

TARA Government College Sangareddy (Autonomous)

Two Day Training Programme on CA & IMS Web application

(Initiated by Academic Cell, Comisssoiner Of Collegiate
Education, TS)



Submitted by

Internal Quality Assurance Cell (IQAC)

TARA GOVERNMENT COLLEGE SANGAREDDY (A)

(Re-Accredited 'B' by NAAC)

DISTRICT: SANGAREDDY, TELANGANA

PIN CODE: 502001, Ph: 08455-276507

tara.sangareddy@gmail.com



Tara Government College Sangareddy
(Autonomous)

An ISO 9001: 2015 certified college

Internal Quality Assurance Cell



A brief report on

CA & IMS Web Application

BY

Initiated by Academic Cell,

Commissioiner Of Collegiate Education, TS

ON 2nd & 3rd August 2019



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The “Two day training Programme on CA & IMS Web Application” was organised by Academic Cell, Commissioner Of Collegiate Education, Telangana with the following objectives

Objectives:

- To acquaintance the staff to the CA & IMS web portal.
- To train the staff on the usage of e- governance.

Introduction:

Academic Cell, Commissioner of Collegiate Education, Telangana has conducted a two day training programme on **CA & IMS WEB APPLICATION** at Tara Government College, Sangareddy since it is a ID college.



The session was chaired by Dr. Chandra Mukharji, Principal of the college. Dr. Rajendra kumar, Principal, GDC, Patancheru; Dr. T. Patanjali, Principal, GDC, Sadashivpeta; Principal, GDC(W), sangareddy; Principal, GDC, Zaheerabad and all the faculty were attended the Programme. The inaugural session was addressed by Dr. Chandra Mukharji. The principal welcomed all the participants to the programme. She then invited the resource person of the programme to start the session.



The speaker is from Academic cell, CCE spoke about College Administration Information Management System (CA & IMS). Dr. A. Vishweswara Sharma, Assistant Professor of English has invitee the resource person of this programme. He spoke about the need and advantages of CAIMS web application. He also

explained and trained the staff on the usage of various applications of this web portal viz., student information management, Certificate management, Account management, Academic audit management, Faculty digital diary, Marks management system.









The chairperson invited Dr. A. Vishweswara Sharma , Assistant Professor of English to offer vote of thanks.



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Internal Quality Assurance Cell

Training of staff on data of NIRF

30 August 2019

Internal Quality Assurance Cell (IQAC) of the college today conducted a training programme to its staff on the data to be submitted to NIRF.

Dr. Chandra Mukherji, chairperson of the IQAC and Principal spoke about the importance of submitting correct data to NIRF. She requested the staff to submit correct data to IQAC for submission of NIRF. She gave permission to Sri K. Abhijit to start the session.

Sri K. Abhijit started the session by thanking the principal. Main points of his session include

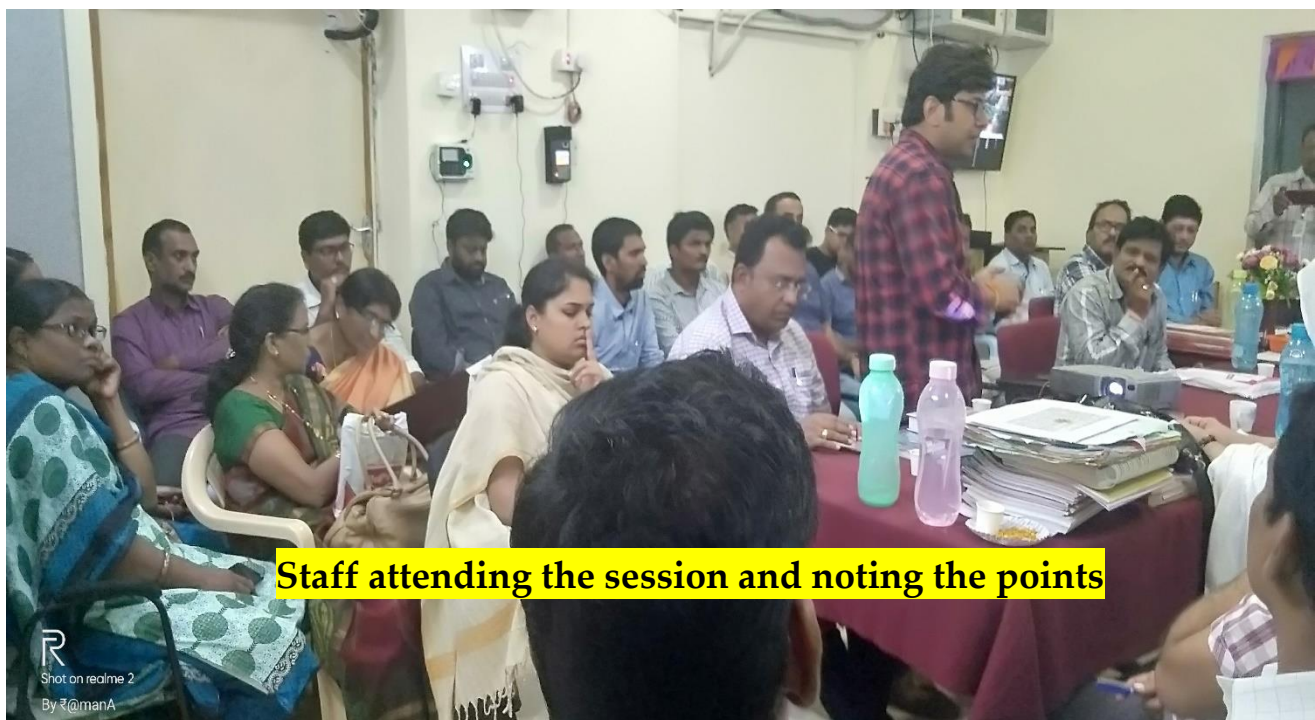
1. NIRF definition
2. Why should we submit data to the NIRF?
3. Who submit the data to NIRF?
4. How is NIRF data submitted?
5. Components of NIRF data.
6. Explanation of each component in the data of NIRF.
7. Do's and Don'ts of submission of data to IQAC regarding NIRF.
8. How and when are results announced?
9. How to know our performance in NIRF?
10. Which colleges are scoring top 100 ranks in the country?



Dr. Chandra Mukherji, interacting with the participants



Coordinator of IQAC Sri K. Abhijit explaining about the theme of the training



Staff attending the session and noting the points

**TARA GOVERNMENT COLLEGE
SANGAREDDY**



**DEPARTMENTAL ACTIVITY
TRAINING PROGRAM
ON
COMPUTER SKILLS
TO
TEACHING AND NON-TEACHING STAFF
2020-21**

DEPARTMENT OF COMPUTER SCIENCE & APPLICATIONS

The Department has organized a four week training program to teaching and non-teaching staff on “computer skills” from 26th March, 2021 to 17th April, 2021.

The following is the schedule for the program

| Week-1 | | | |
|-------------------|--|-------|-----------|
| S.No. | Topic | Hours | Timings |
| 1 | Fundamentals of a Computer | 02 | 4pm – 5pm |
| 2 | MS-WORD | 03 | |
| | Features: File Management Editing and printing the document | | |
| Week-2 | | | |
| 3 | MS-EXCEL | 04 | 4pm – 5pm |
| | Excel Foundation-Basics Work book management Printing the worksheet and Creation of charts and graphs | | |
| Week-3 | | | |
| 4 | MS-POWER POINT | 04 | 4pm – 5pm |
| | Slide Creation, Slide layouts, slide presentation, slideshow and printing the slide | | |
| Week-4 | | | |
| 5 | Internet Concepts-Web browser- email ID creation. | 02 | 4pm – 5pm |
| Practical Session | | | |
| | | | |

The following are some images of training program.

