and to encourage the students towards research and to create research interest in the minds of the students right from the under graduation level, the Commissioner of Collegiate Education, Hyderabad introduced 'JIGNASA – Students Study Projects' program in the year 2016-17 which encourages research projects in about 15 subjects in the Govt. Degree Colleges across the State. As part of this program, Cash Prizes are given to the State Level First and Second Best Projects viz., Rs. 25, 000 to the students and Rs. 5,000 to the supervisor under First Prize and Rs. 21,000 to the students and Rs. 3,000 to the supervisors under Second Prize category. Commendation prize will also be given to the third best project in each subject.

program in the year 2016-17 which encourages research projects in about 15 subjects in the Govt. Degree Colleges across the State. As part of this program, Cash Prizes are given to the State Level First and Second Best Projects viz., Rs. 25, 000 to the students and Rs. 5,000 to the supervisor under First Prize and Rs. 21,000 to the students and Rs. 3,000 to the supervisors under Second Prize category. Commendation prize will also be given to the third best project in each subject.

The College library is fully equipped with a vast collection of Books, Journals, and Magazines. In addition to this, it also provides access to 31,35,000 e-Books and 6000+ e-Journals through INFLIBNET's N-LIST, 42,970,243 e-resources through National Digital Library (NDLI) and the open access Databases such as CORE, Science Open, and Statistical databases such as EBSCO. A compendium of faculty articles is stored in the Library's Institutional Repository through D-Space Digital Library Software for accessing to the students and faculty members.

### 3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

**Response: 1**

#### 3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
01	00	00	00	00

File Description	Document
List of workshops/seminars during the last 5 years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

#### 3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: No

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

#### 3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

#### 3.3.3 Number of Ph.D.s awarded per teacher during the last five years

Response: 0

##### 3.3.3.1 How many Ph.Ds awarded within last five years

Response: 05

##### 3.3.3.2 Number of teachers recognized as guides during the last five years

Response: 00

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	<a href="#">View Document</a>

#### 3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0.62

##### 3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	01	03	01	02



File Description	Document
List of research papers by title, author, department, name and year of publication	<a href="#">View Document</a>

### 3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

**Response:** 0.06

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
01	00	00	00	00

File Description	Document
List books and chapters in edited volumes / books published	<a href="#">View Document</a>

## 3.4 Extension Activities

### 3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

**Response:**

The Government Degree College, Agraharam organizes different extension activities to involve the students in different community oriented activities so as to imbibe a sense of responsibility/service orientation/holistic development of the students. The College ensures that the academic and extension activities go in hand in hand to create awareness about the issues and challenges being faced by the society at large. The NSS unit of the college is always in the fore front in organizing the extension and outreach activities in the neighbouring villages and towns in order to create extensive awareness on various social issues. For effective and smooth conduct of extension and outreach activities, the college collaborates with the District Red Cross Society, District AIDS Authority and District Anti-corruption Authority, Forest Department and District Collectorate, Police Officials, NGOs and with adopted villages.

During the last five years, the NSS unit conducted various extension and outreach programmes such as Swatch Bharath, Haritha Haram (Massive Plantation), Haritha Haram Rally in adopted village, Swatchatha Hi Sewa, World AIDS Awareness Rally, District Level Voter Awareness Rally and about 50 Volunteers participated in rendering invaluable services to PWD in Parliament Elections to create a sense of social service and holistic development in the students who are the pillars of our nation.

The college NSS unit in collaboration with the NSS Cell Satavahana University conducted a 5 Day District Level Gandhian Youth Leadership Training Program to nurture the leadership skills among the students to make them true citizens of tomorrow. The college NSS unit in collaboration with all the departments in the college also conducted Blood Donation Awareness Camps to make aware and to encourage the students to come forward for blood donation to protect lives of the people.

During the years 2016-17 and 2017-18, winter special camps were conducted by the college NSS unit at nearby villages viz., Nampally, Marupaka and chekkapally villages. During the camp days various awareness programs were organized to create awareness and to sensitize on various social issues and to transform the villages into clean and green. The college Bhagya Health Club conducted health awareness camp to create awareness on the various health issues and to take precautions to avoid the diseases as the prevention is better than cure. With a view to address gender related issues and to create gender equality among the students, Women Empowerment Cell (WCC) organized world women's day, world girl child day, malala day and legal awareness programs during the year 2018-19.

### 3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

**Response:** 0

#### 3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	00	00	00	0

#### File Description

#### Document

Number of awards for extension activities in last 5 years

[View Document](#)

### 3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

**Response:** 0

#### 3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Reports of the event organized	<a href="#">View Document</a>
Number of extension and outreach programs conducted with industry,community etc for the last five years	<a href="#">View Document</a>

### 3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

**Response:** 60.91

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
343	289	279	307	271

File Description	Document
Report of the event	<a href="#">View Document</a>
Average percentage of students participating in extension activities with Govt or NGO etc	<a href="#">View Document</a>

## 3.5 Collaboration

### 3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

**Response:** 19

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
04	04	05	04	02

File Description	Document
Number of Collaborative activities for research, faculty etc	<a href="#">View Document</a>

**3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)**

**Response: 2**

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2018-19	2017-18	2016-17	2015-16	2014-15
00	02	00	00	00

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View Document</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.**

**Response:**

The S.K.N.R.govt arts and science college, jagtial has a well maintained campus spread over 15 acres of serene green land. The existing infrastructural facilities are utilized both for conducting theory and practical classes

The following facilities for teaching and learning are available.

**Classrooms:** Compact Class rooms are available for teaching and learning in the college. There are 05 e-class rooms are available.

**Conference Hall:** The College has a seminar hall for conducting Viva-Voces, important meetings and other programmes

**Auditorium:** An open stage auditorium is available for conducting Music Concerts, Theatre Plays and other Cultural Programmes like dances, conferences, songs, stage performances and a

**Lab:** Lab room is available for the students of History and Archaeology

**Art Gallery:** The University has an Art Gallery for conducting Art Exhibitions

**Library:** The Library of the University is located at Vidyanagar in the premises of Telugu Bhavan. The Library has a wide and varied range of books on subjects like literature, language, arts, history and social sciences. It has a separate room with computers equipped with internet facility for the use of students and staff

**Chitravani Studio:** The University has an Audio-Video recording studio for recording, editing with high end equipment.

**Computer Cell:** This cell not only confines in providing facilities to the students and staff of the University, but also caters to the needs of the community by conducting certificate courses.

**Graphic Workshop:** The University has a Graphic Workshop which facilitates outside artists to work in this workshop to hone-up their skills. Following facilities are provided in the graphic workshop

1.Litho Machine 2.Etching Machine 3.Rollers.

File Description	Document
Any additional information	<a href="#">View Document</a>

#### 4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

##### Response:

The college has about 25 acres of sprawling campus where in Building was constructed with a built up space of 5,032 Sq. Mts. and 10 acres spacious ground for various kinds of sports and games available. The college has games and sports department having all the materials pertaining to the games and sports. Spacious ground is available for playing cricket and other games. The college has sufficient space for the outdoor games like Kabaddi, Volley ball and Kho-Kho. There is a sufficient space available for indoor games such as Table Tennis, Carrom, Chess and Tenni-Kite etc.

A separate hall having dimensions of 20X30 feet is allotted for Gymnasium. It was established during the academic year 2010-11. All the latest required equipment for Gym is present. Students of the college visit the gym according to the schedule and do exercise to make their body fit and healthy.

The college ensures that curricular and extra-curricular activities go hand in hand with a view to unfold the hidden talents of the students in games and sports. Various games and sports such as Volley Ball, Kabaddi, Kho-Kho and Athletics were conducted at college level as part of Yuvatharangam program and college sports day celebrations. The students of the college actively participated and won the prizes at District, University, State and National Level Games and Sports Competitions

The college has a spacious seminar hall which is generally used for the practice and conduct of various cultural activities such as Singing, Dancing, Elocution, Mono action and other cultural activities. A separate yoga centre was not established but the spacious verandah on the first floor is being used for the Yoga activities by the staff and students. On 21st June of every year yoga is practiced and awareness is also created among the staff and students by inviting a yoga guru.

The available facilities of the college for sports & games and cultural activities, gym and yoga are aptly used to ensure the active participation of the students and to exhibit their latent talents and excel in various activities.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

#### 4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

**Response:** 20

##### 4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 04

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	<a href="#">View Document</a>
any additional information	<a href="#">View Document</a>

#### 4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 98.79

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
3.5	3.83	2.83	2.68	1.9

File Description	Document
Details of budget allocation, excluding salary during the last five years	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

**Central Library:** The College has a Central Library with 936 sq. ft. and Departmental libraries. The central Library contains 13,185 Books and 2851 titles, magazines, 30 Journals and back volumes Journals and 55 CD/DVDs. The library also provides access to more than 6,000 e-journals, 31,35,000 e-books through INFLIBNET's N-LIST, 42,970,243 e-resources through National Digital Library of India (NDLI) and the open access Databases such as CORE, Science Open, and Statistical databases such as EBSCO. A compendium of faculty articles is stored in the Library's Institutional Repository through D-Space Digital Library Software for accessing to students and faculty members.

Ø Library is automated using INFLIBNET's SOUL (Software for University Libraries).

Ø Library is partially automated and provided with Online Public Access Catalogue (OPAC) facility for staff and students.

Ø The software takes care of acquisitions, accessioning, cataloging, serials control, and Circulation.

Ø Library has an Open Access System to access to its print resources.

Ø College Library is subscribed to N-LIST with remote access to e-resources for the benefit of Staff and Students.

Ø The Library is also equipped with D-Space in which the faculty publications, articles and PPTs are stored.

Ø College Library is registered with NDLI (National Digital Library of India) through which students and staff get the opportunity to access e-books and e-journals even in remote areas also.

Ø Library Website: The college website i.e. <http://gdcts.cgg.gov.in/agraharam.edu> offers information about the institution and one section of it is devoted to the library.

Ø Library Blog: The college library blog ( <https://digitallibrarygdccagraharam.blogspot.com/> provides remote access to library's digital resources and also offers information about the institution and other student centric information.

Name of the ILMS software: SOUL

Nature of Automation: partial

Version: 2.0.0.14

Year of Automation: 2018

#### **4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for**



## library enrichment

### Response:

The College Library in Government Degree College Agraharam has a long history of 32 Years in parallel with the history of the college which was established in the year 1987. Our College Library is known for its **collection of rare and old edition books** in the area of Telugu Literature, English Literature, Encyclopedias, Glossaries, Social Sciences and Commerce. Such books are exhibited during the National Library week's celebrations, Telugu and Telangana Language Day celebrations, for motivating the students and staff to collect such resources and preserve them.

The College Library procured recently the following **Special Reports**:

Telugu Bharati – Potti Sriramulu Telugu University Silver Jubilee (1985-2010)

4th World Telugu Conference Special Issue – 2012

The College Library procured recently the following **Rare Books**:

Ø Brown's English – Telugu Dictionary

Ø Nataka Vignana Sarvaswam

Ø Sri Maha Bhagavatam – Set of 2 Vols.

Ø Teluguvari Janapada Kalaroopalu

Ø Prabhandha Vagmaya Vikasam.

Ø Mandalika Vruthi padakosham

Ø Are Basha Nighamtuvu

Ø Bala Vyakarana Guptartha Prakashika

Ø Dravida Bashalu

Ø Telugu Basha Charitra

Interestingly, the college library has a total of 153 rare books

**Other Knowledge Resources:**

Ø Library has the good number back volumes Journals, CD/DVDs, syllabus and previous question papers (2016 onwards).

Ø Library subscribes to INFLIBNET's N-LIST e-resources, which provides access to more than 6,000 ejournals, 31,35,000 e-books.

Ø Our college library is an institutional member of National Digital Library of India (NDLI) through it our staff and students able to access 42,970,243 e-resources.

The Library's Institutional Digital Repository contains more than 30 articles and project reports published by our faculty members and students

**4.2.3 Does the institution have the following:**

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

**Response:** E. None of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	<a href="#">View Document</a>

**4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)**

**Response:** 0.91

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0.91	0.30	3.27	0.04	0.05

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>

**4.2.5 Availability of remote access to e-resources of the library**

**Response:** No

**4.2.6 Percentage per day usage of library by teachers and students**

**Response:** 28.21

4.2.6.1 Average number of teachers and students using library per day over last one year

**Response:** 110

## 4.3 IT Infrastructure

### 4.3.1 Institution frequently updates its IT facilities including Wi-Fi

#### Response:

The faculty working in the Department of Computer Applications will take care of the maintenance and upgradation of the IT facilities. A provision is made to allot the budget for the up-gradations, annual maintenance and for the purchases of the accessories and anti-virus every year.

The college has taken internet connection of BSNL Broad Band and is extended to the office, few departments, Exam Branch, Library, Computer Lab and IQAC Room. The college has the JIO Wi-Fi facility arranged by the CCETS.

#### Details of IT facility available in the college:

**Computer Lab-I: 17 Desktops.** The configuration is Intel Pentium Dual core 1.80 Ghz, 2 GB RAM, 80 GB Hardisk, 15" LCD Monitor and one Server. One projector is also available.

**English Language Lab: - 30 Desktops.** The configuration is Intel i3 with 2.4 GHz Processor, 2 GB RAM, 500 Hard Disk, 18.5" Monitors.

**Office: 3 Desktops.** The configuration is Intel i3 with 2.4 GHz Processor, 2 GB RAM, 500 Hard Disk, 18.5" Monitors.

**Digital Library: 14 Desktops.** The configuration is Intel i5 with 2.4 GHz Processor, 2 GB RAM, 500 Hard Disk, 18.5" Monitors,

**Departments: 2 Desktops.** The configuration is Intel i3 with 2.4 GHz Processor, 2 GB RAM, 500 Hard Disk, 18.5" Monitors.

**IQAC: 1 HP Desktop.** The configuration is Intel i3 with 3.6 GHz Processor, 4GB RAM, 500 Hard Disk, 18.5" Monitors.

**Exam Branch: 1 Desktop.** The configuration is Intel i3 with 3.6 GHz Processor, 4GB RAM, 500 Hard Disk, 18.5” Monitors.

<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>

#### 4.3.2 Student - Computer ratio

**Response:** 187:35

#### 4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

**Response:** >=50 MBPS

#### 4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

**Response:** Yes

<b>File Description</b>	<b>Document</b>
Facilities for e-content development such as Media Centre, Recording facility,LCS	<a href="#">View Document</a>

### 4.4 Maintenance of Campus Infrastructure

#### 4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

**Response:** 16.94

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	2.4	0	0

<b>File Description</b>	<b>Document</b>
Details about assigned budget and expenditure on physical facilities and academic facilities	<a href="#">View Document</a>

**4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

**Response:**

The College Library in Government Degree College Agraharam has a long history of 32 Years in parallel with the history of the college which was established in the year 1987. Our College Library is known for its **collection of rare and old edition books** in the area of Telugu Literature, English Literature, Encyclopedias, Glossaries, Social Sciences and Commerce. Such books are exhibited during the National Library week's celebrations, Telugu and Telangana Language Day celebrations, for motivating the students and staff to collect such resources and preserve them.

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Ø Telugu Basha Charitra

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Ø Library subscribes to INFLIBNET's N-LIST e-resources, which provides access to more than 6,000 ejournals, 31,35,000 e-books.

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The Library's Institutional Digital Repository contains more than 30 articles and project reports published

by our faculty members and students

NAAC



## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

**Response:** 75.21

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
198	398	456	445	450

#### File Description

#### Document

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

[View Document](#)

Any additional information

[View Document](#)

#### 5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

**Response:** 0

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

#### 5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation

**8. Personal Counselling****Response:** A. 7 or more of the above

File Description	Document
Details of capability enhancement and development schemes	<a href="#">View Document</a>

**5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years****Response:** 10.16

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
15	35	25	112	110

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	<a href="#">View Document</a>

**5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years****Response:** 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
Details of the students benefited by VET	<a href="#">View Document</a>

**5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

**Response:** Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View Document</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1 Average percentage of placement of outgoing students during the last five years

**Response:** 4.15

#### 5.2.1.1 Number of outgoing students placed year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
10	07	04	08	05

File Description	Document
Details of student placement during the last five years	<a href="#">View Document</a>

### 5.2.2 Percentage of student progression to higher education (previous graduating batch)

**Response:** 14.53

#### 5.2.2.1 Number of outgoing students progressing to higher education

**Response:** 26

File Description	Document
Details of student progression to higher education	<a href="#">View Document</a>

### 5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

**Response: 0****5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

**5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
00	75	304	498	496

**File Description****Document**

Number of students qualifying in state/ national/ international level examinations during the last five years

[View Document](#)**5.3 Student Participation and Activities****5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.****Response: 0****5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	<a href="#">View Document</a>
e-copies of award letters and certificates	<a href="#">View Document</a>

### 5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

#### Response:

In the beginning of every academic year, the college Principal constitutes various committees such as Academic, Administrative, IQAC and Extension Committees for smooth and effective conduct of curricular, co-curricular and extra-curricular activities.

The College did not constitute students council separately but with the help of mentors the Principal nominates the Class Representatives (CR) for each class. The college conducts the CRs meetings along with the senior faculty members whenever required during the academic year. The academic and administrative strategies are discussed with them and all the information will be communicated to them to that they will communicate in turn to the students. In the CRs meetings, they are given opportunity to discuss openly the pros and cons of conducting the curricular, co-curricular and extra-curricular activities in the college. The students are given ample opportunity to offer valuable suggestions for maintenance of the minimum facilities in the college and are considered immediately. The major activities such as celebration of fresher's day, college annual day, conduct of cultural activities, games and sports will be organized only after taking the opinion of the CR in the meeting. All these activities are organized and conducted in a perfect and successful manner by involving the students in designing, planning and implementing of all the programs. Various Academic, Administrative, IQAC and Extension Committees that have student representatives are

#### I. Academic Committees:

- Admission Committee (DOST)
- Academic Committee
- Time Table Committee
- Library Committee
- Discipline Committee
- Research Committee
- Study Project Committee

- IQAC Committee

## **II. Administrative Committees:**

- Special Fee and Restructured Courses Fee Committee
- Building Maintenance /Furniture Committee
- Scholarship Committee
- SC , ST Students Welfare Committee

## **III. IQAC Committees:**

- IQAC Committee
- UGC Committee
- RUSA Committee

## **IV. Extension Committees:**

- NSS Committee
- NCC Committee
- Red Ribbon Committee
- TSKC/TASK Committee
- Grievance Redressal Committee
- Literary & Cultural/Yuvatharangam Committee
- Career Guidance Committee
- Women Empowerment Committee
- Games and Sports Committee
- Anti Ragging Committee
- Eco Club

**5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year****Response: 2**

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
02	02	02	02	02

File Description	Document
Report of the event	<a href="#">View Document</a>
Number of sports and cultural activities / competitions organised per year	<a href="#">View Document</a>

**5.4 Alumni Engagement****5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years****Response:**

: The college has alumni association which is a registered body actively functioning for the overall development of the institution. However, so far the college did not receive any financial help from the alumni but their valuable suggestions are highly appreciable and useful. As stake holders, they participate in the meetings meant for the curricular discussions and infrastructural developments. Interestingly, so far 10 Alumnae meetings were conducted during the last five years. The alumnae who are working in a Government and Non-Government sectors are helping the college and the students for the last few years in

a various manners. It has been noticed that, the alumnae who are working in the RTC department have been helping our students during the process of getting the bus passes. The alumnae who have been working in the SC and BC welfare offices are helping our students during the process of scholarship and reimbursement. The other alumni who attend the various workshops and seminars share their experiences to motivate our students. Alumnae also encouraging the students to excel in various activities such as writing poetry, preparing for competitive exams and community support activities etc. The college invites alumnae on different occasions to motivate and encourage the students and offer valuable suggestions for their development.

File Description	Document
Any additional information	<a href="#">View Document</a>

**5.4.2 Alumni contribution during the last five years(INR in Lakhs)****Response:** 3 Lakhs - 4 Lakhs

<b>File Description</b>	<b>Document</b>
Alumni association audited statements	<a href="#">View Document</a>

**5.4.3 Number of Alumni Association / Chapters meetings held during the last five years****Response:** 9**5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
02	03	02	01	01

<b>File Description</b>	<b>Document</b>
Number of Alumni Association / Chapters meetings conducted during the last five years	<a href="#">View Document</a>



## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

**6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution**

**Response:**

This institution is a top notch institution, accredited with 'B' grade by NAAC, in the district of Jagtial, and has been striving hard to fulfill the vision and mission of the college with a view to holistic and all-round development of the students with its visionary and dynamic leadership.

**Vision:**

· To impart quality education to the socially and economically backward students and to develop self confidence, self reliance, communication and employability skills and to inculcate knowledge, wisdom, and values of democracy, justice, liberty, fraternity and humanism.

**Mission:**

· To cater to the academic needs of all the sections of the society and to mould the students as responsible citizens with social awareness.

· To achieve academic excellence by involving well qualified, abundant experienced and dedicated teaching fraternity.

To adopt the student-centric and outcome based learning methods coupled with ICT to equip the students with required knowledge and skills.

·To expand the infrastructural and academic facilities required for advanced learning.

·To provide advanced learning resources of ICT and Virtual Classrooms for a potential knowledge base.

· To develop life skills, employability skills and to strive for all-round development of the students by utilizing the institutional resources.

· To educate and empower the students to face the modern age challenges in pursuit of their goals.

· To promote social awareness, humanism and imbibing moral, human values and professional ethics.

· To provide greater access to all those who deserve and desire higher education in general and to rural, marginalized sections of society in particular.

The vision and mission statements of the college are well communicated to the students, staff and other stakeholders through the college prospectus, website, academic calendar and college magazine. The College has been putting its great efforts by adopting suitable practices for the promotion of social awareness, humanism and for imbibing moral and ethical values. The Principal of the college is the key person and the leader of the institution whose dynamic and sincere efforts will facilitate to reach the targeted goals and to accomplish the mission of the college. As a leader of the college, the Principal constitutes the various committees (decision making bodies) for the effective implementation of the action plans without deviation. In the beginning of every academic year, the college level committees will be constituted to accomplish the various academic and administrative activities by nominating the teaching, non-teaching staff and students to achieve the targeted goals. The convener and members of every committee shall exercise and put forth efforts to achieve the specific objectives for which they are accountable. The mutual cooperation, a good understanding, respecting others' views are the underlying motivating factors for the success of every committee.

The IQAC and Academic Coordinators prepare the Institutional Academic and Action Plan with the help of Academic Calendar provided by the CCE and the almanac of the University. The IQAC always ensures to execute and implement the Academic Action Plan by all the departments and encourages them to conduct various co-curricular and extra-curricular activities effectively.

#### **6.1.2 The institution practices decentralization and participative management**

##### **Response:**

This institution encourages a culture of decentralized and participative management by involving all the staff members in a number of administrative roles for smooth functioning of the college. The college promotes a culture of participative management as all the college operations are managed by committees constituted for academic and non-academic activities. Major committees comprise

of teachers and many include non-teaching staff and students as well. The college has created a

decentralized structure for decision making where departmental committees interface their decisions with the college staff council.

**A. Decentralized management :** The decentralized management of the college includes the Principal ,Staff and Students

##### **Principal :**

The entire responsibility for the implementation of the plans and policies of the Top Management lies with the Principal of the college. For effective execution of policies and plans, the Principal constitutes various administrative and academic committees by involving the staff members and students. Various committees have been constituted which include Academic Committees, Administration Committees, IQAC & NAAC Committees and Extension Committees to discharge various functions of the college. All the committees will assist the Principal in effective functioning of the administration and academic activities.

**Staff:**

The teaching and non-teaching staff play a pivotal role for the effective implementation of the plans and policies. In order to execute these plans and policies, the Principal delegates powers to the staff by nominating them as mentors, conveners, coordinators and as in-charges of various academic and administrative committees (bodies). Academic and IQAC Coordinators play a crucial role in implementing curricular and co-curricular activities in an effective manner by boosting the morale of the staff members.

**Students :**

Students are important stakeholders of the college. The institution always believes that every student will have innate abilities either in academics or in Co-curricular and Extra-curricular activities. The Principal while constituting the committees, provide an opportunity to the students by nominating them as the members of various academic and administrative committees where they gain experience. In this process the students get a chance of discovering themselves and improve their self- confidence to groom themselves as future leaders.

**B. Participative Management :**

The college encourages the culture of participative management also for its overall development. The college has two levels of participative management viz. Level-1 and Level-2

**LEVEL-1:** It Consists of the Principal, Vice –Principal, IQAC and CPDC. They discuss the policies and plans at the Top Management.

**LEVEL-2:** It consists of Principal and teaching and non-teaching staff. After elaborate discussion with the teaching and non-teaching staff members, the Principal takes operational decisions for the betterment of the institution. The principal of the college ensures involvement of the staff members and students for effective implementation and execution of all the plans and policies. Prompt decisions can be taken when all the stakeholders are involved. Participative management is the key for success in college.

## 6.2 Strategy Development and Deployment

### 6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

**Response:**

The college has been well aware of its vision and mission and its social responsibility towards the community it serves. The College prepares the perspective/strategic plan and deployment document based on the quality Indicators mentioned in the seven criteria of the SSR and keeping in view the vision & mission of the college. The vision of the institution is “to impart quality education to the

socially and economically backward students and to develop self confidence, self reliance, communication and employability skills and to inculcate wisdom, knowledge and values of democracy, justice, liberty, fraternity and humanism'. Whereas the mission is "to cater to the academic needs of all the sections of the society and to mould the students as responsible citizens with social awareness".

The overall development of the college depends upon the funds provided by the Government. The highlights of the strategic plan and deployment document of the institution is as follows:

Proposals for construction of hostels on the college premises were made and approved by the Hon'ble Commissioner of Collegiate Education. Availability of hostel facilities fetches more numbers of admissions in the future.

The college has been contemplating to improve the admissions by adopting the 'Door to Door

Admission Campaign' practice which yielded surge in the admissions as compared to last year.

Sincere efforts are underway to introduce more Certificate and Value Added Courses to enrich the students skills and knowledge to expand the learning horizons.

As there are no PG courses in science sanctioned, in any of the Govt. colleges in the entire Jagtial District, it is felt that there is a dire need to introduce the science PG Courses as most of the students are going far-away places for pursuing their M.Sc.Courses. There is a lot of potential to introduce the science Courses as the college has 32 acres of sprawling campus.

The College plans to send proposals for construction of Indoor Stadium as most students excel in the extra-curricular activities and representing at University and National Level games and sports.

The college also strives for augmentation of infrastructural and IT facilities from time to time to embrace the latest developments in the teaching-learning and to satisfy the requirements of the students

**6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism**

**Response:**

**Organizational structure of the College is planned according to the guidelines of the Council of Higher Education, Hyderabad, Telangana Government. Academic planning and execution for the college is mooted by the Principal, Vice Principal, Academic Coordinator, IQAC and the HoDs of the different departments. Different academic plans are executed through the HoDs and Conveners of the various committees in the college.**

**The organizational structure of the institution consists of the Principal, Staff Council, Academic and Administrative units**

**1. Principal: Principal is a leader of the college having all the executive powers to manage the institution.**

**2. Staff Council: It consists of HODs of all the departments of the college.**

**There are four main units in the college under which the various committees are constituted for smooth and effective functioning of the college.**

**I. Academic Committees:**

- **Admission Committee (DOST)**
- **Academic Committee**
- **Staff Council**
- **Time Table Committee**
- **Examination Committee**
- **Library Committee**
- **Discipline Committee**
- **Research Committee**
- **Study Project Committee (JIGNASA)**
- **Anti Ragging Committee**

**II. Administrative Committees:**

- **Special Fee and Restructured Courses Fee Committee**
- **Building Maintenance /Furniture Committee**

- **Scholarship Committee**
- **SC , ST Students Welfare Committee**
- **DRC Committee**

**III. IQAC Committees:**

- **IQAC Committee**
- **UGC Committee (MANA TV)**
- **NAAC Committee**
- **RUSA Committee**

**IV. Extension Committees:**

- **NSS Committee**
- **NCC Committee**
- **Red Ribbon Committee**
- **TSKC/TASK Committee**
- **Grievance Redressal Committee**
- **Literary & Cultural/Yuvatharangam Committee**
- **Career Guidance Committee**
- **Women Empowerment Committee**
- **Games and Sports Committee**
- **Anti Ragging Committee**
- **Bhagya Health Club**
- **Internal Complaints Committee**
- **Eco Club**

**The policies, service rules, procedures for the recruitments, promotions and transfers are framed by the Council of Higher Education, Government of Telangana and all these are implemented through the Commissioner of Collegiate Education, T.S Hyderabad.**

The college has grievance redressal committee which receives grievances from the stakeholders of the institution and discusses in the presence of the Principal and take the necessary action depending upon the issues.

### 6.2.3 Implementation of e-governance in areas of operation

- 1.Planning and Development
- 2.Administration
- 3.Finance and Accounts
- 4.Student Admission and Support
- 5.Examination

**Response:** B. Any 4 of the above

File Description	Document
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	<a href="#">View Document</a>

### 6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

**Response:**

The College constitutes the various academic and administrative committees to decentralize the work for the effective management and administration. For this purpose various committees such as Academic Committees, IQAC Committees, Extension Committees, Staff Council and Administrative Committees etc.constituted by the Principal for smooth and effective functioning of the college. These committees put their maximum efforts for effective functioning by taking appropriate resolutions.

As and when these committees conduct meetings, they keep the items related to the academic excellence

(measures to strengthen the teaching learning process) and infrastructural developments as their agenda.

The convener and members of these committees hold the thought provoking and elaborate discussions on each and every item mentioned in the agenda and then unanimously pass the resolutions which lead to the formulation of the strategic plans of the institution.

The committees will also discuss the financial implications involved in every developmental activity in the presence of the Principal and finally it will be implemented after the approval of the Principal.

Effectiveness of various bodies/cells/ committees is reflected and is evident through minutes of the

meetings and implementation of their resolutions.

### 6.3 Faculty Empowerment Strategies

#### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

**Response:**

Since the institution is a Government Degree College, the service rules and guidelines framed by the State Council of Higher Education, Telangana State, are followed scrupulously.

All the welfare Schemes provided by the State Government are applicable to the permanent teaching and non teaching staff members working in the institution. The welfare schemes provided by the State Government are as under.

Teaching and Non-teaching staff appointed prior to 2004 are eligible for pension benefits on retirement.

GPF, Gratuity and Leave Encashment were availed by retired faculty as per the rules in vogue. However, Teaching and Non- teaching staff appointed after 2004 are covered under the New Pension Scheme.

Leave to teaching and non-teaching staff is sanctioned as per the guidelines of the Council of Higher Education.

• Festival advance and house building loans facility is also available.

• PF loans are sanctioned as per GOI rules.\

• LTC/hometown is available as per GOI rules.

• Medical Reimbursement facility is also available.

• Group Insurance Scheme(GIS)

• Maternity Leave facility

• Medical Leave facility

• Earned Leave encashment facility

• Faculty Improvement Program (FIP).

#### 6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years



**Response: 0**

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

**File Description****Document**

Details of teachers provided with financial support to attend conferences,workshops etc during the last five years

[View Document](#)

**6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years****Response: 3.2**

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
05	04	02	02	03

**File Description****Document**

Reports of Academic Staff College or similar centers

[View Document](#)

Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff

[View Document](#)

**6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years****Response: 16.06**

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
07	02	03	00	01

File Description	Document
IQAC report summary	<a href="#">View Document</a>
Details of teachers attending professional development programs during the last five years	<a href="#">View Document</a>

### 6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

#### Response:

The Institution implements a Performance Appraisal system to evaluate the performance of Teaching and Non-Teaching Staff. The performance appraisal system is designed by the CCE according to the guidelines of the UGC to monitor and enhance the performance of the Teaching /Non-Teaching Staff.

#### Performance Appraisal of the Teaching Staff:

The IQAC appraises the performance of the teaching staff by adopting two methods such as Feedback System and Self Appraisal Forms (API).

**Feedback System:** The performance of the Teachers is assessed based on the feedback received from the students. The feedback is collected annually through a structured questionnaire, across various teaching quality parameters and analyzed to assess the performance and to take necessary steps to plug the loopholes if any. The Feedback from the students, Peer and the Principal is also collected and analyzed for sending the proposals for the Best Teacher award under the Yuvatharangam Program organized by the CCE, Hyderabad.

**Self Appraisal Forms (API):** The performance of the Teachers is reviewed through Self Appraisal,

conducted annually. The Self Appraisal is done through API forms, which are designed and provided by the CCE according to the UGC guidelines. The Teachers' performance is reviewed across the parameters specified. The Appraisal of the Teachers becomes the basis for promotions and implementation of the incentives/rewards. Best Teacher Awards under Yuvatharangam Program and by the Govt. of Telangana are given based on the API score obtained by the Teachers.

#### Performance Appraisal of the Non-Teaching Staff:

**Continuous monitoring:** The Non –Teaching staff members are monitored on a continuous basis through informal inquiry and observation.

**Reporting by the Administrative Officer: The Administrative Officer monitors and reports on the behavior and performance of the Non-Teaching staff.**

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

**Response:**

**In this institution at the end of every academic year internal financial audit will be conducted by the team consisting of the principal, office superintendent and senior faculty member. They verify all the financial records such as fee collection records, purchases and other expenditure incurred by the college during the academic year. As it is a Government College, the external audit will be done by the authorities such as officers of the Regional Joint Director of Collegiate Education and Accountants General (AG) –Hyderabad, Telangana State.**

**Mechanism for setting audit objections:**

**The Administrative Committee along with the Finance Committee would comply with the audit objections raised by the auditors through proper written justification and rectify if any discrepancies stated. This gives the college a fair opinion on the allocation and utilization of the funds. Audit observations are settled during audit when query is issued and when necessary rectification is done by the auditors. Audit observations are also settled during the meeting on the last day of the audit by providing necessary reply**

**along with required information covering, recovery, adjustment rectification of errors or irregularities.**

### 6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

**Response: 0**

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	<a href="#">View Document</a>

### 6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

#### Response:

The Principal and IQAC Coordinator always strive to encourage the Faculty Members of all the departments to organize seminars/conferences/workshops by sending proposals to various bodies for financial assistance and also put great efforts by heart and soul to utilize the resources of the college to the extent possible to provide quality and outcome based education to the students.

With the help of the philanthropists like Kasuganti Trust, the institution is already providing prize money worth of each Rs. 51000/- to three topper students each from Arts, Commerce and Science groups. Besides that, compound wall is being constructed by the Kasuganti Trust which is estimated Rs.1 crore.

#### The Institutional Strategies for mobilization of funds :

To generate the resources towards research, collaborative projects etc from Govt. Funding agencies such as UGC, ICSSR, CSIR, DST, NAAC, MHRD, UGC, TSCHE, etc. and to tap the CSR funds of the Industries.

To mobilize the resources through donations from Philanthropists, Industrialists and Governing Council members etc.

To tap the funds from the alumni of the Institution

#### Strategies for Optimal Utilization of Resources:

The Annual Plan is prepared aligning with the Institutional Perspective Plan.

The Annual Plan is placed before the Governing Body for deciding on the resources needed, policy interventions and mechanisms etc

The allocation of the Financial Resources is planned by the Staff Council of the college.

The Plan and the Budget Allocation is placed before the Governing Council for consideration and approval.

The implementation as well as utilization of resources is undertaken through the well defined procedures and internal control systems laid down.

The Regular meetings of the Staff Council and the Governing Body will monitor the implementation of the plan.

The Financial Audit and the Internal Audits will act as effective control systems.

## 6.5 Internal Quality Assurance System

**6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes**

**Response:**

The Internal Quality Assurance Cell (IQAC) in the college is a catalyst for quality enhancement and it works with heart and soul to enhance quality across the parameters.

The IQAC significantly contributed for institutionalizing the quality assurance with help of various strategies and continuous process during the last five years.

**Academic Calendar and Annual Action Plan:** In the beginning of every academic year, IQAC

Coordinator along with the Academic Coordinator prepares the Annual Academic Calendar in accordance with the Academic Calendar issued by the CCE and Almanac issued by the affiliating University.

**Comprehensive Feedback Mechanism:** Every year Feedback is collected from the various stakeholders of the college such as students, parents, alumni, and faculty and is analyzed and action is taken to plug the loopholes in teaching, learning and evaluation and other issues.

**Internal Academic Audit:** The IQAC along with the Academic Coordinator conducted Internal Academic Audit for smooth and effective implementation of curricular, co-curricular and extra-curricular every year.

**Faculty Forums (FF):** With a view to provide a platform to discuss and to spread the light on latest developments in various subjects, the IQAC has introduced Faculty Forum at college level for

teachers. A good number of faculty forums on current and relevant topics across the subjects have been conducted to share the knowledge among the teachers.

**Organizing Orientation Programs:** Every year the IQAC conducts the Orientation Program to all

the first year students with a view to make them aware of the academic, physical facilities, learning resources and experienced teaching staff and vision and mission of the college.

**Evaluation of POs, PSOs, COs:** The IQAC encourages all the staff members to inform the students about Program Outcomes, Program Specific Outcomes, and Course Outcomes in order to give a crystal clear awareness about the program and course.

**Teaching Innovations:** The IQAC organized brainstorming sessions with the HoDs and Faculty members on the innovative Teaching–Learning methods including ICT methods. Interestingly, all the teachers are putting their sincere efforts in using ICT enabled teaching methods to make the teaching - learning more effective and innovative.

**Library Practices:** The IQAC suggested the Library to prepare a compendium of Faculty publications and to store in the D-Space and to upload the JIGNASA Study Project Reports on the college website. The IQAC always encourages making the library fully automated.

**Best Practices:** The IQAC always encourages the faculty members to continue the previous best practices effectively and to come out with newer ones every year to make the teaching-learning more effective.

**Preparation of Reports:** The IQAC played a vital role in preparation and submission of AQARs every year successfully within timeline.

**Mentor-Mentee System:** The mentor-mentee system has been effective in the college through which Mentor tries to assess the potentialities of the mentees and offer suitable suggestions for his all-round development.

The IQAC left no stone unturned in improving the quality teaching-learning-evaluation by devising

suitable and innovative strategies from time to time and putting relentless efforts to stepping toward quality academic heights.

**6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms**

**Response:**

The IQAC has designed the pattern of review system and assessment of learning outcomes which is followed by the institution. It consists of two levels i.e., review at department level and at institutional level.

The Institution reviews its teaching learning process through the following:

**Monitoring of classes:** The Principal monitors the timely conduct of classes and the adherence to the academic calendar and the almanac.

**Feedback from Students, Teachers and Parents:** The feedback has been collected through structured questionnaire using a rating scale from the students and parents about teaching-learning-evaluation process

and about the development of the college and analyzed to find out the gaps. This is considered to be the one of the best methods for reviewing the teaching-learning process and to plug the loopholes.

**Evaluation of Attainment of Program Outcomes (POs), Program Specific Outcomes (PSOs), Course Outcomes (COs):** A method for evaluating the attainment of POs, PSOs and COs has been designed and implemented. The method ensures the evaluation of the COs vis-à-vis the PSOs at the faculty level, evaluation of PSOs at the Head of the Department's level and the POs at the Principal level. These help in assessment of the effectiveness of teaching –learning process.

**Reports on Teaching Methodologies:** With a view to monitor the quality of teaching- learning process, the IQAC conducted reviews on teaching methodologies implemented by the faculty periodically. The analysis of the reports help in assessing the types of teaching- learning methods, ICT methods and experiential learning etc employed by the teachers, their relevance and effectiveness vis-a vis the learning objectives and outcomes.

**Review of Examination Results:** The review of the examination results helps in assessment of the Departments and faculty members of concerned subjects. This enables us to ascertain whether course outcomes are achieved or not and steps can be initiated in the form of remedial coaching to the slow learners.

**Internal Academic Audit:** The Internal Academic Audit is conducted once in a quarter of the year to review the academic processes including the curriculum, teaching, learning, evaluation processes and mechanisms, including the teaching plans adherence to academic calendar and almanac. It also verifies various teaching learning methods such as project works, practicals, internal assessment and external assessment rules and guidelines.

**Self-Appraisal Form:** The Self Appraisal form is a tool widely used to enhance teachers' quality. The IQAC has collected API (Self Appraisal Form) from all the teaching staff during the last five years and encouraged and motivated the teachers to enhance their performance time and now. It is used to evaluate faculty up-gradation across defined parameters.

Till the academic year 2018-19, external academic audit was conducted by the CCE by appointing the senior and well experienced faculty members as Academic Officers. During their visit they verified all the academic and development activities across the parameters and offered suggestions for further improvements in teaching-learning-evaluation process to impart quality education. They submitted a copy of the academic audit to the CCE confidentially.

**6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year****Response:** 8.4**6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
11	04	08	11	08

**File Description****Document**

Number of quality initiatives by IQAC per year for promoting quality culture

[View Document](#)**6.5.4 Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
- 2.Academic Administrative Audit (AAA) and initiation of follow up action**
- 3.Participation in NIRF**
- 4.ISO Certification**
- 5.NBA or any other quality audit**

**Response:** B. Any 3 of the above**File Description****Document**

e-copies of the accreditations and certifications

[View Document](#)

Details of Quality assurance initiatives of the institution

[View Document](#)**6.5.5 Incremental improvements made during the preceding five years (in case of first cycle) Post accreditation quality initiatives (second and subsequent cycles)****Response:**

The peer team of NAAC Assessed and Accredited the college with B Grade in 2006 under the Cycle-1 and Assessed and Accredited with B Grade with CGPA 2.34 in 2015 after rigorously diagnosed across the seven criteria and made certain recommendations to be adopted for the improvement. The IQAC has strived hard to implement the recommendations made by the Peer Team under Cycle-2.

- 1. More elective options were introduced and being implemented in an effective manner by following**



**CBCS structure of curriculum.**

2. As per the recommendations of the peer team, the feedback obtained, was analysed and necessary follow-up measures were taken accordingly to overcome the drawbacks which are found in feedback analysis and also the IQAC has obtained feedback from other stakeholders like Teachers, Employers, Alumni and Parents .

4. The Principal and IQAC coordinator is always encouraging to use ICT facilities for effective teaching. Teachers use PPTs, YOUTUBE videos and other subject related content in the form of images, texts and videos. Virtual classroom is also being used for effective teaching.

5. The Principal and The IQAC coordinator approached “Kasuganti Trust”, which is a non government organisation, for financial assistance to the students. They responded immediately and came forward to give cash prizes to the three toppers each from Arts, Commerce and Science groups worth of Rs. 50,000/- each. And they agreed to construct a precast compound wall worth approximately Rs. 1crore.

6. The Commissioner of Collegiate Education has accorded administrative approval for our proposal to construct boys and girls hostels on the college premises. The hostels will be established and managed by the BC welfare Department.

7. Grievance Redressal Cell, Women Empowerment Cell and Career Counseling Cell have been strengthened and a good number of activities have been conducted during the last five years.

8. Sports facilities have been expanded and various sports and games have been conducted at college level to unfold the latent talents of the students. A well advanced Gymnasium is also available for the students as well as for the teachers.

9. As per the recommendations of the Peer Team, the IQAC encouraged the research environment in the college by encouraging all the teachers to present research papers at seminars and to attend workshops. As a result, interestingly, the majority of the teachers have presented research papers at National and International Seminars/Conferences and attended various Workshops. Enthusiastically, one teacher has authored one academic textbook for Undergraduate students. Also, faculty members published a good number of research papers in UGC recognized journals during the last five years.

10. With a view to bolster the subject knowledge and to discuss current and latest developments, the IQAC introduced ‘Faculty Forum’ as a professional development initiative at college level to provide a platform to discuss and disseminate the knowledge about current developments in various subjects. As of now more than 13 Faculty Forums conducted by the IQAC.

11. As a part of Teanganaku Haritha Haram, almost 5000 saplings were planted and received best Haritha Kalashala Award with Rs.500000/- cash prize by the Govt. of Telangana State.

12. The library was fully automated with NEWGENLIB 3.1.1 software . The library is computerized and also provides the facility for the benefit of the students. And digital library is also functioning.

**13. As a result of the endeavour of our cultural coordinator, in Yuvatharangam cultural programmes, our students bagged 7 state level first prizes and got appreciations from the parents, alumni and our Hon'ble Commissioner of Collegiate Education.**

NAAC

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

**Response:** 20

##### 7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
04	04	04	04	04

#### File Description

#### Document

List of gender equity promotion programs organized by the institution

[View Document](#)

#### 7.1.2

##### 1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

#### Response:

The College practices Gender Sensitivity and Gender Equity through various facilities and programs which are as follows:

**a) Safety & Security:** The College gives utmost importance to the safety and security for the students and for the facilities. The Following facilities are provided for Safety and Security.

The College runs under the CCTV surveillance and equipped with 15 CCTV Cameras ensuring Safety to the students (24 Hrs.). Round the clock security is provided. The Health centre with the Doctor provides Health care inputs and advice. The Grievance Redressal Cell, Women Empowerment Cell and Anti-Ragging Committee provide Safety and Security to the Students in general and women students in particular. The College organizes various programmes to promote awareness amongst the students through information & programmes on Protection and Safety for Students.

The Women Empowerment Cell of the College organized lectures on 'Legal Rights of Women' by

eminent speakers.

The Bhagya Health Club of the College conducted various health awareness programmes.

A Human chain was formed for 'Save the Girl Child' to create awareness.

Every year 8th March is celebrated as International Women's Day by the College Women Empowerment Cell.

SHE' Teams- the initiative of the Police Department of Telangana for Women Safety organized sessions and programmes with students on Women Safety, precaution to be taken and the help provided by the police.

#### **b) Counselling:**

The Institution provides the following counselling services:

Ø **Career Counselling:** The Career Counselling Cell along with the TSKC of the institution organizes

Career Counselling, Interactive sessions and Training programs for the students. These talks and interactive sessions helped the students to know a plethora of career opportunities. Alumni of the institution also help the students understand the challenges & opportunities of the outside environment.

Ø **Training Programme on Leadership Skills:** The NSS unit of the College in collaboration with the NSS Cell Satavahana University, conducted a 5 Day District Level Gandhian Youth Leadership TrainingnProgram to hone the leadership skills among the students and a good number of students participated and bolstered to embrace the skills required.

Ø **Awareness Programme on Higher Education:** The College organized an awareness program on Higher Education to the Intermediate Students to create awareness about higher education and career opportunities.

Ø **Personal Counselling:** The faculty of the institution plays the role of counsellor in the form of Mentors.

Faculty also counsels parents. The mentor of the concerned class guides the students to bolster in the interested areas of the students.

Ø **Counseling for Empowerment:** During the admission process the members of Admission Committee counsel parents and the students in taking up the courses. Faculty members within the college are always available for the students to approach with their academic problems, for continuous guidance and support.

**c) Common Room:**

Institution has allotted waiting hall for the women students in the College to relax. This facility helps the students to discuss informally on various issues. It also serves as rest room when they are unwell.

**7.1.3 Alternate Energy initiatives such as:**

**1. Percentage of annual power requirement of the Institution met by the renewable energy sources**

**Response:** 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

7.1.3.2 Total annual power requirement (in KWH)

Response: 14.172

**File Description**

**Document**

Details of power requirement of the Institution met by renewable energy sources

[View Document](#)

**7.1.4 Percentage of annual lighting power requirements met through LED bulbs**

**Response:** 28.57

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 100

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 350

File Description	Document
Details of lighting power requirements met through LED bulbs	<a href="#">View Document</a>

#### 7.1.5 Waste Management steps including:

- Solid waste management
- Liquid waste management
- E-waste management

#### Response:

The College undertakes Waste Management as a step towards reducing pollution and improving resource efficiency.

#### Solid Waste Management

Ø Preventing the use of polythene bags inside the campus.

Ø The college has kept waste bins at different places such as class rooms, verandah and in the toilets as well.

Ø The college has developed a dump yard to dump the waste materials.

#### Liquid Waste Management

The waste water comes from the purified drinking water filter unit is re used for the plants to grow.

#### E- Waste Management

The college has e-waste. The information regarding the types of e-waste and its quantity is given to the CCE-TS for further necessary action. A committee is formed at college level for the disposal of e-waste.

Waste Management Steps including Solid Waste Management:

The college takes possible measures of waste management

1. Preventing the use of polythene bags inside the campus
2. ii) The college has kept waste bins at different places and in the class rooms and in the campus also kept the waste bins in the toilets.
3. iii) The college has developed a dump yard to dump the waste materials. E Waste Management:
4. • The college has ewaste the information regarding the types of ewaste and its quantity is given to the CCETS for further necessary action.
5. • A committee is formed at college level for the disposal of ewaste the committee members attended a meeting at ID College for ewaste management and discussed the procedure for the disposal of ewaste.
6. Green Practices: Most of the students of this institution belong to villages. They use public transport Local students come to college on bicycles.
7. • Most of the staff of the college uses to come by public transport like bus and train. • Use of public transport avoid pollution ensure eco friendly environment. • Use of plastic polythene bags are abolished inside the college campus and use of paper bags are encouraged. • As our college office and library is fully computerized hence most of the work is done paperless. • Our college campus is green landscaping with trees and plants. • The Haritha Haram Committee and NSS units are taking all the measures to create a green campus through plantation. The College keeps regular contact with Forest Department for supply of saplings from various nurseries.

S.K.N.R. Govt Arts and Science college,jagtial,jagtial dist is regularly striving hard to keep the campus eco friendly every year new plantation drive is run by name Haritha Haram. During the Academic Year, as many as 300 new saplings were planted on the College campus to maintain the premises lush green besides proper maintenance of existing plants. Our college campus has some medicinal plants and other eco friendly plants. The college maintains zero air pollution and sound pollution students and faculty work hard to keep the campus clean by taking part in Swatch Bharath program. Some of the eco friendly initiatives of the college are as follows:

1. Avoiding of plastic bags and bottles.
2. Encouraging the society to use eco friendly sand made Ganesh in Ganesh Chaturthi Festival.
3. Using of Natural Colours in Holi as our college encourages how to prepare natural colours for Holi
4. Each One Plant One Sapling' is the slogan of the college which encourages people to plant trees regularly to get fresh air.
5. Control on Air and Sound pollution in the campus.
6. All the Staff Members and Students practiced the power saving technique to save the power.

### **7.1.6 Rain water harvesting structures and utilization in the campus**

#### **Response:**

One of the biggest challenges of 21st century is to overcome the growing water shortage and thus, rainwater harvesting is practiced in the college. The objective of the plan is to implement rainwater harvesting at Govt. Degree College, Agraharam..

#### **Rain Water Harvesting Pits:**

Ø The College has Rain Harvesting Pits where the rain water percolates into the ground.

Ø To increase the rainfall and to maintain the water cycle in the ecosystem, tree plantation programmes are adopted regularly.

Ø As part of the Telangana Haritha Haram Program, the staff and students under the NSS banner planted large number of saplings in the college premises to enhance the green coverage which ensures the sustainable environment.

#### **Roof Top Rain Water Harvesting System:.**

The college campus have a Roof top Rain water harvesting system in which the rainwater is collected from roof buildings and then stored inside of a special tank. The Rain water thus harvested is used for garden, laundry, and flushing toilets.

### **7.1.7 Green Practices**

- **Students, staff using**
  - a) **Bicycles**
  - b) **Public Transport**
  - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**



- **Green landscaping with trees and plants**

**Response:**

**Green Practices:**

**Students, Staff using Public Transport:**

More than 50% of the Staff and 80% of the students use Public Transport to reach the college as the college is located beside the main road and near to Agraharam bus stop. Indeed, this green practice ensures to reduce the pollution.

**Pedestrian Friendly Roads:** There is a about 100 meter road from main gate to the College building which is laid down in such a way that it is pedestrian friendly to walk as most of the students commute by bus as means of public transport. Recently, as part of DCEDRC meeting a proposal was submitted to the District Collector, Jagtial district for laying the Black Top road from main gate to building. Internal road is pedestrian friendly with green trees on both sides.

**Plastic free campus:**

The College was announced plastic free campus so as to avoid using of plastic bags, covers and bottles in the college premises. The students are educated on the harmful effects of plastic, like covers choking the throat of animals, pollutants released while burning the plastic. Students are encouraged to use paper bags rather than plastic carry bags.

**Paperless Office:**

The Use of paper is reduced by increased use of automation and digitization such as MIS and digital storage of documents. The college also uses the e-Office for correspondence with Officials including the Commissioner of Collegiate Education. The IQAC has used digital mode for collection of institutional data and information reducing the use of paper.

The S.K.N.R.GOV'T ARTS AND SCIENCE COLLEGE,JAGTIAL used Digital media such as e-mails, WhatsApp and SMS are used for communication with the Staff and Students. Further, long meshed and

clerestory windows in library nearly eliminate the need for artificial lighting. Library encourages the saving the paper by providing the soft copies of syllabus, previous question papers, learning materials, etc. through E-library WhatsApp group and library blog.

### **Reen Landscaping with Trees and Plants:**

The College has rich green coverage with huge number of big plants covered on both sides of inner road and in front of the College building and it has nearly 3000 trees occupied in 15 acres of land in college campus. Everyone who comes to the College will definitely feel pleasant and happy after observing the lush greenery. The College always encourages NCC, AND NSS units and all the Departments to plant saplings every year as part of Telanganaku Harith Haram (THH) the flagship program introduced by the Telangana Government, to increase the green cover at the college and to reduce the pollution and to contribute to environmental sustainability. The students and staff also in large number take part in the Haritha Haram program to plant more saplings in the campus and also outside the campus. The College NCC AND NSS units has conducted Haritha Haram Awareness rally to create awareness in adopted village and conducted Clean and Green programmes as part of Swatch Bharath Programme and Swatchatha Hi Sewa to maintain the campus clean and green.

### **7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years**

**Response:** 0

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

#### **File Description**

#### **Document**

Details of expenditure on green initiatives and waste management during the last five years

[View Document](#)

### **7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:**

- 1. Physical facilities**
- 2. Provision for lift**
- 3. Ramp / Rails**

4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

**Response:** E. None of the above

File Description	Document
Resources available in the institution for Divyangjan	<a href="#">View Document</a>

#### 7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

**Response:** 20

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
06	04	04	02	04

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	<a href="#">View Document</a>

#### 7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

**Response:** 0

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

#### 7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including

**Vice Chancellor / Director / Principal /Officials and support staff****Response:** Yes

<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	<a href="#">View Document</a>

**7.1.13 Display of core values in the institution and on its website****Response:** Yes

<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>
Provide URL of website that displays core values	<a href="#">View Document</a>

**7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations****Response:** Yes

<b>File Description</b>	<b>Document</b>
Details of activities organized to increase consciousness about national identities and symbols	<a href="#">View Document</a>

**7.1.15 The institution offers a course on Human Values and professional ethics****Response:** Yes

<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>
Provide link to Courses on Human Values and professional ethics on Institutional website	<a href="#">View Document</a>

**7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions****Response:** Yes

File Description	Document
Any additional information	<a href="#">View Document</a>
Provide URL of supporting documents to prove institution functions as per professional code	<a href="#">View Document</a>

**7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years**

**Response:** 46

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
09	08	12	09	08

File Description	Document
List of activities conducted for promotion of universal values	<a href="#">View Document</a>

**7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities**

**Response:**

The sacrificed life and contributions of the eminent personalities for the nation building and development are keenly remembered and programs are effectively organized at the college level for the celebration of national festivals like Independence Day and Republic Day. These National Festivals and Birth/Death Anniversaries are celebrated to imbibe the patriotism in the students so that the legacy of the history of the freedom should be carried to the generations. The celebration of the events not only imbibes the patriotism, nationalism among the students but also bolster their moral courage. All these activities will transform a normal student in to a responsible citizen who can work hard for the prosperities and for the development of the nation. The S.K.N.R. Govt arts and Science college, Jagtial principal Dr.A.Ashok encourage to organise national leaders memorable Days and remember their deserved services to Nation.

The College organized the following National Festivals, Birth/Death Anniversaries of the great Indian Personalities on the day itself or before the day:

- Telangana Formation Day (2nd June)
- Birth Anniversary of P.V. Narasimha Rao (28th June)
- World Malala Day (12th July)
- Birth Anniversary of Prof. Jaya Shanker (6th August)
- Independence Day (15th August)
- Women Equality Day (26th August)
- Telugu Language Day (29th August)
- National Sports Day (29th August)
- Teachers Day (5th September)
- Kaloji Shata Jayanthi (9th September)
- NSS Formation Day (24th September)
- Gandhi Birth Anniversary (2nd October).

### **7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions**

#### **Response:**

The status and dignity of a college / institution depends on the level of transparency and openness in transacting financial, academic and administrative activities. It is also believed that such transparency creates confidence among the stake holders. Keeping this in view, the college strives to maintain transparency in the vital areas of its functioning viz., admission, examination and in administrative and financial matters. Admission process is fully transparent and conducted through Degree Online Services Telangana (DOST) by the Telangana State Council of Higher Education. During the admissions, the rules of reservation and merit in Intermediate Course are scrupulously followed to maintain the transparency.

Examination process is also transparently accomplished according to the guidelines of the affiliating University and the results are displayed on the college notice board and the grievances related to results are met transparently by the examination branch.

Administrative functioning is adhered to the government rules and impartiality in its execution is strictly maintained. The college has adopted the decentralization management system for the effective functioning of the programs regarding the academic, administrative and auxiliary functions. At the very beginning of every academic year, the Principal constituted the various academic and administrative committees by nominating the faculty members as conveners, members. These committees are empowered to work independently and they not only prepare strategic plans but also implement them with mutual cooperation and coordination which maintain the quality in all the academic and administrative sectors.

Total financial transparency is tried to maintain through adopting government audit, constituting committees for purchase and construction etc. Records of financial transactions are maintained in a systematic and transparent way which makes it easy for verification of any issues related to transactions.

The auxiliary functions of the college are fulfilled by the Committees, such as Purchase Committee, Admission Committee and Library Advisory Committee etc. The Physical facilities are maintained through Annual Maintenance Contract, Servicing, Stock Audits, etc.

## **7.2 Best Practices**

### **7.2.1 Describe at least two institutional best practices (as per NAAC Format)**

#### **Response:**

1. **Title of the Practice: Door to Door Admission Campaign:** In an attempt to increase the admissions for the Academic Year (AY): 2019-20, Door to Door Admission Campaign was introduced by the IQAC during the year 2018-19.
2. **Goal:** The main aim of the Door to Door Admission Campaign is to increase the number of admissions of the College for the AY 2019-20 by involving all the Teaching Staff Members
3. **Principal of S.K.N.R. Govt Arts and Science college, Jagtial Dr. A.Ashok encourage** in all types of activities to develop the college strength, Infrastructure facilities, for students and staff. Our college under the surveillance of CC Camaras. The principal more caring about girl students and their security issues.

**The Context:** Even though, the S.K.N.R. Govt Arts and Science college, Jagtial is rich in well experienced Teaching Staff with Doctorates, Physical Facilities, Digital Library, and well equipped Computer Labs and Science Labs, having 100 cadets facility in NCC, having 200 capacity two NSS units, Cultural special wing to encourage mainly in Yuvatharangam activities like Group dance, classical Dance, group song in folk, group songs in Prabodathmakam, Mono Action, Mime action group activity, mimicry, SKIT, Painting, Cartooning, Rangoli, All literary events specially in Essay writing, Elocution, Quiz, Poetry writing, story writing, Poetry recitation, Perception and expression and sanskrit sloka, Short films and so on. This college cultural coordinator B. Elizabeth Rani, Asst Prof. of Mathematics encourages a lot in students cultural activities she takes special care and given every event special coaching also. Under her supervision 2018-19 academic year Commissioner of collegiate education Yuvatharangam Competitions college get 15 cluster level first places in cluster level yuvatharangam competitions and mainly 5 (five) state level first places in State level Yuvatharangam competitions, the events are Group Dance State first place in DHIMSA, Group song prabodathmakam second Place, Mime Action (4) state first place, Perception and expression state first place (2) state level competitions. And In English language State level Best academic excellency award winner and Best cluster cultural Coordinator, Best Harithaharam award winner in yuvatharangam state level competitions.

This college having 20 acres of land for greenery only. Every Year we plant nearly 1500 plants with the participation of the students. and taking special care to serve the plants also with the participation of students. 2018-19 academic Year college get the AWARD BEST HARIYHA MITRA, from forest department of Telangana State. with Cash prize of 5 LAKHS RUPEES..

This college mainly having regular P.D. Dr. K. Ravikumar, he encourage a lot to participate in State/National/International sports and Games. since last five years college got more winnings in Sports and Games in state level, National level, International level in Boxing competitions. The college got more awards in sports. Our college students participated in various levels of sports and games competitions.

The College having NCC Unit with the capacity of 100 cadets under supervision of 9(T) Battalion Karimnagar. The college cadets participate more academic activities and social relevant activities like Blood Donation Camp, To aware of Pollution of AIR, WATER, SOLID also, . The NCC Unit conducts 15 Day programme in SWATCH PACKWADA about POLLUTION. Our cadets selected various jobs like Railway department, mainly in ARMY, Navy, Airforce departments. The NCC is the main Source of this College.

This college having TSKC the supervisor Sri K. VENU look after this. Every year we organise minimum 4 job drive at our college campus. Our students placed in various categories of Jobs in different companies.

This college having two NSS units with 200 members. They conduct many NSS camps and cleaning



programs, service oriented Programmes under the supervision of Sri Prakah and Sri Laxman.

.This college academic coordinator Sri A.Laxman look after the admissions in DOST online, having Help line centre for DOST.online quiriies.The students are not opting the college on Degree Online Services Telangana (DOST) Website due to lack of information about the college and unfair trade practices being adopted by the Private Colleges. Unfortunately, most of the rural Intermediated passed students not aware of admission process through DOST. It is, therefore, this initiate was introduced to increase the College Admissions by doing Door to Door Campaign to make

aware of not only about College but also about online admission process through DOST which is a gate way for online degree admissions.

#### 4. The Practice

ü Total Teaching Staff Members of the college is divided into 3 Teams and each team is assigned a fixed route for campaign where the Govt. Junior Colleges are located.

ü In the month of December-2018/January-2019, as part of first phase, three teams visited their scheduled

colleges in the routes allotted and interacted with students and collected their personal data with thecooperation of principal and staff of those colleges.

ü Under the second phase, all the team members contacted the students over mobile phones to give them advices and extended best wishes for their annual examinations.

ü After declaration of their final exam results and release of DOST admission schedule, all the team members started visiting the Door to Door and explained about the rich facilities available in the College and motivated them to opt GDC Agraharam for their Under Graduation.

#### 1. Evidence of Success

Ø The saying '**hard work never goes waste**' is proved in our case. As a result of efforts of the College

Teaching Staff, the Admissions for the Academic Year 2019-20 increased in the Academic Year 2018-19 by 84 per cent. The Commissioner of Collegiate Education Sri. Navin Mittal sir applauded all the Staff Members for the efforts put in for increasing the admissions when he visited the College in the month of July, 2019. We all together succeeded in our effort and this Best Practice will be adopted in the years to come to increase the admissions of the College.

## 6. Problems Encountered and Resources Required

Indulging into some unfair practices by the Private College Managements is the main problem encountered. For effective implementation of this practice, funds are required for conveyance to visit the nearby Govt. Junior Colleges and to visit the homes of the students in various villages.

## 7. Responsible:

**Dr. T. Srinivas, Principal and Dr. M.Malla Reddy, IQAC Coordinator**

## BEST PRACTICE – 2: Library User Awareness Programme

1. **Title of the Practice: Library User Awareness Programme:** For better utilization of the Library's Print and Electronic Information Resources by encouraging the students and teaching staff to reinforce Academic and Research pursuits.

1. **Goal:** For effective use of Library Information Resources and Services to Users of the college, i.e Teaching Staff and Students, engaging faculty in research programmes as well as students in study projects.

1. **The Context:** The college Library is equipped with rich collection of Text books, Reference books, Journals, Periodicals, News papers, e-resources etc. The fresher's of UG courses are given Orientation about the utilization of library resources for the optimum use and inculcate the reading

habit. Accessing the vast number of library books is facilitated by the use of SOUL software developed by INFLIBNET.

#### **1.4. The Practice**

- 2.ii Conducts user awareness programmes to students for effective use of library resources such as Books
- 3.and periodicals and question papers of previous examinations.

ii Provides reference Services for project works, Assignments, Elocution, Quiz, Essay writing competitions at various levels to participating library readers.

ii To guide and advise the UG students to pursue PG courses and appear for various competitive exams for employment in Government and Private sectors.

#### **1.Evidence of Success**

Ø Number of users visiting this library improved by open access Library management.

Ø Every year students are getting Post Graduation admissions in the State Universities and Competitive Examinations.

Ø Compilation of paper clippings of various activities /events /programmes /seminars organized and conducted by several departments of this college. Achievements in various competitions at different levels are also being documented systematically date-wise, page-wise etc.

#### **6. Problems Encountered and Resources Required**

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 7.3 Institutional Distinctiveness

#### 7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

##### Response:

**Vision:** *To impart quality education to the socially and economically backward students and to develop self confidence, self reliance, communication skills, employability skills and to inculcate wisdom, knowledge and values of democracy, justice, liberty, fraternity and humanism.*

The Institution has been striving to provide quality education to the students who take admission in this college. Most of the students who took admission are belong to the rural area and are economically poor. The institution has been taking all the necessary measures in procuring the infrastructural facilities and in strengthening the teaching, learning and evaluation process to provide quality education to all the students.

The complete focus of all the stake holders at the management side such as Principal, Teaching and Non-teaching staff and the CPDC members is to transform a normal student into an educationally empowered student who can face the modern age challenges. The Institution has been constantly honing the skills and equipping the knowledge to get cornucopia of employment opportunities in the highly competitive environment. The Institution has been encouraging the students to excel in all the activities so as to become

a knowledgeable citizen of India. The vast collection of reference books in the library provides a treasure of knowledge. It also has a collection of a number of journals and e-books. It is equipped with INFLIBNET.

##### **Priority: Employability and Entrepreneurship**

Introduction of relevant programs /courses and adopting the new curricula designed by the affiliating University from time to time to equip them for employment and entrepreneurship. The college also imparts training in Communication Skills, Soft skills and employability enhancement skills in order to make them industry ready.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

NAAC

## 5. CONCLUSION

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### **Additional Information :**

In a fast changing academic environment, the college is well poised to take on future challenges of higher education. The college is planning to introduce and promote ICT based teaching for all the students. The college aims to provide knowledge, skill and outcome based education for all the students and makes them capable for today's tech savvy and competitive world. It is also planning to strengthen the academic side by getting more no. of posts of the teaching staff and also trying to modernize the teaching- learning process by procuring equipment related to the ICT.

The college is also planning to initiate more steps to increase the admissions in the ensuing academic year. It will also encourage staff members to organize national seminars/conferences/workshops and to publish more research papers in the UGC recognized journals. Efforts will be put in to introduce more Certificate and Value Added courses in the future.

The college will also encourage the teaching staff members and students to devise innovative/best practices in teaching-learning and to adopt the existing best practices. Research environment will be created among the staff and students to carry out research projects that explore the solutions for the problems being faced by the society. The students of the college are actively and enthusiastically participating in extensive and community outreach programs to create a wide range of awareness on the various issues. Finally, IQAC, as a catalyst for quality improvement, will be strengthened further by conducting more qualitative, innovative and outcome based activities which will enrich and equip the students with knowledge and skills that make them employable ready.

The NAAC committee has been constituted by the following staff members.

Dr.A.Ashok,Chairman

Smt.B.Elizabeth Rani, IQAC CO-Ordinator

Sri.A. Radhakishan,NAAC Member

Sri V.Rajesham,NAAC Member

Sri.G.Govardan, NAAC Member

Sri K.Venu,NAAC Member

Sri.G.Krishna Reddy, NAAC Member

Sri K.Anil, NAAC Member.

### **Concluding Remarks :**

The college, as a top notch educational institution in the district of Jagtial, in its 62 years of academic journey of excellence has achieved many significant milestones. The institute felt that there was a need to be assessed by a reputed and competent authority like NAAC. Hence, the college had gone for NAAC Assessment and Accreditation in 2006 and secured the B Grade and in the second cycle of NAAC Re-accreditation in 2014 got the B Grade with 2.34 CGPA.

The collective and dynamic endeavors of the Principal , IQAC, Staff & CPDC members and their quest for excellence has made a significant improvement in terms of infrastructure , academic programs, enrolments, grooming the students with excellent academic records in nurturing moral values, exam results and usage of technology for the sustainable quality maintenance and in registering the outstanding achievements for the institution. It lives up to the vision and mission of the institution and stood the test of time.

The Institution provides scholarships to the economically weaker backgrounds and with disabilities. Financial transparency is considered as an important principle of an institution and it also maintains transparency in admission, examination and in administrative and financial matters. There are established systems and procedures for up gradation, maintenance and utilizing physical, academic and support facilities. The institution always has a quest for constant innovation, ecological and historical conservation, participation, empowering students and teachers to attain excellence. Thus, the institution has always showed commitment towards values and best practices.

Hope this SSR reflects the comprehensive picture of the vision and mission of the college and the progress made during the last 62 years of its journey in general and during the last five years in particular. The main motto of the IQAC is '*Marching towards quality academic heights with knowledge and skills*'.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.2	<p>Number of certificate/diploma program introduced during the last five years</p> <p><b>1.1.2.1. Number of certificate/diploma programs introduced year-wise during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>02</td> <td>01</td> <td>00</td> <td>00</td> <td>00</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>02</td> <td>00</td> <td>00</td> <td>00</td> <td>00</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	02	01	00	00	00	2018-19	2017-18	2016-17	2015-16	2014-15	02	00	00	00	00
2018-19	2017-18	2016-17	2015-16	2014-15																	
02	01	00	00	00																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
02	00	00	00	00																	
1.2.1	<p>Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years</p> <p>1.2.1.1. How many new courses are introduced within the last five years            Answer before DVV Verification : 9            Answer after DVV Verification: 0</p> <p>Remark : Relevant documents are not provided.</p>																				
1.3.3	<p>Percentage of students undertaking field projects / internships</p> <p>1.3.3.1. Number of students undertaking field projects or internships            Answer before DVV Verification : 60            Answer after DVV Verification: 59</p>																				
2.1.3	<p>Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years</p> <p>2.1.3.1. Number of actual students admitted from the reserved categories year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>343</td> <td>343</td> <td>249</td> <td>249</td> <td>249</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>198</td> <td>271</td> <td>249</td> <td>249</td> <td>249</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	343	343	249	249	249	2018-19	2017-18	2016-17	2015-16	2014-15	198	271	249	249	249
2018-19	2017-18	2016-17	2015-16	2014-15																	
343	343	249	249	249																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
198	271	249	249	249																	



2.2.3	<p>Percentage of differently abled students (Divyangjan) on rolls</p> <p>2.2.3.1. Number of differently abled students on rolls          Answer before DVV Verification : 02          Answer after DVV Verification: 00</p>																				
2.3.3	<p>Ratio of students to mentor for academic and stress related issues</p> <p>2.3.3.1. Number of mentors          Answer before DVV Verification : 19          Answer after DVV Verification: 13</p>																				
3.4.2	<p>Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years</p> <p>3.4.2.1. Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years          Answer before DVV Verification:</p> <table border="1" data-bbox="306 909 1046 1043"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>05</td> <td>00</td> <td>00</td> <td>00</td> <td>01</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 1122 1046 1256"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>00</td> <td>00</td> <td>00</td> <td>0</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	05	00	00	00	01	2018-19	2017-18	2016-17	2015-16	2014-15	0	00	00	00	0
2018-19	2017-18	2016-17	2015-16	2014-15																	
05	00	00	00	01																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
0	00	00	00	0																	
3.4.3	<p>Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years</p> <p>3.4.3.1. Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years          Answer before DVV Verification:</p> <table border="1" data-bbox="306 1615 1046 1749"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>16</td> <td>09</td> <td>05</td> <td>06</td> <td>09</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 1827 1046 1962"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	16	09	05	06	09	2018-19	2017-18	2016-17	2015-16	2014-15	0	0	0	0	0
2018-19	2017-18	2016-17	2015-16	2014-15																	
16	09	05	06	09																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
0	0	0	0	0																	
3.5.2	<p>Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with</p>																				

ongoing activities to be considered)

3.5.2.1. Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
01	01	00	01	01

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
00	02	00	00	00

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

4.1.3.1. Number of classrooms and seminar halls with ICT facilities

Answer before DVV Verification : 24

Answer after DVV Verification: 04

Remark : Geo tagged photos are not provided.

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

4.1.4.1. Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
3.575	3.83	2.83	2.68	1.97

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
3.5	3.83	2.83	2.68	1.9

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

4.2.4.1. Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15

0.19	0.30	3.27	0.04	0.18
------	------	------	------	------

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0.91	0.30	3.27	0.04	0.05

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

Answer before DVV Verification :  $\geq 50$  MBPS

Answer After DVV Verification:  $\geq 50$  MBPS

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

4.4.1.1. Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
2.51	2.1	1.3	2.1	1.5

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	2.4	0	0

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

5.1.1.1. Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
278	327	370	428	417

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
198	398	456	445	450

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

5.1.4.1. Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
08	09	06	12	05

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
15	35	25	112	110

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

5.3.3.1. Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
15	10	09	18	11

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
02	02	02	02	02

6.2.3 Implementation of e-governance in areas of operation

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

Answer before DVV Verification : C. Any 3 of the above

Answer After DVV Verification: B. Any 4 of the above

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

6.5.3.1. Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
10	04	08	11	09

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15

11	04	08	11	08
----	----	----	----	----

6.5.4	<p>Quality assurance initiatives of the institution include:</p> <ol style="list-style-type: none"> <li>1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements</li> <li>2. Academic Administrative Audit (AAA) and initiation of follow up action</li> <li>3. Participation in NIRF</li> <li>4. ISO Certification</li> <li>5. NBA or any other quality audit</li> </ol> <p>Answer before DVV Verification : A. Any 4 of the above Answer After DVV Verification: B. Any 3 of the above</p>
7.1.4	<p>Percentage of annual lighting power requirements met through LED bulbs</p> <ol style="list-style-type: none"> <li>7.1.4.1. Annual lighting power requirement met through LED bulbs (in KWH) Answer before DVV Verification : 46.2 Answer after DVV Verification: 100</li> <li>7.1.4.2. Annual lighting power requirement (in KWH) Answer before DVV Verification : 80.650 Answer after DVV Verification: 350</li> </ol>
7.1.9	<p>Differently abled (Divyangjan) Friendliness Resources available in the institution:</p> <ol style="list-style-type: none"> <li>1. Physical facilities</li> <li>2. Provision for lift</li> <li>3. Ramp / Rails</li> <li>4. Braille Software/facilities</li> <li>5. Rest Rooms</li> <li>6. Scribes for examination</li> <li>7. Special skill development for differently abled students</li> <li>8. Any other similar facility (Specify)</li> </ol> <p>Answer before DVV Verification : C. At least 4 of the above Answer After DVV Verification: E. None of the above</p>
7.1.11	<p>Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)</p> <ol style="list-style-type: none"> <li>7.1.11.1. Number of initiatives taken to engage with and contribute to local community year-wise during the last five years Answer before DVV Verification:</li> </ol>

2018-19	2017-18	2016-17	2015-16	2014-15
06	03	02	02	04

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : Proofs submitted in other metrics.

## 2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of courses offered by the institution across all programs during the last five years</p> <p>Answer before DVV Verification : 19</p> <p>Answer after DVV Verification : 440</p>																				
2.2	<p>Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <tr> <td>2018-19</td> <td>2017-18</td> <td>2016-17</td> <td>2015-16</td> <td>2014-15</td> </tr> <tr> <td>343</td> <td>343</td> <td>249</td> <td>249</td> <td>249</td> </tr> </table> <p>Answer After DVV Verification:</p> <table border="1"> <tr> <td>2018-19</td> <td>2017-18</td> <td>2016-17</td> <td>2015-16</td> <td>2014-15</td> </tr> <tr> <td>343</td> <td>280</td> <td>249</td> <td>249</td> <td>249</td> </tr> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	343	343	249	249	249	2018-19	2017-18	2016-17	2015-16	2014-15	343	280	249	249	249
2018-19	2017-18	2016-17	2015-16	2014-15																	
343	343	249	249	249																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
343	280	249	249	249																	
3.1	<p>Total number of classrooms and seminar halls</p> <p>Answer before DVV Verification : 24</p> <p>Answer after DVV Verification : 20</p>																				