



**GOVERNMENT DEGREE COLLEGE, AGRAHARAM**  
**RAJANNA SIRCILLA- DIST. -505302**  
*(Re-accredited with B Grade by NAAC and ISO 9001:2015 Certified)*

**BEST PRACTICES -2019-20**

**BEST PRACTICE – I: Income Tax Consultancy Services**

**1. Title of the Practice:**

**Income Tax Consultancy Services:** Department of Commerce started extending consultancy services to the College Staff for preparation and submission of Income Tax Returns and e-filing at free of cost.

**2. Goal:**

The main aims of Income Tax Consultancy Services are:

- To create awareness on latest changes in Income Tax Slab Rates and other provisions of the Income Tax to the Staff Members.
- To help the Staff Members in preparation of Income Tax Return every year and to scrutinize the same.
- To extend services in submission of e-filing of the Staff Members.

**3. The Context:**

As the Commerce Faculty Members teach Income Tax subject as part of the Curriculum and the same knowledge and expertise has been used to creating awareness about Income Tax and preparing Income Tax Returns of Staff Members both teaching and non-teaching. Students were also involved in this practice to provide hands on experience on preparation of Income Tax Returns.

**4. The Practice**

- ✓ Normally after reopening of the College, awareness is created about new Income Tax Slab Rates announced in the Union Budget to plan for Advance Income Tax deductions and Savings for that Financial Year.
- ✓ In February every year Department of Commerce under the supervision of Dr. M. Malla Reddy along with Dr. V. Srinivas, guide the Staff Members in preparation and submission of ITR for the concerned Assessment Year and extends services in scrutinizing the ITRs of Staff.
- ✓ Commerce Students are also involved in this practice to learn how to prepare ITRs.

**1. Evidence of Success**

- During the Assessment Year 2020-21 (FY-2019-20), Dr. M. Malla Reddy Asst. Professor of Commerce along with other Commerce Faculty, extended his services in preparation of ITRs Staff Members and verified about 15 Staff Member ITRs including non-teaching for proper submission.
- Department of Commerce also extended services in submission of Staff Members e-filing for the AY: 2020-21.

## 6. Problems Encountered and Resources Required

No problem was encountered except broadband connectivity and frequent power cuts etc. As the consultancy services were extended at free of cost, no financial resources are required.

## 7. Responsible:

**Dr. M. Malla Reddy**  
**Asst. Professor of Commerce**  
**I/c Department of Commerce**  
**Coordinator, IQAC & NAAC**  
**Department of Commerce, GDC Agraharam.**

## BEST PRACTICE – II: Online Classes

### 1. Title of the Practice:

**Online Classes:** Commissioner of Collegiate Education Sri Navin Mittal, IAS formally initiated Online Classes from 15<sup>th</sup> April to 7<sup>th</sup> May 2020 to the Degree Students across the State during the Lockdown period imposed by the Central Govt. to contain the spread of COVID-19 Pandemic.

### 2. Goal:

The main objectives of the Online Classes are:

- To cover the uncovered UG Syllabus of about 25% to 30% prior to COVID-19 Lockdown.
- To enable the Degree Students to continue their Academic Activities through online during the COVID-19 induced Lockdown period.
- To conduct various Online Tests such as Internal Exams, Subject Quizzes and others etc.

### 3. The Context:

The COVID-19 which has catastrophic consequences disrupted all the activities of the economy and education sector was badly hit. To prevent the spread of Corona Virus, PM announced Lockdown from 25<sup>th</sup> March 2020 and extended till May with certain relaxations. Prior to announcement of Lockdown, about 25-30% of the Degree Syllabus remained uncovered in the Govt. Degree Colleges in Telangana State. Hence, Commissioner of Collegiate Education Sri. Navin Mittal formally introduced Online Classes from 15<sup>th</sup> April to 7<sup>th</sup> May 2020 to cover the

left over syllabus. Following the guidelines of CCE, all Staff Members are motivated and encouraged to conduct Online Classes to complete the syllabus.

#### 4. The Practice

- ✓ All the Teaching Staff Members at Govt. Degree College, Agraharam started teaching Online Classes over different Online Video Conferencing Apps enthusiastically even though it was new practice to most of them.
- ✓ Teaching Staff conducted Online Classes on various Online Video Conferencing Apps such as ZOOM, Google Meet, Cisco Webex, GoTo Meeting, MS Teams, Skype and others etc.
- ✓ They taught the remaining syllabus with the help of PPTs and Oral Lectures and conducted Online Internal Exams and Quiz Programs to test the knowledge of the students.
- ✓ Surprisingly, about 100% teaching Staff i.e., 12 conducted Online Classes effectively while state average was 92%.

#### 5. Evidence of Success


- Nevertheless, most of the Staff Members were new to this initiative; they conducted Online Classes effectively and submitted daily report to the CCE and to the Principal.
- All the Staff Members took at least 3 classes a day and covered the left over syllabus successfully. They conducted Online Internal Exams and Quiz Programs to test the knowledge of the students.
- Interestingly, 100% of Teachers at College conducted Online Classes effectively.

#### 6. Problems Encountered and Resources Required

- Only 30 – 40% of the Students attended and benefitted from the Online Classes.
- Lack of smart-phone, lack of internet broadband facility, frequent power cuts, lack of clarity of lectures, no human touch, no peer group and no co-curricular activities and no practicals in science subjects were the biggest challenges and obstacles of Online Classes.
- Poor financial position of the students' family was also a stumbling block.
- Funds are required to provide high speed internet broadband connectivity to all Staff Members at College.

#### 7. Responsible:

**Dr. T. Srinivas, Principal and Dr. M.Malla Reddy, IQAC Coordinator**



IQAC Coordinator  
Govt. Degree College, Agraharam



Principal  
Govt. Degree College  
Agraharam, Dist. Rajanna Sircilla

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