YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	GOVERNMENT DEGREE COLLEGE GAJWEL
• Name of the Head of the institution	Dr. A. Srinivas Reddy, M.Sc., Ph.D.
• Designation	Principal
• Does the institution function from its own campus?	No
• Phone no./Alternate phone no.	09440379380
• Mobile no	9440379380
• Registered e-mail	gajwel.jkc@gmail.com
• Alternate e-mail	gajwel.naac@gmail.com
• Address	Boys' Educational Hub, Sangapur Road, Gajwel, Siddipet District
• City/Town	Gajwel
• State/UT	Telangana
• Pin Code	502278
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status		**UGC 2f and 12(B)**
• Name of the Affiliating University		**Osmania University**
• Name of the IQAC Coordinator		**Mr. Kumaraswamy Dasari**
• Phone No.		**09959709377**
• Alternate phone No.		**9959709377**
• Mobile		**9959709377**
• IQAC e-mail address		**gajwel.naac@gmail.com**
• Alternate Email address		**gajwel.jkc@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)		https://ccets.cgg.gov.in/Uploads/files/buttonDetails/9081.pdf
4.Whether Academic Calendar prepared during the year?		**No**
• if yes, whether it is uploaded in the Institutional website Web link:		

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**72.25**	**2006**	**21/05/2006**	**20/05/2013**
Cycle 2	**B**	**2.34**	**2013**	**25/10/2013**	**24/10/2018**

6.Date of Establishment of IQAC	**01/06/2006**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
State	**Quarterly Budget**	**CCC**	**2020-21**	**218000**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	5	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	No	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)
1. Attainment of NAAC Grade B+ with 2.61 CGPA as part of the 3rd Cycle of Re-accreditation 2. Conducting of Online classes during COVID-19 pandemic situation. 3. Encouraging Staff to use online Teaching tools such as ZOOM, YouTube, Google Classroom, PPTs, etc.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Preparation of Annual Curriculum plans	Prepared
Completion of Syllabus planed	Completed
Encouraging Departments to organise seminars, student Quizzes online	Conducted
Preparation for NAAV Peer Team Visit and complete it successfully	done successfully
Preparation and submission of the previous academic years AQARs for 2019-20 & 2020-21 to NAAC	done
Feedback from Stakeholders to be collected and analysed to take appropriate action	completed

13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	05/03/2022

Extended Profile

1.Programme

1.1   **259**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **255**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2   **300**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	[View File](#)

2.3   **227**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1   **19**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File](#)

3.2   **25**

Number of sanctioned posts during the year

Extended Profile

1.Programme	

1.1 Number of courses offered by the institution across all programs during the year	**259**

File Description	Documents
Data Template	[View File]

2.Student	

2.1 Number of students during the year	**255**

File Description	Documents
Institutional Data in Prescribed Format	[View File]

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**300**

File Description	Documents
Data Template	[View File]

2.3 Number of outgoing/ final year students during the year	**227**

File Description	Documents
Data Template	[View File]

3.Academic	

3.1 Number of full time teachers during the year	**19**

File Description	Documents
Data Template	[View File]

3.2 Number of sanctioned posts during the year	25

File Description	Documents
Data Template	<u>View File</u>

4.Institution

4.1 Total number of Classrooms and Seminar halls	64
4.2 Total expenditure excluding salary during the year (INR in lakhs)	218000
4.3 Total number of computers on campus for academic purposes	159

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The motto of the institution 'thamaso ma jyothir gamaya' taken from the Shanti Mantra means knowledge is the force that leads one from darkness to light – darkness symbolizing ignorance and light symbolizing enlightenment and emancipation. The goals and objectives aim at providing opportunities for accessibility, equity, employability for the emancipation of the individual and development of the nation. The institution also aims at inculcating human values among the students in order to make them as better and informed human beings. Government Degree College, Gajwel had its humble beginning in 1997 offering only a very limited number of courses, especially the self-financed ones with a meagre strength of about 150 students. It has taken nearly two decades to flourish into a centre of learning offering as many as 12 Programmes in three streams at undergraduate level – B.A., B. Com., and B.Sc. It also started offering three self-financing Post Graduate courses, namely M.A. (Telugu), M.A. (Economics) and M.Com. from the academic year 2015-16. From the academic year

2016-17 the institution started offering all the Programmes in accordance with the Choice Based Credit System (CBCS). Up to 2017-18 the institution was a co-education institution. The establishment of a separate government degree college exclusively for women in the academic year 2016-17 had a considerable impact on the admissions of the institution. But still it could attract 814 students during the academic year 2020-21.

The institution has been following the curriculum prescribed by Osmania University, Hyderabad ever since its inception in 1997. The university also issues an almanac in the beginning of every academic year specifying the dates of commencement and last date of instruction, conduct of examinations, both internal and term-end as well as term vacations. As some of the members are the Members of Board of Studies of various departments of the affiliating university, i.e. Osmania University, the academic requirements such as introduction of new courses are well represented at the University level. The institution devises an academic calendar of its own in consonance with the almanac of the affiliating university and the calendar issued by the Commissionarate of Collegiate Education (CCE), Telangana State. The faculty of the institution prepare their respective departmental plans and individual academic plans to achieve the desired goals and objectives. The courses concentrate on experiential learning through Field Work, Seminars and Student Study Projects. Academic flexibility is provided by way of offering options to choose electives in most of the core papers. The teaching learning process is augmented with various other courses as Communication Skills and Basic Computer Skills as well as Courses related to Commerce and Accountancy, under the auspices of Telangana Skill and Knowledge Centre and the English Language Lab. All the documents related to all the exams - both internal and term-end - are maintained by the departments concerned as well as by the Examination Branch. The results are analysed to find out slow learners so that they can be provided with remedial teaching.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/58760.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Government Degree College Gajwel strongly believes in the productive contribution of its Academic Calendar in continuous supervision, monitoring and guidance of students and staff for effective academic atmosphere in the college. To that end, in the beginning of every academic year, the Commissionerate of Collegiate Education (CCE), Telangana State issues Academic and Activities Calendar specifying timeline for both academic and other co-curricular and extracurricular activities scheduled for the year. In addition, the affiliating university, i.e., Osmania University also issues an almanac with the details of various types of assessment, such as Internal Assessment Tests, and Practical and Semester-end Examinations as part of the Continuous Internal Evaluation (CIE).

Therefore, our College prepares an Academic Calendar in consonance with the Almanac of the university and the Academic and Activities Calendar of the CCE strictly adhering to the examination schedule specified therein. The College also follows a standard procedure to implement the Academic Calendar. The Academic Coordinator will look after the scrupulous implementation of the well-defined college academic calendar. In deed this calendar is prepared with the tentative dates of conduct of all the events mentioned. Hence the college academic calendar plays pivotal role in promotion of healthy academic culture in the college.

The academic departments of the College and teachers plan their teaching and other related academic activities according to the college Academic Calendar so as to organise the Internal, Practical and the Semester-end examinations as specified by the affiliating university. Similarly, the students also prepare for the examinations by keeping the calendar in mind. Considering the importance of the Academic Calendar in the academic progress of the students, the Principal places the Calendar on the College website.

For effective implementation of the college Academic Calendar and the productive conduct of the events mentioned in the calendar without any deviation, college level monitoring committee is constituted with good number of senior faculty as members. This committee regularly supervises, coordinates and monitors the activities. Enquiring syllabus completion, conduct of academic oriented events, arrangement of remedial classes, encouraging departments to design certificate and value-added courses are some of the prominent initiatives of this committee.

While preparing this academic calendar, the college thoroughly discusses every possibility to conduct various activities so as to benefit the students at utmost level. During the academic year, if any activity, mentioned in the calendar is not conducted on any unavoidable circumstance, the same will be performed in the coming days with at least one-week prior information to the students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/58760.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

8

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Creating gender awareness, especially among young adults is the need of the hour in today's gender biased society. The Government Degree College Gajwel is well prepared to address any gender sensitive issue within the campus. For this a Skill Enhancement Course (SEC) on Gender Sensitization has been incorporated into the curriculum. Programs related to gender sensitisation are

conducted on a regular basis to sensitise the young boys and girls to create a positive approach and respect to the rights of girls. Every effort is made to provide guidance to the students with regard to gender issues through group discussions, debates and activities. Thus the institution ensures that students understand and respect the cultural diversity in the society. The members of faculty guide the students to become gender sensitised individuals which is essential for the inclusive and holistic development not only of the institution but also the nation.

When it comes to women empowerment, it can be achieved by equipping women with the knowledge of the laws that are made to protect them. The Women Empowerment Cell (WEC) of the college organises various activities such as Legal Awareness Campaign to create and enhance the sense of self confidence among girl students. It is ensured that even the boy students take part in the program as it is they who have to know how to empower their counterpart students with education and social respect. The Internal Complaints Committee (ICC) co-operates the WEC in arranging programs in this regard.

The College ground is fully filled with trees. We have a team of teachers, who regularly monitor the garden maintained by students. Clean and green programs are conducted regularly to maintain green and healthy environment of the college campus. Under the green initiatives and waste management as already pointed out, paperless office correspondence (partially) is being carried out. In the classrooms most of the solid waste is in the form of papers. Paper waste causes release of methane which in turn causes damage to the people's health. In order to avoid this, the students are taught with the help of ICT techniques and also video lessons. As a part of green initiatives and beautification of the campus, potted plants are placed in the front yard of the campus. Plants with flowers are adding beauty and serenity of the campus. And thus, the institution believes in the harmony of nature and human race.

The institution gives top priority to character building of the students. In order to achieve the objective, measures such as the course such as Human Values and Professional Ethics (HVPE) has been introduced and well received by the students and teachers. Similarly, the college publishes a Handbook for Code of Conduct for the Stakeholders useful information pertaining to the college, including the rights and obligations of the stakeholders. Thus the college integrates various essential human elements into the curriculum.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution	**B. Any 3 of the above**

from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/58773.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/58773.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

255

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

244

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Most of the students joining the Government Degree College (GDC), Gajwel belong to varied backgrounds with different academic standards. Appropriate strategies are drawn and deployed by the college to bridge the knowledge gap of the enrolled students to enable them to cope with the programme of their choice. Initially, the institution assesses the learning levels of the newly joined students by conducting subject –wise slip tests to gauge the previous knowledge in each subject in the chosen programme. The slip tests act as baseline tests which can give a cursory understanding of the level of previous knowledge of a particular student in a particular subject. These tests are conducted for the first year UG students in the first month of their admission in the college and mostly before the commencement of the programme. For instance, if a student from science stream in Intermediate or +2 level takes admission in the Arts (B.A.), he or she is given bridge course providing basic concepts of the subjects, such as history, economics, public administration, political science. Similarly, the students from non-commerce background are provided with a bridge course in commerce so as to enable them to deal with various concepts in commerce. In the same manner, if a student from mathematics background in Intermediate joins B.Sc. (BZC), s/he is provided with the classes in bridge courses in Life science subjects. Subject wise bridge courses are conducted to help and enable them in coping with the challenges they face in learning a particular subject in the initial stages of the programme of their choice and also to enhance their knowledge and interest.

Similarly, the institution is conscious of the special educational/learning needs of both the advanced learners and the slow learners. The college identifies the educational needs and responds to them by organising special programmes for both the advanced learners and the slow learners among the first (from the

semester II), the second and the third year students. Advanced and slow learners are identified from amongst the first year (from Semester II), second year and final year students on the basis of their performance in the previous semester-end external examinations. The advanced learners and the slow learners are identified on the basis of their performance in the internal and external examinations and also through observation by question, answer method and assessment in the classrooms.

For the advanced learners, special educational programmes such as Jignasa, Student Seminars, Students as Teacher, etc. are conducted. Jignasa-the Students Study Projects is a flagship programme initiated by the Commissioner of Collegiate Education (CCE), Telangana State and organized every year at college level, district/cluster level and state level. A group 5-6 students under the guidance of a teacher present study project at various levels and the winners at the state level are given Rs.30,000/- (Rs.25,000/- for students + Rs.5000/- for the Supervising teacher). In the year 2018-19, and 2019-20 the students from the institution won the first prize in the Botany subject. Similarly the advanced students are also encouraged to participate in the student seminars where they present seminars in the classroom. Some advanced learners are also trained to participate in Student as Teacher programme in which the student so selected acts as a teacher and presents a lesson on the T SAT, the state's educational channel. They are encouraged to participate in debates, group discussions, and quiz competitions, etc., which are regularly organized by the members of the faculty.

Likewise, the slow learners are identified based on their performance in the previous external examinations. Remedial classes are conducted for the first year (in the Semester II), the second year and the final year students on the basis of the marks they secured in the previous semester-end examinations. Revision classes are conducted for slow learners of all the classes towards the end of each semester / academic year, after identifying them through internal examinations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
255	18

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution strongly believes in the democratization of classroom in which every teaching-learning activity is revolved around the students, the most important stakeholder of the education system. In order to put the democratic principle into practice, the institution follows the student-centric methods and related the pedagogical practices in the classroom and outside of it. The student centric methods followed in the college provide the learners with the experiential learning, participative learning and problem-solving skills useful for enhancing learning experiences for them. These practices ensure the interactive, participatory, Collaboratory learning experience to the students.

Experiential Learning: The institution is with belief that the learning is best possible when the learners are provided with the experience of the phenomenon to be learned. The laboratories of the college are well-equipped in order to provide the experiential learning to the students. Similarly, filed strips, student study projects, and other avenues are extensively organised. The four NSS Units of our college are the platforms for the students to experience the prevailing conditions in the society, especially in the villages. The NSS units adopt a village each for their Winter Special Camp every year and camps there with 50 volunteers each. The experience that the volunteers gain will help them learn things in better and quicker way.

Participative Learning: The institution has provided all possible support structures and systems for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students. The student seminars, study projects, students as a teacher programme, science fair, poster presentation, group discussion, pair work, etc., are extensively used to make the teaching learning more participatory.

Problem Solving Methodologies: The very objective of the education, i.e., teaching learning processes is to identify the problems that the society at large encounter and provide the possible solutions for them. The Government Degree College, Gajwel has been taking all possible measures in order to provide the students the opportunities where the learners get a chance to develop the problem-solving skills. Classroom debates, mock polls, group discussions, students organizing programs in the college etc., are widely practised in the college to develop the problem-solving methodologies. The Jignasa-Student Study Projects which is the flagship program initiated by the Commissionerate of Collegiate Education (CCE), Telangana provides an opportunity to the young and adult learners to participate in the study of a problem and come up with their own solutions for them. A Group of students under the guidance of Ms. Rafia Khanam, Assistant Professor & the In-charge, the Department of Botany won the first prize at the State level for their study project on 'solid waste management' in Siddipet town for the Academic Year 2018-19 and again won the first prize in 2019-20 for Jeevaamrutham: A Boon for the Farmers.

As part of the MoU with the IIT Mumbai, the institution provides online courses- MOOCs for its students which will make them independent learners which encourage independent learning among the learners. The institution ensures student centric learning like group discussions, peer teaching, co-operative learning where advanced learners teach the slow learners under the guidance of their teachers.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has equipped with all 17 ICT enabling classrooms, seminar hall, laboratories and four digital classrooms and one virtual classroom which play pivotal role in creative and innovative teaching learning processes. There are 4 smart classrooms and all are working and condition and being used by teachers. PPTs, YouTube videos, smart phones for teaching learning are some of the other innovative methods adopted in the college.

During COVID-19 pandemic situation, all the mambers of the faculty used the online teaching apps such as ZOOM, Google Classroom, Webex,etc., for reaching out to the students and getting them engaged in the learning process.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

18

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

18

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc.

/ D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

61

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As an important task and productive educational strategy, the Government Degree College Gajwel too adopts the Continuous Internal Evaluation (CIE) System to value all components and aspects of students' growth and development on continuous basis throughout the academic year. It strongly believes in establishment of robust Mechanism of internal assessment is transparent and with variety of initiatives. It also considers with great respect that the fair and equitable internal assessment with well-versed methods, techniques and tools certainly boosts the morale and confidential levels among the students.

As part of the Continuous Internal Evaluation, the Evaluation

process includes both internal assessment, semester-end examination. The evaluation of the answer scripts of the internal assessment tests is carried out by the college and the of the semester – end examinations by the affiliating university. After evaluation, the answer scripts are distributed among the students for their feedback and transparency in evaluation, besides displaying their marks on the notice boards.

The college Examination Branch deals with all types of examinations and evaluation both internal and external and strictly adheres to the evaluation schedules prescribed by the affiliating university in its almanac. All departments also have WhatsApp groups in which their students, staff and college administrative people are members. Hence the institution encourages the departments to post the required information such as assignments dates, internal examination schedules, university circulars besides staff prepared subject related handouts. The college has established a transparent and robust internal assessment mechanism for effective and efficient service delivery.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Government Degree College Gajwel has established an amicable and accessible mechanism to address the grievances related to various examinations conducted internally and externally. A senior faculty member as the coordinator and some members of both teaching and non-teaching staff as members, an Academic & Examination Committee is constituted which organizes various awareness programs in the form of Orientations, short talks, interactive sessions and open grievances resolving sessions for the students in the area of academics in general and examinations in particular. This committee or branch is part of the Class-wise WhatsApp groups to share the students' related information such as examination fee dates, results announcement date, declared results particulars and other. The hard copies of the same are also pasted on the notice boards of the college as well as departments.

The committee has broadly categorized the examination related grievances in to four: before examination, during examination,

after declaration of results and errors on certificates. Generally, students come with the grievances such as not paying fee within the university stipulated time, filling up of their examination applications with wrong or insufficient data, not enclosing required documents with the application form and not submission of the application form before the due date etc. The committee addresses their issues individually, asks the college teaching and non-teaching staff to educate the students in this regard and help whenever students approach them. If certain grievances are to be resolved at university level, committee with due permission of the Principal, will correspond with the authorities of the university concerned to resolve the problem. Some times with a special messenger, grievances will be brought to the notice of the university authorities.

Regarding the grievances arise during the examination period like, issue of unrelated question papers, supply of improperly printed question papers, wrong seating arrangements, impersonation, appearance of out of the syllabus questions etc., will also be addressed appropriately. Consulting university authorities, approaching nearby colleges either in person or on phone and usage of other means of succour will also be included to resolve the grievances of this category. Grievances of students after declaration of their results pertaining to internal as well as external examinations, examination committee will ask the students to submit their grievances in written to the committee. If they are to be addressed at the college level committee itself solves them, otherwise extends correspondence with the affiliating university until the amicable solution is derived. At this stage generally students will come with the issues such as wrong results, under valuation of their answer scripts, wrong printing of marks on their marks memos etc. for these, the examination committee will ask the students to submit an application for revaluation, photo copies of valued answer scripts. For internal examinations valued scripts will be issued to the students for their personal verification. The awarded marks of the same will also be pasted on the departmental notice boards.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are initially prepared at department and approved in their respective department level staff meetings. Then the Staff Council will make thorough discussion on each and every objective and outcome of the program, program specific and course. After appropriate suggestions, modifications and constructive changes are made, in charges are advised to resubmit the modified documents of the same in hard and soft form. The hard copies will be photocopied and circulated among the respective faculty members and soft copies are uploaded for display in the College website.

For useful and effective communication to the students, again all the staff members are asked to explain them in the class rooms at the time of commencement of the semester itself. Frequently, the teachers also exchange their views in this regard with students and infuse them with positive insights. Following is the process of identification, formulation and communication of POs, PSOs and COs for all programs offered by the Institution to the students. It also includes the approach and procedure to state and display them on the college website and communicate to teachers and students reachable.

Step-I: College Principal in consonance with the IQAC and Academic Coordinators conducts a meeting with all the teaching staff and inculcate the interest, importance and process of preparation of POs, PSOs and COs.

Step-II: Identification of Program outcomes, program specific outcomes and course outcomes for all programs and disciplines at department level.

Step-III: Department in charges will submit those documents in the Staff council meeting, wherein they will be thoroughly and meticulously discussed and offered constructive suggestions and inputs by the council members together, so as to strengthen them for better useful to students.

Step-IV: Photocopied Copies of the approved POs, PSOs and COs will be finalized and circulated among the respective faculty members and soft copies are uploaded for display in the College website.

Step-V: Periodical analysis on effective implementation of POs,

PSOs and Cos is conducted periodically in coordination with all the departments in charges by the college principal for achieving them. If any laps or gaps are located, they can be addressed amicably.

Step-VI: For further improvement of the POs, PSOs and Cos, they can be shared with the university authorities, academicians, parents, industry people and other stakeholders of the higher education. The constructive and contributing inputs received can be incorporated in the document and the same additions will be informed to the students and staff with the instructions.

Step-VII: Finally, feedback on effective implementation, impact on students' academic results and generation of employment opportunities with the POs, PSOs and COs is collected, analysed, improved and communicated again to the teachers, students and other monitoring members of the POs, PSOs and COs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/8909.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Program outcomes, program specific outcomes and course outcomes for all programs offered by the Government Degree College Gajwel can be positively attained by effective implementation of strengthened mechanism. The college monitors and evaluates the degree of attainment of POs, PSOs, and COs by comparing them with the predetermined targets. Then their evaluation process will be undertaken at various levels, such as department level, in general staff meeting and finally in college staff council, which is the apex body for academic aspects. The evaluation process of POs, PSOs and COs of the college is lucidly presented as under.

- Students' performance in terms POs, PSOs, and COs is evaluated individually, class wise and even program wise.
- While evaluating POs, PSOs and COs of the college, university prescribed norms, CCE initiated procedure and institutional code of evaluation are strictly followed.

- In the course of evaluating the attained POs, PSOs and COs of the college, close monitoring of students' activities is done by the class wise mentors.
- Active participation of the students in the co-curricular and extra-curricular activities, NSS & NCC programs, class room centred group discussions, quiz, elocution events are other parameter of evaluation.
- Regarding evaluation of curricular aspects, slip tests, unit tests, assignments, internal assessment tests, examinations and performance in external or university examinations are taken in to account. Then the evaluated results are communicated to the concerned department in charges and also reviewed in the staff council meeting.
- Students' performance in the games and sports are also evaluated based on their participation in the events at various levels like district, state and national. Students achievements in these events are the creations to evaluate their POs, PSOs and Cos.
- Empirical method is another tool to evaluate the POs, PSOs and COs of the college in relation to students' performance and attainment.
- Short surveys, feedback collection and mock interviews are other methods of evaluation.
- Students' employment for past few years, their research contribution in any scholastic form, initiatives and participation in social awareness activities and knowledge over government schemes, etc., are also evaluated based on their credentials and supportive documents.
- Students competencies, i.e., knowledge, abilities, skills over POs, PSOs and COs are also evaluated by the class in charges or mentors based on students creative, innovative and critical thinking.
- Finally, at the end of each semester, the principal, in association with the Academic and the IQAC Coordinators conducts a detailed meeting to make constructive review on attainment of POs, PSOs and COs and the applied mechanism for their evaluation. The positive outputs derived thereon can be inked and communicated to all the staff members of the college. Action plan for further improvement of this evaluation mechanism of attained POs, PSOs and COs of the college is also prepared well in advance and circulated among the staff.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/8909.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

80

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://ccets.cgg.gov.in/Uploads/files/buttonDetails/58785.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

2

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	https://gdcts.cgg.gov.in/OtherPages.edu?page=getSubMenus&centreId=89&id=1449

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Research is the basis of anticipation of future problems and a source of ideas and solutions to these problems. With same spirit, the Government Degree College Gajwel works towards creating a conducive environment in which ideas generate and take concrete shape. The college is with firm belief that the young minds are the repertoire of new ideas and can be nurtured through providing with enough support in the form of enabling systems. For this to happen, the institution has initiated/has been taking the following measures:

1. The college established an institutional level Research Committee with a senior member of the faculty as the coordinator and other teachers, preferably those who have substantial research experience as members, has been helping the faculty and students in the field of research. The Committee which monitor and guide the faculty on research. The committee encourages the faculty to take up research work, register for Ph.D. and take up research projects. As the result, six of the teachers are presently pursuing their Ph.Ds. and five Minor Research Projects (MRPs) got sanctioned and got completed during the last five years.

2. For the benefit of the students and teachers who are interested in research, the Research Committee has drafted a Code of Conduct which is available in the institution's website offering free anti- plagiarism service for the needy.

3. The college has established all the science laboratories modelled on the labs of the BITS Pilani, a premier educational institution in Hyderabad. And the labs are augmented every year with the required equipment.

4. The proposal to establish the "Central Research Laboratory" (CRL) with the RUSA fund has been sent for the higher authorities. The primary objective of the Central Research Laboratory is to create an enabling environment in the college for research and innovation. The institution hopes that the proposed CRL can act as an incubation centre where ideas germinate, take concrete shape and create new knowledge which can be transferable for finding solutions to the societal issues.

5. The Jignasa-the Students Study Projects, a flagship program initiated by the Commissionerate of Collegiate Education (CCE), Telangana State has been an annual program that provides the young students a platform that nurture the inquisitive minds of the young learners. Under the Jignasa, each department is supposed to prepare a student study

project with a group of 5-6 students under the guidance of a teacher of the department. After scrutiny at the college level and cluster level, the student study projects are sent for the state level competition. The best project in each subject are awarded with the cash prize upto Rs.30000/- and felicitation at a grand finale. The group of students from the Department of Botany of the college won the first prize for the academic year 2018-19. Similarly, the study projects from the Department of Botany and Biotechnology have been selected for the state level competition for the academic year 2019-20 at the time of preparation of this SSR.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://gdcts.cgg.gov.in/OtherPages.edu?page=getSubMenus&centreId=89&id=1449

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	https://gdcts.cgg.gov.in/OtherPages.edu?page=getSubMenus&centreId=89&id=1449
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Government Degree College, Gajwel, Siddipet District, Telangana extends its services to the neighborhood community and

sensitize students towards social issues as well as holistic developments. These activities create awareness about social awareness and develops overall holistic approach to the life that makes a good citizen.   The college has conducted many events to sensitizing the students towards the social services.

The college has 4 NSS units of with 200 students enrolled in it. The NSS units works with motto of "Not me but You". The NSS units initiates extension activities with focusing on social and holistic issues. The units conducted many activities like voter enrollment programme at institutional level as well by visiting nearby villages practically. The college NSS units and departments regularly conducts Swachh Bharath programme at college campus. The Government of Telangana introduced the " Telanganaku Harithahaaram" where studetns actively involved in plantation programmes. The NSS units and life science department regularly conducts AIDS awareness rally's to create awareness. The college also conducts the blood donation programmes in association with the local Government hospital and Charitable trusts where the students and faculty members are participated enthusiastically.

The institute also organized various sensitizing programmes on various issues. The institute organised one National seminar on Gender Sensitization to create awareness about the women protection acts, celebrates woman equality day, national youth day, Road safety week, organ donation camps, cancer awareness programmes, legal rights for citizens also conducted. The college also conducted a one day seminar on "Biodiversity act 2002" in association with the Biodiversity Board Telangana to students and village sarpanch to train and impart the knowledge about the rules of act and its benefits to the village or community.

The NSS units also manages water pit harvests in the college campus. The institute sensitizes students water conservation programmes and its roles. The NSS units also conducts the independent day celebrations and rally's which promotes the national integrity. Every year college also conducts Yoga day celebrations, Mock assembly, National youth day etc.

File Description	Documents
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/13945.pdf
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

30

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Government Degree College, Gajwel

Siddipet District, Telangana

Physical, Academic and Support Facilities available in the Institution

The policy of the Institution is to provide adequate infrastructure that facilitates teaching and learning. Accordingly, the institution tries its best to provide necessary infrastructure for the smooth run of academic activities. For this the institution has a committee to review the physical infrastructure which meets periodically. The committee suggests policies and initiatives to be taken up by the institution. The institution also gives priority for the creation and enhancement of infrastructure in annual budget allocation. The college was shifted from the old premises to the newly constructed building located in the Boys' Educational Hub in Survey No.68, Sangapur Road, Gajwel, during the Academic Year 2017-18 in the month of October. The new building has three floors, one ground floor and two upstairs. Each floor has a carpet area of 30,320 square feet in each floor, making 90,960 square feet altogether. There are 65 spacious well- ventilated and well-furnished rooms in all.

For the optimum utilization of the resources in the institution, various committees have been constituted comprising the Principal as the Chairman, senior members of the faculty as Conveners, other teachers and some students as members. These committees meet on regular basis to discuss issues related to their respective committees so as to ensure the optimum utilization of the facilities on the campus. In order to utilize the facilities to the maximum extent, the representatives from students are nominated as members on each of these committees. Support facilities, such as hostel accommodation, are provided to the students. Students hailing from far off places are given priority while allotting accommodation. Healthcare facility is available to the students. The services of the doctors available locally are utilized to create health awareness among students. The in-charge of each facility (In-charges of the Departments, Librarian, Physical Director, etc.) maintains stock and accession registers.

These registers are verified annually by the Annual Departmental Verification Committees. These Committees are constituted from the members of faculty related to other departments. The following table shows the physical, academic and support facilities available in the institution.

Physical, Academic and Support facilities

available in the college

Sl. No.

Name of the Facility

Available facilities in Number

1

Lecture Halls

26

2

Department-wise Staff Rooms

10

3

Digital Classrooms Equipped with an LCD projector each

04

4

Virtual Classrooms with Projector and Interactive Set up

01

5

Computer Labs (with 96 computers)

02

6

Commerce Computer Lab (with 17 computers)

01

7

TSKC Lab and English Language Lab (with 40 computers)

01

8

Library (3 computers)

01

9

Reading Room

01

10

Information Centre for Students (in the Library with 5 computers)

01

11

Conference Hall (Equipped with LCD Projector and Audio System)

01

12

Laboratories

12

13

Games and Sports Office

01

14

Indoor Games Room

01

15

IQAC Office

01

16

Gymnasium

01

17

Examination Branch

01

18

Dr BRAOU Centre

01

19

Administrative Office

01

20

Principal's Chamber

01

21

Girls' Waiting Room

01

22

Rest Room

01

23

Store Rooms

03

24

MANA TV/ TSAT Hall

01

25

NCC Room

01

26

NSS Room

01

27

Fire Safety Devices

06

28

RO Plant

01

29

Inverters

05

30

Toilet Blocks with running water facility

10

31

Ramp for PWD Staff/Students

02

32

Lift Facility

01

33

Cafeteria

01

34

Crowd Management Steps

01

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/8866.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution strongly believes that education is all round development of the student. Therefore, sports and games are given utmost importance on par with the academics. For this, the institution has an exclusive department for sports and games. To ensure the mental as well as physical health of the students, training in various games and sports is imparted. In order to achieve this, outdoor games such as Volleyball, Kabaddi, Kho-Kho, Shuttle Badminton, Ball Badminton, Tennicoit, Table Tennis, Caroms, Chess etc. Coaching in athletics such as Shot-Putt, Javelin, Discuss Throw, High Jump etc is given on a regular basis. In addition to these sports and games, training in Yoga and Meditation also is given to develop a sound mind, body and soul.

The institution has a four-stationed gym, Treadmill, Exercise Cycle, Dumb bells, Bar bells etc. A separate room for indoor games is allocated in addition to the gym. Yoga and meditation are carried out in the open place within the building under the guidance of the Yoga Trainers available in the town. International Yoga Day is celebrated every year on 21st June.

To encourage the students to participate actively in sports and games, competitions are held in various events, especially on national festivals like Independence Day and Republic Day. In the past six years, an amount of Rs.4,44,609/- has been spent towards sports and games in the college.

Cultural Committee of the college conducts competitions in various categories such as singing, dancing, painting, mime, drama, mimicry, elocution, debate, group discussion, essay writing, quiz etc. Students represent the college in the State Level literary and cultural competitions 'Yuvatharangam', organised by the Commissioner of Collegiate Education. The Institution takes pride in stating that it has secured prizes in various categories in Yuvatharangam-2018.

The college boasts of having a well-equipped seminar hall, with a seating capacity of 400 people. It forms the platform for all the literary and cultural activities and competitions. A state-of-the-art multi storied auditorium with a capacity of 2000 people is under construction. It is estimated at the cost of about 8.6 crores and is expected to be available by the end of 2022.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/8866.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

17

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/58794.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

40.37

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Government Degree College, Gajwel

Siddipet District, Telangana

Library

The college library was established in the year 1997 in the old building at Gajwel with one Main Hall and a corridor as Reading Room. Now, it is situated in two spacious, well-ventilated halls with a separate Reading Room in the new premises of Educational Hub (boys), located on the Sangapur Road, Gajwel.

The main library includes the Reference Section, Textbook Section, P.G. Section, Internet and Reprography Section and Circulation Counter. A separate spacious Reading Room is for the Newspaper and Periodicals.

Library is the heart of an educational institution and the Government Degree College, Gajwelis subscribed to this fact and is constantly upgraded with latest books, magazines, journals, etc. Keeping in mind the techno-savvy generation of learners and their interests, the college library is partially automated with SOUL 2.0 Software of UGC INFLIBNET, and now running the cataloguing, classification and OPAC module. The institution has also subscribed membership of NLIST which gives access to various e-learning resources such as Shodh Sindhu. This enables the students and staff access to e-books and e-journals in the library. The e-books and e-journals can also be accessed remotely.

According to Margaret Fuller, "Today a reader, tomorrow a leader". In order to encourage the students to become a good reader and later on in their life a good leaders, the institution is planning

to subscribe to many more e-resources and also to get the library fully automated in the coming year.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/13937.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

5000

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

15

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college is conscious of the growing needs of the students and always comes forward to fulfil their requirements. For this purpose, the institution constantly upgrades it IT facilities such as number of computers per student, internet facility, establishment of digital classrooms, virtual classrooms. The college has a media centre with lecture capturing facility. The number of Information and Communication Technology (ICT) enabled teaching learning facilities including classrooms, seminar halls and the other academic facilities has now increased to 17 compared to just one in 2013.

There are Five spacious and well ventilated computer labs in the college. The TSKC lab which offers courses in computer skills is equipped with power backup. We have a reasonably good number of computers – as many as 159 in all. In order to provide high speed internet facility to the students and teachers, the institution has subscribed to internet connection with 2Mbps initially, which continued up to 2017. Ever since a speed of 10Mbps was made available by the service provider we subscribed to an enhanced speed of 10Mbps. This year it was enhanced speed of 50Mbps as when the facility was made available by the service provider.

There are 4 digital classrooms, one each for sciences, arts, commerce and one for general classes. We also have one virtual classroom with lecture capturing facility as mentioned earlier. The lecture delivered in the virtual classroom can be viewed by the students of any other Degree College across the state.

The internet access is open to everyone in the institution. To ensure uninterrupted connectivity, about 6 routers are installed covering the entire building. The password of the wi-fi is displayed in a prominent place in the building.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/58794.pdf

4.3.2 - Number of Computers

159

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	**C.10 - 30MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

9.86

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The policy of the Institution is to provide adequate infrastructure that facilitate teaching and learning. Accordingly, the institution tries its best to provide necessary infrastructure for the smooth run of academic activities. For this the institution has a committee to review the physical infrastructure which meets periodically. The committee suggests policies and initiatives to be taken by the institution. The institution also gives priority for the creation and enhancement of infrastructure in annual budget allocation. The college was shifted from the old premises to the newly constructed building located in the Boys' Educational Hub in Survey No.68, Sangapur Road, Gajwel.

The new building has three floors, one ground floor and two upstairs. Each floor has a carpet area of 30320 sft in each floor, making 90,960 sft altogether. There are 64 spacious well-ventilated and well-furnished rooms in all. Lecture Halls: 26 Department staffrooms: 10 Digital classrooms: 04 Equipped with an LCD projector each Virtual classrooms: 01 with projector and interactive setup Computer labs: 02 (with 96 computers) Commerce computer lab: 01 (with 17 computers) TSKC Lab and English Language Lab: 01(with 40 computers) Library: 01 (3 computers) Reading room: 01 Information Centre for students:1 (in the library with 5 computers) Conference Hall: 01 (Equipped with LCD projector and audio system) Laboratories: 09 Games and Sports office:01 Indoor games room: 01 IQAC Office: 01 Gymnasium: 01 Examination Branch: 01 Dr BRAOU: 01 Administrative Office:01 Principal's Chamber:01 Girls waiting room: 01 Restrooms: 10 Store rooms:03 Mana TV/ TSAT Hall:01 NCC Room: 01. The maintenance of such a huge building which houses more than 23 classrooms and about 40 rooms meant for various other purposes is looked after by the GADA(Gajwel Area Development Authority).

For the optimum utilisation of the resources in the institution,

various committees have been constituted comprising the Principal as the Chairman, senior members of the faculty as Convenors and other teachers as members. These committees meet on regular basis to discuss issues related to their respective committees so as to ensure the optimum utilisation of the facilities on campus. In order to utilise the facilities to the maximum extent, representatives from students are nominated as members in each of these committees. Support facilities such are hostel accommodation is provided to the students. Students hailing from far off places are given priority while allotting accommodation.

Healthcare facility is available to the students. The services of the doctors available locally are utilised to create health awareness among students. The incharge of each facility (Librarian, Physical Director etc) maintains stock and issuance registers. These registers are verified annually by the Annual Departmental Verification Committees. These Committees are constituted by members of faculty related to other departments. The Academic Audit Cell of the affiliating university inspects all the records annually. The university renews affiliation to the existing courses and sanctions new courses based on the report of the Audit Cell. Apart from this, the Academic Guidance Cell of the Commissionerate of Collegiate Education(CCE), Telangana State conducts academic audit every year to ensure the optimum utilisation of the resources.

For the optimum utilization of the resources in the institution, various committees have been constituted comprising the Principal as the Chairman, senior members of the faculty as Conveners, other teachers and some students as members. These committees meet on regular basis to discuss issues related to their respective committees so as to ensure the optimum utilization of the facilities on the campus. In order to utilize the facilities to the maximum extent, the representatives from students are nominated as members on each of these committees. Support facilities, such as hostel accommodation, are provided to the students. Students hailing from far off places are given priority while allotting accommodation. Healthcare facility is available to the students. The services of the doctors available locally are utilized to create health awareness among students. The in-charge of each facility (In-charges of the Departments, Librarian, Physical Director, etc.) maintains stock and accession registers. These registers are verified annually by the Annual Departmental Verification Committees. These Committees are constituted from the members of faculty related to other departments. The following table shows the physical, academic and support facilities

available in the institution.

Library is the heart of an educational institution and the Government Degree College, Gajwelis subscribed to this fact and is constantly upgraded with latest books, magazines, journals, etc. Keeping in mind the tech-savvy generation of learners and their interests, the college library is partially automated with SOUL 2.0 Software of UGC INFLIBNET, and now running the cataloguing, classification and OPAC module. The institution has also subscribed membership of NLIST which gives access to various e-learning resources such as Shodh Sindhu. This enables the students and staff access to e-books and e-journals in the library. The e-books and e-journals can also be accessed remotely. The number of books is increased every year by purchasing hundred books. The Library Committee looks after the purchase of books and subscription of periodicals and journals. The Committee under the chairmanship of the Principal and other staff members also look after the weeding out of the books.

As the institution strongly believes that education is all round development of the student sports and games are given utmost importance on par with the academics. For this, the institution has an exclusive department for sports and games. To ensure the mental as well as physical health of the students, training in various games and sports is imparted. In order to achieve this, outdoor games such as Volleyball, Kabaddi, Kho-Kho, Shuttle Badminton, Ball Badminton, Tennicoit, Table Tennis, Caroms, Chess etc. Coaching in athletics such as Shot-Putt, Javelin, Discuss Throw, High Jump etc is given on a regular basis. In addition to these sports and games, training in Yoga and Meditation also is given to develop a sound mind, body and soul. The Sports & Games Committee oversees the conduct of sports and games in various categories.

Annual Stock Verification Committee verifies the stock in various laboratories and submits the compliance report to the Principal every year.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/37399.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

302

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**D. 1 of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**E. None of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

2

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

5

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Government Degree College Gajwel constituted the Student Council comprising 7 Members out of which four are girls. The students are nominated by the Principal of the college taking into

view of their commitment to study and participation in various curricular and extracurricular activities. The Council takes part in the planning and execution of most of the events like sports and cultural meets and Clean and Green activity etc. The college believes in inclusiveness in the administration for the development of the institution. Students from various social and economic backgrounds are made part of each and every aspect of the institution. The student members contribute to the smooth functioning of the college by attending all the meetings and voicing the views of the student fraternity. As a whole the Student Council plays the role of a bridge between the college and the students.

The college believes in giving equal opportunity to the students in supporting the authorities and the faculty and in smooth functioning of the college. Students act as members on various academic and administrative bodies. In each committee, besides, principal and teachers (as convenor and members), a student also represents the entire student community. These committees meet periodically under the Chairmanship of the Principal. Sometimes, they meet whenever there is a specific activity related to the purview of the committee. The following are some of the committees with student representation:

1. Internal Quality Assurance Cell (IQAC): The members of the committee participate more actively than the rest of the students starting from making arrangements till the valedictory.
2. NAAC Committee: The NAAC Committee is constituted especially with reference to the NAAC accreditation process. The members' participation is highly useful in administering questionnaires such as Student Satisfaction Survey.
3. Library and Reading Room Committee: It offers suggestions in the selection of periodicals to be subscribed and books to be purchased on the basis of the views expressed in their classes. It also ensures proper discipline is maintained in the Reading Room.
4. Parent-Teacher Committee: The members of the committee coordinate between the institution and the parents and assist the faculty in conducting Parent-Teacher meetings.
5. Games & Sports Committee: It helps the Department of Physical Education in organizing of various sports and games events on the occasion of national festivals such as Independence Day and Republic Day.

Similarly, the student members of various committees work

proactively with regard to the committees such as Audio-visual Committee, Library Fee Committee, Literary and Cultural Committee, Timetable Committee, Academic/Examination Committee, Magazine Committee, Anti-Ragging Committee, Women Empowerment Cell, T SAT Committee. Further, student representatives are members of various Clubs such as Eco Club, Red Ribbon Club, Consumer Club and Cells such as Grievance Redressal Cell, Career Guidance and Employment Cell, Minority Cell, OBC Cell and SC, ST Cell. All these Committees/Cells work with a single mission – the prosperity and glory of the institution.

File Description	Documents
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/37399.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Government Degree College, Gajwel has an alumni association, i.e., The Old Students' Association" registered under Societies Registration Act (Reg.No. 764 of 2005). Alumni

Association usually meets annually and any time if need be.

The Executive Body of the Alumni Association

President : T. Hemanth Kumar

General Secretary : D. Ravinder

Vice – President : V. Praveen Kumar

Vice-President : Md. Sardar Khan

Joint Secretary : A.Raju

Joint Secretary : G. Narsimulu

Joint Secretary : T. Bhoomaiah

Treasurer : Guntuka Srinivas.

The registered alumni association initiates many activities thereby contributing for institutional, academic and infrastructure development of the college. The association interacts with college staff, students and even the parents. Over the years it has been helping in holding interactive sessions to motivate students regarding social adjustments. It has helped in expansion of the existing parking shed on the college campus. The association played a key role in the shifting of the college building to the new premises located in the Boys Educational Hub, Sangapure Road, Gajwel.

The members of the association spend every year Rs.24000/- towards Cash Prize and Gold Medals for the Toppers in the university examinations. During the meeting on 26.08.2018, the members assured of extending all possible help to the college during the 3rd Cycle assessment and reaccreditation. During the NAAC Peer Team visit to the college scheduled 27-28, August 2021, the association extended all possible help. It has also been instrumental in the increase the admissions of the college.

The College invites alumni and retired faculty to the college on various occasions such as the celebrations of Independence Day and Republic Day. Every year the institution obtains the feedback from the alumni members on curriculum and other aspects of the college. Their advice and help are taken in various developmental activities.

File Description	Documents
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/13953.pdf
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The motto of the institution 'thamaso ma jyothirgamaya', taken from the Shanti Mantra, means knowledge is the force that leads one from darkness to light – darkness symbolizing ignorance and light symbolizing enlightenment and emancipation. The goals and objectives aim at providing opportunities for accessibility, equity, employability for the emancipation of the individual and development of the nation. The institution also aims at inculcating human values among the students in order to make them as better and informed human beings.

The vision statement of the institution finds its reflection in each and every activity organized in the college. As stated in the vision statement, the institution has left no stone unturned in creating the state-of-the-art infrastructure with adequate classrooms, well-equipped laboratories, ICT enabled digital classrooms, virtual classroom, seminar hall, resource rich library, playground etc. More importantly, well-qualified, experienced, committed teaching and non-teaching staff is an asset

to the college. The extension activities organized by the four units of the National Service Scheme (NSS) provide the students the hands-on experience in the societal issues and problems and equip them with the service motto and transform them into potential leaders.

Various committees such as Staff Council, Academic and Examination Committee, Complaints Redressal Cell, Women Empowerment Cell, Internal Complaints Cell, Anti-ragging Committee, Jignasa (meant for student study projects) Committee and clubs such as Red Ribbon Club, Electoral Literacy Club under the Chairmanship of the Principal contribute in the implementation of the vision and mission of the college.

The college has a College Planning and Development Council (CPDC) and an Internal Quality Assurance Cell (IQAC) in which various stake holders act as members. The IQAC convenes meetings periodically to discuss all developmental activities including the framing of policies regarding quality initiatives and their implementation. The IQAC coordinates with the faculty in preparing annual curricular plans, teaching plans. It supervises the execution of these plans through periodic reviews and supervises the maintenance of academic records for effective evaluation of students. It also gives necessary suggestions for improving teaching learning process in the institution. The initiatives are put to discussion in the staff meeting. Thus, the Principal and faculty actively are involved in the discussion in policy formation and their implementation. The alumni association also actively takes part in the planning and development of the college.

Feedback from the stake holders – the students, parents, alumni and teachers - is obtained and analyzed for improving the quality of academic activity. A meeting of the Stakeholders is called for at the beginning of every academic year to prepare an action plan for the year.

The staff is encouraged to attend orientation courses, refresher courses, seminars, workshops, conferences. They are constantly encouraged to pursue research in their respective fields. The College Research Committee assists both the teachers and the students to take up research/ student study projects. As a result of this encouragement, the Student Study Project on 'Solid Waste Management' carried out by the Department of Botany secured first prize at state level during the academic year 2018-19. The same Department has won state First prize for Jeevamrutham: A Natural

Pesticide in Jignasa.

File Description	Documents
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/9543.pdf
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The leadership of the institution strongly believes in the principle of decentralization and participatory democracy in its function. In consonance with the principle, the college follows many practices to implement the leadership nurturing methods. The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution.

Various academic and administrative committees like Admissions Committee, Library Committee, Sports and Games Committee, NSS Committee, Discipline Committee, Scholarships Committee, Literary and Cultural Committee, TSKC Committee, Audio Visual Committee are constituted in the beginning of the academic year. The Principal is the Chairman of all the committees. The committees are constituted with the teachers as members and one of the senior teachers as the Coordinator/Convenor. All the teaching and nonteaching staff are members of at least one committee. It is ensured that representatives from students are nominated in each and every committee. The student representatives consult their fellow students and voice their opinions in the meetings of the committees. The views expressed by the students are given utmost priority in devising new policies. The Staff Council which is the apex committee in formation of policies and their implementation at the college level consists of all the senior members of the teaching staff. The Staff Council meetings are held periodically under the Chairmanship of the Principal.

Usually a senior member of the faculty is nominated as the Academic Coordinator to deal with academic activities and examination related work as per the almanac of the affiliating university. Another senior member of faculty acts as the Coordinator of the Internal Quality Assurance Cell (IQAC) to look

after the quality enhancing and sustenance initiatives including ICT enabled teaching in the college. The Principal in consultation with the committees takes decisions to improve teaching learning process. The Conveners of various committees coordinate and deploy activities pertaining to their respective committees.

The most senior member among the teaching staff is nominated as Vice Principal who looks after the college affairs in the absence of the Principal. The college works in the spirit of common and collective leadership and has put in place appropriate mechanism of decentralization and participative management to develop institutional leadership by nurturing the staff members as leaders.

The administration reviews its functioning by taking the views of the stakeholders – students, parents, alumni and teachers - through feedback and strives to improve from time to time.

File Description	Documents
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/37399.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

PERSPECTIVE PLAN

The Government Degree College Gajwel was established at Gajwel village in the erstwhile Medak district (now Siddipet District, Telangana State) on 27.08.1997 by the then State Government of Andhra Pradesh in order to provide educational opportunities to the rural youth who had hitherto been denied access to it. Having started with 92 students in the first batch during the Academic Year 1997-98, the institution is able to attract 814 students during the academic year 2018-19. Initially the classes were conducted in the temporary make-shift sheds in the old Revenue Office. later acquired its own campus in the heart of the Gajwel village (now a municipality) with near sufficient infrastructure and ran classes there till October 2017 when the college was shifted to the newly constructed building located in the Education Hub for Boys, in the Sangapur Road, Gajwel.

Having affiliated to Osmania University, Hyderabad, the institution academically functions within the broad framework of the instruction and curriculum formulated by the affiliating university. The college adheres to the administrative norms of the State Government. Presently it is offering B.A., B. Com, and B.Sc., with different specializations at the U.G. level and M.A. (Telugu), M.A. (Economics) and M.Com. at the P.G. level.

The institution has imbibed the vision and mission of NAAC with great enthusiasm to nurture, sustain and enhance quality education. Accordingly, it was assessed and accredited by the National Assessment and Accreditation Council (NAAC) with "B" Grade in 2006 in the 1st Cycle of NAAC and was reaccreditation with "B" Grade in the 2nd Cycle in 2013. The institution has initiated appropriate measures based on the recommendations of the Peer Team Report of NAAC in 2013.

And now as part of the 3rd Cycle re-accreditation, the Self-Study Report (SSR) has been prepared and is presented to the NAAC. The college strongly believes that the SSR helps it in assessing its performance-its achievements and setbacks and also guides it in steering towards a better path. Now with great pleasure, the college herewith submits its SSR for Re-Accreditation.

VISION

To provide an enabling academic environment in which individuals realize their innate potential and transform themselves into knowledgeable, skilled leaders with humane and societal commitment

The Vision of the institution reflects its unique character, its value orientation and the very essence of its existence. As guided by its vision, the Government Degree College Gajwel strives to achieve its goals and mainly focuses on creating conducive academic environment for individuals to realize their innate potential. The primary objective of the academic organization is to create knowledgeable, skilled and value-imbibed human beings. To this end, it is committed to provide the students with the facilities-physical, academic, administrative and auxiliary facilities which are conducive for transforming themselves into human resources with knowledge, skills, humane, and societal commitment.

The vision statement of the college also finds its reflection in each and every activity organised in the college. The curricular and co-curricular programs and extension and outreach programs activities undertaken inside and outside the college by its various wings are designed by keeping the vision statement of the institution.

The vision statement of the college finds its resonance in the capability enhancement training

Programs such as coaching for competitive examination, skill development schemes (TSKC), remedial classes for the slow learners, and student seminars, study projects (Jignasa) for the advanced learners, Sports and games and Literary and Cultural activities (Yuvatharangam) etc which are of helpful in identifying the innate potential of the young adult learners. They are useful in the realization of the college's vision of transforming its pupils into all round personalities.

In order to inspire all the stakeholders and channelize their efforts, the institution has posted its Vision on its website.

MISSION

The mission statements of the Government Degree College Gajwel are aimed at translating the vision of the college into reality through a meticulous action plan and define its endeavour and engagement in the realization of its vision.

The GDC Gajwel is committed

- To create an enabling academic environment using effective pedagogy coupled with advanced technological means
- To transform the students into a globally competitive human beings with required knowledge, skills and values
- To sensitize the young minds towards the universal values of

- truth, non-violence, honesty, integrity and universal brotherhood
- To foster an unwavering faith in harmony between humanity and nature and environment
- To provide a platform to develop the students into multifaceted human resources

The Mission statements of the college find their reflection in its every activity. An enabling academic environment has been created in the college with the state-of-the-art infrastructure, qualified and experienced teachers who adopt student-centred teaching learning methodologies.

As part of its mission statements, the college addresses a wide range of students' needs by introducing new courses to meet the everchanging requirement and employability through various streams of the under-graduate programmes, such as B.A., B. Com., and B.Sc. with different specializations and with different courses combinations and the post-graduate programs such as M.A. (Telugu), M.A. (Economics) and M. Com. The Telangana Skill and Knowledge Centre (TSKC) of the institution imparts computer skills and other employability skills to the learners so as to enable them to face the ever-increasing competitive world. Through Yuvatharangam, the students showcase their special skills and abilities in sports, games and literary and cultural activities, while Jignasa-Student Study Projects trains them in project-based learning.

Similarly, the institution celebrates every year the birth and death anniversaries of the great Indian leaders thereby sensitizing them towards the universal values of truth, non-violence, honesty, integrity and universal brotherhood. NSS extension activities, Harithaharam, Swachh Bharat, digging rain water harvesting pit, etc., are taken up to mould the character of the learners respecting the harmony between humanity and nature. The mission statements are communicated to all its stakeholders and placed on its website

INSIGNIA

The college logo consists of the Rising Sun in the backdrop symbolizing enormous energy giving light and enlightenment; the 'PurnaKumbha' symbolizing prosperity and completeness; the Veena, representing goddess Saraswathi –goddess of education and learning and two branches of leaves representing love for nature and environment.

The logo comprises a line extracted from the Shanti Mantra from the Brhadaranyaka Upanishad 'Thamaso ma jyotir gamaya' which means "Lead us from darkness to light". This Upanishadic line is adopted as the motto of the institution in order to inspire the students and the teachers to acquire knowledge which leads them from ignorance to enlightenment.

CORE VALUES

- Foster the service motto
- Strive for excellence
- Inculcate ethics and values
- Foster universal brotherhood
- Infuse utmost respect for nature and environment

Criterion-wise Summary

1. Curricular Aspects:

        The Criterion-1 titled "Curricular Aspects" provides the details of how the Government Degree College Gajwel ensures effective curriculum delivery through a well-planned and documented process. The College Calendar, the affiliating university's almanac, the Commissionerate of Collegiate Education (CCE)'s annual Academic and Activity Calendar guide the curricular delivery in the institution. This part of the Self-Study Report also gives the details of the certificate courses introduced in the college

        The institution has some of its full-time teachers' participation in various bodies such as BoS and Academic Council during the last 5 years. During the said period, 19 of its full-time teachers have been /are on the BoS /Academic Council of various Universities or Autonomous Colleges. The college is an

evolving organization and hence, many new programmes / courses have been introduced during the last five years to meet the curricular demands of the students and other stakeholders. In consonance with changing educational scenario, the institution has been implementing the Choice Based Credit System (CBCS) / Elective course system in all its programmes (15 in total) since 2015-16 (for PG programmes) and 2016-17 (for UG programmes). These details find their mention in this Criterion.

As stated in its Vision, Mission and Core Values, the institution strongly believes in helping the learners transforming themselves into humane and societally committed human being. Towards that end, the college tries to integrate cross-cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum.

This chapter of the SSR presents the particulars of the courses imparting transferable and life skills offered during the last five years and of the field projects / internships undertaken by its students. Similarly, the Criterion 1 also gives the details of the structured feedback received from the stakeholders such as students, teachers, alumni and parents for design and review of syllabus-year wise and how the college collects, analyses, and takes action thereon and places it on the institution's website.

1. Teaching-learning And Evaluation:

The Criterion 2 of the SSR which is christened as "Teaching-learning and Evaluation" provides the details of the year wise enrolment of students in the college against the total sanctioned seats during the last five years: 344/795 (in 2018-19); 375/660 (in 2017-18); 480/630 (in 2016-17); 530/410 (in 2015-16) and 380/260 (in 2014-15). This criterion also explains the facts that 100% of the reserved seats have been filled for various categories, e.g., 248/248 in 2018-19; 246/246; 341/341; 389/389; and 357/357. That the student -full time teacher ratio 814:24; the number of differently abled students (Divyangjan) on rolls (04); the full-time teachers against sanctioned posts 24:30; and the full-time teachers with Ph.D. against the sanctioned post during the last five years 11/24; 06/27; 06/27; 05/25; and 05/26 with their total teaching experience 457 years (average 19.04 years) also find place in the Criterion.

The details of the bridge courses, and the remedial classes for

slow learners, and student seminars, project works, etc., for advanced learners and the practice of student-centric methods for enhancing learning experiences of the students are also included in the Criterion.

In the college, 17 out of 24 full time teacher use ICT for effective teaching (2018-19); the mentor-mentee system is followed to provide academic, personal and psychosocial support to its students; Dr M.A Malik, Assistant Professor of Economics won the Best Teacher Award at the State level (2016-17) and so did Dr K. Hussain, Assistant Professor of Political Science (2018-19). These details are part of this particular Criterion.

The practice of transparent internal assessment as part of the reforms in CIE system and the transparent, time-bound and efficient redressal of the examination related grievances and adherence of the college academic calendar and the almanac of the affiliating university for the conduct of CIE find place in the Criterion. The particulars of students' pass per cent- 61.95 % of its students (210 passed as against 339 appeared in 2018-19) finds mention in the Criterion. The POs, PSOs, and Cos and the student satisfaction survey on teaching learning process make their way into the Criterion.

1. Research, Innovations and Extension:

As title "Research, Innovation and Extension" indicates, the Criterion 3 of the SSR deals with various aspects associated with research work undertaken; innovations found; and extension activities carried out by the college for the last five years. The Criterion contains the following details:

1. The Research Committee of the institution helps the staff and students in research related issues, checking malpractices and plagiarism in research work-articles, thesis, etc. Due to the efforts of the committee, 46 research papers either published or presented at the conferences and 5 chapters in edited volumes / books published in the ISBN journal.

2. In the college, 5 Minor Research Projects (MRPs) carried out; 16 workshop/seminars organised on industry-academia; two of its teachers have Research Guideship-Dr Ch. Harinath

and Dr Gopala Sudharshanam. The two research scholars have submitted their thesis under the latter. In order to promote integrity and ethics in research, the college has a stated Code of Ethics.

3. Around 30 extension and outreach programs organised in collaboration with industry, community and NGO through NSS during the last five years with the active participation of 41% of its students (2194 out of 5300) receiving one state level award for the extension activities. Dr Harinath was awarded with the Keerthi Puraskaaram by the Shri Potti Sri Ramulu Telugu University, Hyderabad in 2018-19.

4. There have been 8 linkages for faculty exchange, student exchange, internship, field trip etc., and 14functional MoU's with institutions of state, national, international importance, industries, corporate houses etc. The students are being benefitted from these arrangements.

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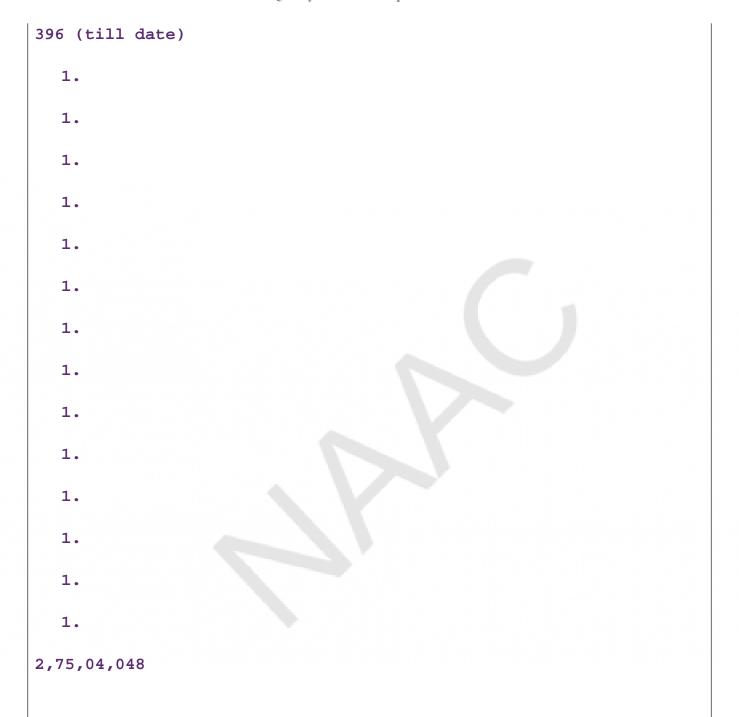
Scholarships by the State Government: Every eligible student of the college has been provided scholarship and the list below shows the details:

   •

No. of Students Benefitted

The Amount Released (in Rs.)

   1.

396 (till date)

    1.

    1.

    1.

    1.

    1.

    1.

    1.

    1.

    1.

    1.

    1.

    1.

    1.

    1.

2,75,04,048

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Committee and other committees with the senior teachers as members and students under the chairmanship of the Principal contribute in the implementation of the vision and mission of the college. The views expressed by the students on the committees are given utmost priority. The feedback from the stakeholders, students, teachers, parents and alumni finds its place in the planning and development of the college.

Similarly, the Criterion 6 explains the Perspective Plan 2014-24 of the college and the organizational structure of the college. The college started implementing the e-governance   e-Office, College Administration and Information Management – CAIMS, DOST, Online Question Papers and e-Pass and many more. The home loan, maternity leave, paternity leave, Group Life Insurance, etc., are provided for welfare measures for teaching and non-teaching staff. Internal and external financial audits are periodically conducted. In 2014-15 and 2018-19, the external financial audit was conducted by the AG office. Academic audit is conducted by CCE every year.

Due to the relentless efforts from the college administration, it received Rs.2 cores (RUSA); over Rs. 18 crores for the construction of the new college building (State fund); Rs 8 crores for the construction of auditorium (State fund); Rs. 3 Lakh for organising workshops and seminars (District Collector); Rs. 20,000/- for organising a workshop (State Council for Higher Education, Telangana); Rs.230012 (CPDC), etc.

Majority of the teachers worked working attended 28 training programs viz., OC, RC, Short Term Course, FDP, etc. The IQAC reviews the teaching learning process and learning outcomes and initiates post-accreditation quality initiatives for promoting quality culture

   1. Values and Best Practices:

The Criterion 7 of the Self – Study Report explains the integration of various cross-cutting issues with the college regular curricular activities. Here is the summary of the Criterion:

The Institution shows gender sensitivity in providing facilities such as Safety and Security, Counselling and Common Room for girl students and female staff. The college took the sustainable and alternate energy initiatives such as: classrooms are well-ventilated, as a result of which, natural air and sun light reduces the consumption of electricity; LED bulbs, two

photovoltaic solar panels and two batteries have been installed. Ramp, the provision for the lift, restroom, skills, scribe facilities are available for the differently abled (Divyangjan).

Similarly, the solid waste is segregated and handed over to the municipal authorities; liquid waste is allowed to sink in the pits and the e-waste is disposed off as per the guidelines of the CCE, Telangana. Accordingly, the institution disposed off 1040 kg of e-waste on 04.03.2017. Likewise, two rain water harvesting pits were dug to increase the ground water level in the campus area, the use of bicycles, public transport encouraged, pedestrian friendly roads laid, the use of plastic and paper reduced, and green landscaping with trees and plants done. A Handbook of Code of Conduct for the Principal, Teachers, Students and Parents, the HVPE course, Professional Code for Staff are explained in detail.

The college celebrates the National Festivals-Independence Day and Republic Day and so does the celebration of birth and death anniversaries of the great Indian personalities to inspire the students. Moreover, the college maintains a complete transparency in its functioning by being subjected to the academic audit, financial audit, departmental annual verification etc. Solid Waste Management, Jeevamrutham, Democratic and Citizenry Values, and Wrappers to Riches are mentioned as the best practices of the college. The distinctiveness of the college is its new building which has three floors, one ground floor and two upstairs. Each floor has a carpet area of 30320 sft in each floor, making 90,960 sft altogether. There are 64 spacious well-ventilated and well-furnished rooms in all and unique on its own.

SWOC ANALYSIS

Methodology: The SWOC Analysis is based on the results obtained through surveys among the stakeholders- viz., the teaching staff, the non-teaching staff, the students and the community members (including Alumni members, Businessmen, members of the society) and the entrepreneurs in and around Gajwel; Discussions with other stakeholders like philanthropists, NGO's, Academicians and administrators; Records available with the Principal's office and administrative office; Records available with the Academic Cell; IQAC Reports; NAAC Peer Team Reports of 2006 and 2013; Records of the Examination Branch; College Activity Register; Old hand books of the college for the demographic, financial and other variants of data of the students secondary sources like: Records of the

Municipality, Files of Revenue Department obtained from the RDO-Gajwel, Other records such as newspapers, periodicals, journals and copies college magazines were used.

SWOC

Strengths: The Government Degree College Gajwel has the following strengths:

- A state-of-the art infrastructure which can accommodate a greater number of students and programs
- The College has 42 acres of land and can expand further to meet the future needs.
- As the college is located in the Boys' Educational Hub, which is the dream educational project of the Chief Minister, there is always possibility to acquire enough funds for any academic activity.
- Hostel Facility for boys hailing from far off places
- Highly qualified, experienced and committed faculty
- Well-equipped laboratories which are designed on the model of the laboratories of the BITS Pilani
- Affiliated to Osmania University which is well-known for its academic and other curricular programs
- Enthusiastic, meritorious and obedient students
- Well-ventilated classrooms which substantially reduce the power consumption
- Only the college offering post-Graduation course for rural students in the surrounding areas
- All eligible students can get fee reimbursement from the State Government which is a great incentive for the students from a poor economic background.

Weaknesses: Though the college is blessed with the strengths mentioned above, the Government Degree College Gajwel is suffering from the following weaknesses:

- New College Building is located 4 kilometers away from the Gajwel town making it difficult for the students to commute from the rural areas.
- Just because of the location of the college building in the Boys' Educational Hub, the girls' admissions have been stopped on the online admission system (DOST) causing decrease in the admissions.
- Since the college is a public-funded educational institution, it needs to adhere to the stringent rules and regulations of the State Government, reducing the functional

autonomy of the college.
- Less frequency of RTC buses making transportation difficult

Opportunities: Despite the weaknesses mentioned above, the college has the following opportunities with which it can better itself and can become an institution of eminence:

- Optimum utilization of the available infrastructure and other facilities and resources
- Obtaining Autonomous Status so as to function in a much more independent manner
- A greater number of the post-graduation programs can be introduced, beside the present three P.G. programs.
- Introduction of new market-driven courses
- More Linkages and MoU's with the industries located nearby, thereby utilizing their practical expertise for the benefit of the students
- The NSS can further instill amongst the students a sense of service and train them in social skills.
- The NCC can be a better source of attraction to the students. Since the NCC increases job opportunities to the students in army and police force etc., it can be used for increasing admissions in the years to come.

Challenges: In order to grow further as a vibrant educational institution, the college faces the following challenges:

- Optimum utilization of the existing infrastructure
- Maintenance of the huge building with the carpet area of 90,960 square feet is a big challenge
- Reopening of admissions to the Girl Students through DOST, since the institution is still a co-education college
- Increased frequency of RTC buses to the college from the Gajwel town
- Scaling up campaigning to reach much wider student population to attract them towards the college
- Besides the present two teachers who are research supervisors, obtaining guideship for greater number of eligible teachers for guiding Ph.D. and M.Phil. scholars

Perspective Plan

Criteria-I: Curricular Aspects

- To strengthen existing programmes and introduced new programmes to cater to the needs of society and bring in changes in the existing programs
- To apply and get autonomous status
- To introduce CBCS
- To strengthen Feed - back system

Criteria-II: Teaching-Learning and Evaluation

- To strengthen well defined, transparent admission process.
- To strengthen ICT information communication technology
- To work towards gender equity
- To make the learning environment disabled friendly
- To motivate teachers to opt for interactive and participate teaching methodologies
- To promote teacher quality
- To introduce reforms in evaluation process

Criteria-III: Research, Consultancy and Extension

- To construct a dedicated research centre and attract talented researchers to the institution there by serving the society through research
- To promote research culture to mobilize resources for research from various sources
- To increase the number of quality publications
- To become a cynosure of activity in quality research and consultancy services
- To increase the extension activities to serve the society
- To increase number of collaborations

Criteria-IV: Infrastructure and Learning Resources

1. To provide adequate physical infrastructure and other support facilities for curricular extra - curricular activities
2. To provide sufficient facilities in making the institution employee ICT for a range of activities

3. To allocate sufficient resources for constant upkeep of the infrastructure
4. To make the library state of the art and work towards E-Library

Criteria-V: Students support and progression

1. Security shall be monitored through CC TV
2. Provision of sports coaching to deserving candidate through private sport clubs
3. Students securing excellence in academics and co- curricular activities shall be felicitated and encouraged with cash prizes and mementoes

1. To establish and strengthened guidance Cell, placement Cell, and other Cells / departments / facilities for mentoring students
2. To facilitate vertical movement of students by deploying ICT
3. To increase student participation in all activities
4. To promote value education

Criteria-VI: Governance and Leadership

1. Work towards the realization of vision
2. To empower faculty to update themselves
3. To institutionalize transparent mechanisms for financial management and mobilization of resources
4. To strengthened the IQAC

Criteria-VII: Innovative Practices

1. To work for carbon neutral campus
2. To establish mechanism for energy conservation, rain water harvesting, water recycling and environmental protection
3. To create a culture of innovation
4. To promote quality culture
5. To establish and enhance best practices

Documents Enclosed

- **Certificate of Affiliation issued by Osmania University (2018-19)**
- **2f and 12 B certificates issued by the UGC**
- **AISHE certificate (2018-19) issued by the MHRD**

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PERSPECTIVE PLAN

2014-2024

of

Government Degree College Gajwel

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PERSPECTIVE PLAN

The Government Degree College Gajwel was established at Gajwel village in the erstwhile Medak district (now Siddipet District, Telangana State) on 27.08.1997 by the then State Government of Andhra Pradesh in order to provide educational opportunities to the rural youth who had hitherto been denied access to it. Having started with 92 students in the first batch during the Academic Year 1997-98, the institution is able to attract 814 students during the academic year 2018-19. Initially the classes were conducted in the temporary make-shift sheds in the old Revenue Office. later acquired its own campus in the heart of the Gajwel village (now a municipality) with near sufficient infrastructure and ran classes there till October 2017 when the college was shifted to the newly constructed building located in the Education Hub for Boys, in the Sangapur Road, Gajwel.

Having affiliated to Osmania University, Hyderabad, the institution academically functions within the broad framework of the instruction and curriculum formulated by the affiliating university. The college adheres to the administrative norms of the State Government. Presently it is offering B.A., B. Com, and B.Sc., with different specializations at the U.G. level and M.A. (Telugu), M.A. (Economics) and M.Com. at the P.G. level.

The institution has imbibed the vision and mission of NAAC with great enthusiasm to nurture, sustain and enhance quality education. Accordingly, it was assessed and accredited by the National Assessment and Accreditation Council (NAAC) with "B" Grade in 2006 in the 1st Cycle of NAAC and was reaccreditation with "B" Grade in the 2nd Cycle in 2013. The institution has initiated appropriate measures based on the recommendations of the Peer Team Report of NAAC in 2013.

And now as part of the 3rd Cycle re-accreditation, the Self-Study Report (SSR) has been prepared and is presented to the NAAC. The college strongly believes that the SSR helps it in assessing its performance-its achievements and setbacks and also guides it in steering towards a better path. Now with great pleasure, the college herewith submits its SSR for Re-Accreditation.

VISION

To provide an enabling academic environment in which individuals realize their innate potential and transform themselves into knowledgeable, skilled leaders with humane and societal commitment

The Vision of the institution reflects its unique character, its value orientation and the very essence of its existence. As guided by its vision, the Government Degree College Gajwel strives to achieve its goals and mainly focuses on creating conducive academic environment for individuals to realize their innate potential. The primary objective of the academic organization is to create knowledgeable, skilled and value-imbibed human beings. To this end, it is committed to provide the students with the facilities-physical, academic, administrative and auxiliary facilities which are conducive for transforming themselves into human resources with knowledge, skills, humane, and societal commitment.

The vision statement of the college also finds its reflection in each and every activity organised in the college. The curricular and co-curricular programs and extension and outreach programs activities undertaken inside and outside the college by its various wings are designed by keeping the vision statement of the institution.

The vision statement of the college finds its resonance in the capability enhancement training

Programs such as coaching for competitive examination, skill development schemes (TSKC), remedial classes for the slow learners, and student seminars, study projects (Jignasa) for the advanced learners, Sports and games and Literary and Cultural activities (Yuvatharangam) etc which are of helpful in identifying the innate potential of the young adult learners. They are useful in the realization of the college's vision of transforming its pupils into all round personalities.

In order to inspire all the stakeholders and channelize their efforts, the institution has posted its Vision on its website.

MISSION

The mission statements of the Government Degree College Gajwel are aimed at translating the vision of the college into reality through a meticulous action plan and define its endeavour and engagement in the realization of its vision.

The GDC Gajwel is committed

- To create an enabling academic environment using effective pedagogy coupled with advanced technological means
- To transform the students into a globally competitive human beings with required knowledge, skills and values
- To sensitize the young minds towards the universal values of truth, non-violence, honesty, integrity and universal brotherhood
- To foster an unwavering faith in harmony between humanity and nature and environment
- To provide a platform to develop the students into multifaceted human resources

The Mission statements of the college find their reflection in its every activity. An enabling academic environment has been created in the college with the state-of-the-art infrastructure, qualified and experienced teachers who adopt student-centred teaching learning methodologies.

As part of its mission statements, the college addresses a wide range of students' needs by introducing new courses to meet the everchanging requirement and employability through various streams of the under-graduate programmes, such as B.A., B. Com., and B.Sc. with different specializations and with different courses combinations and the post-graduate programs such as M.A. (Telugu), M.A. (Economics) and M. Com. The Telangana Skill and Knowledge Centre (TSKC) of the institution imparts computer skills and other employability skills to the learners so as to enable them to face the ever-increasing competitive world. Through Yuvatharangam, the students showcase their special skills and abilities in sports, games and literary and cultural activities, while Jignasa-Student Study Projects trains them in project-based learning.

Similarly, the institution celebrates every year the birth and death anniversaries of the great Indian leaders thereby sensitizing them towards the universal values of truth, non-violence, honesty, integrity and universal brotherhood. NSS extension activities, Harithaharam, Swachh Bharat, digging rain water harvesting pit, etc., are taken up to mould the character of the learners respecting the harmony between humanity and nature. The mission statements are communicated to all its stakeholders and placed on its website

INSIGNIA

The college logo consists of the Rising Sun in the backdrop symbolizing enormous energy giving light and enlightenment; the 'PurnaKumbha' symbolizing prosperity and completeness; the Veena, representing goddess Saraswathi –goddess of education and learning and two branches of leaves representing love for nature and environment.

The logo comprises a line extracted from the Shanti Mantra from the Brhadaranyaka Upanishad 'Thamaso ma jyotir gamaya' which means "Lead us from darkness to light". This Upanishadic line is adopted as the motto of the institution in order to inspire the students and the teachers to acquire knowledge which leads them from ignorance to enlightenment.

CORE VALUES

- Foster the service motto
- Strive for excellence
- Inculcate ethics and values
- Foster universal brotherhood
- Infuse utmost respect for nature and environment

Criterion-wise Summary

1. Curricular Aspects:

The Criterion-1 titled "Curricular Aspects" provides the details of how the Government Degree College Gajwel ensures effective curriculum delivery through a well-planned and documented process. The College Calendar, the affiliating university's almanac, the Commissionerate of Collegiate Education (CCE)'s annual Academic and Activity Calendar guide the curricular delivery in the institution. This part of the Self-Study Report also gives the details of the certificate courses introduced in the college

The institution has some of its full-time teachers' participation in various bodies such as BoS and Academic Council during the last 5 years. During the said period, 19 of its full-time teachers have been /are on the BoS /Academic Council of various Universities or Autonomous Colleges. The college is an evolving organization and hence, many new programmes / courses have been introduced during the last five years to meet the curricular demands of the students and other stakeholders. In consonance with changing educational scenario, the institution has been implementing the Choice Based Credit System (CBCS) / Elective course system in all its programmes (15 in total) since 2015-16 (for PG programmes) and 2016-17 (for UG programmes). These details

find their mention in this Criterion.

As stated in its Vision, Mission and Core Values, the institution strongly believes in helping the learners transforming themselves into humane and societally committed human being. Towards that end, the college tries to integrate cross-cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum.

This chapter of the SSR presents the particulars of the courses imparting transferable and life skills offered during the last five years and of the field projects / internships undertaken by its students. Similarly, the Criterion 1 also gives the details of the structured feedback received from the stakeholders such as students, teachers, alumni and parents for design and review of syllabus-year wise and how the college collects, analyses, and takes action thereon and places it on the institution's website.

1. Teaching-learning And Evaluation:

The Criterion 2 of the SSR which is christened as "Teaching-learning and Evaluation" provides the details of the year wise enrolment of students in the college against the total sanctioned seats during the last five years: 344/795 (in 2018-19); 375/660 (in 2017-18); 480/630 (in 2016-17); 530/410 (in 2015-16) and 380/260 (in 2014-15). This criterion also explains the facts that 100% of the reserved seats have been filled for various categories, e.g., 248/248 in 2018-19; 246/246; 341/341; 389/389; and 357/357. That the student -full time teacher ratio 814:24; the number of differently abled students (Divyangjan) on rolls (04); the full-time teachers against sanctioned posts 24:30; and the full-time teachers with Ph.D. against the sanctioned post during the last five years 11/24; 06/27; 06/27; 05/25; and 05/26 with their total teaching experience 457 years (average 19.04 years) also find place in the Criterion.

The details of the bridge courses, and the remedial classes for slow learners, and student seminars, project works, etc., for advanced learners and the practice of student-centric methods for enhancing learning experiences of the students are also included in the Criterion.

In the college, 17 out of 24 full time teacher use ICT for effective teaching (2018-19); the mentor-mentee system is followed

to provide academic, personal and psychosocial support to its students; Dr M.A Malik, Assistant Professor of Economics won the Best Teacher Award at the State level (2016-17) and so did Dr K. Hussain, Assistant Professor of Political Science (2018-19). These details are part of this particular Criterion.

The practice of transparent internal assessment as part of the reforms in CIE system and the transparent, time-bound and efficient redressal of the examination related grievances and adherence of the college academic calendar and the almanac of the affiliating university for the conduct of CIE find place in the Criterion. The particulars of students' pass per cent- 61.95 % of its students (210 passed as against 339 appeared in 2018-19) finds mention in the Criterion. The POs, PSOs, and Cos and the student satisfaction survey on teaching learning process make their way into the Criterion.\

1. Research, Innovations and Extension:

As title "Research, Innovation and Extension" indicates, the Criterion 3 of the SSR deals with various aspects associated with research work undertaken; innovations found; and extension activities carried out by the college for the last five years. The Criterion contains the following details:

1. The Research Committee of the institution helps the staff and students in research related issues, checking malpractices and plagiarism in research work-articles, thesis, etc. Due to the efforts of the committee, 46 research papers either published or presented at the conferences and 5 chapters in edited volumes / books published in the ISBN journal.

2. In the college, 5 Minor Research Projects (MRPs) carried out; 16 workshop/seminars organised on industry-academia; two of its teachers have Research Guideship-Dr Ch. Harinath and Dr Gopala Sudharshanam. The two research scholars have submitted their thesis under the latter. In order to promote integrity and ethics in research, the college has a stated Code of Ethics.

3. Around 30 extension and outreach programs organised in collaboration with industry, community and NGO through NSS during the last five years with the active participation of 41% of its students (2194 out of 5300) receiving one state level award for the extension activities. Dr Harinath was

awarded with the Keerthi Puraskaaram by the Shri Potti Sri Ramulu Telugu University, Hyderabad in 2018-19.

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The Criterion 6 of the Report "Governance, Leadership and Management" provides how the college leadership plays a key role in its governance and management. The following part and parcel of the Criterion 6 of the SSR:

The administration of the college leads each and every activity keeping in view the vision and mission statements of the college and creates an enabling academic environment in which the students realize their potential and transform themselves into multi-faceted personalities. Various committees such as CPDC, Staff Council, IQAC, Grievance Redressal Cell, WEC, ICC, Anti-Ragging Committee and other committees with the senior teachers as members and students under the chairmanship of the Principal contribute in the implementation of the vision and mission of the college. The views expressed by the students on the committees are given utmost priority. The feedback from the stakeholders, students, teachers, parents and alumni finds its place in the planning and development of the college.

Similarly, the Criterion 6 explains the Perspective Plan 2014-24 of the college and the organizational structure of the college. The college started implementing the e-governance   e-Office, College Administration and Information Management – CAIMS, DOST, Online Question Papers and e-Pass and many more. The home loan, maternity leave, paternity leave, Group Life Insurance, etc., are provided for welfare measures for teaching and non-teaching staff. Internal and external financial audits are periodically conducted. In 2014-15 and 2018-19, the external financial audit was conducted by the AG office. Academic audit is conducted by CCE every year.

Due to the relentless efforts from the college administration, it received Rs.2 cores (RUSA); over Rs. 18 crores for the construction of the new college building (State fund); Rs 8 crores

for the construction of auditorium (State fund); Rs. 3 Lakh for organising workshops and seminars (District Collector); Rs. 20,000/- for organising a workshop (State Council for Higher Education, Telangana); Rs.230012 (CPDC), etc.

Majority of the teachers worked working attended 28 training programs viz., OC, RC, Short Term Course, FDP, etc. The IQAC reviews the teaching learning process and learning outcomes and initiates post-accreditation quality initiatives for promoting quality culture

1. Values and Best Practices:

The Criterion 7 of the Self – Study Report explains the integration of various cross-cutting issues with the college regular curricular activities. Here is the summary of the Criterion:

The Institution shows gender sensitivity in providing facilities such as Safety and Security, Counselling and Common Room for girl students and female staff. The college took the sustainable and alternate energy initiatives such as: classrooms are well-ventilated, as a result of which, natural air and sun light reduces the consumption of electricity; LED bulbs, two photovoltaic solar panels and two batteries have been installed. Ramp, the provision for the lift, restroom, skills, scribe facilities are available for the differently abled (Divyangjan).

Similarly, the solid waste is segregated and handed over to the municipal authorities; liquid waste is allowed to sink in the pits and the e-waste is disposed off as per the guidelines of the CCE, Telangana. Accordingly, the institution disposed off 1040 kg of e-waste on 04.03.2017. Likewise, two rain water harvesting pits were dug to increase the ground water level in the campus area, the use of bicycles, public transport encouraged, pedestrian friendly roads laid, the use of plastic and paper reduced, and green landscaping with trees and plants done. A Handbook of Code of Conduct for the Principal, Teachers, Students and Parents, the HVPE course, Professional Code for Staff are explained in detail.

The college celebrates the National Festivals-Independence Day and Republic Day and so does the celebration of birth and death anniversaries of the great Indian personalities to inspire the students. Moreover, the college maintains a complete transparency in its functioning by being subjected to the academic audit, financial audit, departmental annual verification etc. Solid Waste

Management, Jeevamrutham, Democratic and Citizenry Values, and Wrappers to Riches are mentioned as the best practices of the college. The distinctiveness of the college is its new building which has three floors, one ground floor and two upstairs. Each floor has a carpet area of 30320 sft in each floor, making 90,960 sft altogether. There are 64 spacious well-ventilated and well-furnished rooms in all and unique on its own.

SWOC ANALYSIS

Methodology: The SWOC Analysis is based on the results obtained through surveys among the stakeholders- viz., the teaching staff, the non-teaching staff, the students and the community members (including Alumni members, Businessmen, members of the society) and the entrepreneurs in and around Gajwel; Discussions with other stakeholders like philanthropists, NGO's, Academicians and administrators; Records available with the Principal's office and administrative office; Records available with the Academic Cell; IQAC Reports; NAAC Peer Team Reports of 2006 and 2013; Records of the Examination Branch; College Activity Register; Old hand books of the college for the demographic, financial and other variants of data of the students secondary sources like: Records of the Municipality, Files of Revenue Department obtained from the RDO-Gajwel, Other records such as newspapers, periodicals, journals and copies college magazines were used.

SWOC

Strengths: The Government Degree College Gajwel has the following strengths:

- A state-of-the art infrastructure which can accommodate a greater number of students and programs
- The College has 42 acres of land and can expand further to meet the future needs.
- As the college is located in the Boys' Educational Hub, which is the dream educational project of the Chief Minister, there is always possibility to acquire enough funds for any academic activity.
- Hostel Facility for boys hailing from far off places
- Highly qualified, experienced and committed faculty
- Well-equipped laboratories which are designed on the model of the laboratories of the BITS Pilani
- Affiliated to Osmania University which is well-known for its

academic and other curricular programs
- Enthusiastic, meritorious and obedient students
- Well-ventilated classrooms which substantially reduce the power consumption
- Only the college offering post-Graduation course for rural students in the surrounding areas
- All eligible students can get fee reimbursement from the State Government which is a great incentive for the students from a poor economic background.

Weaknesses: Though the college is blessed with the strengths mentioned above, the Government Degree College Gajwel is suffering from the following weaknesses:

- New College Building is located 4 kilometers away from the Gajwel town making it difficult for the students to commute from the rural areas.
- Just because of the location of the college building in the Boys' Educational Hub, the girls' admissions have been stopped on the online admission system (DOST) causing decrease in the admissions.
- Since the college is a public-funded educational institution, it needs to adhere to the stringent rules and regulations of the State Government, reducing the functional autonomy of the college.
- Less frequency of RTC buses making transportation difficult

Opportunities: Despite the weaknesses mentioned above, the college has the following opportunities with which it can better itself and can become an institution of eminence:

- Optimum utilization of the available infrastructure and other facilities and resources
- Obtaining Autonomous Status so as to function in a much more independent manner
- A greater number of the post-graduation programs can be introduced, beside the present three P.G. programs.
- Introduction of new market-driven courses
- More Linkages and MoU's with the industries located nearby, thereby utilizing their practical expertise for the benefit of the students
- The NSS can further instill amongst the students a sense of service and train them in social skills.
- The NCC can be a better source of attraction to the students. Since the NCC increases job opportunities to the students in army and police force etc., it can be used for

increasing admissions in the years to come.

Challenges: In order to grow further as a vibrant educational institution, the college faces the following challenges:

- Optimum utilization of the existing infrastructure
- Maintenance of the huge building with the carpet area of 90,960 square feet is a big challenge
- Reopening of admissions to the Girl Students through DOST, since the institution is still a co-education college
- Increased frequency of RTC buses to the college from the Gajwel town
- Scaling up campaigning to reach much wider student population to attract them towards the college
- Besides the present two teachers who are research supervisors, obtaining guideship for greater number of eligible teachers for guiding Ph.D. and M.Phil. scholars

Perspective Plan

Criteria-I: Curricular Aspects

- To strengthen existing programmes and introduced new programmes to cater to the needs of society and bring in changes in the existing programs
- To apply and get autonomous status
- To introduce CBCS
- To strengthen Feed - back system

Criteria-II: Teaching-Learning and Evaluation

- To strengthen well defined, transparent admission process.
- To strengthen ICT information communication technology
- To work towards gender equity
- To make the learning environment disabled friendly
- To motivate teachers to opt for interactive and participate

- teaching methodologies
- To promote teacher quality
- To introduce reforms in evaluation process

Criteria-III: Research, Consultancy and Extension

- To construct a dedicated research centre and attract talented researchers to the institution there by serving the society through research
- To promote research culture to mobilize resources for research from various sources
- To increase the number of quality publications
- To become a cynosure of activity in quality research and consultancy services
- To increase the extension activities to serve the society
- To increase number of collaborations

Criteria-IV: Infrastructure and Learning Resources

1. To provide adequate physical infrastructure and other support facilities for curricular extra - curricular activities
2. To provide sufficient facilities in making the institution employee ICT for a range of activities
3. To allocate sufficient resources for constant upkeep of the infrastructure
4. To make the library state of the art and work towards E-Library

Criteria-V: Students support and progression

1. Security shall be monitored through CC TV
2. Provision of sports coaching to deserving candidate through private sport clubs
3. Students securing excellence in academics and co- curricular activities shall be felicitated and encouraged with cash prizes and mementoes

1. To establish and strengthened guidance Cell, placement Cell, and other Cells / departments / facilities for mentoring students
2. To facilitate vertical movement of students by deploying ICT
3. To increase student participation in all activities
4. To promote value education

Criteria-VI: Governance and Leadership

1. Work towards the realization of vision
2. To empower faculty to update themselves
3. To institutionalize transparent mechanisms for financial management and mobilization of resources
4. To strengthened the IQAC

Criteria-VII: Innovative Practices

1. To work for carbon neutral campus
2. To establish mechanism for energy conservation, rain water harvesting, water recycling and environmental protection
3. To create a culture of innovation
4. To promote quality culture
5. To establish and enhance best practices

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/58796.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Commissioner of Collegiate Education, Telangana State is the administrative head of all the degree colleges in the state.The Commissioner oversees the performance of the staff, implementation of the policy of the government on education and appointment and transfers of the staff in the state.He also monitors and guides the institutions to ensure better delivery of services.The Commissioner is assisted by the Joint Director who in turn is assisted by two Regional Joint Directors who implement the orders of the Commissioner and acts as a mediator between the Commissionerate and the institutions.

The Principal is the head of the institution for both academic and administrative wings.He constantly and continuously monitors the academic activity in the institution in compliance with the orders of the Commissioner.He also looks after the financial matters of the institution.The academic wing consists of the Heads of Department and the members of faculty while the administrative wing consists of a Senior Assistant and Junior Assistants, Store

Keeper, Typist, Record Assistant/ Herbarium Keeper and Office Subordinates.The Senior Assistant is the in-charge of the ministerial staff.He/she is supported by two Junior Assistants in preparing salary bills, scholarship accounts and other expenditure.The records related to admissions and issue of Transfer Certificates are maintained by the Senior Assistant.The ministerial staff extend their support with regard to all the administrative matters.

On the other hand, the academic matters are prescribed and governed by the affiliating university, i.e. Osmania University, Hyderabad.The syllabi of the courses offered are prescribed the university. The university releases the almanac for the year in the beginning of the academic year which prescribes a tentative schedule for days of instruction, dates of examination, both internal and year-end as well as vacations.The entire process of examination, evaluation and certification is carried out by the university.

File Description	Documents
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/44101.pdf
Link to Organogram of the institution webpage	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/44101.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The following welfare schemes are available to the staff members as per the Govt. rules and regulations.

1. Group Insurance Scheme
2. Telangana State Life Insurance Fund (TSLIF),
3. Telangana State General Life Insurance (TSGLI),
4. Medical Reimbursement
5. Housing Loan
6. Festival Advance
7. Marriage Loan
8. Pension (for GPF Account Holders)
9. Gratuity
10. Compassionate appointments
11. Contributory Pension Scheme-CPS (for PRAN Account Holders)
12. Leave Travel Concession (LTC)

The members of the staff have availed of the benefit of such schemes for the last five years.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

19

File Description	Documents
IQAC report summary	[View File](#)
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has mechanism of taking feedback from the students regarding the faculty teaching appraisal. At the end of each academic year, this feedback is obtained through a questionnaire. The head of the institution also holds informal discussion with the students in order to know their views on teaching. Apart from this, the evaluation is done by external peers also.

At the end of each academic year an academic audit is carried out by the expert team nominated by the CCE. The committee evaluates the academic activity with reference to about 20 parameters and suggests the necessary measures for making the functioning of the institution more effective. They also submit a report of their observations to the CCE.

The Principal prepares the Academic Performance Indicators of each member of faculty. The API score is based on teaching, learning, research, ICT, extension activities, collaboration etc of the respective teacher.

The feedback forms collected from the students are analysed by the Advisory committee consisting of the Principal, the IQAC Coordinator, the Academic coordinator, the CPDC members and the Senior lecturers. Accordingly, the suggestions are given to the faculty for enriching the teaching learning process. With this practice the teaching learning process has showed better results. The faculty puts in concerted efforts to satisfy the students and to achieve better results.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The major financial source of institution is the special fees collected from the students; all the major requirements are met with the same. And the government also sanctions annual budget towards administrative items like stationery, traveling expenses etc. The University Grants Commission (UGC) also grants funds to improve the infrastructure facilities and the accounts for the same are maintained properly. Since then the college established, there was no deficit aroused.

The Principle who is the head of the institution transacts all its financial resources through bank only. All the financial transactions are supported by the concerned bills. Under the chairmanship of the principal and the concerned committees countersign the bills and vouchers and then see that no misuse is taken place in the transactions.

The external audit is done by Office of the Accountant General (AG). Whenever the incumbent Principal of the college is retired or transferred, the all financial transactions that have been done under his or her period are audited by the audit officers from the AG office. During the last five years, the external financial audit was done twice, i.e., 2014-15 and 2018-19. Likewise, even the academic audit experts were authorised to see the financial transaction during 2017-18. Moreover, the external audit is also done by the Commissionerate of Collegiate Education (CCE) Telangana with the help of State Audit Department, Telangana, Hyderabad. Due to COVID-19 pandemic situation, no audit was done this year.

In addition to the external audit, the internal audit is also carried out by an ad hoc committee consisting of senior members of the faculty and senior members of non-teaching staff and the committee also does annual verification of all the departments and

their stock.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The principal is the Head of the institution. Under the chairmanship of the Principal all the CPDC members and the constituted committees with senior faculty members discuss about the financial resources in the college and then the resolutions will be passed for utilization of funds. The head of the institution and committees allot the financial resources to all the departments according to their requirements submitted and resolutions are passed for the same.

The major financial source of institution is the special fees collected from the students; all the major requirements are met with the same.

Apart from the regular budgetary allocations by the government, the institution apprises various government funding agencies like UGC, RUSA. The institution prepares proposals for organisations of seminars, workshops, training programs and symposia and applies for financial aid from UGC, RUSA, ICSSR, CSIR, State Higher

Education Council. The District Collector also extends financial assistance to organise such programs.

Funds are mobilised from CPDC, Alumni Association, philanthropists and non-governmental organisations to take up various activities in the college. Mid-day meals were offered to the students with the philanthropy of the 'Arya Vysya Sangham' of Gajwel in 2017.

Due to the relentless efforts from the college administration, the institution has been able to get the allocation of crores of rupees for improving and augmenting the infrastructure, academic, support, and auxiliary facilitates and for their maintenance: Rs.2 cores (RUSA); over Rs. 18 crores for the construction of the new college building (State fund); Rs 8 crores for the construction of auditorium (State fund); Rs. 3 Lakh for organising workshops and seminars (District Collector); Rs. 20,000/- for organising a workshop (State Council for Higher Education, Telangana); Rs.230012 (CPDC), etc. The MP and MLA of the constituency are approached for their financial assistance. As a result, the honourable MP contributed for the construction of three classrooms and the MLA provided purified drinking water facility in the college.

With the contribution of the Alumni Association, a parking shed for vehicles was expanded. Funds were also obtained from the alumni members to award gold medals for the toppers in the university examinations, besides cash prize. Thus, the institution continuously tries to extract and mobilise funds from external sources.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Government Degree College Gajwel established a proactive Internal Quality Assurance Cell (IQAC). As per the guidelines of the National Assessment and Accreditation Council (NAAC) for the composition, the college set up an IQAC on 01-06-2006 and it has been reconstituted from time to time. The primary objective of the

quality assurance committee of the college is to guide and monitor academic, co-curricular and extracurricular activities with a view to promote and sustain quality in academic and administrative systems. The IQAC coordinates with the faculty in preparing annual curricular plans, teaching plans and other records for the purpose of academic audit and NAAC A & A processes. IQAC supervises the execution of these plans through periodic reviews. It also gives necessary suggestions for improving teaching learning process in the institution. The IQAC initiated the following measures for institutionalizing the quality assurance strategies and processes:

1. In order to promote research in the college, the IQAC has encouraged the members of the staff to register themselves for the Ph.D. programs resulting in 5 Ph.D. registrations in 2014-15 and 9 in 2015-16.
2. The IQAC has been instrumental in awarding 5 MRPs for the teachers and their submission.
3. Due to the constant motivation from the IQAC, 15 workshops/conferences were organized in the college by various departments, including 2 by IQAC itself during the last five years.
4. The IQAC of the institution is forefront in encouraging the staff to attend RCs, OCs, FDPs and other training programs. As a result, 13 Refresher Courses, 5 Orientation Programs, Faculty Development Programs and other training program.
5. The IQAC has also encouraged the faculty members to attend workshops, seminars and present papers. Most of the teachers did the same. Faculty shall use PPT in teaching learning process.
6. The faculty have been maintaining the annual plan, teaching plan, teaching diary and students' attendance register class wise, internal and external marks registers as result of the IQAC's periodic reviews.
7. Presently, the college has the state-of-the art infrastructure at the instance of the IQAC.
8. The IQAC always bats for the use of technology-enabled teaching and I successful in establishing four digital classrooms, one virtual classroom, and 12 ICT-enabled facilities.
9. The feedback from the stakeholders such as students, parents, alumni and teachers has been obtained year wise by the IQAC which also analyzed and appropriate action has been taken based on the results.
10. As the nodal agency for quality matters at the institutional level, the IQAC coordinates with the NAAC and other

accreditation bodies. The IQAC was instrumental in successful completion of the 2nd Cycle of Assessment and Reaccreditation and the visit of the Peer Team in September, 2013 and the award of Grade "B" in October 2013. Now the committee is doing its best for the 3rd Cycle of the Reaccreditation by NAAC.

11. Encouraged staff in engaging Online classes ad developing PPTS and e-content in their subjects.
12. Preparing the college for NAAC Peer Team Visit scheduled for 27-28 August 2021.

File Description	Documents
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/58761.pdf
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Government Degree College Gajwel has evolved through its Internal Quality Assurance Cell (IQAC) an integrated framework for quality assurance and sustenance of the academic and administrative activities. The Quality Framework of the college includes reviewing the teaching learning processes, the methodologies adopted to operationalize the processes and evaluate whether the learning outcomes are realized or not. And the college adopts a robust mechanism to operationalize the same.

In the beginning of every academic year, the institution devises an academic calendar of its own in consonance with the almanac of the affiliating university and the calendar issued by the Commissionerate of Collegiate Education (CCE), Telangana State. The faculty of the institution prepare their respective departmental plans and individual academic plans to achieve the desired goals and objectives.

Action Plan of the IQAC: The IQAC meets in the beginning of the academic year to approve its Plan of Action. The inputs from various departments and committees/cells are included in the IQAC Plan of Action. The internal quality cell reminds the in-charges

of the departments and the committees/cells of the activities that needed to be taken according to the already agreed Plan. The Cell also extends required guidance and support in the timely and successful organization of the proposed activities. The proper documentation is the important issue in the revised quality framework of the NAAC and hence the IQAC guides the organizing department or faculty in maintaining the required evidence storing through documentation.

The Internal Quality Assurance Cell (IQAC) also meets quarterly to review the progress of the teaching learning process and their implementation. Similarly, the quality cell also encourages the staff members to conduct all the curricular activities as per the academic calendar to realize the objectives set therein. The IQAC coordinates with the faculty in preparing annual institutional plan, curricular plans, teaching plans and monitors the execution of these plans through periodic reviews. The records of various committees/cells are maintained in a systematic manner in order to be placed before the head of the institution and the IQAC.

Similarly, every month, the Principal of the institution convenes the meeting of the Staff Council which includes the in-charges of all the departments and approves the departmental action plan. Similarly, the General Staff meeting is also held monthly and reviews the implementation of the teaching plans, the annual curricular plans, the outcomes of various courses and other activities proposed to be held in the college.

Academic Audit by the CCE, Telangana is an important procedure to monitor and review the teaching learning processes and their outcomes at the college level. Every year, a team of two senior teachers from other college deputed by the CCE visit the college at the end of the academic year and conducts audit of all the records, reports, evaluation processes and their outcomes and other curricular, co-curricular, extension, outreach programs related academic activities. Each and every teacher, including the Principal is subjects to this academic audit. A copy of the Audit Report and the suggestions therein is submitted to the CCE, TS and the Principal who in turn initiates appropriate measures and submits the action taken report (ATR) to the CCE. In the regular staff meetings and the Staff Council meetings, the suggestions and shortcomings that have been pointed out by the Audit Team are

thoroughly discussed and appropriate measures are initiated for the further improvement.

To operationalize the entire procedure, the institution either provides training to its staff on its own or nominates them for the trainings such as OC, RC, FDP and other training programs organized by the UGC-sponsored HRDC (formerly ASC) and the CCE from time to time to enable them to handle the NAAC – related quality procedures. Even the State Council for Higher Education, Telangana State also organizes training programs for which the college nominates its staff members, besides sending them to attend the seminars and workshops on specific topics organized by various institutions in and outside the state so as to help them equip themselves with the latest developments in the pedagogy.

File Description	Documents
Paste link for additional information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/58761.pdf
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/45409.jpg
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Government Degree College Gajwel is conscious of the sensitivities involved in gender-related issues and has thus taken proper care in providing facilities such as Safety and Security, Counselling and Common Room. In order to look into the gender issues, the institution has constituted the Internal Complaints Committee (ICC) and the Women Empowerment Cell (WEC) with the senior lady teachers as convenors and other women teachers and some girl students as members. The Grievance Redressal Cell (GRC) is also involved in the gender sensitive measures. The Principal in consonance with the ICC and WEC has initiated appropriate measures for welfare of the female students and teachers of the college.

1. Safety and Security: Safety and security of the girl students and female teachers is of utmost importance and is the fundamental duty of the college administration. In case of emergency, the Principal as head of the institution can call the police. However, since students are sensitized enough towards women safety aspects, there has been no complaints of sexual harassment or other safety related issues during the last five years. A measure of self-defence training for girl students, the ICC and the WEC conducted a Workshop and Awareness on "Self Defence Techniques" in association with the Rani Rudrama Self Defence Training Institution on 28.08.2017. During the workshop, various self-defence techniques were imparted amongst the students so as to enable them to face the threat effectively and save themselves in the face of any physical attack.

2. Counselling: Educating and bringing awareness about the issues associated with gender is the best way to bring about change in the present male-dominated patriarchal society. Accordingly, the college has been organizing the programs to bring gender sensitivity among the students-boys and girls alike. The ICC and WEC of the college are in the forefront in conducting such programs to sensitize the students towards the punitive provisions for any offence against women at workplace under the Sexual Harassment of Women at Workplace (Prevention, Prohibition and redressal) Act, 2013. Similarly, the cells have also organized a One Day National Seminar, sponsored by University Grants Commission (UGC) "Gender Sensitization in India Prospects and Challenges".

Over 150 participants presented papers on gender related issues in the seminar. A book titled "Gender Sensitization in India Prospects and Challenges" was released on this occasion. The book was edited by Smt. R. Karuna, Asst. Prof. of Commerce, (the Convenor of the Seminar) and Smt. N. Shravani, Asst. Prof. of Chemistry and the Co-ordinator, WEC & ICC and the Program Officer of NSS Unit-II (Girls).

The counselling is also done indirectly through celebration of birth anniversaries of prominent women personalities such as Savithri Bhai Phule, Chakali Ilamma, Mother Teresa and observing the Women Equality Day and International Women's Day. On January 3, 2019, the college celebrated the birth anniversary of Savithribhai Phule, a renowned social reformer, educationist and poet and explains about her achievements in girls' education in India. She along with her husband Jyothi Rao Phule the legendary couple played an important role in improving women's education and right in India during the British rule. The staff and students spoke about her greatness the hardship which she faced in coming out of the clutches of traditions and difficulties faced in promoting education among the rural women. The students were immensely inspired by her struggle. It was stressed that only through education human race can be emancipated. As a part of this program the photographs of Savithribhaiphule and Jyothiraophule were garlanded and principal, staff and students praised their struggle for women's right.

The institution also cerebrates on September 10th every year, the birth anniversary of another legendary a woman of Telangana region Chakali Ilamma, who fought against zamindar Ramachandra Reddy to cultivate her land, became an inspiration to many during the rebellion against the feudal lords of the Telangana region during the Telangana Armed Struggle in 1940s. As a part of the program, her photograph was garlanded. The staff and students recollected her revolt and how she struggled in her life.

In the college, the "Bathukamma "the State Festival of Telangana was celebrated on 06, October, 2018. This festival marks the celebration of women hood and sacrifices of women. All the girls and boys attended the program and made it a grand success.

The Food Festival was organized by the WEC on 8, March, 2018 on the occasion of International Women's Day. As a part of this program, the girl students prepared variety of dishes and sold them to their peer group and staff. This program was intended to cultivate the feeling of responsibility and entrepreneurship among

the girl students. Dr. Padmaja, a Gynaecologist in the local
government hospital was invited as the chief guest to this
program. She spoke about women and variety of health problems
which there are likely to be affected and hygienic habits to be
practised to avoid these diseases.

1. Common Room: For the benefit of the girl students and female
   staff members, the college has got constructed a spacious
   and well-furnished common room. It houses rest room and
   waiting hall with all basic amenities. The college has taken
   all possible care to maintain the hygiene and cleanliness of
   the common room.

The college through the Women Empowerment Cell, Internal
Complaints Cell (ICC) and the Grievance Redressal Cell (GRC) has
been able to generate gender sensitivity among the students and
teachers by putting in place all the necessary mechanism.

File Description	Documents
Annual gender sensitization action plan	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/37399.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/8866.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

In the college, waste is generated in the form solid, liquid and e-waste. Even though, the quantity of the waste generation in the college is meagre, the administration of the institution has adopted a widely practices in its management.

Solid Waste Management: In the college, the solid waste is generated in the form of litter, used papers, exhausted pens, other item of stationery. The following are some of the awareness initiatives that the college has taken to minimize the use of plastic and other solid waste in the college:

1. The Government Degree College Gajwel manages the solid waste in a systematic manner. The waste is usually segregated as wet waste and dry waste and handed over to the Municipal authorities.

2. For the disposal of solid waste in the college and the left-over food from the college hostel, the compost technique is adopted. All the waste is dumped in a pit and after a period of few months, the decomposed waste is used as manure for the plants. The students from the Department of Botany under the abled guidance of Ms. Rafia Khanam conducted a study project under the Jignasa Program on "Solid Waste Management in Siddipet Municipality" and won the state best prize in 2018-19. As a follow up action, the Hostel students has dug up two pits in the hostel premises, the left-over food from the hostel is being thrown into them and producing the compost to be used for the plants on the campus.

3. Due to the awareness programs that the college has organised, the staff and the student to the extent possible avoid using plastics and instead, use eco-friendly methods. For instance, during the celebrations of the Independence Day and the Republic Day, snacks are served to students and staff in Green leaves of the trees available on the campus.

4. During various special accessions the student are motivated to use the natural flowers and leaves available on the campus instead of plastic things.

Liquid Waste Management: The building of the educational institution has spread over 90,000 sq. ft. in area and in three floors. It houses around 900 people (students and staff) and causes every day the production of huge quantity of liquid waste. The liquid waste consists mainly of effluent waste generated from wash rooms and waste water discharged from the RO plant. The institution has dug up sinking pits for the drained water so as to increase the ground water level.

e-Waste Management: E- waste refers to the discarded computers, office electronic equipment, phones, television sets, LCD Projectors, printers and refrigerators etc. This also includes electronics which are destined for reuse, resale and recycling or disposal. The Commissioner of Collegiate Education (CCE), Telangana has released certain guidelines that all the Government Degree Colleges adhere to in the management of the e-waste. For this purpose, a District level committee shall be formed in each District under the chairmanship of the District ID College Principal comprising Lecturers as members especially a Lecturer in Computer Science. However, the number of members shall not be more than 05 including the Chairman. As part of the e-waste management procedure, the committee shall:

1. Identify the institution's waste
2. Categorization of the e-Waste like Monitors, CPUs, LCDs etc.
3. Segregation of category wise e-waste based on their type, configuration and make.
4. Separation and storage at a separate place in the institution so as to facilitate next course of action, i.e., recycling or disposal.
5. Preparation of the list of items and handing over to the institution for requisite process.
6. The committee then submits the report to the CCE in a stipulated time and with the prior permission from the CCE, the college may write to the Director, Telangana State Technological Services (TSTS), Hyderabad for empanelled agencies to take up the process of disposal of the e-waste.

As per the guidelines, a District level committee under the chairmanship of the ID College Principal and identified the e-waste to be disposed of the Government Degree College Gajwel. As the result, the college disposed of the e-waste of 1040 kgs on 04.03.2017 to the empanelled agency Ramky E-Waste Recycling Facility, Hyderabad.

Therefore, the college follows a standard operational procedure and guidelines prescribed by the higher authorities in the management of solid, liquid and e-waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the	**D. Any 1 of the above**

following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

In order to inspire the students and mould their character in a

constructed manner, the Government Degree College Gajwel organizes the National Festivals and celebrate the birth and death anniversaries of the great Indian leaders and personalities.

Every year, the institution organizes the National Festivals i.e., the Independence Day (15th August) and the Republic Day (26th January) with nationalistic fervour and patriotism. All the staff members and students attend the programs without any deviation. The Head of the institution addresses the gathering by remembering the important contribution and sacrifices made by the freedom fighters and the importance and greatness of the Indian Constitution respectively.

The celebration of these festivals on the campus could certainly bring about awareness and acknowledgement of the inspiring ideals of the Indian Independent Movement, the strength of mass movement, national identity, and instil amongst the young adults the sense of pride and duty and catalyse them towards the national call.

Programmes such as Human Rights Day, Blood Donation Day, Organ Donation Day are meant for inculcating inclusive environment among the students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

In order to inspire the students and mould their character in a constructed manner, the Government Degree College Gajwel organizes the National Festivals and celebrate the birth and death anniversaries of the great Indian leaders and personalities.

Every year, the institution organizes the National Festivals i.e., the Independence Day (15th August) and the Republic Day (26th January) with nationalistic fervour and patriotism. All the staff members and students attend the programs without any deviation. The Head of the institution addresses the gathering by remembering the important contribution and sacrifices made by the freedom fighters and the importance and greatness of the Indian

Constitution respectively.

The celebration of these festivals on the campus could certainly bring about awareness and acknowledgement of the inspiring ideals of the Indian Independent Movement, the strength of mass movement, national identity, and instil amongst the young adults the sense of pride and duty and catalyse them towards the national call.

Similarly, the college celebrates the birth and the death anniversaries of the national leaders and freedom fighters. For instance, the birthday of Mahatma Gandhi (2nd October) marks the International Day of Non-violence and is celebrated in a grand manner. Similarly, 'Gandhiji Walk' was conducted to the neighbouring village raising slogans about non-violence, peace and communal harmony.

Swami Vivekananda (12th January, National Youth Day): The NSS Units celebrate the birthday of Swami Vivekananda as the National Youth Day and Vivekananda's inspiring words and his efforts in spreading the greatness of the India's tradition and culture around the world. Similarly, Sardar Vallabh Bhai Patel (31st October): National Unity Day is celebrated as the birth anniversary of the Indian Bismarck Sardar Valla bhai Patel on the 31st of October. On this day, the college remembers the efforts made by Patel in unifying the post-Independent India and the need for unity and integrity of the nation in the present-day situation.

Dr. Sarvepalli Radha Krishna' s birth anniversary is celebrated in the college on 5th September every day as the Teachers' Day. The teachers are honoured for their contribution by the students. The birthday anniversaries of Mahatma Jyotirao Govindarao Phule (11th April), and Savitribhai Phule (3rd January) are celebrated and their services in spreading girls' education in the pre-Independent India are lauded.

The birth anniversary of Dr. B.R. Ambedkar (14th April) is celebrated on the campus every year and his contribution in drafting the great Indian Constitution is lauded by the teachers and students. The birth anniversary of Prof. Jayashankar, who played a crucial role in the formation of the State of Telangana, is celebrated on the campus every year on 6th August. Likewise, the birth anniversary of Chakali Ilamma is celebrated which signifies that even ordinary people can come forward to fight for their right.

The primary objective of the celebrations is to make the students recollect the contribution of the great Indian personalities and how they strived for the emancipation of the people through their service, sacrifice, and contribution to the Indian society.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In order to inspire the students and mould their character in a constructed manner, the Government Degree College Gajwel organizes the National Festivals and celebrate the birth and death anniversaries of the great Indian leaders and personalities.

Every year, the institution organizes the National Festivals i.e., the Independence Day (15th August) and the Republic Day (26th January) with nationalistic fervour and patriotism. All the staff members and students attend the programs without any deviation. The Head of the institution addresses the gathering by remembering the important contribution and sacrifices made by the freedom fighters and the importance and greatness of the Indian Constitution respectively.

The celebration of these festivals on the campus could certainly bring about awareness and acknowledgement of the inspiring ideals of the Indian Independent Movement, the strength of mass movement, national identity, and instil amongst the young adults the sense of pride and duty and catalyse them towards the national call.

Similarly, the college celebrates the birth and the death anniversaries of the national leaders and freedom fighters. For instance, the birthday of Mahatma Gandhi (2nd October) marks the International Day of Non-violence and is celebrated in a grand manner. Similarly, 'Gandhiji Walk' was conducted to the neighbouring village raising slogans about non-violence, peace and communal harmony.

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Dr. Sarvepalli Radha Krishna' s birth anniversary is celebrated in the college on 5th September every day as the Teachers' Day. The teachers are honoured for their contribution by the students. The birthday anniversaries of Mahatma Jyotirao Govindarao Phule (11th April), and Savitribhai Phule (3rd January) are celebrated and their services in spreading girls' education in the pre-Independent India are lauded.

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and students. The birth anniversary of Prof. Jayashankar, who played a crucial role in the formation of the State of Telangana, is celebrated on the campus every year on 6th August. Likewise, the birth anniversary of Chakali Ilamma is celebrated which signifies that even ordinary people can come forward to fight for their right.

The primary objective of the celebrations is to make the students recollect the contribution of the great Indian personalities and how they strived for the emancipation of the people through their service, sacrifice, and contribution to the Indian society.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Government Degree College, Gajwel

Department of Political Science

Best Practice

Title: Democratic and Citizenry Values

Objectives: The practice is being implemented in order to achieve the following objectives:

- To inculcate Participatory Democratic, Citizenry values among the young minds.
- To create awareness about Constitution and its core values such as equality, liberty, justice, rights and duties.
- To educate about voter enrollment and electoral participation.
- To imbibe Public Policy making processes among the students.
- To create awareness about the functioning of democratic

institutions such as Parliament and other legislative bodies.

Context: India is the largest democratic country in the world. Democracy is considered as the best form of the government in modern times. The success of democracy depends on the active participation of the citizens. The vigilance of the citizens makes the democratic governments to formulate the policies which are useful for the betterment of the country as well as the people. In this context the department of political science has undertake the responsibility to create awareness about the importance of constitution, democratic institutions, and the active participation of the people in the policy making and implementation process.

Its Practice: The department is organizing voter enrollment campaign in the campus and nearby community. It initiates actions to motivate the voters to utilize their right franchise in fair manner through rallies and public meetings. It gets involved in creating awareness about the facilities provided by the electoral authorities to accessible to all; visiting State Legislative Assembly for practical knowledge; and conducting mock polling, organize mock parliament.

Evidence of success: Here are many visible and concrete evidence of this practice:

1. The voter enrollment is improved both in campus and community.
2. Voting percentage improved.
3. Student's participation in the mock polling and mock parliament improved.

Problems Encountered and Resources Required: While the practice is being implemented the following problems have been faced with:

1. Some times less response from the people.
2. Less response to cost their vote
3. Money, muscle, cast, and other corrupted practices
4. Inadequate Time
5. Support from officials, targeted community, media and other civil society organizations.

The GDC Gajwel is a public funded institution and is always in the forefront in propagating the democratic principles. Every graduate institution has to open a Voter Enrollment Center in order to

encourage to the students participate in all activities which are helpful to learn the democratic ideas and ideals.

Best Practice 2

DEPARTMENT OF BOTANY

BEST PRACTICE

1. Title of the practice: A study on the solid waste management and its utilization.
2. Objectives of the practice: The practice has been implemented with the following objectives.

1. To make the students aware of the proper disposal of the waste.
2. The waste dumped is useful as bio-fertilizers.
3. The collected waste may be recycled.
4. The waste is processed to yield economic products like bio-gas and bio-manure.
5. The proper disposal of the waste keeps away stinking problems.

1. The context: Students of BSC group along with the staff members of the Dept. of botany did a field survey at resource park, Mandapally, 10kms away from Siddipet and collected all the data from dump yard. It was found that the collected waste is segregated into dry and wet.

- Dry items are sold out.
- Wet waste is kept in heaps.

These heaps in turn are processed for 3 different purposes of making of:

1. Vermin compost
2. Decomposing
3. Bio-gas

It is a 5-step process:

Step I- Curing of heaps.

Step II- formation of black color compost.

Step III- Cutting of compost in small pieces.

Step IV- Mixing of earthworms.

Step V- Compost ready to be sold out(Rs 5/kg).

The practice-uniqueness: A novel idea introduced by municipality was brought out into society at both campus level and household level. Awareness is given continuously to all institutions at campus where pits measuring 3*3 feet can be dug and daily household wastes can be done, they are mixed with earthworms and curing is done for 100 days.

In our campus hostel building is in vogue for this practice and they are preparing compost like this and utilizing for plants, which is a good source of bio-fertilizers. Such compost is rich in nutrients too.

Resources required: More awareness should be bought by the municipality to the general public.

- Agricultural market, co-operatives can also cater to the program.
- The farmers should be encouraged for vermin-compost.
- The utility of bio-gas should be explained to the people.
- People should be advised to separate dry and wet waste.

Follow up work: Awareness program is done in our campus institutions to dig up their pits in the building and prepare the compost with left over's and the program is in continuous practice too.

File Description	Documents
Best practices in the Institutional website	https://ccets.cgg.gov.in/Uploads/files/buttonDetails/9001.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Government Degree College was established in 1997 to bring out the innate potential of the rural poor of Gajwel, a small town in Siddipet District. Since its inception, the College has been

affiliated to Osmania University and was accredited by NAAC with "B" Grade in the year 2006 in the 1st Cycle of NAAC Assessment and Accreditation (A & A) was reaccreditation again with "B" in the 2nd Cycle in the year 2013. And now the institution is preparing for the 3rd Cycle of NAAC Assessment and Accreditation. The college has well defined Vision, Mission and Core Values which reflect the unique characters of the Institution, needs of the students and value orientation. They are communicated to all its stakeholders.

VISION

To provide an enabling academic environment in which individuals realize their innate potential and transform themselves into knowledgeable, skilled leaders with humane and societal commitment

MISSION

The mission statements of the Government Degree College Gajwel are aimed at translating the vision of the college into reality through a well-planned action plan and define its endeavour and engagement. The GDC Gajwel is committed

- To create an enabling academic environment using effective pedagogy coupled with advanced technological means
- To transform the students into a globally competitive human beings with required knowledge, skills and values
- To sensitize the young minds towards the universal values of truth, non-violence, honesty, integrity and universal brotherhood
- To foster an unwavering faith in harmony between humanity and nature and environment
- To provide a platform to develop the students into a multi-faceted human resource

The Performance of the College distinctive to its vision, priority and thrust:

The Vision and Mission of the Government Degree College Gajwel reflect its unique character, its value orientation and the very

essence of its existence. As guided by its vision, the college strives to achieve its goals and mainly focuses on creating conducive academic environment for individuals to realize their innate potential. The primary objective of the academic organization is to create knowledgeable, skilled and value-imbibed human beings. To this end, it is committed to provide the students with the facilities conducive for transforming themselves into human resources with knowledge, skills, humane, and societal commitment. The vision statement of the Government Degree College Gajwel finds its reflection in each and every activity organised in the college. The performance of the college in the following areas can be gauged in relation to its stated vision and its area of priority and thrust:

1. World Class Infrastructure: As stated in the vision statement, the institution has left no stone unturned in creating the state-of-the-art infrastructure with adequate classrooms, well-equipped laboratories, ICT enabled classrooms, digital classrooms, virtual classroom, seminar hall, resource rich library, playground etc. The college was shifted from the old premises to the newly constructed building located in the Boys' Educational Hub in Survey No.68, Sangapur Road, Gajwel, during the Academic Year 2017-18 in the month of October. The new building has three floors, one ground floor and two upstairs. Each floor has a carpet area of 30320 sft in each floor, making 90,960 sft altogether. There are 64 spacious well-ventilated and well-furnished rooms in all. Lecture Halls: 26 Department staffrooms: 10 Digital classrooms: 04 Equipped with an LCD projector each Virtual classrooms: 01 with projector and interactive setup Computer labs: 02 (with 96 computers) Commerce computer lab: 01 (with 17 computers) TSKC Lab and English Language Lab: 01(with 40 computers) Library: 01 (3 computers) Reading room: 01 Information Centre for students:1 (in the library with 5 computers) Conference Hall: 01 (Equipped with LCD projector and audio system) Laboratories: 09 Games and Sports office:01 Indoor games room: 01 IQAC Office: 01 Gymnasium: 01 Examination Branch: 01 Dr BRAOU: 01 Administrative Office:01 Principal's Chamber:01 Girls waiting room: 01 Restrooms: 10 Store rooms:03 Mana TV/ TSAT Hall:01 NCC Room: 01. The maintenance of such a huge building which houses more than 23 classrooms and about 40 rooms meant for various other purposes is looked after by the GADA (Gajwel Area Development Authority).

2. Training in Democratic and Citizenry Values: The institution

is special in organizing extension and outreach programs. The extension activities organized by the four units of the National Service Scheme (NSS) provide the students the hands-on experience in the societal issues and problems and equip them with the service motto and transform them into potential leaders. Especially, the college is distinctive in training the young adults in democratic and citizenry values by the NSS units, which is unique on its own thereby conducting programs such mock poll, mock parliament, voter enrolment etc. The Winter Special Camps and the Regular Activities of the college NSS units mainly focus on training the adult youth and the illiterate and semi-literate people of the adopted villages in democratic values.

3. Special Curricular and Co-curricular Activities: The vision statement is also reflected in the curricular and co-curricular activities organised by the various organs of the institution in and outside the college. The college addresses a wide range of students' needs by introducing new courses to meet the ever-changing requirement and employability through various streams of the under-graduate programmes, such as B.A., B. Com., and B.Sc. with different specializations and with different courses combinations. The college also offers the post-graduate programmes such as M.A. (Telugu), M.A. (Economics) and M. Com., which add value to their studies. The Telangana Skill and Knowledge Centre (TSKC) of the institution imparts computer skills and other employability skills to the learners so as to enable them to face the ever-increasing competitive world. The Yuvatharangam, the flagship programme initiated by the Department of Collegiate Education, Telangana State acts as a platform for the students to showcase their special skills and abilities in sports, games and literary and cultural activities. The Jignasa-Student Study Projects, another flagship programme trains the students in student projects and provides exposure to them in the research-related activities. More importantly, well-qualified, experienced, committed teaching and non-teaching staff is an asset to the college.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The Government Degree College prepares a Plan of Action for the next academic year, i.e., 2021-22 which includes the following aspects of academic quality enhancing measures. The institution strives hard

• To send the proposals for the establishment of a Central Research Laboratory in the college to enhance the research aptitude and activity,

• To send the proposals for the construction of a College Canteen for students,

• To encourage the students to come up with study projects for the Jignasa 2021-22,

• To motivate the students to actively participate in the various events conducted as part of Yuvatharangam 2021-22,

• Our college administration and Staff Council have planned to take initiatives for both academic and technical collaboration with the nearby industries and other organization in order to conduct the training programs to the students apart from the study tour and knowledge sharing. MOU's will strengthen the collaborative activities between the two institutions with that benefit the ultimate stakeholders, i.e., the students,

• To inculcate the research attitude students of UG and PG are encouraged to perform the research activities via project,

• To create awareness about the recent trends in various subjects, the institute has a vision to plan to conduct the workshops and seminars,

• To conduct the important day celebrations like earth day, ozone day and birth days of esteemed personalities,

• Conduct of elocution and essay writing competition to promote and improve analytical skills in the student community,

• To promote the clean and green campus via planting trees and maintaining cleanliness,

• To conduct feedback evaluation system for both teaching and non-teaching faculty.