



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

GOVERNMENT DEGREE COLLEGE

GOVERNMENT DEGREE COLLEGE, ARMOOR, PIPRI ROAD, ARMOOR DIST
NIZAMABAD PIN CODE 503224

503224

www.gdcarmoor.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Government Degree College ,Armoor (formerly Govt. Arts and Science College) was established in the year 1966 with the mission of spreading education for the upliftment of deprived sections in rural areas and inculcating the values of integrity, patriotism, sacrifice and respect for physical labour among the students. The college has a good reputation with alumni spread in diversified and higher positions in the society. The students of this institution are serving as higher officials in Indian Administrative Services, Indian Police Services, Professors in Universities ,Group I Officials, Public Representatives in Legislative Assembly etc.

Government Degree College ,Armoor is a government college and functions under the Department of Higher Education and Commissionerate of Collegiate Education of the Telangana State Government and is affiliated to the Telangana University. It is a multi faculty college having Science, Arts and Commerce courses at Under Graduate level. The syllabus offered by various courses is prepared by the Board of Studies of the affiliating university. Environmental Studies, Human values & Professional Ethics, Gender Sensitization are taught as compulsory subjects at Under Graduate level.

The various advancements that have been carried out since the second re-accreditation are summed up briefly under the seven criteria. The various thrusts of the College as presented in the seven criteria are:

Quest for excellence – emphasis on quality education.

Fostering global competence among students.

Promoting the use of technologies.

Inculcating a value system among students.

Promotion of a transparent and participatory governance.

Ongoing promotion of new innovative practices to make the institution relevant in its mission as an agent of social transformation.

Vision

Imparting instruction in Sciences, Arts, Commerce, and Information Technology with humanitarian, national and global outlook.

To equip students with qualitative professional and educational skills by providing best possible infrastructure and be a centre of excellence and leader in providing the higher education by making the state of art facilities to transform the students into global contributors and achievers.

To inculcate among students dignity of labour, creativity and ethical approach for broad understanding of life

and to build up national character through personality development.

Mission

The Motto of the college is,

"Let the teacher and disciple together perform great acts of Strength " (Saha vIryam karavAvahai)

- To impart education in the different disciplines of knowledge.
- To develop a sense of responsibility amongst the students as the citizens of the nation.
- To contribute to all round development of the students' personality to direct the activities of the college towards the empowerment of the deprived sections of the society.
- To create awareness amongst the students about social and national problems like illiteracy, superstitions, pollution, AIDS, corruption, female foeticide and communal disharmony.
- To develop soft skills amongst the students To create awareness about natural/organic farming, environment conservation, water harvesting and nonconventional energy sources amongst the students
- To organize outreach activities for the benefits of the stakeholders of the college To work for career opportunities for the students.
- Prepare students with sensitivity to contribute to society and to make the college as a centre of excellence by offering better education to the students at undergraduate levels by bringing out their total personality.
- Emphasizing ethical values and growing challenges of the diverse societal needs.
- The mission of the college is to further help the students to acquire comprehensive competitive skills and talents and to develop ethical values and concern of environment.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- The college is spread over an area of about 50 acres of land which is one of the biggest government college campuses in the state.
- Optimum physical infrastructure with 20 classrooms, 12 laboratories, 5 digital class rooms , 1 Virtual class room , 3 levelled playgrounds and one gymnasium, and one Central library, Sufficient IT infrastructure with 112 Computers, Printers, Scanners, LCD Projectors and Internet connectivity with free wi-fi facility.
- Research-focused faculty: 04 Ph. D. holders, M. Phil. Holders, 04 MRPs, 01 Research guide and publication of research papers/articles.
- Consistent Merit holders/Toppers in the University Merit List.
- Contribution to social causes like Yoga, Blood donation, Soil testing, Horticulture and donation to Disaster affected area people Farmers' suicides affected families. Utilization of infrastructure and facilities by Governmental bodies like Election Commission, Revenue divisional, Tehsil office, and Police Station. .
- Consistent achievement of awards in Yuvatarangam Sports & Games , Cultural , Academic Excellency competitions by CCE, Telangana State.

Institutional Weakness

- Lack of Adequate transportation facility from the town bus stop.
- Lack of exposure to industries for on-job-training, training, internships and placements of students.
- Insufficient alumni corpus.
- Meager collaborations/MOUs with industries and business firms.
- Extra workload on working faculty in academic, co-curricular and extra-curricular activities due to nonrecruitment policy of the government.
- Lack of in campus hostel facility for Students

Institutional Opportunity

- As the college has lot of empty space where college could construct separate hostel buildings for Men And Women.
- Establishing collaborations and signing MOUs with industries, business firms and NGOs.
- Upgrading and expanding ICT facilities as the College has been organizing short-term courses for augmenting the soft skills of students.
- Promoting research and utilizing it for addressing the local, regional and national issues.
- Organizing national seminars, conferences, workshops and symposia on currently relevant themes.
- Organizing more activities for empowerment of girl students as their strength is about 70% of the total strength.
- Promoting Green practices and use of non-conventional energy sources on the campus.
- Encouraging the faculty to pursue short-term courses from MOOCs, Edusat, and Swayam for their professional development.
- Construction of indoor stadium with all facilities in the campus

Institutional Challenge

- Improving the student admission strength by motivating the students through exhaustive campaigning.
- Obtaining sufficient funds for upgrading and expanding ICT facilities.
- Developing a transparent mechanism for creating network of alumni and receiving and utilizing the financial and other help from them.
- Constant interaction with the parents through parents meet to create the sense of security among the

parents of girl students by ensuring their safety.

- Maintaining good communication with the parent community so as to increase admissions by word of mouth.
- Motivating and guiding the students to pursue professional and job-oriented courses in various fields after they complete their graduation.
- Enabling the faculty to apply their research outcomes to address the social issues.
- To See all students could pass with merit (100% result). Enabling them with enough confidence,calibre and clarity about future academic and professional progression and what to do after their graduation.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college implements the syllabi prescribed by the affiliating University effectively through the following well-planned and documented process:

- Teaching Plan
- Teaching Diary
- Annual Curricular, co-curricular and extracurricular plan
- Academic Calendar
- Distribution and evaluation of teaching courses through departmental meetings
- The College has introduced CBCS Curriculum from the academic year 2016-17 in all B.A, B.Com & B.Sc Programmes.
- Many of the college faculty has been serving as B.O.S chairpersons / members of the affiliated university for both U.G and P.G courses.
- About 40% Faculty have participated in syllabus framing and restructuring seminars, workshops in the university jurisdiction
- The former Principal of our college was External Referee for Ph. D. from other universities other than the affiliating one.
- The Post-Graduate course in Commerce has been introduced in 2016-17.
- Two Certificate Courses in Accountancy and Corporate Secretarial Skills have been introduced from 2012-13.
- The cross-cutting and current issues are integrated into the prescribed syllabus. The value-added courses like Human values and professional Ethics, Gender sensitization etc. are also offered.
- The students of final year are encouraged to take up project works in the fields of Commerce and business organizations, Communicative English, Project Report Writing etc. The students of Chemistry, Botany and Zoology undertake industrial and field visits.
- Feedback is collected from students, alumni and parents.
- The received feedback is analyzed and action has been taken accordingly for the overall improvement in the academic, curricular, co-curricular performance of the college.

Teaching-learning and Evaluation

Teaching-learning and Evaluation

- The student enrollment is through DOST online process and as per the admission policy of the State

Government and seats sanctioned by the Telangana State Council for Higher Education (TSCHE).

- The learning levels of students are identified through the marks obtained in University examinations and internal assessment exams.
- Extra lectures are engaged and simple language is used by the faculty to enable slow learners understand their subjects.
- Remedial Coaching classes are conducted for students with poor learning abilities by all the departments.
- Advanced learners are motivated to participate in seminars, workshops, debate, elocution and quiz competitions.
- They are provided with reference books, newspapers, magazines, journals etc. and guided to prepare for competitive examinations and progression for higher studies.
- The student and teacher ratio is 20:1
- Student-centric methods like MCQ discussion, home assignment, wall-paper/model preparation, group discussion, surprise test are used. Students are exposed for interaction with farmers, entrepreneurs, businessmen, social activists and government officials through field/industry visits, tours and surveys.
- There are two differently-abled students on roll (2017-18)
- All the faculty members make use of ICT in teaching.
- The system of Mentor-Mentee of assigning each student to a faculty member is being followed since 2017-18.
- Innovative and creative teaching learning techniques like Language Games, 'Pick and speak' and 'Crossword Puzzles' are used.
- The average percentage of full-time teachers against sanctioned posts is 85. Of them, about 32% teachers are Ph.D. holders and 14% teachers have received awards, fellowships and recognitions. The average percentage of teachers from other States is 2%.
- The College conducts continuous internal evaluation in a transparent and efficient manner as per the Academic Calendar.
- There is efficient mechanism to deal with examination-related grievances at College as well as University level.
- The College evaluates programme outcomes, programme specific outcomes and course outcomes through evaluating students' performance in Semester examinations, practical examinations, projects and participation/success in co-curricular, extra-curricular and cultural activities.

Research, Innovations and Extension

- Four Faculty members have received grants for Minor Research Projects during 2013-18 and completed successfully .
- The Principal(2012-2018) was being recognized Research Guide to lead from the front and instill research attitude among all the faculty.
- There are eco-systems and initiatives for creation and transfer of knowledge of teaching, non-teaching faculty and students.
- The College has organized 8 work shops in last five years by various departments .
- The college has a stated Code of Ethics to check malpractices and plagiarism in Research.
- Research Incentives like granting Duty Leave, felicitation by College and appreciation letter by the administration are adopted for teachers receiving State, National level awards and recognitions.
- The number of Ph.D. awardees is as follows: Awarded: 2 Thesis submitted: 02 ,enrolled10, In progress: 04.

54 research papers have been published in U.G. C. notified/non-notified journals As many as 5 books and chapters in edited volumes and papers in National /International Conference Proceedings have been published.

The extension activities to sensitize students to social issues and students' holistic development include:

- Blood Donation
- Telanganaku Haritha Haram
- AIDS and other health fitness awareness,
- Voters' Awareness, Consumer rights programmes.
- Road Safety Awareness
- Rashtriya Ekta Diwas
- Save Water Awareness
- Mathru bhasha dinostavamu
- Constitution Day
- Yoga Day
- Legal rights awareness programme
- Legal rights for Women
- Adopting near by schools and college.
- Field trips to the students
- NSS Camps in near by villages.
- Celebrating national and international importance days.
- The following awards have been received by the college:
- Best Administrator
- Best WEC
- Best folk Singer (solo)
- Best NSS PO
- Best Jignasa
- Best folk Singer (solo)
- Best folk Singer (solo)
- Best Student Study Project in Chemistry

Students participated in extension activities like Swachh Bharat Abhiyaan, AIDS Awareness, Beti Bachao-Beti Padhao, Door to Door Survey on Govt. Schemes as part of NSS Camps, Volunteered All the Elections organized by ECI & State Election Commission, Integrated household survey by state govt. of Telangana., Women's Empowerment and RTE

The College has 05 linkages with Foundations, business firms and industries The College has functional MOUs with 05 reputed educational national / international institutes and business firms.

Infrastructure and Learning Resources

- The College has adequate facilities like classrooms, laboratories, library and sophisticated ICT tools like digital boards, Virtual class room systems for teaching learning.
- There is a playground, gymnasium, tennis court, wrestling mats, Kabbadi mats, stage and multipurpose Hall for cultural activities.
- There are classrooms and laboratories equipped with computers, Internet, Wi-Fi, smart boards and LCD Projectors .

- The English language laboratory has computers, free Wi-Fi network, LCD Projector, smart TVs , MANA TV SAP NET facility. There is IQAC office, Girls' Common room, Staff room (Gents). Staff room (Ladies) and Multipurpose Hall .
- Library is going to be automated with Soul 2.0 Library Management The library has a collection of more than 17000 books available in reference section and the college has been subscribing 5 daily news papers and 20 weekly/fortnight/monthly journals.. The College subscribes to e-journals, e-Shodhsindhu and e-books every year through Infilbnet. Remote access to e-resources is available.
- The library maintains the record of usage of library by teachers and students.
- The IT facilities are updated as per the requirements The student-computer ration is 1: 3. The available Internet bandwidth is 20-35 mbps Some e-content items on GD, Seminar and video clips on body language are used/ developed by English language laboratory.
- The maintenance and utilization of these facilities is carried out by the Faculty, non-teaching staff and by hiring experts/professionals in the fields

Student Support and Progression

- The college commits to give the best for overall development of the students.
- 58% of the students are benefitted by scholarships and free ships by the Government of Telangana. Besides this Merit Students are encouraged with Prizes, cash awards given by the college, philanthropic individuals in the town.
- Many capability enhancement Certificate Programmes like Jute bag, bangle & ornaments making, beautician & hair style course, ICT learning methods, mathematics for non maths students, competitive examination guidance has been offered by the college.
- The grievances of sexual harassment and ragging are redressed by Anti-Ragging Committee, Internal Complaints Committee and Student Grievance Redressal Cell.
- more than 100 students who were passed out in the last five years have been placed in good position in various government and private jobs.
- 40 % pass out students progress to higher education. Few students qualify NET/SLET/TOEFL/GRE/GMAT/Civil/Govt. Services.
- The college has won many awards in Sports/Cultural activities at University/State level.
- Round the year many programmes have been organized by the college to encourage and instill confidence in all types of learners.
- There are three NSS Units in the college. of these there is a special unit for girls. The NSS Units of the college organise various activities through out the year including one Winter Special Camp annually. The participation through NSS enables creation of social awareness and a sense of social responsibility among the students.
- One student got an opportunity to participate in the National Republic Day Parade.
- The students even get an opportunity for getting PG seats in various universities under NSS category for successful academic progression.
- The active Student Council with representation of students is functional.
- The contribution of alumni to college development is less than one lakh. The Alumni Association meets once a year.

Governance, Leadership and Management

- The college governs effectively in tune with its vision and mission.
- The college promotes decentralization of powers and participative management.
- The Strategic Plan and deployment of documents have been uploaded on the college website.
- The Committees of college organizational structure has been uploaded on the college website and college Magazine.
- The college implements e-governance in six areas. The meetings of all committees are convened, resolutions passed and executed accordingly.
- Welfare measures for teachers and non-teaching staff are practiced.
- On an average All the permanent teachers have attended Orientation, Refresher and Short-term courses.
- The college has Performance Appraisal System for teaching and non-teaching staff.
- Internal and External Audits are conducted regularly. Funds/grants are received by the college from individuals/philanthropic persons. Strategies for optimum utilization of funds are defined and followed.

The IQAC has contributed significantly for institutionalizing quality strategies and assurance. The teaching-learning processes and methodologies are reviewed regularly. IQAC has taken up five quality assurance initiatives. The incremental improvements are being made by IQAC post-accreditation quality initiatives.

Institutional Values and Best Practices

- The campus is expanded in over 50 acres land with very lush green surroundings.
- Every year on average 6 programmes have been conducted on Gender sensitization.
- The Gender sensitivity facilities provided include Safety and Security, Counselling and Common Room.
- Almost all 35% of energy consumption is substituted by renewable source Solar power every year.
- Internal Energy Audit for the same has been conducted by the college. The annual energy requirements through LED bulbs is 26%. The college practices Solid, Liquid and e-waste management on the campus.
- Efforts are made by the college for rain water harvesting and Green practices on the campus. The average expenditure on Green practices is 0.21 lacs per year.
- There are 04 resources for differently-abled students: Ramp and Scribes for examination. Initiatives are undertaken to address location advantages and disadvantages. On average 13 programmes organized in this area. Locational advantage is that our infrastructure and facilities are used by local community frequently.
- There is Code of Conduct for the Principal, faculty, non-teaching staff, students and support staff. The core values, vision and mission are uploaded on the college website and displayed on the campus.
- The college organizes activities to create awareness among students for rights, duties and other obligations.
- The college Curriculum includes a compulsory paper on Human Rights and Values in Education and one Foundation Course in Human Rights and Education. The college follows Performance Code prescribed by RTI 2005. 82 Activities are conducted for promotion of universal, national and human values. The college organizes national festivals and birth/death anniversaries of great personalities. There is a complete transparency in financial, administrative and academic functions. The college has six best practices during the last five years.

The college has distinctive performance in Co-curricular and extra curricular area .

NAAC

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT DEGREE COLLEGE
Address	GOVERNEMENT DEGREE COLLGE, ARMOOR, Pipri Road, Armoor Dist Nizamabad Pin code 503224
City	ARMOOR
State	Telangana
Pin	503224
Website	www.gdcarmoor.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	T.venugopala Swmay	08463-2222259	9490511922	-	gdcarmoor@gmail.com
IQAC / CIQA coordinator	Rajesh A	08463-222259	9951753976	-	alukucha.rajesh@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	01-01-1966

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Telangana	Telangana University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	01-01-1966	View Document
12B of UGC	01-01-1966	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	Yes
If yes, has the College applied for availing the autonomous status?	No

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	GOVERNEMENT DEGREE COLLGE, ARMOOR, Pipri Road, Armoor Dist Nizamabad Pin code 503224	Rural	50	8503.44

2.2 ACADEMIC INFORMATION

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Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Commerce Ug	36	Intermediate	English,Telugu	120	34
UG	BCom,Commerce Ug	36	Intermediate		60	0
UG	BSc,Life Science	36	Intermediate	English	60	0
UG	BSc,Life Science	36	Intermediate	English,Telugu	120	28
UG	BA,Arts	36	Intermediate	English,Telugu	50	13
UG	BA,Arts	36	Intermediate	English,Telugu	50	21
UG	BA,Arts	36	Intermediate	Urdu	60	21
UG	BA,Arts	36	Intermediate	Telugu	60	0
UG	BSc,Sciences	36	Intermediate	English	25	22
UG	BSc,Sciences	36	Intermediate	English	35	31
UG	BSc,Sciences	36	Intermediate	English	60	0
PG	MCom,Commerce Pg	24	Under Graduation in Commerce and Qualified in OUPGCET	English	40	0

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				0				19			
Recruited	0	0	0	0	0	0	0	0	10	9	0	19
Yet to Recruit	1				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				18
Recruited	7	1	0	8
Yet to Recruit				10
Sanctioned by the Management/Society or Other Authorized Bodies				2
Recruited	1	1	0	2
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				1
Recruited	1	0	0	1
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	1	1	0	2
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	7	6	0	13
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	211	0	0	0	211
	Female	290	0	0	0	290
	Others	0	0	0	0	0
PG	Male	8	0	0	0	8
	Female	11	0	0	0	11
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	61	55	48	53
	Female	49	38	72	47
	Others	0	0	0	0
ST	Male	41	27	28	16
	Female	20	12	21	26
	Others	0	0	0	0
OBC	Male	212	148	209	167
	Female	140	118	138	163
	Others	0	0	0	0
General	Male	6	1	5	3
	Female	1	1	3	12
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	20	13	11	0
	Others	0	0	0	0
Total		550	413	535	487

Extended Profile

1 Program

1.1

Number of courses offered by the institution across all programs during the last five years

Response: 15	File Description	Document
	Institutional Data in Prescribed Format	View Document

1.2

Number of programs offered year-wise for last five years

2018-19	2017-18	2016-17	2015-16	2014-15
12	13	10	10	8

2 Students

2.1

Number of students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
537	567	648	706	790

File Description	Document			
	Institutional Data in Prescribed Format	View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
189	146	162	264	208

File Description	Document			
	Institutional data in prescribed format	View Document		

2.3**Number of outgoing / final year students year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
76	121	117	102	179
File Description			Document	
Institutional Data in Prescribed Format			View Document	

3 Teachers**3.1****Number of full time teachers year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
22	28	30	28	28
File Description			Document	
Institutional Data in Prescribed Format			View Document	

3.2**Number of sanctioned posts year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
22	30	30	30	30
File Description			Document	
Institutional data in prescribed format			View Document	

4 Institution**4.1****Total number of classrooms and seminar halls****Response: 24****4.2****Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
27.4	6.7	235.8	15.9	8.38

4.3**Number of computers****Response: 112**

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4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

The college regards effective delivery of curriculum as the most vital curricular aspect. The college follows the curriculum prescribed by the University through its Boards of Studies. Our faculty members have worked on the Board of Studies and their sub-committees, substantially contributed to the curriculum development.

The college ensures effective curriculum delivery through systematic and strategic transparent mechanism:

Academic calendar:

- The college follows the Academic calendar issued by the University and Commissionerate of Collegiate Education (CCE) and executes it rigorously.
- The Principal monitors the effective implementation of the Calendar through formal meetings with Heads of Departments and if necessary informal discussions with faculty.

Time- Table Committee:

- The college constitutes the Time Table committee.
- The Time Table is prepared by respective departments.
- The Time Tables are displayed on the Notice Board and also uploaded on the college website.

Teaching Plan and Teaching Diary:

- Teaching plan is prepared by every faculty member at the beginning of academic year.
- They record the conduct of teaching and practical in the diary.
- Periodic assessment of curriculum delivery is conducted by IQAC through HODs.

Laboratories:

- There is optimum utilization of well-equipped laboratories for curriculum delivery of practical.
- The students maintain the practical manuals and the results are certified by the faculty along with HOD.

Teaching Aids:

- The faculty uses charts, maps, models and specimens along with chalk and board.

- Methods like seminar, group discussion, quiz, case study for effective delivery of curriculum.
- Study materials, notes and question banks are provided in the class and through mails.
- Educational field visits, industrial visits, tours are organized.
- Group projects are assigned to teach them team spirit, sharing and develop presentation, research skills.
- Guest lectures, Expert lectures and guidance by departmental Alumni are engaged.
- Internet, Computer, LCD projectors and other Audio- visual aids are utilized on regular basis.

Department library:

- Each Department maintains a Department Library to facilitate the students to access to latest books available in concerned subjects and topics.
- The books are issued to the students as and when needed by them.
- The record of the same is maintained all the Departments.

Teacher support:

- The college encourages the faculty to participate in Orientation and Refresher courses to update their knowledge of subject.
- The college takes initiative and encourages staff to attend workshops organised by the University for effectively implementing the CBCS method of imparting curriculum.
- The Choice Based Credit System (CBCS) is implemented for enabling choice for selection of Elective papers to the students.
- This system(CBCS) is introduced from the year 2016-17 .

Feedback:

- The college collects the feedback from the faculty, students, alumni and parents.
- The collected feed back is analysed using different parameters and the performance of the students,faculty and institution is assessed.
- Any discrepancies identified are considered for correction and suggestions are taken for improvement.
- The slow learners are provided with Remedial Coaching after the completion of each semester.
- The achievements of objectives of the syllabus are measured through students' performance in Internal tests, Group discussions, Presentations and University examinations.

File Description	Document
Link for Additional Information	View Document

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 5

1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	3	1	0

File Description	Document
Details of the certificate/Diploma programs	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years**Response:** 22.06**1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	3	0	1

File Description	Document
Details of participation of teachers in various bodies	View Document

1.2 Academic Flexibility**1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years****Response:** 0**1.2.1.1 How many new courses are introduced within the last five years**

File Description	Document
Details of the new courses introduced	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented**Response:** 100

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

Response: 12

File Description	Document
Name of the programs in which CBCS is implemented	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 5.62

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
64	0	105	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross-cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

Every educational institution is a vital part of society. Our college believes that curriculum must be conducive to social needs because the stakeholders of education are integral part of society. Therefore, the college lays emphasis on value based education in addition to providing academic and technological exposure to students.

There are a number of cross-cutting issues like gender discrimination, pollution, global warming, violence and intolerance. The college follows the syllabi prescribed by the University for different subjects of Social sciences, Commerce, Management and Science like Botany, Zoology, Microbiology, Chemistry, Physics and Geography.

The college integrates the cross-cutting issues at two different levels.

Curriculum level and College level

Curriculum level:

At the curriculum level, the college attempts to sensitize the students to the issues like gender discrimination, gender sensitization, social issues, human values and professional ethics, pollution, global warming, globalization, water conservation etc.

- The University has prescribed Environmental Studies and Gender Sensitization to be taught as compulsory subjects for First and Second Year students.
- The syllabi of language subjects include the literary units dealing with these issues.
- The syllabus of Political science, History and Economics acquaints the students with Human rights, duties and responsibilities.
- The syllabi of Commerce subjects inculcate among the students the professional ethics.
- The syllabi of Botany, Zoology and Microbiology deals with the issues of environment like pollution, its conservation, eco-friendly methods.
- Physics- sound and energy.

Apart from these, cooperation, equality, social service, social responsibility are integrated in the curriculum.

College level:

Apart from the curriculum the college attempts to address the cross cutting issues through the following mediums:

Gender Sensitization activities like Celebration of International Women's Day, Women Equality Day are taken up by the NSS Units and The Women Empowerment Cell of the college.

Legal awareness of Women Rights given by the Advocate Sangeetha Khandesh to focus on the various rights of women, illegal activities according to the constitution, punishments and penalties thereof etc.

Legal Rights Awareness Camp organised by the Magistrate Court, Armoor to enlighten the students about the Constitutional Rights and Duties, Cyber Crimes, punishment for Ragging in colleges, etc.

The program to create awareness about SHE TEAMS conducted by the Police Department of Armoor.

Activities like making of eco-friendly Ganesh Idols, Green and Plastic free campus campaign, Sswachha Pakwada, Sswachha Sarvekshan, and Sswachh Bharat Abhiyan by NSS Units of the college.

The college has developed Code of Conduct for the Principal, Faculty, Nonteaching staff and the Students. All these components follow the code of conduct in discharge and conduct of their duties geared towards academic excellence.

Thus, the cross- cutting issues are integrated and addressed at the Curriculum and College levels.

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 6

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 6

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document

1.3.3 Percentage of students undertaking field projects / internships

Response: 0

1.3.3.1 Number of students undertaking field projects or internships

File Description	Document
Institutional data in prescribed format	View Document

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise

Response: C. Any 2 of the above

File Description	Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback processes of the institution may be classified as follows:

Response: B. Feedback collected, analysed and action has been taken

File Description	Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description

Document

List of students (other states and countries)

[View Document](#)

Institutional data in prescribed format

[View Document](#)

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 37.78

2.1.2.1 Number of students admitted year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
188	147	157	235	229

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
450	670	520	520	460

File Description

Document

Institutional data in prescribed format

[View Document](#)

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 100

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
189	146	162	264	208

File Description	Document
Institutional data in prescribed format	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

The learning levels of the admitted students are initially identified and assessed through their performance in the qualifying examinations. The students admitted to the UG first year programs of the institution are given an opportunity to elect the subjects of the programme based on their marks in the qualifying examinations and their interest. Their attendance and participation in the classroom teaching, laboratory, involvement in the co-curricular, extracurricular activities and marks obtained in the formative and summative evaluation help to determine slow learners and advanced learners.

However, the following practices are adopted to assess the learning levels of learners in a purposive manner:

For slow learners:

At the commencement of the new academic year students are engaged for revision of previous year's topics. The interaction with students in the form of question- answer clearly helps to understand the slow and advanced learners.

Most of the faculty engage extra- periods so that topics can be taught at a slower pace helping slow learners understand the topics taught.

Slow learners are encouraged to do the assignments, consult references in the library and other subject teachers.

Slow learners are motivated to participate in co-curricular, extra-curricular and sports activities to boost their confidence and morale.

Slow learners are encouraged to participate in departmental and interdepartmental activities so that they experience a sense of belonging.

Guest lecture and experience talks of alumni are organized to enhance their interests in the subject.

Slow learners on their own or on advice take help of Counselling cell in the institution. Individual help is also provided as and when required.

Advanced learners are encouraged to give peer support to the slow learners.

Bridge courses are conducted at the entry level for non commerce students who take admission in the B.Com courses.

Remedial classes are conducted for poor learning ability and also under UGC schemes for SC, ST,OBC and minority students.

Mentor- mentee activity is implemented by the college giving more consideration to slow learners.

The faculty use simple language and vocabulary to enable the slow learners to comprehend the subject.

For Advanced learners:

The advanced learners are asked to solve model/ sample question papers and after their responses they are guided to perform better in future.

The advanced learners are deputed to attend workshops, seminars, conferences in their subjects to provide them exposure to their subjects and students fraternity.

The advanced learners are motivated to participate in group discussions, seminars, presentations,debate, elocution and university/ state level competitions .

Reference books and articles in newspapers are provided by the faculty and the departmental library.

Special coaching is conducted for competitive examinations like TSPSC, RRB, SSC,

etc.The advanced learners are encouraged to participate welcoming, introducing, thanking guests and anchoring programmes organised in the college.

Meritorious students are encouraged by felicitating in Annual sports and cultural day Prize Distribution function.

2.2.2 Student - Full time teacher ratio

Response: 24.41

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.38

2.2.3.1 Number of differently abled students on rolls

Response: 02

File Description	Document
Institutional data in prescribed format	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Student centred learning helps the students to develop their abilities and independence. By shifting responsibility of learning on to the students they acquire practices and life skills that enable lifelong learning and independent problem solving abilities. Priority is given to holistic development of the students through curricular and extracurricular activities. Students are given representation in various committees to develop their interests. All the faculty members prepare their teaching plan which includes the methods used for teaching prescribed units. The lecture method is more effective where the student strength is more.

The following methodologies are used for enhancing the learning experiences of students:

ICT based Tools:

All the faculty use resources like YouTube links and videos, LCD, Multimedia like computer, internet, mobile and demonstration to promote ICT based participative learning. There are well equipped computer laboratories and all the departments are equipped with ICT base.

Participative learning- The participative and collaborative activities enhance knowledge and develop interpersonal skills.

The students are encouraged to participate in Essay writing, Singing, Debate, Elocution, Quiz, Poster Presentation, Seminars and workshops organised in the college and at University, District and State levels. The students participate in various competitions organized by the University .The Commissionerate of Collegiate Education is conducting Sports, Cultural and Academic Fest called “YUVA THARANGAM” State level competitions from the academic year 2015-16.The students of all Government Degree Colleges in the State of Telangana participate in these competitions. The students from our college actively participated and bagged state level prizes in YUVA THARANGAM.

The Language department adopts teaching techniques like Poetry recitation, drama reading, Story-telling, Story-writing etc. which helps the students to understand the concepts and improve their accents. This helps students to learn recitation skills, self- learning, creative thinking and also event management. Students’ participation in Annual Sports Day (Cultural and Sports Meet), University level ‘Youth Festival’. Students participate in writing stories, poems, articles and publishing them in college magazine and also win prizes. Students are encouraged to participate in Theme- based Rangoli competition to augment their interpersonal skills.

The NSS unit organizes activities like Winter Camp, Blood donation, Tree Plantation, AIDS Awareness Rally, programmes related to Gender Equality and Women empowerment provide societal exposure to students. Outreach activities are offered to develop human values, ethics and leadership qualities among the students. The faculty promotes the maximum utilization of laboratories to enhance the experiential learning of students. Some faculty organize Mock interviews and Group discussions The department of Political Science organizes the activities like Moot Court to enhance experiential learning and problem solving skills. The study tours are organized to enhance real life experiences of students.

Problem solving methods:

The faculty adopts tools like Environmental Projects like Solar Power Generation Analysis in the college premises. Problem solving methods adopted in departments of Mathematics, Physics, Chemistry, Commerce, Economics etc. enhance creativity, decision making ability, critical thinking and reasoning power.

File Description	Document
Link for Additional Information	View Document

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 0

2.3.2.1 Number of teachers using ICT

File Description	Document
List of teachers (using ICT for teaching)	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 35.8

2.3.3.1 Number of mentors

Response: 15

2.3.4 Innovation and creativity in teaching-learning

Response:

Creativity and Innovation is the essence of teaching learning. This brings about interest and motivation to learners which eventually lead to effective learning.

The college regards that curriculum must be delivered in an innovative, creative and effective manner. The college therefore follows the following various practices in a purposive manner.

- Besides lecture method, the faculty uses charts, models, graphs/ diagrams and audio- visual tools to facilitate effective delivery of curriculum.
- The departments of Botany, Zoology, English and Commerce organize study tours, industrial visits, projects and report writing. This helps the students to understand their subjects with the help of practical and real-life experiences.
- The department of Political science organizes innovative activities like Moot court, Proxy Parliament and visits to Police station, Local court and Slum areas.
- Seminars are organized by the faculty on topics from syllabi. Each student is given 5-10 minutes for speaking on a topic of his/ her interest from the syllabi.
- Most of the departments have been given LCD projectors with necessary tools and internet connections to supplement teaching. The Faculty use PPT slides (ready made and self made) related to their subjects.
- The Faculty also uses video clippings during lectures to enhance the retention of the topics taught.
- The department of English uses video-clippings from YouTube on anchoring, presentation, Group discussion and interviews.
- The motivational speeches of experts/ scholar are also shown to the students.
- The Faculty use the facilities like INFLIBNET in the library and encourage the students to utilize these facilities in the library.
- All the departments use innovative and creative teaching strategies to improve student engagement. Some of these include inquiry based learning, project based learning, visualisation of

the academic concepts, context based teaching learning, case-studies, brain storming sessions, adaptive teaching etc.

- The faculty members use presentation, demonstration, discussion and project methods for imparting academic syllabi effectively.
- The Language departments organise various activities like Language games, role-plays, JAM (Just-a-minute), language quiz, cross-word puzzles, recitation etc. This develops amongst them the habit of reading and self-learning. The Faculty assists the students in practicing poetry recitation and enjoying the prosodic features like accent, rhythm and intonation. For teaching synonyms, antonyms, singular and plural forms the cross word puzzles are used. Brain storming sessions are organized to engage the attention of students in learning.
- Every department has WhatsApp group of students and mentor. The faculty use these groups for sharing information related to syllabi, career- guidance, professional courses and job opportunities.

Impact of Learning:

The above innovative and creative strategy used in teaching and learning contributes to the following:

- Fast learning
- Improvement in pronunciation and communication skills.
- Improves attendance of students and their involvement in learning.
- Increases student's awareness on cross cutting and contemporary issues.
- Augmentation of global competencies amongst students.
- Cultivation of moral and human values among the students.

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 96.42

File Description

Document

Year wise full time teachers and sanctioned posts for 5 years

[View Document](#)

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 11.53

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
02	04	04	03	03

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document

File Description	Document										
2.4.3 Teaching experience per full time teacher in number of years											
Response: 9.14											
2.4.3.1 Total experience of full-time teachers											
Response: 192											
2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years											
Response: 18.38											
2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years											
<table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>0</td> <td>3</td> <td>0</td> <td>0</td> </tr> </tbody> </table>		2018-19	2017-18	2016-17	2015-16	2014-15	2	0	3	0	0
2018-19	2017-18	2016-17	2015-16	2014-15							
2	0	3	0	0							
File Description	Document										
Institutional data in prescribed format	View Document										

File Description	Document										
2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years											
Response: 8.91											
2.4.5.1 Number of full time teachers from other states year-wise during the last five years											
<table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>3</td> <td>3</td> <td>3</td> <td>3</td> </tr> </tbody> </table>		2018-19	2017-18	2016-17	2015-16	2014-15	1	3	3	3	3
2018-19	2017-18	2016-17	2015-16	2014-15							
1	3	3	3	3							
File Description	Document										
List of full time teachers from other state and state from which qualifying degree was obtained	View Document										

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

The Continuous Internal Evaluation needs reforms to enhance learning level of students. The college follows the evaluation mechanism as prescribed by the affiliating University. The initiated reform is decentralization of assessment process that evaluates performance of the students internally. The reform has enabled the teachers to get a positive feedback on a student's overall understanding, the level of acquisition of subject knowledge and enhanced the teaching-learning process. The college have Examination Committee. The committee works towards making the internal examination process more transparent and objective. Students are made aware of the evaluation process through the following initiatives:

The orientation programmes at the beginning of the semester. Academic Calendar with approximate CIE dates Display on the College and Department Notice Board.

Examination Committee:

The Examination committee prepares the tentative Time- Table for Internal Evaluation Exams according to Academic Calendar of the University. The Final Time- Table is circulated in classrooms and put up on the Notice Board. The faculties set the question papers as per the pattern of the university examination. The evaluation reports are prepared within the stipulated time. The results are prepared and displayed by the committee on college website. The College also furnishes photocopies of answer sheets to candidates on demand.

Faculty:

All the faculty members orient the students regarding the Internal and External Assessment system in the classrooms at the beginning of the semester. They also announce the schedule. The Faculty conduct formative Tests to evaluate the achievement of objectives of the courses periodically. The formative Evaluation approach adopts the activities like Group Discussion, Seminar, oral

Presentation, Quiz, Home assignment and Book review etc. The formative approach like seminars is evaluated on the basis of their presentation skill, knowledge, communication skill, fluency as well as response by the class. Group discussion evaluates presentation skill, oratory and vocabulary, awareness regarding social, cultural and political issues, sport events, literature, etc. The maximum weightage for Internal Examination 20% marks. The performance of the students in the tests is reported to the students orally in the classrooms and displayed on the Notice Board. The remaining 80% of the marks are awarded through the External Semester Examination. The entry of internal marks is made online. Marks given in Tests, Tutorials, Home assignments etc. are aggregated then converted into grades. The semester end grade sheets have only grades.

The project report writing is assigned by various departments. The objectives of Project Report writing are

to acquaint the students with mechanisms of research writing, topic selection, data collection, analysis and referencing. The project report writing develops critical thinking, analytical ability, collaborative learning skill and creativity amongst the students.

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

The college follows the norms and guidelines of the University in conducting internal and external examinations. However, the following practices are adopted to lend transparency and robustness to internal examination:

The tentative Time Table of Internal Examinations is mentioned in the Academic Calendar and is displayed on the Notice Board.

Teachers inform the students about the pattern of the internal examinations well in advance.

The schedule of these internal examinations varies from department to department and is spread out across the semester.

Formative evaluation is done continuously throughout the period till the student appears for the summative examination.

As per university norms, during a semester two tests of 20 marks each are conducted for Internal examination.

The faculty are free to set a variety of questions like MCQ, fill in the blanks, True or False questions for Internal examinations.

The methods of internal examination and evaluation are Multiple choice question tests, Unit test, Home Assignments, Seminars, Surprise test, Project report, Oral tests etc.

The Faculty guide the students about the techniques of attempting answers in the answer books.

The college maintains transparency in internal assessment.

The assessed answers books and marks of Internal Examination, and the formative tests are displayed on notice board or conveyed to students in the classrooms.

The faculty discuss the answers written down by the students in the tests and make necessary suggestions

for further improvements.

The learning of students is monitored and assessed internally through Project works, Field visits, reports of Study tours and Viva voce.

This provides transparency, reliability and accountability to the evaluation process.

The students come to know the performance, and the way papers are assessed, and marks are given in the evaluation.

They get their doubts clarified. Besides, the idea of how to write ideal answer is made clear to the students by the concerned teachers.

The record of students' attendance at the theory and practical is maintained by the faculty.

Assigning project work to the students is one of the important aspects of collaborative and participative learning.

Excursion tours and bank visits encourages and motivate the students for studying various aspects of the subject and applicability of it.

A separate study tour report is prepared by the students.

The signatures of students present for Internal test is taken and the record is submitted to the Examination Branch.

Project report writing is assigned to promote collaborative and participatory learning.

The marks of various internal tests are displayed on the Notice Board.

If the students have any complaint about marks, the answer books and Internal Test mark lists are shown to them.

Underperforming students are guided for improvement through Remedial teaching.

Compulsory Internal examination per semester based on theory and practical syllabus is conducted.

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

Students are main stakeholders of educational system and therefore, the college makes sincere efforts to ensure transparency in redressing examination related grievances on priority basis. The examination related grievances are redressed at the following two levels.

University level:

The University frames time bound, transparent and efficient policies regarding examination related grievances through Board of Examinations (BOE).

The University puts up the rules and regulations regarding Examination grievances on its website.

The website displays the schedule of applying for verification of marks, rechecking of answer books and demand for photocopy of answer books.

Recently our University has adopted digitization in resolving the Examination related Grievances.

Students can contact the University authority online and get their grievances resolved in shortest possible time.

The photocopies of answer books are provided to the students as soon as the applications are received online.

Students can contact the University Examination Authority (COE) online for resolving their queries.

The question papers of the previous examinations are uploaded on the University website for students' reference.

All the grievances/ complaints received are entertained and redressed without exception.

In case of vague questions or questions set out of the syllabus the matter is forwarded to the University for Appropriate Action.

All the question papers of University examinations are set by the panels of question paper setters.

This helps to maintain accuracy and confidentiality.

College level:

The policy of examination is well explained in the college prospectus.

Every Faculty member orients the students regarding examination pattern and the policies of the college to redress examination related grievances.

The college constitutes the examination committee . The Examination Committee with the Convener and the members is uploaded on the college website.

In case of grievances regarding Hall Ticket and revaluation applications in prescribed format are received by the Principal and forwarded to the Convener of Examination committee and the Administrative staff concerned.

The marks of Internal Examination are displayed on the Notice Board and the college website.

The Faculty also solve the question paper and discuss the expected model answers in the classrooms.

The college provides photocopies of answer books on demand from the students.

Students are free to approach the Examination Committee members or heads of departments to get their doubts clarified and complaints redressed.

The results of the First year degree are uploaded on the college website.

The grievances related to verification of marks rechecking of answer books of Second and Third year and Post Graduate courses are forwarded in writing with the Principal's signature to the University.

Thus, the mechanism at the University and College level contributes to maintain transparency, efficiency within the time limit.

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

Response:

The affiliating University prescribes the overall tentative time table as far as Internal Assessment and University examination are concerned.

The college prepares the Academic calendar considering the Academic calendar of the University and previous year's academic calendar.

A comprehensive Academic Calendar is prepared by Academic Calendar committee in consultation with IQAC.

The academic calendar of the College, displayed on the College website, gives general details about the conduct of the continuous internal evaluation mechanism.

All the departments conduct the continuous internal evaluation adhering to the Academic calendar of the college.

The Examination Committee is constituted to monitor the examination related activities including internal evaluation.

The Examination committee prepares the Time table of the Internal Tests/ Examination.

It is displayed on the Notice Board as well as circulated in the classrooms through notice.

The faculty conduct the internal tests within the Time table specified by the Examination committee.

There is a weightage of marks in Internal evaluation for written tests and activities like seminars, group discussions, presentations and home assignments.

These activities are carried out by the Faculty and mark lists are submitted to the Committee.

The record of internal evaluation is kept with the departments and the Examination Committee.

The faculty have a little Flexibility in conducting the internal tests adhering to the broad guidelines in the Academic calendar.

In short, the college adheres to the Academic calendar of the University in preparing the schedule of Internal Evaluation.

The college adheres to the schedule of internal evaluation stipulated by Examination committee.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

Program outcomes, program specific outcomes and Course outcomes for all programs offered by the college are stated and displayed on the college website. The college has a comprehensive website which is updated regularly. The department page provided an introduction to the courses, subject papers, faculty and facilities available in the department. The page has a complete and comprehensive list of Program objectives, Program Specific Objectives and Course outcomes.

Arts Faculty:

- Development of communication skills.
- Development of literary sense.
- Development of competitive spirit.
- Development of soft skills like leadership, positive thinking, team spirit and interpersonal relationship.
- Sense of responsible citizenship.
- Constructive social work like gender equality, women empowerment, tree plantation, AIDS awareness and environment conservation.
- Inculcation of human values and ethics.

Commerce Faculty:

- Entrepreneurship development.
- Development of practical skills like auditing, accounting, costing, advertising, marketing and

management.

- Orientation to human resource development.
- Development of technical skills like operating computer and mobile for business purposes.

Science Faculty:

- Creation of scientific temper through practicals, science exhibition and projects.
- Awareness of ecology and bio-diversity

Apart from the above, the college initiates,

- Enhancing communication skills, ICT based Technological and soft skills of the students.
- Development of communication skills.
- Development of positive thinking and leadership qualities.

The Principal and IQAC ask the Faculty to define their program and course outcomes. Every department discuss and confirms these outcomes in its departmental meetings. These outcomes are displayed on the Notice Board as well as uploaded on the college website. Students are acquainted to these outcomes in the induction meeting by the Principal. The outcomes are also communicated by the Faculty in the regular classes.

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The evaluation of the attainment of program outcomes, program specific outcomes and course outcomes is a key component to ensure the quality enhancement process of an institution. Our college evaluates program outcomes and course outcomes over a period of time in the light of performance of students in the roles they play in various co-curricular, curricular and extra- curricular activities they participate in. These activities are organized by NSS unit and all the departments. The outcomes are evaluated according to the following parameters:

- Academic performance of the students and Results of University Examination.
- Performance in extracurricular and co-curricular activities like cultural program, competitions/ Quizzes, Personality Development Programs and Sports competitions.
- Enrolment of the students to higher education.
- Number of placements.
- Number of Awards, Prizes, and Trophies won.

Student led activities:

The college promotes the students to organize various activities in their leadership. These activities are as

· Participation of students in conducting of National Festivals like the Independence Day, Republic Day.

Conducting of Various Days of National Importance like Youth Day, Voters Day, Aids Day, Ekta Diwas, Constitution day, Teachers Day etc.

The Conducting of Freshers Day ,Farewell Function,

These activities help to evaluate the following skills or qualities

- Communications skills
- Creativity
- Leadership
- Team spirit
- Decision making
- Public speaking: welcoming, thinking, introducing and anchoring.

Program Specific outcomes/ Course Specific outcomes

- Students' performance in internal examinations.
- Students performance in University examination
- Students' performance in practical
- Students performance in assignments/ home work
- Progressive change in students' thinking and behaviours.

Student's performance in Seminar, Group Discussions, Presentations, Quizzes and Competitions.

- The Faculty guide the students on the basis of their performance in internal examination for improvement in the University/ External examinations.
- General evaluation of students:
 - The college evaluate the students on the following general bases
 - Regular attendance in the class.
 - Participation in classroom discussions.
 - Comprehensive understanding of subject matter.
 - Overall conduct of students with classmates and faculty.

2.6.3 Average pass percentage of Students**Response:** 86.99

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 595

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 684

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey**2.7.1 Online student satisfaction survey regarding teaching learning process****Response:** 3.68

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 7.15

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	7.15

File Description

Document

List of project and grant details

[View Document](#)

Any additional information

[View Document](#)

3.1.2 Percentage of teachers recognised as research guides at present

Response: 4.76

3.1.2.1 Number of teachers recognised as research guides

Response: 1

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0.6

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 3

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 25

File Description	Document
Supporting document from Funding Agency	View Document
Any additional information	View Document
Funding agency website URL	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

The college regards research, innovation and extension activities as an integral factor of quality and excellence in higher education. The college, therefore constantly strives to build research culture in Faculty and students by providing required facilities. The college has developed a regular and well-organized mechanism for creation and transfer of innovation and knowledge. This mechanism operates as follows:

Research Motivation committee:

The college has constituted a separate Research Motivation Committee to create and promote research, innovation among the Faculty and the students. The Committee assists the Faculty to undertake research projects on innovative areas. The Committee motivates the Faculty to enrol themselves for Ph.D and encourage them to participate and present papers in Seminars, Conference, International Seminar's. The Committee encourages the Faculty to organize Seminars, Workshops and Conferences for propagation of research and knowledge. The college grants On-duty leave to the Faculty for attending Seminars, Workshops and Conferences. The college grants On Duty leave to the Faculty to participate in Orientation and Refresher courses. The Research Motivation committee motivates and guides the students in participating in JIGNASA STUDY PROJECTS organised by CCE, Hyderabad TS. The students prepare projects , posters and power point presentation on innovative areas which have applications in recent needs like Innovative practices in Agriculture, projects on Afforestation techniques, Customer Perception towards online banking with reference to SBI, Mismatch of spellings and pronunciation in day to day life.

Transfer of Knowledge/ Innovative Projects:

The faculty transfer their knowledge and innovative ideas by participating in State, National and International level Seminars and Conferences. The college organizes exhibition/ poster competitions in which students exhibit their knowledge. College Faculty members conduct Coaching classes to the students to face competitive exams. Many of the students got selected for JIGNASA STUDY PROJECT. Chemistry Department won first prize. Yuvatarangam is also organised by the CCE for all round development of the students and programmes are conducted at District level and State level like Cultural activities, Sports ,Games and Athletics.

The college motivates the non-teaching staff also to participate in workshops and training programmes to update themselves with Office Automation. The college encourages the Ph. D holder Faculty to undertake research guide ship. The Faculty encourage the students to undertake Project Reports on innovative and

useful topics. The knowledge is transferred through library, e-resources, e-journals and ICT facilities. Faculty members transfer their knowledge to other colleges as est speakers in Extension lectures.

Output of Initiatives:

- 08 Faculty members have completed Ph. D. 01 Faculty members have completed M. Phil.
- 04 Minor Research Projects funded by the UGC have been completed by the faculty till date.
- 08 Ph. D. students registered (One of the Guide Faculty has retired but her some student are pursuing Ph. D.).
- 05 Faculty members are pursuing Ph. D.
- 27 Faculty members have published their research articles/ papers in National, International/ Peer reviewed Journals. Our students have bagged the First prize (JIGNASA STUDY PROJECT) presentation Competition at CCE, Hyderabad.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 0

3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Report of the event	View Document
List of workshops/seminars during the last 5 years	View Document
Any additional information	View Document

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: No

File Description	Document
Institutional data in prescribed format	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: Yes

File Description	Document
e- copies of the letters of awards	View Document
Any additional information	View Document

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

Response: 2

3.3.3.1 How many Ph.Ds awarded within last five years

Response: 2

3.3.3.2 Number of teachers recognized as guides during the last five years

Response: 1

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
Any additional information	View Document

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 0.26

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2	1	2	2	0

File Description	Document
List books and chapters in edited volumes / books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

Our college has a noble mission to spread higher education in rural area and promote all round development of the students' personality. In fulfilment with this mission the college has developed a healthy network with neighbourhood community through various extension activities and sensitizes the students to social issues.

The main stakeholder i.e. student are sensitized, encouraged and motivated through student centric community development programmes. Such activities are organized with the support of the units like NSS, Cultural Committee, Women Empowerment Cell and Departments etc.

The NSS unit of our college organizes various extension and extra -curricular activities throughout the year. It organizes a seven day Winter camp in nearby village. The NSS volunteers and the Programme officer stay in the village during the camp days. The NSS volunteers and the officers undertake the works like road- making/ repairing, digging soak pits and building bunds. The NSS volunteers also carry out a

number of following activities:

- Cleanliness, Drive Water Conservation Programme.

AIDS Awareness Rally, Tree Plantation, Gutkha Ban Rally, Surveys, Street Plays on current burning social issues, Anti- dowry Campaign, Corruption Free India, Swach Bharath, Haritha Haram. Haritha Haram has been a Government of Telangana initiated programme to grow the plants as many as possible number by involving all communities of the society.

NSS volunteers also conduct the activities such as “Voters campaign”, educate the people in respect of “Cashless Economy”, collects food grains from the citizens of nearby village namely Ankapur and distribute it among the families of farmers those who have suicides etc. By working together in the seven days Special Winter Camp students learn to cooperate, confer, communicate, manage variance and lead others.

“Swachha Bharat Abhiyan”, is also conducted in the College campus. Schools and roads of the near by villages are cleaned. Students are also encouraged to participate in awareness campaigns like “Beti Bachav – Beti Padhav”, “Donate Organs campaign”, Cyber Security, Road Safety, Blood grouping campaign etc.

The college organizes various social context useful activities in collaboration with government Departments and NGOs like Rotary Club, Red Ribbon Club and Blood Bank. These activities include the following:

- Blood donation camps ,Know your Blood group and Haemoglobin Testing Camp.
- The college also organized Tree plantation programme in response to the Haritha Haram Drives like ‘Save trees and enhance greenery’ They inculcate the values like compassion, honesty, patriotism, sacrifice and respect. The students enhance their soft skills like decision making, team work and leadership. They are sensitized and motivated to create awareness among the society and make efforts to overcome these social issues.

All these activities have positive impact on students to enhance emotional, intellectual, social and interpersonal development. By working together students develop team spirit. They learn to confer, communicate, manage conflicts and understand social issues. They help to make them sensible towards the problems of disadvantaged and under privileged of the community.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government

/recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 years	View Document

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 57

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
25	6	14	8	4

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document
Any additional information	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 25.13

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
250	158	158	100	100

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document
Any additional information	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 3

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	3	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 5

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2018-19	2017-18	2016-17	2015-16	2014-15
2	2	0	1	0

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document
Any additional information	View Document

NAAC

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

The college has adequate physical and technical infrastructure for effective teaching and learning. The details are:

Physical Facilities:

1. Classrooms:

- The college offers 12 undergraduate programs with new courses introduced from the last five years.
- There are 23 class rooms. The classrooms have sufficient ventilation and lighting facility.
- There are steel and wooden benches for seating.
- There are 4 smart boards with projectors and 4 digital boards in the classrooms.
- The college is equipped with a Virtual class room which enables live and interactive classes by experts of other colleges and universities.
- The college has MANA TV class room with 50 inches Smart TV where the students can directly listen to live telecasted classes given by experts through SAP NET.
- Classes are conducted in the laboratories with LCD facilities.

2. Laboratories:

- The college has 3 well equipped Computer Laboratories for conducting practicals (B.Sc, BCom and TSKC).
- They are provided with smart boards and with power backup facility.
- The Departments of Botany, Zoology, Micro-Biology and Chemistry and Physics have well equipped laboratories for conducting practicals.
- These laboratories possess necessary instruments, LPG gas, Cease fire facility etc.

Computing Equipment:

- There are 112 Computers with updated versions of software with LAN and Internet facility.
- All laboratories, Administrative office, library and Examination cell have adequate computers with Internet Connectivity.
- All the departments have LCD projectors, Scanners and Printers.

Library:

- The college has the oldest library with approximately 17000 volumes on various subjects, Reference books, subscriptions to 20 journals (weekly and monthly), subject magazines and 5 Newspapers.
- The college library has 14 computer systems with internet facility.

- The library is partially automated and students can access various books and e-resources through INFLIB-NET.
- The college provides reading room facility separately for reading newspaper and magazines to the students.
- There are separate Reading rooms for faculty, boys and girls.

Gymnasium:

- The college has a well equipped gymnasium with the latest facilities.
- The physical education department of the college maintains the gym by allotting various slots to men, women students separately.
- The accession register is also maintained.
- The students regularly use the gym for maintaining physical fitness.
- The department of physical education maintains separate room for storing sports equipment and games equipment to conduct in-door games.
- It also looks after 3 levelled play grounds expanded in about 10 acres of land.

College has 2 ICT based multipurpose Seminar Halls for conducting guest lectures, seminars, meetings and video conferences

The department of Botany maintains a Botanical garden and takes care of Landscape garden in the college. The Eco-club and NSS units regularly look after the same.

There are separate rooms for UGC, IQAC, Examination and Academic Branch in the college.

The college provides safe drinking water to the students through RO water filter installed.

Canteen with adequate infrastructure to serve students and staff, is available within the premises.

The college provides separate Girl's common room, separate Staff room for Arts and languages Departments. Ramps are constructed at the entrance of college, RUSA and library building for the differently abled.

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor), gymnasium, yoga

centre etc., and cultural activities**Response:**

Along with one academic development of students the college also strives for nurturing physical and athletic abilities of students. The department of Physical Education coaches the students who participate in University, State and National level Tournaments. The students are provided playground, equipment, sports kits and sportswear. The college has adequate physical education infrastructure for outdoor and indoor games.

Outdoor Games:

For outdoor games there are 3 levelled playgrounds measuring about 10 acres. The playground is utilized for playing Volleyball, Cricket, Kho-kho and Kabaddi, Ball Badminton court, Tennikoit and Basketball.

Indoor Games:

There are facilities for the following indoor games:

Table Tennis

Carom-Board

Chess

Weight lifting

Body building

The College has a well- equipped Gymnasium with facilities like machine exercise, free weight exercise, and chest machine, Back lap pull down machine, chest press table, incline chest press, leg press, leg extension, Triceps pushdown, combine machine and Rods.

The playgrounds are used to organize workshops on Yoga and various other programmes. The playgrounds are optimally used to organize collegiate, inter-collegiate and inter-group sports competitions. The playground is used by primary school, High School, Junior college and Private Associations also for organizing various sports competitions.

Cultural Activities: The all -round development of a student comprises nurturing his cultural and artistic talent too. With this conviction, the college constitutes Cultural, Arts and Literary Committee. This committee conducts various competitions for honing the latent skills and talent of our students under the guidance of conveners and the faculty.

The college has Open Dias for conducting cultural activities, Annual day celebrations. Our students practice in the multipurpose hall and on the stage for participating in these various competitions.

The bagging of trophies and awards by our students in sports and cultural activities (e.g. Youth Festival) at University and State levels bear a testimony to the proper utilization of facilities for sports, games and cultural activities available in our college.

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 100

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 23

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 100

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
27.4	6.7	235.8	15.9	8.38

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The college has a rich library with a vast collection of books, journals, magazines and reference books which cater to the academic and research needs of the faculty and students.

- The college has the oldest library with approximately 17000 volumes on various subjects,

Reference books, subscriptions to 20 journals (weekly and monthly), subject magazines and 5 Newspapers.

- The college library has 14 computer systems with internet facility.
- The library is partially automated and students can access various books and e-resources through INFLIB-NET.
- The college provides reading room facility separately for reading newspaper and magazines to the students.
- There are separate Reading rooms for faculty, boys and girls.
- The library has an online access to INFLIBNET e- resources.
- It provides web- based services like access to e- books, e- journals and research databases. Students and Teachers are provided with login id to access the services of INFLIBNET-N-LIST.

Library Services:

The library provides e- resources including 6000+ e-journals and 31, 35,000 e- books from the website- www.nlist.inflibnet.ac.in. As part of National Education Mission envisaged by the Government of India the BSNL has provided Broadband connection for browsing e-resources through the UGC. INFONET Digital Library Consortium. The college provides free wifi facility to the faculty and the students in the library and on the campus.

Departmental Libraries:

Besides the College Library, the departments of Commerce, Chemistry, Mathematics, Botany, Zoology, Physics and English have departmental library. Some Textbooks, Reference books and specimen copies of publishers are issued to the faculty and students. The Research Journals individually subscribed by the Faculty are lent to the students for personal use.

Library IT Infrastructure:

The library has the IT infrastructure with 14 computer systems for e-library access to students. There is a separate photo copier in the library for students to scan the necessary text or documents. The library has LAN Internet connectivity with 35-50 mbps.

The library also has an Inverter, Cease Fire and First Aid box.

The details of the ICT and the other tools deployed to provide maximum access to the library collection are as follows:

Status of automation	Partially automated
Electronic Resource Management	Available through N-LIST INFLIBNET
In-house/remote access to	Available through N-LIST INFLIBNET
E-publications	

Internet bandwidth/speed	35 mps
Participation in Resources	N-LIST INFLIBNET Member

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

The library has a rich collection of books and knowledge resources. There are many rare books, manuscripts of academic, research and general significance. In addition to this the library has the following resources of enrichment:

Competitive Examination Books

Encyclopaedia

Dictionaries:

The Minor Research Project Reports, M. Phil. Dissertations and Ph. D. theses of the faculty are kept in the respective departments. These are used as references by regular students of the college and research candidates of the research faculty in college.

4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

Response: C. Any 2 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 2.01

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0.18	0.38	8.98	0.37	0.15

File Description

Document

Details of annual expenditure for purchase of books and journals during the last five years

[View Document](#)

4.2.5 Availability of remote access to e-resources of the library

Response: No

4.2.6 Percentage per day usage of library by teachers and students

Response: 11.05

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 60

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The college has adequate IT facilities including wi-fi. Most of the activities on the campus and in the administration are carried out by utilizing ICT facilities. There are 112 computers in the college. Every department has been provided computers with wi-fi Internet facilities along with required software. Every department and various units submit their requirement letter for procuring maintaining and upgradation of IT facilities. The IT facilities tools are upgraded in accordance with the changes in syllabi, new practical prescribed, introduction of new technology, student enrolment and outdated of computers, printers, scanners and software. The Wi-Fi facility has been hired from Reliance Communications .

The college have photocopier, LCD projectors, Television and speakers. These are protected by the UPS system and inverters. The departments of Commerce, Computer science and TSKC have sophisticated computer lab utilized by the students for regular practicals.

The ICT infrastructure and IT facilities are monitored and maintained by the Computer department. The enrichment and up gradation of IT facilities since the second cycle of NAAC accreditation is as follows:

Total computers	107	
And Laptops	05	
Total printers	13	
Total scanner with Printers	05	
Stand-alone facility (UPS 45KWH)	07	
LAN facility	30 Systems in TSKC Lab	
Jio net Wi-fi facility	35 mbps	
LCD Projectors	02	
Virtual class room	01	
Smart class rooms	03	
Audio System	04	
Computer processors	Intel Pentium/windows/Core i5	
VPN connections	10	
Computer Labs	03	These IT/ ICT
facilities are upgraded periodically as per the requirement.		

Wi-Fi facilities:

The faculty and students have been provided free Wi-Fi facility on the campus procured by tie-up with Reliance Jio Communications Pvt. Ltd. The data available per student is 35 mbps in one stroke.

The faculty, students, library and administration make optimum use of these facilities in teaching, learning, research, administration and in updating knowledge of their subjects and other relevant fields.

4.3.2 Student - Computer ratio

Response: 4.79

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

Response: <5 MBPS

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)**Response:** No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure**4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years****Response:** 81.92

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
21.6	6.04	235.7	14.7	4.04

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**Response:**

There are physical, academic and support facilities like laboratories, classrooms, sports complex, library, computers, computer laboratory, Generator, Inverters, Water tank, Staircases, Multipurpose Stage and Canteen in the college. The authority and responsibility of utilization and maintenance of these facilities solely rests with the Principal. The Principal decentralizes his authority and powers with the Vice Principal, Heads of the departments, Physical Director, Librarian, Non –teaching staff and Conveners/ Coordinators of various committees, Cells and Circles. As the Head of the Institution the Principal ensures the optimal utilization and maintenance of these facilities.

The following established systems and procedures for utilization and maintenance of these facilities are followed:

- 1.The faculty in the department give their requirements to the Head of the department. The head of

department in consultation with the colleagues submits the application of requirements and maintenance to the Principal.

2. The Principal verifies the requirements and grants permission for purchase or maintenance.
3. The adequate budget is allocated for purchase, maintenance and up gradation of the facilities.
4. The decisions regarding purchase are taken by the Principal in the meeting of a separate purchase committee constituted.
5. If the amount of purchase is more than five thousand, quotations are invited, comparative chart of rates is prepared and order is placed to the lowest rate quotation supplied by the dealer/ supplier.
6. The purchase requirements/ maintenance requirement of larger expenses are sent to the CCE approval and funding.
7. The purchase committee completes the procedures for procurement/ maintenance of the facilities.
8. The stock is verified every year through the stock register maintained by the departments.
9. The college appoints through external agencies for maintenance of Electrical equipment, Cleaning washrooms/ Toilets, Urinals, website, building, Garden, Plumbing, colouring, college campus and security (Personnel and CCTVs)
10. Library maintenance is done by the Librarian. The furniture, Computers, Photocopying machine, Scanners and Printers in the library are also maintained by the staff.
11. The maintenance of the old loose books is done by the library staff.
12. The Library committee helps in decision making in regard to purchase of books, magazines, journals, newspapers and maintenance thereof.
13. The regular cleaning of the campus and sweeping of classrooms and laboratories are done by support staff of the college
14. The Physical Director and the sports committee looks after the maintenance of the playground and sports.

Facilities/ equipment.

- The Gymnasium is maintained on annual basis.
- The equipment and machines available in the gym are regularly oiled to ensure to be in good condition.
- The equipment in the laboratories is oiled for smooth operation.
- Some equipment in the laboratories as per the need.
- In case of major technical failures the related company personnel/ technicians are invited. The instruments in the laboratories are kept in the cupboard when not in use.
- The plumbing and repairing of pipes of the water tank and water supply facility in some departments are maintained by the support staff and plumbers from outside
- A contract with external agency is made by the CCE for maintenance of computers and Networks.
- The agency looks after the maintenance operations like updating of operating system, installation of anti-virus and software, refilling of tonners and repairing of cartridges.
- The LAN system provided in the computer labs is regularly tested.
- There are 4 UPS and 3 inverters, 3 solar inverter for overall power backup.
- The repair/ replacement of electrical devices like cables, wires, panel boards, fuses and lights/ tubes is done by hiring electricians as and when required.
- Damaged desks, benches, doors and windows are either replaced by new ones or repaired by the carpenter on urgent basis.
- Fire extinguishers are available in science laboratories and refilled periodically.
- The painting and beautification of the campus is done periodically through hired external agencies.

All of the physical ,academic and support facilities are also made available for utilization by the Government for organisation meetings,trainings,examinations,distribution and reception centre for conduct of general elections and counting of the results of elections of Assembly, Parliament and Local self-autonomous bodies like Panchayat Raj and Municipality.

The campus facilities are used by Junior college of our institution.

All the physical, academic and support facilities are optimally utilized according to the Time-Table of the college and requirements of the Government and NGOs.

NAAC

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 58.24

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
199	347	310	345	627

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	View Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	View Document

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 0.63

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
5	4	4	3	3

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses

7. Yoga and meditation**8. Personal Counselling****Response:** D. Any 4 of the above

File Description	Document
Details of capability enhancement and development schemes	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years**Response:** 6.7

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
20	26	18	80	70

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years**Response:** 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of the students benefited by VET	View Document

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances

including sexual harassment and ragging cases**Response:** Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression**5.2.1 Average percentage of placement of outgoing students during the last five years****Response:** 5.81

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
4	7	5	10	7

File Description	Document
Details of student placement during the last five years	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)**Response:** 15.79

5.2.2.1 Number of outgoing students progressing to higher education

Response: 12

File Description	Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)**Response:** 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
10	20	4	0	0

File Description

Document

Number of students qualifying in state/ national/ international level examinations during the last five years

[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description

Document

Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years

[View Document](#)

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

Student Council is an important link between the faculty and other students. It plays crucial role in coordinating, volunteering and mobilizing student participation. Student council is formed every academic year. The embellishment of student council is the responsibility of Student Development Office Committee and the Principal. Every class representative (CR) is the first ranker of that particular class i.e. on merit basis. Other representatives are from NSS, Cultural activities, sports.

The students are important beneficiary stakeholders hence the Student Council is constituted to involve the students in the academic, co-curricular and extra-curricular activities. These students are given opportunity in decision making while organizing activities like Annual Day, NSS orientation, NSS Winter camps, organization of sports etc. Thus, student representatives are an important link between the faculty and the other students.

Students undertake various activities through their respective representations. They participate and encourage other students for cleanliness campaigns, blood donation, campaign for saving electricity and water, and against use of tobacco, alcohol and drugs. NSS also assign different responsibilities to students. For example, senior students should volunteer as an example to junior student in social work. Students are groomed in leadership positions by making them in charge of organizing various College and departmental events such as debate competitions, poster competitions, quiz competitions, annual gathering, cultural days, exhibitions and other departmental activities. Departments organising events assign key responsibilities like fund gathering, publicising, program anchoring to students. Students also assist in organising department seminars/conferences/workshops/sports events. The College annual magazine has student representatives contributing in the magazine. The IQAC also has student representatives. Students' feedback on the syllabi is collected. Students are honoured for their performances.

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 0.8

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	1	1	0

File Description

Document

Number of sports and cultural activities / competitions organised per year

[View Document](#)

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

The alumni of our college contribute to the development of the college. The alumni of our college are in prestigious positions like Indian Administrative Services(IAS),Group I officials in various departments like Police,Revenue,Colleges and Universities .Some of the alumni of our college are also elected representatives like the M.L.A ,members to the bodies like Panchayat Samiti ,Municipal Council. Some of our alumni belong to the field of industry and social work. The NSS unit of the college receives the help of the alumni in organizing Special winter camp and Tree Plantation campaign. They participate in functions like Independence Day celebration, Republic Day celebration and Annual Gathering cultural programme.

Some of our alumni assist the college in the process of student's placement and guide us about the employee requirements of industries. Some departments invite the alumni who have interactions with students about the pursuance of professional courses and career prospects. Their interactions motivate our students and acquaint them with opportunities in the field of employment as well as research.

Some of our alumni are in regular contact with the faculty and the Principal. They provide us valuable suggestions regarding the use of technological devices in teaching- learning process. Some alumni contribute to the development of college by donating books, fans and solar electrical panels. They contribute in policy making by their representation on the statutory and academic committees like IQAC/ CDC. The alumni who are experienced and expert in their respective fields are invited to deliver lectures for the guidance of our students.

The alumni associated with the social work service are invited in NSS camp to motivate our NSS volunteers undertake social service. The alumni of sports extend their active cooperation in organization of sports tournaments of the University, State and National level.

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

Response: <1 Lakh

File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 5

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	1	1	1

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	View Document

NAAC

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

Vision :

Imparting instruction in social sciences, humanities; business, commerce and management; basic and applied sciences with humanitarian, national and worldwide outlook.

Mission :

Impart the knowledge that unshackle the future of the students. To spread higher education in the rural area. To promote all round development of student's personality. To inculcate intrinsic worth of brass labour, Self-reliance, Patriotism, Honesty, Punctuality etc. among students.

Nature of governance

Governance of the college is decentralized. By taking into consideration the suggestions by the Teachers in IQAC & WEC. Eco-clubs and policies are made, nature of Governance is 100% participative. Staff Council is an apex body of the institution which consists with Principal as the chairman and all faculty are members, where College development policy making decisions are taken.. The Principal as the Head of the Institution along with the Teaching and Non-Teaching staff put into practice the decisions and policies of the institution. The proper representation of students is given in the college governance. The gender equality is maintained. To reflect its vision into reality, the institution has provided workshops along with traditional ones. The Higher Education recognizes and appreciates the remarkable achievements of the college.

Perspective plans

The institution makes strategic plans. However, short-term plans are chalked out and implemented. The IQAC of the College prepares the perspective plans. The plans related to infrastructure development, academic growth, purchase of books and equipments, development of campus are finalized by the Principal. In the staff meeting, the principal of the institution takes review and puts forth the plans. UGC cell of the college prepare the plans and sent proposals to UGC for grants.

Participation of the teachers in the decision making bodies

There are representatives of teaching faculties and non-teaching staff in IQAC. The Heads of the department along with the faculty and staff play constructive role in effective implantation of the plan. The students' council election and other activities of the students' council are given due recognition without any discrimination. It is governed under the Student welfare committee.

The NSS under the able guidance of the teacher's, organize programs that nurture the social connectivity

of the students and mould them into responsible and socially dedicated citizens.

The Committees meet regularly to discuss and implement decisions regarding academic and co-curricular activities. Extra-curricular activities are planned in a manner to ensure the linking of the campus with the outside society, highlighting value-based education.

The up gradation of the various laboratories, ICT devices in Teaching-Learning, Academic M.O.U.s, Online Admission process, etc. are executed after the discussions. A faculty member of the college recognized Research guide. Some of our Faculty members represent in the University as members of BOS, Research Regulation Committee, Academic Council and Sports Committee.

6.1.2 The institution practices decentralization and participative management

Response:

The college promotes the practice of decentralization. Feedback from all stakeholders is obtained in regard to academic, goals, organizational process and the functioning of different bodies/ committees. The teaching and non-teaching staff and the stakeholders are empowered in creating a harmonious and positive attitude in the college campus. This leads to efficiency in teaching, healthy communication, motivation and job satisfaction.

The decentralization are structured as follows:

- The major decisions regarding finance, infrastructure development, tie-ups and introduction of new courses are taken by the teaching and non-teaching faculty under the supervision of the Principal.
- The IQAC implements the decisions of the Principal and discusses with the teaching and non-teaching faculty about curricular, extra- curricular, co-curricular and Research activities to be taken up in the college.
- The Principal is assisted in the daily functioning by the Vice- Principals, teaching faculty, administrative staff and Office Superintendent.
- The conveners of various committees and the Heads of Departments carry out the assigned tasks with cooperation of committee members and Departmental colleagues.
- Every department takes decisions regarding purchase of equipments, undertaking of projects and organization of activities under the guidance of the Head of the department. The same is submitted to Principal for seeking permission to execution and implimentation
- The decisions taken and proposals of organization of activities are forwarded to the Principal. The Principal takes final decisions in the light of suggestions from the committee conveners. Or Heads of departments.

The Student's Welfare Committee is constituted with the convener and members. Students are also represented in the committee. The student welfare committee is constituted in a transparent and systematic

manner through participation of teaching faculty, non-teaching staff and student representatives. Different schemes of the University and Government are channelized through this committee. The committee monitors student regularity, performance of student in University examinations, inquires about students family background and guide the students in all aspects of future. There is involvement of committee in the activities like NSS Special winter camp, Annual Day celebrations etc.

The committee functions as per the rules and regulations issued by Commissioner of Collegiate Education and Affiliating University. The committee functions in multifarious ways as follows :

- Establishment of student council.
- Implementation of Student Welfare Schemes of the University.
- Organization and conduct of activities like Yuvatarangam.
- Organization and conduct of annual cultural Program (Annual Day/Sports Day).
- Recommendations of needy and deserving students for Prizes sponsored by the local patrons.

Strategies:

The following strategies are adopted in the effective decentralization and participation:

Decentralization of Governance:

- The student Welfare Officer conducts meetings of the committee.
- A separate Women Empowerment Cell is constituted for conduct of activities of girl students

Participative Management:

- After constituting the student council, the Principal nominates student representatives from NSS, Sports and cultural committees on the student council.

The non-teaching staff participates in the correspondence and payment/ bill settlements.

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

The institution makes strategic plan. The action plan of the respective academic year is given in AQAR by IQAC. The plans related to infrastructure development, academic growth, purchase of books and equipments, development of campus and other are discussed and finalized by Principal. Staff meeting is conducted in the beginning of each term of academic year, the principal takes review of the previous year

and puts forth the activities to be carried out in the next term. UGC Planning Committee plans the proposals to be sent to UGC for grants and also plans the utilization of received grants. All the plans related to overall development of the institutions are made by the Principal and the concerned faculty members of the committee. Each year, the College undertakes activities to fulfil the plans stated in its Plan of Action, prepared by the IQAC. There are several examples of successful implementation of activities based on this strategic plan.

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The College has an organized structure comprising various bodies and committees for smooth and effective exonerate of services and conduct of various functions. These organizational structure with their functions are as follows:

1. College Development Committee
- 2) The Principal
- 3) IQAC
- 4) Vice Principals
- 5) Librarian

1) College Development Committee:

The CDC is constituted as per the norms and guidelines of CCE, Higher Education, Hyderabad.

- Approves the Annual Budget and Audit Report
- Permits the promotion of staff
- Approves the purchase of materials and equipments

2) The Principal:

The Principal is the responsible head of administration.

1. Supervises the academic, extra-curricular, sports, research, administrative and cultural activities of the college
2. Convinces the CCE, Hyderabad for introduction of courses/subjects relevant to the needs of students

3. Supervises the utilization of funds for students, staff and maintenance of accounts thereof 4. Organize the meetings of staff, committees, discusses and finalizes the plan for academic year 5. Submits the proposals for various schemes to the U. G. C.

6. Assigns some of his duties to the Vice-Principals.

3) IQAC:

The IQAC is constituted as per the guidelines of NAAC. It performs following functions:

1. Develops and applies quality parameters for academic and administrative activities 2. Disseminates information on quality parameters of higher education

3. Leads and documents activities of the college

4. Prepares and submits the IQAR to the NAAC

The college has constituted Grievance Redressal Cell, Internal Complaints Cell and Women Empowerment Cell. The grievances of students, staff and guardians are redressed by the Cells through formal and informal procedure.

Besides the Cells, there are various committees formed for carrying out various curricular, extra-curricular, cultural and activities.

6.2.3 Implementation of e-governance in areas of operation

1. Planning and Development

2. Administration

3. Finance and Accounts

4. Student Admission and Support

5. Examination

Response: C. Any 3 of the above

File Description	Document
Details of implementation of e-governance in areas of operation Planning and Development, Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

The decision making body is CDC And the Principal finalize the issues regarding academics,

administration enhancement and up gradation of learning resources and infrastructure. The quality policy and other activities to be conducted are decided by the IQAC for quality enhancement. The Heads of the Department plan and implement time table, teaching learning schedule, attendance record, examination result analysis, department activities etc. at departmental level meetings. Various committees are formed by the Principal. The various committees of the College meet periodically and conduct their activities systematically and function diligently.

Admissions are enrolled under DOST web site through CCE. As most of our students come from rural area they need guidance for enrolling their admission procedure, courses to choose, other activities in the college, facilities for girls, scholarships, mode of evaluation like tests, assignments, projects, attendance and discipline etc. Counseling is provided if needed. College being reputed in its result, conduct of various activities, sports and security, most of the students seek admission in our college as all the facilities and infrastructure, laboratories are provided to full extent

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Financial assistance for deputing the faculty for orientation programmes, refresher courses, training programmes and faculty development programmes are provided. First aid appliances are maintained by the Heads of the Departments concerned and provided in times of emergency Felicitation by the management for achievements of the employees.

Lectures on Health awareness, Yoga practices etc. of eminent persons are arranged for teaching and non teaching staff. No membership fee for utilizing the gymnasium. The College has installed CCTV cameras for the close monitoring of campus activities and security personnel in campus Wi-fi facility is provided. Teaching and Non-Teaching faculty are encouraged to attend training programmes. Motivation to the non teaching faculty to upgrade their educational qualification First aid appliances are maintained by the college and provided in times of emergency.

Statutory benefits

The statutory benefits provided are those prescribed for the employees by the Government of Telangana and Government of India.

- Provident fund for all the employees who fall under the eligibility criteria.
- Maternity and Paternity Leave: Employees can avail maternity or paternity leaves.
- Special disability leaves with permission to leave station.
- Medical reimbursement Scheme: refunds the medical expenditure of employees and their dependents.
- Internal Complaint Committee (ICC) as per Government and affiliating University guidelines is established which addresses complaints regarding sexual harassment of women at work place.
- Leave Travel Concession: The travelling expenditure of the employees to visit their home place in state is refunded subject to rules and regulations.

- Earned leave- Non- teaching staff members avail Earned leave Encashment.

File Description	Document
Any additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 3.4

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
4	6	4	2	1

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 12.86

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	4	4	1	8

File Description

Document

Details of teachers attending professional development programs during the last five years

[View Document](#)

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

The college has a transparent Performance Appraisal system for teaching and non-teaching staff. The system functions as follows:

- Every teaching faculty member submits Performance Appraisal Form provided by the CCE,TS. This form is reviewed by the Head of Department and forwarded to the Principal for further assessment.
- The Performance Appraisal form has the criteria on teaching, extra-curricular activities, research and possession of technical skills by the faculty member.
- Teacher's Profile is uploaded on the college website every year. The faculty updates their Personal Profile on the college website on regular basis.
- The Faculty members are encouraged to actively participate in curricular, co-curricular, research and cultural activities in respective of whether they are permanent, temporary or on contractual basis. They submit formal reports on the work or activities undertaken by them. The conveners of various committees also submit annual reports of their committees.

Faculty wise and subject wise result analysis is done at department level after the results are declared.

These reports are presented in the annual meetings and form the basis of a comprehensive Annual Report submitted by the Principal. The Performance Appraisal is also carried out at the time of verifying the API score by the IQAC when a faculty member is due for career advancement.

The Performance Appraisal of the Administrative staff is done in the format. This is reported by the Office

Superintendent and reviewed by the Principal each year. The office also maintains the Confidential Report of every non-teaching staff member. The participation in Orientation and Refresher course and pay fixation of an employee is recorded in the service Book of teaching and non-teaching staff.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The annual budget is prepared and is sanctioned in CDC. The Internal audit is conducted by the committees constituted dept wise. The members of the respective committees check the available financial records like the cash book, vouchers etc. Such internal audit is applicable to UGC funds, RUSA funds, utilization of NSS finances. The annual stock verification committee conducts physical verification of stock available. The audit of administrative office financial records is conducted by the Principal at the end of each academic year. The external audit is conducted by the CCE,TS and Auditor General As and when necessary.

File Description	Document
Any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Our College has established the mechanism to monitor the effective and efficient use of financial resources. The College works within the framework of rules and regulations formulated by the CDC and CCE. The College has well defined procedures as per protocols for allocation of funds to various segments of the College. Day to day financial transactions is maintained by the College Accountant. The accounts are internally and externally audited regularly. There is a purchase committee which collects the quotations, compare them, the one with lowest quotation is asked to supply the needed material.

The college established the separate committee which looks after different openings of funding agencies like UGC, RUSA. Proposals to receive grants for MRP, organization of conference, workshops have been send to UGC. The infrastructural needs are met through the UGC.

Strategy for Mobilization of funds:

1. Identify the need
2. Decide plan of action
3. Identify potential sources of funds
4. Prepare proposal, solicit and appeal actively to the sources
5. Depositing funds in accounts for further utilization
6. Allocation of funds to specific activities for their optimum utilization
7. Auditing the transactions and sanctioning through authority
8. Maintaining transparency in the mobilization and utilization of funds

Utilization of Resources:

The Multipurpose hall is made available for Government activities. The college building is made available for different examinations. Our campus is used for conducting elections and counting. Playground is also used by other institutions, organizations to conduct their sports activity. Expertise of our teachers is sought by other educational institutes. The faculty expertise is utilized in the administrative office.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The IQAC is actively functional in the planning and initiation of the several strategies in the college. The IQAC has contributed significantly for institutionalizing the quality assurance strategies and processes in the College. The IQAC is also the nodal agency for coordinating and implementing the best practices of the institution. The examples of best practices institutionalized are as follows:

1. Motivation for participation in JIGNASA STUDY PROJRCTS & YUVATARANGAM

The IQAC has taken necessary steps to promote students Participation.

Research motivation to the students to participate in students seminars organised by the faculty.

Participants are provided with Library facility and Internet facility. JIGNASA STUDY PORJECT was selected at state level in the Dept of Chemistry. MR.K. Abhijith was selected for supervising the project and was rewarded with cash prize.

1. Extended use of ICT in teaching -learning process

IQAC emphasized the use of ICT in teaching and learning. It recommended the college to purchase the ICT tools, including latest configuration for PCs, and laptops and LED TVs, projectors. Internet connection was upgraded periodically. It encouraged faculties to create Whatsup App group, for communication with the students and sharing the knowledge. Teachers were asked to develop their own e-contents such as PPTs, video clips, animation videos etc.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

The college reviews its teaching-learning process, structures and methodologies of operations and learning outcomes at periodic intervals through IQAC. The review of teaching- learning process, structures and methodologies of operations are best illustrated through the following two examples:

(1) Review of Teaching –Learning through Periodic meetings:

The Heads of departments, committee conveners and Vice Principal participate as representatives of IQAC in periodic meetings of departments, Internal Examination Committee and their respective committees. The issues related to teaching- learning process are discussed in CDC throughout the academic year. The IQAC initiates staff meetings. The Principal arranges the meeting of teaching and nonteaching staff. The IQAC prepares Academic Calendar. The students' feedback on curriculum, teaching methods and ICT use is also taken. The faculty also has informal discussions with students regarding teaching- learning methodologies and changes in them..

(2) Implementation of Teaching-Learning Reforms facilitated by the IQAC:

The IQAC makes several recommendations in its Annual Plan of Action aiming at brining about overall improvement in the functioning of the college. They include reforms in teaching learning and evaluation. Along with regular 'Chalk and Talk' method, most of the departments conduct student seminars, group discussions and PPT presentations as integral part of teaching and learning. The IQAC constantly encourages the faculty to use ICT tools, videos and films in teaching.

The IQAC has advised the administration to enhance and enrich ICT infrastructure by procuring advanced/ latest ICT tools, Wi-fi facility and Broadband Internet connectivity. The administration has renovated laboratories for effective teaching and learning. LCD projectors have been provided to most of the departments and Internet facility has been provided to all departments. The faculty use social media like WhatsApp, YOUTUBE, Facebook and SMS/e-mails for establishing communication with students and peers. The IQAC has also recommended to the administration to purchase latest books, journals and build ICT based seminar halls.

The learning outcomes are reviewed by the IQAC. The departments prepare results of Internal Tests and University Examinations. The performance of the students in the examination reflects the learning outcomes.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 0.8

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	3	1	0	0

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

Response: C. Any 2 of the above

File Description	Document
e-copies of the accreditations and certifications	View Document
Details of Quality assurance initiatives of the institution	View Document

6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)

Response:

The College has taken serious cognizance of the observations and recommendations made by the Honourable peer Team which visited our college. In compliance of their recommendations the college has

successfully implemented the following incremental initiatives in academic and administrative domains.;

Representation to the Commissionerate of Collegiate Education(CCE,HYD) for construction of separate hostels for girls and boys is made.The same is being represented to the local MLA.

The frequency of buses provided by the TSRTC has been increased in the college route.The representation is given to the General Manager of the Armour Road Transport Corporation Depot to provide bus facility from surrounding villages to reach the college.

Adequate toilet facility separately for girls , boys and faculty is provided .

Drinking water facility is enhanced with the installation of R.O Plant to supply purified drinking water.

The Open air Dias is constructed and used for conducting various cultural activities,welcoming Freshers ,Farewell Celebrations,Annual Sports and Cultural Day Celebrations,etc.

The college library provides INFLIBNET facility to the students and staff which provides access to e-Journals and e-Books.

Office automation is done partially which includes payment of staff salaries through E-KUBER,issue of academic certificates through CAIMS application developed by the Government of Telangana.

Official communication of the college is done through e-office.

The Wi-Fi is available on the campus and there are ICT-enabled classrooms.

Students are now conversant with MCQ Tests because the University examinations of all subjects have first MCQ type compulsory question.

The compulsory General knowledge subject has all 100 questions of MCQ type.

CCTVs have been installed for safety and security of faculty, non teaching staff, boys and girls students and infrastructural facilities on the premises

The Library has continued subscription to INFLIBNET and has been upgraded with Barcoding system.

A New Girls common Room has been constructed.

All the Laboratories have been renovated and up-graded

The website of the college has been developed and is updated from time to time.

CBSC syllabus have been introduced.

Five MOUs have been establish for on-job-training, Field projects, Research and Placement.

Capability-Enhancement schemes for students have been implemented.

The IQAC has been updated.

National, State and University level seminar and Workshop have been organized.

A Generator with the capacity of 40 KV has been purchased and used for uninterrupted power supply to research laboratories and administrative.

The Academic Audit of college has been conducted by the CCE.

The department of sports has performed very well in organizing sports events and training the students for participation in University and state level sport competitions.

Our students have consistently stood in the University merit list

The NSS Unit of the college has carried on various extension activities to sensitize students is social issues and contribute to their holistic development.

The college has very strictly followed the norms and rules of UGC, State Government and the University in regard is recruitment and payment to teachers and non teaching staff.

Thus the college has been sincerely striving to implement the recommendations of the NAAC Peer Team for quality enhancement.

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 10

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	2	1	2	2

File Description

Document

Report of the event

[View Document](#)

List of gender equity promotion programs organized by the institution

[View Document](#)

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

Response:

The college is very keen on the abilities, skills of both boy and girl students without any discrimination about their gender

a) Safety and social security:-

- Internal Complaints Committee : In compliance with the guidelines of the Government of Telangana, the college has constructed Internal Complaints Committee in 2016-17.(in addition to Grievance – Redressal cell and women empowerment cell for students) to prevent sexual harassment of women in workplace/ study place. Principal of the college as convener, the committee includes 2 public persons like an advocate and educated known/ famous businessman, senior women staff and girl students as members.
- Complaint box: There is a complaint and suggestion box at the college entrance near principal chamber which is intended to collect suggestion and complaints from students about their problems in the college especially regarding ragging, abuse or harassment. The complaint received if any

from girl students are redressed by the committee.

- Grievance redressal cell: If the students bring any grievances to the notice of Grievance redressal cell have been resolved immediately.
- CCTV's : CCTV's are installed on the college premises which provide 24 hours electronic surveillance to observe the ongoing activities in the college.
- Health Aid Facilities: Every science department is provided with first aid kit.
- Lady doctor –In the beginning of every academic year the college take an initiative to invite a lady doctor from near by government hospital to examine the girl students
- Fire safety equipment: fire extinguishers are installed in Laboratories in the college.
- Awareness programs and extension lectures: NSS units and Women Empowerment cell of the college organises extension lectures(awareness programmes on issues related to dowry, domestic violence, women protection acts, cybercrime, women safety & health programmes to empower women and programmes on self defense.
- Counselling : The college has a “Counselling Cell” .comprising of all the teaching & non-teaching staff as members. Throughout the year the members of the cell give counselling to the students whenever and wherever the students are in need i.e., at the time of admission and at the time of examination to manage examination stress.
- papers such as HVPE & GS introduced in curriculum to inculcate the knowledge of personal ethics, values and to generate awareness in regard to gender equality.
- Common room : The college provides separate common rooms and washrooms for girls & boys. Separate common room for female staff.

File Description	Document
Any additional information	View Document

7.1.3 Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 34.76

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 8717.76

7.1.3.2 Total annual power requirement (in KWH)

Response: 25082.76

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document
Link for Additional Information	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs**Response:** 0

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 2103.76

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document
Any additional information	View Document

7.1.5 Waste Management steps including:

- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

- The college constantly takes steps in waste management to have less impact on the environment.
- A) Solid waste management: For the regular collection of solid waste dust bins / garbage bins are kept in classrooms, laboratories and at different places in the campus.

Paper waste is sold to vendors for recycling

leaf litter from trees in the area away from the college building is left undisturbed for decomposition and vermicomposting.

waste from plants inside the college campus building is collected and used in composting units for is collected and used in composting units for organic compost preparation

volunteers of NSS units and staff regularly participate in Swachh bharaat programmes- cleaning campus drives.

Plastic waste in college is negligible.

- B) Liquid Waste management: Drainage systems are built to carry all the liquid effluents from laboratories, staff rooms to a sewage system. The drainage system is underground. There is no open sewage system in the college.
- C) e- waste management: e- waste corner has been setup in the store room, where the college e-waste is collected from time to time. The care is taken to purchase standard materials and equipments from reknown firm/ suppliers/ organisations which facilitate the enhancement of durability of the equipment purchase and minimizing the waste. The reusable parts of computers are used in other computers. Damaged, outdated computers, key-boards, batteries are stored and

sometimes collected e-waste is sold to the proper agency for recycling. The scrap disposal committee look after the disposal of e- waste.

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

The entire college depends only on underground tube well system. The campus has 2 bore wells to meet the water requirement annually.

Roof top water from 3 building blocks are collected and taken into rainwater harvesting pits and borewell recharge pits.

Dept of Botany, chemistry and Zoology collect 1000 litres of roof top rain water and use it as distilled water for experiments/ practicals in their respective laboratories.

During monsoon the water on the terraces is directed to the ground and this water is used to water plants and trees

There are few ditches dug in the ground, where in the rain water percolates and is collected for refilling of tube well.

7.1.7 Green Practices

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**
 - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

Use of bicycles: bicycles are used by many of the students and staff. For this college provide bicycle parking facility.

Public transport: The college is well connected to neighbouring villages by public transport. Maximum number of students belong to rural areas/ other neighbouring villages, so they use public transport. The college supports students to use public transport by providing them necessary documents like bonafide certificate for concessional bus / route pass provided by the Telangana state road transport corporation (TSRTC).

Specially 2 times bus(TSRTC) drops only college students from Armour bus station before college timings i.e., 9.30.am & 9.45 am.

Special college bus arranged by RTC comes to our college to pickup students after college timings i.e., 4.30 pm & 5.00pm and drop them at Armour bus station to catch their village route buses by using the concessional bus pass.

c) Pedestrian friendly roads:

d) plastic free campus: -

use of disposable plastic cups is minimised in the college

care is taken to avoid plastic plates during college and departmental events.

Used plastic bottles are reused wherever possible

The plastic waste is handed over to the local waste rag pickers for further disposal.

e) parthenium free campus: through swachhbharat, swachhsarvekshan camps in college by NSS units parthenium free campus is maintained.

f) Paperless office:

The college staff has undergone training related to e- office software and CAIMS.

communication between college office and Telangana University, Head of the departments, Commissioner of Collegiate Education, Circulars, Notices and other important information is carried out using emails and Mobile apps.

The college is equipped with DOST software for admissions and other software for library and examination, which minimise the use of papers.

Staff salary management – digitised and done through e-kuber.

Fee management of students

Student records – T.C, Bonafides – digitised through CAIMS

The college has developed the bulk message system for students to pass on general information regarding examination schedule, important activities in the college

College maintains biometric attendance record for students and staff.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 10.5

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	4.4

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	View Document
Any additional information	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

Response: D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document
Any additional information	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years**Response:** 15

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	6	5	1	2

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document
Any additional information	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 0

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Any additional information	View Document

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website

Response: Yes

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about

national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations**Response:** Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document
Any additional information	View Document

7.1.15 The institution offers a course on Human Values and professional ethics**Response:** Yes**7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions****Response:** No**7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years****Response:** 50

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
12	10	7	11	10

File Description	Document
List of activities conducted for promotion of universal values	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities**Response:**

The college organises national festivals, Birth/Death anniversaries of Indian personalities with these

objectives.

1. To commemorate / remember the great sacrifice of our national leaders during Independence struggle.
2. To make students aware of the Indian history and their contribution in the National development
3. To inculcate the cultural integrity and heritage of our country among students and staff.
4. Last but not least to nurture human values and Patriotism amongst students and staff.

1. National Festivals:- The college celebrates the following National Festivals

1. Independence Day-15th August
2. Republic Day- 26th January
3. Telangana Formation Day- 2nd June every year since its emergence/ formation

2. Birth & Death Anniversaries:-College celebrates the birth and death anniversaries of the following great Indian leaders and Personalities.

1. Swami Vivekanand Jayanthi- 12th January
2. Mahatma Gandhi and Lal Bhahadur shastri Jayanthi
3. Birth anniversary of Dr. B.R. Ambedkar
4. Birth anniversary of Dr.Sarvepalli Radhakrishnan
5. Birth anniversary of Kaloji
6. Birth anniversary of Rammurty
7. Birth anniversary of Moulana Abul kalam Azad

1. Days of National Importance

1. National Science Day-27th February
2. Teachers Day – 5th September

3. National Integration Day – 31st October
4. National Youth Day- 12th January
5. National Voters Day- 25th January
6. National Education Day-11th November
7. Constitution Day -26th November
8. National Peace Day-
9. UNO Day -24th September
10. International Yoga Day – 21st June
11. Environment Day -5th June
12. NSS Formation Day -24th September
13. Telugu baasha dinotsavam-29th August
14. World AIDS Day -1st December
15. Human Rights Day -10th December

Thereby educate students of their importance, so that the students get acquainted with the great achievements of the great leaders and get motivated to develop dedication towards their work and patriotism towards the country

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

1. Financial transparency: The budget for every financial year is prepared as requirement submitted by the respective subject Heads of Dept. and it is approved by the college planning and development committee (CPDC). For the purchase of equipment/ instruments and other materials, the college takes prior permission of the commissioner of collegiate education, Hyderabad.

- All the works of construction and purchase are done through the open tender basis.
- The UGC grants are utilised and Payments are made by cheques.
- College has PFMS of the Government of India for Financial transparency.
- The college accounts are regularly audited by internal auditor and external auditor (Chartered Accountant)

2. Academic: Academic calendar is prepared and provided by Commissioner of Collegiate of Education, Hyderabad which is followed by the college.

Revised curricula and syllabi formulated and designed by Board of Studies of the affiliating University is adopted and followed.

All the faculty members prepare annual curricular plans, teaching plans to follow through out the academic year.

Teaching dairies and attendance registers are maintained by all the staff.

Internal assessment, Examinations and paper evaluation is done as per the schedules given by the university.

Heads of Departments conduct departmental meetings for distribution of syllabus, workload, to give assignments and student study projects, to discuss about organisation of other academic activities.

The college collects feedback from all the students on curriculum, teaching- learning methods adopted by the lecturers and also teaching efficiency and subject content of teachers.

Analysis of the feedback is communicated to the concerned department for betterment.

3. Administrative: Every academic year, the college forms various committees and assign duties to the staff members for smooth conduct of administration.

Admission process is online process and carried out in a transparent manner (DOST)

Information regarding examinations and results is taken care by the examination branch, administrative staff and the principal as per the procedural norms given by the University.

The recruitment and promotions of teaching and nonteaching staff are done according to the rules of state government and CCC, Hyderabad.

4. Auxiliary transparency: The activities of NSS, Sports and Cultural committee, WEC etc., are organised according to the rules and regulations of the University and commissioner of collegiate education, Hyderabad and Government of Telangana. Every year NSS activities organised undergo a financial audit by external auditor(Chartered accountant) and NSS units submit the reports to the university for financial assistance.

The reports of every activity is documented and maintained.

File Description	Document
Any additional information	View Document

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

1. Poor Student assistant fund/ poor aid fund has been established in the year 2014-2015/2015-2016
2. Free coaching for TSPSC exams (Groups I, II) Competitive examinations for rural and backward class students is taken up by IQAC.
3. Promotion of research:
 - a) To encourage the faculty to pursue Ph.D
 - b) To motivate the Faculty to apply for MRPs sponsored by UGC, SERO, HYD.
 - c) To establish linkages and collaborations with other institutions, Universities and Research centres
 - d) To encourage the faculty to present their research papers in conferences/ Seminars of National And International level.
 - e) To encourage the teaching staff to publish research papers in UGC referred journals
 - f) To organise lecture workshops / Seminars.

Evidences of Success:

- a) During last five years 02 faculty members have been awarded Ph.D degree.
- b) 4 Minor research projects have been completed during these five years which were funded/ sponsored by University Grants Commission, SERO, HYD.
- c) The college has established 03 linkages and 05 Memorandum of understanding for research development and student benefit.
- d) The college always encourages the teaching staff for attending and presenting research papers in different conference/ seminars.
97 Number of papers has been presented by the teaching staff of the college during the last five years.

II. Best Practices: Green Initiatives

Installation of power saving LED lights in the college.

Installation of solar power plant (renewable energy resources)

The main Objective of the practice is to create awareness and develop an attitude of concern towards the environmental issues and challenges faced in this present scenario.

The college is spread over 55 acres of green area. In the campus we can see wildlife species like peacocks, pea hens, parrots, squirrels, owls, pigeons, sparrows, different types of snakes, butterflies and insect etc.,

Department of Zoology has developed composting units on the campus.

In the last 5 years, Solar power plant of 12 KWHR has been installed with the funding from UGC to provide approximately about 35% of the total power consumption in the college.

Solar street lights along the entrance road are installed and are in use.

LED bulbs are installed in the college like Room no. 23, 45, Administrative block, Principals chamber, examination room, Room no. 03, 05 etc., using RUSA funds under renovation works.

Plastic Free campus is maintained

Parthenium free campus is maintained.

Evidence of Success:-

- Out of total energy/ power required, about 35% is met through solar energy.
- 27% of Power / energy is saved by installing LED bulbs in the college.
- Periodical tree plantation through Haritha haram and Green day programmes has enriched the greenery of the college campus.
- Composting units established helped in converting the solid waste collected in the college into organic fertilizers, which is used as manure to the plants grown inside the college.
- No vehicle Day is observed annually once.
- Course is offered on environmental studies to all students of B.A, B.Com & B.Sc I yr.
- Green chemistry, a paper is another one offered by university/ CCE to B.Sc Students with chemistry as one optional.
- Awareness programmes on **plastic free campus and water saving** are organised

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

Vision and Mission of the college is to provide better education for students from rural back ground.

Our college is offering 12 under graduate courses and M.Com post graduate course.

College provides good physical infra structure facilities like adequate number of classrooms, staff rooms, rest rooms, administrative block (office room), principal chamber, Seminar hall, Library, reading room.

Well equipped Laboratories - Botany -01, Chemistry -03, Computer science – 02, Microbiology-01, Physics – 02, Zoology- 01, TSKC and English lab -01

Digital classrooms for ICT based teaching – Learning process.

Well Equipped Gymnasium for Physical fitness.

Indoor and Outdoor sports facilities are made available to the students.

Students are motivated to take part in various sports events at college level, Cluster level, University level, State level and National level competitions.

Travelling allowances, Kits and tracksuits are provided to boost the confidence of the students who participate in these sports events.

MOUs with

a)IIT Bombay

b)Primer Biotech Research Center, Hyderabad

c)Despande foundation, Hyderabad

d)MART, HYDERABAD

e) LAXMI GENCHEM SCIENCE PVT.LTD., HYDERABAD

NSS units provide platform to participate in National Integration camps, Republic Day Parade camps to the Volunteers.

The college provides assistance in getting scholarships from the Government to all needy and eligible students.

In the past five years the college has won Best Principal, Best women Empowerment cell- Coordinator (2016), Best NSS programme officer (2017) and many 1st and 2nd state prizes in several competitions in Yuvatharangam- an initiative taken up by the Commissioner of Collegiate Education, Telangana State, Hyderabad in Various fields.

Research by teaching staff is undertaken through University Grants Commission (UGC) Sponsored grants.

Teaching staff have presented 25 research papers in conferences/ seminars of District/ State & National level.

Many of them have published research papers in UGC referred Journals.

Many of them have registered their names for Ph.D and have completed their research and awarded with doctorates.

National bodies such as National Commission for women and The National Academy of Sciences have chosen this college as a host institution to conduct Workshop on “Legal Rights for women” and Lecture Workshop on “Concepts in classical plant taxonomy”

The college also hosted District level Youth parliament, an initiative taken up by Government of India.

WEC and ICC are established to prevent Sexual harassment at workplace for both Staff and Students.

Various Personality development programmes and self employability programs, Health check up camps, Blood donation Camps are conducted by women empowerment cell and NSS units.

Institution has provided Career guidance programmes like PG entrance coaching and Entry into services coaching for students from rural areas.

Library with more than 17000 books is serving as good resource of knowledge to students and staff.

5. CONCLUSION

Additional Information :

The College is aware that enhancement of quality and excellence in higher education is a matter of teamwork and requires a sound coordination among the Principal, the IQAC, the Faculty, non-teaching and the support staff. This coordination exists in our college par excellence.

The Principal of our college works with a vision of enhancing the overall performance of the college and to provide the best learning experience to the rural students.

All the Staff members including Teaching, Non Teaching and Sub staff extend their complete support in accomplishing the mission and vision of the college.

Concluding Remarks :

The criterion-wise data provided reflects that the College has moved a few steps ahead in achieving the core values of NAAC and contributing to quality and excellence in higher education. College is proactive and very supportive. There is a very good coordination among the Principal, Teaching and Non-teaching faculty.

The library of the college subscribes to e-journals, e-Shodhsindhu, e-books and latest journals and books in various subjects. These learning resources enable to give orientation to the students and for preparation for competitive exams and also for further academic progression. The department of sports of our College encourages the students in practicing and participating in different competitions at various levels with the objective of building their confidence and team spirit.

There are opportunities for quality research by faculty, enriching library and supporting facilities for academic and allround development of the students. Constant efforts are made for the achievement of the vision and mission of the College.

In the second cycle of NAAC ,the college was awarded 'B' Grade which fetched 2 Crores of funding from the UGC as RUSA grants, with which major infra structural developments have been made. In the present cycle we look forward for a better grade which may be helpful to keep up the present image of the college. Further, the financial assistance will also be useful in providing quality education and to cater to the needs of local students

The College has made sincere and consistent efforts to enhance quality and excellence in compliance of the core values of NAAC. We are very well aware that 'Good is not enough when better is possible'.

This SSR is being submitted for judicious and positive assessment of our college.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.2	<p>Number of certificate/diploma program introduced during the last five years</p> <p>1.1.2.1. Number of certificate/diploma programs introduced year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>1</td> <td>3</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>0</td> <td>3</td> <td>1</td> <td>0</td> </tr> </tbody> </table> <p>Remark : HEI input edited because DVV will consider only 30hrs program.</p>	2018-19	2017-18	2016-17	2015-16	2014-15	3	1	3	0	0	2018-19	2017-18	2016-17	2015-16	2014-15	1	0	3	1	0
2018-19	2017-18	2016-17	2015-16	2014-15																	
3	1	3	0	0																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
1	0	3	1	0																	
1.1.3	<p>Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years</p> <p>1.1.3.1. Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>6</td> <td>5</td> <td>5</td> <td>6</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>1</td> <td>3</td> <td>0</td> <td>1</td> </tr> </tbody> </table> <p>Remark : HEI input edited as per document given by HEI.</p>	2018-19	2017-18	2016-17	2015-16	2014-15	2	6	5	5	6	2018-19	2017-18	2016-17	2015-16	2014-15	1	1	3	0	1
2018-19	2017-18	2016-17	2015-16	2014-15																	
2	6	5	5	6																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
1	1	3	0	1																	
1.2.1	<p>Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years</p> <p>1.2.1.1. How many new courses are introduced within the last five years</p> <p>Answer before DVV Verification : 7</p> <p>Answer after DVV Verification: 0</p> <p>Remark : Input edited because instead of providing number of courses (papers) HEI provided number of Programs. DVV will consider new Courses introduced out of the total number of courses</p>																				

across all Programs offered during last five years.

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

1.2.3.1. Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
140	40	105	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
64	0	105	0	0

Remark : 1)HEI input edited as per program given in metric id 1.1.2 2)DVV consider 30hrs program

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

1.3.2.1. Number of value-added courses imparting transferable and life skills offered during the last five years

Answer before DVV Verification : 62

Answer after DVV Verification: 6

Remark : HEI input edited because DVV will consider 30hrs and 2hr/week program only.

1.4.1 Structured feedback received from

1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise

Answer before DVV Verification : B.Any 3 of the above

Answer After DVV Verification: C. Any 2 of the above

Remark : HEI input edited because DVV consider only feedback concerned with design and review of syllabus.

2.1.2 Average Enrollment percentage

(Average of last five years)

2.1.2.1. Number of students admitted year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
188	147	157	235	229

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
188	147	157	235	229

2.1.2.2. Number of sanctioned seats year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
510	580	405	420	450

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
450	670	520	520	460

Remark : 1)HEI input edited as per document of sanctioned seats year-wise given by HEI.

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

2.1.3.1. Number of actual students admitted from the reserved categories year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
164	126	154	243	208

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
189	146	162	264	208

Remark : HEI input edited as per document by HEI

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

2.3.2.1. Number of teachers using ICT

Answer before DVV Verification : 21

Answer after DVV Verification: 0

Remark : Input edited because required document not provided by HEI as per SOP like Geo-tagged photos, Link of resources such as LMS, moodles etc.

2.3.3 Ratio of students to mentor for academic and stress related issues

2.3.3.1. Number of mentors

Answer before DVV Verification : 21

Answer after DVV Verification: 15

Remark : HEI input edited as per document given by HEI.

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

2.4.4.1. Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
02	1	2	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
2	0	3	0	0

Remark : HEI input edited as per provided certificate by HEI..

2.6.3 Average pass percentage of Students

2.6.3.1. Total number of final year students who passed the examination conducted by Institution.

Answer before DVV Verification : 548

Answer after DVV Verification: 595

2.6.3.2. Total number of final year students who appeared for the examination conducted by the institution

Answer before DVV Verification : 810

Answer after DVV Verification: 684

Remark : Edited input include PG students.

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

3.1.1.1. Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
0	1.5	5.5	0	2.5

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	7.15

Remark : HEI input edited because DVV will not consider any fund without sanction letter by the funding agency, both government and non-government.

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

3.1.3.1. Number of research projects funded by government and non-government agencies during the last five years

Answer before DVV Verification : 4

Answer after DVV Verification: 3

3.1.3.2. Number of full time teachers worked in the institution during the last 5 years

Answer before DVV Verification : 25

Answer after DVV Verification: 25

Remark : HEI input edited as per document given by HEI.

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

3.2.2.1. Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
29	11	4	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : HEI input edited because DVV will consider workshops/seminars only on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices.

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Answer before DVV Verification : Yes

Answer After DVV Verification: No

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

3.3.4.1. Number of research papers in the Journals notified on UGC website during the last five

years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
2	6	09	26	11

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : HEI input edited because DVV consider research paper with UGC link of the respective publication.

3.3.5

Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

3.3.5.1. Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
2	6	9	26	11

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
2	1	2	2	0

Remark : HEI input edited as per the document given by HEI.

3.4.2

Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

3.4.2.1. Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
2	4	8	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : HEI input edited because DVV will consider the awards for extension activities to the institution and not to the individual

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

3.4.4.1. Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
250	158	558	100	100

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
250	158	158	100	100

Remark : HEI input edited as per document given by HEI.

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

3.5.1.1. Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
6	6	8	1	1

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	3	0	0	0

Remark : HEI input edited as per provided documents with reference 3.5.2.

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

3.5.2.1. Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
11	7	5	5	5

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
2	2	0	1	0

Remark : HEI input edited as per document given by HEI.

4.2.3 Does the institution have the following:

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases

Answer before DVV Verification : A. Any 4 of the above

Answer After DVV Verification: C. Any 2 of the above

Remark : HEI input edited as per document given by HEI.

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

4.2.4.1. Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
13.7	13.7	13.7	11.15	11.15

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0.18	0.38	8.98	0.37	0.15

Remark : 1)HEI input edited as per document given by HEI.

4.2.5 Availability of remote access to e-resources of the library

	<p>Answer before DVV Verification : Yes Answer After DVV Verification: No Remark : HEI input edited because temporary login and password for remote access along with the link not provided by HEI.</p>					
4.3.3	<p>Available bandwidth of internet connection in the Institution (Lease line)</p> <p>Answer before DVV Verification : 35-50 MBPS Answer After DVV Verification: <5 MBPS Remark : HEI input edited because DVV will only consider Bill for any one month of the last completed academic year indicating internet connection plan, speed and bandwidth.</p>					
4.3.4	<p>Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)</p> <p>Answer before DVV Verification : Yes Answer After DVV Verification: No Remark : HEI input edited because DVV will only consider e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS).</p>					
5.1.3	<p>Number of capability enhancement and development schemes –</p> <ol style="list-style-type: none"> 1. For competitive examinations 2. Career counselling 3. Soft skill development 4. Remedial coaching 5. Language lab 6. Bridge courses 7. Yoga and meditation 8. Personal Counselling <p>Answer before DVV Verification : B. Any 6 of the above Answer After DVV Verification: D. Any 4 of the above Remark : HEI input edited as per documents given by HEI.</p>					
5.2.1	<p>Average percentage of placement of outgoing students during the last five years</p> <p>5.2.1.1. Number of outgoing students placed year-wise during the last five years Answer before DVV Verification:</p> <table border="1" style="margin-left: 40px;"> <tr> <td>2018-19</td> <td>2017-18</td> <td>2016-17</td> <td>2015-16</td> <td>2014-15</td> </tr> </table>	2018-19	2017-18	2016-17	2015-16	2014-15
2018-19	2017-18	2016-17	2015-16	2014-15		

18	19	19	19	12
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Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
4	7	5	10	7

Remark : 1) HEI input edited as per document given by HEI. 2) Appointment orders of students in given document not provided by HEI.

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
8	19	3	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

5.2.3.2. Number of students who have appeared for the exams year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
10	20	4	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
10	20	4	0	0

Remark : 1)HEI input edited because qualifying certificates of students in the said examinations not provided by HEI.

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

5.3.3.1. Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
2	2	2	2	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	1	1	0

Remark : HEI input edited because DVV will not consider split events into activities.

6.2.3 Implementation of e-governance in areas of operation

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

Answer before DVV Verification : A. All 5 of the above

Answer After DVV Verification: C. Any 3 of the above

Remark : HEI input edited as per document given by HEI.

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

6.3.3.1. Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
4	7	03	3	1

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
4	6	4	2	1

Remark : HEI input edited as per document given by HEI.

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

6.3.4.1. Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1	9	9	5	7

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1	4	4	1	8

Remark : HEI input edited as per given document by HEI.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

6.5.3.1. Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
12	04	01	03	01

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	3	1	0	0

Remark : 1) HEI input edited as per given document by HEI. 2) DVV will consider only quality initiatives by IQAC for promoting quality culture.

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

Answer before DVV Verification : B. Any 3 of the above

Answer After DVV Verification: C. Any 2 of the above

7.1.1 Number of gender equity promotion programs organized by the institution during the last five

years

7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
10	5	3	7	5

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
3	2	1	2	2

Remark : 1)HEI input edited as per document given by HEI. 2)DVV consider only gender equity promotion programs.

7.1.4

Percentage of annual lighting power requirements met through LED bulbs

7.1.4.1. Annual lighting power requirement met through LED bulbs (in KWH)

Answer before DVV Verification : 548.88

Answer after DVV Verification: 0

7.1.4.2. Annual lighting power requirement (in KWH)

Answer before DVV Verification : 2103.76

Answer after DVV Verification: 2103.76

Remark : HEI input edited because DVV will not consider Annual lighting power requirement without green audit report.

7.1.8

Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

7.1.8.1. Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
4.7	0	0	0	4.4

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	4.4

Remark : HEI input edited because DVV will consider only expenditure on green initiatives and waste management.

7.1.9	<p>Differently abled (Divyangjan) Friendliness Resources available in the institution:</p> <ol style="list-style-type: none"> 1. Physical facilities 2. Provision for lift 3. Ramp / Rails 4. Braille Software/facilities 5. Rest Rooms 6. Scribes for examination 7. Special skill development for differently abled students 8. Any other similar facility (Specify) <p>Answer before DVV Verification : C. At least 4 of the above Answer After DVV Verification: D. At least 2 of the above Remark : HEI input edited as per document given by HEI.</p>																				
7.1.10	<p>Number of Specific initiatives to address locational advantages and disadvantages during the last five years 7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 909 1046 1043"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>13</td> <td>15</td> <td>14</td> <td>13</td> <td>11</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1122 1046 1256"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>6</td> <td>5</td> <td>1</td> <td>2</td> </tr> </tbody> </table> <p>Remark : HEI input edited because DVV will not consider NSS and NCC activities and Activities mentioned in other metrics.</p>	2018-19	2017-18	2016-17	2015-16	2014-15	13	15	14	13	11	2018-19	2017-18	2016-17	2015-16	2014-15	1	6	5	1	2
2018-19	2017-18	2016-17	2015-16	2014-15																	
13	15	14	13	11																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
1	6	5	1	2																	
7.1.11	<p>Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)</p> <p>7.1.11.1. Number of initiatives taken to engage with and contribute to local community year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1655 1046 1789"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>6</td> <td>7</td> <td>6</td> <td>6</td> <td>6</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1868 1046 2002"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Remark : HEI input edited because DVV will not consider NSS and NCC activities.</p>	2018-19	2017-18	2016-17	2015-16	2014-15	6	7	6	6	6	2018-19	2017-18	2016-17	2015-16	2014-15	0	0	0	0	0
2018-19	2017-18	2016-17	2015-16	2014-15																	
6	7	6	6	6																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
0	0	0	0	0																	

7.1.13	<p>Display of core values in the institution and on its website</p> <p>Answer before DVV Verification : Yes Answer After DVV Verification: Yes</p>																				
7.1.15	<p>The institution offers a course on Human Values and professional ethics</p> <p>Answer before DVV Verification : Yes Answer After DVV Verification: Yes</p>																				
7.1.16	<p>The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions</p> <p>Answer before DVV Verification : Yes Answer After DVV Verification: No</p>																				
7.1.17	<p>Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years</p> <p>7.1.17.1. Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>17</td> <td>18</td> <td>16</td> <td>16</td> <td>15</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>12</td> <td>10</td> <td>7</td> <td>11</td> <td>10</td> </tr> </tbody> </table> <p>Remark : HEI input edited because DVV consider only Truth, Righteous conduct, Love, Non-Violence and peace related program.</p>	2018-19	2017-18	2016-17	2015-16	2014-15	17	18	16	16	15	2018-19	2017-18	2016-17	2015-16	2014-15	12	10	7	11	10
2018-19	2017-18	2016-17	2015-16	2014-15																	
17	18	16	16	15																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
12	10	7	11	10																	

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of students year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>522</td> <td>581</td> <td>662</td> <td>679</td> <td>655</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>537</td> <td>567</td> <td>648</td> <td>706</td> <td>790</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	522	581	662	679	655	2018-19	2017-18	2016-17	2015-16	2014-15	537	567	648	706	790
2018-19	2017-18	2016-17	2015-16	2014-15																	
522	581	662	679	655																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
537	567	648	706	790																	

1.2	Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years										
	Answer before DVV Verification:										
	<table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>213</td> <td>163</td> <td>165</td> <td>277</td> <td>226</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	213	163	165	277	226
2018-19	2017-18	2016-17	2015-16	2014-15							
213	163	165	277	226							
	Answer After DVV Verification:										
	<table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>189</td> <td>146</td> <td>162</td> <td>264</td> <td>208</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	189	146	162	264	208
2018-19	2017-18	2016-17	2015-16	2014-15							
189	146	162	264	208							
1.3	Number of outgoing / final year students year-wise during the last five years										
	Answer before DVV Verification:										
	<table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>56</td> <td>113</td> <td>98</td> <td>102</td> <td>179</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	56	113	98	102	179
2018-19	2017-18	2016-17	2015-16	2014-15							
56	113	98	102	179							
	Answer After DVV Verification:										
	<table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>76</td> <td>121</td> <td>117</td> <td>102</td> <td>179</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	76	121	117	102	179
2018-19	2017-18	2016-17	2015-16	2014-15							
76	121	117	102	179							
2.1	Number of full time teachers year-wise during the last five years										
	Answer before DVV Verification:										
	<table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>21</td> <td>29</td> <td>31</td> <td>28</td> <td>28</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	21	29	31	28	28
2018-19	2017-18	2016-17	2015-16	2014-15							
21	29	31	28	28							
	Answer After DVV Verification:										
	<table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>22</td> <td>28</td> <td>30</td> <td>28</td> <td>28</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	22	28	30	28	28
2018-19	2017-18	2016-17	2015-16	2014-15							
22	28	30	28	28							
3.1	Total number of classrooms and seminar halls Answer before DVV Verification : 23 Answer after DVV Verification : 24										