

Department of Commerce, G.D.C., Atmakur, Wanaparthy Dist.
ACTION PLAN FOR THE ACADEMIC YEAR 2020-2021

S.No.	Month/ Year	Week	Activity	Description
1	November	1-Week	II Internal Examination	Marks Registers shall be maintained as per the CCE given Performa
2		2-Week	Revision of Syllabus for I & III semester.	Marks Registers shall be maintained as per the CCE Performa
3		3-Week	Co-curricular Activities	2 nd Internal Examination for the 1 st Semester Students.
4		4-Week	Semester Assignment for I,III,&V Semester	Semester Assignment for I,III,&V Semester
5	December	1-Week	Semester End Exams	Preparing the II Year students for Half Yearly Exams
6		2-Week		Conduct the Half yearly exams for all students
7		3-Week	Departmental Meeting	Reviewing the action plan and updating the marks register
8		4-Week	2 nd & 4 th Semester Classes Begin	
9	January	1-Week	Revision for V Semester Students	Any pending syllabus to be completed by this week.
10		2-Week	Revision	Revision of syllabus
11		3-Week	Assignments to be given	Pre-Final Exams in Theory
12		4-Week	1 st Internal Examination.	Review of 1 st Semester Results.
13	February	1-Week	Co-curricular Examinations.	1 st Internal Exam for II Semester Students
14		2-Week	Conducted slip test	For II,IV&VI Semester
15		3-Week	Class room group discussion	For all B.com students
16		4-Week	Explain the imp questions	B.com, 1 st & II Year Students
17	March	1-Week	Co-curricular Examinations.	Assignments to be given
18		2-Week	2 nd Internal Examinations	
19		3-Week	Class room work for II & IV Semester Students.	Review of Syllabus completion for II & IV Semester Students.
20		4-Week	Revision for II & IV Semester Students	Any pending syllabus to be completed by this week.
21	April	1-Week	University exams for II & IV Semester	Reviewing the activities of the academic year.

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Abstract:

1. Internal Assessment:
 - a. Internal Examinations: 02
 - b. Assignments: 02